

# Shire of Shark Bay

## Minutes of Ordinary Council Meeting

29 February 2012







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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

The unconfirmed Minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber Denham on the 29 February 2012 commencing at 9.03 am

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**1. DECLARATION OF OPENING**

The President declared the Ordinary meeting of Council open at 9.03 am.

**2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

**ATTENDANCES**

Cr C Cowell	President
Cr J Hanscombe	Deputy President
Cr K Capewell	
Cr J McLaughlin	
Cr D Pepworth	
Cr M Prior	

Mr P Anderson	Chief Executive Officer
Ms S Burvill	Executive Manager Tourism, Community and Economic Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

**APOLOGIES**

Cr Wake	Leave of Absence granted Ordinary Council Meeting – 29 February 2012
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**VISITORS**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

The President opened Public Question Time at 9.04 and as no members of the public were present the President closed Public Question time at 9.04 am.

**5. APPLICATIONS FOR LEAVE**

**5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR CAPEWELL**

CO 516

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved            Cr Hanscombe  
Seconded       Cr Prior

**Council Resolution**

**Councillor Capewell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 28 March 2012.**

**6/0 CARRIED**

Background

Councillor Capewell has applied for leave of absence from the ordinary meeting of Council scheduled for 28 March 2012. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

Comment

Councillor Capewell has advised the Chief Executive Officer due to indigenous Councillor training commitments he will be unable to attend the Ordinary meeting of Council scheduled to be held on 28 March 2012 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Capewell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995* Section 2.25 Disqualification for Failure to Attend Meetings**

A council may, by resolution grant leave of absence to a member.

1. Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
2. The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for eth meeting.
3. A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

4. The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a. If no meeting of the council at which a quorum is present is actually held on that day; or
  - b. If the non attendance occurs while –
    - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
    - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

6 February 2012

5.2 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR MCLAUGHLIN

CO 512

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Prior

**Council Resolution**

**Councillor McLaughlin is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meetings of Council scheduled to be held on 26 April 2012 and 30 May 2012.**

**6/0 CARRIED**

Background

Councillor McLaughlin has applied for leave of absence from the ordinary meetings of Council scheduled for 26 April 2012 and 30 May 2012. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

Comment

Councillor McLaughlin has advised the Chief Executive Officer due to personal commitments he will be unable to attend the Ordinary meetings of Council scheduled to be held on 26 April 2012 and 30 May 2012 and has requested leave of absence be granted by Council for these meetings.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor McLaughlin leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995* Section 2.25 Disqualification for Failure to Attend Meetings**

(2) A council may, by resolution grant leave of absence to a member.

(3) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.

(4) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for eth meeting.



- (5) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (6) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a. If no meeting of the council at which a quorum is present is actually held on that day; or
  - b. If the non attendance occurs while –
    - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
    - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 February 2012

5.3 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR PRIOR

CO 51

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr McLaughlin

Seconded Cr Pepworth

**Council Resolution**

**Councillor Prior is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 28 March 2012.**

**6/0 CARRIED**

Background

Councillor Prior has applied for leave of absence from the ordinary meeting of Council scheduled for 28 March 2012. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Prior has advised the Chief Executive Officer due to personal commitments she will be unable to attend the Ordinary meeting of Council scheduled to be held on 28 March 2012 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that she ensure her obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Prior leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995*** Section 2.25 Disqualification for Failure to Attend Meetings

A council may, by resolution grant leave of absence to a member.

1. Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
2. The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for eth meeting.
3. A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
4. The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –

- a. If no meeting of the council at which a quorum is present is actually held on that day; or
- b. If the non attendance occurs while –
  - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
  - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
  - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

6 February 2012

**6. PETITIONS**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 DECEMBER 2011**

Moved            Cr Capewell  
Seconded       Cr Prior

**Council Resolution**

**That the minutes of the ordinary council meeting held on 21 December 2011, as circulated to all councillors, be confirmed as a true and accurate record.**

**6/0 CARRIED**

**8. ANNOUNCEMENTS BY THE CHAIR**

Mr G Wardle will make a presentation to Council after morning tea on the development being planned for Lot 304 Dirk Hartog Island re: item 13.1 in Council's agenda.

Mr Fred Block from Medicare Local will address Council meeting at 1.00 pm today

9. **PRESIDENT'S REPORT**

***Dirk Hartog Commemoration Committee***

The local sub-committee met recently to explore possible events to be held in conjunction with the 400<sup>th</sup> year commemoration in 2016 of Dirk Hartog's landing at Cape Inscription. Proposals to hold a festival associated with wind sports and another promoting the district's seafood and produce will be incorporated into the draft report for the Premier, which is to be completed by the end of February.

The main committee met in Denham on 23 January and is pursuing infrastructure options for Cape Inscription, including an airstrip, boat landing facility and road upgrade, in addition to improved boating facilities in Denham. Proposals for a headline event and other activities associated with the commemoration are also being investigated.

***Reminder – Community Workshops in February***

A reminder that workshops will be held in Denham during February seeking community input into the design, location and scope of proposed new boating facilities for town. Keep an eye out for posters around town advising these workshops, and please make time to participate in these forums and have your say on future marine infrastructure for Denham.

***Australia Day Celebrations***

Around 80 people braved the heat and attended the Shire's Aussie Breakfast in the town hall. Australia Day is a great time to reflect on what we can be proud of in our nation and to celebrate what's great about Australia and being Australian – the lifestyle that we have and all the freedoms we enjoy. Thanks to the councillors who cooked the breakfast and to the Shire team for all of the organisation and clean-up.

***Premier's Active Citizenship Awards***

Volunteers give their time, energy and skills freely and make a decision to help others in the community. One of the best ways to demonstrate the importance of volunteers in our community is to ensure that their contributions are recognised and valued. The Premier's citizenship awards show appreciation for the volunteers who make a difference by donating their time and effort for others in the Shark Bay Community.

The individual citizenship award was presented to Fay Castling, with Mark Sewell, Jenny Hills, Roger Hewitt and Greg Ridgeley also very worthy nominees. Fay has been a St John Ambulance volunteer and trainer for over 15 years and was recently awarded WA's First Aid Volunteer Trainer of the Year for 2011.

The award for a community group was presented to Samurai Karate which started in Denham more than eight years ago. Janine Standen, Nicole Godfrey and Colleen Sims have shown amazing commitment to the sport and the community by providing classes continuously during that time and giving the youth of Shark Bay the opportunity to learn life skills such as commitment, discipline, fitness and self defense. Other very deserving nominees were; Shark Bay Speedway Club, State Emergency Service, St John Ambulance Gala Ball Committee and Shark Bay Film Club.

Because he is a fantastic role model for younger children in Shark Bay, a natural sports person and coach, a member of Denham Volunteer Fire Brigade, assists with junior cricket, touch rugby and helped coach the years 4-7 in soccer for the interschool carnival, Rhett McGill was a very worthy recipient for the citizenship award for a person under 25 years. Congratulations to all!

***Gascoyne Revitalization – Royalties For Regions funding update***

***Community Recreation Centre – Shark Bay***

This project is progressing well and is on track to be completed in June/July. With the Gascoyne Games being held in our Shire this year, there will be an opportunity to invite the Minister for Regional Development and Lands (RDL), Brendan Grylls, to officially open the Centre and the Games at the same time, in addition to having a sporting exhibition as part of the opening event.

***HMAS Sydney II Memorial***

The business case for the Sydney II memorial was completed prior to Christmas and we are now awaiting Cabinet endorsement of the funding in order to proceed with the installation of the memorial on the wall outside of the Discovery Centre. Council is hopeful this will occur soon, as this project has been a work in progress for some time and will be a fitting tribute to those who perished in the conflict.

***Monkey Mia Jetty***

The amount of funding for replacement of the Monkey Mia jetty was endorsed by members of the Revitalization Committee when it met in Denham in early February. The business case for this project has been completed and is currently with RDL awaiting endorsement prior to Cabinet submission. A meeting of the working group will decide final designs prior to commencement of the tender process.

***Denham Recreational Jetty***

Replacement of the current timber recreational jetty in Denham is in the hands of Department of Transport (DoT) which has yet to finalise the business case for the project, despite work being scheduled to commence in the 2012/13 financial year under the R4R program.

***Community Workshops – Denham Marine Facilities***

Unfortunately, the community workshops regarding the proposed Denham marine facilities, which were scheduled for February, have been postponed by Department of Transport as the department will now survey a targeted section of the local community re their aspirations for a future facility. Council has been lobbying strenuously to ensure that the overwhelming community support for the project is acted upon by the department. From a Department of Transport perspective, it appears the results of this survey may determine whether they proceed with the project. If so, the workshops will be re-scheduled to March. If not, the Council may consider other options for construction of the new facilities.

***Gascoyne Games – Shark Bay***

The Gascoyne Games are to be held in the Shire of Shark Bay for the first time since 2003. A meeting was held on 15 February and attended by around 20 interested people from various sporting clubs and organisations. With the completion of the Recreation Centre there will be an opportunity for those interested in such sports as badminton, basketball, volley ball, etc. to also conduct these as part of the Games. If you have any ideas (bike race or time trials, canoeing/kayaking races, other water sports, etc) please attend the next meeting and make this an awesome event that will benefit the town in many ways, including tourism and economic development. The next meeting is scheduled for 14 March. Contact Sharyn or Bec at the Shire if you'd like more details.

Moved Cr Prior  
Seconded Cr Pepworth

**Council Resolution**

**That the President's report for January/February 2012 be received.**

**6/0 CARRIED**

**Activity Report**

12 January Gascoyne Planning teleconference – population growth workshop  
16 Meeting and Recreation Centre site visit – Vince Catania and Councillors  
22 Dirk Hartog Commemoration Local Sub-Committee meeting  
23 Dirk Hartog Commemoration Committee meeting – Denham  
26 Australia Day Celebrations and barbeque  
30 Gascoyne Regional Planning Committee meeting - Denham  
7 February Gascoyne Revitalisation Steering Committee - Denham  
8 Gascoyne Development Commission Board meeting – Denham  
15 Gascoyne Games planning meeting  
22 Regional Country Local Government fund - Carnarvon  
Dirk Hartog Commemoration Committee – teleconference, Carnarvon  
29 February Council meeting

Moved Cr Capewell  
Seconded Cr Pepworth

**Council Resolution**

**That the President's activity report for January/February 2012 be received.**

**6/0 CARRIED**

**10. COUNCILLORS' REPORTS**

10.1 CR WAKE

23 January WALGA Gascoyne Country Zone Teleconference  
28 January Met with Sue Graham Taylor re Shark Bay Pastoral History Book

Moved Cr McLaughlin  
Seconded Cr Pepworth

**Council Resolution**

**That Councillor Wake's January/February 2012 report on activities as a Council representative is received.**

**6/0 CARRIED**

10.2 CR MCLAUGHLIN

16 January Meeting and Recreation Centre site visit – Vince Catania and Councillors

Moved Cr Pepworth  
Seconded Cr Prior

**Council Resolution**

**That Councillor McLaughlin's January/February 2012 report on activities as a Council representative is received.**

**6/0 CARRIED**

10.3 CR PRIOR

21 December 2011 Electors Meeting  
16 January 2012 Meeting and Recreation Centre site visit – Vince Catania  
22 January Dirk Hartog Commemoration subcommittee meeting  
23 January Dirk Hartog Commemoration main committee meeting  
26 January Australia Day celebrations  
8 February Arts Council meeting  
22 February Country Local Government Fund meeting in Carnarvon

Moved Cr Capewell  
Seconded Cr Pepworth

**Council Resolution**

**That Councillor Prior's December/January/February 2012 report on activities as a Council representative is received.**

**6/0 CARRIED**



**11. ADMINISTRATION REPORT**

**11.1 LEASE RENEWAL FOR BOOLBARDIE COUNTRY CLUB (RESERVE 29363)**  
RES 29363

Author

EA Assistant

Disclosure of Any Interest

NIL

Moved

Cr Prior

Seconded

Cr Pepworth

**Officer Recommendation**

**That the lease for Reserve 29363 Lot 353 & 358 be negotiated with Boolbardie Country Club for a period not exceeding 21 years on the general terms and conditions as the existing lease.**

**Authority be granted to the Chief Executive Officer to renegotiate a new Lease Agreement with revised terms and conditions between the Shire of Shark Bay and Boolbardie Country Club relating to Reserve 29363 for the purpose of "Public Recreation Golf Course" with an annual rental of \$150.00 payable on demand.**

**Amendment**

**Reason:** The Council considered that an annual fee should be imposed and amended the recommendation to suit.

Moved

Cr Hanscombe

Seconded

Cr McLaughlin

**Council Resolution**

**That the lease for Reserve 29363 Lot 353 & 358 be negotiated with Boolbardie Country Club for a period not exceeding 21 years on the general terms and conditions as the existing lease.**

**Authority be granted to the Chief Executive Officer to renegotiate a new Lease Agreement with revised terms and conditions between the Shire of Shark Bay and Boolbardie Country Club relating to Reserve 29363 for the purpose of "Public Recreation Golf Course" with an annual rental of \$150.00 payable per annum.**

**4/2 CARRIED**

Background

The administration is undertaking an audit of existing lease agreements and as a result Boolbardie Country Club lease agreement has been identified as expired.

Shire of Shark Bay (the "Lessor") and Boolbardie Country Club (the "Lessee") entered in to a lease agreement in 1986. Commencement date is not properly specified on the agreement.

The lease term under the agreement was for 21 years and expired in 2007.

The Subject of the lease agreement is Reserve 29363, being Denham Lot 353 & 358 on Deposited Plan 220009.

Reserve 29363 was vested in the Shire for the purpose of "Public Recreation Golf Course" with the authority to lease the whole or any portion of the Reserve for any term not exceeding 21 years from the date of the lease, subject to the approval of the Minister for Lands being first obtained.

The terms of the expired lease were as follows:

- Lease 21 year term;
- Rent of \$52 payable in advance on the 1<sup>st</sup> day of January each year;
- All outgoing, rates, charges and taxes are payable by Boolbardie Country Club;
- No alterations and improvements to the premises are allowed without Shire's approval;
- Boolbardie Country Club is responsible for maintenance and clean conditions of all premises and maintenance of the greens and lawns in a good condition and playing order;
- Indemnity insurance is required by Boolbardie Country Club;
- No assignment or subletting is allowed without prior Shire's approval.

#### Comment

Despite the lease term being long overdue, the Lessee remains in occupation. The lease term changed to periodical weekly rent as per cl. 5 (d) of the agreement which reads;

*If the Lessee with the consent of the Lessor remains in occupation of the demised premises after the expiration of the said term or any extension thereof then it shall do so as weekly tenants at a rental to be determined by negotiation between the parties hereto if demanded by either party but otherwise on the same terms and conditions as are herein contained.*

Council has an option to decide whether it wishes to renew the lease for 21 years or other period but not exceeding 21 year lease term as required under the Management Order.

The lease agreement has not been reviewed since being executed. Therefore it is recommended that the Shire and Boolbardie Country Club renegotiate terms and conditions of a new lease agreement.

A current Standard lease agreement is attached and any new lease would be based upon the conditions contained with the draft.

The Council has an opportunity to review the proposed lease agreement and consider any additional terms and conditions if required.

The Council also has the opportunity to negotiate on a new rental amount. Since the original lease was signed, market and property values have changed. Council may wish to decide on fixed rent or rent based on the Shire's rates using a valuation of the property. However, any consideration of a rent payment should take into consideration the use of the Reserve and the economic benefit to the Shire in regards to any income received from rent and the impact on the Lessee.

#### Legal Implications

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the grant of a lease.

The management order enables the Shire to lease Reserve 29363 for a period of 21 years only; the current ongoing tenancy may be in conflict with the conditions of the Management Order.

Policy Implications

Nil

Financial Implications

The revenue raised from the lease with Boolbardie Country Club is minimal in accordance with the lease agreement.

The rental payments were set at \$52 pa with the Lessor's right to review the yearly rent every 5 years.

Clause 2.1 of the Agreement also refers to an appointment of a Valuer General if parties fail to agree on a new rent proposed by the Lessor after the review of rent. However, yearly rent should not be less than the rental payable for the previous year of the said term.

The Shire's financial records indicate that no rental payments have been received from Boolbardie Country Club.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 February 2012

Lease

Shire of Shark Bay

DRAFT



McLeods

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: ES:SHAR-30770

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## Details

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### Parties

**Shire of Shark Bay**

of PO Box 126, Denham, Western Australia, 6537  
(Lessor)

(Lessee)

### Background

- A The Lessor is the management body of the Land under the Management Order.
- B Under the Management Order, the Shire has the power to lease the Land for any term not exceeding 21 years, subject to the approval of the Minister for Lands being first obtained.
- C The Lessor has, subject to the approval of the Minister for Lands, agreed to grant to the Lessee a lease of the Premises under the Management Order and on the provisions of this Lease.

### Agreed terms

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## 1. Defined terms and interpretation

The Parties agree:

### 1.1 Defined terms

In this Lease –

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means –

- (a) an agent, employee, licensee or invitee of the Lessee; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in **paragraph (a)**;

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 3** of the Schedule;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee's Obligations** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

**Lessor's Obligations** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

**Management Order** means Management Order, made by the Minister for Lands under section 46 of the *Land Administration Act 1997*, under which the Minister placed the care, control and management of the land with the Lessor to be used only for the designated purpose of, with a power to lease, sublease or licence for the designated purpose for any term not exceeding 21 years from the date of the lease subject to the approval in writing of the Minister for Lands;

**Minister for Lands** means the Minister for Lands in her or his capacity as the body corporate continued under section 7(1) of the *Land Administration Act 1997*;



**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Permitted Purpose** means the purpose set out in **Item 6** of the Schedule;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 4** of the Schedule;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years or months specified in **Item 2** of the Schedule; and

**Termination** means the date of –

- (a) expiry of the Term by effluxion of time;
- (b) sooner determination of the Term; or
- (c) determination of any period of holding over.

## 1.2 Interpretation

In this Lease, unless expressed to the contrary –

- (1) Words importing –
  - (a) the singular include the plural;
  - (b) the plural include the singular; and
  - (c) any gender include each gender;
- (2) A reference to –
  - (a) a natural person includes a body corporate or local government;
  - (b) a body corporate or local government includes a natural person;
  - (c) a professional body includes a successor to or substitute for that body;
  - (d) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
  - (e) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instrument made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
  - (f) a right includes a benefit, remedy, discretion, authority or power;

- (g) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
  - (h) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to –
    - (i) both express and implied provisions; and
    - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
  - (i) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
  - (j) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
  - (k) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (3) The covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include –
- (a) covenants not to permit that act or thing to be done or omitted to be done by an Authorised Person; and
  - (b) a covenant to do everything necessary to ensure that that act or thing is not done or omitted to be done;
- (4) Except in the Schedule, headings do not affect the interpretation of this Lease; and
- (5) If a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

## 2. Grant of Lease

### 2.1 Condition Precedent

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the grant of a lease.

### 2.2 Effective grant of lease

Subject to satisfaction of the condition precedent above, the Lessor leases to the Lessee the Premises for the term, specified in **Item 2** of the Schedule, subject to –

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance of the Lessee's Obligations.

### 3. Quiet enjoyment

Except as provided in this Lease and subject to the performance and observance of the Lessee's Obligations, the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

### 4. Rent and other payments

#### 4.1 Amounts to be Paid by Lessee

The Lessee covenants with the Lessor –

- (a) to pay to the Lessor the Rent in the manner set out at **Item 4** of the Schedule from the Commencement Date clear of any deductions;
- (b) to pay punctually to the Lessor, or to such person as the Lessor may from time to time direct any consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises;
- (c) without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable payable to the Lessor, which are unpaid for 7 days computed from the due date for payment until payment is made, and any interest payable under this paragraph will be charged at the Interest Rate;
- (d) to pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to –
  - (i) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (ii) any breach of covenant by the Lessee or an Authorised Person;
  - (iii) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
  - (iv) any work done at the Lessee's request; and
  - (v) any action or proceedings arising out of or incidental to any matters referred to in this **paragraph (d)** or any matter arising out of this Lease.

#### 4.2 Payment of Money

Any amounts payable to the Lessor under this Lease shall be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice from time to time.

#### 4.3 Amounts to be paid by Lessor

The Lessor will pay the cost of the preparation of this Lease but such cost will not extend to any advice the Lessee may obtain with respect to this Lease.

## 5. Accrual of Amounts Payable

Amounts Payable accrue on a daily basis.

## 6. Insurance

### 6.1 Insurances to be Effected

The Lessee must effect and maintain with insurers approved by the Lessor, and with the respective rights and interests in the Premises of both the Lessor and the Lessee noted on the policy –

- (a) adequate public liability insurance –
  - (i) for a sum not less than the sum set out at **Item 5** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require; and
  - (ii) covering any damage or injury to a person or property that might arise from the Lessee's use of the Premises or the performance or failure to perform, any of its obligations under this Lease; and
- (b) adequate insurance covering the contents of the Premises and any property of the Lessee on the Premises.

### 6.2 Details and Receipts

In respect of the insurances required by **subclause (6.1)** the Lessee must –

- (a) on demand supply to the Lessor details of the insurance and give to the Lessor copies of each policy;
- (b) promptly pay all premiums and on demand produce to the Lessor each receipt for premiums paid or each certificate of currency issued by the insurers approved by the Lessor; and
- (c) notify the Lessor immediately –
  - (i) when an event occurs which gives rise or might give rise to a claim under, or which could prejudice, a policy of insurance; or
  - (ii) when a policy of insurance is cancelled.

### 6.3 Lessor insurance

The Lessor will effect and maintain –

- (a) public liability insurance covering any damage or injury to a person or property that might arise from the performance of, or failure to perform, any of its obligations under this Lease; and
- (b) insurance of the Premises to the full insurable value on a replacement or reinstatement value basis against damage arising from fire, tempest, storm, earthquake, explosion, aircraft or other aerial device including items dropped from

any device, riot, strike, commotion, flood, lightning, act of God, fusion, smoke, flood, water damage, leakage, impact by vehicle, machinery breakdown, malicious acts or omissions and other standard insurable risks.

**6.4 Not to Invalidate**

The Lessee must –

- (a) not do or omit to do any act or thing or bring or keep anything on the Premises which might;
  - (i) render any insurance covering the Premises or any adjoining premises void or voidable; or
  - (ii) cause the rate of a premium to be increased for the Premises or any adjoining premises; and
- (b) pay any increase in the rate of a premium referred to in **paragraph (a)(ii)** on the demand of the Lessor.

**6.5 Report**

Each Party must report to the other promptly in writing and in an emergency verbally –

- (a) any damage to the Premises of which they are or might be aware; and
- (b) any circumstance of which they are aware that is likely to be a danger or cause any damage or danger to the Premises, or to any person in or on the Premises.

**6.6 Settlement of Claim**

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **subclause 6.1**.

**6.7 Lessor as Attorney**

The Lessee irrevocably appoints the Lessor as the Lessee's attorney during the Term –

- (a) in respect to all matters and questions which may arise in relation to any policy of insurance required by **subclause 6.1**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society, or person liable to pay insurance money that is payable for the risks covered by the insurance policies required by **subclause 6.1**;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of an absolute owner.

**7. Indemnity**

- (1) The Lessee indemnifies the Lessor against any liability or loss arising from and any costs charges and expenses incurred in connection with –

- (a) damage to the Premises, or any loss of or damage to anything on it; and
- (b) injury or damage to any person or thing on the Premises,

which occurs during the Term, or any period of holding over by the Lessee under **clause 16**, for which the Lessor becomes liable and which is not caused by any negligent act or omission by the Lessor or, subject to **clause 8(2)**, any breach by the Lessor of the Lessor's Obligations.

- (2) The Lessee's obligation to indemnify the Lessor under this Lease or at law is not affected by the Lessee's obligation to insure under **clause 6** or at law and the indemnity under **subclause (1)** is paramount.
- (3) If insurance money is received by the Lessor for any of the obligations set out in this clause, then the Lessee's obligations under **subclause (1)** will be reduced by the extent of any such payment.

## 8. Limit of Lessor's Liability

- (1) The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises unless it occurs as a result of a negligent act or omission of the Lessor or subject to **subclause (2)**, a breach of the Lessor's Obligations.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Obligations due to any cause beyond the Lessor's control.

## 9. Maintenance, Repair and Cleaning

### 9.1 Lessee Obligations

The Lessee must –

- (a) at all times keep the Premises clean, tidy, unobstructed and free from rubbish;
- (b) comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's obligations under paragraph (a) and
- (c) ensure that the Lessor is provided with copies of any key or other security device, that is necessary to access any part of the Premises at any point in time during the Term or any period of holding over under **clause 16**.

### 9.2 Lessor Obligations

The Lessor will carry out the following inspections each year of the Term –

- (a) annual termite inspection;
- (b) annual fire extinguisher inspection; and
- (c) annual electrical and safety inspection.

## 10. Alterations

- (1) The Lessee must not –

- (a) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises;
- (b) erect or construct any building on the Premises;
- (c) remove any flora, trees or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises,

unless the Lessee has obtained the prior written consent –

- (d) of the Lessor;
- (e) of any other person from whom consent is required under this Lease; and
- (f) of any other person as may be required under any statute in force from time to time.

(2) If the Lessor –

(a) and any other person whose consent is required under this Lease or at law consents to any matter referred to in **subclause (1)** the Lessor may –

- (i) consent subject to conditions;
- (ii) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
- (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and

(b) consents to any matter referred to in **subclause (1)** –

- (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities or permits under any statute or policies for such matters; and
- (ii) the Lessee must apply for and obtain all such consents, approvals, authorities or permits as are required at law before undertaking any alterations, additions, improvements or demolitions.

(3) All works undertaken under this clause will be carried out at the Lessee's expense.

(4) If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either –

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense,

in accordance with the Lessor's requirements.

## 11. Use

- (1) The Lessee must not and must not suffer or permit a person to –
  - (a) use the Premises for any purpose other than for the Permitted Purpose;
  - (b) use the Premises for any purpose which is not permitted under any town planning scheme or any law relating to health;
  - (c) do or carry out on the Premises any harmful, offensive or illegal act, matter or thing;
  - (d) do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties;
  - (e) store any dangerous compound or substance on or in the Premises, unless in connection with the use of the Premises for the Permitted Purpose and then in accordance with any requirements under any statute relating to that compound or substance;
  - (f) do any act or thing which might result in harm to any part of the Premises; or
  - (g) display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.
- (2) The Lessor gives no warranty –
  - (a) as to the use to which the Premises may be put; or
  - (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.
- (3) The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.
- (4) The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in **subclauses (1) to (3)**

## 12. Lessor's Right of Entry

- (1) The Lessee or any Authorised Person must permit entry by the Lessor or any person authorised by the Lessor, except in the case of an emergency on reasonable notice, onto the Premises –
  - (a) at all reasonable times;
  - (b) with or without workmen and others;
  - (c) with or without plant, equipment, machinery and materials; and
  - (d) for each of the following purposes –
    - (i) to ensure compliance with the provisions of this Lease;



- (ii) to carry out any survey or works which the Lessor considers necessary. However, the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
  - (iii) to comply with the Lessor's Obligations under this Lease, or to comply with any notice or order of any authority in respect of the Premises, for which the Lessor is liable; and
  - (iv) to do all matters or things to rectify any breach by the Lessee of the Lessee's Obligations, but the Lessor is under no obligation to rectify any breach, and any rectification under this subparagraph is without prejudice to the Lessor's other rights, remedies or powers under this Lease.
- (2) All costs and expenses incurred by the Lessor as a result of any breach referred to in **subclause (1)(d)(iv)** together with any interest payable on such sums, will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

### 13. Statutory Obligations & Notices

- (1) The Lessee must –
- (a) comply promptly with all statutes relating to the Premises or to the Lessee's use of the Premises;
  - (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises for the Permitted Purpose; and
  - (c) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries out on the Premises.
- (2) The Lessee indemnifies the Lessor against –
- (a) failing to perform, discharge or execute any of the items referred to in **subclause (1)**; and
  - (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **subclause (1)**.

### 14. Report to Lessor

The Lessee must immediately report to the Lessor –

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police;
- (b) any occurrence or circumstances in or near the Premises, other than the carrying out of the Permitted Purpose, of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and

- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately give them to the Lessor.

## 15. Default

- (1) A default occurs if –

- (a) any Amounts Payable remain unpaid for 14 days after becoming due whether or not a demand or Notice has been given to the Lessee;
- (b) the Lessee is in breach of any of the Lessee's Obligations (other than the covenant to pay the Amounts Payable) for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (c) an order is made or a resolution effectively passed for the winding up of the Lessee unless the winding up is for the purpose of amalgamation or reconstruction;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Lessee's property on the Premises;
- (f) the Premises are vacated by the Lessee prior to Termination; or
- (g) a person other than the Lessee or a permitted licensee, sublessee or assignee is in occupation or possession of the Premises or in receipt of rents or profits.

- (2) On the occurrence of any of the events of default specified in **subclause (1)** the Lessor may –

- (a) without Notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by Notice to the Lessee determine this Lease and from the date of giving such Notice this Lease will be absolutely determined; and
- (c) by Notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month, when this Lease will be determined as from the giving of the Notice, and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 16**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Obligations or releasing the Lessee from liability in respect of the Lessee's Obligations.

- (3) If the Lessee –

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Obligations,

then the Lessor may at its discretion, without affecting any right, remedy or power arising from that default pay the money due or do any act to remedy the breach or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's costs and expenses of remedying each breach or default.

- (4) Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the provisions of this Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.
- (5) Each of the Lessee's Obligations in **clauses 4** (Rent and Other Payments), **6** (Insurance), **7** (Indemnity), **11** (Use), **20** (Assignment, Subletting and Charging) and **31** (Goods and Services Tax) is an essential provision of this Lease, but this subclause does not mean or imply that there are no other essential provisions in this Lease.

## 16. Holding Over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same provisions of this Lease, provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

## 17. Restore Premises

Prior to Termination the Lessee, at the Lessee's expense, must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease.

## 18. Yield up the Premises

- (1) On Termination the Lessee must –
  - (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease; and
  - (b) surrender to the Lessor all keys and security access devices and combinations for locks providing access to or within the Premises held by the Lessee, whether or not provided by the Lessor.
- (2) The Lessee's obligation under **subclause (1)** will survive Termination.

## 19. Removal of property from premises

- (1) Prior to Termination, the Lessee must remove from the Premises all property of the Lessee including the Lessee's fixtures and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal of that property or fixtures.
- (2) On re-entry, if any property has not been removed under **subclause (1)** the Lessee is to be taken to have transferred all right, title and interest in that property to the Lessor, and the Lessor may use or dispose of that property in any manner it considers fit.

## 20. Assignment, Subletting and Charging

- (1) The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under this Lease or at law.
- (2) Sections 80 and 82 of the *Property Law Act 1969* are excluded.
- (3) The Lessee must not mortgage or charge the Premises.

## 21. Acts by Agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or agent, solicitor, contractor or employee of the Lessor.

## 22. Governing Law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

## 23. Statutory Powers

The powers conferred on the Lessor by or under any statutes are, except to the extent that they are inconsistent with the provisions of this Lease, in addition to the powers conferred on the Lessor in this Lease.

## 24. Notice

- (1) A Notice to a Party must be in writing and may be given or made –
  - (a) by delivery to the Party personally; or
  - (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.
- (2) A Notice to a Party is deemed to be given or made –
  - (a) if by personal delivery, when delivered;
  - (b) if by leaving the Notice at an address specified in **subclause (1)(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
  - (c) if by post to an address specified in **subclause (1)(b)**, on the second business day following the date of posting of the Notice.
- (3) A Notice to a Party may be signed –
  - (a) if given by an individual, by the person giving the Notice;
  - (b) if given by an incorporated association a person authorised to act on behalf of the association through the rules of the association;
  - (c) if given by a local government, by the CEO; or

- (d) by a solicitor or other agent of the individual, incorporated association or local government giving the Notice.

## 25. Severance

If any part of this Lease is, or becomes, void or unenforceable that part is or will be, severed from this Lease to the extent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

## 26. Disputes

- (1) Except as otherwise provided, any dispute arising out of this Lease is to be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* and the Lessor and the Lessee may each be represented by a legal practitioner.
- (2) The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee, then the Lessor will refund to the Lessee the money paid.

## 27. Variation

This Lease may be varied only by deed executed by the Parties subject to such consents as are required by this Lease or at law.

## 28. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the provisions of this Lease do not, to the fullest extent permitted by law, apply to limit the provisions of this Lease.

## 29. Further Assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions of this Lease.

## 30. Waiver

- (1) A failure by the Lessor to exercise or its delay in exercising any right, power or privilege in this Lease does not operate as a waiver of that right, power or privilege.
- (2) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

## 31. Goods and Services Tax

### 31.1 Definitions

The following definitions apply for the purpose of this clause –

- (a) **Act** means the *Commonwealth's A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

**31.2 Lessee to Pay GST**

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (2) The Lessee must pay any increase referred to at **paragraph (1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

**31.3 Consideration in Kind**

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **subclause 31.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

**31.4 No Contribution from Lessor**

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

**31.5 Statement of GST paid is Conclusive**

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

**31.6 Tax Invoices**

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

**31.7 Reciprocity**

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

**32. Caveat**

**32.1 No Absolute Caveat**

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Crown Land Title for the Land, to protect the interests of the Lessee under this Lease.

**32.2 CEO & Lessor as Attorney**

In consideration of the Lessor having granted this Lease to the Lessee, the Lessee irrevocably appoints the Lessor and the CEO of the Lessor jointly and severally –

- (a) for the Term of this Lease;
- (b) for any holding over under this Lease; and
- (c) for a period of 6 months after Termination,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate –

- (a) a withdrawal of any absolute caveat lodged by or on behalf of the Lessee;
  - (b) a withdrawal of any caveat lodged by or on behalf of the Lessee and not withdrawn on Termination; and
  - (c) a surrender of the estate granted by this Lease,
- and the costs of withdrawing any caveat or surrendering this Lease (including the Lessor's solicitor's costs and registration fees) will be borne by the Lessee.

**33. Indemnity and Ratification**

**33.1 Ratification**

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under **clause 32**.

**33.2 Indemnity**

The Lessee indemnifies the Lessor against –

- (a) any loss arising from any act done under **clause 32**; and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under **clause 32**.

## 34. Provision of Information

### 34.1 Annual General Meeting

- (1) The Lessee must provide the Lessor with a copy of the minutes of each of the Lessee's Annual General Meetings held following the Commencement Date and while the Lessee remains in possession of the Premises.
- (2) The minutes referred to in **subclause (1)** must be provided to the Lessor within 30 days of the relevant Annual General Meeting.

### 34.2 Annual Financial Statement

- (1) While the Lessee remains in possession of the Premises, it must provide the Lessor with a copy of the Lessee's Annual Financial Statement, audited in accordance with the Rules of the Lessee, for each financial year that ends after the Commencement Date.
- (2) The Annual Finance Statement referred to in **subclause (1)** must be provided to the Lessor within 30 days of the statement being presented to the relevant Annual General Meeting.

### 34.3 Liquor Licence

- (1) The Lessee must provide to the Lessor a copy of any licence the Lessee holds or obtains under the *Liquor Control Act 1988* with respect to the Premises.
- (2) If the Lessee holds a licence referred to in **subclause (1)** at the Commencement Date, the Lessee must provide a copy of that Licence to the Lessor prior to, or within 14 days of the Commencement Date.
- (3) If the Lessee obtains a licence referred to in **subclause (1)** at any time following the Commencement Date it must provide the Lessor a copy of the licence within 30 days of the Lessee receiving the licence.



## Schedule

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Item 1 Land and Premises

Land

Premises

That part of the Land identified on the plan annexed to this Lease as Annexure A.

Item 2 Term

21 years from \_\_\_\_\_ and expiring on \_\_\_\_\_

Item 3 Commencement Date

Item 4 Rent

\$1 per annum payable on demand

Item 5 Public Liability Insurance

Ten million dollars (\$10,000,000.00)

Item 6 Permitted Purpose

## Signing page

EXECUTED on the \_\_\_\_\_ day of \_\_\_\_\_ 2011

THE COMMON SEAL of the **Shire of Shark Bay**  
was hereunto affixed in the presence of:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Print full name

\_\_\_\_\_  
President

\_\_\_\_\_  
Print full name

THE COMMON SEAL of the \_\_\_\_\_ **(Incorporated)**  
was affixed by authority of the Committee in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Print full name

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Print full name

(30770-11.11.18-ES-Lease.doc

5/301

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THE SHIRE OF SHARK BAY

("the Lessor")

- and -

BOOLBARDIE COUNTRY CLUB (INCORPORATED)

("the Lessee")

---

DEED OF LEASE

---

---

**ROBINSON COX**

BARRISTERS AND SOLICITORS

PERTH, WESTERN AUSTRALIA.

REF: MB:378943

28/3/12

WESTERN AUSTRALIA STAMP DUTY  
19MAY86 20913059 0/5 \$23.85 DLP \$2.00

DEED OF LEASE

THIS DEED dated the                      day of                      1986

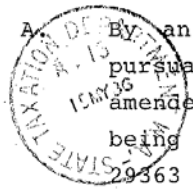
BETWEEN:

THE SHIRE OF SHARK BAY of Shark Bay, Western Australia  
("the Lessor") of the first part;

AND

BOOLBARDIE COUNTRY CLUB (INCORPORATED) of Shark Bay,  
Western Australia ("the Lessee") of the second part.

RECITALS



A. By an order made the 18th day of September, 1968 pursuant to section 33 of the Land Act 1933 (as amended) the Governor directed that Edel Location 37 being the whole of the land comprised in Reserve 29363 should vest in and be held by the Lessor for the purpose of Public Recreation (Golf Course).

B. By an order made the 18th day of September, 1968 pursuant to section 33 of the Land Act 1933 (as amended) the Governor directed that Edel Location 38 being the whole of the land comprised in Reserve 29364 should vest in and be held by the Lessor for the purpose of a Site for Club and Club Premises.

C. By the orders above the Lessor was empowered to lease the land for the above purposes.

D. By Deed of Lease dated the 10th day of April, 1978 the Lessor granted to Stewart Louis Rocchi, Majorie Phyllis Duncan, Archibald Geoffrey Hales and Vera

2.

Casteldine as Trustees for the Boolbardie Country Club, a Lease of Reserve 29363 and 29364 for 15 years.

E. The Boolbardie Country Club has now become incorporated and the parties have agreed that The Boolbardie Country Club Inc. be lessee in its own right.

F. The Lessor and Stewart Louis Rocchi, Majorie Phylis Duncan, Archibald Geoffrey Hales and Vera Casteldine have entered into a deed of surrender of the Lease of April, 1978.

NOW THIS DEED WITNESSES as follows:

1. Definitions

1.1 In this deed:-

"Land" means the property referred to in Recitals B and C;

The terms Lessor and Lessee shall where the context so admits or requires include their personal representatives and permitted assigns.

2. Covenants

2.1 In consideration of the covenants by the Lessee herein contained the Lessor leases to the Lessee and the Lessee takes on lease the land to hold the same for the term of 21 years commencing on and from the day of 1986 at an annual rent as herein set out:-

From the commencement of the Term an annual rental of \$52.00 per year payable yearly in advance on the 1st day of the month of January in each year subject to the covenants and

3.

conditions herein contained or implied PROVIDED ALWAYS that at the expiration of 2 years of the said Term and each and every period of 5 years of the said Term thereafter the Lessor shall have the right to review the yearly rental and the same shall for the respective periods of 5 years be as mutually agreed upon between the parties from time to time and in default of such agreement such yearly rental shall be determined by a valuer nominated by the President for the time being of the Australian Institute of Valuers but in any event the yearly rental to be not less than the rental payable for the previous year of the said term.

3. The Lessee covenants with the Lessor as follows:

- (a) To pay the rent hereby reserved at the times and in the manner aforesaid without deduction;
- (b) To duly and punctually pay and discharge all existing and future rates taxes assessments charges impositions and outgoings whatsoever assessed imposed payable or charged in respect of the Land or any buildings erected or to be erected thereon or the business carried on there and whether payable by the owner or occupier;
- (c) To complete with all reasonable despatch the clubrooms and other improvements (if any) intended to be constructed on the Land contained in reserve 29364 in accordance with such plans and specifications as may be produced to and approved by the Lessor and to conduct the Land any and such premises to be erected on Reserve 29364 for the convenience of members of the Boolbardie Country Club and its

4.

staff only and not to allow any persons except members guests and servants of the Boolbardi Country Club to use the Land and any such premises for any purpose without the previous written consent of the Lessor and to conduct the Land and any such premises thereon (hereinafter jointly called "the demised premises") in a proper and orderly way;

- (d) At the Lessee's cost and expense to maintain and keep the greens and lawns in the demised premises in good condition and playing order;
- (e) To use the demised premises for the purpose of a golf club only;
- (f) To comply with and observe in all respects all Acts of Parliament and with all by-laws and regulations made thereunder which are applicable to the demised premises or to any use to which the same or any part thereof are or may be put and in particular in the event of the premises to be erected on Reserve 29364 or any part thereof becoming licensed premises under the Liquor act 1970 as amended to comply with and observe all the provisions of that Act and all orders and requisitions made by the Court or other proper authorities thereunder;
- (g) To keep the demised premises and all additions and improvements thereto well and sufficiently cleansed and maintained in good and tenantable repair order and condition damage by fire (not caused through any act omission or default of the Lessee) and by storm tempest earthquake or other act of God except to the intend that all such improvements shall be handed over to the Lessor (without compensation therefor) in the same state and condition of order and repair at

5.

the end or sooner determination of the said term;

- (h) Not to erect any further buildings or other structures or alter any buildings or structures presently intended to be constructed on the Land except with the approval (as to site dimensions materials and otherwise) of the Lessor or its architects after submission to it by the Lessee of the proposed plans specifications and elevations thereof;
- (i) To permit the Lessor by its servants agents architects and engineers at all reasonable times to enter upon and inspect the state of repair order and condition of the demised premises;
- (j) Not to transfer assign sub-let mortgage or otherwise part with the demised premises or any part thereof or its interest or rights under this lease without the prior approval in writing of the Minister for Lands it being expressly agreed that section 80 of the Property Law Act 1969 shall not apply hereto;
- (k) To pay to the Lessor all proper charges made by the Lessor for work and services done or performed by the Lessor for and on behalf of the Lessee at the Lessee's request as and when agreed;
- (l) Not by its members servants or guests to cause or permit any public or private nuisance in or upon the demised premises or anything which shall cause annoyance inconvenience or disturbance to the occupiers of neighbouring premise and if any such nuisance does occur to take prompt steps to stop it and make good any



6.

damage caused as a result thereof;

- (m) To pay the costs of and incidental to the instructions for and the costs of preparation execution and stamping of this lease in duplicate and any stamp duties hereon;
  - (n) At the expiration or sooner determination of the said term or any extension thereof to peaceably deliver up the demised premises in good and tenantable repair and condition and free from litter and rubbish and if required by the Lessor to remove any obstacles constructed by the Lessee;
4. The Lessor COVENANTS with the Lessee that the Lessee paying the rent and performing and observing the covenants and conditions on its part to be performed and observed herein contained or implied shall peaceably hold and enjoy the demised premises during the said term or any extension thereof without any interruption by the Lessor or any person lawfully claiming under it.
5. IT IS HEREBY MUTUALLY COVENANTED AND DECLARED by and between the parties hereto as follows:
- (a) That if the Lessee shall fail to pay the said rent as aforesaid or to perform and observe any of the covenants and conditions on its part herein contained and such failure shall continue for one calendar month after notice in writing to remedy the same shall have been served on the Less then the Lessor may at any time thereafter re-enter upon the demised premises whereupon this lease shall absolutely determine but without prejudice to any right of action of the Lessor in respect of any antecedent breach of the Lessee's covenants and

7.

conditions herein contained;

- (b) That the Lessee shall insure and keep insured against loss or damage by fire storm tempest and earthquake in the joint names of the Lessor and the Lessee all improvements now or hereafter standing on the said Land in their full insurable value in such Insurance Office as the Lessor decides and any insurance moneys received in respect of such loss or damage shall be applied in or towards rebuilding or reinstating the said improvements under the supervision of the Lessor its architects and engineers;
- (c) That this lease is entered into subject to all such consents as may be necessary under the provisions of the Land Act as amended the Local Government Act 1960 as amended the Town Planning and Development Act 1928 as amended and any other Act or Acts;
- (d) If the Lessee with the consent of the Lessor remains in occupation of the demised premises after the expiration of the said term or any extension thereof then it shall do so as weekly tenants at a rental to be determined by negotiation between the parties hereto if demanded by either party but otherwise on the same terms and conditions as are herein contained;
- (e) That any notice hereunder may be served by posting the same in a registered letter addressed to any party hereto at his her or its address hereinbefore appearing or at his her or its last known address and the production of the receipt of post office for such registered letter shall be conclusive proof of the service

8.

in due course of post of any notice so sent;

- (f) If any difference shall arise between the parties hereto touching this deed or the rights duties or liabilities hereunder then the same shall be referred to a single arbitrator appointed by each party or their umpire in accordance with the provisions of the Arbitration Act 1895 or any statutory modification or re-enactment thereof.

EXECUTED by the parties as a deed.

THE COMMON SEAL of  
 THE SHIRE OF SHARK BAY  
 was hereunto affixed in the  
 presence of:

President:

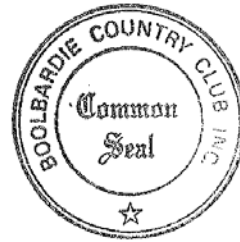
Shire Clerk:

)  
 )  
*[Handwritten signature]*  
 )  
*[Handwritten signature]*



THE COMMON SEAL of  
 BOOLBARDIE COUNTRY CLUB  
 (INCORPORATED) was  
 hereunto affixed by  
 authority of the .President...  
 in the presence of:

*[Handwritten signature]*.....  
 President  
*[Handwritten signature]*..... J. P.  
 Vice President



Approved by the Minister for Lands:

WP0003/MZB

*[Handwritten signature]*  
 APPROVED  
*[Handwritten signature]*  
 BY ORDER OF THE MINISTER  
 FOR LANDS AND SURVEYS  
*[Handwritten signature]*

11.2 MEMORANDUM OF UNDERSTANDING - SHARK BAY RESOURCES  
RO 105.01

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest: Cr Pepworth

Nature of Interest: Impartiality Interest as an Employee of Shark Bay Resources.

Moved            Cr Prior  
Seconded       Cr Hanscombe

Council Resolution

**That in accordance with section 56 of the *Land Administration Act 1997* the Minister be requested to dedicate the section of the Useless Loop Road from 84.76slk to 97.92slk and Council indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.**

**6/0 CARRIED**

Background

The Council discussed the issue of a Memorandum of Understanding with Shark Bay Resources in regard to the section of the Useless Loop Road from the 84.76slk to the 97.92slk mark at the November 2010 meeting of Council.

The minutes adopted by to Council at the November 2010 meeting is attached for Councillor's information.

The Council at the ordinary meeting held in November 2010 resolved the following:

***That the Memorandum of Understanding between the Shire of Shark Bay and Shark Bay Resources be endorsed and the Shire President and Chief Executive Officer be authorised to sign the document and affix the Council seal.***

This has been completed and discussions in regard to the dedication and transfer of the road have been underway since the resolution of Council was passed.

Comment

As indicated in the report the dedication of the road was then required to seek approval from the government departments. This is predominately the Department of Planning and Infrastructure.

The Council in accordance with section 56 of the *Land Administration Act 1997* must formally resolve to have the road dedicated and to provide indemnity in regard to the road.

Legal Implications

**Section 56 of the *Land Administration Act 1997* applies to this matter and the sections relevant to the Memorandum of Understanding follow:**

(1) If in the district of a local government —

(a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;

(2) If a local government resolves to make a request under subsection (1), it must —

(a) in accordance with the regulations prepare and deliver the request to the Minister; and

(b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.

(3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —

(a) subject to subsection (5), by order grant the request;

(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or

(c) refuse the request.

(4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

(5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —

(a) unallocated Crown land or, in the case of a private road, alienated land; and

(b) designated in the relevant plan of survey, sketch plan or document as *having the purpose of a road*.

Policy Implications

Nil

Financial Implications

The Main Roads Department Carnarvon have included an additional \$25,000 in their budget forecasts for Council to undertake the maintenance on this additional section of the road.

There will be some costs associated with the advertising for the dedication but these should not be significant.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 February 2012

14.2 MEMORANDUM OF UNDERSTANDING - SHARK BAY RESOURCES – USELESS LOOP ROAD

RO105.01

Author

Chief Executive Officer

Disclosure of Any Interest

Declaration of Interest: Cr Pepworth

Nature of Interest: Impartiality Interest as works for Shark Bay Resources

Moved Cr Hargreaves

Seconded Cr Ridgley

Council Resolution

**That the Memorandum of Understanding between the Shire of Shark Bay and Shark Bay Resources be endorsed and the Shire President and Chief Executive Officer be authorised to sign the document and affix the Council Common Seal.**

**6/0 CARRIED**

Background

A Memorandum of Understanding was originally proposed at a meeting in January 2010 to define the maintenance and construction responsibilities for the section of the Useless Loop Road from the 84.76 straight line kilometre (slk) to the 97.92slk mark.

The management of Shark Bay Resources have now requested that the Memorandum of Understanding be progressed through the council

Shark Bay Resources have been maintaining this section of the road for a number of years as it appears to be crown land as part of their lease.

As part of the negotiations the Main Roads was approached to provide funding in addition to what has previously been received. Main Roads Carnarvon have advised that they will include in the budget forecasts an increase of \$25,000 to allow for the maintenance of this additional road section.

Comment

The major clauses of the Memorandum of Understanding are as follows:

The Shire of Shark Bay agree with the Shark Bay Resources that they will assume responsibility for the maintenance and construction works to a standard comparable with other roads used for mining operations subject to similar traffic volumes for the section of the Useless Loop Road from slk 84.76 to slk 97.92 on the following conditions –

1. Shark Bay Resources will provide access to and adequate water supplies to the Shire of Shark Bay from within the mining lease boundaries to enable maintenance and construction works to be undertaken.
2. Shark Bay Resources will provide access to road building materials from within the mine site boundaries for general maintenance works. Shark Bay Resources will also provide road building materials from within the mine site boundaries for major construction works on the proviso that the Shire of

Shark Bay provide adequate notice of their intention to undertake such works.

3. The Shire of Shark Bay will undertake to periodically water sections of the road to the Carrarang access to optimise the ongoing life of the road.
4. Shark Bay Resources accepts the requirement to contribute to the Shire of Shark Bay for costs associated with additional maintenance to the road in the event of Shark Bay Resources embarking on any site upgrades that significantly increases the heavy vehicle traffic in excess of current volumes that contribute to deterioration of the road surface.
5. The Shire of Shark Bay undertake proceedings to have the section of the Useless Loop Road from the slk 84.76 mark to the 97.92slk mark gazetted as a public road and vested as the responsibility of the Shire of Shark Bay.

Sections 1, .2 and 4 will assist the council in its maintenance and construction obligations in regard to the road.

Section 3 puts in place a responsibility that will increase the operational costs associated with the road but will also assist the longevity of any works undertaken in regard to the road condition.

Section 5 simply places the responsibility on the Shire to seek gazettal of the road which ensures that the council is responsible for the ongoing maintenance. This enables additional funding to be sought and contributes to the councils grant allocation.

Legal Implications

The Memorandum of Understanding assigns a responsibility on the Council to seek to have the section of the road gazetted as the Shire responsibility. This will entail seeking various governmental departments' approvals. It is not envisaged there will be any issues in regard to this matter.

Policy Implications

Nil

Financial Implications

There will be additional costs associated with the undertakings associated with the Memorandum of Understanding however the additional \$25,000 allocated by the Main roads Carnarvon will address this expense.

Strategic Implications

The ongoing maintenance and construction of a road is an important strategic objective of the council.

Voting Requirements

Simple Majority Required.

Date of Report

17 November 2010



**12. FINANCE REPORT**

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Pepworth  
Seconded Cr Hanscombe

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$2,403,033.20 be accepted.**

**6/0 CARRIED**

Comment

The schedules of accounts for payment covering - Municipal fund account cheque numbers 25882 to 25946 totalling \$57,961.64

Municipal fund account electronic payment numbers MUNI EFT 11155 to 11205, 11228 to 11296 and 11613 to 11393 totalling \$1,929,942.06

Municipal fund account for payroll periods beginning 05/12/2011 ending 13/02/2012 totalling \$248,412.00

Trust fund account cheque numbers 832 to 845 totalling \$5,564.75

Trust fund Police Licensing for August 2011 to January 2012 totalling \$114,666.50 and

Trust fund account electronic payment numbers EFT 11206 to 11277 and 11297 to 11315 totalling \$46,486.25

The schedule of accounts submitted to each member of Council on 24 February 2012 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Date of Report

22 February 2012

**SHIRE OF SHARK BAY ORDINARY COUNCIL MEETING  
29 FEBRUARY MUNI CHQS 25882-25946**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
25882	14/12/2011	THE LUSCOMBE SYNDICATE	STAFF FUNCTION	-403.72
25883	15/12/2011	WATER CORP - OSBORNE PARK	WATER ACCOUNT	-607.65
25884	21/12/2011	SHARK BAY FUEL & SERVICE CENTRE	OIL FILTER	-74.21
25885	21/12/2011	SHIRLEY MAY MACDONALD	REPAIRS TO FLAGS FOR SBIC	-50.00
25886	23/12/2011	TELSTRA CORPORATION LIMITED	TELSTRA TOUGH T90	-474.74
25887	05/01/2012	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-493.32
25888	05/01/2012	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-236.10
25889	05/01/2012	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-536.25
25890	05/01/2012	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-640.39
25891	05/01/2012	AGEST PTY LTD	SUPERANNUATION CONTRIBUTIONS	-222.32
25892	05/01/2012	AMP CORPORATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-427.90
25893	05/01/2012	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-493.32
25894	05/01/2012	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	-484.95
25895	05/01/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-578.04
25896	05/01/2012	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1529.05
25897	05/01/2012	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-243.00
25898	05/01/2012	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-389.23
25899	05/01/2012	WESTPAC SECURITIES ADMIN LTD	SUPERANNUATION CONTRIBUTIONS	-451.06
25900	05/01/2012	REST	SUPERANNUATION CONTRIBUTIONS	-1105.99
25901	05/01/2012	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-334.34
25902	05/01/2012	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-606.47
25903	05/01/2012	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-1120.00
25904	06/01/2012	LANDGATE	GRV VALUATION	-58.00
25905	06/01/2012	TELSTRA CORPORATION LIMITED	OFFICE ACCOUNT	-1910.86
25906	06/01/2012	WATER CORP- OSBORNE PARK	SBIC LOT 380 KNIGHT TCE DESAL	-19.85
25907	06/01/2012	DEC	ADULT PASSES MONKEY MIA	-3600.00
25908	06/01/2012	SHARK BAY ELECTRICAL CO.	PUMP CONNECTION	-198.00
25909	11/01/2012	TELSTRA CORPORATION LIMITED	1300 PHONE #	-29.63
25910	18/01/2012	SHARK BAY FUEL & SERVICE CENTRE	FUEL	-143.89
25911	18/01/2012	FLIGHTLINE TRAVEL	BORNEO EXHIBITION GROUP	-2000.00
25912	18/01/2012	SHARK BAY NEWSAGENCY	NEWSPAPERS	-136.18
25913	18/01/2012	WESTERN AUSTRALIAN MUSEUM	2ND PAYMENT TO PRINTING OF BOOK	-9148.33

## MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
25914	18/01/2012	AUSTRALIAN COMMUNICATIONS	ANNUAL FEE	-152.00
25915	23/01/2012	WA ELECTORAL COMMISSION	LOCAL GOVT ELECTION 15/10/2011	-13312.26
25916	25/01/2012	SKIPPERS AVIATION	FLIGHT FOR TAYJ- LIBRARY TRAINING	-592.00
25917	25/01/2012	TELSTRA CORPORATION LIMITED	NEW PHONE – REFUSE SITE	-541.50
25918	31/01/2012	GLOBALPOS	DATA COLLECT & DESIGN SOFTWARE	-1644.50
25919	31/01/2012	KEN'S TENDER JOINT	AUSTRALIA DAY BBQ - MEAT	-321.00
25920	31/01/2012	TELSTRA CORPORATION LIMITED	OFFICE ACCOUNT	-1878.97
25921	01/02/2012	VALERIE ANNE DEKKER	RATES REFUND FOR ASS - A1187	-379.00
25922	01/02/2012	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-330.53
25923	01/02/2012	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-126.98
25924	01/02/2012	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-357.51
25925	01/02/2012	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-402.95
25926	01/02/2012	AGEST PTY LTD	SUPERANNUATION CONTRIBUTIONS	-121.08
25927	01/02/2012	AMP CORPORATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-213.78
25928	01/02/2012	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-328.88
25929	01/02/2012	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	-325.95
25930	01/02/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-385.36
25931	01/02/2012	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1030.94
25932	01/02/2012	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-230.10
25933	01/02/2012	WESTPAC SECURITIES ADMIN LTD	SUPERANNUATION CONTRIBUTIONS	-316.60
25934	01/02/2012	REST	SUPERANNUATION CONTRIBUTIONS	-737.33
25935	01/02/2012	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-760.00
25936	01/02/2012	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-222.80
25937	01/02/2012	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-436.12
25938	06/02/2012	KEVIN LAUNDRY	DESIGN FOR ADMIN OFFICES	-1650.00
25939	08/02/2012	KEN'S TENDER JOINT	STAFF FUNCTION CHRISTMAS	-502.10
25940	08/02/2012	LANDGATE	GRV VALUATION	-333.35
25941	13/02/2012	LANDGATE	GRV VALUATION	-34.00
25942	13/02/2012	SHARK BAY NEWSAGENCY	NEWSPAPERS	-235.56
25943	13/02/2012	TELSTRA CORPORATION LIMITED	1300 PHONE #	-27.89
25944	15/02/2012	AUSCOINSWEST	SOUVENIR COINS	-566.50
25945	15/02/2012	COVS AUTO, MINING & INDUSTRIAL	WORK LIGHTS FOR GRADER	-426.11
25946	15/02/2012	STATE LAW PUBLISHER	TP SCHEME NO 3 –ADVERTISING	-291.20
			<b>TOTAL</b>	<b>\$57,961.64</b>

**SHIRE OF SHARK BAY ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012 MUNI EFT 11155-11205, 11228-11296, 11613-113393**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11155	15/12/2011	BAJA DATA & ELEC SERVICES	WORK ON CAMERAS	-401.49
EFT11156	15/12/2011	BRIKLAY PTY LTD	PROGRESS PAYMENT REC CENTRE	-408940.
EFT11157	15/12/2011	CHUBB FIRE & SECURITY LTD	MONITORING	-134.30
EFT11158	15/12/2011	FESA	ELS LEVY	-1181.61
EFT11159	15/12/2011	GRAY & LEWIS	PREP LOCAL PLANNING STRATEGY	-9768.00
EFT11160	15/12/2011	HODGE + COLLARD ARCHITECTS	PLAN CONSULTANT COMMUNITY CENTRE	-10046.30
EFT11161	15/12/2011	MALIBU NOMINEES	PLANT HIRE VERTICAL REALIGNMENT ROAD WORKS	-146076.
EFT11162	15/12/2011	SB COMMUNITY RESOURCE E	PHOTOCOPIES	-120.00
EFT11163	15/12/2011	WALGA	SOLAR POWER SYSTEMS	-472.50
EFT11164	16/12/2011	BAJA DATA & ELECT SERVICES	SES- ELECTRICAL	-846.87
EFT11165	16/12/2011	DENHAM PAPER & CHEMICAL S	CARTON PAPER HAND TOWELS	-144.35
EFT11166	16/12/2011	RHONDA JOY METTAM	UNVIELING OF THE VELSHED	-16.95
EFT11167	16/12/2011	PRESTIGE INSTALLATIONS P/L	SES DENHAM AIR CONDITIONERS	-4444.00
EFT11168	16/12/2011	PEST-A-KILL	MICE MONITORING & BAITING	-242.00
EFT11169	16/12/2011	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-5327.85
EFT11170	21/12/2011	AZURE BISTRO	STAFF FUNCTION CHRISTMAS	-180.00
EFT11171	21/12/2011	BULLIVANTS	RECOVERY EQUIP	-229.02
EFT11172		CANCELLED		
EFT11173	21/12/2011	DAVID GRAY AND CO PTY LTD	GLYPHOSATE	-88.00
EFT11174	21/12/2011	DOWNER EDI WORKS PTY LTD	PREMIX / EMULSION	-13310.00
EFT11175	21/12/2011	GERALDTON INDUSTRIAL SUPPLIES	MIG WIRE	-312.55
EFT11176	21/12/2011	GERALDTON TROPHY CENTRE	DESK PLAQUES FOR COUNILLORS (4)	-176.00
EFT11177	21/12/2011	TOLL IPEC PTY LTD	FREIGHT	-1798.01
EFT11178	21/12/2011	MIDWEST FIRE PROTECT SERVICE	QUARTERLY SERVICE ALARM SYSTEM	-275.00
EFT11179	21/12/2011	JAMES MCKECHNIE	PROJECT MANAGEMENT CONSULTANCY	-9704.82
EFT11180	21/12/2011	NAMBUCCA GRAPHICS	ANNUAL FEE FOR SUB-HOSTING	-66.00
EFT11181	21/12/2011	OAKLEY EARTHWORKS	DIGGER HIRE	-423.50
EFT11182	21/12/2011	OVERLANDER ROADHOUSE	ACCOM OVERLANDER	-2220.00
EFT11183	21/12/2011	PURCHER INTERNATIONAL PTY LTD	AIRCON COMP	-797.59
EFT11184	21/12/2011	PRESTIGE INSTALLATIONS P/L	COST OF AIR COND AT 39 DURLACHER ST	-2083.40

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11185	21/12/2011	ROBBRO WA PTY LTD	WORK ON USELESS LOOP ROAD	-9143.75
EFT11187	21/12/2011	SHARK BAY CLEANING SERVICE	TO CLEAN UNIT 6/34 HUGHES STREET	-77.00
EFT11188	21/12/2011	SHARK BAY FREIGHTLINES	FREIGHT	-41.43
EFT11189	21/12/2011	SHARK BAY SKIPS	SUPPLY AND LIFT OF SKIP BINS	-321.00
EFT11190	21/12/2011	TRUCKLINE PARTS CENTRE	MAXIS/PART	-190.96
EFT11191	21/12/2011	TOTAL UNIFORMS	UNIFORMS FOR SBIC	-335.80
EFT11192	21/12/2011	TOTALLY WORKWEAR	STAFF UNIFORMS	-4219.57
EFT11193	21/12/2011	VMR SHARK BAY	FUNDING FOR VMR	-1200.00
EFT11194	22/12/2011	CHERYL COWELL	MEETING ATTENDANCES	-1260.00
EFT11195	22/12/2011	JOHN JOSEPH HANSCOMBE	MEETING ATTENDANCE	-468.00
EFT11196	22/12/2011	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-360.00
EFT11197	22/12/2011	JOE MCLAUGHLIN	MEETING ATTENDANCE	-360.00
EFT11198	22/12/2011	DARREN PEPWORTH	MEETING ATTENDANCE	-360.00
EFT11199	22/12/2011	MARGARET PRIOR	MEETING ATTENDANCE FEE	-360.00
EFT11200	22/12/2011	SHARYN ELIZABETH BURVILL	RELOCATION- EXECUTIVE MANAGER	-6930.16
EFT11201	22/12/2011	BRIAN WAKE	MEETING ATTENDANCES	-558.02
EFT11202	23/12/2011	BLUE LAGOON PEARLS	20 YEAR SERVICE RECOGNITION GIFT	-500.00
EFT11203	23/12/2011	PRECEDENT COMMUNICATIONS	WEBSITE SUPPORT 12 MONTHS	-500.50
EFT11204	23/12/2011	RICHARD CLAUDE MORONEY	SBIC	-25.00
EFT11205	23/12/2011	SB COMMUNITY RESOURCE CENTRE	VIDEO CONFERENCING	-176.00
EFT11228	05/01/2012	WALGA	SUPERANNUATION CONTRIBUTIONS	-11021.54
EFT11229	06/01/2012	SHARK BAY BAKERY	MORNING TEA-WEDNESDAY 21.12.11	-362.80
EFT11230	06/01/2012	HERITAGE RESORT SHARK BAY	COUNCIL LUNCH	-198.00
EFT11231	06/01/2012	NICKO LANDSCAPING	GARDENING AT PENSIONERS UNITS	-350.00
EFT11232	06/01/2012	RAY WHITE REAL ESTATE SBAY	RENT ON 34 HUGHES ST	-1105.00
EFT11233	06/01/2012	SHARK BAY CLEANING SERVICE	ANNUAL CLEANING CONTRACT FOR SBIC	-10154.71
EFT11234	06/01/2012	SHARKBAY EARTHMOVING	CONTRACT FOR DECEMBER	-10071.36
EFT11235	06/01/2012	WILDIMAGENATION - S VASYLI	POST CARDS	-150.00
EFT11236	11/01/2012	GERALDTON TOYOTA	SERVICE OF SES VEHICLE	-27.65
EFT11237	11/01/2012	BLACKWOODS ATKINS	WELDING EQUIP	-118.87
EFT11238	11/01/2012	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY	-198.00
EFT11239	11/01/2012	HORIZON POWER-STREET LIGHTING	201 LIGHTS	-3010.97
EFT11240	11/01/2012	HORIZON POWER-MAIN USAGE	ELECTRICITY	-33.80
EFT11241	11/01/2012	HITS RADIO PTY LTD	ADVERTISING	-508.20
EFT11242	11/01/2012	JOHN TAYLOR ARCHITECT	CONSULTANCY	-484.00

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11243	11/01/2012	MALIBU NOMINEES	FLOOD DAMAGE	-19701.90
EFT11244	11/01/2012	NORTHERN GUARDIAN	AGM - ADVERTISING	-158.40
EFT11245	11/01/2012	ROBBRO WA PTY LTD	WET CUT AND ROLL USELESS LOOP RD	-59633.75
EFT11246	11/01/2012	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN	-844.58
EFT11247	11/01/2012	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT11248	11/01/2012	SUNSET MURA MURA CAFE	CATERING - THANK A VOLUNTEED DAY	-315.00
EFT11249	11/01/2012	TOTAL UNIFORMS	STAFF UNIFORMS	-297.00
EFT11250	19/01/2012	THE AUSTRALIAN SENIOR PUBLICAT	ADVERTISING	-266.20
EFT11251	19/01/2012	AUSTRALIA POST	LOCAL POST	-249.02
EFT11252	19/01/2012	BOC LIMITED	CONTAINER RENTAL	-68.76
EFT11253	19/01/2012	RED DIRT ARTS	POST CARDS- INV 709	-166.20
EFT11254	19/01/2012	DENHAM CRAFTERS	DONATION/CONTRIBUTION	-3000.00
EFT11255	19/01/2012	DENHAM IGA X-PRESS	COUNCIL MEETING	-110.98
EFT11256	19/01/2012	SHARK BAY SUPERMARKET	THANK A VOLUNTEER	-184.24
EFT11257	19/01/2012	GERALDTON FUEL COMPANY	FUEL BULK	-32072.83
EFT11258	19/01/2012	GRAY & LEWIS	PLANNING ADVICE	-185.35
EFT11259	19/01/2012	GERALDTON TROPHY CENTRE	SMALL SILVER PLAQUE	-27.00
EFT11260	19/01/2012	KWIK KOPY-OSBORNE PARK	1 BOX (500) BUSINESS CARDS	-198.00
EFT11261	19/01/2012	MCLEODS BARRISTERS SOLICITORS		-205.81
EFT11262	19/01/2012	MITRE 10 SHARK	HARDWARE	-351.80
EFT11263	19/01/2012	MALIBU NOMINEES	GRADE AIRSTRIP @ WOODLEIGH	-616.00
EFT11264	19/01/2012	OAKLEY EARTHWORKS	BACKHOE HIRE	-363.00
EFT11265	19/01/2012	LOADSTAR TRAILERS	8 X 5 TRADESMAN TRAILER-DEPOSIT	-500.00
EFT11266	19/01/2012	PRESTIGE INSTALLATIONS P/L	CHECK AIR CONDITIONER AT SBIC	-1272.00
EFT11267	19/01/2012	PROFESSIONAL PC SUPPORT	18 MAILBOXES	-1895.00
EFT11268	19/01/2012	PAPER PLUS	10 USB STICKS	-417.12
EFT11269	19/01/2012	ROBBRO WA PTY LTD	WET CUT & ROLL USELESS LP RD	-40040.00
EFT11270	19/01/2012	SHARK BAY COMMUNITY RESOURCE	MEMBERSHIP FEES	-112.00
EFT11271	19/01/2012	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-5558.85
EFT11272	19/01/2012	SHARK BAY SKIPS	SUPPLY AND LIFT OF SKIP BINS	-321.00
EFT11273	19/01/2012	WEST-OZ WEB SERVICES	MONTHLY MARKETING FEE	-135.05
EFT11274	19/01/2012	WREN OIL	OIL REMOVAL	-1379.40
EFT11275	23/01/2012	J & K HOPKINS	OFFICE FURNITURE	-926.00
EFT11276	23/01/2012	BRIKLAY PTY LTD	PROGRESS PAYMENT REC CENTRE	-408580.70
EFT11277	23/01/2012	GASCOYNE OFFICE EQUIPMENT	PHOTOCOPIER AFICIO MP C5501A AS	-14053.60

## MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11278	23/01/2012	HAMELIN POOL CARAVAN PARK	MEALS AND ACCOMADATION	-8306.50
EFT11279	23/01/2012	PURCHER INTERNATIONAL PTY LTD	FAN SPEED SWITCH	-83.33
EFT11280	23/01/2012	PEST-A-KILL	MICE MONITORING & BAITING	-242.00
EFT11281	23/01/2012	TOTALLY WORKWEAR	SAFETY BOOTS	-100.00
EFT11282	23/01/2012	WALGA	WALGA DESK CALENDARS	-31.74
EFT11283	25/01/2012	HORIZON POWER-SBIC	SBIC ELECTRICITY - MONTHLY ACCOUNT	-1863.01
EFT11284	25/01/2012	JOHN FAMLONGA	PENSIONER UNIT PERGOLAS.	-1290.00
EFT11285	25/01/2012	MSA GROUP PTY LTD	CONSULTANT	-775.50
EFT11286	25/01/2012	SHARK BAY FREIGHTLINES	FREIGHT	-229.23
EFT11287	25/01/2012	TOTAL UNIFORMS	STAFF UNIFORMS	-196.60
EFT11288	31/01/2012	SHIRE OF BODDINGTON	LSL - GARY BROWN	-3008.68
EFT11289	31/01/2012	CPS WEAR PARTS	CUTTING EDGE	-587.73
EFT11290	31/01/2012	HODGE + COLLARD ARCHITECTS	CONSULTANT- CONCEPT DESIGN STAGE	-4581.50
EFT11291	31/01/2012	UHY HAINES NORTON	AUDIT FEES	-495.00
EFT11292	31/01/2012	TOLL IPEC PTY LTD	FREIGHT	-332.26
EFT11293	31/01/2012	KOORI KIDS PTY LTD	PRINTING	-450.00
EFT11294	31/01/2012	MALIBU NOMINEES	FLOOD DAMAGE WOODLEIGH-BYRO RD	-96250.00
EFT11295	31/01/2012	ROBBRO WA PTY LTD	MAINTENANCE	-82236.00
EFT11296	01/02/2012	WAGA SUPER	SUPERANNUATION CONTRIBUTIONS	-7338.02
EFT11316	06/02/2012	REBECCA STANLEY	AUSTRALIA DAY	-69.30
EFT11317	06/02/2012	BAJA DATA & ELECTRICAL SERVICES	ELECTRICAL TO SHIRE OFFICE	-953.89
EFT11318	06/02/2012	HODGE + COLLARD ARCHITECTS	STRUCTURAL ENGINEERING	-2415.00
EFT11319	06/02/2012	JOJUNICA PTY LTD	ASUS 17 INCH NOTEBOOK COMPUTER	-985.90
EFT11320	06/02/2012	PRESTIGE INSTALLATIONS (WA) P/L	AIR CONDITIONRS	-6605.50
EFT11321	06/02/2012	SUNSET MURA MURA CAFE	2 PLATTERS - CATERING FOR TRAINING	-165.00
EFT11322	08/02/2012	ALLIGHT PTY LTD	SWITCH SENDER	-122.25
EFT11323	08/02/2012	SHARK BAY BAKERY	4 LOAVES OF BREAD AND 24 ROLLS	-33.84
EFT11324	08/02/2012	CUMMINS SOUTH PACIFIC PTY LTD	FILTERS LUBE, FUEL	-542.50
EFT11325	08/02/2012	HOSEXPRESS	AIR SOLENOIDS	-613.25
EFT11326	08/02/2012	MITCHELL & BROWN,	MAINT 65 BROCKMAN/51 DURLACHER	-5080.00
EFT11327	08/02/2012	MITRE 10 SHARK BAY	TOOLS	-1724.00
EFT11328	08/02/2012	PRECEDENT COMMUNICATIONS	WEBSITE SUPPORT 12 MONTHS	-500.50
EFT11329	08/02/2012	RALPH DODSON	MAINTENANCE STAFF HOUSING	-120.00
EFT11330	08/02/2012	RICHARD CLAUDE MORONEY	SBIC GARDENING	-30.00
EFT11331	08/02/2012	RAY WHITE REAL ESTATE SBAY	RENT UNIT 34 HUGHES STREET	-1105.00

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11332	08/02/2012	SHARK BAY COMMUNITY RESOURCE	COFFEE MUGS – B/W LOGO	-606.02
EFT11333	08/02/2012	SHARK BAY CLEANING SERVICE	ANNUAL CLEANING CONTRACT FOR SBIC	-10032.79
EFT11334	08/02/2012	SHARKBAY EARTHMOVING	FOR JANUARY	-10049.18
EFT11335	08/02/2012	WESTRAC EQUIPMENT PTY LTD	HYD HOSE	-118.89
EFT11336	10/02/2012	A CLASS DISPLAYS	POST CARD CAROUSEL PPCH-C54	-338.35
EFT11337	10/02/2012	HODGE + COLLARD ARCHITECTS	CONSULTANTS	-30273.70
EFT11338	10/02/2012	HERITAGE RESORT SHARK BAY	REFRESHMENTS	-151.95
EFT11339	10/02/2012	MCLEODS BARRISTERS SOLICITORS	GENERIC LEASE	-4808.15
EFT11340	10/02/2012	RHONDA JOY METTAM	ROVER PHONE – COUNCIL CHAMBER	-88.00
EFT11341	10/02/2012	POWER EQUIPMENT PTY LTD	4.2 HP YANMAR ENGINE	-2202.75
EFT11342	10/02/2012	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN	-843.70
EFT11343	10/02/2012	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT11344	10/02/2012	TERRACE BOUTIQUE DENHAM	LINEN FOR 34 HUGHES	-59.94
EFT11345	10/02/2012	LANDGATE	PROPERTY VALUATION EXPENSE	-3300.00
EFT11346	10/02/2012	WILDIMAGENATION - S VASYLI	POST CARDS	-150.00
EFT11347	14/02/2012	AUSTRALIA POST	LOCAL POST	-291.83
EFT11348	14/02/2012	BAJA DATA & ELECTRICAL SERVICES	ELEC -65 BROCKMAN/51 DURLACHER ST	-1069.96
EFT11349	14/02/2012	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY	-198.00
EFT11350	14/02/2012	DEC	ADULT MONTHLY PASSES MONKEY MIA	-3240.00
EFT11351	14/02/2012	CUMMINS SOUTH PACIFIC PTY LTD	WATER SEP	-34.80
EFT11352	14/02/2012	SHARK BAY SUPERMARKET	COUNCIL MEETINGS	-157.53
EFT11353	14/02/2012	GERALDTON	4.5 KVA DIESEL GEN SET	-2900.00
EFT11354	14/02/2012	GRAY & LEWIS	CONSULTANT TOWN PLANNING	-1472.90
EFT11355	14/02/2012	HORIZON POWER-SBIC	SBIC ELECTRICITY - MONTHLY ACCOUNT	-7529.10
EFT11356	14/02/2012	HORIZON POWER-STREET LIGHTING	201 LIGHTS	-3010.97
EFT11357	14/02/2012	HORIZON POWER-MAIN USAGE	U6/34 HUGHES STREET	-97.81
EFT11358	14/02/2012	HITS RADIO PTY LTD	ADVERTISING ON RADIO FOR SHARK BAY	-531.30
EFT11359	14/02/2012	TOLL IPEC PTY LTD	FREIGHT- BOOKS	-19.80
EFT11360	14/02/2012	MIDWEST FIRE PROTECT SERVICE	4.5 KG FIRE EXTINGUISHER	-176.00
EFT11361	14/02/2012	NORTHERN GUARDIAN	AD-TLOWN PLANNING SCHEME #3-	-211.20
EFT11362	14/02/2012	PAPER PLUS	AVERY LABELS	-90.30
EFT11363	14/02/2012	SHARK BAY FREIGHTLINES	FREIGHT	-47.86
EFT11364	14/02/2012	SUNSET MURA MURA CAFE	STAFF FUNCTION	-35.00
EFT11365	14/02/2012	COMMERCIAL SYSTEMS	WATER FOUNTAIN	-3894.00
EFT11366	14/02/2012	WEST-OZ WEB SERVICES	MARKETING FEE - MONTHLY	-68.80



MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11367	15/02/2012	BLACKWOODS ATKINS	MARKING PAINT	-807.58
EFT11368	15/02/2012	BOC LIMITED	CONTAINER RENTAL	-68.76
EFT11369	15/02/2012	BRIKLAY PTY LTD	PROGRESS PAYMENT REC CENTRE	-276296.90
EFT11370	15/02/2012	CUTBACK PLUMBING & GAS	REFUSE SITE - FRIDGE - GAS	-1336.50
EFT11371	15/02/2012	UNIVERSAL CARTRIDGES PTY LTD	BROTHER TN3145 DRUM	-754.60
EFT11372	15/02/2012	GOLDEN WEST NETWORK	ADVERTISING ON GWN	-440.00
EFT11373	15/02/2012	HORIZON POWER-MAIN USAGE	ELECTRICITY	-311.26
EFT11375	15/02/2012	MCLEODS BARRISTERS SOLICITORS	31017 BUILDING ISSUES	-3349.42
EFT11376	15/02/2012	MITRE 10 SHARK	PINE 240X65X3.6M	-2804.60
EFT11377	15/02/2012	PEST-A-KILL	MICE MONITORING & BAITING	-484.00
EFT11378	15/02/2012	NORTHERN GLASS	WINDOW TINTING	-3985.19
EFT11379	17/02/2012	GERALDTON TOYOTA	FILTERS	-281.92
EFT11380	17/02/2012	GLENN BANGAY	MEALS EXPENSES	-147.65
EFT11381	17/02/2012	BAJA DATA & ELECTRICAL SERVICES	INSTALLATION OF RCD TO SES SHED	-253.00
EFT11382	17/02/2012	BATTERY MART	BATTERY	-470.80
EFT11383	17/02/2012	CHAMBERLAIN RUSSELL	RENT - 39 DURLACHER STREET	-1043.35
EFT11384	17/02/2012	DENHAM IGA X-PRESS	AUSTRALIA DAY	-927.86
EFT11385	17/02/2012	GERALDTON AGRICULTURAL	COP WASH / BLADE FUSES	-83.25
EFT11386	17/02/2012	GERALDTON FUEL COMPANY	FUEL BULK	-2069.47
EFT11387	17/02/2012	THINK WATER GERALDTON	SUCTION HOSE	-473.20
EFT11388	17/02/2012	GTS INDUSTRIAL SUPPLIES	GPS TRIP METERS	-1667.60
EFT11389	17/02/2012	TOLL IPEC PTY LTD	FREIGHT	-27.63
EFT11390	17/02/2012	MCINTOSH & SON	SPRAY NOZ	-15.37
EFT11391	17/02/2012	POWER EQUIPMENT PTY LTD	HYD MOTOR	-2202.75
EFT11392	17/02/2012	ROBBRO WA PTY LTD	CART GRAVEL FOR MONKEY	-30310.50
EFT11393	17/02/2012	TRADEWINDS APARTMENTS	SEAFRONT ACCOMODATION MONKEY MIA RD	-1560.00
			<b>TOTAL</b>	<b>\$1,929,942.06</b>

29 FEBRUARY 2012

**SHIRE OF SHARK BAY ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012  
TRUST CHQS 832-845**

<b>CHQ</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
832	21/12/2011	BUILDERS REGISTRATION BOARD	BUILDERS LIC FEE - BROOKES	-70.00
833	21/12/2011	SHIRE OF SHARK BAY	COMMISSION BRB	-11.00
834	22/12/2011	BCITF	WEIRD LOGIC PTY LTD - BCITF	-3410.20
835	22/12/2011	SHIRE OF SHARK BAY	BCITF - COMMISSION	-19.80
836	22/12/2011	ROBERT SIDNEY BUNNEY	BUILDING COMPLETION REFUND	-300.00
837	22/12/2011	RICKY ARNOLD CASAGRANDE	KERB REFUND	-200.00
838	22/12/2011	KEVAN JOSEPH LAWSON	KERB REFUND	-200.00
839	22/12/2011	ROSS FRASER WATSON	KERB REFUND	-200.00
840	04/01/2012	KALBARRI PALM RESORT	BOOKEASY DEC 11	-119.00
841	04/01/2012	MAHOMET'S VILLAGE HOLIDAY VILLAS	BOOKEASY DEC 11	-136.00
842	04/01/2012	RESTAWILE MOTEL	BOOKEASY DEC 11	-63.75
843	04/01/2012	SHARK BAY HOTEL MOTEL	BOOKEASY DEC 11	-369.75
844	03/02/2012	CARNARVON SECRET GARDEN APARTMENT	BOOKEASY JAN 12	-102.00
845	03/02/2012	SHARK BAY HOTEL MOTEL	BOOKEASY JAN 12	-318.75
<b>TOTAL</b>				<b>\$5,564.75</b>

29 FEBRUARY 2012

**SHIRE OF SHARK BAY ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012  
TRUST EFTS - EFT11206-11277, 11297-11315**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11206	04/01/2012	PRIORITY SHARK BAY PTY LTD	TOURS DEC 11	-810.84
EFT11207	04/01/2012	AUSSIE OFFROAD TOURS	TOURS DEC 11	-936.12
EFT11208	04/01/2012	BAY LODGE	BOOKEASY DEC 11	-335.75
EFT11209	04/01/2012	COOLIES	BOOKEASY DEC 11	-123.25
EFT11210	04/01/2012	DENHAM SEASIDE TOURIST VILLAGE	BOOKEASY DEC 11	-156.40
EFT11211	04/01/2012	DENHAM VILLAS	BOOKEASY DEC 11	-238.00
EFT11212	04/01/2012	GASCOYNE OFFSHORE AND MARINE	TOURS DEC 11	-1148.40
EFT11213	04/01/2012	HARTOG COTTAGES	BOOKEASY DEC 11	-586.50
EFT11214	04/01/2012	HERITAGE RESORT SHARK BAY	BOOKEASY DEC 11	-144.50
EFT11215	04/01/2012	INTOWN APARTMENTS	BOOKEASY DEC 11	-280.50
EFT11216	04/01/2012	MONKEY MIA YACHT CHARTERS	TOURS DEC 11	-3524.65
EFT11217	04/01/2012	ASPEN MONKEY MIA PTY LTD	BOOKEASY DEC 11	-606.90
EFT11218	04/01/2012	MONKEYMIA WILDSIGHTS	TOURS DEC 11	-8894.11
EFT11219	04/01/2012	PAULS GALLERY	ART SALES DEC 11	-34.80
EFT11220	04/01/2012	SHARK BAY AIR CHARTER	BOOKEASY DEC 11	-168.30
EFT11221	04/01/2012	SHARKBAY CARAVAN PARK	BOOKEASY DEC 11	-578.00
EFT11222	04/01/2012	SHARKBAY COACHES	TOURS DEC 11	-1052.70
EFT11223	04/01/2012	SHIRE OF SHARK BAY	TOUR COMM DEC 11	-3554.30
EFT11224	04/01/2012	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY DEC 11	-1037.00
EFT11225	04/01/2012	UNREAL FISHING CHARTERS	TOURS DEC 11	-652.50
EFT11226	04/01/2012	WULA GUDA NYINDA (CAPES)	TOURS DEC 11	-167.48
EFT11227	04/01/2012	SHARKBAY COACHES	BOOKEASY DEC 11	-136.00
EFT11297	03/02/2012	PRIORITY SHARK BAY PTY LTD	TOURS JAN 12	-1085.76
EFT11298	03/02/2012	BAY LODGE	BOOKEASY JAN 12	-650.25
EFT11299	03/02/2012	DENHAM SEASIDE TOURIST VILLAGE	BOOKEASY JAN 12	-238.00
EFT11300	03/02/2012	DENHAM VILLAS	BOOKEASY JAN 12	-293.25
EFT11301	03/02/2012	GLENN GALLAGHER	CHARTER REFUND	-165.00
EFT11302	03/02/2012	GASCOYNE OFFSHORE AND MARINE	TOURS JAN 12	-1155.30
EFT11303	03/02/2012	HARTOG COTTAGES	BOOKEASY JAN 12	-684.25

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT11304	03/02/2012	KALBARRI EDGE RESORT	BOOKEASY JAN 12	-666.40
EFT11305	03/02/2012	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	TOURS JAN 12	-2707.20
EFT11306	03/02/2012	ASPEN MONKEY MIA PTY LTD	BOOKEASY JAN 12	-464.10
EFT11307	03/02/2012	MONKEYMIA WILDSIGHTS	TOURS JAN 12	-5670.54
EFT11308	03/02/2012	OCEANSIDE VILLAGE	BOOKEASY JAN 12	-280.50
EFT11309	03/02/2012	PAULS GALLERY	ART SALES JAN 12	-226.20
EFT11310	03/02/2012	SHARKBAY CARAVAN PARK	BOOKEASY JAN 12	-569.50
EFT11311	03/02/2012	SHARKBAY COACHES	TOURS JAN 12	-661.20
EFT11312	03/02/2012	SHIRE OF SHARK BAY	COMM JAN 12	-2983.50
EFT11313	03/02/2012	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY JAN 12	-1130.50
EFT11314	03/02/2012	UNREAL FISHING CHARTERS	TOURS JAN 12	-1305.00
EFT11315	03/02/2012	WULA GUDA NYINDA (CAPES)	TOURS JAN 12	-382.80
<b>TOTAL</b>				<b>\$46,486.25</b>



MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Shire of Shark Bay  
Operating Statement Reported by Nature & Type  
Operating Statement for the 6th month ended 31 December 2011

	Year To Date Ended 31/Dec/11 \$	Full Year 2011/12 Budget \$
<b>Revenues - Classified according to Nature &amp; Type</b>		
Rates	948,671	941,607
User Fees & Charges	570,561	1,276,101
Grants & Subsidies - Operating	627,699	1,505,413
Grants & Subsidies - Capital	2,629,632	6,504,008
Interest	41,660	155,295
Other	75,601	128,542
Profit on Sale of Assets	53,030	96,167
<b>Total Revenues</b>	<b>4,947,055</b>	<b>10,607,053</b>
<b>Expenses - Classified according to Nature &amp; Type</b>		
Employee Costs	710,542	1,823,038
Plant and Overhead Costs	(60,400)	(184,325)
Materials & Contracts	911,687	1,784,575
Utility Charges	93,644	220,740
Interest/Debt Servicing	4,122	29,341
Other Expenses	33,718	89,280
Insurance	141,733	151,958
Depreciation Non-Current Assets	654,835	1,707,404
Loss on Sale of Assets	1,206	1,589
<b>Total Expenses</b>	<b>2,491,085</b>	<b>5,623,601</b>
<b>Net Result from Operations</b>	<b>2,455,969</b>	<b>4,983,452</b>

Shire of Shark Bay  
Operating Statement Reported by Program  
Operating Statement for the 6th month ended 31 December 2011

	Year To Date Ended 31/Dec/11 \$	Full Year 2011/12 Budget \$
<b>Revenues</b>		
General Purpose Funding	1,552,431	2,218,059
Governance	43,875	35,419
Law, Order, Public Safety	22,897	49,055
Health	725	2,159
Housing	35,170	73,840
Community Amenities	187,841	272,637
Recreation and Culture	2,498,264	4,712,569
Transport	381,417	2,448,308
Economic Services	224,435	795,007
Other Property & Services	-	-
<b>Total Revenues</b>	<b>4,947,055</b>	<b>10,607,053</b>
<b>Expenses</b>		
General Purpose Funding	52,043	104,802
Governance	114,859	370,242
Law, Order, Public Safety	63,375	236,645
Health	30,006	58,134
Housing	58,761	106,625
Community Amenities	272,359	567,552
Recreation and Culture	632,450	1,390,788
Transport	849,960	1,853,466
Economic Services	427,066	935,346
Other Property & Services	(9,794)	-
<b>Total Expenses</b>	<b>2,491,085</b>	<b>5,623,601</b>
<b>Net Result from Operations</b>	<b>2,455,969</b>	<b>4,983,452</b>

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

SHIRE OF SHARK BAY  
RATE SETTING STATEMENT  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

	NOTE	31 December 2011 Actual \$	31 December 2011 Y-T-D Budget \$	2011/2012 Budget \$	Variations Budget to Actual Y-T-D %
<b>Operating</b>					
<b>Revenues/Sources</b>					
General Purpose Funding	1,2	603,759	650,651	1,276,552	(7.21%)
Governance		43,875	11,606	33,830	278.03%
Law, Order, Public Safety		22,897	24,504	49,055	(6.56%)
Health		725	1,062	2,159	(31.73%)
Housing		35,170	36,918	73,840	(4.73%)
Community Amenities		187,841	206,210	272,637	(8.91%)
Recreation and Culture		2,498,264	2,341,016	4,612,569	6.72%
Transport		381,417	800,140	2,198,308	(52.33%)
Economic Services		224,435	397,446	795,007	(43.53%)
Other Property and Services		0	0	1,589	
		3,998,383	4,469,553	9,315,546	(10.54%)
<b>(Expenses)/(Applications)</b>					
General Purpose Funding	1,2	(52,043)	(52,386)	(104,802)	(0.65%)
Governance		(114,859)	(180,500)	(368,653)	(36.37%)
Law, Order, Public Safety		(63,375)	(118,248)	(236,645)	(46.40%)
Health		(30,006)	(29,040)	(58,134)	3.33%
Housing		(58,761)	(53,082)	(106,625)	10.70%
Community Amenities		(272,359)	(284,294)	(567,552)	(4.20%)
Recreation & Culture		(632,450)	(708,663)	(1,390,788)	(10.75%)
Transport		(849,960)	(1,053,445)	(1,603,466)	(19.32%)
Economic Services		(427,066)	(470,687)	(935,346)	(9.27%)
Other Property and Services		9,794	(21,923)	(1,589)	
		(2,491,085)	(2,972,268)	(5,373,600)	(16.19%)
<b>Adjustments for Non-Cash</b>					
<b>(Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	4	(51,825)	(47,299)	(94,598)	9.57%
Movement in Employee Benefit Provisions				6,066	
Depreciation on Assets	2(a)	654,835	853,702	1,707,404	(23.29%)
<b>Capital Revenue and (Expenditure)</b>					
Capital Grants and Contributions				-	
Purchase Land Held for Resale	3	-	-	-	
Purchase Land and Buildings	3	(2,061,185)	(2,526,329)	(5,052,657)	(18.41%)
Purchase Infrastructure Assets - Roads	3	(309,143)	(357,162)	(714,324)	(13.44%)
Purchase Infrastructure Assets - Public Facilities		(80,653)	(919,000)	(1,838,000)	(91.22%)
Purchase Infrastructure Assets - Footpaths		(512)	(25,000)	(50,000)	(97.95%)
Purchase Heritage Assets		(3,850)	(160,484)	(320,968)	(97.60%)
Purchase Plant and Equipment	3	(350,914)	(467,435)	(934,870)	(24.93%)
Purchase Furniture and Equipment	3	(28,886)	(61,751)	(123,502)	(53.22%)
Proceeds from Disposal of Assets	4	105,955	92,500	185,000	14.55%
Repayment of Debentures	5	(31,236)	(32,634)	(65,267)	(4.28%)
Proceeds from New Debentures	5	-	-	-	
Self-Supporting Loan Principal Income				48,000	#DIV/0!
Purchase of Investments		-	-	-	
Proceeds from Disposal of Investments		-	-	-	
Transfers to Reserves (Restricted Assets)	6	-	(213,562)	(213,562)	(100.00%)
Transfers from Reserves (Restricted Assets)	6	-	60,000	60,000	(100.00%)
				-	
ADD Net Current Assets July 1 B/Fwd	7	2,614,491	2,517,825	2,517,825	
LESS Net Current Assets Year to Date	7	2,913,044	1,152,164	-	
<b>Amount Raised from Rates</b>	8	<b>(948,671)</b>	<b>(941,507)</b>	<b>(941,507)</b>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which have 30 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

**Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

**Revaluation**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	5 to 15 years
Plant and Equipment	5 to 10 years
Heritage Assets	25 years
Computer Equipment	5 years
Mobile Plant	5 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping & Drainage Systems	75 years
Construction other than Buildings (Public Facilities)	5 to 50 years

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**SHIRE OF SHARK BAY**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF SHARK BAY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, publication of the community newsletter - the *Inscription Post*, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps and foreshore.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

3. ACQUISITION OF ASSETS	31 December 2011 Actual \$	2011/12 Budget \$
The following assets have been acquired during the period under review:		
<b>By Program</b>		
<b>Governance</b>		
Furniture and Equipment	11,313	79,000
Land and Buildings	49,048	55,000
Plant and Equipment	62,161	152,000
	<u>122,523</u>	<u>286,000</u>
<b>Law, Order, Public Safety</b>		
Land and Buildings	0	50,000
Plant and Equipment	8,261	58,870
	<u>8,261</u>	<u>108,870</u>
<b>Housing</b>		
Land and Buildings	2,995	60,000
	<u>2,995</u>	<u>60,000</u>
<b>Community Amenities</b>		
Infrastructure Assets - Public Facilities	420	105,000
	<u>420</u>	<u>105,000</u>
<b>Recreation and Culture</b>		
Land and Buildings	1,992,639	4,764,922
Infrastructure Assets - Public Facilities	0	240,000
Furniture and Equipment	17,573	44,502
Plant and Equipment	0	16,000
Heritage Assets	3,850	320,968
	<u>2,014,062</u>	<u>5,386,392</u>
<b>Transport</b>		
Land and Buildings	16,503	72,735
Plant and Equipment	280,492	708,000
Infrastructure Assets - Footpaths	512	50,000
Infrastructure Assets - Roads	309,143	714,324
Infrastructure Assets - Public Facilities	29,437	1,278,000
	<u>636,087</u>	<u>2,823,059</u>
<b>Economic Services</b>		
Infrastructure assets - Public Facilities	50,796	215,000
Land and Buildings	0	50,000
	<u>50,796</u>	<u>265,000</u>
	<u>2,835,144</u>	<u>9,034,321</u>
<b>By Class</b>		
Furniture and Equipment	28,886	123,502
Land and Buildings	2,061,185	5,052,657
Plant and Equipment	350,914	934,870
Heritage Assets	3,850	320,968
Infrastructure Assets - Roads	309,143	714,324
Infrastructure Assets - Public Facilities	80,653	1,838,000
Infrastructure Assets - Footpaths	512	50,000
	<u>2,835,144</u>	<u>9,034,321</u>

MINUTES ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 December 2011 Actual \$</b>	<b>31 December 2011 Actual \$</b>	<b>31 December 2011 Actual \$</b>
<b>Governance</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
<b>Transport</b>			
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
<b>Economic Services</b>			-
			-
	54,129	105,955	51,825

<b>By Class</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 December 2011 Actual \$</b>	<b>31 December 2011 Actual \$</b>	<b>31 December 2011 Actual \$</b>
<b>Property Plant &amp; Equipment</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
	54,129 0	105,955 0	51,825

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

**31 December  
2011  
Actual  
\$**

53,030  
(1,205)  
51,825

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Loan 48 McCleary Property	121,678	-	18,605	21,146	103,073	100,532	347	7,318
Loan 48 McCleary Property - Shire Office	103,652	-	-	18,014	103,652	85,638	296	6,234
Loan 49 Staff Housing	0	-	-	0	0	0	-	0
Loan 53 Staff Housing	144,453	-	6,811	14,291	137,642	130,162	221	8,824
Loan 56 Staff Housing	146,128	-	5,821	11,816	140,307	134,312	3,259	6,965
	515,911	-	31,236	65,267	484,675	450,644	4,122	29,341

All debenture repayments were financed by general purpose revenue.

(b) New Debentures 2011/12

No new loans have been taken as at 31 December 2011

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

	2011/2012 Actual \$	2011/2012 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Office Replacement/Refurbishment</b>		
Opening Balance	959,607	906,421
Amount Set Aside / Transfer to Reserve		97,576
Amount Used / Transfer from Reserve		
	<u>959,607</u>	<u>1,003,997</u>
<b>(b) Pensioner Unit Maintenance</b>		
Opening Balance	198,280	200,440
Amount Set Aside / Transfer to Reserve		26,320
Amount Used / Transfer from Reserve	-	(\$60,000)
	<u>198,280</u>	<u>166,760</u>
<b>Recreation Facility</b>		
<b>(c) Replacement/Upgrade</b>		
Opening Balance	219,336	206,762
Amount Set Aside / Transfer to Reserve		35,237
Amount Used / Transfer from Reserve	-	-
	<u>219,336</u>	<u>241,999</u>
<b>(d) Plant Replacement Reserve</b>		
Opening Balance	148,676	140,282
Amount Set Aside / Transfer to Reserve		37,920
Amount Used / Transfer from Reserve		-
	<u>148,676</u>	<u>178,202</u>
<b>(e) LSL Reserve</b>		
Opening Balance	108,566	95,313
Amount Set Aside / Transfer to Reserve	-	6,066
Amount Used / Transfer from Reserve	-	-
	<u>108,566</u>	<u>101,379</u>
<b>(f) Monkey Mia Jetty Reserve</b>		
Opening Balance	7,379	6,964
Amount Set Aside / Transfer to Reserve	-	10,443
Amount Used / Transfer from Reserve	-	-
	<u>7,379</u>	<u>17,407</u>
<b>Total Cash Backed Reserves</b>	<u>1,641,844</u>	<u>1,709,744</u>

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

6. RESERVES (Continued)	Actual \$	Budget \$
<b>Summary of Transfers</b>		
<b>To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Office Replacement/Refurbishment Reserve	0	97,576
Pensioner Unit Maintenance Reserve	0	26,320
Recreation Facility Replacement/Upgrade Rese	0	35,237
Plant Replacement Reserve	0	37,920
Long service Leave Reserve	0	6,066
Monkey Mia Jetty Reserve	0	10,443
	<u>0</u>	<u>213,562</u>
<b>Transfers from Reserves</b>		
Office Replacement/Refurbishment Reserve	0	0
Pensioner Unit Maintenance Reserve	0	(\$60,000)
Recreation Facility Replacement/Upgrade Rese	0	0
Plant Replacement Reserve	0	0
	<u>0</u>	<u>(\$60,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>0</u>	<u>153,562</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Office Replacement/Refurbishment Reserve

- to be used to fund the replacement/refurbishment of the administration offices, council chambers and library.

Pensioner Unit Maintenance Reserve

- to be used for the replacement and/or maintenance of the pensioner units on Hughes Street.

Recreation Facility Upgrade/Replacement Reserve

- to be used for the upgrade/construction of the shire's recreational facilities.

Plant Replacement Reserve

- to be used for the acquisition and replacement of major plant.

LSL Reserve

- to be used for the provision for employees' long service leave.

Monkey Mia Jetty Reserve

- to be used for the upgrade and maintenance of the Monkey Mia Jetty.

The pensioner unit maintenance reserve is expected to be utilised in 2011/2012

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011

	31 December 2011 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Municipal Bank	2,504,554	2,367,495
Cash Backed Reserves	1,641,844	1,641,844
Cash Advances	700	700
Receivables - Rates	212,161	16,207
Receivables - General	173,273	364,988
Debtors loans	0	48,000
Receivables - ESL	853	-
Inventories	91,566	91,566
	<u>4,624,950</u>	<u>4,530,800</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	-70,062	-274,465
<b>NET CURRENT ASSET POSITION</b>	<u>4,554,888</u>	<u>4,256,335</u>
Less: Cash - Restricted	<u>-1,641,844</u>	<u>-1,641,844</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>2,913,044</u>	<u>2,614,491</u>

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 DECEMBER 2011**

**8. RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2011/12 Actual Rate Revenue \$	2011/12 Actual Interim Rates \$	2011/12 Actual Back Rates \$	2011/12 Actual Total Revenue \$	2011/12 Budgeted \$
<b>Differential General Rate</b>								
Gross Rental Value	8,1324	342	8,783,003	583,169	4,855	1,043	589,067	581,939
Unimproved Value	15,3694	20	1,390,873	212,887	-	-	212,887	212,887
Unimproved Value Pastoral	2,7839	12	757,960	21,101	-	-	21,101	20,961
<b>Sub-Totals</b>		374	10,931,836	817,157	4,855	1,043	823,055	815,787
<b>Minimum Rates</b>								
Gross Rental Value	640.00	243		155,520	-	-	155,520	155,520
Unimproved Value	640.00	5		3,200	-	-	3,200	3,200
<b>Sub-Totals</b>		248		158,720	-	-	158,720	158,720
<b>Specified Area Rates (Note 9)</b>								
Discounts							981,775	974,507
Write offs							-	-
<b>Totals</b>							948,671	941,507

622

All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Shark Bay  
Statement of Financial Position as at 31 December 2011**

	Note	6th Month 31/12/2011
		\$
<b>Current Assets</b>		
Bank	1	3,158,022
Cash Advances	2	700
Receivables - Rates	3	212,161
Receivables - ESL	4	853
Receivables - General	5	173,273
Prepayments	6	-
Inventories	7	91,566
Short Term Investments	8	68,807
Reserve Fund Investments	9	1,533,278
<b>Total Current Assets</b>		<b>5,238,659</b>
<b>Non Current Assets</b>		
Rates - Deferred	15	5,189
Receivables	16	-
Investments - Non Current	17	39,759
Furniture & Equipment	18	1,331,493
Plant & Equipment	19	1,252,019
Land & Buildings	20	9,037,413
Heritage Assets	21	255,189
Infrastructure Assets	22	17,276,576
<b>Total Non Current Assets</b>		<b>29,197,640</b>
<b>Total Assets</b>		<b>34,436,299</b>
<b>Current Liabilities</b>		
Creditors	10	167,223
ESL Liability	11	512
Trust Creditors	12	627,547
Provisions	13	153,168
Borrowings	14	65,267
<b>Total Current Liabilities</b>		<b>1,013,717</b>
<b>Non Current Liabilities</b>		
Provisions	23	39,759
Borrowings	24	419,408
<b>Total Non Current Liabilities</b>		<b>459,167</b>
<b>Total Liabilities</b>		<b>1,472,884</b>
<b>Net Assets/Liabilities</b>		<b>32,963,415</b>
<b>Net Assets are Represented by:</b>		
<b>Ratepayers' Equity</b>		
Accumulated Surplus/Deficit	25	23,526,461
Reserves - Asset Revaluation	26	7,795,110
Reserves - Cash Backed	27	1,641,844
<b>Total Ratepayers' Equity</b>		<b>32,963,415</b>

The Statement of Financial Position is to be read in conjunction with the attached notes

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Shire of Shark Bay  
Notes to Statement of Financial Position as at 31 December 2011

Note	Classification	Particulars	Balance 31/12/2011
1	Bank	Municipal Fund Bank	\$2,094,987
		Municipal Telenet Saver	\$1,000
		Gold Term Deposit	\$408,587
		Trust Bank	\$853,468
			<u>\$3,158,022</u>
2	Cash Advances	Petty Cash Float	\$0
		Till Float	\$200
		SBIC Till Float	\$300
		Refuse Site Float	\$200
			<u>\$700</u>
3	Receivables - Rates	Receivables - Rates	<u>\$212,161</u>
4	Receivables - ESL	ESL Control	\$0
		State Revenue - ESL Pensioner Rebate	\$853
			<u>\$853</u>
5	Receivables - General	Receivables - General	147,544
		FBT Provision	14,814
			<u>\$173,273</u>
6	Prepayments	Prepaid Expenses - Materials/Contracts	\$0
			<u>\$0</u>
7	Inventories	Inventories	<u>\$91,586</u>
8	Investments - Current	LSL Investment Term Deposit	\$68,807
			<u>\$68,807</u>
9	Reserve Fund Investments	Office Replacement Reserve Term Deposit	\$659,807
		Pensioner Unltd Reserve	\$198,280
		Rec. Fac. Repl/Upgrade Reserve	\$219,336
		Plant Purchase Reserve Investment	\$148,676
		Monkey Mia Jetty Reserve	\$7,379
			<u>\$1,533,278</u>
10	Creditors	Sundry Creditors	\$155,551
		Rate Refund Suspense Account	(623)
		Excess Rates Receipts	\$11,203
		Payroll Suspense	\$828
		Suspense Account - Bank Reconciliation	\$265,00
			<u>\$167,223</u>
11	ESL Liability	ESL Levied	<u>\$512</u>
12	Trust Creditors		<u>\$627,547</u>
13	Provisions - Current	Annual Leave	\$84,361
		Long Service Leave	\$68,807
			<u>\$153,168</u>
14	Borrowings - Current	Loans Due and Payable Within 3 Months	<u>\$65,267</u>
		<b>Total Current Assets/Liabilities</b>	<b>\$4,224,942</b>

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

15	Receivable - Rates	Rates Deferred		<u>\$5,189</u>
16	Receivables - Non Current	Self Supporting Loan		<u>\$0</u>
17	Investments - Current	LSL Investment		<u>\$38,759</u>
18	Furniture & Equipment	Furniture and Office Equipment	2,816,902	
		Less Provision for Depreciation	(1,519,853)	<u>\$1,331,493</u>
19	Plant & Equipment	Plant and Equipment	3,158,232	
		Less Provision for Depreciation	(2,259,319)	<u>\$1,252,019</u>
20	Land & Buildings	Land	489,489	<u>\$489,489</u>
		Buildings	8,658,650	
		Less Provision for Depreciation	(2,068,352)	<u>\$8,547,925</u>
				<u>\$9,037,413</u>
21	Heritage Assets	Heritage Assets	346,874	
		Less Provision for Depreciation	(95,534)	<u>\$255,199</u>
22	Infrastructure Assets	Public Facilities	2,332,506	
		Less Provision for Depreciation	(475,133)	<u>\$1,883,038</u>
		Roads	17,011,899	
		Less Prov. for Depreciation Mun	(5,136,462)	<u>\$12,165,598</u>
		Town Streets	2,518,136	
		Less Provision for Depreciation	(874,008)	<u>\$1,863,139</u>
		Streetscapes	109,488	
		Less Provision for Depreciation	(29,170)	<u>\$131,113</u>
		Footpaths	993,895	
		Less Provision for Depreciation	(133,507)	<u>\$860,900</u>
		Drainage, Culverts	407,671	
		Less Provision for Depreciation	(34,853)	<u>\$372,818</u>
				<u>\$17,276,576</u>
23	Provisions - Non Current	Long Service Leave		<u>\$39,759</u>
24	Borrowings - Non Current	Loans Due and Payable in Excess of 3 Months		<u>\$419,408</u>
		<b>Total Non Current Assets/Liabilities</b>		<b>\$28,738,473</b>
		<b>NET ASSET/LIABILITIES</b>		<b>\$32,863,415</b>
25	Accumulated Surplus/Deficit	Accumulated Surplus as at 1 July 2010		\$21,070,492
		Transfers to Reserves		\$0
		Transfers from Reserves		\$0
		Plus Operating Surplus YTD		<u>\$2,455,989</u>
				<u>\$23,526,461</u>
26	Reserves Asset Revaluation	Land & Buildings		\$749,298
		Public Facilities		\$22,740
		Town Streets		\$288,918
		Bush Roads		\$6,790,540
		Footpaths		<u>\$521,449</u>
				<u>\$7,795,110</u>
27	Reserves Cash Backed	Office Replacement Reserve		\$959,607
		Pensioner Unit Reserve		\$198,280
		LSL Reserve		\$108,566
		Plant Replacement Reserve		\$148,676
		Recreation Facility Replac./Upgrade Reserve		\$219,336
		Monkey Mia Jetty Reserve		<u>\$7,379</u>
				<u>\$1,841,844</u>
		<b>TOTAL EQUITY</b>		<b>\$32,863,415</b>

12.3 FINANCIAL REPORTS TO 31 JANUARY 2012

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved            Cr Pepworth  
Seconded       Cr Prior

**Council Resolution**

**That the monthly financial reports to 31 January 2012 as attached be received.**

**6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 January 2012** are attached.

Voting Requirements

Absolute Majority Required.

Date of Report

20 February 2012

**SHIRE OF SHARK BAY**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

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Program Progress Report	Attachment
Material Variance Report	Attachment
Capital Expenditure Report	Attachment



MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Shire of Shark Bay  
Operating Statement Reported by Nature & Type  
Operating Statement for the 7th month ended 31 January 2012

	Year To Date Ended 31/Jan/12 \$	Full Year 2011/12 Budget \$
<b>Revenues - Classified according to Nature &amp; Type</b>		
Rates	949,536	941,507
User Fees & Charges	676,276	1,276,101
Grants & Subsidies - Operating	681,352	1,505,413
Grants & Subsidies - Capital	2,263,873	6,154,008
Interest	108,473	155,295
Other	82,473	128,542
Profit on Sale of Assets	53,030	96,187
<b>Total Revenues</b>	<b>4,815,013</b>	<b>10,257,053</b>
<b>Expenses - Classified according to Nature &amp; Type</b>		
Employee Costs	830,548	1,823,038
Materials & Contracts	1,169,792	1,350,250
Utility Charges	106,849	220,740
Interest/Debt Servicing	15,695	29,341
Other Expenses	37,343	88,279
Insurance	141,733	151,958
Depreciation Non-Current Assets	919,448	1,707,404
Loss on Sale of Assets	1,206	1,589
<b>Total Expenses</b>	<b>3,222,613</b>	<b>5,373,600</b>
<b>Net Result from Operations</b>	<b>1,592,400</b>	<b>4,883,453</b>

Shire of Shark Bay  
Operating Statement Reported by Program  
Operating Statement for the 7th month ended 31 January 2012

	Year To Date Ended 31/Jan/12 \$	Full Year 2011/12 Budget \$
<b>Revenues</b>		
General Purpose Funding	1,621,646	2,218,059
Governance	44,014	35,419
Law, Order, Public Safety	34,708	49,055
Health	931	2,159
Housing	40,410	73,840
Community Amenities	192,903	272,637
Recreation and Culture	2,136,362	4,612,569
Transport	381,690	2,198,308
Economic Services	360,684	795,007
Other Property & Services	1,665	-
<b>Total Revenues</b>	<b>4,815,013</b>	<b>10,257,053</b>
<b>Expenses</b>		
General Purpose Funding	59,485	104,802
Governance	131,585	370,242
Law, Order, Public Safety	78,230	236,645
Health	32,592	58,134
Housing	64,174	106,625
Community Amenities	309,519	567,552
Recreation and Culture	761,362	1,390,788
Transport	1,221,124	1,603,466
Economic Services	487,294	935,346
Other Property & Services	77,248	-
<b>Total Expenses</b>	<b>3,222,613</b>	<b>5,373,600</b>
<b>Net Result from Operations</b>	<b>1,592,400</b>	<b>4,883,453</b>

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

SHIRE OF SHARK BAY  
RATE SETTING STATEMENT  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

	NOTE	31 January 2011 Actual \$	31 January 2011 Y-T-D Budget \$	2011/2012 Budget \$	Variences Budget to Actual Y-T-D %
<b>Operating</b>					
<b>Revenues/Sources</b>					
	1,2				
General Purpose Funding		672,110	659,724	1,276,552	1.88%
Governance		44,014	25,756	33,830	70.89%
Law, Order, Public Safety		34,708	28,588	49,055	21.41%
Health		931	1,239	2,159	(24.86%)
Housing		40,410	43,071	73,840	(6.18%)
Community Amenities		192,903	217,268	272,637	(11.21%)
Recreation and Culture		2,136,362	3,028,249	4,612,569	(29.45%)
Transport		381,690	1,975,788	2,198,308	(80.68%)
Economic Services		360,684	463,687	795,007	(22.21%)
Other Property and Services		1,665	0	1,589	
		<u>3,865,477</u>	<u>6,443,370</u>	<u>9,315,546</u>	(40.01%)
<b>(Expenses)/(Applications)</b>					
	1,2				
General Purpose Funding		(59,485)	(61,117)	(104,802)	(2.67%)
Governance		(131,585)	(215,983)	(368,653)	(39.08%)
Law, Order, Public Safety		(78,230)	(137,956)	(236,645)	(43.29%)
Health		(32,592)	(33,880)	(58,134)	(3.80%)
Housing		(64,174)	(61,929)	(106,625)	3.62%
Community Amenities		(309,519)	(331,470)	(567,552)	(6.62%)
Recreation & Culture		(761,362)	(822,219)	(1,390,788)	(7.40%)
Transport		(1,221,124)	(1,186,518)	(1,603,466)	2.92%
Economic Services		(487,294)	(547,475)	(935,346)	(10.99%)
Other Property and Services		(77,248)	(18,246)	(1,589)	
		<u>(3,222,613)</u>	<u>(3,416,793)</u>	<u>(5,373,600)</u>	(5.68%)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	4	(51,825)	(55,182)	(94,598)	(6.08%)
Movement in Employee Benefit Provisions				6,066	
Depreciation on Assets	2(a)	919,448	995,986	1,707,404	(7.68%)
<b>Capital Revenue and (Expenditure)</b>					
Capital Grants and Contributions				-	
Purchase Land Held for Resale	3	-	-	-	
Purchase Land and Buildings	3	(2,094,112)	(2,947,383)	(5,052,657)	(28.95%)
Purchase Infrastructure Assets - Roads	3	(310,990)	(416,689)	(714,324)	(25.37%)
Purchase Infrastructure Assets - Public Facilities		(81,120)	(1,072,167)	(1,838,000)	(92.43%)
Purchase Infrastructure Assets - Footpaths		(512)	(29,167)	(50,000)	(98.24%)
Purchase Heritage Assets		(12,256)	(187,231)	(320,968)	(93.45%)
Purchase Plant and Equipment	3	(377,427)	(545,341)	(934,870)	(30.79%)
Purchase Furniture and Equipment	3	(30,005)	(72,043)	(123,502)	(58.35%)
Proceeds from Disposal of Assets	4	105,955	107,917	185,000	(1.82%)
Repayment of Debentures	5	(58,409)	(38,072)	(65,267)	53.41%
Proceeds from New Debentures	5	-	-	-	
Self-Supporting Loan Principal Income				48,000	#DIV/0!
Purchase of Investments		-	-	-	
Proceeds from Disposal of Investments		-	-	-	
Transfers to Reserves (Restricted Assets)	6	(51,564)	(213,562)	(213,562)	(75.86%)
Transfers from Reserves (Restricted Assets)	6		60,000	60,000	(100.00%)
ADD Net Current Assets July 1 B/Fwd	7	2,614,491	2,517,825	2,517,825	
LESS Net Current Assets Year to Date	7	2,164,074	2,072,974	-	
<b>Amount Raised from Rates</b>	8	<u>(949,536)</u>	<u>(941,507)</u>	<u>(941,507)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which have 30 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

*General*

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

*Land Held for Resale*

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

*Initial Recognition*

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

*Revaluation*

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	5 to 15 years
Plant and Equipment	5 to 10 years
Heritage Assets	25 years
Computer Equipment	5 years
Mobile Plant	5 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping & Drainage Systems	75 years
Construction other than Buildings (Public Facilities)	5 to 50 years

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF SHARK BAY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, publication of the community newsletter - the *Inscription Post*, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps and foreshore.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

	31 January 2011 Actual \$	2011/12 Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture and Equipment	12,432	79,000
Land and Buildings	55,198	55,000
Plant and Equipment	73,872	152,000
	141,503	286,000
<b>Law, Order, Public Safety</b>		
Land and Buildings	8,450	50,000
Plant and Equipment	13,118	58,870
	21,568	108,870
<b>Housing</b>		
Land and Buildings	4,285	60,000
	4,285	60,000
<b>Community Amenities</b>		
Infrastructure Assets - Public Facilities	420	105,000
	420	105,000
<b>Recreation and Culture</b>		
Land and Buildings	2,018,126	4,764,922
Infrastructure Assets - Public Facilities	0	240,000
Furniture and Equipment	17,573	44,502
Plant and Equipment	0	16,000
Heritage Assets	12,256	320,968
	2,047,954	5,386,392
<b>Transport</b>		
Land and Buildings	16,503	72,735
Plant and Equipment	281,987	708,000
Infrastructure Assets - Footpaths	512	50,000
Infrastructure Assets - Roads	310,990	714,324
Infrastructure Assets - Public Facilities	29,904	1,278,000
	639,896	2,823,059
<b>Economic Services</b>		
Infrastructure assets - Public Facilities	50,796	215,000
Land and Buildings	0	50,000
	50,796	265,000
	2,906,422	9,034,321
<b><u>By Class</u></b>		
Furniture and Equipment	30,005	123,502
Land and Buildings	2,094,112	5,052,657
Plant and Equipment	377,427	934,870
Heritage Assets	12,256	320,968
Infrastructure Assets - Roads	310,990	714,324
Infrastructure Assets - Public Facilities	81,120	1,838,000
Infrastructure Assets - Footpaths	512	50,000
	2,906,422	9,034,321



MINUTES ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012

**SHIRE OF SHARK BAY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 January 2011 Actual</b>	<b>31 January 2011 Actual</b>	<b>31 January 2011 Actual</b>
	\$	\$	\$
<b>Governance</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
<b>Transport</b>			
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
<b>Economic Services</b>			-
			-
	54,129	105,955	51,825

<b>By Class</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 January 2011 Actual</b>	<b>31 January 2011 Actual</b>	<b>31 January 2011 Actual</b>
	\$	\$	\$
<b>Property Plant &amp; Equipment</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
	54,129	105,955	51,825

**Summary**

	<b>31 January 2011 Actual</b>
	\$
Profit on Asset Disposals	53,030
Loss on Asset Disposals	(1,205)
	<u>51,825</u>

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Loan 48 McCleary Property	121,678	-	29,357	21,146	92,321	100,532	4,192	7,318
Loan 48 McCleary Property - Shire Office	103,652	-	9,160	18,014	94,492	85,638	3,571	6,234
Loan 53 Staff Housing	144,453	-	14,071	14,291	130,382	130,162	4,673	8,824
Loan 56 Staff Housing	146,128	-	5,821	11,816	140,307	134,312	3,259	6,965
	515,911	-	58,409	65,267	457,503	450,644	15,695	29,341

All debenture repayments were financed by general purpose revenue.

(b) New Debentures 2011/12

No new loans have been taken as at 31 January 2012

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

	2011/2012 Actual \$	2011/2012 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Office Replacement/Refurbishment</b>		
Opening Balance	959,607	906,421
Amount Set Aside / Transfer to Reserve	31,973	97,576
Amount Used / Transfer from Reserve		
	<u>991,580</u>	<u>1,003,997</u>
<b>(b) Pensioner Unit Maintenance</b>		
Opening Balance	198,280	200,440
Amount Set Aside / Transfer to Reserve	7,085	26,320
Amount Used / Transfer from Reserve		(60,000)
	<u>205,365</u>	<u>166,760</u>
<b>Recreation Facility</b>		
<b>(c) Replacement/Upgrade</b>		
Opening Balance	219,336	206,762
Amount Set Aside / Transfer to Reserve	7,307	35,237
Amount Used / Transfer from Reserve		
	<u>226,643</u>	<u>241,999</u>
<b>(d) Plant Replacement Reserve</b>		
Opening Balance	148,676	140,282
Amount Set Aside / Transfer to Reserve	4,953	37,920
Amount Used / Transfer from Reserve		
	<u>153,629</u>	<u>178,202</u>
<b>(e) LSL Reserve</b>		
Opening Balance	108,566	95,313
Amount Set Aside / Transfer to Reserve	3,368	6,066
Amount Used / Transfer from Reserve		
	<u>111,934</u>	<u>101,379</u>
<b>(f) Monkey Mia Jetty Reserve</b>		
Opening Balance	7,379	6,964
Amount Set Aside / Transfer to Reserve	246	10,443
Amount Used / Transfer from Reserve		
	<u>7,625</u>	<u>17,407</u>
<b>Total Cash Backed Reserves</b>	<u>1,696,776</u>	<u>1,709,744</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

6. RESERVES (Continued)	Actual \$	Budget \$
<b>Summary of Transfers</b>		
<b>To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Office Replacement/Refurbishment Reserve	31,973	97,576
Pensioner Unit Maintenance Reserve	7,085	26,320
Recreation Facility Replacement/Upgrade Rese	7,307	35,237
Plant Replacement Reserve	4,953	37,920
Long service Leave Reserve	0	6,066
Monkey Mia Jetty Reserve	246	10,443
	<u>51,564</u>	<u>213,562</u>
<b>Transfers from Reserves</b>		
Office Replacement/Refurbishment Reserve	0	0
Pensioner Unit Maintenance Reserve	0	(\$60,000)
Recreation Facility Replacement/Upgrade Rese	0	0
Plant Replacement Reserve	0	0
	<u>0</u>	<u>(\$60,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>51,564</u>	<u>153,562</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Office Replacement/Refurbishment Reserve

- to be used to fund the replacement/refurbishment of the administration offices, council chambers and library.

Pensioner Unit Maintenance Reserve

- to be used for the replacement and/or maintenance of the pensioner units on Hughes Street.

Recreation Facility Upgrade/Replacement Reserve

- to be used for the upgrade/construction of the shire's recreational facilities.

Plant Replacement Reserve

- to be used for the acquisition and replacement of major plant.

LSL Reserve

- to be used for the provision for employees' long service leave.

Monkey Mia Jetty Reserve

- to be used for the upgrade and maintenance of the Monkey Mia Jetty.

The pensioner unit maintenance reserve is expected to be utilised in 2011/2012

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012

	31 January 2011 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Municipal Bank	1,769,482	2,367,495
Cash Backed Reserves	1,696,776	1,641,844
Cash Advances	700	700
Receivables - Rates	174,314	16,207
Receivables - General	196,297	364,988
Debtors loans	0	48,000
Receivables - ESL	920	-
Inventories	91,566	91,566
	<u>3,930,056</u>	<u>4,530,800</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	-69,205	-274,465
NET CURRENT ASSET POSITION	<u>3,860,851</u>	<u>4,256,335</u>
Less: Cash - Restricted	<u>-1,696,776</u>	<u>-1,641,844</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,164,074</u>	<u>2,614,491</u>

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 JANUARY 2012**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2011/12 Actual Rate Revenue \$</b>	<b>2011/12 Actual Interim Rates \$</b>	<b>2011/12 Actual Back Rates \$</b>	<b>2011/12 Actual Total Revenue \$</b>	<b>2011/12 Budgeted \$</b>
<b>Differential General Rate</b>								
Gross Rental Value	8,1324	342	8,783,003	583,169	5,823	1,043	590,035	581,939
Unimproved Value	15,3694	20	1,390,873	212,887	-	-	212,887	212,887
Unimproved Value Pastoral	2,7839	12	757,960	21,101	-	-	21,101	20,961
<b>Sub-Totals</b>		374	10,931,836	817,157	5,823	1,043	824,023	815,787
<b>Minimum Rates</b>								
Gross Rental Value	640.00	243		155,520	-	-	155,520	155,520
Unimproved Value	640.00	5		3,200	-	-	3,200	3,200
<b>Sub-Totals</b>		248	0	158,720	-	-	158,720	158,720
<b>Specified Area Rates (Note 9)</b>								
Discounts							982,743	974,507
Write offs							-	-
<b>Totals</b>		622					982,743	974,507
							(33,207)	(29,000)
							-	(4,000)
							949,536	941,507

All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Shark Bay  
Statement of Financial Position as at 31 January 2012**

	Note	7th Month 31/01/2012
\$		
<b>Current Assets</b>		
Bank	1	2,446,870
Cash Advances	2	700
Receivables - Rates	3	174,314
Receivables - ESL	4	920
Receivables - General	5	196,297
Prepayments	6	-
Inventories	7	91,566
Short Term Investments	8	68,807
Reserve Fund Investments	9	1,584,842
<b>Total Current Assets</b>		<b>4,564,316</b>
<b>Non Current Assets</b>		
Rates - Deferred	15	5,189
Receivables	16	-
Investments - Non Current	17	43,127
Furniture & Equipment	18	1,320,296
Plant & Equipment	19	1,207,870
Land & Buildings	20	9,045,746
Heritage Assets	21	261,739
Infrastructure Assets	22	17,129,711
<b>Total Non Current Assets</b>		<b>29,013,678</b>
<b>Total Assets</b>		<b>33,577,994</b>
<b>Current Liabilities</b>		
Creditors	10	171,624
ESL Liability	11	512
Trust Creditors	12	655,583
Provisions	13	153,168
Borrowings	14	38,095
<b>Total Current Liabilities</b>		<b>1,018,982</b>
<b>Non Current Liabilities</b>		
Provisions	23	39,759
Borrowings	24	419,408
<b>Total Non Current Liabilities</b>		<b>459,167</b>
<b>Total Liabilities</b>		<b>1,478,149</b>
<b>Net Assets/Liabilities</b>		<b>32,099,846</b>
<b>Net Assets are Represented by:</b>		
<b>Ratepayers' Equity</b>		
Accumulated Surplus/Deficit	25	22,662,892
Reserves - Asset Revaluation	26	7,795,110
Reserves - Cash Backed	27	1,641,844
<b>Total Ratepayers' Equity</b>		<b>32,099,846</b>

The Statement of Financial Position is to be read in conjunction with the attached notes

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Shire of Shark Bay  
Notes to Statement of Financial Position as at 31 January 2012

Note	Classification	Particulars	Balance 31/01/2012
1	Bank	Municipal Fund Bank	\$1,346,314
		Municipal Telenet Saver	\$1,000
		Gold Term Deposit	\$422,168
		Trust Bank	\$677,368
			<u>\$2,446,870</u>
2	Cash Advances	Petty Cash Float	\$0
		Till Float	\$200
		SBIC Till Float	\$300
		Refuse Site Float	\$200
			<u>\$700</u>
3	Receivables - Rates	Receivables - Rates	<u>\$174,314</u>
4	Receivables - ESL	ESL Control	\$0
		State Revenue - ESL Pensioner Rebate	\$920
			<u>\$920</u>
5	Receivables - General	Receivables - General	169,699
		State Revenue Pensioner Rebate	11,794
		FBT Provision	14,814
			<u>\$196,297</u>
6	Prepayments	Prepaid Expenses - Materials/Contracts	\$0
			<u>\$0</u>
7	Inventories	Inventories	<u>\$91,566</u>
8	Investments - Current	LSL Investment Term Deposit	\$68,807
			<u>\$68,807</u>
9	Reserve Fund Investments	Office Replacement Reserve Term Deposit	\$991,580
		Pensioner Unit Reserve	\$205,365
		Rec. Fac. Replc/Upgrade Reserve	\$226,643
		Plant Purchase Reserve Investment	\$153,629
		Monkey Mia Jetty Reserve	\$7,625
			<u>\$1,584,842</u>
10	Creditors	Sundry Creditors	\$148,525
		Rate Refund Suspense Account	(623)
		Excess Rates Receipts	\$12,666
		Payroll Suspense	\$828
		Suspense Account - Bank Reconciliation	\$10,228.65
			<u>\$171,624</u>
11	ESL Liability	ESL Levied	<u>\$512</u>
12	Trust Creditors		<u>\$655,583</u>
13	Provisions - Current	Annual Leave	\$84,361
		Long Service Leave	\$68,807
			<u>\$153,168</u>
14	Borrowings - Current	Loans Due and Payable Within 3 Months	<u>\$38,095</u>
		Total Current Assets/Liabilities	<u>\$3,545,335</u>



MINUTES ORDINARY COUNCIL MEETING

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15	Receivable - Rates	Rates Deferred		<u>\$5,189</u>
16	Receivables - Non Current	Self Supporting Loan		<u>\$0</u>
17	Investments - Current	LSL Investment		<u>\$43,127</u>
18	Furniture & Equipment	Furniture and Office Equipment	2,822,907	
		Less Provision for Depreciation	(1,549,885)	<u>\$1,320,295</u>
19	Plant & Equipment	Plant and Equipment	3,156,232	
		Less Provision for Depreciation	(2,309,821)	<u>\$1,207,870</u>
20	Land & Buildings	Land	489,489	\$489,489
		Buildings	8,558,650	
		Less Provision for Depreciation	(2,099,396)	<u>\$8,556,257</u>
				<u>\$9,045,746</u>
21	Heritage Assets	Heritage Assets	346,874	
		Less Provision for Depreciation	(97,391)	<u>\$261,739</u>
22	Infrastructure Assets	Public Facilities	2,332,506	
		Less Provision for Depreciation	(486,598)	<u>\$1,672,040</u>
		Roads	17,011,899	
		Less Prov. for Depreciation Mun	(5,252,031)	<u>\$12,051,845</u>
		Town Streets	2,518,136	
		Less Provision for Depreciation	(691,117)	<u>\$1,846,030</u>
		Streetscapes	109,498	
		Less Provision for Depreciation	(29,746)	<u>\$130,538</u>
		Footpaths	993,895	
		Less Provision for Depreciation	(137,044)	<u>\$857,363</u>
		Drainage, Culverts	407,671	
		Less Provision for Depreciation	(35,776)	<u>\$371,895</u>
				<u>\$17,129,711</u>
23	Provisions - Non Current	Long Service Leave		<u>\$39,759</u>
24	Borrowings - Non Current	Loans Due and Payable in Excess of 3 Months		<u>\$419,408</u>
		Total Non Current Assets/Liabilities		<u>\$28,654,511</u>
		NET ASSET/LIABILITIES		<u>\$32,099,846</u>
25	Accumulated Surplus/Deficit	Accumulated Surplus as at 1 July 2010		\$21,070,492
		Transfers to Reserves		\$0
		Transfers from Reserves		\$0
		Plus Operating Surplus YTD		<u>\$1,592,400</u>
				<u>\$22,662,892</u>
26	Reserves Asset Revaluation	Land & Buildings		\$749,298
		Public Facilities		\$22,740
		Town Streets		\$288,918
		Bush Roads		\$6,790,540
		Footpaths		\$521,449
				<u>\$7,795,110</u>
27	Reserves Cash Backed	Office Replacement Reserve		\$959,607
		Pensioner Unit Reserve		\$196,280
		LSL Reserve		\$108,566
		Plant Replacement Reserve		\$146,676
		Recreation Facility Replac./Upgrade Reserve		\$219,336
		Monkey Mia Jetty Reserve		\$7,379
				<u>\$1,641,844</u>
		TOTAL EQUITY		<u>\$32,099,846</u>

MINUTES ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY  
(B183)

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

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Fund	Programme	Sub-Programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	03	001		Municipal Fund GENERAL PURPOSE FUNDING RATES						
Sub-programme : 001 RATES										
Department:										
Sub Department:										
00100970				Postage - Rates	380.00	0.00	380.00	217.00	0.00	217.00
00101420				Debt Recovery Costs - Rates	1000.00	0.00	1000.00	581.00	0.00	581.00
00101600				Governance Overheads - Alloca	45373.00	0.00	45373.00	26467.00	24504.00	1963.00
00102665				Other Minor Expenses - Rate	150.00	0.00	150.00	84.00	0.00	84.00
00102900				Valuation Expenses - Rates	2800.00	0.00	2800.00	1631.00	1607.87	23.13
Total OPERATING EXPENDITURE										
00103010				Rates GRV	49703.00	0.00	49703.00	28980.00	26111.87	2868.13
00103020				Rates UV - General	-581939.00	0.00	-581939.00	-339458.00	-583168.73	243710.73
00103030				Rates UV - Pastoral	-212887.00	0.00	-212887.00	-124180.00	-212887.41	88707.41
00103040				Minimum Rates GRV	-20961.00	0.00	-20961.00	-12222.00	-21100.83	8878.83
00103050				Minimum Rates UV - General	-155520.00	0.00	-155520.00	-90720.00	-155520.00	64800.00
00103080				Interim Rates GRV	-3200.00	0.00	-3200.00	-1862.00	-3200.00	1338.00
00103110				Back Rates GRV	0.00	-8000.00	-8000.00	-4662.00	-5822.81	1160.81
00103150				Rates Written Off UV - Gene	4000.00	-2000.00	2000.00	-1162.00	-1043.25	-118.75
00103180				Less Discount Allowed - Rat	29000.00	0.00	29000.00	3331.00	33206.77	-13837.77
00103480				Rate Equivalent - Pipeline	-4180.00	0.00	-4180.00	-2436.00	0.00	-2436.00
00103765				Rate Book Enquiry Fee	-937.00	0.00	-937.00	-546.00	-512.00	-34.00
00103767				Rate Instalment Service Fee	-1471.00	0.00	-1471.00	-854.00	-1555.50	701.50
00103768				Rate Payment Arrangement Fe	-1667.00	0.00	-1667.00	-966.00	0.00	-966.00
00104160				Plus Deferred Pensioner Int	-500.00	0.00	-500.00	-287.00	0.00	-287.00
00104180				Plus Non Payment Penalty -	-6000.00	0.00	-6000.00	-3500.00	-3750.55	250.55
Total OPERATING INCOME										
00203245				Grants Commission - General	-956262.00	-5790.00	-962052.00	-561155.00	-955354.31	394199.31
00203246				Grants Commission - Roads	-906559.00	-5790.00	-912349.00	-532175.00	-929242.44	397067.44
Total										
Total										
Total										
Sub-programme : 002 GENERAL PURPOSE INCOME										
00203245				Grants Commission - General	-812491.00	0.00	-812491.00	-473949.00	-408943.00	-65006.00
00203246				Grants Commission - Roads	-277796.00	0.00	-277796.00	-162043.00	-140088.00	-21955.00
Total OPERATING INCOME										
00203245				Total	-1090287.00	0.00	-1090287.00	-635992.00	-549031.00	-86961.00
00203246				Total	-1090287.00	0.00	-1090287.00	-635992.00	-549031.00	-86961.00
00203246				Total	-1090287.00	0.00	-1090287.00	-635992.00	-549031.00	-86961.00
GENERAL PURPOSE INCO sub-programme Total										
Total										
Total										
Total										

MINUTES ORDINARY COUNCIL MEETING

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SHIRE OF SHARK BAY  
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GENERAL LEDGER SYSTEM  
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Fund	Department	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 003 INTEREST ON INVESTMENTS							
00304120	Interest Earned - Office Re	59015.00	0.00	59015.00	-34419.00	-32206.59	-2212.41
00304125	Interest Earned - Pensioner	12194.00	0.00	12194.00	-7112.00	-7135.81	23.81
00304130	Interest Earned - Recreatio	13489.00	0.00	13489.00	-7868.00	-7360.64	-507.36
00304132	Interest Earned - Plant Rep	9143.00	0.00	9143.00	-5327.00	-4989.61	-337.39
00304133	Interest Earned - Monkey Ma	454.00	0.00	454.00	-229.00	-247.54	11.56
00304140	Interest Earned - Investmen	55000.00	-10000.00	65000.00	-37912.00	-52782.36	14870.36
Total OPERATING INCOME							
00304620	Transfer Interest - Pension	149295.00	-10000.00	139295.00	-92897.00	-104722.65	11825.65
00304625	Transfer Interest - Office	12194.00	0.00	12194.00	7112.00	7084.98	27.02
00304630	Transfer Interest - Recreat	59015.00	0.00	59015.00	34419.00	31972.81	2446.19
00304632	Transfer Interest - Plant R	13489.00	0.00	13489.00	7868.00	7307.21	560.79
00304633	Transfer Interest - Monkey	9143.00	0.00	9143.00	5327.00	4953.39	373.61
		454.00	0.00	454.00	259.00	245.85	13.15
Total CAPITAL EXPENDITURE							
Total		94295.00	0.00	94295.00	54985.00	51564.24	3420.76
Total		55000.00	-10000.00	65000.00	-37912.00	-53158.41	15246.41
Total		55000.00	-10000.00	65000.00	-37912.00	-53158.41	15246.41
INTEREST ON INVESTME Sub-programme Total							
		55000.00	-10000.00	65000.00	-37912.00	-53158.41	15246.41
Sub-programme : 004 OTHER GENERAL PURPOSE INCOME							
00400995	Telephone - Online Police L	600.00	0.00	600.00	350.00	222.39	127.61
00401500	Governance Overheads Alloca	54999.00	0.00	54999.00	31787.00	33151.00	-1364.00
Total OPERATING EXPENDITURE							
00403460	Photocopying - Contra	55099.00	0.00	55099.00	32137.00	33373.39	-1236.39
00403510	Debt Recovery - Costs	0.00	0.00	0.00	0.00	108.27	-108.27
00403755	Photocopying	500.00	0.00	500.00	-287.00	0.00	-287.00
00403779	Scanning Charges	115.00	0.00	115.00	-63.00	913.31	-976.31
00404412	Commission - Emergency Serv	0.00	0.00	0.00	0.00	-9.09	9.09
00404413	Commission - Police Departm	4000.00	0.00	4000.00	-2331.00	-4000.00	1669.00
00404414	Reimbursements - Police Lic	15000.00	0.00	15000.00	-8750.00	-9550.92	800.92
00404440	Other Minor Charges	2500.00	0.00	2500.00	-1456.00	0.00	-1456.00
		100.00	0.00	100.00	-56.00	0.08	-56.08
Total OPERATING INCOME							
Total		22215.00	0.00	22215.00	-12943.00	-12538.35	-404.65
Total		32884.00	0.00	32884.00	19194.00	20835.04	-1641.04
Total		32884.00	0.00	32884.00	19194.00	20835.04	-1641.04
OTHER GENERAL PURPOS Sub-programme Total							
		32884.00	0.00	32884.00	19194.00	20835.04	-1641.04

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Fund	: 1	Municipal Fund	Department:	
Programme	: 03	GENERAL PURPOSE FUNDING	Sub-Department:	
Sub-Programme	: 004	OTHER GENERAL PURPOSE INCOME	Budget	
COA no.		Description	Current Budget	Y.T.D. Budget
			Amendments	Actual
GENERAL PURPOSE FUND Programme Total			-15790.00	-1510596.81
			-2034752.00	-1186885.00
			-2018962.00	-1510596.81
				Variance
				323711.81

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Fund : 1 Municipal Fund  
Programme : 04 GOVERNANCE  
Sub-programme : 051 MEMBERS OF COUNCIL  
COA no. Description

Sub-programme	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05100715	670.00	0.00	670.00	385.00	0.00	385.00
05100730	2000.00	0.00	2000.00	1162.00	82.62	1079.38
05100910	2500.00	0.00	2500.00	1456.00	0.00	1456.00
05100950	11500.00	0.00	11500.00	6796.00	10092.92	-3386.92
05101010	14500.00	0.00	14500.00	8456.00	3688.79	4767.21
05101060	32100.00	0.00	32100.00	18725.00	16280.00	2465.00
05101062	3500.00	0.00	3500.00	1680.00	1580.00	357.00
05101065	10000.00	0.00	10000.00	5831.00	1754.37	4076.63
05101070	2500.00	0.00	2500.00	1456.00	0.00	1456.00
05101075	5000.00	0.00	5000.00	2912.00	990.10	1921.90
05101080	6000.00	0.00	6000.00	3500.00	968.91	2531.09
05101083	3500.00	0.00	3500.00	2037.00	0.00	2037.00
05101085	6600.00	0.00	6600.00	3850.00	3228.00	622.00
05101090	8000.00	3000.00	11000.00	6412.00	8497.92	-2085.92
05101125	3000.00	0.00	3000.00	1750.00	58.04	1491.96
05101126	5000.00	0.00	5000.00	2912.00	3090.91	-178.91
05101281	2500.00	0.00	2500.00	1456.00	14080.05	500.95
05101282	2000.00	0.00	2000.00	11682.00	0.00	11682.00
05101403	22600.00	0.00	22600.00	13181.00	9540.19	3640.81
05101410	8000.00	-8000.00	0.00	0.00	0.00	0.00
05101470	5734.00	0.00	5734.00	3339.00	5875.94	-2536.94
05101600	119146.00	0.00	119146.00	69496.00	49011.00	20485.00
05101610	6052.50	0.00	6052.50	3528.00	3019.00	509.00
05102480	9500.00	3000.00	12500.00	7287.00	12102.05	-4815.05
05102490	2000.00	0.00	2000.00	1162.00	86.36	1075.64
05102665	1000.00	0.00	1000.00	581.00	163.70	417.30
Total OPERATING EXPENDITURE	335402.50	-2000.00	333402.50	194404.00	144270.87	50133.13
05103650	-500.00	0.00	-500.00	-287.00	-17.80	-269.20
05103749	-80.00	0.00	-80.00	-42.00	0.00	-42.00
Total OPERATING INCOME	-580.00	0.00	-580.00	-329.00	-17.80	-311.20
Total	334822.50	-2000.00	332822.50	194075.00	144253.07	49821.93
Total	334822.50	-2000.00	332822.50	194075.00	144253.07	49821.93
MEMBERS OF COUNCIL	334822.50	-2000.00	332822.50	194075.00	144253.07	49821.93
Sub-programme : 052 ADMINISTRATION OTHER						
05200560	17000.00	0.00	17000.00	9912.00	0.00	9912.00
05200590	12000.00	25000.00	37000.00	21574.00	15837.05	5736.95
05200610	533674.00	-28608.00	505066.00	294616.00	263965.06	24650.94
05200612	15000.00	12500.00	27500.00	16037.00	24027.92	-7990.92

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Fund Programme	Sub-programme	COA no.	Description	Department: Sub Department:	Original Budget	Amendments	Current Budget	Y.F.D. Budget	Y.F.D. Actual	Variance
05200640	05200660	05200665	Staff Medicals	0.00	300.00	0.00	300.00	300.00	175.00	125.00
05200660	05200665	05200670	Staff Training	0.00	2500.00	0.00	2500.00	1481.00	3344.01	11236.99
05200670	05200675	05200680	Superannuation - CC 3.5%	0.00	4000.00	0.00	4000.00	2331.00	2761.80	-430.80
05200680	05200685	05200690	Superannuation - Occupation	0.00	11550.00	0.00	11550.00	6734.00	5058.18	1675.82
05200690	05200695	05200700	Travel & Accommodation - St	0.00	48030.00	0.00	48030.00	28014.00	24956.93	3057.07
05200700	05200705	05200710	Insurance - Workers Compens	0.00	15000.00	0.00	15000.00	8750.00	173.36	8576.64
05200710	05200715	05200720	Cleaning - Shire Office	0.00	15112.00	0.00	15112.00	9044.00	14115.92	-5071.92
05200720	05200725	05200730	Maintenance - CEO House	0.00	5005.00	0.00	5005.00	2891.00	5000.72	2181.74
05200730	05200735	05200740	Telephone - Accountant	0.00	800.00	0.00	800.00	462.00	362.13	99.87
05200740	05200745	05200750	Utilities - Shire Office	0.00	20000.00	0.00	20000.00	11662.00	12186.37	-524.37
05200750	05200755	05200760	Vehicle Running Costs - CEO	0.00	9000.00	0.00	9000.00	4374.89	261.11	261.11
05200760	05200765	05200770	Vehicle Running Costs - Adm	0.00	2984.00	0.00	2984.00	1729.00	1101.38	627.62
05200770	05200775	05200780	Vehicle Running Costs - DCE	0.00	5484.00	-2484.00	3000.00	1736.00	1587.34	148.66
05200780	05200785	05200790	Advertising - General	0.00	9500.00	-3000.00	6500.00	3787.00	1177.34	2609.66
05200790	05200795	05200800	Computer Consumables	0.00	1000.00	0.00	1000.00	581.00	0.00	581.00
05200800	05200805	05200810	Computer Hardware Maintenanc	0.00	4000.00	0.00	4000.00	2331.00	3941.68	-1610.68
05200810	05200815	05200820	Computer Software Support	0.00	36000.00	0.00	36000.00	21000.00	35308.12	-14308.12
05200820	05200825	05200830	First Aid Supplies	0.00	300.00	0.00	300.00	175.00	0.00	175.00
05200830	05200835	05200840	Office Equipment Maintenanc	0.00	5000.00	-2500.00	2500.00	1456.00	0.00	1456.00
05200840	05200845	05200850	Office Furniture & Equipmen	0.00	2000.00	-4000.00	2000.00	1162.00	1523.92	-361.92
05200850	05200855	05200860	Photocopier - Stationery	0.00	4000.00	-4000.00	0.00	45.45	1116.55	-1116.55
05200860	05200865	05200870	Postage - Office	0.00	3000.00	0.00	3000.00	1750.00	2627.05	-877.05
05200870	05200875	05200880	Printing & Stationery - Gov	0.00	13000.00	5000.00	18000.00	10500.00	11197.80	-697.80
05200880	05200885	05200890	Publications & Subscription	0.00	8000.00	0.00	8000.00	4662.00	2385.27	1676.73
05200890	05200895	05200900	Staff Amenities	0.00	2800.00	0.00	2800.00	1631.00	952.96	678.04
05200900	05200905	05200910	Telephone - Office	0.00	12500.00	0.00	12500.00	7287.00	4365.05	2921.95
05200910	05200915	05200920	Reimbursement Other - Expen	0.00	200.00	0.00	200.00	112.00	0.00	112.00
05200920	05200925	05200930	Depreciation - Plant & Equi	0.00	37864.16	0.00	37864.16	2285.00	9737.25	18347.75
05200930	05200935	05200940	Depreciation - Furniture &	0.00	44830.44	0.00	44830.44	26185.00	19006.55	6238.45
05200940	05200945	05200950	Depreciation - Buildings	0.00	21086.68	0.00	21086.68	12259.00	11783.12	515.88
05200950	05200955	05200960	Bad Debts	0.00	1500.00	0.00	1500.00	875.00	0.00	875.00
05200960	05200965	05200970	Bank Fees	0.00	3500.00	0.00	3500.00	2037.00	1195.64	841.36
05200970	05200975	05200980	ATC - Penalty Interest	0.00	300.00	0.00	300.00	175.00	825.42	-650.42
05200980	05200985	05200990	Bank Service Charges Other	0.00	2000.00	2000.00	4000.00	2615.15	284.15	-284.15
05200990	05200995	05201000	Interest Loan 48 - Shire Of	0.00	6234.08	0.00	6234.08	3633.00	3570.96	62.04
05201000	05201005	05201010	Interest Loan 53 - Staff Ho	0.00	8824.12	0.00	8824.12	5145.00	4873.12	471.88
05201010	05201015	05201020	Interest Loan 56 - Staff Ho	0.00	6963.93	0.00	6963.93	4060.00	3256.53	801.38
05201020	05201025	05201030	Insurance - Staff House (51	0.00	525.00	0.00	525.00	391.00	526.53	-225.53
05201030	05201035	05201040	Insurance - Staff House (5	0.00	785.00	0.00	785.00	455.00	785.79	-330.79
05201040	05201045	05201050	Insurance - Staff (80 Durla	0.00	492.00	0.00	492.00	257.00	499.50	-212.50
05201050	05201055	05201060	Insurance - General	0.00	846.00	0.00	846.00	559.00	8505.44	-3346.44
05201060	05201065	05201070	Loss on Sale of Asset	0.00	1589.00	0.00	1589.00	924.00	0.00	924.00
05201070	05201075	05201080	Governance Overheads Recove	0.00	-1064518.00	0.00	-1064518.00	-576597.00	-443697.00	-443697.00
05201080	05201085	05201090	Legal Expenses	0.00	70000.00	0.00	70000.00	40831.00	25024.40	15806.60
05201090	05201095	05201100	Other Minor Expenditure	0.00	500.00	0.00	500.00	287.00	0.00	287.00

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Fund	Programme	Sub-Programme	COA no.	Description	Department:	Sub Department:	Original Budget	Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05210730	04	052		Maintenance - Staff House (	0.00	0.00	5000.00	0.00	5000.00	2898.00	1755.31	1142.69
05210733				Telephone - Staff House (CE	0.00	0.00	1770.00	0.00	1770.00	1029.00	442.44	586.56
05210775				Utilities - Staff House (CE	0.00	0.00	4000.00	0.00	4000.00	2910.07	2910.07	-579.07
05220730				Maintenance - Shire Offices	5000.00	5000.00	10000.00	0.00	10000.00	5517.00	2936.26	-2519.26
05220773				Telephone - Staff House (FA	0.00	0.00	1200.00	0.00	1200.00	700.00	823.36	-123.36
05230730				Maintenance - Staff House (	0.00	0.00	5000.00	0.00	5000.00	2905.00	1246.59	1658.41
05230775				Utilities - Staff House (51	0.00	0.00	3500.00	0.00	3500.00	2037.00	2541.83	-504.83
05240775				Utilities - Staff House (80	0.00	0.00	3500.00	0.00	3500.00	1228.39	1228.39	806.61
				<b>Total OPERATING EXPENDITURE</b>			37339.41	4908.00	42247.41	24381.00	-12686.08	37067.08
05203638				Reimbursements - Dishonour	0.00	0.00	-10.00	0.00	-10.00	0.00	0.00	0.00
05203650				Reimbursements - Other	0.00	0.00	-5000.00	0.00	-5000.00	-2912.00	-4903.19	1991.19
05203658				Reimbursements - Staff Unif	0.00	0.00	-500.00	0.00	-500.00	-287.00	0.00	-287.00
05203661				Reimbursements - Staff Trav	0.00	0.00	-1000.00	0.00	-1000.00	-581.00	212.39	-793.39
05203663				Reimbursements - Staff Phon	0.00	0.00	-500.00	0.00	-500.00	-287.00	0.00	-287.00
05203713				Council Minutes - Postage R	0.00	0.00	-500.00	0.00	-500.00	-287.00	0.00	-107.00
05203727				Freedom of Information Fee	0.00	0.00	-100.00	0.00	-100.00	-56.00	-140.68	84.68
05204250				Profit on Sale of Asset	0.00	0.00	-12229.00	0.00	-12229.00	-7133.00	-5030.49	-2102.51
05204405				Insurance Reimbursement	0.00	0.00	-15000.00	-19400.00	-34400.00	-20622.00	-33094.33	13032.33
05204490				WALGA Advert & Telstra Reba	0.00	0.00	-2500.00	0.00	-2500.00	-1456.00	-860.10	-395.90
				<b>Total OPERATING INCOME</b>			-37339.00	-19400.00	-56739.00	-33061.00	-43996.40	10935.40
05204516				Principal Loan 53 - Staff H	0.00	0.00	14291.35	0.00	14291.35	8330.00	14070.67	-5740.67
05204517				Principal Loan 54 - Shire O	0.00	0.00	18013.55	0.00	18013.55	10507.00	9159.73	1347.27
05204518				Principal Loan 56 - Staff H	0.00	0.00	11815.77	0.00	11815.77	6888.00	5820.72	1067.28
05204675				Transfer to Office Replacem	5000.00	5000.00	43561.00	0.00	43561.00	25410.00	0.00	25410.00
05204734				Shire Offices - Upgrade & R	0.00	0.00	25000.00	0.00	25000.00	14581.00	0.00	14581.00
05204750				Staff Housing Capital Works	0.00	0.00	30000.00	0.00	30000.00	17500.00	0.00	17500.00
05204820				Computer System Upgrade/New	0.00	0.00	20000.00	0.00	20000.00	11662.00	7324.37	4337.63
05204870				Computer Hardware Upgrade/N	0.00	0.00	6000.00	0.00	6000.00	3500.00	0.00	3500.00
05204875				Computer Software Upgrade/N	0.00	0.00	5000.00	0.00	5000.00	4375.00	0.00	4375.00
05204975				Office Furniture & Equipmen	2500.00	2500.00	7500.00	0.00	7500.00	5107.80	0.00	732.80
05204977				Upgrade Council Chambers	0.00	0.00	5000.00	0.00	5000.00	2912.00	0.00	2912.00
05205055				Photocopier Upgrade/New	0.00	0.00	18000.00	0.00	18000.00	10500.00	1711.00	-1211.00
05205335				CEO Vehicle Replacement	0.00	0.00	65000.00	0.00	65000.00	37912.00	62161.18	-24249.18
05205338				Pool Vehicle Replacement	0.00	0.00	42000.00	0.00	42000.00	24500.00	0.00	24500.00
05205340				DCEO Vehicle Replacement	0.00	0.00	45000.00	0.00	45000.00	26250.00	0.00	26250.00
				<b>Total CAPITAL EXPENDITURE</b>			368681.67	7500.00	376181.67	219408.00	170553.73	48854.27
				<b>Total</b>			368682.08	-6992.00	361690.08	210728.00	113871.25	96856.75
				<b>Total</b>			368682.08	-6992.00	361690.08	210728.00	113871.25	96856.75
				<b>ADMINISTRATION OTHER Sub-programme Total</b>			368682.08	-6992.00	361690.08	210728.00	113871.25	96856.75





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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
	1			Municipal Fund						
	05			LAW, ORDER AND PUBLIC SAFETY						
		101		FIRE PREVENTION						
				Description						
				Sub-programme : 101 FIRE PREVENTION						
				10101462 Insurance - Fire	3261.00	0.00	3261.00	1897.00	2840.01	-943.01
				10101600 Governance Overheads Alloca	18477.00	0.00	18477.00	10773.00	10091.00	682.00
				10102495 Fire Fighting	3000.00	0.00	3000.00	1750.00	12710.69	-10960.69
				10102500 Fire Prevention	5200.00	0.00	5200.00	3024.00	971.50	2052.50
				Total OPERATING EXPENDITURE	29938.00	0.00	29938.00	17444.00	26613.20	-9169.20
				10103218 FESA Grant - Operating Bush	-7540.00	0.00	-7540.00	-4396.00	-5855.00	1259.00
				10103655 Reimbursements - Fire fight	0.00	7250.00	7250.00	4228.00	7252.29	-3024.29
				Total	-7540.00	7250.00	-290.00	-168.00	1597.29	-1765.29
				Total	22398.00	7250.00	29648.00	17276.00	28210.49	-10934.49
				Total	22398.00	7250.00	29648.00	17276.00	28210.49	-10934.49
				FIRE PREVENTION Sub-programme Total	22398.00	7250.00	29648.00	17276.00	28210.49	-10934.49
				Sub-programme : 102 ANIMAL CONTROL						
				10200375 Printing & Stationery - Law	500.00	0.00	500.00	287.00	0.00	287.00
				10201600 Governance Overheads Alloca	16825.00	0.00	16825.00	9814.00	9368.00	446.00
				10202315 Animal Destruction	100.00	0.00	100.00	56.00	0.00	56.00
				10202450 Dog License Discs	50.00	0.00	50.00	28.00	0.00	28.00
				10202460 Dog Tidy Dispensers	500.00	1500.00	2000.00	1162.00	1129.29	32.71
				10202580 Legal Expenses - Law & Orde	500.00	0.00	500.00	287.00	0.00	287.00
				10202665 Other Minor Expenditure	250.00	0.00	250.00	140.00	0.00	140.00
				10202890 Maintenance - Pound	500.00	0.00	500.00	287.00	0.00	287.00
				Total OPERATING EXPENDITURE	19225.00	1500.00	20725.00	12061.00	10497.29	1563.71
				10203701 Animal Handling Equipment	-190.00	0.00	-190.00	-105.00	0.00	-105.00
				10203719 Dog Sustainance Fees	-45.00	0.00	-45.00	-21.00	0.00	-21.00
				10203810 Fires & Penalties - Dog Act	-250.00	0.00	-250.00	-140.00	0.00	-140.00
				10203858 Dog Registration Fees	-1800.00	0.00	-1800.00	-1050.00	-1499.00	449.00
				Total	-2285.00	0.00	-2285.00	-1316.00	-1499.00	183.00
				Total	16940.00	1500.00	18440.00	10745.00	8998.29	1746.71
				Total	16940.00	1500.00	18440.00	10745.00	8998.29	1746.71
				ANIMAL CONTROL Sub-programme Total	16940.00	1500.00	18440.00	10745.00	8998.29	1746.71
				Sub-programme : 103 OTHER LAW,ORDER&PUBLIC SAFETY						
				10301250 Electronic Sign Trailer - R	0.00	0.00	0.00	0.00	23.05	-23.05
				10301301 Depreciation - Plant & Equi	6811.48	0.00	6811.48	3969.00	3060.45	908.55

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	1	05	103	Municipal Fund LAW, ORDER AND PUBLIC SAFETY OTHER LAW, ORDER & PUBLIC SAFETY								
				Depreciation - Buildings	1828.48	0.00	0.00	0.00	1828.48	1064.00	494.78	569.22
				Governance Overheads Alloca	17535.00	0.00	0.00	0.00	17535.00	10227.00	10091.00	136.00
				Cyclone Cleanup	6862.00	0.00	0.00	0.00	6862.00	3997.00	6411.60	-2414.60
				Ranger Patrols	133560.00	-24018.00	0.00	0.00	109542.00	63896.00	13040.59	50855.41
				SES Denham - Operating	10673.00	0.00	0.00	0.00	10673.00	6116.00	7043.22	-827.22
				SES Useless Loop - Operatin	10052.00	0.00	0.00	0.00	10052.00	5852.00	916.87	4935.13
				Telephone - Road Sign Trail	160.00	0.00	0.00	0.00	160.00	91.00	38.11	52.89
				<b>Total OPERATING EXPENDITURE</b>	<b>187481.96</b>	<b>-24018.00</b>	<b>0.00</b>	<b>0.00</b>	<b>163463.96</b>	<b>95312.00</b>	<b>41119.67</b>	<b>54192.33</b>
				Grant FESA - SES	-20700.00	0.00	0.00	0.00	-20700.00	-12075.00	-15825.00	3450.00
				FESA SES Capital Grants	-16870.00	0.00	0.00	0.00	-16870.00	-9835.00	-18577.95	8742.95
				Contribution - SES	0.00	0.00	0.00	0.00	0.00	0.00	-703.36	703.36
				Fines and Penalties Local L	-1660.00	0.00	0.00	0.00	-1660.00	-966.00	0.00	-966.00
				<b>Total OPERATING INCOME</b>	<b>-39230.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-39230.00</b>	<b>-22876.00</b>	<b>-34806.31</b>	<b>11930.31</b>
				Ranger Vehicle Capital	42000.00	0.00	0.00	0.00	42000.00	24500.00	0.00	24500.00
				Emergency Services Building	50000.00	0.00	0.00	0.00	50000.00	29162.00	8450.00	20712.00
				FESA - SES Capital Grant Pf	16870.00	0.00	0.00	0.00	16870.00	9935.00	13117.90	-3282.90
				<b>Total CAPITAL EXPENDITURE</b>	<b>108870.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>108870.00</b>	<b>63497.00</b>	<b>21567.90</b>	<b>41929.10</b>
				<b>Total</b>	<b>257121.96</b>	<b>-24018.00</b>	<b>0.00</b>	<b>0.00</b>	<b>233103.96</b>	<b>135933.00</b>	<b>27881.26</b>	<b>108051.74</b>
				<b>Total</b>	<b>257121.96</b>	<b>-24018.00</b>	<b>0.00</b>	<b>0.00</b>	<b>233103.96</b>	<b>135933.00</b>	<b>27881.26</b>	<b>108051.74</b>
				<b>OTHER LAW, ORDER &amp; PUBL Sub-programme Total</b>	<b>257121.96</b>	<b>-24018.00</b>	<b>0.00</b>	<b>0.00</b>	<b>233103.96</b>	<b>135933.00</b>	<b>27881.26</b>	<b>108051.74</b>
				<b>LAW, ORDER AND PUBLI Programme Total</b>	<b>296459.96</b>	<b>-15268.00</b>	<b>0.00</b>	<b>0.00</b>	<b>281191.96</b>	<b>163954.00</b>	<b>65090.04</b>	<b>98863.96</b>

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<b>Sub-programme : 151 HEALTH INSPECTION</b>							
15100612	Contract Staff - MRS	90000.00	0.00	90000.00	52500.00	45000.00	7500.00
15100625	Consultant Fees - Health	0.00	0.00	0.00	0.00	4887.31	-4887.31
15100680	Travel & Accommodation - St	30000.00	0.00	30000.00	17500.00	13344.78	4155.22
15100730	Maintenance - Staff House (	0.00	0.00	0.00	0.00	380.85	-380.85
15100773	Telephone - MRS	500.00	0.00	500.00	287.00	174.70	112.30
15100775	Utilities - Staff House (MR	0.00	0.00	0.00	0.00	1363.23	-1363.23
15100875	Printing & Stationery - Hea	150.00	0.00	150.00	84.00	0.00	84.00
15100890	Publications & Subscription	400.00	0.00	400.00	231.00	0.00	231.00
15101600	Governance Overheads Alloca	23128.00	0.00	23128.00	13489.00	11531.00	1958.00
15101615	Health Overheads Recovered	-107734.50	0.00	-107734.50	-62839.00	-53748.00	-9091.00
	<b>Total OPERATING EXPENDITURE</b>	36443.50	0.00	36443.50	21252.00	22933.87	-1681.87
15103784	Septic Tank Inspect Fees	-452.00	0.00	-452.00	-259.00	0.00	-259.00
15103870	Inherent Food Vendors Lice	-200.00	0.00	-200.00	-112.00	-206.00	94.00
15103875	Offensive Trade License	-285.00	0.00	-285.00	-161.00	-725.00	564.00
15103884	Septic Tank Application Fee	-1222.00	0.00	-1222.00	-707.00	0.00	-707.00
	<b>Total OPERATING INCOME</b>	-2159.00	0.00	-2159.00	-1239.00	-931.00	-308.00
	<b>Total</b>	34284.50	0.00	34284.50	20013.00	22002.87	-1989.87
	<b>Total</b>	34284.50	0.00	34284.50	20013.00	22002.87	-1989.87
<b>HEALTH INSPECTION Sub-programme Total</b>							
	<b>Total</b>	34284.50	0.00	34284.50	20013.00	22002.87	-1989.87
<b>Sub-programme : 152 PREVENTATIVE SERVICES</b>							
15202510	Analytical Expenses	700.00	0.00	700.00	406.00	378.55	27.45
15202520	Mosquito Control (Fogging)	4000.00	0.00	4000.00	2317.00	338.22	1978.78
	<b>Total OPERATING EXPENDITURE</b>	4700.00	0.00	4700.00	2723.00	716.77	2006.23
	<b>Total</b>	4700.00	0.00	4700.00	2723.00	716.77	2006.23
	<b>Total</b>	4700.00	0.00	4700.00	2723.00	716.77	2006.23
<b>PREVENTATIVE SERVICE Sub-programme Total</b>							
	<b>Total</b>	4700.00	0.00	4700.00	2723.00	716.77	2006.23
<b>Sub-programme : 153 OTHER HEALTH</b>							
15301600	Governance Overheads Alloca	11210.00	0.00	11210.00	6338.00	5767.00	771.00
15302505	Flying Doctor Services	5500.00	0.00	5500.00	3206.00	3050.00	156.00
15302813	St John Ambulance - Shark B	280.00	0.00	280.00	161.00	124.31	36.69
	<b>Total OPERATING EXPENDITURE</b>	16990.00	0.00	16990.00	9905.00	8941.31	963.69
	<b>Total</b>	16990.00	0.00	16990.00	9905.00	8941.31	963.69

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1	07	153		HEALTH OTHER HEALTH	16990.00	0.00	16990.00	9905.00	8941.31	963.69
				Total	16990.00	0.00	16990.00	9905.00	8941.31	963.69
				OTHER HEALTH	16990.00	0.00	16990.00	9905.00	8941.31	963.69

Sub-programme : 154 BUILDING HEALTHY COMMUNITIES

Programme Total	Sub-programme Total	Y.T.D. Budget	Y.T.D. Actual	Variance
55974.50	16990.00	32641.00	31660.95	980.05
HEALTH				

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Fund Programme Sub-Programme : COA no.	Municipal Fund HOUSING 091 Staff Housing Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 091 Staff Housing							
0910010	34 Hughes Street Unit 6	17500.00	0.00	17500.00	10206.00	8378.67	1827.33
0910020	Staff House 65 Brockman Str	1000.00	0.00	1000.00	581.00	1593.88	-1012.88
	Total OPERATING EXPENDITURE	18500.00	0.00	18500.00	10787.00	9972.55	814.45
09110510	Rental Income 34 Hughes Str	0.00	0.00	0.00	0.00	500.00	600.00
09110530	Rental Income 39 Durlacher	0.00	-3600.00	-3600.00	-2100.00	-2200.00	100.00
	Total OPERATING INCOME	0.00	-3600.00	-3600.00	-2100.00	-2800.00	700.00
Total		18500.00	-3600.00	14900.00	8687.00	7172.55	1514.45
Total		18500.00	-3600.00	14900.00	8687.00	7172.55	1514.45
Staff Housing	Sub-programme Total	18500.00	-3600.00	14900.00	8687.00	7172.55	1514.45
Sub-programme : 251 PENSIONER UNITS							
25100735	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	106.99	635.01
25100736	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	0.00	742.00
25100737	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	97.37	644.63
25100738	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	179.45	562.55
25100739	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	539.00	203.00
25100740	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	0.00	742.00
25100741	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	99.00	643.00
25100742	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	271.92	470.08
25100743	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	0.00	742.00
25100744	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	0.00	742.00
25100745	Maintenance - Pensioner Uni	340.00	0.00	340.00	182.00	405.30	336.70
25100746	Maintenance - Pensioner Uni	1300.00	0.00	1300.00	742.00	180.49	365.46
25100747	Maintenance - Pensioner Uni	4500.00	0.00	4500.00	2420.00	9673.08	-1532.08
25100757	Utilities - Pensioner Unit	1360.00	9470.00	13970.00	8441.00	373.54	
25100776	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100777	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100778	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100779	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100780	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100781	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100782	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100783	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100784	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100785	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100786	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100787	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100788	Utilities - Pensioner Unit	1360.00	0.00	1360.00	791.00	1234.40	-443.40
25100798	Utilities - Pensioner Units	6200.00	0.00	6200.00	3612.00	1052.83	2559.17

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Fund	Programme	COA no.	Description	Original Budget	Amendments	Department: Sub Department: Budget	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
			25101303 Depreciation - Buildings	9048.92	0.00		9048.92	5278.00	4513.39	764.61
			25101470 Insurance - Pensioner Units	2501.00	0.00		2501.00	1456.00	2503.50	-1047.50
			25101600 Governance Overheads Alloca	26203.00	0.00		26203.00	15281.00	15136.00	145.00
			25101610 Health Overheads Allocated	6052.50	0.00		6052.50	3528.00	3019.00	509.00
			Total OPERATING EXPENDITURE	88125.42	9470.00		97595.42	56665.00	54201.06	2463.94
			25103960 Rent - Pensioner Unit 1	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103961 Rent - Pensioner Unit 2	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103962 Rent - Pensioner Unit 3	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103963 Rent - Pensioner Unit 4	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103964 Rent - Pensioner Unit 5	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103965 Rent - Pensioner Unit 6	-540.00	2730.00		-2730.00	-1589.00	0.00	-1589.00
			25103966 Rent - Pensioner Unit 7	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103967 Rent - Pensioner Unit 8	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103968 Rent - Pensioner Unit 9	-8320.00	0.00		-8320.00	-4851.00	-5110.00	259.00
			25103969 Rent - Pensioner Unit 10	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103970 Rent - Pensioner Unit 11	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103971 Rent - Pensioner Unit 12	-540.00	0.00		-540.00	-3185.00	-3350.00	165.00
			25103972 Rent - Pensioner Unit 13	-540.00	5460.00		0.00	0.00	1000.00	-1000.00
			Total OPERATING INCOME	-73840.00	8190.00		-65650.00	-38290.00	-37610.00	-680.00
			25104680 Transfer to Pensioner Unit	14126.00	0.00		14126.00	8239.00	0.00	8239.00
			25104785 Pensioner Units Capital Wor	60000.00	0.00		60000.00	35000.00	4285.00	30715.00
			Total CAPITAL EXPENDITURE	74126.00	0.00		74126.00	43239.00	4285.00	38954.00
			25106030 Transfer from Pensioner Uni	-60000.00	0.00		-60000.00	-35000.00	0.00	-35000.00
			Total CAPITAL INCOME	-60000.00	0.00		-60000.00	-35000.00	0.00	-35000.00
			Total	28411.42	17660.00		46071.42	26614.00	20876.06	5737.94
			Total	28411.42	17660.00		46071.42	26614.00	20876.06	5737.94
			PENSIONER UNITS Sub-programme Total	28411.42	17660.00		46071.42	26614.00	20876.06	5737.94
			HOUSING Programme Total	46911.42	14060.00		60971.42	35301.00	28048.61	7252.39

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			<b>Sub-programme : 301 SANITATION - HOUSEHOLD REFUSE</b>						
			30101304 Depreciation - Public Facili	7728.18	0.00	7728.18	4508.00	2494.10	2013.90
			30101600 Governance Overheads Alloca	29766.00	0.00	29766.00	17360.00	17298.00	62.00
			30101900 Refuse Site Maintenance	58500.00	41500.00	100000.00	58317.00	70766.76	-12449.76
			30102210 Refuse Site Gate Attendance	132760.00	-23760.00	100000.00	58324.00	40352.13	1791.87
			30102465 Domestic Refuse Collection	52250.00	0.00	52250.00	30478.00	31611.48	-1333.48
			Total OPERATING EXPENDITURE	272004.18	17740.00	289744.18	168997.00	162722.47	6264.53
			30103769 Total Refuse Removal	-139862.00	0.00	-139862.00	-81585.00	-143451.72	61866.72
			Total OPERATING INCOME	-139862.00	0.00	-139862.00	-81585.00	-143451.72	61866.72
			30105575 Total Refuse site Infrastructure	60000.00	0.00	60000.00	34993.00	0.00	34993.00
			Total CAPITAL EXPENDITURE	60000.00	0.00	60000.00	34993.00	0.00	34993.00
			Total	192142.18	17740.00	209882.18	122395.00	19270.75	103124.25
			Total	192142.18	17740.00	209882.18	122395.00	19270.75	103124.25
			<b>SANITATION - HOUSEHO Sub-programme Total</b>	192142.18	17740.00	209882.18	122395.00	19270.75	103124.25
			<b>Sub-programme : 302 SANITATION OTHER</b>						
			30201304 Depreciation - Public Facili	882.60	0.00	882.60	511.00	527.11	-16.11
			30201470 Insurance - Waste Facilitie	93.00	0.00	93.00	49.00	84.63	-35.63
			30201600 Governance Overheads Alloca	32498.00	0.00	32498.00	18956.00	19460.00	-504.00
			30201610 Health Overheads Allocated	6052.50	0.00	6052.50	3528.00	3019.00	509.00
			30202600 Main Roads Rubbish Collecti	10975.00	0.00	10975.00	6398.00	5699.90	698.10
			30202695 Purchase Of Bins	3000.00	0.00	3000.00	1750.00	0.00	1750.00
			30202815 Street Bins	4950.00	0.00	4950.00	2884.00	1900.60	983.40
			30202820 Street Rubbish Bin Maintena	3000.00	0.00	3000.00	1743.00	2670.84	-927.84
			30202841 Clean Up Australia Campaign	1500.00	0.00	1500.00	875.00	0.00	875.00
			Total OPERATING EXPENDITURE	62951.10	0.00	62951.10	36694.00	33362.08	3331.92
			30203720 Refuse Site Fees	-65000.00	5000.00	-60000.00	-35000.00	-34449.52	-550.48
			30203730 Recycling Income	-2300.00	0.00	-2300.00	-1337.00	-138.18	-1198.82
			30203743 Main Roads Rubbish Collecti	-10975.00	0.00	-10975.00	-6398.00	0.00	-6398.00
			30203775 Sale Of Rubbish Bins	-2950.00	0.00	-2950.00	-1715.00	-1436.36	-278.64
			Total OPERATING INCOME	-81225.00	5000.00	-76225.00	-44450.00	-36024.06	-8425.94
			Total	-18273.90	5000.00	-13273.90	-7756.00	-2661.98	-5094.02
			Total	-18273.90	5000.00	-13273.90	-7756.00	-2661.98	-5094.02
			<b>SANITATION OTHER Sub-programme Total</b>	-18273.90	5000.00	-13273.90	-7756.00	-2661.98	-5094.02

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Programme	Original	Budget	Budget	Actual		
COA no.	Description	Amendments				
Fund : 1	Municipal Fund					
Programme : 10	COMMUNITY AMENITIES					
Sub-programme : 303	TOWN PLANNING&REGIONAL DEVELOP					
Sub-programme : 303	TOWN PLANNING&REGIONAL DEVELOP					
COA no.	Description	Budget	Current	Y.T.D.	Y.T.D.	Variance
		Original	Budget	Actual		
		Budget	Budget			
		Amendments				
Sub-programme : 303	TOWN PLANNING&REGIONAL DEVELOP					
30301600	Governance Overheads Alloca	39276.00	39276.00	19460.00	3451.00	
30301610	Health Overheads Allocated	48420.00	48420.00	24158.00	4087.00	
30302410	Consultant Fees	30000.00	30000.00	7890.14	9809.86	
30302465	Other Minor Expenditure	1000.00	1000.00	56.50	924.50	
30302860	Town Planning Advertisings	2000.00	2000.00	182.00	970.00	
30302870	Town Planning Amendments	7500.00	7500.00	562.50	3812.50	
30302880	Town Planning Scheme No 3	3500.00	3500.00	0.00	2037.00	
	Total OPERATING EXPENDITURE	131696.00	131696.00	52119.14	24691.86	
30303716	Development Applications	-48000.00	-22000.00	-10289.43	-2541.57	
30303759	Planning Advice - Written	-500.00	-500.00	0.00	-287.00	
30303761	Planning Orders & Requisiti	-2000.00	-2000.00	-1007.00	-155.00	
30303781	Scheme Amendments/Rezoning	-500.00	-500.00	0.00	-287.00	
30303791	Structure Plans/Developme	-500.00	-500.00	-210.68	-76.32	
30303865	Home Occupation Licences	-600.00	-600.00	-138.00	-212.00	
30303867	Certificate for Liquor Lice	-200.00	-200.00	0.00	-112.00	
	Total OPERATING INCOME	-52300.00	-26300.00	-11845.11	-3670.89	
30305591	Townscape Construction	30000.00	30000.00	420.00	17080.00	
	Total CAPITAL EXPENDITURE	30000.00	30000.00	420.00	17080.00	
	Total	109396.00	135396.00	40894.03	38100.97	
	Total	109396.00	135396.00	40894.03	38100.97	
	TOWN PLANNING&REGION Sub-programme Total	109396.00	135396.00	40894.03	38100.97	
Sub-programme : 304	OTHER COMMUNITY AMENITIES					
30400715	Cleaning - Public Convenien	27880.00	27880.00	16136.73	124.27	
30400730	Maintenance - Public Conven	4500.00	4500.00	2489.07	121.93	
30400760	Utilities - Public Convenie	4000.00	4000.00	0.00	875.00	
30400775	Depreciation - Buildings	11619.12	11619.12	1451.05	879.95	
30401303	Insurance - Public Facil	13036.30	13036.30	6647.51	-163.15	
30401304	Insurance - Public Convenie	865.00	865.00	787.15	954.49	
30401500	Governance Overheads Alloca	23768.00	23768.00	13895.00	-283.15	
30401640	Health Overheads Allocated	6052.50	6052.50	3019.00	509.00	
30401930	Maintenance - Cemeteries	5000.00	6000.00	6903.43	-2534.43	
30402383	Cemetery Burial Expenses	2000.00	4000.00	2823.64	-499.64	
30410715	Cleaning - Mortuary	400.00	400.00	162.96	68.00	
30411470	Insurance - Cemetery & Mort	280.00	280.00	254.80	-93.80	
	Total OPERATING EXPENDITURE	100900.92	105900.92	61315.49	403.51	



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1	10	304		Municipal Fund COMMUNITY AMENITIES OTHER COMMUNITY AMENITIES	Budget						
30403517				Contribution - Shark Bay RS	0.00	2000.00	2000.00	1162.00	1162.00	0.00	1162.00
30403706				Cemetery Fees	0.00	-1000.00	-1000.00	-581.00	-581.00	-1242.39	661.39
30403860				Funeral Directors License	0.00	-250.00	-250.00	-140.00	-140.00	-540.00	400.00
30405525				Total OPERATING INCOME Oval - Facilities	0.00	750.00	750.00	441.00	441.00	-1782.39	2223.39
				Total CAPITAL EXPENDITURE	0.00	15000.00	15000.00	8750.00	8750.00	0.00	8750.00
				Total	0.00	15000.00	15000.00	8750.00	8750.00	0.00	8750.00
				Total	0.00	116650.92	121650.92	70910.00	70910.00	59533.10	11376.90
				Total	0.00	116650.92	121650.92	70910.00	70910.00	59533.10	11376.90
				OTHER COMMUNITY AMEN Sub-programme Total	5000.00	116650.92	121650.92	70910.00	70910.00	59533.10	11376.90
				COMMUNITY AMENITIES Programme Total	53740.00	399915.20	453655.20	264544.00	264544.00	117035.90	147508.10

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1	Municipal Fund	11	RECREATION AND CULTURE							
				351 PUBLIC HALL & CIVIC CENTRES						
				Sub-programme : 351 PUBLIC HALL & CIVIC CENTRES						
				35100715 Cleaning - Denham Hall	7840.00	0.00	7840.00	4571.00	3918.71	652.29
				35100730 Maintenance - Community Cen	6000.00	0.00	6000.00	3486.00	2650.56	835.44
				35100775 Utilities - Old Police Stat	260.00	0.00	260.00	147.00	489.20	-342.20
				35101125 Donation - Contra Hall Hire	4000.00	0.00	4000.00	2331.00	450.00	1881.00
				35101302 Depreciation - Furniture &	6818.04	0.00	6818.04	3978.00	4071.90	1895.90
				35101303 Depreciation - Buildings	67372.24	0.00	67372.24	39291.00	11469.52	27821.48
				35101310 Insurance - Heritage Ass	1806.24	0.00	1806.24	1050.00	1617.30	-567.30
				35101452 Insurance - Community Build	3830.00	0.00	3830.00	2233.00	3485.30	-1252.30
				35101600 Governance Overheads Alloca	25832.00	0.00	25832.00	15064.00	15136.00	-72.00
				35101610 Health Overheads Allocated	6052.50	0.00	6052.50	3528.00	3019.00	509.00
				35110730 Maintenance - Denham Hall	5000.00	0.00	5000.00	2898.00	4108.33	-1210.33
				35110775 Utilities - Community Cent	2650.00	0.00	2650.00	1540.00	908.18	631.82
				35120730 Maintenance - Overlander Ha	1000.00	0.00	1000.00	581.00	190.00	391.00
				35120775 Utilities - Denham Hall	5750.00	2250.00	8000.00	4662.00	4411.89	250.11
				35130730 Maintenance-Old Police Stat	2500.00	15000.00	17500.00	10192.00	5666.57	4525.43
				Total OPERATING EXPENDITURE	146711.02	17250.00	163961.02	98550.00	61592.46	33957.54
				35103327 Grant Funding - Community H	-24502.00	0.00	-24502.00	-14287.00	-24502.00	10215.00
				35103340 Grant - GDC R4R Rec Centre	-40000.00	0.00	-40000.00	-23331.00	330.00	-23661.00
				35103342 Grant - CLGF Rec Centre	-430387.00	0.00	-430387.00	-251062.00	0.00	-251062.00
				35103343 Contribution - POS Rec Cent	-200000.00	0.00	-200000.00	-116662.00	0.00	-116662.00
				35103344 Grant - GDC R4R Rec Centre	-340000.00	0.00	-340000.00	-198333.00	-184647.00	-136858.00
				35103430 Denham Hall Hire - Contra	-4000.00	0.00	-4000.00	-2331.00	0.00	-2331.00
				35103431 Contributions - Overlander	-150.00	0.00	-150.00	-84.00	0.00	-84.00
				35103795 Hire - Denham Hall Tables C	-100.00	0.00	-100.00	-56.00	0.00	-56.00
				35103906 Hire - Community Centre	-500.00	0.00	-500.00	-287.00	-363.64	76.64
				35103910 Hire - Denham Hall	-250.00	0.00	-250.00	-140.00	-1050.00	910.00
				35103955 Rent - Property Building (C	-100.00	0.00	-100.00	-56.00	-95.45	33.45
				Total OPERATING INCOME	-4099999.00	0.00	-4099999.00	-2391627.00	-1672154.09	-519472.91
				35104675 Transfer to Recreation Faci	21748.00	5000.00	26748.00	15603.00	0.00	15603.00
				35104701 Community Centre Improvemen	5000.00	0.00	5000.00	2912.00	12168.87	-9256.87
				35104702 Community Building/Hall Upg	24502.00	0.00	24502.00	14287.00	5558.60	8728.40
				35104780 Rec Centre Planning GDC R4R	59305.00	0.00	59305.00	34594.00	71245.96	-36651.96
				35104785 Rec Centre Construction	390000.00	0.00	390000.00	227500.00	1676702.94	-598297.06
				35104786 Rec Centre Additional Works	630397.00	0.00	630397.00	367731.00	191593.64	176137.36
				Total CAPITAL EXPENDITURE	4640952.00	5000.00	4645952.00	2710127.00	1957270.01	752856.99
				Total	687664.02	22250.00	709914.02	414050.00	146708.38	267341.62
				Total	687664.02	22250.00	709914.02	414050.00	146708.38	267341.62
				PUBLIC HALL & CIVIC Sub-programme Total	687664.02	22250.00	709914.02	414050.00	146708.38	267341.62

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Fund	Municipal Fund	Department:	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 352 FORESHORE								
35200715	Cleaning - Fish Cleaning Fa	0.00	35500.00		35500.00	20706.00	19531.77	1174.23
35200730	Maintenance Fish Cleaning F	0.00	3400.00		3400.00	1974.00	1087.89	886.11
35200775	Utilities Fish Cleaning F	0.00	2400.00		2400.00	1400.00	2725.98	-1325.98
35201304	Depreciation - Public Facil	0.00	20789.80		20789.80	12110.00	8555.35	3554.65
35201463	Insurance-Foreshore Facilit	0.00	1212.00		1212.00	707.00	1141.49	-434.49
35201600	Governance Overheads Alloca	0.00	31156.00		31156.00	18019.00	153.00	2857.93
35201920	Beach/Rock Wall Maintenance	0.00	8000.00		8000.00	4662.00	1804.07	2896.67
35202060	Foreshore BBQ Facilities Mt	0.00	5000.00		5000.00	2898.00	1201.33	1696.67
35202205	Sawweed Removal Marina Boat	0.00	3780.00		3780.00	2198.00	3762.79	-1564.79
35202235	Swimming Hole Maintenance	0.00	10400.00		10400.00	6055.00	189.96	5865.04
35210715	Cleaning - Foreshore/Lagoon	12178.00	43822.00	12178.00	56000.00	32562.00	33435.00	-773.00
35210775	Utilities-Foreshore/Lagoon	0.00	900.00		900.00	525.00	360.83	164.17
Total OPERATING EXPENDITURE								
35203328	Grants - Public Facilities	0.00	166339.80	12178.00	178517.80	104069.00	91815.46	12253.54
		0.00	-60000.00		-60000.00	-35000.00	0.00	-35000.00
Total OPERATING INCOME								
35205531	Rock Wall	0.00	-60000.00		-60000.00	-35000.00	0.00	-35000.00
35205532	Knight Terrace Boat Ramps C	0.00	20000.00		20000.00	11862.00	0.00	11862.00
		0.00	80000.00		80000.00	46662.00	0.00	46662.00
Total CAPITAL EXPENDITURE								
		0.00	100000.00		100000.00	58324.00	0.00	58324.00
Total								
		0.00	206339.80	12178.00	218517.80	127393.00	91815.46	35577.54
Total								
		0.00	206339.80	12178.00	218517.80	127393.00	91815.46	35577.54
FORESHORE								
	Sub-programme Total	12178.00	206339.80	12178.00	218517.80	127393.00	91815.46	35577.54
Sub-programme : 353 OTHER RECREATION & SPORT								
35300730	Maintenance - Mini Golf Cen	0.00	500.00		500.00	280.00	505.71	-225.71
35300775	Utilities - Mini Golf Centr	0.00	3000.00		3000.00	1750.00	1223.51	526.49
35300960	Vehicle Running Costs (Bus)	0.00	4984.00		4984.00	2440.70	2440.70	450.30
35301122	Contribution - Community Bu	0.00	500.00		500.00	287.00	150.00	137.00
35301165	Sporting Clubs - Assistance	0.00	6000.00		6000.00	3486.00	5436.66	-1950.66
35301304	Depreciation - Public Facil	0.00	22129.20		22129.20	12908.00	13983.89	-1075.89
35301475	Insurance-Recreation Facilit	0.00	1128.00		1128.00	858.00	13025.56	-367.56
35301600	Governance Overheads Alloca	0.00	33346.00		33346.00	19460.00	19460.00	14.00
35302125	Multi-Purpose Courts	0.00	5000.00		5000.00	2905.00	205.88	2699.12
35302195	Misc Equipment Repairs	0.00	1000.00		1000.00	381.00	230.64	350.36
35302240	Town Common/Little Lagoon M	0.00	3000.00		3000.00	1743.00	1342.94	400.06
35302242	Town Oval Maintenance	11000.00	22000.00	11000.00	33000.00	19243.00	23525.37	-4282.37
35302280	Walk Trail - Maintenance	0.00	500.00		500.00	287.00	87.19	199.81
35304730	Maintenance Community Gym	0.00	0.00		0.00	0.00	630.00	-630.00

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Fund	Programme	Sub-Programme	COA no.	Description	Original Budget	Amendments	Department: Sub-Depart:	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	Municipal Fund										
11	RECREATION AND CULTURE										
353	OTHER RECREATION & SPORT										
35300775	Utilities - Multi-Purp. Cou				500.00	0.00		500.00	287.00	311.73	-24.73
35342160	Parks And Gardens				67480.00	10000.00		77480.00	45129.00	48306.05	-3177.05
35320775	Utilities - Parks & Gardens				3500.00	0.00		3500.00	2037.00	846.74	1190.26
35330775	Utilities - Town Oval				4200.00	0.00		4200.00	2450.00	1871.00	579.00
	Total OPERATING EXPENDITURE				178767.20	21000.00		199767.20	116368.00	121583.57	-5215.57
35303655	Reimbursement - Sporting Cl				-2500.00	0.00		-2500.00	-1456.00	-1188.51	-287.49
35303736	Community Bus - Hire				5000.00	0.00		5000.00	-2912.00	-432.74	1520.74
35303738	Marquee Hire Charges				-2133.00	0.00		-2133.00	-1235.00	-140.91	-1096.09
35303913	Denham Oval Hire				-500.00	0.00		-500.00	-287.00	-251.82	-3.18
35303945	Property Reserves Rent - Cl				-1100.00	0.00		-1100.00	-637.00	0.00	-637.00
	Total OPERATING INCOME				-11233.00	0.00		-11233.00	-6531.00	-6023.98	-507.02
	Total				167534.20	21000.00		188534.20	109837.00	115559.59	-5722.59
	Total				167534.20	21000.00		188534.20	109837.00	115559.59	-5722.59
	OTHER RECREATION & S Sub-programme Total				167534.20	21000.00		188534.20	109837.00	115559.59	-5722.59
	Sub-programme : 354 TV & RADIO RE-BROADCASTING										
35401470	Insurance - TV Satellite				111.00	0.00		111.00	63.00	101.01	-38.01
35401600	Governance Overheads Alloca				14287.00	0.00		14287.00	8330.00	8650.00	-320.00
35402255	TV Receiver/Transmitter				8100.00	0.00		8100.00	4718.00	3857.97	860.03
	Total OPERATING EXPENDITURE				22498.00	0.00		22498.00	13111.00	12608.98	502.02
	Total				22498.00	0.00		22498.00	13111.00	12608.98	502.02
	Total				22498.00	0.00		22498.00	13111.00	12608.98	502.02
	TV & RADIO RE-BROADC Sub-programme Total				22498.00	0.00		22498.00	13111.00	12608.98	502.02
	Sub-programme : 355 LIBRARIES										
35500970	Postage - Library				500.00	0.00		500.00	287.00	308.16	-21.16
35500975	Printing and Stationery				0.00	0.00		0.00	0.00	145.41	-145.41
35500995	Telephone - Library				400.00	0.00		400.00	231.00	227.44	3.56
35501470	Insurance - Library				62.00	0.00		62.00	31.00	56.42	-21.42
35501600	Governance Overheads Alloca				48688.00	0.00		48688.00	28399.00	25227.00	3172.00
35502307	AMLIB Library License				1500.00	0.00		1500.00	875.00	1489.76	-614.76
35502355	Library Books				500.00	0.00		500.00	287.00	403.69	-116.69
35502685	Other Minor Expenditure				2000.00	0.00		2000.00	1162.00	0.00	1162.00
	Total OPERATING EXPENDITURE				53650.00	0.00		53650.00	31276.00	27857.88	3418.12

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1	Municipal Fund	11	RECREATION AND CULTURE							
		355	LIBRARIES							
		35503650		Reimbursements - Other	-100.00	0.00	-100.00	-56.00	0.00	-56.00
		35503813		Fines & Penalties - Librar	-100.00	0.00	-100.00	-56.00	-94.09	38.09
				Total OPERATING INCOME	-200.00	0.00	-200.00	-112.00	-94.09	-17.91
				Total	53450.00	0.00	53450.00	31164.00	27763.79	3400.21
				Total	53450.00	0.00	53450.00	31164.00	27763.79	3400.21
				LIBRARIES	53450.00	0.00	53450.00	31164.00	27763.79	3400.21
				Sub-programme Total	53450.00	0.00	53450.00	31164.00	27763.79	3400.21
				Sub-programme : 356 OTHER CULTURE						
		35600775		Utilities - Galla Curci	500.00	0.00	500.00	287.00	105.25	181.75
		35601304		Depreciation - Public facil	11250.32	0.00	11250.32	6559.00	3508.88	3050.12
		35601310		Depreciation - Heritage Ass	13092.08	0.00	13092.08	7637.00	4972.22	2664.78
		35601465		Insurance - Galla Curci	935.00	0.00	935.00	539.00	850.00	-311.00
		35602080		Maintenance - Velsheda/Gall	6000.00	0.00	6000.00	3486.00	2912.78	573.22
				Total OPERATING EXPENDITURE	31777.40	0.00	31777.40	18508.00	12349.13	6158.87
		35603375		Grant - HMAS Sydney II Memo	-140000.00	0.00	-140000.00	-81662.00	0.00	-81662.00
				Total OPERATING INCOME	-140000.00	0.00	-140000.00	-81662.00	0.00	-81662.00
		35605101		Oral Pastoral History	0.00	0.00	0.00	8316.66	8316.66	-8316.66
		35605690		HMAS Sydney II Memorials	140000.00	0.00	140000.00	81662.00	0.00	81662.00
				Total CAPITAL EXPENDITURE	140000.00	0.00	140000.00	81662.00	8316.66	73345.34
				Total	31777.40	0.00	31777.40	18508.00	20665.79	-2157.79
				Total	31777.40	0.00	31777.40	18508.00	20665.79	-2157.79
				OTHER CULTURE	31777.40	0.00	31777.40	18508.00	20665.79	-2157.79
				Sub-programme Total	31777.40	0.00	31777.40	18508.00	20665.79	-2157.79
				Sub-programme : 357 MUSEUM						
		35701310		Depreciation - Heritage Ass	481.80	0.00	481.80	280.00	287.76	-7.76
		35701490		Insurance - Velsheda	51.00	0.00	51.00	28.00	46.41	-18.41
		35701600		Governance Overheads Alloca	13971.00	0.00	13971.00	8148.00	7928.00	220.00
				Total OPERATING EXPENDITURE	14503.80	0.00	14503.80	8456.00	8262.17	193.83
		35705125		Cape Inscription Restoratio	320968.00	0.00	320968.00	187229.00	3939.09	183289.91
				Total CAPITAL EXPENDITURE	320968.00	0.00	320968.00	187229.00	3939.09	183289.91
				Total	335471.80	0.00	335471.80	195685.00	12201.26	183483.74
				Total	335471.80	0.00	335471.80	195685.00	12201.26	183483.74

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Programme	Sub Depart:	Budget	Budget	Budget	Actual	
Sub-programme	Budget	Amendments				
COA no.	Description					
MUSEUM	Sub-programme Total	335471.80	335471.80	195885.00	12201.26	183463.74
Sub-programme : 358	YOUTH RECREATION					
35800610	Salary and Wages	0.00	0.00	0.00	1400.92	-1400.92
35802950	Youth Projects	5000.00	5000.00	2912.00	5600.00	-2688.00
35803240	Total OPERATING EXPENDITURE	5000.00	5000.00	2912.00	7000.92	-4088.92
	Grants - Youth Activities	0.00	0.00	0.00	-1000.00	1000.00
Total	OPERATING INCOME	0.00	0.00	0.00	-1000.00	1000.00
Total		5000.00	5000.00	2912.00	6000.92	-3088.92
Total		5000.00	5000.00	2912.00	6000.92	-3088.92
YOUTH RECREATION	Sub-programme Total	5000.00	5000.00	2912.00	6000.92	-3088.92
Sub-programme : 359	INSCRIPTION POST					
Sub-programme : 360	WORLD HERITAGE					
36000610	Salaries & Wages	200986.00	183025.00	106764.00	96401.03	10362.97
36000660	Staff Training - SBIC	2500.00	2500.00	1456.00	2208.84	-752.84
36000665	Staff Uniforms - SBDC	1200.00	1200.00	700.00	3047.48	-2347.48
36000670	Superannuation - CC Super 3	2150.00	2150.00	1253.00	1030.14	222.86
36000675	Superannuation - Occupation	19089.00	18089.00	10549.00	9505.08	1043.92
36000680	Travel & Accom. Staff - SBI	3500.00	3500.00	2037.00	2037.00	0.00
36000685	Insurance - Workers Comp	3606.00	3606.00	3351.00	5283.46	-1902.46
36000715	Cleaning - SBIC	33400.00	33400.00	19461.00	18632.54	848.46
36000730	Maintenance - SBIC	25872.00	25872.00	15078.00	11664.37	3413.63
36000773	Utilities - SBIC	0.00	0.00	0.00	41.09	-41.09
36000775	Advertising SBIC	54000.00	54000.00	31500.00	31020.81	479.19
36000901	Merchant Fees - SBWHDC	8000.00	12000.00	7000.00	9932.33	-2932.33
36000902	CommissionExpense - Visitor	3200.00	3200.00	1862.00	574.98	1287.02
36000905	Travelling Exhibition Costs	4800.00	4800.00	2800.00	1966.42	833.58
36000920	Computer Consumables (SBIC)	9000.00	9000.00	5250.00	4616.84	633.16
36000925	Photocopier, Stationery SB	3000.00	5000.00	2912.00	4164.68	-1252.68
36000970	Postage - SBIC	0.00	0.00	0.00	703.24	-703.24
36000975	Printing & Stationery-Rec/C	500.00	500.00	287.00	287.00	0.00
36000977	Promo Material - SBIC	2000.00	2000.00	1162.00	178.26	-16.26
36000995	Telephone - SBIC	6500.00	6500.00	3787.00	4206.04	-419.04
36001302	Depreciation - Furniture an	4500.00	4500.00	2625.00	1888.33	636.67
		19051.48	19051.48	11109.00	8992.19	2116.61

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1	11	360		Municipal Fund RECREATION AND CULTURE WORLD HERITAGE								
36001303				Depreciation - Buildings	224244.12	0.00	224244.12		130802.00	131593.76	-791.76	
36001470				Insurance - SEIC	15515.00	0.00	15515.00		9044.00	14119.51	-5075.51	
36001600				Governance Overheads Alloca	43727.00	0.00	43727.00		25501.00	20181.00	5320.00	
36002699				Purchase - Merchandise	80000.00	0.00	80000.00		46662.00	35239.12	11422.88	
				Total OPERATING EXPENDITURE	771540.60	-11961.00	759579.60		443002.00	418291.34	24710.66	
36003335				Capital Grants - Discovery	-149515.00	0.00	-149515.00		-87213.00	-149515.00	62302.00	
36003423				Contributon. Operating - SB	0.00	-1500.00	-1500.00		-575.00	-1029.96	154.96	
36003650				Reimbursement - Other	-200.00	0.00	-200.00		-112.00	0.00	-112.00	
36003722				Entrance Fees - SEIC	-70000.00	0.00	-70000.00		-40831.00	-29574.94	-1256.06	
36003770				Sale - Merchandise	-95000.00	0.00	-95000.00		-55412.00	-40077.38	-15334.62	
36003771				Shark Bay History Book	-5000.00	0.00	-5000.00		-2912.00	-3846.92	934.92	
36003773				Shark Bay History Book	-7500.00	0.00	-7500.00		-4375.00	-3506.03	-868.97	
36003790				Visitor Centre Membership F	-13922.00	0.00	-13922.00		-8120.00	2370.93	-10490.93	
36003791				Visitor Centre Booking Comm	-60000.00	0.00	-60000.00		-35000.00	-31910.26	-3089.74	
				Total OPERATING INCOME	-401137.00	-1500.00	-402637.00		-234850.00	-257089.56	22339.56	
36004790				Shark Bay Interpretive Cent	17020.00	0.00	17020.00		9295.00	6085.80	3439.20	
36004990				Shark Bay Interp Centre - F	2000.00	0.00	2000.00		11662.00	17572.65	-3510.65	
36005490				Building - Plant & Equipmen	16000.00	0.00	16000.00		9331.00	0.00	9331.00	
				Total CAPITAL EXPENDITURE	206220.00	0.00	206220.00		120288.00	78428.45	41859.55	
				Total	576623.60	-13461.00	563162.60		328440.00	239630.23	88809.77	
				Total	576623.60	-13461.00	563162.60		328440.00	239630.23	88809.77	
				WORLD HERITAGE	576623.60	-13461.00	563162.60		328440.00	239630.23	88809.77	
				Sub-programme Total	576623.60	-13461.00	563162.60		328440.00	239630.23	88809.77	
				RECREATION AND CULTU Programme Total	2086358.82	41967.00	2128325.82		1241100.00	672954.40	568145.60	

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SHIRE OF SHARK BAY  
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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
				Sub-programme : 451 STREETS,ROADS,BRIDGES,DEPOTS						
				45100760 Maintenance & Operating Dep	30500.00	0.00	30500.00	17780.00	17799.36	-19.36
				45100775 Utilities - Depot	6270.00	0.00	6270.00	3654.00	2921.45	732.55
				45100995 Telephose - Depot	2600.00	0.00	2600.00	1512.00	1215.41	296.59
				45101301 Depreciation - Plant & Equip	19236.68	0.00	19236.68	11214.00	8903.62	2310.38
				45101302 Depreciation - Furn & Equip	0.00	0.00	0.00	0.00	1931.98	-1931.98
				45101303 Depreciation - Land & Build	15624.74	0.00	15624.74	9114.00	10894.91	-1780.91
				45101305 Depreciation - Roads (Non T	684518.88	0.00	684518.88	399294.00	401348.34	-2054.34
				45101306 Depreciation - Town Streets	101350.00	0.00	101350.00	59115.00	59330.23	-215.23
				45101307 Depreciation - Footpaths	21034.88	0.00	21034.88	12264.00	12264.13	-0.13
				45101308 Depreciation - Drain & Culv	5360.04	0.00	5360.04	3122.00	3201.30	-79.30
				45101309 Depreciation - Streetscapes	1367.16	0.00	1367.16	791.00	1411.47	-620.47
				45101470 Insurance - Depot	3555	2095.00	3290.00	3290.00	5616.27	-2326.27
				45101600 Governance Overheads Alloca	46037.00	0.00	46037.00	26852.00	24504.00	2348.00
				45101940 Crossovers	10000.00	0.00	10000.00	5831.00	687.27	5143.73
				45102000 Drainage/Sump Maintenance	2500.00	0.00	2500.00	1456.00	2027.02	-571.02
				45102050 Entry Statement - Maintenanc	0.00	7750.00	7750.00	4315.00	7229.35	-3214.35
				45102215 Street & Traffic Signs	10500.00	0.00	10500.00	618.00	5610.35	507.65
				45102220 Street Light Maintenance	600.00	0.00	600.00	350.00	600.00	-250.00
				45102225 Street Lighting	32000.00	0.00	32000.00	18662.00	18984.13	-322.13
				45102440 Depot Tools and Minor Plant	7000.00	0.00	7000.00	4081.00	3049.15	1031.85
				45102760 Road Data Collection	1600.00	0.00	1600.00	924.00	446.71	477.29
				45102761 Engineering Consultancy - D	6000.00	0.00	6000.00	3500.00	0.00	3500.00
				45110150 Pastoral Airstrip - Mtce	90917.00	0.00	90917.00	3486.00	560.00	2926.00
				45112345 Town Streets Maintenance	321576.00	0.00	321576.00	52710.00	75471.62	-22761.62
				45121935 Country Roads Maintenance	25000.00	0.00	25000.00	187341.00	254162.04	-65821.04
				45121940 Flood damage Repairs	28000.00	0.00	28000.00	145824.00	211772.42	-65948.42
				45132230 Street Sweeping	33084.00	0.00	33084.00	30863.00	24837.03	6025.97
				45210079 Old Knight Terrace	0.00	1500.00	1500.00	875.00	1362.02	-487.02
				Total OPERATING EXPENDITURE	1729231.38	11345.00	1740576.38	1014538.00	1158641.58	-144103.58
				45103270 Road Preservation Grant	-62626.00	0.00	-62626.00	-36526.00	-62626.00	26100.00
				45103280 Useless Loop Road - Mtce	-245000.00	0.00	-245000.00	-142912.00	0.00	-142912.00
				45103290 Contributions Road Projects	-35000.00	0.00	-35000.00	-20412.00	0.00	-20412.00
				45103360 Roads To Recovery Grant - C	-196143.00	0.00	-196143.00	-114415.00	0.00	-114415.00
				45103365 RSG Grants - Capital Projec	-200846.00	0.00	-200846.00	-117159.00	-80338.00	-36821.00
				45103368 Special Grants	-250000.00	0.00	-250000.00	-145931.00	0.00	-145931.00
				45103385 Capital Grants - Regional D	-57735.00	0.00	-57735.00	-33677.00	-57735.00	24058.00
				Total OPERATING INCOME	-1047350.00	0.00	-1047350.00	-610932.00	-200699.00	-410233.00
				45104713 Depot Buildings Capital Wor	72735.00	0.00	72735.00	42427.00	16502.60	25924.40
				45105350 Depot Tools and Major Plant	20000.00	0.00	20000.00	11662.00	1495.00	10167.00
				45105419 Communications Upgrade	5000.00	0.00	5000.00	2912.00	0.00	2912.00
				45105720 Freycinet Drive School Car	70000.00	0.00	70000.00	40831.00	13026.73	27804.27
				45145250 Footpaths Construction	50000.00	0.00	50000.00	29162.00	512.33	28649.67



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1	Municipal Fund	12	TRANSFERT								
				Streets,Roads,Bridges,Depots							
45156690	Country Roads - R2R				166911.00	0.00	166911.00	173078.72	173078.72	-81722.72	
45165670	Country Roads - RRG				301270.00	0.00	301270.00	175728.00	112899.53	62828.47	
45185785	Town Street Reseals - Capit				246143.00	0.00	246143.00	143577.00	5984.69	137592.31	
	TOTAL CAPITAL EXPENDITURE				932059.00	0.00	932059.00	543655.00	329499.60	214155.40	
	Total				1613940.38	11345.00	1625285.38	947261.00	1287442.18	-340181.18	
	Total				1613940.38	11345.00	1625285.38	947261.00	1287442.18	-340181.18	
	STREETS,ROADS,BRIDGE Sub-programme Total				1613940.38	11345.00	1625285.38	947261.00	1287442.18	-340181.18	
	Sub-programme : 452 ROAD PLANT PURCHASES					1500.00	1500.00	875.00	1205.54	-330.54	
45201501	Loss On Sale Of Asset				0.00	0.00	0.00	14931.00	15136.00	-205.00	
45201600	Governance Overheads Alloca				25606.00	0.00	25606.00	15906.00	16341.54	-535.54	
	Total OPERATING EXPENDITURE				25606.00	0.00	25606.00	-48972.00	-48000.00	-972.00	
45204250	Profit On Sale Of Assets				-8398.00	0.00	-8398.00	-8162.00	0.00	-8162.00	
45204420	Diesel Fuel Rebate				-14000.00	0.00	-14000.00	-57134.00	-48000.00	-9134.00	
	Total OPERATING INCOME				-9798.00	0.00	-9798.00	48860.00	0.00	48860.00	
45204685	Transfer To Plant Replace R				28777.00	54994.00	83771.00	43750.00	37045.45	46725.55	
45205318	Camp Accommodation Upgrade				75000.00	0.00	75000.00	21875.00	0.00	-15170.45	
45205345	Country Ute Replacement				42000.00	-4500.00	37500.00	24500.00	0.00	24500.00	
45205355	Deputy Works Ute				42000.00	0.00	42000.00	165000.00	165000.00	-68750.00	
45205489	Vibrating Roller				170000.00	-5000.00	165000.00	45787.00	78446.87	-32659.87	
45205494	Low Loader				100000.00	-21500.00	78500.00	145831.00	0.00	145831.00	
45205495	Front-End Loader				250000.00	0.00	250000.00	426853.00	289492.32	146360.68	
	Total CAPITAL EXPENDITURE				707777.00	23994.00	731771.00	385525.00	248833.86	136691.14	
	Total				635425.00	25494.00	660919.00	385525.00	248833.86	136691.14	
	Total				635425.00	25494.00	660919.00	385525.00	248833.86	136691.14	
	ROAD PLANT PURCHASES Sub-programme Total				635425.00	25494.00	660919.00	385525.00	248833.86	136691.14	
	Sub-programme : 454 MONKEY MIA BOATING FACILITIES					0.00	14803.94	8631.00	2182.10	6448.90	
4540304	Depreciation Pub. Facilit				14803.94	0.00	14803.94	588.00	982.80	-394.80	
45401470	Insurance - Mmia Jetty/Boat				1018.00	0.00	1018.00	6887.00	6487.00	380.00	
45401600	Governance Overheads Alloca				11774.00	0.00	11774.00	287.00	489.14	-202.14	
45402110	Monkey Mia Boat Ramp - Mtce				500.00	0.00	500.00	2324.00	1896.31	427.69	
45402115	Monkey Mia Jetty				2500.00	1500.00	4000.00	18697.00	12037.35	6659.65	
	Total OPERATING EXPENDITURE				30585.94	1500.00	32085.94	18697.00	12037.35	6659.65	
45403506	Grant - RBFS MM Boat Ramp F				-180000.00	0.00	-180000.00	-105000.00	-85358.19	-19641.81	

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	1		Municipal Fund							
	12		TRANSPORT							
	454		MONKEY MIA BOATING FACILITIES							
45403507			Grant - R/R Monkey Mia Jet			-1000000.00	-8000.00	-583331.00	0.00	-583331.00
45403708			Charges -Monkey Mia Jetty			-8000.00	-8000.00	-3925.45	-3925.45	-736.55
			Total OPERATING INCOME			0.00	-1188000.00	-692993.00	-89283.64	-603709.36
45404660			Transfer to Monkey Mia Jet			5000.00	14989.00	8743.00	0.00	8743.00
45405550			Monkey Mia Boat Ramp - Capi			0.00	120000.00	70000.00	1412.12	68587.88
45405551			Monkey Mia Jetty Capital Wo			0.00	1000000.00	583331.00	2200.00	581131.00
			Total CAPITAL EXPENDITURE			5000.00	1134989.00	662074.00	3612.12	658461.88
Total						5000.00	-20915.06	-12222.00	-73634.17	61412.17
Total						5000.00	-20915.06	-12222.00	-73634.17	61412.17
			MONKEY MIA BOATING F Sub-programme Total			5000.00	-20915.06	-12222.00	-73634.17	61412.17
			Sub-programme : 455 DENHAM MARINE FACILITIES							
45500775			Utilities -Denham Marina El			4400.00	4400.00	2562.00	1701.79	860.21
45501304			Depreciation - Public Facil			4523.92	4523.92	2632.00	3251.72	-613.72
45501471			Insurance - Rec. Boat Ramp			434.00	434.00	11879.00	338.52	-86.52
45501600			Governance Overheads Alloca			20375.00	1500.00	11531.00	1684.54	348.00
45501680			Denham Hardstand Mtce			1500.00	1500.00	861.00	1684.54	-823.54
45501960			Denham Marina Monitoring			0.00	0.00	875.00	0.00	875.00
45501975			Denham Marina Winch House M			0.00	900.00	518.00	61.17	456.83
45501980			Denham Pen/Recreatn. Jetty M			0.00	3200.00	1855.00	1428.92	426.08
45501990			Denham Service Jetty Mtce			0.00	9000.00	5236.00	1840.98	3395.02
45501992			Denham Rec/Jetty/Boat Ramp			0.00	3300.00	1911.00	3699.40	-1788.40
45501995			Denham Slipway Mtce			0.00	4300.00	2492.00	1175.06	1316.94
45501997			Denham Marina Slipway Haula			0.00	2700.00	1568.00	2609.18	-1031.18
45502090			Marina Gen Mtce/Repairs/Van			0.00	1900.00	1092.00	75.18	1016.82
45502100			Marina Rubbish Removal			0.00	7500.00	4375.00	2626.37	1748.63
45502075			Utilities -Denham Marina Wa			0.00	2500.00	1456.00	2080.16	-624.16
			Total OPERATING EXPENDITURE			68032.92	68032.92	39564.00	34103.99	5460.01
45503352			Grant - Denham Marina			-42000.00	-42000.00	-24500.00	0.00	-24500.00
45503353			Grant - REFS Denham Boat Ra			-6000.00	-6000.00	-3500.00	0.00	-3500.00
45503730			Fuel Wharfage Charges			-12000.00	-7000.00	-7000.00	-3743.34	-3256.66
45503745			Marina Slipway Charges			-500.00	-500.00	-287.00	0.00	-287.00
45503747			Marina Utility Charges			-2000.00	-2000.00	-1162.00	-749.54	-412.46
45503753			Pen and Berthing Fees			-50000.00	-50000.00	-29162.00	-3738.26	8156.26
45503786			Service Jetty Hardstand Fee			-2500.00	-2500.00	-1456.00	-1855.90	399.90
			Total OPERATING INCOME			-115000.00	-115000.00	-67067.00	-43707.04	-23359.96
45505548			Marina Boat Ramp Capital Wo			8000.00	8000.00	4662.00	0.00	4662.00
45505551			Denham Commercial Jetty Cap			5000.00	5000.00	2912.00	0.00	2912.00
45505552			Winch House and Jinker Capi			20000.00	20000.00	11662.00	0.00	11662.00

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget		Department Sub Department Budget Amendments		Current Budget		Y.T.D. Budget		Y.T.D. Actual		Variance
					4000.00	5000.00	0.00	0.00	4000.00	55000.00	2331.00	32081.00	4182.11	22100.00	
					92000.00	0.00	0.00	0.00	92000.00	53648.00	26292.11	27355.89			
				Total CAPITAL EXPENDITURE	45032.92	0.00	0.00	0.00	45032.92	26145.00	16689.06	9455.94			
				Total	45032.92	0.00	0.00	0.00	45032.92	26145.00	16689.06	9455.94			
				DENHAM MARINE FACILII Sub-programme Total	45032.92	0.00	0.00	0.00	45032.92	26145.00	16689.06	9455.94			
				TRANSFERT	2266983.24	43339.00	2310322.24	1346709.00	1479330.93	-132621.93					
				Programme Total	2266983.24	43339.00	2310322.24	1346709.00	1479330.93	-132621.93					

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Fund : 1 Municipal Fund  
Programme : 13 ECONOMIC SERVICES  
Sub-programme : 501 COMMUNITY DEVELOPMENT  
COA no. Description

Sub-programme	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
50102441	1200.00	1100.00	2300.00	1330.00	1044.41	285.59
50100610	14503.00	-23676.00	120827.00	70476.00	43327.62	27148.38
50100670	2714.00	0.00	2714.00	1582.00	331.60	1240.40
50100675	13005.00	0.00	13005.00	7581.00	3966.58	3514.42
50100685	4189.00	0.00	4189.00	243.00	382.90	-1369.80
5010070	1800.00	0.00	1800.00	1050.00	797.11	2502.89
50101600	27579.00	0.00	27579.00	16086.00	13695.00	2391.00
50102665	1000.00	0.00	1000.00	581.00	0.00	581.00
50102790	5000.00	0.00	5000.00	2912.00	3837.67	-925.67
Total OPERATING EXPENDITURE	217190.00	-22576.00	194614.00	113491.00	78022.89	35468.11
15403722	-1809.00	-1391.00	-3200.00	-1862.00	-3131.79	1269.79
50103669	0.00	0.00	0.00	0.00	-360.00	360.00
Total OPERATING INCOME	-1809.00	-1391.00	-3200.00	-1862.00	-3491.79	1629.79
50104703	50000.00	0.00	50000.00	29182.00	0.00	29162.00
Total CAPITAL EXPENDITURE	50000.00	0.00	50000.00	29182.00	0.00	29162.00
Total	265381.00	-23967.00	241414.00	140791.00	74531.10	66259.90
Total	265381.00	-23967.00	241414.00	140791.00	74531.10	66259.90
COMMUNITY DEVELOPMENT Sub-programme Total	265381.00	-23967.00	241414.00	140791.00	74531.10	66259.90
Sub-programme : 502 TOURISM & AREA PROMOTION						
5020113	6000.00	0.00	6000.00	3500.00	0.00	3500.00
5020147	108.00	0.00	108.00	93.00	98.28	-35.28
50201600	3877.00	0.00	3877.00	19761.00	17298.00	2463.00
50202390	29000.00	0.00	29000.00	16891.00	35461.29	-18570.29
50202850	28000.00	0.00	28000.00	16324.00	19977.33	-3653.33
50202855	1000.00	0.00	1000.00	581.00	0.00	581.00
50202920	4500.00	0.00	4500.00	2625.00	1820.00	805.00
Total OPERATING EXPENDITURE	102485.00	0.00	102485.00	59745.00	74654.90	-14909.90
50203230	0.00	0.00	0.00	0.00	-1000.00	1000.00
50203430	-46000.00	0.00	-46000.00	-2681.00	-46593.00	19762.00
5020351	-75000.00	0.00	-75000.00	-43780.00	0.00	-43750.00
5020350	-3050.00	0.00	-3050.00	-190.00	0.00	-190.00
50203855	-3700.00	0.00	-3700.00	-2156.00	-3395.00	1239.00
50203863	-150.00	0.00	-150.00	-84.00	-113.50	-29.50
50203903	-43000.00	0.00	-43000.00	-25081.00	0.00	-25081.00
50203923	-120.00	0.00	-120.00	-70.00	-112.73	42.73

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1	Municipal Fund										
13	ECONOMIC SERVICES										
502	TOURISM & AREA PROMOTION										
50205725	OPERATING INCOME		Entry Statement/Carparky	0.00	0.00	-170020.00	0.00	-170020.00	-99162.00	-51214.23	-47947.77
	TOTAL CAPITAL EXPENDITURE			0.00	0.00	215000.00	0.00	215000.00	125412.00	50795.69	74616.31
	Total			0.00	0.00	147465.00	0.00	147465.00	85995.00	74236.36	11758.64
	Total			0.00	0.00	147465.00	0.00	147465.00	85995.00	74236.36	11758.64
	TOURISM & AREA PROMO Sub-programme Total			0.00	0.00	147465.00	0.00	147465.00	85995.00	74236.36	11758.64
	Sub-programme : 503 BUILDING CONTROL			0.00	0.00	500.00	0.00	500.00	287.00	0.00	287.00
50300975	Printing & Stationery - Buil			0.00	0.00	250.00	0.00	250.00	140.00	0.00	140.00
50300980	Publications & Subs - Build			0.00	0.00	20655.00	0.00	20655.00	12047.00	10091.00	1956.00
50301600	Governance Overheads Alloca			0.00	0.00	24210.00	0.00	24210.00	14119.00	12079.00	2040.00
50301610	Health Overheads Allocated			0.00	0.00	1200.00	0.00	1200.00	700.00	0.00	700.00
50302350	Aust. Standards/Tech. Codes			0.00	0.00	1000.00	0.00	1000.00	581.00	0.00	581.00
50302820	Minor Bldg Control Expendit			0.00	0.00	47815.00	0.00	47815.00	27874.00	22170.00	5704.00
	Total OPERATING EXPENDITURE			0.00	0.00	-48.00	0.00	-48.00	-28.00	-168.00	140.00
50303703	Building Search Fees			0.00	0.00	-50.00	0.00	-50.00	-28.00	0.00	-28.00
50303704	Building Site Toilet Hire			0.00	0.00	-354.00	0.00	-354.00	-203.00	0.00	-203.00
50303788	Strata Title Certificate Pr			0.00	0.00	-206.00	0.00	-206.00	-119.00	-187.50	68.50
50303793	Swimming Pool Inspection Fe			0.00	0.00	-50.00	0.00	-50.00	-28.00	0.00	-28.00
50303799	Zoning Certificate			0.00	0.00	-12500.00	0.00	-12500.00	-7287.00	-6844.36	-442.64
50303853	Building Permits			0.00	0.00	-100.00	0.00	-100.00	-56.00	0.00	-56.00
50303887	Sign Licenses			0.00	0.00	-205.00	0.00	-205.00	-112.00	0.00	-112.00
50303890	Street Trading Licence			0.00	0.00	-200.00	0.00	-200.00	-60.00	-60.00	-52.00
50304410	Commission - BcITP Levy			0.00	0.00	-260.00	0.00	-260.00	-147.00	-70.00	-77.00
50304411	Commission - Builders Regis			0.00	0.00	-13973.00	0.00	-13973.00	-8120.00	-7329.86	-790.14
	Total OPERATING INCOME			0.00	0.00	33842.00	0.00	33842.00	19754.00	14840.14	4913.86
	Total			0.00	0.00	33842.00	0.00	33842.00	19754.00	14840.14	4913.86
	Total			0.00	0.00	33842.00	0.00	33842.00	19754.00	14840.14	4913.86
	BUILDING CONTROL Sub-programme Total			0.00	0.00	33842.00	0.00	33842.00	19754.00	14840.14	4913.86
	Sub-programme : 504 OTHER ECONOMIC SERVICES			0.00	0.00	0.00	0.00	0.00	0.00	1346.32	-1346.32
50400775	Utilities - Hault Property			0.00	0.00	11868.48	0.00	11868.48	6923.00	7888.13	-165.13
50401303	Depreciation -Buildings			0.00	0.00	7319.00	0.00	7319.00	4263.00	4391.99	71.01
50401425	Int Loan 48 - McCleary Prop			0.00	0.00	1476.00	0.00	1476.00	861.00	1342.25	-481.25
50401482	Insurance - McCleary House			0.00	0.00	526.00	0.00	526.00	301.00	0.00	301.00
50401484	Insurance - 65 Brockman Str			0.00	0.00	34081.00	0.00	34081.00	19880.00	19460.00	420.00
50401600	Governance Overheads Alloca			0.00	0.00	4842.00	0.00	4842.00	2821.00	2416.00	405.00
50401610	Health Overhead Allocated			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Fund	Programme	Sub-programme	COA no.	Description	Department:	Sub Department:	Original Budget	Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	13	504		Municipal Fund ECONOMIC SERVICES OTHER ECONOMIC SERVICES								
				Utilities - 65 Brockman Str			104296.48	0.00	104296.48	60788.00	44592.89	16195.11
				Quarries and Sand Pits			-3000.00	0.00	-3000.00	-1750.00	-567.13	-1182.87
				Shell Beach Quarry			-1800.00	0.00	-1800.00	-1050.00	-544.97	-505.03
				Property Valuation Expense			-1000.00	0.00	-1000.00	-581.00	-587.50	6.50
				Maintenance - McCleary Prop			-8550.00	0.00	-8550.00	-4984.00	-3475.62	-1508.38
				Utilities - McCleary Proper			-1800.00	0.00	-1800.00	-1050.00	-1036.38	-13.62
				Maintenance - 65 Brockman S			0.00	0.00	0.00	0.00	-280.53	280.53
				Maintenance Monkey Mia Bore			-13604.00	0.00	-13604.00	-7931.00	-7520.10	-410.90
				Total OPERATING EXPENDITURE			104296.48	0.00	104296.48	60788.00	44592.89	16195.11
				Reimburse. - McCleary Utilit			-3000.00	0.00	-3000.00	-1750.00	-567.13	-1182.87
				Reimbursements - Other			-1800.00	0.00	-1800.00	-1050.00	-544.97	-505.03
				Brickies Sand Sales			-1000.00	0.00	-1000.00	-581.00	-587.50	6.50
				McCleary Rental-Shop 2 BEAL			-8550.00	0.00	-8550.00	-4984.00	-3475.62	-1508.38
				McCleary Rental-Shark Bay C			-1800.00	0.00	-1800.00	-1050.00	-1036.38	-13.62
				Rent - 65 Brockman Street			0.00	0.00	0.00	0.00	-280.53	280.53
				Royalties - Shell Mining			-13604.00	0.00	-13604.00	-7931.00	-7520.10	-410.90
				Total OPERATING INCOME			-29754.00	0.00	-29754.00	-17346.00	-14012.23	-3333.77
				Principal Loan 48 - McCleary			21146.35	0.00	21146.35	12334.00	29357.38	-17023.38
				Total CAPITAL EXPENDITURE			21146.35	0.00	21146.35	12334.00	29357.38	-17023.38
				Total			95688.83	0.00	95688.83	55776.00	59938.04	-4162.04
				Total			95688.83	0.00	95688.83	55776.00	59938.04	-4162.04
				OTHER ECONOMIC SERVI Sub-programme Total			95688.83	0.00	95688.83	55776.00	59938.04	-4162.04
				Sub-programme : 505 PRIVATE WORKS								
				Private Works - Other			37364.00	0.00	37364.00	21791.00	195398.68	-173607.68
				MRWA M/Mia Rd Totalling A/c			74299.00	0.00	74299.00	43330.00	10140.11	33189.89
				MRWA Shark Bay Rd - Total A			351897.00	0.00	351897.00	205261.00	62314.55	142946.45
				Total OPERATING EXPENDITURE			463560.00	0.00	463560.00	270382.00	267853.34	2528.66
				Private Works Control (Inco			-46705.00	0.00	-46705.00	-27244.00	-26689.87	-554.13
				MRWA Monkey Mia Road			-92874.00	0.00	-92874.00	-54173.00	-12168.12	-42004.88
				MRWA Shark Bay Road			-439872.00	0.00	-439872.00	-256592.00	-245777.76	-10814.24
				Total OPERATING INCOME			-579451.00	0.00	-579451.00	-338009.00	-284635.75	-53373.25
				Total			-115891.00	0.00	-115891.00	-67827.00	-16782.41	-50844.59
				Total			-115891.00	0.00	-115891.00	-67827.00	-16782.41	-50844.59
				PRIVATE WORKS Sub-programme Total			-115891.00	0.00	-115891.00	-67627.00	-16782.41	-50844.59

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Fund	: 1	Municipal Fund	Department:			
Programme	: 13	ECONOMIC SERVICES	Sub Depart:			
Sub-Programme	: 505	PRIVATE WORKS	Budget	Y.T.D.	Y.T.D.	Variance
COA no.		Description	Amendments	Budget	Actual	
ECONOMIC SERVICES		Programme Total	-23967.00	234689.00	206763.23	27925.77
			402518.83			
			426485.83			

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	1			Municipal Fund							
	14			OTHER PROPERTY AND SERVICES							
		551		PUBLIC WORKS OVERHEADS							
				Sub-programme : 551 PUBLIC WORKS OVERHEADS							
			55100509	Annual Leave	59058.00	0.00	59058.00	59058.00	34447.00	59827.26	-25380.26
			55100520	Camp Allowance	15620.00	0.00	15620.00	15620.00	9107.00	2772.00	6335.00
			55100530	Dependant Child Allowance	1518.66	0.00	1518.66	1518.66	882.00	0.00	882.00
			55100540	District Allowance	18414.00	0.00	18414.00	18414.00	10738.00	129.03	10808.97
			55100550	Shark Bay Allowance	37350.00	0.00	37350.00	37350.00	21784.00	553.33	21264.67
			55100555	Long Service Leave	14777.51	0.00	14777.51	14777.51	8617.00	7423.57	1188.43
			55100570	Other Allowances	10484.50	0.00	10484.50	10484.50	6111.00	1326.32	4784.68
			55100585	Public Holidays	28725.00	0.00	28725.00	28725.00	16751.00	1932.42	-2641.42
			55100600	Rostered Days Off	28725.00	0.00	28725.00	28725.00	16751.00	4848.07	11902.93
			55100630	Sick Leave	16781.00	0.00	16781.00	16781.00	9786.00	17374.12	-7588.12
			55100640	Staff Medicals	600.00	0.00	600.00	600.00	350.00	0.00	350.00
			55100650	Staff Meetings	1200.00	0.00	1200.00	1200.00	700.00	2419.25	-1719.25
			55100660	Voluntary Services Leave	25000.00	0.00	25000.00	25000.00	14581.00	1697.11	12883.89
			55100670	Superannuation - CC Super 3	7356.00	0.00	7356.00	7356.00	4291.00	1724.80	2566.20
			55100675	Superannuation - Occupation	67263.00	0.00	67263.00	67263.00	39235.00	32164.91	7070.89
			55100685	Workers Compensation Ins.	21703.00	0.00	21703.00	21703.00	12636.00	19748.82	-7092.82
			55100690	Works Clothing & Safety Egu	12000.00	0.00	12000.00	12000.00	7000.00	1521.92	5478.08
			55100775	Telephone - Works Superviso	1200.00	0.00	1200.00	1200.00	700.00	0.00	700.00
			55101480	Utilities - Works Superviso	3500.00	0.00	3500.00	3500.00	2037.00	1315.80	721.20
			55101556	Insurance On Works	2282.00	0.00	2282.00	2282.00	12932.00	20276.62	-7284.62
			55101559	Allocation Of Deputy Works	12869.42	0.00	12869.42	12869.42	7504.00	8832.55	-1388.55
			55101580	Less Public Works Overheads	42000.00	0.00	42000.00	42000.00	24500.00	15064.78	9435.22
			55101600	Governance Overheads Alloca	-624250.09	0.00	-624250.09	-624250.09	-364140.00	-214773.32	-149366.68
			55102665	Other Minor Expenditure	175823.00	0.00	175823.00	175823.00	102557.00	105231.00	-2674.00
				Total OPERATING EXPENDITURE	0.00	0.00	0.00	0.00	-63.00	109140.16	-109203.16
				Transfer to Long Service Le	6250.00	0.00	6250.00	6250.00	3640.00	3368.21	271.79
				Total CAPITAL EXPENDITURE	6250.00	0.00	6250.00	6250.00	3640.00	3368.21	271.79
				Total	6250.00	0.00	6250.00	6250.00	3577.00	112508.37	-108931.37
				Total	6250.00	0.00	6250.00	6250.00	3577.00	112508.37	-108931.37
				PUBLIC WORKS OVERHEA Sub-programme Total	6250.00	0.00	6250.00	6250.00	3577.00	112508.37	-108931.37
				Sub-programme : 552 PLANT OPERATION COSTS							
			55201585	Less Plant Operating Costs	-298254.00	0.00	-298254.00	-298254.00	-173978.00	-244763.68	70785.68
			55201620	Plant Depreciation Recovere	-285964.06	0.00	-285964.06	-285964.06	-166810.00	-78717.06	-88092.94
			55201623	Plant Operating Costs - Dep	285964.06	0.00	285964.06	285964.06	166810.00	152484.25	14325.75
			55201626	Plant Oper Costs - Fuels &	135500.00	0.00	135500.00	135500.00	79037.00	70085.29	8951.71



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Fund	Programme	COA No.	Description	Original Budget	Amendments	Sub Budget	Department: Sub Department:	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
			PLANT OPERATION COSTS								
			PLANT Op.Cost - Ins/Lic/Bor	27389.00	0.00	0.00		27389.00	15974.00	27783.42	-11809.42
			PLANT Oper Cost - Parts/Rep	58000.00	0.00	0.00		58000.00	33831.00	18470.05	15360.95
			PLANT Oper Cost - Wages/Pla	56365.00	0.00	0.00		56365.00	32872.00	27928.49	4943.51
			PLANT Operating Costs - Tyr	21000.00	0.00	0.00		21000.00	12250.00	2290.00	9960.00
			Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	-14.00	-24439.24	24425.24
			Total	0.00	0.00	0.00		0.00	-14.00	-24439.24	24425.24
			Total	0.00	0.00	0.00		0.00	-14.00	-24439.24	24425.24
			PLANT OPERATION COST Sub-programme Total	0.00	0.00	0.00		0.00	-14.00	-24439.24	24425.24
			Sub-programme : 553 STOCK PURCHASES & ISSUES								
			Purchases - Bulk Fuel Depot	0.00	0.00	0.00		0.00	0.00	59346.43	-59346.43
			Issues - Bulk Fuel Depot	0.00	0.00	0.00		0.00	0.00	-75790.50	75790.50
			Purchases - Bulk Fuel Tanker	0.00	0.00	0.00		0.00	0.00	17414.82	-17414.82
			Issues - Bulk Fuel Tanker	0.00	0.00	0.00		0.00	0.00	-13347.00	13347.00
			Purchases Emulsion	0.00	0.00	0.00		0.00	0.00	2200.00	-2200.00
			Purchases - Engine Oil Stoc	0.00	0.00	0.00		0.00	0.00	1692.95	-1692.95
			Purchases-Gear/Diff Oil Sto	0.00	0.00	0.00		0.00	0.00	436.36	-436.36
			Purchases - Grease Stock	0.00	0.00	0.00		0.00	0.00	436.36	-436.36
			Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	0.00	-7610.58	7610.58
			Total	0.00	0.00	0.00		0.00	0.00	-7610.58	7610.58
			Total	0.00	0.00	0.00		0.00	0.00	-7610.58	7610.58
			STOCK PURCHASES & IS Sub-programme Total	0.00	0.00	0.00		0.00	0.00	-7610.58	7610.58
			Sub-programme : 554 SALARIES & WAGES								
			Gross Total Salaries & Wage	1626529.00	0.00	0.00		1626529.00	948808.00	804889.10	143918.90
			Less Salaries/Wages Allocat	-1626529.00	0.00	0.00		-1626529.00	-948808.00	-804889.10	-143918.90
			UNALLOCATED SALARIES & WAGE	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
			Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
			Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
			Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
			SALARIES & WAGES Sub-programme Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
			Sub-programme : 555 UNCLASSIFIED								
			Refunds Expenditure	0.00	0.00	0.00		0.00	0.00	989.61	-989.61

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55504460	1	14	555	Municipal Fund OTHER PROPERTY AND SERVICES UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00	989.61	-989.61
				Total OPERATING EXPENDITURE	0.00	0.00	0.00	0.00	0.00	-2654.81	2654.81
				Refunds Income	0.00	0.00	0.00	0.00	0.00	2654.81	2654.81
				Total OPERATING INCOME	0.00	0.00	0.00	0.00	0.00	-1665.20	1665.20
				Total	0.00	0.00	0.00	0.00	0.00	-1665.20	1665.20
				Total	0.00	0.00	0.00	0.00	0.00	-1665.20	1665.20
				UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00	-1665.20	1665.20
				Sub-programme Total	0.00	0.00	0.00	0.00	0.00	-1665.20	1665.20
				OTHER PROPERTY AND S Programme Total	6250.00	0.00	0.00	6250.00	3563.00	78951.03	-75388.03

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1	Municipal Fund	23	RESERVES							
		601	RESERVES INCOME FROM MUNI A/C							
				Sub-programme : 601 RESERVES INCOME FROM MUNI A/C	0.00		0.00	0.00	-3368.21	3368.21
				60106105 LSL Reserve Income	0.00		0.00	0.00	-7084.98	7084.98
				60106110 Pensioner Unit Reserve Inco	0.00		0.00	0.00	-4953.39	4953.39
				60106115 Plant Replacement Income	0.00		0.00	0.00	-31972.81	31972.81
				60106125 Office Replacement Income	0.00		0.00	0.00	-7307.21	7307.21
				60106140 Rec.Fac. Replc/Upgrade Rese	0.00		0.00	0.00	-245.85	245.85
				60106155 Monkey Mia Jetty Reserve -	0.00		0.00	0.00	-54932.45	54932.45
				Total CAPITAL INCOME	0.00		0.00	0.00	-54932.45	54932.45
				Total	0.00		0.00	0.00	-54932.45	54932.45
				Total	0.00		0.00	0.00	-54932.45	54932.45
				RESERVES INCOME FROM Sub-programme Total	0.00		0.00	0.00	-54932.45	54932.45
				Sub-programme : 602 RESERVES EXPENSE TO MUNI A/C	0.00		0.00	0.00	-54932.45	54932.45
				RESERVES	0.00		0.00	0.00	-54932.45	54932.45
				Programme Total	0.00		0.00	0.00	-54932.45	54932.45

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Fund Programme : 1 Municipal Fund	Sub-Programme : 32 BALANCE SHEET	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 000 BALANCE SHEET									
73106513			Creditors Control	0.00	0.00	0.00	0.00	-148525.35	148525.35
73106526			Payroll Suspense Account	0.00	0.00	0.00	0.00	-827.92	827.92
73106528			ESI Levied	0.00	0.00	0.00	0.00	-511.72	511.72
73106529			Excess Rates Receipts	0.00	0.00	0.00	0.00	-12665.72	12665.72
73106531			Rate Refund Suspense Account	0.00	0.00	0.00	0.00	623.35	-623.35
73106534			Suspense Account - Bank Rec	0.00	0.00	0.00	0.00	-10228.65	10228.65
73206531			BCRF Levy - Expense	0.00	0.00	0.00	0.00	11928.11	-11928.11
73206532			Bond - Kerb/Footpath - Expe	0.00	0.00	0.00	0.00	1200.00	-1200.00
73206533			Bond - Library - Expense	0.00	0.00	0.00	0.00	100.00	-100.00
73206536			Building Completion Bond -	0.00	0.00	0.00	0.00	1200.00	-1200.00
73206560			Election Deposits - Expense	0.00	0.00	0.00	0.00	400.00	-400.00
73206563			Hall Bond - Expense	0.00	0.00	0.00	0.00	270.00	-270.00
73206564			Key Deposits - Expense	0.00	0.00	0.00	0.00	140.00	-140.00
73206567			Police Licensing - Expense	0.00	0.00	0.00	0.00	40380.10	-40380.10
73206578			Community Bus - Expenditure	0.00	0.00	0.00	0.00	618.00	-618.00
73206580			Marque Deposit - Expense	0.00	0.00	0.00	0.00	1345.00	-1345.00
73206583			Building Licence Levy - Exp	0.00	0.00	0.00	0.00	568.00	-568.00
73206586			Fundraising Collection - EX	0.00	0.00	0.00	0.00	10.00	-10.00
73206591			Tour Sales - Expense	0.00	0.00	0.00	0.00	174177.08	-174177.08
73206592			Rookeasy Sales - Expense	0.00	0.00	0.00	0.00	76546.75	-76546.75
73206650			Aerobics Group - Income	0.00	0.00	0.00	0.00	-140.69	140.69
73206651			BCRF Levy - Income	0.00	0.00	0.00	0.00	-12014.81	12014.81
73206652			Bond - Library - Income	0.00	0.00	0.00	0.00	-100.00	100.00
73206653			Bond - Marina Facilities	0.00	0.00	0.00	0.00	-4050.00	4050.00
73206655			Bond Kerb/Footpath - Income	0.00	0.00	0.00	0.00	6300.15	-6300.15
73206656			Building Completion Bond -	0.00	0.00	0.00	0.00	-14204.96	14204.96
73206659			Community Groups - Income	0.00	0.00	0.00	0.00	-1295.93	1295.93
73206660			Election Deposits - Income	0.00	0.00	0.00	0.00	-400.00	400.00
73206663			Hall Bond - Income	0.00	0.00	0.00	0.00	-540.00	540.00
73206664			Key Deposits - Income	0.00	0.00	0.00	0.00	1240.00	-1240.00
73206666			Man in the Biosphere - Inco	0.00	0.00	0.00	0.00	-700.80	700.80
73206667			Police Licensing - Income	0.00	0.00	0.00	0.00	-155387.11	155387.11
73206671			Syd Hatch Pty Ltd - Income	0.00	0.00	0.00	0.00	-2191.00	2191.00
73206673			Trust Clearing Acc - Income	0.00	0.00	0.00	0.00	-14574.00	14574.00
73206677			Len Thomas Trust - Income	0.00	0.00	0.00	0.00	-800.00	800.00
73206678			Community Bus - Income	0.00	0.00	0.00	0.00	-918.00	918.00
73206680			Marque Deposit - Income	0.00	0.00	0.00	0.00	-240.00	240.00
73206681			Policeman S.Ball - Income	0.00	0.00	0.00	0.00	-750.66	750.66
73206682			Community Chest - Income	0.00	0.00	0.00	0.00	-6349.58	6349.58
73206683			Building Licence Levy - Inc	0.00	0.00	0.00	0.00	-1009.50	1009.50
73206686			Fundraising Collection - In	0.00	0.00	0.00	0.00	-50.00	50.00
73206687			Public Open Space Trust - I	0.00	0.00	0.00	0.00	-312357.67	312357.67
73206689			Hillside Residential Dual U	0.00	0.00	0.00	0.00	-46112.00	46112.00
73206691			Tour Sales - Income	0.00	0.00	0.00	0.00	-175203.08	175203.08



SHIRE OF SHARK BAY  
(B183)

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

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For Period Ending 29.02.12

Date from : 01.07.11 Date To : 31.01.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Amendments	Department: Sub-Department: Budget	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
				Less Prov. for Depreciation	0.00			0.00	0.00	-691117.19	691117.19
				Footpaths	0.00			0.00	0.00	933894.83	-933894.83
				Less Prov. for Depreciation	0.00			0.00	0.00	-137044.11	137044.11
				Drainage, Culverts	0.00			0.00	0.00	407671.36	-407671.36
				Less Prov. for Depreciation	0.00			0.00	0.00	-35776.45	35776.45
				Municipal Accumulation Acco	0.00			0.00	0.00	21070491.79	-21070491.79
				Asset Revaluation - L & Bui	0.00			0.00	0.00	-7795105.92	7795105.92
				ISL Reserve Accumulation	0.00			0.00	0.00	-108556.09	108556.09
				Office Replacement Accumula	0.00			0.00	0.00	-958606.73	958606.73
				Pensioner Unit Reserve Accu	0.00			0.00	0.00	-138280.23	138280.23
				Plant Reserve Accumulation	0.00			0.00	0.00	-148675.70	148675.70
				Monkey Mia Jetty Reserve Ac	0.00			0.00	0.00	-7379.16	7379.16
				Rec Fac. Replic/Upgrade Accu	0.00			0.00	0.00	-219336.02	219336.02
				Total ASSETS	0.00			0.00	0.00	164026.28	-164026.28
				Total	0.00			0.00	0.00	-1372430.15	1372430.15
				Total	0.00			0.00	0.00	-1372430.15	1372430.15
BALANCE SHEET				Sub-programme Total	0.00	0.00		0.00	0.00	-1372430.15	1372430.15
BALANCE SHEET				Programme Total	0.00	0.00		0.00	0.00	-1372430.15	1372430.15
				Grand Totals	4269881.55	89089.00	4358970.55	2540419.00	0.00	0.00	2540419.00

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Interest on Investments</b>							
<b>Operating Income</b>							
00304140	Interest Earned - Investments	(65,000.00)	(37,512.00)	(52,782.36)	14,870.36		Material Variance Interest on grant funding
<b>Members of Council</b>							
<b>Operating Expenses</b>							
05101282	Policy and Local Laws Review	20,000.00	11,662.00	0.00	11,662.00		Material Variance Timing
05101600	Governance Overheads Allocated	119,146.00	69,496.00	49,011.00	20,485.00		Material Variance Timing
<b>Administration</b>							
<b>Operating Expenses</b>							
05200610	Salaries & Wages	505,066.00	294,616.00	269,965.06	24,650.94		Material Variance Staff costs lower than budget
05200612	Contract Staff	27,500.00	16,037.00	24,027.92	(7,990.92)		Material Variance Contract staff utilised to fill vacant staff positions
05200660	Staff Training	25,000.00	14,581.00	3,344.01	11,236.99		Material Variance Training
05200680	Travel & Accommodation - Staff	15,000.00	8,750.00	173.36	6,676.64		Material Variance Training
05201301	Depreciation - Plant & Equipment	37,864.16	22,085.00	9,737.25	12,347.75		Material Variance Training
05201302	Depreciation - Furniture & Equipment	44,830.44	26,145.00	19,906.55	6,238.45		Material Variance Training
05201605	Governance Overheads Recovered	(1,064,518.00)	(620,963.00)	(576,597.00)	(44,365.00)		Material Variance Training
05202560	Legal Expenses	70,000.00	40,831.00	25,024.40	15,806.60		Material Variance Legal expenses below budget
<b>Operating Income</b>							
05204405	Insurance Claim Legal Expenses	(34,400.00)	(20,062.00)	(33,094.33)	13,032.33		Material Variance Bernard Street claim reimbursement
<b>Capital Expenses</b>							
5204750	Staff Housing Capital Works	25,000.00	14,581.00	55,196.26	(40,617.26)		Material Variance Staff housing included in Solar Power Project
5204794	Shire Offices - Upgrade	25,000.00	14,581.00	0.00	14,581.00		Material Variance No expense YTD
05205340	DCEO Vehicle Replacement	45,000.00	26,250.00	0.00	26,250.00		Material Variance Processing not completed
05205338	Pool Vehicle Replacement	42,000.00	24,500.00	0.00	24,500.00		Material Variance Processing not completed
05205335	Ceo Vehicle Replacement	65,000.00	37,912.00	62,161.18	(24,249.18)		Material Variance Cost less than budgeted, budget profile

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Fire Prevention</b>							
<b>Operating Expenses</b>							
10102495	Fire Fighting	3,000.00	1,750.00	12,710.69	(10,960.69)		Material Variance Fire fighting activity to be reimbursed by FESA
<b>Other Law, Order &amp; Public Safety</b>							
<b>Operating Expense</b>							
10302750	Ranger Patrols	109,542.00	63,896.00	13,040.59	50,855.41		Material Variance No full time ranger appointed yet
<b>Operating Income</b>							
10303220	FESA SES Capital Grants	(16,570.00)	(9,885.00)	(16,577.95)	8,742.95		Material Variance FAHCSIA grant allocated to FESA account
<b>Capital Expenses</b>							
10305302	Ranger Vehicle Capital	42,000.00	24,500.00	0.00	24,500.00		Material Variance No expense YTD
10305304	Emergency Services Building	50,000.00	29,162.00	8,450.00	20,712.00		Material Variance Timing
<b>Health Inspection</b>							
<b>Operating Expenses</b>							
15100612	Contract Staff - Mrs	90,000.00	52,500.00	45,000.00	7,500.00		Material Variance Changes to Regulatory Services Contractor.
15101615	Health Overheads Recovered	(107,734.50)	(62,839.00)	(53,748.00)	(9,091.00)		Material Variance Timing
<b>Pensioner Units</b>							
<b>Capital Expenditure</b>							
25104785	Pensioner Units Capital Works	60,000.00	35,000.00	4,285.00	30,715.00		Material Variance Timing
<b>Sanitation - Household Refuse</b>							
<b>Operating Expenses</b>							
30102190	Refuse Site Maintenance	100,000.00	58,317.00	70,766.76	(12,449.76)		Material Variance Refuse Site clean up
30102210	Refuse Site Gate Attendance	100,000.00	58,324.00	40,352.13	17,971.87		Material Variance Timing, tip face work allocated to maintenance
<b>Capital Expense</b>							
30105575	Refuse Site Infrastructure	50,000.00	34,993.00	0.00	34,993.00		Material Variance Timing
<b>Sanitation Other</b>							
<b>Operating Income</b>							
30203743	Main Roads Rubbish Collection	(10,975.00)	(6,399.00)	0.00	(6,399.00)		Material Variance Invoice to be raised
<b>Town Planning and Regional Development</b>							
<b>Operating Expenses</b>							
30302410	Consultant Fees	30,000.00	17,500.00	7,550.14	9,809.86		Material Variance Timing
<b>Capital Expense</b>							
30305591	Townscape Construction	30,000.00	17,500.00	420.00	17,080.00		Material Variance Timing



COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Other Community Amenities</b>							
<b>Capital Expenditure</b>							
30405625	Oval - Facilities	15,000.00	8,750.00	0.00	8,750.00	Material Variance	No expense YTD
<b>Public Hall &amp; Civic Centres</b>							
<b>Operating Expenses</b>							
35101303	Depreciation - Buildings	67,372.24	39,291.00	11,469.52	27,821.48	Material Variance	Timing, allowance for Rec Centre depreciation
<b>Operating Income</b>							
35103327	Grant Funding - Community Hall	(24,502.00)	(14,287.00)	(24,502.00)	10,215.00	Material Variance	Funding received, Solar Power Project
35103340	Grant - GDC R4R Rec Centre	(40,000.00)	(23,331.00)	330.00	(23,661.00)	Material Variance	Timing
35103344	Grant - GDC R4R Rec Centre Construction	(3,400,000.00)	(1,883,331.00)	(1,848,473.00)	(136,858.00)	Material Variance	Timing, First instalment received
<b>Capital Expenditure</b>							
35104701	Community Centre Improvements	5,000.00	2,812.00	12,168.87	(9,256.87)	Material Variance	Solar Power Project
35104702	Community Building/Hall Upgrade	24,502.00	14,287.00	5,558.60	8,728.40	Material Variance	Solar power Project
35104760	Rec Centre Planning GDC R4R	59,305.00	34,594.00	71,245.96	(36,651.96)	Material Variance	Timing
35104785	Rec Centre Construction	3,900,000.00	2,275,000.00	1,676,702.84	598,297.06	Material Variance	Timing of invoices
35104786	Rec Centre Additional Works	630,397.00	367,731.00	181,593.64	176,137.36	Material Variance	Timing, Transformer for Rec Centre
<b>Foreshore</b>							
<b>Operating Expenses</b>							
35202235	Swimming Hole Maintenance	10,400.00	6,055.00	189.96	5,865.04	Material Variance	Timing
<b>Operating Income</b>							
35203328	Grants - Public Facilities	(60,000.00)	(35,000.00)	0.00	(35,000.00)	Material Variance	Timing
<b>Capital Expenditure</b>							
35205591	Rock Wall	20,000.00	11,662.00	0.00	11,662.00	Material Variance	No expense YTD
<b>Other Culture</b>							
<b>Operating Income</b>							
35603375	Grant - HMAS Sydney II Memorial	(140,000.00)	(81,662.00)	0.00	(81,662.00)	Material Variance	Timing
<b>Capital Expenditure</b>							
35605101	Oral Pastoral History	0.00	0.00	8,316.66	(8,316.66)	Material Variance	Not budgeted
35605690	HMAS Sydney II Memorials	140,000.00	81,662.00	0.00	81,662.00	Material Variance	No expense YTD
<b>Museum</b>							
<b>Capital Expenditure</b>							
35705125	Cape Inscription Restoration Capital	320,968.00	187,229.00	3,939.09	183,289.91	Material Variance	Timing

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>World Heritage</b>							
<b>Operating Expenses</b>							
36000610	Salaries & Wages	169,025.00	106,764.00	96,401.03	10,362.97	Material Variance	Reduced Centre Operating Hours
36001600	Governance Overheads Allocated	43,727.00	25,501.00	20,181.00	5,320.00	Material Variance	Timing
36002699	Purchase - Merchandise	80,000.00	46,862.00	35,239.12	11,422.88	Material Variance	Timing of purchases
<b>Operating Income</b>							
36003722	Entrance Fees - Sbic	(70,000.00)	(40,891.00)	(29,574.94)	(11,256.06)	Material Variance	Timing
36003770	Sale - Merchandise	(95,000.00)	(55,412.00)	(40,077.39)	(15,334.62)	Material Variance	Timing or 10/11 fees cancelled and 11/12 fees
36003790	Visitor Centre Membership Fee	(13,922.00)	(8,120.00)	2,370.93	(10,490.93)	Material Variance	raised
<b>Capital Expenditure</b>							
36004790	Shark Bay Interp Centre - Land and Buildings	170,220.00	99,295.00	60,855.80	38,439.20	Material Variance	Solar Power Project
36004990	Shark Bay Interp Centre - Lum & Fittings	20,000.00	11,662.00	17,572.65	(5,910.65)	Material Variance	Purchase of LED Lighting
36005490	Building - Plant & Equipment	16,000.00	9,331.00	0.00	9,331.00	Material Variance	Timing
<b>Streets, Roads, Bridges, Depots</b>							
<b>Operating Expenses</b>							
45101940	Crossovers	10,000.00	5,831.00	687.27	5,143.73	Material Variance	Timing
45112245	Town Streets Maintenance	90,917.00	52,710.00	75,471.62	(22,761.62)	Material Variance	Timing
45121935	County Roads Maintenance	321,575.00	187,341.00	254,162.04	(66,821.04)	Material Variance	Timing
45121940	Flood Damage Repairs	250,000.00	145,824.00	211,772.42	(65,948.42)	Material Variance	Timing
45132230	Street Sweeping	53,084.00	30,663.00	24,837.03	6,023.97	Material Variance	Timing of Invoices
<b>Operating Income</b>							
45103280	Useless Loop Road - Mice	(245,000.00)	(142,912.00)	0.00	(142,912.00)	Material Variance	Timing
45103290	Contributions Road Projects	(35,000.00)	(20,412.00)	0.00	(20,412.00)	Material Variance	Timing
45103360	Roads To Recovery Grant - Cap	(195,143.00)	(114,415.00)	0.00	(114,415.00)	Material Variance	Timing
45103365	Rtg Grants - Capital Projects	(200,846.00)	(117,159.00)	(80,338.00)	(36,821.00)	Material Variance	First claim payment
<b>Capital Expenses</b>							
45104713	Depot Buildings Capital Works	72,735.00	42,427.00	16,502.60	25,924.40	Material Variance	Solar Power Project
45105350	Depot Tools And Major Plant	20,000.00	11,662.00	1,495.00	10,167.00	Material Variance	Timing
45105720	Freyclinet Drive School Car Park	70,000.00	40,837.00	13,026.73	27,804.27	Material Variance	Timing of works
1451452500	Footpaths Construction	50,000.00	29,162.00	512.33	28,649.67	Material Variance	Timing
45156690	County Roads - RZR	166,911.00	97,356.00	179,078.72	(81,722.72)	Material Variance	Timing
45165570	County Roads - Rtg	301,270.00	175,728.00	112,899.53	62,828.47	Material Variance	Timing, Stella Rowley Drive
45185785	Town Street Reseals	246,143.00	143,577.00	5,984.69	137,592.31	Material Variance	Timing
<b>Road Plant Purchases</b>							
<b>Capital Expenses</b>							
45205318	Butchers Camp & Donger Upgrade	75,000.00	43,750.00	0.00	43,750.00	Material Variance	No expense YTD

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Monkey Mia Boating Facilities</b>							
<b>Operating Income</b>							
45403606	Grant - RBFS MM Boat Ramp Facilities	(180,000.00)	(105,000.00)	(85,368.19)	(19,641.81)	Material Variance Finger Jetty Project payment received	
<b>Capital Expenditures</b>							
45405550	Monkey Mia Boat Ramp - Capital	120,000.00	70,000.00	1,412.12	68,587.88	Material Variance Timing, awaiting approval	
45405551	Monkey Mia Jetty Capital Works	1,000,000.00	583,331.00	2,200.00	581,131.00	Material Variance Timing, awaiting approval	
<b>Denham Boating Facilities</b>							
<b>Operating Income</b>							
45503753	Pen And Berthing Fees	(50,000.00)	(29,162.00)	(37,358.26)	8,196.26	Material Variance Timing	
<b>Capital Expenditure</b>							
45505554	Marina Development Planning	55,000.00	32,081.00	22,100.00	9,981.00	Material Variance Timing	
<b>Community Development</b>							
<b>Operating Expenses</b>							
50100610	Salaries & Wages	120,827.00	70,476.00	43,327.62	27,148.38	Material Variance Exec position	
<b>Tourism &amp; Area Promotion</b>							
<b>Operating Expenses</b>							
1502028900	Community Events/Festivals	29,000.00	16,891.00	35,481.29	(16,570.29)	Material Variance First round of donations utilised	
<b>Operating Income</b>							
50203511	Contribution - Entry statement Power	(75,000.00)	(43,750.00)	0.00	(43,750.00)	Material Variance Timing	
50203903	Caravan Park Leases	(43,000.00)	(25,081.00)	0.00	(25,081.00)	Material Variance Timing	
<b>Capital Expenditures</b>							
50205725	Entry Statement/Carpark	215,000.00	125,412.00	50,795.69	74,616.31	Material Variance Timing, First project party completed	
<b>Other Economic Services</b>							
<b>Operating Expenses</b>							
50402900	Property Valuation Expenses	15,000.00	5,750.00	3,000.00	5,750.00	Material Variance Timing	
<b>Capital Expenditures</b>							
50404535	Principal Loan 48 - Mccleary	21,146.35	21,146.35	29,357.38	(8,211.03)	Material Variance Need to check allocation	
<b>Private Works</b>							
<b>Operating Expenses</b>							
50501900	Private Works - Other	37,364.00	21,791.00	195,398.68	(173,607.68)	Material Variance Main roads work being allocated to other	
50521810	MRWA M/Mia Rd Totalling A/c	74,299.00	43,330.00	10,140.11	33,189.89	Material Variance Main roads work being allocated to other	
50531900	MRWA Shark Bay Rd Totalling A/c	851,897.00	205,287.00	62,314.55	142,946.45	Material Variance Main roads work being allocated to other	
<b>Operating Income</b>							
50504030	MRWA Monkey Mia Road	(92,874.00)	(54,173.00)	(12,166.12)	(42,004.88)	Material Variance Timing	

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance	Variance \$5000 or 5% of YTD Budget	Comment
<b>Public Works Overheads</b>							
<b>Operating Expenses</b>							
55100509	Annual Leave	59,058.00	34,447.00	59,827.26	(25,380.26)		Material Variance Check Allocation
55100520	Camp Allowance	15,620.00	9,107.00	2,772.00	6,335.00		Material Variance Timing
55100540	District Allowance	18,414.00	10,738.00	125.03	10,808.97		Material Variance Check Allocation
55100550	Shark Bay Allowance	37,350.00	21,784.00	519.33	21,264.67		Material Variance Timing
55100600	Rostered Days Off	28,725.00	16,751.00	4,848.07	11,902.93		Material Variance Timing
55100530	Sick Leave	16,781.00	9,786.00	17,374.12	(7,588.12)		Material Variance Timing
55100660	Staff Training	25,000.00	14,881.00	1,697.11	12,883.89		Material Variance Timing
55100675	Superannuation - Occupational	67,263.00	39,233.00	32,164.11	7,070.89		Material Variance Timing
55100885	Workers Compensation Ins.	21,703.00	12,656.00	19,748.82	(7,092.82)		Material Variance Budget Profile
55100690	Works Clothing & Safety Equip	12,000.00	7,000.00	1,521.92	5,478.08		Material Variance Timing
55101480	Insurance On Works	22,282.00	12,992.00	20,276.62	(7,284.62)		Material Variance Budget Profile
55101559	Allocation Of Works Supervisor	42,000.00	24,500.00	15,064.78	9,435.22		Material Variance Timing
55101580	Less Public Works Overheads Allocated Works/Services	(624,250.09)	(364,140.00)	(214,773.32)	(149,366.68)		Material Variance Timing
<b>Plant Operation Costs</b>							
<b>Operating Expenses</b>							
55201585	Less Plant Operating Costs Allocated Works/Services	(298,254.00)	(173,978.00)	(244,763.68)	70,785.68		Material Variance Timing
55201620	Plant Depreciation Recovered	(285,964.06)	(166,810.00)	(78,717.06)	(86,092.94)		Material Variance Timing, plant utilisation
55201623	Plant Operating Costs - Deprec	265,964.06	166,810.00	152,484.25	14,325.75		Material Variance Timing
55201626	Plant Oper Costs - Fuels & Oil	136,500.00	79,037.00	70,085.29	8,951.71		Material Variance Timing
55201632	Plant Op.Cost - Ins/Lic/Borrow	27,389.00	15,974.00	27,783.42	(11,809.42)		Material Variance Timing
55201635	Plant Oper Cost - Parts/Repair	58,000.00	33,881.00	18,470.05	15,360.95		Material Variance Timing
55201639	Plant Operating Costs - Tyres	21,000.00	12,250.00	2,290.00	9,860.00		Material Variance Timing
<b>Stock Purchases &amp; Issues</b>							
<b>Operating Expenses</b>							
55301653	Purchases - Bulk Fuel Depot	0.00	0.00	59,346.43	(59,346.43)		Material Variance Not Budgeted, Control account
55301654	Issues - Bulk Fuel Depot	0.00	0.00	(75,790.50)	75,790.50		Material Variance Not Budgeted, Control account
55301657	Purchases - Bulk Fuel Tanker	0.00	0.00	17,414.82	(17,414.82)		Material Variance Not Budgeted, Control account
55301658	Issues - Bulk Fuel Tanker	0.00	0.00	(13,347.00)	13,347.00		Material Variance Not Budgeted, Control account
<b>Salaries &amp; Wages</b>							
<b>Operating Expenses</b>							
55401570	Gross Total Salaries & Wages	1,626,529.00	948,808.00	804,889.10	143,918.90		Material Variance Timing
55401590	Less Salaries/Wages Allocated	(1,626,529.00)	(948,808.00)	(804,889.10)	(143,918.90)		Material Variance Timing

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 JANUARY 2011**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>ADMINISTRATION</b>						
<i>Furniture and Office Equipment</i>						
	Misc. Hardware Purchases/Upgrades	Computer Replacement	10,000	7,324	Municipal Fund	5 Computers have been purchased, Extra computer and laptop still to be purchased
		Server Replacement	30,000	0	Municipal Fund	Computing quotes and checking compatibility of new software with Synergy and other applications.
	Misc. Software Purchases/Upgrades		6,000	0	Municipal Fund	Software purchase part of server upgrade
	Council Chambers	Chairs	5,000	0	Municipal Fund	Redesign of chambers and furniture is currently being considered
		Tablet PCs	10,000	0	Municipal Fund	Compiling quotes and researching appropriate platform for ease of use and compatibility.
	Office Furniture & Equipment	General Replacement	5,000	5,003	Municipal Fund	Three new work stations, desks, chairs, return and shelving purchased
		Photocopier	18,000	11,711	Municipal Fund	Project completed, new photocopier purchased
			<b>84,000</b>	<b>24,143</b>		
<b>Buildings</b>						
	Upgrade and Refurbishment of Shire Office	Shire office carpark	25,000	0	Municipal Fund	Project to be incorporated into the completion of the Fisheries building
	<i>Staff Housing Capital Works</i>					
	Solar Power for houses		0	43,770	CLGF Regional Group Project	Project completed, costs to be allocated to project
	3 Spaven Way	Capital Maintenance	5,000	4,200	Municipal Fund	Capital maintenance as required
	65 Brockman Street	Capital Maintenance	5,000	3,070	Municipal Fund	Capital maintenance as required
	51 Durlacher Street	Capital Maintenance	5,000	3,081	Municipal Fund	Capital maintenance as required
		Landscaping	5,000	1,078	Municipal Fund	Retaining wall completed, fencing starts 13/02/2012
	80 Durlacher	Capital Maintenance	5,000	0	Municipal Fund	Capital maintenance as required
			<b>50,000</b>	<b>55,199</b>		
<b>Plant and Equipment</b>						
	CEO Vehicle		65,000	62,161	Municipal Fund	New Prado purchased
	DCEO Vehicle		45,000	0	Municipal Fund	New Kluger on order, delivery due late February
	Admin Pool Vehicle		42,000	0	Municipal Fund	New Kluger on order, delivery due late February
			<b>152,000</b>	<b>62,161</b>		
<b>Total Administration</b>			<b>286,000</b>	<b>141,503</b>		

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 JANUARY 2011**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<i>Buildings</i>						
	Emergency Services Building	Headworks, carpark, fencing	50,000	8,450	Municipal Fund	Concept Design stage, awaiting confirmation on land.
			50,000	8,450		
<i>Plant and Equipment</i>						
	Rangers Vehicle		42,000	0	Municipal Fund	Deferred until further consideration given to ranger appointment.
	SIES Capital Equipment		16,870	13,118	FESA Capital Grants	Marquee purchased, air conds fitted, trailer ordered.
			58,870	13,118		
<b>Total Law, Order and Public Safety</b>			<b>108,870</b>	<b>21,568</b>		
<b>HOUSING</b>						
<i>Buildings</i>						
	<i>Pensioner Units Capital Works</i>					
	Capital Maintenance		15,000	2,500	Pensioner unit reserve	Capital maintenance as required, on going
	Fencing		25,000		Pensioner unit reserve	Project not commenced
	Landscaping		10,000		Pensioner unit reserve	Project not commenced
	Community Area		10,000	1,785	Pensioner unit reserve	Project underway.
			60,000	4,285		
<b>Total Housing</b>			<b>60,000</b>	<b>4,285</b>		
<b>COMMUNITY AMENITIES</b>						
<i>Infrastructure Assets - Public Facilities</i>						
	<i>Townscape Construction</i>					
	Barnard Street		30,000	420	Municipal Fund	Works incorporated into completion of Fisheries Building.
	Refuse Tip		10,000	0	Municipal Fund	Project anticipated to start February 2012
	Street		35,000	0	Municipal Fund	Project anticipated to start February 2012
	Mulcher		15,000	0	Municipal Fund	Deferred until Gascoyne Regional Waste Management plan is considered.
			90,000	420		
	<i>Infrastructure Assets</i>					
	Oval bore tank roof replacement		15,000	0	Municipal Fund	Project anticipated to start March 2012
			15,000	0		
<b>Total Community Amenities</b>			<b>105,000</b>	<b>420</b>		

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 JANUARY 2011**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>RECREATION AND CULTURE</b>						
<i>Buildings</i>						
	Town Hall Solar Power	CLGF Regional Projects	24,502	5,569	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Multi Purpose Building		3,900,000	1,876,702	Royalties for Regions	Construction in progress
	Rec Centre Additional Works		630,397	191,894	CLGF and POS funds	Construction in progress
	Rec Centre Planning carry over		59,305	71,245	CLGF	Construction in progress
	Discovery Centre Solar Power	CLGF Regional Projects	170,220	60,866	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Community Resource Centre Grounds	Car Park, Old Jail, Landscaping	50,000	0	Municipal Fund	Awaiting construction works to reach final stage
	Community Centre Capital Works		5,000	0	Municipal Fund	Capital maintenance as required
	Community Centre Solar Power		0	12,169	CLGF Regional Group Project	Project completed, costs to be allocated to project
			<b>4,839,424</b>	<b>2,018,125</b>		
<i>Infrastructure Assets - Public Facilities</i>						
	Rock Wall		20,000	0	Municipal Fund	Capital maintenance works will be carried out when tides are suitable
	HMAS Sydney II Memorial		140,000	0	Royalties for Regions	Awaiting Cabinet approval
	Entry Statement Power and Lighting		100,000	0	Regional Headworks, GDC	Awaiting submissions from Horizon Power
	Dentist Entry Statement		90,000	50,796	Municipal Fund	Project completed
	Welcome Signage		25,000	0	Municipal Fund	Project not commenced
	Knight Terrace Eastern Carpark Boat Ramp	Knight Terrace Boat Ramp	80,000	0	Municipal Fund	Project commenced, awaiting plans for DOT placement approval
			<b>455,000</b>	<b>50,796</b>		
<i>Furniture and Office Equipment</i>						
	Discovery Centre - Furniture & Fittings					
		Display Entry Curtain	5,000		Municipal Fund	Project not commenced
		Lighting	13,000	15,383	Municipal Fund	Project completed
		Catering Fridge	2,000	1,325	Municipal Fund	Project completed, large domestic fridge purchased
			<b>20,000</b>	<b>16,708</b>		
<i>Plant and Equipment</i>						
	Discovery Centre - Plant and Equipment					
		Electronic Displays	15,000	865	Municipal Fund	Capital maintenance as required, reception display tv screen replaced
		Mini Scaffold	1,000	0	Municipal Fund	Project not commenced
			<b>16,000</b>	<b>865</b>		
<i>Heritage Assets</i>						
	Dirk Hartog Lighthouse Cottage Restoration		320,968	3,636	Dept of Sustainability and Dept of Cabinet	Tenders being re-called for restoration works.
	Oral Pastoral History Book			8,317	Trust and Municipal fund	Payment two of three for book printing.
			<b>320,968</b>	<b>12,256</b>		
			<b>5,651,392</b>	<b>2,038,750</b>		

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 JANUARY 2011**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>TRANSPORT</b>						
<i>Buildings</i>						
	Upgrade Depot Workshop		15,000	0	Municipal Fund	Quotes received and being assessed
	Depot Solar Power	CLGF Regional Projects	57,735	16,503	CLGF Regional Group Project	Project completed, costs to be allocated to project
			<b>72,735</b>	<b>16,503</b>		
<i>Plant and Equipment</i>						
	Depot Tools and Major Plant	Major Plant	20,000	1,495	Municipal Fund	Ongoing, as required
	Communications Upgrade		5,000	0	Municipal Fund	Ongoing as required
	Replacement Ute Country		42,000	37,045	Municipal Fund	New Hilux Purchased
	Replacement Ute Town Supervisor		42,000	0	Municipal Fund	New Hilux ordered, delivery expected late February 2012
	Town Loader		250,000	0	Municipal Fund	Quotes received and being assessed
	Low Loader		100,000	78,447	Municipal Fund	Second hand low loader purchased
	Vibrating Roller		170,000	165,000	Municipal Fund	New Bomag roller purchased
	Camp Mess Van Replacement		40,000	0	Municipal Fund	Research being undertaken to explore options
	Camp Supervisor Van		35,000	0	Municipal Fund	Research being undertaken to explore options
			<b>704,000</b>	<b>281,987</b>		
<i>Infrastructure Assets - Roads</i>						
	Streetlight Kerbing Knight Terrace		50,000	0	Municipal Fund	In planning stage
	Barnard Street Road Reconstruction		50,000	5,985	Roads to Recovery	Project underway, pavers removed and tack coat applied
	School Carpark		70,000	13,027	Municipal/School	Project underway, tack coat applied
	Stella Rowley Drive - RRG		84,743	86,198	Regional Road Group	Project completed
	Useless Loop Road - RRG		216,527	26,702	Regional Road Group	Ongoing program, expected to continue Feb/March 2012
	Knight Terrace Reseal R2R		148,143	0	Roads to Recovery	Project not commenced
	Useless Loop Road - R2R		98,000	176,730	Roads to Recovery	Project completed, costs still to be allocated when invoices received.
	Woodleigh-Byro Road R2R		68,911	2,348	Roads to Recovery	Project completed, costs still to be allocated, awaiting invoicing.
			<b>784,324</b>	<b>310,990</b>		
<i>Infrastructure Assets - Denham Mairne Facilities</i>						
	Winch House and Linker Capital Maintenance		20,000	0	Municipal Fund	Wheels for linker have been sourced
	Denham Boat Ramp Chafers and Rails		8,000	0	RBFS, round	Quotes received
	Commercial Jetty Capital Works		5,000	0	Municipal Fund	Capital maintenance as required
	CCTV Monitoring	Installation	4,000	4,192	Municipal Fund	Cameras installed, network connections still to be configured.
	Marina Development Plan		55,000	22,100	RBFS, round	Project is progressing, community surveys out in February 2012.
			<b>92,000</b>	<b>26,292</b>		
<i>Infrastructure Assets - Monkey Mia Boating Facilities</i>						
	Monkey Mia Jetty Upgrade		1,000,000	2,200	Royalties for Regions	Awaiting Cabinet approval
	Monkey Mia Boat Ramp		120,000	1,412	RBFS, round	Awaiting plans for DOT placement approval
			<b>1,120,000</b>	<b>3,612</b>		
<i>Infrastructure Assets - Footpaths</i>						
	Hatog Cres Footpath		50,000	512	Municipal Fund	Footpath plan adopted, project started.
			<b>50,000</b>	<b>512</b>		
<b>Total Transport</b>			<b>2,823,059</b>	<b>639,896</b>		
<b>Total Asset Acquisition</b>			<b>9,034,321</b>	<b>2,506,422</b>		



**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 JANUARY 2011**

Program	Description	Project	Budget	YTD	Funding Source	Comment
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**Summary**

Summary of Asset Acquisitions by Function

	Budget	YTD
Governance	286,000	141,503
Law Order and Public Safety	108,870	21,568
Housing	60,000	4,285
Community Amenities	105,000	420
Recreation and Culture	5,651,392	2,098,750
Transport	2,823,058	639,896
Economic Services	0	0
	<b>9,034,321</b>	<b>2,906,422</b>

Summary of Asset Acquisitions by Asset Class

	Budget	YTD
Furniture and Equipment	104,000	40,651
Land and Buildings	5,072,159	2,102,652
Plant and Equipment	930,870	368,131
Heritage Assets	320,968	12,256
Infrastructure Assets - Roads (Non-Town)	814,324	291,978
Infrastructure Assets - Town Streets	170,000	19,012
Infrastructure Assets - Public Facilities	0	0
Infrastructure Assets - Streetscapes	1,772,000	81,120
Infrastructure Assets - Footpaths	50,000	512
Infrastructure Assets - Drainage/Culverts	0	0
	<b>9,034,321</b>	<b>2,906,422</b>

12.4 BUDGET REVIEWAuthor

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved           Cr Pepworth  
Seconded       Cr Capewell

Council Resolution**That Council -**

- 1. Accept the budget review as presented; and**
- 2. Adopt the revised budget figures as budget amendments for the year ending 30 June 2012.**

**6/0 CARRIED**

Background

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the *Local Government (Financial Management) Regulations 1996* (FM Regulations). The intention of the legislation is to ensure Local Governments conduct at least one budget review between six and nine months into a financial year.

A budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a Local Government continues meeting its budget commitments; is in receipt of income and incurs expenditure in accordance with the adopted budget.

Regulation 33A(2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review or any recommendations made in the review.

Regulation 33A(4) states that within 30 days after Council has made a determination, a copy of the review and determination is to be provided to the Department of Local Government.

Comment

The budget has been reviewed to continue to deliver on other strategies adopted by the Council and maintains a high level of service across all programs. The closing funds remain balanced with a nil surplus/deficit as a result of this budget review.

The budget review has taken into account the actual carried forward surplus of \$2,614,491 an increase of \$96,666 above the budgeted estimated carried forward surplus of \$2,517,825. The table below shows the composition of the net current asset position and the variance in the estimated surplus/deficiency carried forward.

SHIRE OF SHARK BAY					
Composition of Net Current Asset Position					
			Actual	Budget	Variance
			2010-2011	Estimated	
			\$	\$	
<b>CURRENT ASSETS</b>					
Municipal Bank			2,367,495	2,331,956	35,539
Cash Backed Reserves			1,641,844	1,556,182	
Cash Advances			700	900	(200)
Receivables - Rates			16,754	16,063	691
Receivables - General			412,988	386,626	26,362
Inventories			91,566	92,415	(849)
			4,531,347	4,384,142	147,205
<b>LESS: CURRENT LIABILITIES</b>					
Payables			(275,012)	(272,409)	(2,603)
Ato Liability				6	(6)
NET CURRENT ASSET POSITION			4,256,335	4,111,739	144,596
Non cash backed staff leave liability				(37,732)	37,732
Less: Cash - Restricted			(1,641,844)	(1,556,182)	

A summary of the budget review shows capital expenditure has been reduced by \$28,500 due to savings made on the purchase of plant and equipment. Net operating income has been reduced by \$4,759 and net operating expenditure has increased by \$21,636. Transfers to reserves have increased by \$97,889, bringing the estimated closing funds back to a nil balance. If the revised budget figures are adopted as the amended budget, it is expected that the Shire of Shark Bay will be left with nil closing funds to be carried forward as at 30 June 2012 in line with the original adopted budgeted.

The revised budget figures presented in the report reflect the anticipated expenditure or income for the period under review. These revised budget figures will represent the new amended budget if accepted by Council. As these figures may correspond to changes since the adoption of the current budget and if different require a budget amendment and approval by Council.

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Assumptions

Amendments under \$1,000 have been disregarded.

Depreciation is a non cash expense and disregarded

Overhead allocations do not affect cash and have been disregarded

COA	Description	Original Budget	YTD Budget	YTD Actual	New Budget	Budget Amendment	Comment
00103080	Interim Rates GRV	0	(3,996)	(4,855)	(8,000)	(8,000)	Not Budgeted
00103110	Back Rates GRV	0	(996)	(1,043)	(2,000)	(2,000)	Not Budgeted
00103180	Less Discount Allowed - Rates	29,000	16,602	33,104	33,210	4,210	Discount taken up exceeded budget
00304140	Interest Earned - Investments	(55,000)	(32,496)	(40,398)	(65,000)	(10,000)	Earning exceed budget, timing of grant funding.
05101090	Refreshments & Receptions	8,000	5,496	5,578	11,000	3,000	Expenses expected to exceed budget
05101410	Shire Inquiry Compliance	\$8,000.00	\$3,996.00	\$0.00	0	(8,000)	Can be used for other consultancy work
05102480	Election Expenses	9,500	6,246	0	12,500	3,000	Expenses exceeded budget
05200590	Recruitment/Relocation Costs	12,000	18,492	15,837	25,000	13,000	Recruitment of SBDC Co-ordinator expected to exceed budget
05200610	Salaries & Wages	\$533,674.00	\$266,832.00	\$236,993.48	505,066	(28,608)	Not all staff positions filled for the full year
05200612	Contract Staff	15,000	13,746	24,028	27,500	12,500	Project work by contract staff.
05200862	Vehicle Running Costs - DCEO Vehicle	\$5,484.00	\$2,730.00	\$1,302.34	3,000	(2,484)	Expenditure anticipated to be less than budgeted
05200905	Advertising - General	\$9,500.00	\$4,746.00	\$2,609.66	6,500	(3,000)	Expenditure anticipated to be less than budgeted
05200950	Office Equipment Maintenance	\$5,000.00	\$2,496.00	\$0.00	2,500	(2,500)	Expenditure anticipated to be less than budgeted
05200960	Photocopier - Servicing	\$6,000.00	\$3,000.00	\$45.45	2,000	(4,000)	Photocopier exps included in printing and stationery
05200965	Photocopier - Stationery	\$4,000.00	\$1,998.00	\$0.00	0	(4,000)	Photocopier exps included in printing and stationery
05200975	Printing & Stationery - Governance	\$13,000.00	\$6,498.00	\$9,100.01	18,000	5,000	To allow for photocopier expenses
05201416	Bank Service Charges Other	2,000	1,998	2,290	4,000	2,000	merchant fees exceed budget, increased electronic payments received
05204405	Insurance Reimbursement	(15,000)	(17,196)	(33,094)	(34,400)	(19,400)	Insurance claim reimbursement exceeds budget
05204675	Transfer to Office Replacement Reserve	\$38,561.00	\$0.00	\$0.00	43,561	5,000	Increase in reserve transfers
05204975	Office Furniture & Equipment	5,000	3,750	3,989	7,500	2,500	Replacement of office furniture
05220730	Maintenance - Shire Offices	5,000	4,986	6,165	10,000	5,000	Electrical works and upgrades
09110530	Rental Income 39 Durlacher Street	0	(1,800)	(1,800)	(3,600)	(3,600)	Not budgeted
10103655	Reimbursements - Fire fighting	0	3,624	7,252	7,250	7,250	Adjustment to Cockburn fire DEC invoice
10202460	Dog Tidy Dispensers	500	996	1,048	2,000	1,500	Maintenance of dog tidy dispensers
10302750	Ranger Patrols	\$133,560.00	\$66,780.00	\$11,489.96	109,542	(24,018)	To be utilised for works/ranger services
15402441	Maintenance	1,200	1,140	1,044	2,300	1,100	Gymnasium Maintenance and cleaning
15403722	Gymnasium Membership	(1,809)	(1,596)	(3,114)	(3,200)	(1,391)	Approx 60 members
25100757	Maintenance - Pensioner Unit (Group)	4,500	6,978	9,118	13,970	9,470	Major Electrical board repair
25103964	Rent - Pensioner Unit 5	(5,460)	(1,362)	0	(2,730)	2,730	Vacant while undergoing Refurb
25103972	Rent - Pensioner Unit 13	(5,460)	0	1,000	0	5,460	D Richards rent waived, undergoing refurb
30102190	Refuse Site Maintenance	58,500	49,986	63,862	100,000	41,500	Site clean up and tip face work allocated to this account
30102210	Refuse Site Gate Attendance	123,760	49,992	34,360	100,000	(23,760)	Site work allocated to maintenance
30203720	Refuse Site Fees	(65,000)	(30,000)	(29,407)	(60,000)	5,000	Revenue expected to be below budget
30303716	Development Applications	(48,000)	(10,998)	(10,289)	(22,000)	26,000	Revenue expected to be below budget
30401930	Maintenance - Cemeteries	5,000	3,990	6,452	8,000	3,000	Extra maintenance works carried out
30402383	Cemetery Burial Expenses	2,000	1,992	2,494	4,000	2,000	Exceeds budget
35104675	Transfer to Recreation Facilities Replacement	\$21,748.00	\$0.00	\$0.00	26,748	5,000	Increase in reserve transfers
35120775	Utilities - Denham Hall	5,750	3,996	4,412	8,000	2,250	Expenses expected to exceed budget
35130730	Maintenance-Old Police Station	2,500	8,736	5,593	7,500	5,000	Assistance provided for CRC development
35210715	Cleaning - Foreshore/Lagoon	43,822	27,996	28,568	56,800	12,978	Underbudgeted, cleaning of extra gazebos and BBQs not budgeted.
35302242	Town Oval Maintenance	22,000	16,494	20,712	33,000	11,000	Maintenance expected to exceed budget

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

COA	Description	Original Budget	YTD Budget	YTD Actual	New Budget	Budget Amendment	Comment
35312160	Parks And Gardens	67,480	38,682	40,720	77,480	10,000	Maintenance expected to exceed budget
36000610	Salaries & Wages	\$200,986.00	\$100,488.00	\$87,155.05	183,025	(17,961)	Revised hours for SBDC.
36000895	Advertising SBIC	8,000	6,000	9,568	12,000	4,000	Advertising exceeds budget
36000920	Computer Consumables (SBIC)	3,000	2,496	4,164	5,000	2,000	Centaman Licensing and support, new colour printer
36003423	Contrib&Don. Operating - SBIC	0	(750)	(1,030)	(1,500)	(1,500)	Art Gallery Donations
45101470	Insurance - Depot	3,555	2,820	5,616	5,650	2,095	Insurance premium adjustment for static equipment
45102050	Entry Statement - Maintenance	0	3,870	7,729	7,750	7,750	Solar lights at Overlander damage, insurance claimed.
45201501	Loss On Sale Of Asset	0	750	1,206	1,500	1,500	Loss realised on trade in of Country Ute
45204685	Transfer To Plant Replace Res	\$28,777.00	\$0.00	\$0.00	112,548	83,771	Increase in reserve transfers for future repalcement or additional plant
45205345	Country Ute Replacement	42,000	18,750	37,045	37,500	(4,500)	Vehicle cost below budget
45205489	Vibrating Roller	170,000	82,500	165,000	165,000	(5,000)	Vehicle cost below budget
45205494	Low Loader	100,000	39,246	78,447	78,500	(21,500)	Vehicle cost below budget
45210079	Old Knight Terrace	0	750	1,362	1,500	1,500	Not budgeted
45402115	Monkey Mia Jetty	2,500	1,992	1,896	4,000	1,500	Maintenance expected to exceed budget
45404660	Transfer to Monkey Mia Jetty Reserve	\$9,989.00	\$0.00	\$0.00	14,989	5,000	Increase in reserve transfers
50100610	Salaries & Wages-CD	144,503	60,408	33,706	120,827	(23,676)	Executive Position started in December 2011
	<b>Total</b>					<b>96,666</b>	
	Estimated Surplus (Deficit) June 30 C/Fwd					2,614,491	
	Original Budget Estimated Surplus (Deficit) B/Fwd					2,517,825	
	(Surplus) Deficit CFwd					(96,666)	Increase in closing funds
	Adjusted Estimated (Surplus) Deficit CFwd					0	
	<b>Summary</b>						
	Increase in closing funds					(96,666)	
	Net savings on Capital Expenditure					(28,500)	
	Net Reduction in Operating Income					4,759	
	Net Increase in Operating Expenditure					21,636	
	Increase in transfer to reserves					98,771	
	Control Total					0	

Legal Implications

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a Local Government to conduct a budget review between 1 January and 31 March each financial year.

Policy Implications

Division 6 - Finance - Section 8 - Budget deliberations process.

Financial Implications

The proposed changes will have no affect on Councils closing funds estimated to be a nil carried forward surplus/deficit.

Strategic Implications

The budget review has been developed, taking into account and instrumental to all of the objectives of the Shire of Shark Bay's Strategic Community Plan 2011.

Voting Requirements

Absolute Majority Required

Date of Report

17 February 2012

Council meeting adjourned at 10.14 am  
Council meeting reconvened at 10.35 am

Mr Geoff Wardle made a presentation to Council of the proposed development on Lot 304 Sunday Island Bay

The President thanked Mr Wardle for his presentation.

12.5 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved           Cr Capewell  
Seconded       Cr Pepworth

**Council Resolution**

**That Council adopt the Local Government Compliance Audit Return for the period 1 January 2011 to 31 December 2011 as completed and return it to the Department of Local Government as a true and correct record of the information contained therein.**

**6/0 CARRIED**

Comments

The Minister for Local Government has significantly reduced the size of the compliance audit return by removing questions on areas of compliance that are already audited by the Department of Local Government. This reduction has decreased the size of the return by 70%, reducing it to eight pages from its former 27 pages.

The Audit Compliance Return now focuses on areas of compliance that are considered high risk, such as financial interest disclosures, procurement and tendering, delegation and use of delegated power and the recruitment and appointment of the chief executive officer.

The Compliance Audit Return has been completed and needs to be checked and adopted by Council. A certified copy of the Return is to be submitted to the Department of Local Government by 31 March 2012.

The Compliance Return is an excellent internal control to assess the Shire of Shark Bay's statutory compliance.

Council has complied with all sections of the return.

Background

The Statutory Compliance Audit Return for the period 1 January 2011 to 31 December 2011 is due. Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* require all local governments to complete the Statutory Compliance Audit Return.

The Compliance Audit Return is to be -

- 1       Presented to Council at a meeting of the Council.
- 2       Adopted by the Council.
- 3       The adoption recorded in the minutes of the meeting at which it is adopted.

After the Compliance Audit Return has been presented to the Council a certified copy of the Return along with the relevant section of the minutes and any additional information explaining or qualifying the Compliance Audit is to be submitted to the Director General, Department of Local Government by 31 March 2012.

Legal Implications

Section 7.13 (1)(i) of the *Local Government Act 1995*.

Regulation 14 – Compliance audit return to be prepared – *Local Government (Audit) Regulations 1996*

Regulation 15 – Completion of compliance audit return – *Local Government (Audit) Regulations 1996*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority Required

Date of Report

16 January 2012



Department of Local Government - Compliance Audit Return



Government of Western Australia  
Department of Local Government

**Shark Bay - Compliance Audit Return 2011**

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2011.	N/A	Council did not participate in any major trading undertakings in 2011	Richard Towell
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2011.	N/A	Council did not participate in any major land transactions in 2011	Richard Towell
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2011.	N/A	Council did not participate in any land transactions in 2011	Richard Towell
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2011.	N/A		Richard Towell
5	s3.59(5)	Did the Council, during 2011, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Richard Towell

MINUTES ORDINARY COUNCIL MEETING

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Department of Local Government - Compliance Audit Return



Government of Western Australia  
Department of Local Government

Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	There were no delegations to committees, Special Council meeting 26 October 2011, item 6.0 Election to Committees.	Richard Towell	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Rhonda Mettam	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Rhonda Mettam	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Rhonda Mettam	
5	s5.18	Has Council reviewed delegations to its committees in the 2010/2011 financial year.	N/A		Rhonda Mettam	
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Rhonda Mettam	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Rhonda Mettam	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Rhonda Mettam	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Rhonda Mettam	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Rhonda Mettam	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Rhonda Mettam	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2010/2011 financial year.	Yes	Reviewed at Ordinary Council Meeting on the 27/07/11	Richard Towell	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Richard Towell	

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Rhonda Mettam	

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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Rhonda Mettam
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Rhonda Mettam
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Rhonda Mettam
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Richard Towell
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2011.	Yes		Rhonda Mettam
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2011.	Yes		Rhonda Mettam
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Rhonda Mettam
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Rhonda Mettam
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Rhonda Mettam
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Rhonda Mettam
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Rhonda Mettam
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Rhonda Mettam

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MINUTES ORDINARY COUNCIL MEETING

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Department of Local Government - Compliance Audit Return



Government of Western Australia  
Department of Local Government

No	Reference	Question	Response	Comments	Respondent
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Rhonda Mettam
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Rhonda Mettam
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Rhonda Mettam

**Disposal of Property**

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Rhonda Mettam
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Rhonda Mettam

**Elections**

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Richard Towell

**Finance**

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes	Special Council meeting 26 October 2011, item 6.2.	Richard Towell
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	No powers were delegated to the audit committee.	Richard Towell

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No	Reference	Question	Response	Comments	Respondent
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes	Registered Company Auditor Numbers, Mr D J Tomasi 15724 Mr G Godwin 310219	Richard Towell
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Richard Towell
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	Ordinary Council meeting 23 February 2011, item 17.3	Richard Towell
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2011 received by the local government within 30 days of completion of the audit.	Yes		Richard Towell
7	s7.9(1)	Was the Auditor's report for 2010/2011 received by the local government by 31 December 2011.	Yes	Audit Report received on 18 November 2011	Richard Towell
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Richard Towell
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Richard Towell
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Richard Towell
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Richard Towell
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Richard Towell
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Richard Towell
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Richard Towell

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Department of Local Government - Compliance Audit Return



Government of Western Australia  
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No	Reference	Question	Response	Comments	Respondent
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Richard Towell

**Local Government Employees**

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Rhonda Mettam
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes	Appointment of Executive Manager, Tourism, Community and Economic Development on the 12 December 2011	Rhonda Mettam
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Rhonda Mettam
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Rhonda Mettam
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes	Ordinary Council meeting 29 June 2011, item 20.1 and 20.2. Ordinary Council meeting 26 October 2011, item 20.1	Richard Towell

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Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Rhonda Mettam	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Rhonda Mettam	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Rhonda Mettam	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Rhonda Mettam	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Rhonda Mettam	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Rhonda Mettam	

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Richard Towell	
2	F&G Reg 12	Has the local government entered into multiple contracts only where avoiding the requirement to call tenders for a single contract in accordance with F&G Reg 11(1) was not a significant reason for doing so.	No		Richard Towell	
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Richard Towell	
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Richard Towell	

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MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

Department of Local Government - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Richard Towell
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Richard Towell
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Richard Towell
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Richard Towell
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Richard Towell
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Richard Towell
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	Yes		Richard Towell
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	Yes		Richard Towell
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Richard Towell
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Richard Towell
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Richard Towell

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12.6 MONKEY MIA JETTY FEES SHOTOVER  
SU101

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved           Cr Pepworth  
Seconded       Cr Capewell

Officer Recommendation

**That Council reverse the outstanding jetty fees of \$9,026 from January 2010 for Monkey Mia Wildsights by**

- 1. Reducing the estimated number of berths per quarter from 364 (4 berths per day by 91 days), to 256 berths, totalling an amount payable of \$6,478.**  
**and**
- 2. Waiving the 20% surcharge that was imposed where no advice of usage was provided amounting to \$2,548.**

**Amendment**

**Reason:** Council considered that given the 20% surcharge has now been removed from Council's fees and charges it felt that in good faith and due to the lack of clarity in regard to agreements between all parties the additional charge applicable to this account should be waived.

Moved           Cr Capewell  
Seconded       Cr Hanscombe

Council Resolution

**That Council waive the 20% surcharge of \$2,548 that was imposed where no advice of usage was provided by the operator in accordance with Council's fees and charges in the 2010/11 adopted budget, and that all other outstanding fees totalling \$6,478 remain due and payable.**

**5/1 CARRIED**

Background

The account for Monkey Mia Wildsights in relation to jetty fees has been in dispute for some time. As no advice of usage has been provided by Monkey Mia Wildsights, invoices were raised based on an estimated average of 4 berths per day per quarter and a 20% surcharge was added for not providing advice. Monkey Mia Wildsights have made part payments on their accounts but invoices that are only part paid now date back to early 2010. The payments made are in correlation with 256 berths per quarter and no surcharge being imposed.

In recent discussions with Mr Harvey Raven, owner of Monkey Mia Wildsights he advised that some years back an agreement was reached between Kelvin Matthews, then CEO of the Shire and himself that the berthings per quarter for Shotover be averaged at 256 berthings per quarter. I have found no documented evidence of this agreement except for two invoices from 2008 where 256 berths was used for berthings for the quarter.

Comment

The charge rate of 256 berths per quarter at last year's rate of \$8.75(incGST) per berth equates to an annual amount of \$8,145(exGST) for use of the jetty facility. This appears to be a fair and reasonable charge for the use of the facility taking into account the fees paid by other users of the facility and that Shotover is the highest user of the facility.

The 20% surcharge is additional to the base charge, a reduction in the base charge would incur a reduction in this amount. If an agreement was in place that invoices be raised at an average of 256 berths per quarter, there would be no incursion of the surcharge. It would be in good faith and a resolution to this dispute to waive the surcharge.

Legal Implications

If the outstanding jetty fees are not reversed, the outstanding amount will be sent to a debt collection agency and legal proceedings commenced to recover the debt.

Policy Implications

Nil

Financial Implications

All of the outstanding amounts are carried forward from the 2010 and 2011 financial years. The reversal of these charges will be expensed to bad debts to avoid distorting the revenue figures for the Monkey Mia Jetty charges for this financial year.

The Fees and Charges for the use of the Monkey Mia Jetty have been changed for the 2011-2012 financial year by introducing an annual per metre vessel rate and eliminating the 20% surcharge to bring the charges in line with the Denham Marine Facilities.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

21/02/2012

Cr Hanscombe left the Council Chamber at 12.02 pm

Council meeting adjourned at 12.03 pm and reconvened at 12.40 pm with Mr Don White and Mr Ken Block from Goldfields – Midwest Medicare Local in attendance.

Mr Block and Mr White presented their presentation.

The President thanked Mr Block and Mr White for the presentation.

**13. TOWN PLANNING REPORT**

**13.1 PRELIMINARY SUBDIVISION PROPOSAL – LOT 304 DIRK HARTOG ISLAND P4281**

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Interest

Declaration of Interest by: Gray & Lewis receive planning fees for advice to the Shire  
Nature of Interest: Declare a Financial Interest – Section 5.65 of **Local Government Act 1995**.

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as Executive Officer for Shark Bay World Heritage Advisory Committee, a Department of Environment and Conservation employee and Position Funded by Sustainability Environment Water Population and Community.

Declaration of Interest: Cr Prior

Nature of Interest: Impartiality Interest as company is a major customer of Shark Bay Air Charter

Moved            Cr Hanscombe  
Seconded       Cr McLaughlin

**Council Resolution**

**That Council:**

**1. Advise Hypermarket Pty Ltd that:**

**(a) The Shire generally supports the possibility of subdivision of Lot 304 contingent on normal planning matters being addressed such as the zoning of the land, a scheme amendment, Western Australian Planning Commission support, an overall outline development plan with supporting information on coastal setbacks, waste management etc, as generally outlined in the working document / Draft Local Planning Strategy.**

**(b) The main thrust of the proposal seems to be orientated towards subdivision, therefore it is important to note that ultimately any application will be determined by the Western Australian Planning Commission.**

**(c) The Shire would need to undertake a full assessment at the more detailed planning stage in consultation with a range of stakeholders including the Department of Environment and Conservation, the Shark Bay World Heritage Advisory Committee, the Department of Planning Coastal Branch, the Western Australian Planning Commission and other relevant agencies. The Shire would need to consider any external agency advice.**

(d) The Shire is unable to express any 'in principle' support or 'preliminary approval' based on the limited information available however can provide assurances that any proposal will be considered on its merit having regard for the Scheme, Draft Local Planning Strategy (which is evolving) and result of agency consultation.

(e) The Shire supports the development of new businesses which may have local economic benefits if undertaken in a manner that respects the world heritage values, addresses planning requirements and environmental issues.

(f) It should be noted that any proposal would need to be examined in context of the Environmental Protection Authority Guidance Statement for Assessment of Development Proposals in Shark Bay World Heritage Property (No 49). The Shire will be relying on external agencies for expert advice.

(g) The proponent may seek to lodge the 'development proposal' report to key agencies for preliminary feedback.

(h) It is important to note that the Draft Local Planning Strategy is a working document, and is likely to undergo evolving changes. The existing document should not be relied on for any commercial decisions, and has not been endorsed by the Western Australian Planning Commission. The views of other agencies on subdivision of the land are not known.

**6/0 CARRIED**

### Précis

Correspondence has been lodged by Hypermarket Pty Ltd (Geoff Wardle) seeking preliminary comment on a proposed subdivision plan for Lot 304, Dirk Hartog Island.

The plan proposes subdivision of Lot 304 into 11 lots ranging from approximately 9526m<sup>2</sup> to 9528m<sup>2</sup>.

The owner has indicated that they intend to submit a future 'development proposal' document, and seeks to conduct preliminary consultation and liaison with the Shire.

### Background

#### Existing Zoning & Scheme Requirements

The subject lot is zoned 'Rural / Pastoral' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The objectives of the existing zone are:

- a) to retain the existing pastoral leases for pastoral industry;
- b) to prohibit the use of any land which may be incompatible to the existing uses or which may adversely affect the expansion of areas adjacent to Denham, Monkey Mia and Nanga;
- c) to prohibit the erection of any structure other than a fence on the land subject to inundation; and

- d) to ensure that Rural/Pastoral uses protect World Heritage Values, minimise land degradation, promote soil conservation and ensure the sustainable use of land for rural purposes.
- e) to provide for low key tourism uses that are compatible with the operations of pastoral leases and the World Heritage Values.

The subject lot is within a Special Control Area under the Scheme for 'Shark Bay World Heritage Property'. Any formal applications can be referred to the World Heritage Advisory Committee and Department of Environment and Conservation.

In accordance with the Scheme, the Shire is also to have regard to the Environmental Protection Authority 'Guidance Statement for Assessment of Development Proposals in Shark Bay World Heritage Property 49' or any succeeding document.

The Environmental Protection Authority guidelines outline a process involving referral of applications to the World Heritage Advisory Committee and Department of Environment and Conservation.

Applications that *'are likely to have a significant environmental impact on the Shark Bay World Heritage Property'* can be referred to the Environmental Protection Authority, and in that case the Environmental Protection Authority would determine whether any formal environmental assessment is required.

#### Strategic Planning / future Zoning

The existing 'Rural/Pastoral' zone is mainly aimed at rural properties subject of a pastoral lease. The landuse controls applicable to the 'Rural/Pastoral' zone provide a deficient mechanism for suitable control over development of freehold lots on the island.

The Shire has a working document Draft Local Planning Strategy which recommends that the Dirk Hartog Island lots be re-zoned to 'Special Use' with specific development requirements and conditions. A 'Special Use' zone applies to similar coastal lots and tourist sites such as Monkey Mia, Nanga and Lot 296 Stella Rowley Drive.

The Draft Local Planning Strategy includes recommended future scheme provisions for the lot, such as that *'Prior to commencement of any new development (including a single house and ancillary outbuildings) or subdivision an Outline Development Plan shall be prepared generally in accordance with Clause 5.9 of the Scheme and shall be endorsed by Council and the Western Australian Planning Commission'*.

The Draft Strategy also recommends that future Scheme provisions require any Outline Development Plan to address matters such as a management plan (access, waste servicing, rubbish management etc), that architecture be of a low scale and sympathetic to the location, adequate coastal setbacks be provided, an environmental report, a foreshore management plan.

The existing Scheme already requires Outline Development Plans for similar sites such as Monkey Mia, Nanga, Hamelin pool and Lot 296 Stella Rowley Drive. The Draft Local Planning Strategy has taken an approach consistent with that already implemented for similar coastal sites in the World Heritage Property area.

The Draft Local Planning Strategy is in early stages, and is being advertised for preliminary informal public comment until the 30 March 2012. At a future date, the draft Local Planning Strategy will need to be lodged with the Western Australian Planning Commission for endorsement and certification, prior to a separate formal advertising period.

Comment

The main thrust of the proposal appears to be subdivision, however it is not clear whether lots are proposed as green title or survey strata, and whether access will be by private road or common property.

Gray & Lewis does not have any immediate opposition to subdivision of the land, however the purpose of this report is to give Council an opportunity to be informed of the owners future intentions, and seek any views from the Council on the proposal.

Any subdivision or development will need to address issues such as access, land management, environmental issues, visual impact, coastal setbacks, future development etc

It is difficult to provide any meaningful comment on the proposal, as the Shire is only one of many stakeholders in the decision making process. Ultimately there needs to be liaison with the Department of Environmental and Conservation, Department of Planning Coastal Branch, and the Shark Bay World Heritage Advisory Committee.

The Shire currently has a limited role due to the following factors;

- a) The Draft local Planning Strategy is only in early stages, and will require endorsement by the Western Australian Planning Commission prior to formal advertising.
- b) Any future Outline Development Plan would require comprehensive assessment and consultation with a range of key stakeholders. The Shire would rely on Department of Environment and Conservation for advice on environmental issues, and the Shire of Shark Bay World Heritage Advisory Committee advice on world heritage values.
- c) Any future subdivision application would be lodged and determined by the Western Australian Planning Commission.

It is commendable that the owners seek to liaise with the Shire regarding future intentions for their land. At this early stage there is limited assessment that can be undertaken, however the Shire can offer general support for the concept of a subdivision it addresses the main issues.

Gray & Lewis has already advised the owner as follows:

- i) The Draft Local Strategy is being advertised and they should examine the proposed scheme provisions and lodge a submission.
- ii) Discussions should occur with Department of Environment and Conservation and the Western Australian Planning Commission. It is understood the owner is approaching these agencies.
- iii) The existing zoning is inadequate and once the Draft Local Planning Strategy has advanced further in the process, the owner could look at lodging an amendment to the Shires existing Local Planning Scheme to pursue a more suitable zoning of the land than currently exists. Once the Draft Local Planning Strategy has been lodged with and endorsed by the Western Australian Planning Commission for formal advertising, then a scheme amendment would be justified if it is consistent with the Draft Local Planning Strategy.
- iv) Any proposals will involve consultation with other authorities. The Shire is only one of the stakeholders involved.

Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 – explained in the background of this report.

No formal development application or subdivision application has been lodged with the Shire or Western Australian Planning Commission. The proposal has no legal status and is referred informally to Council for preliminary feedback and comment.

There are covenants on the title which restrict development on the lot.

Policy Implications

Western Australian Planning Commission Policy DC 3.4 – Western Australian Planning Commission has a development control policy on subdivision of rural land. Currently this policy applies due to the existing Rural / Pastoral zone. Generally there is a presumption against subdivision of rural land unless it meets specific criteria.

Financial Implications

The Shire pays planning fees to Gray & Lewis for planning advice.

Strategic Implications

Shire of Shark Bay Draft Local Planning Strategy – explained in the body of this report.

Voting Requirements

Simple Majority Required

Date of Report                      23 February 2012

**14. BUILDING REPORT**

Nil

**15. HEALTH REPORT**

Nil

**16. WORKS REPORT**

**16.1 WORK MANAGERS REPORT**

Author

Works Manager

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Cowell

**Council Resolution**

**That the Works Managers report on the activities for the month of January/February 2012 be endorsed.**

**6/0 CARRIED**

Background

The following report contains a brief description of significant activities, events and issues that were raised during the last two months.

Comment

Town

The approvals for the two new boat ramps have come through, one for Denham and one for Monkey Mia and as soon as practicable the work will be started.

A new drinking fountain will also be installed close to the playground on the foreshore.

Landscaping to improve the visual appearance of the grounds surrounding the Town Hall has commenced.

Shark Bay Road

The yearly shoulder maintenance program for the Shark Bay Road has been placed on hold until the preparation work on the Useless Loop Road has been completed.

Monkey Mia Road

The Tyne and Add, as well as the maintenance programs on the Monkey Mia Road shoulders has been completed.

Useless Loop Road

Seal preparations are underway on the Useless Loop Road. This will enable the Main roads of WA to complete a 5 Km sealing program of the Useless Loop Road.

The proposed section to seal is the first 5 Km of the Useless Loop Road from the intersection of the Shark Bay Road and Useless Loop Rd. When this project is completed then an amount of Shoulder works on the Shark Bay Road will need to be finished.



There has been a maintenance grade of the Useless Loop Road completed. Another full wet cut and roll is planned for later in the financial year. This maintenance grade will coincide with planned re-sheet programs.

Flood Damaged Roads

Contractors have finished on the Woodleigh-Biro Road, Yalardy Road and other eastern, flood affected roads.

To date there has been a total of \$288,711.89 spent on the eastern block roads.

This amount consists of mostly flood damage money with a break down as follows.

Carbla Road access road	\$111,207.56
Woodleigh-Byro Road	\$84,263.32
Yarlardy Road access road	\$16,690.01
Yarlardy-Talisker Road access road	\$4,589.87

Some minor remedial works were also carried out on the Gilroyd Road and Butchers Track.

There was a Shire presence to help with the Bush Fire that was burning on Tamala Station between the 24 to the 28 of January.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

The total cost being \$216,751 and Council will claim \$107,751, Council need to fund the difference of \$109,000 as per the claim stipulations.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

20 February 2012

16.2 PURCHASE OF NEW INTEGRATED TOOL CARRIER  
PS3 - LOADER

Author

Works Manager

Disclosure of Any Interest

Nil

Cr Hanscombe left council chamber at 1.57

Moved            Cr Prior  
Seconded       Cr Pepworth

**Council Resolution**

**The recommendation in the confidential evaluation report for Quote for supply and delivery of a Integrated Tool carrier as per the conditions of Quote be considered.**

**5/0 CARRIED**

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That the companies, who submitted a quotation for the supply of an Integrated Tool Carrier PS3-Loader, be notified of the Shire of Shark Bay's decision to not accept any of the Quotations submitted.**

Cr Hanscombe returned at 2.00 pm

**6/0 CARRIED**

Background

As per the Shire of Shark Bay's policy manual and in accordance with the five year plant replacement plan and 2011/2012 budget, the Shire's Caterpillar IT 14G Integrated Tool carrier is due for replacement.

Quotes were called for from five of Western Australian Local Government Associations preferred suppliers using Western Australian Local Government Association's vendor panel.

The Shire received four responses that were allowed and one late response that was not allowed.

The qualitative selection criteria that was decided upon was a weighting system and the weighting percentages are as described.

- Capability - 35%
- Warranties/maintenance - 25%
- Pricing Considerations - 40%

Comment

As the Shire's Caterpillar IT14G loader was ready for replacement it was decided to retain the old machine for utilisation at the refuse and recycling site. As this was going to be the case it was also decided to replace the old machine with a machine that was capable of utilising the existing attachments already owned by the Shire, some of which have been specially fabricated for the Shire's purposes. The reason for this decision was twofold,

1. *To be able to utilise the old machine in town when and if required and not have to travel to and from the Refuse site to change attachments if required, making any town job more efficient.*
2. *To utilise the existing specially made attachments on the new machine,*

As such this was made a requirement of the new machine specifications. Warranties, servicing schedules, capabilities and pricing were also a consideration and influenced the recommendations outlined in the confidential evaluation report.

Legal Implications

Five quoters were invited to submit quotes to keep within our local purchasing policy. All five companies that responded are members of the Western Australian Local Government Association preferred suppliers list and as such are exempt for the normal tender process for items over \$100,000.00.

Policy Implications

Conforms to the Shire of Shark Bays Purchasing Policy

Financial Implications

As per the 2011/2012 Budget the Council has an amount of \$250,000 for this item.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

15 February 2012

**17. TOURISM, RECREATION AND CULTURE REPORT**

**17.1 AUSTRALIA DAY BREAKFAST**

AW102

Author

Community Development Officer

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as the Author of the item is a closely associated person.

Moved Cr Pepworth

Seconded Cr Prior

**Council Resolution**

**That the Australia Day Breakfast report be endorsed.**

**That an amount of \$1,200 be included in the 2012/2013 draft budget to conduct the Australia day event in January 2013.**

**6/0 CARRIED**

Précis

The following report contains a description of the Australia Day Breakfast – Event, held on the 26 January.

Background

The Australia Day Breakfast 2011 was attended by approximately 120 people. The event opened with the presentation of the Australia Day Premiership Awards and closed with the Shire of Shark Bay Councillors cooking breakfast for all the attendees of the event, entertainment was provided by local musician Baz. The event was held on the Denham foreshore but due to bad weather was relocated to the town hall.

Comment

Australia Day 2012 was celebrated on the 26 January at the Shire Hall on Hughes Street. The event was attended by approximately 80 people, plus Shire staff and Councillors.

The recipients of the Premiership Awards were announced and awarded at the event.

Holding the event at the Shire Hall was successful as it was a hot day, and the venue is air-conditioned. Tables and chairs were configured in the hall to allow attendees to sit down to eat breakfast and socialise, this was also well received.

The 'Kids Table' entertained the young attendees, providing Australian themed colouring in books (donated by the Community Resource Centre) and pencils, juice boxes were a hit.

Local musician Baz played an assortment of Australiana music after the awards ceremony and during breakfast, it was noted that a CD of upbeat music was required for any lulls in the ceremony as the CD music selection was limited.

The Shire of Shark Bay councillors cooked a breakfast of bacon, sausages, eggs and mullet during the ceremony.

Suggestions for 2013:

Cooking scrambled eggs that can be made early and kept warm until served as fried eggs are not easy to BBQ and are time consuming.

Increase the number of BBQ to three or four to minimise cooking time.

Purchase Australia Day merchandise for the event.

A flag pole is erected at the Shire Hall.

Whilst the Councillors cooking the BBQ breakfast was a success, it is suggested that this activity disallows opportunities to speak with people attending the event, as the Councillors need to be accessible at events such as the Australia Day Breakfast it is suggested that Shire staff coordinate the cooking at the 2013 event to allow Councillors more time with the attendees of the event.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

The cost to hold the Australia Day Breakfast event was approximately \$1,200.00

It is recommended that \$1,200.00 be included in the 2012/2013 budget for the event to be held in 2013.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

14 February 2012

17.2 DENHAM MARINE FACILITIES MANAGEMENT COMMITTEE

MA 100.01

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Pepworth

Council Resolution

**The Shark Bay Marine Facilities Management Committee memberships be increased from seven members to nine comprising of the following:**

**2 Council Members**

**2 Council Administration**

**1 Department of Transport**

**2 Commercial Fishing representatives**

**1 Tour Operators representative**

**1 General Public member.**

**6/0 CARRIED**

Moved Cr Pepworth

Seconded Cr Prior

Council Resolution

**That Council appoint, Mr Dennis Hoult and Mr Drew Wassman as the representatives for the Commercial Fishermen and Mr Greg Ridgley as the representative for the Tourist Operators and Mr Phil Wood as the public member on the Shark Bay Marine Facilities Management Committee.**

**6/0 CARRIED**

Background

As with other Committees appointed by Council, the Shark Bay Marine Facilities Management Committee members, including the community representatives, are elected for a two year period to coincide with the Local Government elections. The Committee currently comprises two Councillors (Cr Capewell and Cr McLaughlin), the Executive Manager Finance and Administration, the Works Manager, the District Manager of the Department of Transport's Marine Division from Carnarvon and two community representatives. The General Deputy for this committee is the Chief Executive Officer.

There are currently two community member vacancies on the Committee as a result of the elections in October 2011.

Comment

The current community representative vacancies for the Committee expired on 14 October 2011.

Nominations for the committee have been called for and the following nominations have been received:

Mr Phil Wood  
Mr Harvey Raven  
Mr Drew Wassman  
Mr Dennis Houlton  
Mr Raymond McMillan  
Mr Adrian Hipper  
Mr Greg Ridgley  
Mr Ralph Dodson

At the Shark Bay Marine Facilities Management meeting held on the 27 January 2012, a general discussion was held and the public in attendance to the meeting have asked Council to add two extra appointments to this committee so that there can be two representatives from the Commercial fishing industry and one from the Tour Operators and one public person.

This would assist the committee by being a greater diversity of members who can provide differing viewpoints.

The committee is an advisory committee and as such any recommendations from the committee must come back to the Council for final ratification or amendment.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

24 February 2012

17.3 GASCOYNE GAMES – SHARK BAY 2012

NO 106.01

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved            Cr McLaughlin  
Seconded       Cr Pepworth

Officer Recommendation

1. That Council endorse the Gascoyne Games being held by the Shire of Shark Bay from Friday 21 September – Sunday 23 September 2012.
2. That Council apply to the Department of Commerce to change the Queen's Birthday holiday from 1 October 2012 to 24 September 2012 to facilitate the Shire hosting the Gascoyne Games.
3. That Council note that the Gascoyne Games will be a headline event for the Shire and that the Community Development staff will need to commit significant time to the preparation of the games throughout the second and third quarters of 2012 and that there will be financial implications for the next financial year.
4. That Council agree that no fees will be levied for the use of Shire facilities associated with the games.
5. That the official opening of the new multi-purpose community and recreation facility be held as part of the opening ceremony of the Gascoyne Games on Saturday 22 September 2012 to maximise exposure and publicity for the Shire as well as promote increased participation in the games.

**Amendment**

**Reason:** To optimise the attendance at the games, it was considered holding it immediately prior to the long weekend may deter participants.

Council Resolution

1. That Council endorse the Gascoyne Games being held by the Shire of Shark Bay and the administration staff research an appropriate date and report back to Council at the March 2012 Ordinary Council meeting.
2. That Council note that the Gascoyne Games will be a headline event for the Shire and that the Community Development staff will need to commit significant time to the preparation of the games throughout the second and third quarters of 2012 and that there will be financial implications for the next financial year.
3. That Council agree that no fees will be levied for the use of Shire facilities associated with the games.



- 4. That the official opening of the new multi-purpose community and recreation facility be held as part of the opening ceremony of the Gascoyne Games to maximise exposure and publicity for the Shire as well as promote increased participation in the games.**

**6/0 CARRIED**

Background

The Gascoyne Games is a biannual event that is hosted by each of the four Gascoyne Shires in turn. The Shire of Shark Bay will be hosting the Gascoyne Games in 2012 and a Games Committee has been established. The first meeting was held on 15 February 2012 and a provisional date for the games was set for 21-23 September.

It was felt that if the Games were held earlier than this, it might not be possible for the various sporting groups and Shire's to prepare for the games, and to leave the games until after the October school holidays, rising temperatures could have an adverse effect on attendance and participants.

An opening ceremony is being planned for the new multi-purpose facility to acknowledge the contributions from Royalties of Regions and the Shark Bay community.

Comment

The Queen's Birthday public holiday falls on 1 October and this weekend is also the AFL Grand Final which makes this an inappropriate time for the Gascoyne Games as attendance would be limited. It is suggested that Council agree to move the public holiday from Monday 1 October to Monday 24 September to encourage maximum participation of local contestants in the Gascoyne Games.

The original recommendation from the Gascoyne Games Committee was to suggest that The Shire of Shark Bay encourage the other Gascoyne Shires also request the change, however there are significant obstacles to making this happen.

The Department of Commerce requires written requests of a public holiday date change to be submitted by 24 February 2012, and despite trying to contact them to see if this deadline could be extended to provide time for adequate consultation, to date we have had no response.

In addition to the AFL Grand Final being held on the gazetted holiday weekend, the Shire of Exmouth is also holding a large music festival that weekend and is reluctant to change the date.

A precedent was set for a similar change in date for the 2000 Games held in Exmouth when the Queen's Birthday holiday was moved from 2 October to 16 October to facilitate participants travelling from throughout the region and was unanimously agreed to by the Shire of Shark Bay Councillors in December 1999.

The Town of Port Hedland and the Shires of Roebourne and East Pilbara (Marble Bar and Newman) have agreed to move their Queen's Birthday holiday to facilitate community and sporting events in their regions.

It would appear that despite these precedents, it will not be possible for all of the Gascoyne Shires to change the date of the public holiday, however the Shire of Shark

Bay may still wish to pursue the option to change the date of the public holiday to 24 September 2012.

If the Gascoyne Games is combined with the opening of the recreation facility, there is the potential for greater participation, increased media attention and a better chance of attracting high profile sportspersons to provide an "exhibition" sports performance. Cost savings will also be possible due to lack of duplication.

#### Policy Implications

Under normal circumstances the Shire would charge for the use of Council facilities such as the oval and recreation centre as per the fees and charges set in the Annual Budget, however as the Shire is hosting the event it is proposed that no fees will be levied.

#### Financial Implications

To assist in the hosting of the Gascoyne Games, preparation of grant applications to Events Corp and the Department of Sport and Recreation are well under way and other sources of income and sponsorship are being explored.

Initial investigations show that funding may be available to significantly upgrade our oval facilities, with new cricket nets, refurbished tennis courts and oval fencing, allowing the Shire to gain ongoing benefits from holding the games.

As the preparations for the games progress budget estimates will be forwarded to Council to consider for inclusion in the 2012/13 Annual Budget.

Cost savings may be anticipated by combining the Centre opening and the Games into one event rather than two separate ones.

It is anticipated that this major event will require significant amounts of time and resources from the Shire's Community Development staff and that this event will be the major focus for them during the second and third quarters of this year.

#### Strategic Implications

Holding the Gascoyne Games in the Shire of Shark Bay offers many opportunities to address the objectives of the Strategic Plan:

1. Sustainable growth and progress

With the event being well publicised and promoted both regionally and farther afield, the potential for increased tourism numbers is substantial. We anticipate that we will attract participants and spectators from the Gascoyne and also potentially from the Mid-West and Pilbara regions. This gives the opportunity for visitors to get a taste for the area and plan for returning.

The influx of 500+ people into the town gives local accommodation providers, tour operators, restaurants and other retail outlets the opportunity to maximise their profits.

2. Natural Environment

Using the games as a means of promoting the region, visitors will be able to experience and appreciate the unique and precious environment around Shark Bay.

3. Social

The Games provide an excellent opportunity for the community members to socialise with each other as well as with people from further afield with different backgrounds, skill sets and interests. This can assist in building community spirit, pride and networks within the town and throughout the region.

The promotion of recreational activities contributes to strong communities and healthier lives.

Voting Requirements

Simple Majority Required

Date of Report

20 February 2012

17.4 REPLACEMENT OF TOURISM SIGN AT THE OVERLANDER TURNOFF

T0102

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Capewell

Officer Recommendation

**That \$6,590 be allocated from the Shire's tourism and promotion budget for the Shark Bay Tourism Association to construct and install a new tourism sign at the Overlander turnoff to Denham.**

**Amendment**

**Reason:** Council felt that the web address would be more advantageous to the Shire and the visitors to the region seeking information.

Council Resolution

**That \$6,590 be allocated from the Shire tourism and promotion budget for the Shark Bay Tourism Association to construct and install a new tourism sign at the Overlander turnoff to Denham. Shark Bay Tourism Association on the proviso that the Shark Bay World Heritage Discovery and Visitor Centre web address – [www.sharkbayvisit.com](http://www.sharkbayvisit.com), replaces the Tourism Association's web address and Denham has priority.**

**6/0 CARRIED**

Background

The Shark Bay Tourism Association has written to the Shire of Shark Bay to request assistance with the construction and installation of a new sign at the Great Northern Highway turnoff to Denham to promote tourism in the area. In 2010 the Shire approved a grant application from the Shark Bay Tourism Association for \$6,000 to construct and install a new sign, however the Association has had no activity since that time and did not invoice the Shire for the grant monies. As per the Shire's policy, the grant funding lapsed as at 30 June 2010 and the sign did not progress.

Comment

The existing sign at the Overlander turnoff is outdated and dilapidated and does nothing to promote the area as a tourist destination and may even detract tourists from "making the turn." A new vibrant sign will be a good invitation to tourists to visit the area as well as reinforce local pride in our residents.

Policy Implications

Nil

Financial Implications

The 2011-2012 budget currently shows a balance of \$12,500 in its tourism and promotion account and expenditure on the sign would be an appropriate use of this budgeted money.

Strategic Implications

A new sign attracting tourists to the area would align with the strategic direction of promoting Shark Bay as a destination of choice.

Voting Requirements

Simple Majority Required

Date of Report

23 February 2012

29 FEBRUARY 2012

1-22-10186 10102



# Shark Bay Tourism Association

RECEIVED

09 FEB 2012

P.O.Box 31, Denham. WA. 6537  
[www.sharkbay.asn.au](http://www.sharkbay.asn.au) Email: [hrrsb@bigpond.com](mailto:hrrsb@bigpond.com) Shire of Shark Bay  
Tel: 08 9948 1133 Fax: 08 9948 1134  
ABN 11 171 416 394

CEO  
Shire of Shark Bay  
Knight Terrace  
Denham WA 6537

9<sup>th</sup> February 2012

Attention: Paul Anderson

Dear Paul,

Re: Replacement Overland Tourism Road Sign.

Please be advised the above sign has been ready for installation for a considerable time, however the financial capacity of the Shark Bay Tourist & Business Association is insufficient to meet the purchase, transport and installation costs.

After holding discussions with the previous Visitors Centre Manager, it was agreed to suspend membership to the Association and amalgamate and issue one membership covering both entities. As to date after 18 months the Association has not received any membership as the amalgamation has stalled, hence the shortfall. Prior to the proposed amalgamation, the new sign was agreed by the Association to proceed with the replacement and funded from ongoing memberships and a grant for \$6,000 that was approved but lapsed.

We would like to request an interim payment of \$5,000 from the Shire to be offset against a new grant application for the full amount in the next round of community grants. (to supply and install the new sign.)

Cost to Construct	\$4,900+GST=	\$5,390	(See attached quote)
Est.Freight to Denham		\$200	
Est. Installation approx..		\$1,000	(Removal of old sign, preparation & fix new sign)
Total Cost:		\$6,590	

We realise that this request is slightly out of normal WA Local Govt funding procedures, however

29 FEBRUARY 2012



## Shark Bay Tourism Association

P.O.Box 31, Denham, WA. 6537  
[www.sharkbay.asn.au](http://www.sharkbay.asn.au) Email: [hrrsb@bigpond.com](mailto:hrrsb@bigpond.com)  
Tel: 08 9948 1133 Fax: 08 9948 1134  
ABN 11 171 416 394

I feel that it is not an unreasonable request given the circumstances.

We look forward to your advice in due course.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Des Matthews', is written over a light blue horizontal line. The signature is fluid and cursive.

Des Matthews

**18. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

Cr Pepworth left the Council Chamber at 3.03 pm

**19. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Moved Cr Prior  
Seconded Cr Hanscombe

**Council Resolution**

**That Council accept the tabling of Urgent Business Items 19.1 – Purchase of New Integrated Tool Carrier, 19.2 – Proposed Strata Lot Application Lot 23 (27) Knight Terrace, Denham and 19.3 – Application for Leave Cr Wake**

**5/0 CARRIED**

**19.1 PURCHASE OF NEW INTEGRATED TOOL CARRIER**

PS3-LOADER

**Author**

Works Manager

**Disclosure of Any Interest**

Nil

Cr Pepworth returned to Council Chamber at 3.06 pm

Moved Cr Prior  
Seconded Cr Hanscombe

**Council Resolution**

**That the Shire of Shark Bay purchase a Caterpillar IT14G Integrated Tool Carrier from Westrac for the total price of \$236,836.00.**

**6/0 CARRIED**

**Background**

As per the Shire of Shark Bay's policy manual and in accordance with the five year plant replacement plan and 2011/2012 budget, the Shire's Caterpillar IT 14G Integrated Tool carrier is due for replacement.

Quotes were called for from five of Western Australian Local Government Associations preferred suppliers using Western Australian Local Government Association's vendor panel.



The successful submissions were evaluated in a confidential evaluation process and the recommendation was to pursue an alternative supplier for the Shire's replacement needs as the submitted quotes were not considered to be in the best interests of the Shire.

Comment

As the Shire's Caterpillar IT14G loader was due for replacement it was decided to retain the old machine for utilisation at the refuse and recycling site. As this was going to be the case it was also decided to replace the old machine with a machine that was capable of utilising the existing attachments already owned by the Shire, some of which have been specially fabricated for the Shire's purposes. The reason for this decision was twofold,

1. To be able to utilise the old machine in town when and if required and not have to travel to and from the Refuse site to change attachments if required, making any town work more efficient.
2. To utilise the existing specially made attachments on the new machine.

As such this was made a requirement of the new machine specifications.

On sourcing an alternative supplier, the Caterpillar IT14G Integrated Tool Carrier has been evaluated to be the most suitable machine for the Shire's requirements given the following obvious reasons.

1. Cheapest servicing schedule.
2. 36 Month full machine warranty, nearly three times as long as it's nearest competitor.
3. Fast and efficient parts supply when needed.
4. Previous machine has given reliable service.
5. Comes in under budget.

Legal Implications

Five quoters were previously invited to submit quotes to keep within our local purchasing policy. All five companies that responded are members of the Western Australian Local Government Association preferred suppliers list and as such are exempt for the normal tender process for items over \$100,000.00. In the evaluation process only four quoters were assessed.

As no quote was deemed acceptable in the evaluation process, Shire of Shark Bay is permitted to pursue an alternative solution that is more advantageous

Policy Implications

Conforms to the Shire of Shark Bays Purchasing Policy

Financial Implications

The purchasing price for the Caterpillar IT14G is set at \$236,836.36 excluding GST. The Council has \$250,000 allocated in the 2011/12 budget.

This is \$13,163.64 under the 2011/2012 Budget

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

15 February 2012

19.2 PROPOSED STRATA LOT APPLICATION LOT 23 (27 ) KNIGHT TERRACE, DENHAM  
P1043

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Receive planning fees for advice to the Shire, therefore, declare a Financial Interest – Section 5.65 of *Local Government Act 1995*

Disclosure of Interest: Cr Prior

Nature of Interest: Proximity Interest as she lives immediately behind the property subject to the application

Cr Prior left the Council Chamber at 3.12 pm.

Moved            Cr McLaughlin  
Seconded       Cr Pepworth

**Council Resolution**

**That Council:**

- A. Recommend that the Western Australian Planning Commission refuse the application lodged by Ian Kelly Licensed Surveyor for two strata lots on Lot 23 (27) Knight Terrace Denham (Western Australian Planning Commission Reference : 28-12) for the following reasons:**
- 1. The proposed strata subdivision will create two lots with areas of 400m<sup>2</sup> and 611.6m<sup>2</sup> respectively in the 'Town Centre' zone. The lot sizes are insufficient to sustain any sizable commercial development or allow for sufficient on site carparking, access, rubbish storage areas, truck delivery, loading/ unloading areas, car circulation etc.**
  - 2. Any development on the proposed lots will require planning approval of the Council. The subdivision and proposed lot boundaries have not been co-ordinated with any approved development proposal. Whilst the applicant has stated the lots are for a 'commercial' and 'caretaker dwelling' development, the last planning approval issued for this site (combined with Lot 91) was for 13 grouped dwelling units. No planning application has been lodged for any future commercial or caretaker dwelling use.**
  - 3. The subdivision and proposed lot sizes are contrary to Town Centre' zone objectives to "*Provide adequate land for the continued development of a main commercial and community centre for the town..*". and to '*Implement the overall Town Centre Strategy Policy...*'**
  - 4. The proposed subdivision is contrary to the existing Town Centre Strategy and Draft Local Planning Strategy. Both documents recognise the need to encourage lot amalgamation to accommodate development, rather than further fragmentation of land parcels and ownerships in Precinct 2B.**
  - 5. The lot sizes proposed are more conducive to residential scale development and will prejudice future development potential of the lots to accommodate any commercial use.**
  - 6. Approval of the strata subdivision will set an undesirable precedent for similar battleaxe lot proposals on other vacant land in the Denham Town Centre and in the Town Centre zone. Extensive battleaxe subdivision is**

**undesirable and will have implications on the availability of lots suitable to accommodate future commercial and retail uses, streetscape, landuse compatibility and on site drainage.**

- B. Advise the Western Australian Planning Commission that the land is subject to inundation and significant fill may be required to achieve the required minimum floor level of not less than RL 3.2 metres. It is recommended that Western Australian Planning Commission liaise with the Department of Planning Coastal Setback branch, and the Department of Water, to ascertain if strata / subdivision is desirable in this location or has potential to impact on the existing flooding regime.**
- C. Authorise the Chief Executive Officer to write to the Western Australian Planning Commission and advise of the Council recommendation, and provide Western Australian Planning Commission with a copy of this report.**

**5/0 CARRIED**

### Précis

This application has been lodged with the Western Australian Planning Commission who is the determining authority. The Western Australian Planning Commission has referred the application to the Shire for recommendation and comment.

The Western Australian Planning Commission has also referred the proposal to the Department of Environment and Conservation, Department of Water, Horizon Power and Water Corporation.

The Shire is to provide advice to the Western Australian Planning Commission by the 1 March 2012.

### Background

Council approved an application for 13 dwelling units on Lots 91 and 23 Knight Terrace Denham at its meeting held on the 31 March 2010 (Item 13.2). Lot 21 is vacant and the development has not proceeded.

### Comment

- *Description of Application*

The application proposes to create two separate strata lots, one 400m<sup>2</sup> front lot with a 12.09 metre frontage to Knight Terrace, and a rear 611.6m<sup>2</sup> battleaxe lot with a 3 metre driveway access to Knight Terrace – refer strata plan attached at end of item.

The application states the proposed landuses as 'Commercial and Residential Caretaker'. It should be noted that no planning approval has been issued for any commercial development or a caretakers dwelling on Lot 23.

- *Zoning and Scheme Requirements*

Lot 23 (27) Knight Terrace is zoned 'Town Centre' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). A density code of 'R50' applies to any residential development of the land.

The objectives of the Town Centre zone are to:

- '(i) Provide adequate land for the continued development of a main commercial and community centre for the town with the theme of a fishing village;
- (ii) Implement the overall Town Centre Strategy Policy to guide and promote development;
- (iii) Apply appropriate development and landuse controls to ensure that development is to a satisfactory standard; and
- (iv) Limit the height of buildings so as to substantially protect the views of lots between Hughes Street and the foreshore.

In considering the application, Council needs to have regard for the objectives of the zone and the ability of the proposed lots to accommodate future quality development.

Any proposed 'commercial' or 'caretakers dwelling' would require the specific approval of Council.

- *Residential Design Codes*

If the subdivision is approved by the Western Australian Planning Commission, and the 2 strata lots created, then the current or future owner(s) could lodge a development application to the Shire for any range of landuses, such as commercial, grouped dwellings, caretakers dwelling, restaurant etc

The Residential Design Codes ('the R Codes') would apply to any future residential dwelling development on the subject land.

- *Denham Town Centre Strategy*

Lot 23 (27) is within Precinct 2B of the Shire of Shark Bay Town Centre Strategy (November 2006) which recommends:

- '(i) *Amalgamation of lots would support more efficient use of land in the medium term, and provide larger sites suitable for a range of retail, commercial, Government service and additional tourist uses.*
- (ii) *Building heights should be restricted to ensure views from Hughes Street properties are retained.'*

This is re-enforced on the Strategy map which states '*amalgamation of lots would support more efficient use of land in the medium term, and provide sites suitable for bulky goods, larger site retail and additional tourist uses*'.

- *Draft Local Planning Strategy*

The working document of the Draft Local Planning Strategy is currently being advertised for public comment.

The Draft Local Planning Strategy recommends retention of the existing 'Town Centre' zone for Precinct 2B. The Draft Local Planning Strategy also makes the following recommendations for Precinct 2B:

*"Council shall have regard for the following when considering new development in Precinct 2b;*

- i. *Amalgamation of lots would support more efficient use of land in the medium term, and provide larger sites suitable for a range of retail, commercial, Government service and additional tourist uses.*
- ii. *Building heights should be restricted to ensure views from Hughes Street properties are retained.*
- iii. *Lots 16 and 17 on the corner of Knight Terrace and Brockman Street are a high priority development site prime for retail or commercial development, subject to amalgamation. There is opportunity for a future landmark corner building.*
- iv. *Opportunities for integrated carparking and reduction of crossovers should be maximised as land becomes redeveloped. Due to gradient it is recognised that access to the rear is not likely to be feasible. “*

- *Land Subject to Inundation*

The lot is subject to inundation therefore any future development will need to comply with minimum floor levels (not less than RL 3.2 metres) to protect future buildings. This issue can be addressed at development stage, however Council should note that once separate lots are created then separate development proposals can be lodged for each strata lot.

In this regard, it is recommended that the Western Australian Planning Commission liaise with the Department of Planning Coastal Branch and Department of Water over desirability of subdivision / strata development in this location.

Gray & Lewis is aware that in other areas such as Moora, further strata subdivision has been prohibited in areas which are subject to flooding. Additional development, retaining, fencing and the like may have potential to impact on drainage and the existing flood regime.

- *World Heritage Values*

The subject land is located on Knight Terrace adjacent to the Shark Bay World Heritage Property which is shown as a Special Control Area on the Shires Scheme map.

Gray & Lewis has contacted the Western Australian Planning Commission to ascertain whether the application would be referred to Shark Bay World Heritage Advisory Committee. At this stage it does not appear Western Australian Planning Commission will consult with the Advisory Committee, however Gray & Lewis has provided the Committee contact details and recommended that world heritage needs to be considered as part of the Western Australian Planning Commission referral process for future applications.

- *Officer Comment/ Planning Assessment*

The Shire has three options in considering the application as follows:

- Option 1      Recommend that the Western Australian Planning Commission refuse the application, and explain the reasons.
- Option 2      Recommend that the Western Australian Planning Commission approve the application unconditionally.
- Option 3      Recommend that the Western Australian Planning Commission approve the application with conditions, and provide a list of recommended conditions.

Gray & Lewis has concerns over supporting a strata application to create two separate and relatively small lots in the Town Centre zone, especially in the absence of any firm development proposal and building licence.

Gray & Lewis does not recommend support for the proposal for the reasons outlined in the recommendation.

Future development within the Town Centre is of vital importance and ad hoc strata / subdivision has potential to create a precedent for other lots in the Town Centre to be subdivided in a similar manner. Extensive battleaxe subdivision has potential to detrimentally impact on streetscape, access, traffic circulation, co-ordination of carparking areas etc

It is in the interest of the Shire to implement the objectives of its Town Planning Scheme, the Town Centre Strategy and ensure future development in the Town Centre is of a high quality.

#### Legal Implications

- Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.
- Town Planning and Development Act 2005 – provides Western Australian Planning Commission with responsibility for strata / subdivision applications. If an application is refused the applicant may lodge an application for review with the State Administrative Tribunal.
- Planning and Development Regulations 2009 – outlines application requirements.

#### Policy Implications

Not applicable.

#### Financial Implications

The Shire pays planning fees to Gray & Lewis for planning advice.

#### Strategic Implications

Strategic documents such as the Town Centre Strategy and Local Planning Strategy (Draft) have been explained in the body of this report.

#### Voting Requirements

Simple Majority Required

Date of Report

28 February 2012

MINUTES ORDINARY COUNCIL MEETING

29 FEBRUARY 2012

L. AP. 1012/11 P1043



P222375/23

28-12

Shire of Shark Bay

Our Ref : 28-12  
 Previous Ref :  
 Your Ref :  
 Enquiries : Rosa Rigali (6551 9306)

19 January 2012

Chief Executive Officer  
 Shire Of Shark Bay  
 P O Box 126  
 DENHAM WA 6537

**Application No : 28-12 - Lot 23 Knight Terrace, Denham**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 1st March 2012 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made.

Send responses either to the address below or alternatively via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "28-12" when responding.**

No response to this request may be taken as an indication that there is no comment to offer.

This proposal has also been referred to the following organisations for their comments:  
 Dept Of Environment & Conservation, Department Of Water, Health Dept Of W A, Horizon Power, Water Corporation and LG As Above.

Yours faithfully

Neil Thomson  
 Secretary  
 Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Survey Strata	<b>Application No</b>	28-12
<b>Applicant(s)</b>	Ian Kelly Licensed Surveyor		
<b>Owner(s)</b>	Sun Land Pty Ltd		
<b>Locality</b>	Lot 23 Knight Terrace, Denham		
<b>Lot No(s).</b>	23	<b>Purpose</b>	Commercial & Residential Caretaker
<b>Location</b>		<b>Local Gov. Zoning</b>	Town Centre
<b>Volume/Folio No.</b>	1624/773	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	P222375/23	<b>Tax Sheet</b>	Herald 39.10
<b>Centroid Coordinates</b>	753680mE 7129938mN		
<b>Other Factors</b>	, REMNANT VEGETATION (NLWA), THREATENED FAUNA BUFFER		

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001  
 Tel: (08) 6551 9000; Fax: (08) 6551 9001; Infoline: 1800 626 477  
 e-mail: [corporate@planning.wa.gov.au](mailto:corporate@planning.wa.gov.au); web address <http://www.planning.wa.gov.au>  
 ABN 35 482 341 493



**Form 1A**  
**Application for Approval of Freehold**  
**or Survey Strata Subdivision**



**Notice to applicants - Consent to the disclosure of information**

In the interests of transparency, the agenda and minutes of meetings of the Western Australian Planning Commission may appear on the PlanningWA Website, which is a website that is available to the public. Accordingly, in signing this form, you acknowledge that except for information about your business, professional, personal or commercial and financial affairs, the information you have provided in support of your application may be placed on the website.

**Important information for applicants**

- 1 Please read all of this form carefully and consult the application guide and schedule of fees for further information. The application may not be accepted and will be returned to the applicant with the submitted fee if these requirements are incorrect or incomplete.
- 2 The WAPC is responsible for determining applications for freehold and survey strata subdivision under the *Planning and Development Act 2005* and *Strata Titles Act 1985*. The information required for an application is authorised by regulation 4 of the *Planning and Development Regulations 2009*. There are penalties for providing false information.
- 3 Applications for a freehold and survey strata subdivision require a fully completed form 1A with any additional information attached, the correct application fee and multiple copies of a subdivision plan and any supporting documentation (see part 7 of form 1A).
- 4 Subdivision plans must be based on an accurate and up-to-date feature survey (survey of existing physical features and improvements such as driveways, buildings as required by part 7). The additional information requirements, under part 7 item 17, are not required for amalgamation approval.
- 5 The applicant must sign part 1. All landowners or an agent with written authority must sign part 3. Agents must provide written authority from the landowner.
- 6 The application fee must accord with the current schedule of fees.
- 7 Applicants must check that there are no restrictive covenants applying to the land or if there are, attend to the resulting liabilities and obligations. The WAPC is only bound by the terms of restrictive covenants created under statute in favour of a public authority.
- 8 Applicants must state the application type, freehold or survey strata subdivision, on part 5 of form 1A. A separate application is required for each application type, freehold or survey strata subdivision. Application fees for cancelled applications will not be refunded if the application has been referred to external agencies.

**1 Applicant**

The applicant is the person with whom the WAPC will correspond and, if the application is approved, the person to whom the approval will be sent.

Name / company: Ian Kelly, Licensed Surveyor

Contact person: Ian

Postal address: PO Box 401,

Town / suburb: Kalbarri Phone number/s: 0428644112

Postcode: 6536 Fax: N/A Email: iankelly@licensedsurveyor.com.au

Current email address required for communicating decisions or other relevant matters

The form 1A has been completed in full and all relevant information is attached

Applicant signature: *Ian Kelly Lic. Surv*

Print name and position: Ian Kelly Date: 10-Jan-2012

(If signing on behalf of a company or agency)

**2 Landowners**

All the registered proprietors (landowners) as shown on the record of certificate/s of title for the subject lot/s must be provided. A change of name must be supported by relevant documentation such as a transfer of land document that incorporates a lodgement receipt, a company search from the Australian Securities and Investment Commission, a marriage certificate or a change of name certificate. If there are more than two landowners please provide the additional information on a separate page.

Full name: Sun Land PTY LTD

Company / agency (if applicable):

ACN/ABN (if applicable): 69008685854

Postal address: PO Box 140

Town / suburb: Claremont, WA Postcode: 6910

Full name:

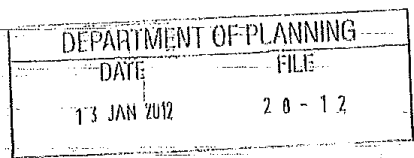
Company / agency (if applicable):

ACN/ABN (if applicable):

Postal address:

Town / suburb:

Postcode:





Version: 8.4 (Sept 2011)



**3 Consent to apply**

Registered proprietor/s (landowner/s) or the authorised agent/s details must be provided in this section. If there are more than two landowners please provide all relevant information on a separate page. Signature/s must be provided by all registered proprietors or by an authorised agent. Alternatively, a letter of consent, which is signed by all registered proprietors or by the authorised agent, can be provided.

Full name   
 Company / agency (if applicable)   
 ACN/ABN (if applicable)   
 Postal address   
 Town / suburb  Postcode   
 Signature  Date   
 Print name and position (if signing on behalf of a company or agency)

Full name   
 Company / agency (if applicable)   
 ACN/ABN (if applicable)   
 Postal address   
 Town / suburb  Postcode   
 Signature  Date   
 Print name and position (if signing on behalf of a company or agency)


DEPARTMENT OF PLANNING  
DATE FILE  
13 JAN 2012 20 - 12

- Please tick 'yes' or 'no' for each statement.
- 1 All registered proprietors (landowners) listed on the certificate/s of title have signed the application or an attached letter of consent.  yes  no
  - 2 Consent to apply is given on behalf of landowners.  yes  no  
If you indicate 'yes', a letter of consent that is signed by the registered proprietor/s as shown on the certificate/s of title and/or an endorsed power of attorney or other evidence must be provided.  
 If the subject land is owned by a company, you must confirm whether it is a sole proprietorship company and state the full name/s and position/s of the company signatory/ies, company name and ACN/ABN on the form 1A. Appropriate company signatory/ies include one director and the company seal, two directors or one director and one secretary.  
 If the subject land is owned by a strata company, part 3 or a letter of consent can be signed by the company secretary or by an elected person of the company providing proof of authority either by letter of delegated authority, signed by all strata owners or minutes showing delegated authority.
  - 3 The application is by or on behalf of a prospective purchaser/s under contract of sale or offer and acceptance.  yes  no  
If you indicate 'yes', evidence of landowner's consent must be provided. Relevant evidence may include an express provision of consent by the vendor on the contract of sale or offer and acceptance, a letter of consent from the registered proprietor/s giving prospective purchaser/s consent to lodge the application or copy of the transfer of land document that incorporates a lodgement receipt. Lodgement does not guarantee registration of the document and prospective purchaser/s must notify the WAPC in writing if the document is withdrawn or rejected from registration.
  - 4 Consent to apply is given by or on behalf of joint tenant survivors.  yes  no  
If you indicate 'yes', a copy of the death certificate of the deceased landowner must be provided.
  - 5 Consent to apply is given by or on behalf of an executor of a deceased estate.  yes  no  
If you indicate 'yes', a copy of the grant of probate or endorsed power of attorney must be provided.
  - 6 This application includes land that is owned by or vested in, or held by management order by a government agency or local government.  yes  no  
If you indicate 'yes', you must ensure that part 3 or a letter of consent is signed by an authorised officer of the relevant agency or authority, stating the name and position of the signatory/ies.
  - 7 This application includes Crown land.  yes  no  
If you indicate 'yes', you must ensure that part 3 or a letter of consent is signed by an authorised officer, State Land Services, Department of Regional Development and Lands, stating the name and position of the signatory/ies.

**3 Consent to apply**

Registered proprietor/s (landowner/s) or the authorised agent's details must be provided in this section. If there are more than two landowners please provide all relevant information on a separate page. Signature/s must be provided by all registered proprietors or by an authorised agent. Alternatively, a letter of consent, which is signed by all registered proprietors or by the authorised agent, can be provided.

Full name Sun Land PTY LTD  
 Company / agency (if applicable) \_\_\_\_\_  
 ACN/ABN (if applicable) 09008685854  
 Postal address PO Box 140  
 Town / suburb Claremont Postcode WA6536

The landowner/s or authorised agent consents to the applicant submitting this application  
 Signature:  Date \_\_\_\_\_  
 Print name and position (if signing on behalf of a company or agency) Graeme Robertson (ON BEHALF OF PETER ROBERTSON Graeme Robertson)

Full name \_\_\_\_\_  
 Company / agency (if applicable) \_\_\_\_\_  
 ACN/ABN (if applicable) \_\_\_\_\_  
 Postal address \_\_\_\_\_  
 Town / suburb \_\_\_\_\_ Postcode \_\_\_\_\_



The landowner/s or authorised agent consents to the applicant submitting this application  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Print name and position (if signing on behalf of a company or agency) \_\_\_\_\_

Please tick 'yes' or 'no' for each statement.

- 1 All registered proprietors (landowners) listed on the certificate/s of title have signed the application or an attached letter of consent.  yes  no
- 2 Consent to apply is given on behalf of landowners.  yes  no  
 If you indicate 'yes', a letter of consent that is signed by the registered proprietor/s as shown on the certificate/s of title and/or an endorsed power of attorney or other evidence must be provided.  
 If the subject land is owned by a company, you must confirm whether it is a sole proprietorship company and state the full name/s and position/s of the company signatory/ies, company name and ACN/ABN on the form 1A. Appropriate company signatory/ies include one director and the company seal, two directors or one director and one secretary.  
 If the subject land is owned by a strata company, part 3 or a letter of consent can be signed by the company secretary or by an elected person of the company providing proof of authority either by letter of delegated authority, signed by all strata owners or minutes showing delegated authority.
- 3 The application is by or on behalf of a prospective purchaser/s under contract of sale or offer and acceptance.  yes  no  
 If you indicate 'yes', evidence of landowner's consent must be provided. Relevant evidence may include an express provision of consent by the vendor on the contract of sale or offer and acceptance, a letter of consent from the registered proprietor/s giving prospective purchaser/s consent to lodge the application or copy of the transfer of land document that incorporates a lodgement receipt. Lodgement does not guarantee registration of the document and prospective purchaser/s must notify the WAPC in writing if the document is withdrawn or rejected from registration.
- 4 Consent to apply is given by or on behalf of joint tenant survivors.  yes  no  
 If you indicate 'yes', a copy of the death certificate of the deceased landowner must be provided.
- 5 Consent to apply is given by or on behalf of an executor of a deceased estate.  yes  no  
 If you indicate 'yes', a copy of the grant of probate or endorsed power of attorney must be provided.
- 6 This application includes land that is owned by or vested in, or held by management order by a government agency or local government.  yes  no  
 If you indicate 'yes', you must ensure that part 3 or a letter of consent is signed by an authorised officer of the relevant agency or authority, stating the name and position of the signatory/ies.
- 7 This application includes Crown land.  yes  no  
 If you indicate 'yes', you must ensure that part 3 or a letter of consent is signed by an authorised officer, State Land Services, Department of Regional Development and Lands, stating the name and position of the signatory/ies.

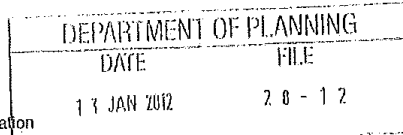
Version: 3.4 (Sept 2011)

**4 Certificate/s of title**

Current copies (issued within the last 6 months) of a record of certificate/s of title for all subject lot/s must be attached to the form. If there are more than two records of title please provide the additional information on a separate page. Duplicate certificate/s of title will not be accepted.

Certificate of title	Volume <u>1624</u>	Folio <u>773</u>	Diagram/plan/deposit plan no <u>222375</u>
Lot number and location of subject lot	Lot no (whole/part) <u>23</u>	Location	
Reserve no (if applicable)			
Street number and name	<u>27 Knight Terrace</u>		Postcode <u>6537</u>
Town / suburb	<u>Denham</u>		
Nearest road intersection	<u>Paget and Brockman Streets</u>		
Certificate of title	Volume	Folio	Diagram/plan/deposit plan no
Lot number and location of subject lot	Lot no (whole/part)	Location	
Reserve no (if applicable)			
Street number and name			Postcode
Town / suburb			
Nearest road intersection			

Current copies of all records of title are attached.  yes  
 Total number of current lot/s subject of this application 2



**5 Summary of the proposal**

Please print clearly and tick the appropriate boxes.

1 Application type  subdivision or  amalgamation

2 Tenure of proposed lot/s  freehold (go to 4) or  survey strata (go to 3)

3 Is common property proposed?  yes  no

4 Does the subject lot/s contain existing dwellings (ie buildings for residential purposes), outbuildings and/or structures?  yes (go to 5)  no (go to 6)

5 Please provide details of dwellings, outbuildings and/or structures

dwellings	number of dwellings	.....
all to be retained	all to be removed	<input type="checkbox"/> partially retained/removed (please specify) ...
and/or	outbuilding/s and/or structures	number of outbuildings and/or structures .....
<input type="checkbox"/>	all to be retained	all to be removed <input type="checkbox"/> partially retained/removed (please specify) ...
and/or	others (please specify) .....	

6 Number of proposed lot/s 2

7 Current land use Vacant residential

8 Proposed land use / development Commercial & residential caretaker  
(please state the purpose of the subdivision and specify the proposed use of each of the proposed lots)

9 Local government where the subject land is located City/Town/Shire of Shark Bay

**6 Application fee**

The application fees are listed in the schedule of fees which is reviewed annually. Please ensure the fees submitted accord with the current fee schedule. Cheques should be made out to the Western Australian Planning Commission.

The correct application fee determined in accordance with the current schedule of fees is attached.  yes \$ 1603

**7 Required information about the proposal**

An application may not be accepted and will be returned to the applicant with the submitted fee if the requirements are incorrect or incomplete.

**General information required for all applications**

- 1 Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval.  yes
- 2 Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached as indicated on the following table:
 

Final no of lots proposed	Copies of subdivision plan and supporting documentation or accompanying information
40 or less	8 copies
More than 40	12 copies

(for bulky or substantial applications information can be provided in CD format)
- 3 At least four copies of the subdivision plan are A3 or smaller.  yes
- 4 All subdivision plans are capable of being reproduced in black and white format.  yes
- 5 The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000).  yes
- 6 All dimensions on the subdivision plan are in metric standard.  yes
- 7 The north point is shown clearly on the subdivision plan.  yes
- 8 The subdivision plan shows all lots or the whole strata plan (whichever is applicable).  yes
- 9 The subdivision plan shows all existing and proposed lot boundaries.  yes
- 10 The subdivision plan shows all existing and proposed lot dimensions (including lot areas).  yes
- 11 The subdivision plan shows the lot numbers and boundaries of all adjoining lots.  yes
- 12 For battleaxe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot.  yes
- 13 The subdivision plan shows the name/s of existing road/s.  yes
- 14 The subdivision plan shows the width of proposed road/s.  yes
- 15 The subdivision plan shows all buildings and/or improvements which are to be retained (including setbacks) or removed.  yes
- 16 The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams.  yes
- 17 Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas
 

Applications which propose to create two or more residential lots in existing residential areas must show all existing features (in addition to item 16 above) located in the road reserve/s adjoining the subject land and all existing improvements on the subject land including:

  - driveways
  - kerb lines
  - manholes
  - bus stops
  - gully pits
  - boundary setbacks for dwelling/s to be retained
  - fencing
  - street trees
  - water supply
  - swimming pools
  - pedestrian paths
  - retaining walls
  - telecommunication pillars
  - electricity transmission lines and poles
  - sewer, water and electricity connections

- Access to / from right-of-way or private road**
- Access is to be provided from an existing right of way or private road.  yes  no
- If you indicate 'yes', you must provide a copy of the plan or diagram of survey on which the subject right-of-way was created to confirm its exact width and whether a right of access exists. Right of access may be an easement under section 167A of the *Transfer of Land Act 1893*, an implied easement for access or other arrangement.
- Contaminated sites**
- Information to assist applicants to respond to the following questions is on the Department of Environment and Conservation (DEC) website at [www.dec.wa.gov.au/contaminatedsites](http://www.dec.wa.gov.au/contaminatedsites).
- Has the land ever been used for a potentially contaminating activity? Examples include: market garden or intensive agriculture, livestock dip or spray race, service station, fuel or waste oil storage, fill other than certified clean fill, landfill or waste disposal, chemical storage or manufacturing, metal works or scrap metal recovery, motor vehicle workshop, timber mill/preserving, pest control depot, dry cleaning establishment, industrial facility, rifle range, railway yards, port, sewerage treatment facility. Other examples are in the DEC guideline *Potentially Contaminating Activities, Industries and Landuses*.  yes  no
- If yes, please attach details of the Activities/uses.
- 2 Does the land contain any site or sites that have been classified under the *Contaminated Sites Act 2003*?  yes  no
  - 3 Does the land contain any site or sites that have been reported or are required to be reported under the *Contaminated Sites Act 2003*?  yes  no
- If you indicated 'yes' to question 2 or 3 you must provide a Basic Summary of Records (BSR). Where a BSR is not available from the public Contaminated Sites Database, the form requesting a BSR from DEC is available from the DEC website at [www.dec.wa.gov.au/contaminatedsites](http://www.dec.wa.gov.au/contaminatedsites) or by calling DEC on 1 300 762 982.
- If a BSR is not available, a copy of the letter from DEC notifying the applicant that the site or the sites are under assessment must be provided, followed by the BSR when available.
- Is a BSR or letter from DEC attached?  yes  no
- Information requirements for Liveable Neighbourhoods**
- Subdivision applications proposing to create 20 or more lots on greenfield and urban infill sites will be assessed against the requirements of Liveable Neighbourhoods.
- Such applications should be supported by documentation addressing the relevant criteria of Liveable Neighbourhoods, as identified in the application guidelines within the policy document.
- Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?  yes  no
- Acid sulfate soils**
- Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location?  yes  no

DATE: 13 JAN 2012  
 DEPARTMENT OF PLANNING  
 FILE: 110-12

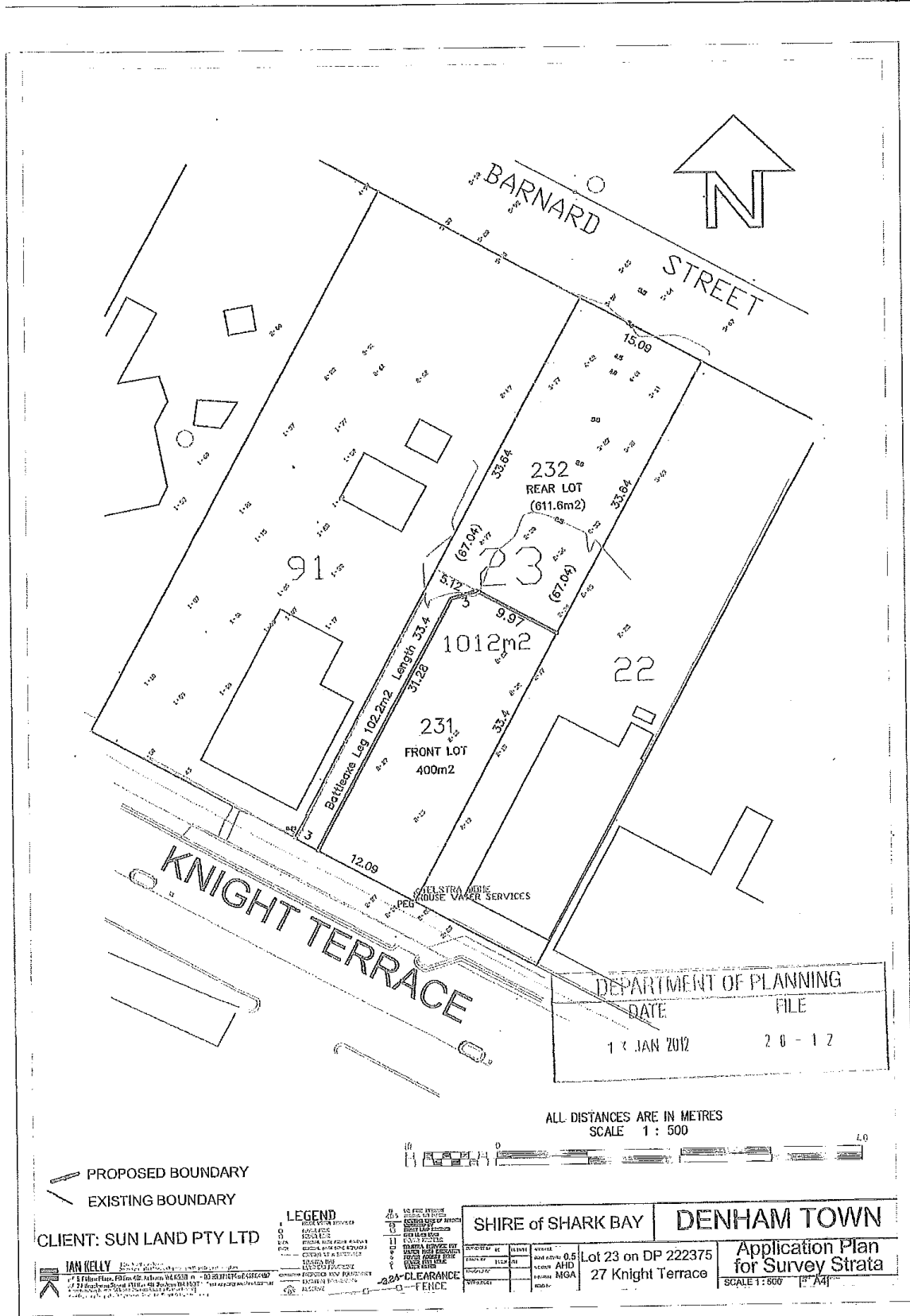
The WAPC has published a guide to applications and fees to assist applicants preparing to submit applications. The guide and other information about the planning system is available from the Planning WA website. [www.planning.wa.gov.au](http://www.planning.wa.gov.au)

**Submission of application to WAPC through Department of Planning offices**

Perth (All posted applications):	Perth (Lodgements in person):	Albany	Mandurah	Bunbury	Geraldton
Locked Bag J747 Perth WA 6000	140 William Street Perth WA 6000 telephone: 655 19000 facsimile: 655 19001 TTY: 655 19007	178 Stirling Terrace PO Box 1108 Albany WA 6332 telephone: 0892 7333 facsimile: 9841 8304	Shop 2B 11-13 Pinjarra Road Mandurah WA 6210 telephone: 9586 4680 facsimile: 9581 5491	6th Floor Bunbury Tower 61 Victoria Street Bunbury WA 6230 telephone: 9791 0577 facsimile: 9791 0576	65 Chapman Road PO Box 68 Geraldton WA 6531 telephone: 9356 0122 facsimile: 9356 0132

Version: 8.4 (Sept 2011)

MINUTES ORDINARY COUNCIL MEETING  
29 FEBRUARY 2012



Cr Prior returned to the Council Chamber at 3.17 pm

19.3 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR WAKE

CO 513

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Pepworth  
Seconded Cr McLaughlin

**Council Resolution**

**Councillor Wake is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 29 February 2012.**

**6/0 CARRIED**

Background

Councillor Wake has applied for leave of absence from the ordinary meeting of Council scheduled for 29 February 2012. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Wake has advised the Chief Executive Officer due to personal commitments he will be unable to attend the Ordinary meeting of Council scheduled to be held on 29 February 2012 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Wake leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995*** Section 2.25 Disqualification for Failure to Attend Meetings

(7) A council may, by resolution grant leave of absence to a member.

(8) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.

(9) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for eth meeting.

- (10) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (11) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a. If no meeting of the council at which a quorum is present is actually held on that day; or
  - b. If the non attendance occurs while –
    - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
    - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

28 February 2012

**20. MATTERS BEHIND CLOSED DOORS**

Moved Cr Pepworth  
Seconded Cr Capewell

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**6/0 CARRIED**

**20.1 MARKET RENT REVIEW OF MONKEY MIA CARAVAN PARK AND DOLPHIN RESORT LEASE RESERVE 40727, LOT 130**

RES 40727

Information supplied to Councillors under separate cover

**20.2 CAPE INSCRIPTION LIGHTHOUSE KEEPERS QUARTERS TENDER**

TE 2011/12-04

Information supplied to Councillors under separate cover

Moved Cr Pepworth  
Seconded Cr Hanscombe

**Council Resolution**

**That the meeting be reopened to members of the public.**

**6/0 CARRIED**

At 4.00 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public for the benefit of the staff and public gallery who had returned to the meeting.



20.1 MARKET RENT REVIEW OF MONKEY MIA CARAVAN PARK AND DOLPHIN RESORT LEASE RESERVE 40727, LOT 130

RES 40727

Author

EA Assistant

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Capewell

Council Resolution

**Aspen Parks Property Management Ltd be advised that in accordance with clause 3 of the Lease Agreement, the Shire has established through a fair market rent review of the annual rent for the lease of Reserve 40727 is \$60,450 and which will apply as from 1 July 2012.**

**6/0 CARRIED**

20.2 CAPE INSCRIPTION LIGHTHOUSE KEEPERS QUARTERS TENDER

TE 2011/12-04

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Prior

Seconded Cr Cowell

Council Resolution

**The recommendation submitted in the confidential evaluation report for Tender 2011/12 as per the conditions of tender be considered.**

**6/0 CARRIED**

Moved Cr Prior

Seconded Cr Cowell

Council Resolution

**That Council appoint Avilake Constructions Pty Ltd, ABN 34 110 520 270 who have provided the most advantageous Tender and best value for money to the Shire of Shark Bay based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT TE 2011/12-04 Restoration and Reconstruction Works, Cape Inscription Lighthouse Keepers' Quarters, Dirk Hartog Island.**

**6/0 CARRIED**

**21. DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of Council will be held on the 28 March 2012 in Council Chambers commencing at 9.00 am

**22. CLOSURE OF MEETING**

President Closed the meeting at 4.07 pm.