

# Shire of Shark Bay

**Minutes of the Ordinary Council  
Meeting held on 26 APRIL 2012**





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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

Unconfirmed minutes of the ordinary council meeting of the Shark Bay Shire Council held in the Council Chamber Denham on Thursday 26 April 2012 commencing at 9.02 am.

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**1.0 DECLARATION OF OPENING**

The President declared the Ordinary Council meeting open at 9.02 am.

**2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED**

ATTENDANCES

Cr C Cowell	President
Cr J Hanscombe	Deputy President
Cr K Capewell	
Cr D Pepworth	
Cr M Prior	

Mr P Anderson	Chief Executive Officer
Mr R Towell	Executive Manager Finance and Administration
Ms S Burvill	Executive Manager Community, Tourism and Economic Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr J McLaughlin	Leave of Absence approved at Ordinary Council meeting 29 February 2012
Cr B Wake	Leave of Absence approved at Ordinary Council meeting 28 March 2012

VISITORS

Hon Vince Catania  
Mr T Day  
Mr G Ridgley

**3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE**

Nil

**4.0 PUBLIC QUESTION TIME**

The President opened Public Question Time at 9.03 am.

Mr G Ridgley asked in regards to the Monkey Mia Jetty and leaving vessel on jetty unattended all day and how is the Shire going to enforce the Local Laws. Mr Ridgley also commented on the maintenance that was required on the jetty.

The President replied that Council would look into the maintenance and the Code of Conduct is an item at this Council meeting and discussed other issues.

Mr Vince Catania address the Council meeting advising that the Sydney Memorial funding has been approved. Marine facilities options with funding and doing the foreshore, recreation jetty, service jetty with pens in alignment with the foreshore plan with a Marina.

As there were no further questions the President closed Public question time at 9.17 am.

**5.0 APPLICATIONS FOR LEAVE**

**5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR PRIOR**  
CO 517

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Capewell

**Council Resolution**

**Councillor Prior is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 30 May 2012.**

**5/0 CARRIED**

Background

Councillor Prior has applied for leave of absence from the ordinary meeting of Council scheduled for 30 May 2012. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

Comment

Councillor Prior has advised the Chief Executive Officer due to personal commitments she will be unable to attend the Ordinary meeting of Council scheduled to be held on 30 May 2012 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that she ensure her obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Prior leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

***Local Government Act 1995* Section 2.25 Disqualification for Failure to Attend Meetings**

(1) A council may, by resolution grant leave of absence to a member.

(2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.

(3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

(4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

(5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –

a. If no meeting of the council at which a quorum is present is actually held on that day; or

b. If the non attendance occurs while –

(i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)

(ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or

(iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

18 April 2012



**6.0 PETITIONS**

Nil

**7.0 CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 MARCH 2012**

Moved Cr Pepworth  
Seconded Cr Capewell

**Council Resolution**

**That the minutes of the ordinary council meeting held on 28 March 2012, as circulated to all councillors, be confirmed as a true and accurate record.**

**5/0 CARRIED**

**8.0 ANNOUNCEMENTS BY THE CHAIR**

Mr Darrell Cumming from Useless Loop will be in attendance at this Council meeting for an Australian Citizenship Ceremony which will be conducted at 10.20 am. Mr Cumming has been invited to morning tea with his party.

Mr David Harley, Managing Director, Gunson Resources will make a presentation to Council at 11.40 am today along with Murray Slavin, Director, Slavin Architects, Ashley Bird, Principal Environmental Scientist, URS Australia and Vernon Butterly, Manager, Town Planning, Whelans and they have been invited to Council luncheon.

**9.0 PRESIDENT'S REPORT**

***Community Workshops – Denham Marine Facilities***

Results of the community workshops held recently in Denham to determine the dimension, scope and location of future marine facilities have yet to be released by the Department of Transport, however initial indications are that the preferred site would be at the Western end of Knight Terrace, in front of the 'Potter's Block'. Investigations are at a preliminary stage, with many aspects of the proposal yet to be determined.

***Community Recreation Centre – Shark Bay***

The timeframe for completion of the building is on track with designs for the landscaping, paths, carparking and amphitheatre components now completed and work soon to commence. It is a magnificent facility which we hope will be well utilised by sporting and community groups. Please contact Sharyn at the Shire if you would like information on the Gascoyne Games to be held in Denham in mid-September, in conjunction with the official opening of the Centre.

***HMAS Sydney II Memorial***

Following the Ministerial announcement, we can now proceed with construction of the memorial wall to commemorate the loss of lives aboard the HMAS Sydney II. The memorial wall, outside of the Shark Bay World Heritage Discovery and Visitor Centre, will be an important addition to honor this tragedy in Australian naval history.

***Denham Jetty Replacement***

The Denham Maritime Facilities working group met on the 2 April and further discussed the proposed replacement of the current timber jetty in Denham. Due to

revised cost estimates by the Department of Transport, the group is considering other options, including a longer and recreational-only jetty. Department of Transport has been requested to report back to the working group by the end of the month with costings on the various alternatives, for further deliberation by the committee.

***Suspension as a Councillor***

The appeal by Mr Hargreaves in regard to his suspension as a councillor by the State Administrative Tribunal was heard on 13 April. The three judges at the Court of Appeal indicated that they were not prepared to grant leave to appeal and dismissed the case. The Shire did not seek any costs in the hope of bringing the matter to a conclusion and not incurring any further expense to the ratepayers of Shark Bay. However, Mr Hargreaves indicated he may pursue an option of taking the matter to the High Court of Australia.

Moved           Cr Capewell  
 Seconded       Cr Pepworth

**Council Resolution**

**That the President's report for April 2012 be received.**

**5/0 CARRIED**

**Activity Report**

30 March	Met with members of the Community Gardening Club
2 April	Meeting with Department of Transport representatives Denham Marine Facilities Working Group meeting
5	Teleconference with D Massie, Aspen Resorts, and CEO
11	Gascoyne Development Commission board meeting, Carnarvon
12	Gascoyne Revitalisation Steering Committee meeting, Carnarvon
16	Strategic Planning/ Budget Workshop
25	ANZAC Day service
26	Council Meeting and Citizenship ceremony

Moved           Cr Capewell  
 Seconded       Cr Pepworth

**Council Resolution**

**That the President's activity report for April 2012 be received.**

**5/0 CARRIED**

**10.0 COUNCILLORS' REPORTS**

10.1 CR WAKE

Nil

10.2 CR CAPEWELL

Nil



10.3 CR HANSCOMBE

Nil

10.4 CR MCLAUGHLIN

16 April Shark Bay Marine Facilities Management Committee meeting

Moved Cr Prior

Seconded Cr Pepworth

**Council Resolution**

**That Councillor McLaughlin's April 2012 report on activities as Council representative is received.**

**5/0 CARRIED**

10.5 CR PEPWORTH

Nil

10.6 CR PRIOR

2 April Arts Council Meeting

12 April Gascoyne Revitalisation Steering Committee meeting

16 April Local Strategic Plan workshop

20 April Western Australian Local Government Association Zone meeting

20 April Country Local Government Fund meeting

20 April Gascoyne Regional Road Group meeting

Moved Cr Pepworth

Seconded Cr Capewell

**Council Resolution**

**That Councillor Prior's April 2012 report on activities as Council representative is received.**

**5/0 CARRIED**

**11.0 ADMINISTRATION REPORT**

11.1 APPLICATION TO KEEP MORE THAN TWO DOGS ON A PROPERTY

P1229

Author

Executive Manager

Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Capewell

Council Resolution

**That Ms Corina Robins be given permission to keep three dogs at 59 Brockman Street Denham on the following conditions:**

- 1. All of the dogs are to maintain Shire registration**
- 2. That when the number of dogs is reduced to two due to natural attrition, the third dog not be replaced.**

**5/0 CARRIED**

Background

Before Mr David (Muzza) Fullston passed away recently, he requested that his niece Ms Corina Robins care for his dog after his passing.

Comment

Ms Robins currently has two dogs of her own one of which is middle aged and the other quite elderly and is not expected to live for more than another two years. She wants to keep Mr Fullston's dog in accordance with his wishes and she has canvassed her various neighbours, none of which have any objection to her having the extra dog. Ms Robins' animals are both registered and there have been no complaints made about her concerning her dogs.

Policy Implications

Nil

Financial Implications

Nil

Legal Implications

The Western Australian Dog Act 1976 makes the following provision for keeping more than two dogs at a premise:

**26. Limitation as to numbers**

- (1) The provisions of this Part shall not operate to prevent the keeping on any premises of 2 dogs over the age of 3 months and the young of those dogs under that age.
- (2) Subject to subsection (1), a local government, pursuant to local laws, may limit the number of dogs over the age of 3 months, or the number of such dogs of any specified breed or kind, that may be kept on any premises situate in a specified area to which those local laws apply unless those premises are licensed as an approved kennel establishment or are exempt.
- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the

local government may grant an exemption in respect of those premises but any such exemption —

- (a) may be made subject to conditions, including a condition that it applies only to the dogs specified therein;
- (b) shall not operate to authorise the keeping of more than 6 dogs on those premises; and
- (c) may be revoked or varied at any time.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

16 April 2012

11.2 APPEAL TO COURT OF APPEAL – HARGREAVES

CO510

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**The report by the Chief Executive Officer on the dismissal of the Appeal to the Court of Appeal by Mr Hargreaves is noted and the action taken by the Chief Executive Officer in not seeking costs to be awarded be endorsed.**

**5/0 CARRIED**

Background

The appeal by Mr Hargreaves in response to the State Administrative Tribunal decision in December 2010 to suspend him from the council for a period of six (6) months was heard by the Court of Appeal comprising of Appeal Judges Buss, Newnes and Murphy on 13 April 2012.

Comment

The Shire of Shark Bay was represented by Denis McLeod from McLeod's Solicitors who has advised of the outcome (attached).

As Mr McLeod has advised the Court of Appeal was not prepared to grant leave to appeal and dismissed the appeal.

The decision in regard to not seeking costs was made in an effort to restore good relations in the future and the seeking and the making of an Order of Costs and pursuing Mr Hargreaves for cost may have only aggravate any tensions that had previously existed.

It is hoped that this matter is concluded, however Mr Hargreaves did indicate to the court that he would be taking the matter to the High Court which he is entitled to do.

In this eventuality I would advise the council to strenuously seek costs to be awarded in this matter.

Legal Implications

The Court of Appeal comprising of three appeal judges has dismissed the appeal and will publish their reasons in the next few weeks.

Mr Hargreaves can still appeal to the High Court and did indicate to the Appeal Court that he would take this action.

The council would still be the respondent and would have to deal with the appeal that Mr Hargreaves would present.

Given the predominate grounds for appeal to the Appeals Court were based on the Deed of Settlement between the council and Mr Matthews it would, as evidenced by the information proved by Mr McLeod not be difficult to mount a defence against any appeal of this nature.

Policy Implications

Nil

Financial Implications

This matter has consumed significant resources of the council predominately associated with the time spent on the matter by the Chief Executive Officer.

The legal costs in defending this matter in the 2010/2011 financial year currently total \$1,820.45. There are additional costs associated with the attending the court hearing by Mr McLeod which are yet to be received however it is envisaged that the will be in the vicinity of \$1,500.00 to \$2,000.00.

In regard to the court costs that could have been awarded these relate to only the costs of preparing the defence and the attendance in court which are estimated to be in the vicinity of \$4,000 to \$5,000.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

17 April 2012

Thursday 26 APRIL 2012



Our Ref  
Your Ref

DM:GY:SHAR-28194

13 April 2012

Mr Paul Anderson  
Chief Executive Officer  
Shire of Shark Bay  
PO Box 126  
DENHAM WA 6537



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*By email*

Dear Paul

**Appeal to Court of Appeal by Councillor Hargreaves**

I confirm my advice to you by telephone on 13 April 2012 that the appeal by Mr Hargreaves from the decision of the SAT on the Standards Panel referral was heard by the Court of Appeal on the morning of 13 April 2012. The Court of Appeal comprised Appeal Judges Buss, Newnes and Murphy.

Mr Hargreaves at the commencement of the submissions presented to the Court and spoke at some length on the significance of the Deed of Settlement between Mr Matthews and the Shire. The gist of his submissions was that in the Deed of Settlement, Mr Matthews had released the Shire and all persons associated with the Shire from any claim whatsoever, and he agreed not to make or continue any claim against the Shire or persons associated with the Shire. Mr Hargreaves' submission was that in light of that covenant by Mr Matthews, it was inappropriate that the complaint which had been initiated by Mr Matthews to the Standards Panel should have continued, and it was inappropriate that the SAT should have dealt with the referral in the circumstances.

The Court of Appeal sought my response in regard to the Deed of Settlement. I was under some difficulty as I had not seen the Deed of Settlement until shortly before the commencement of the appeal hearing. Nevertheless, I made submissions to the following effect:

1. The Deed of Settlement had not been the subject of any ground of appeal.
2. Mr Hargreaves had not sought to introduce the Deed of Settlement into the SAT proceedings. In fact he departed from the proceedings prior to the substantive hearing, notwithstanding the opportunity given by Justice Chaney for him to continue to participate, and a warning given by Justice Chaney that he would continue with the substantive hearing if Mr Hargreaves departed.
3. A complaint having been made to the Standards Panel, the *Local Government Act* does not make any allowance for the complaint to be withdrawn. The Standards Panel when it receives a complaint is a disciplinary Tribunal which has responsibility

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MIDLAND OFFICE: 35 SPRING PARK ROAD, MIDLAND  
ALL CORRESPONDENCE TO CLAREMONT OFFICE



13 April 2012  
Shire of Shark Bay

*McLeods*  
Page 2

Appeal to Court of Appeal by Councillor Hargreaves

to hear and determine whether or not a breach has occurred. Consequently Mr Matthews could not have withdrawn the complaint even if he had been at the relevant time bound by an agreement to do so.

4. Perhaps most importantly, the Deed of Settlement, though it is not dated, apparently was not executed until some date after 17 May, as Background Item D refers to an event which occurred on 17 May 2010 in the past tense. On the other hand, it is apparent from a reference in the transcript of the SAT proceedings that the Standards Panel's determination on the complaint was made on 31 March 2010. It follows that the Deed of Settlement was not in existence at the time when the Panel made its determination, and for that reason particularly it would not have been possible for Mr Matthews to have withdrawn the complaint prior to the Standards Panel determination.
5. In addition, I made the submission that the clause which Mr Hargreaves relied on was not in clear and unequivocal terms an agreement which would have prevented Mr Matthews from making and pursuing a Rules of Conduct breach.

The Court of Appeal appears to have accepted the submission made in regard to the Deed of Settlement. Having given Mr Hargreaves a full opportunity to be heard on all the grounds of appeal, the Court of Appeal then indicated that it was not prepared to grant leave to appeal, and furthermore dismissed the appeal.

The Court of Appeal effectively invited me to make an application for costs, but consistent with your instructions, I informed the Court of Appeal that I was specifically instructed not to seek an order for costs, as the objective of ensuring good relations in the Shire in the future was a matter of overriding concern. The making of an order for costs, and pursuing Mr Hargreaves for costs served only to aggravate the tensions which had previously existed.

The Court of Appeal, having handed down its decision, then adjourned the proceedings for the handing down of its written reasons. I expect the reasons will be published to us in due course without the necessity for us to attend the Court of Appeal to formally receive the reasons.

I trust that you and the Council will be satisfied with the ultimate outcome. Please let me know if you wish me to return to you any of the papers which I am holding on our file.

Yours sincerely



**Denis McLeod**  
**Managing Partner**

Direct line: 9424 6226  
Email: [dmcleod@mcleods.com.au](mailto:dmcleod@mcleods.com.au)



**12.0 FINANCE REPORT**

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Prior

Seconded Cr Capewell

**Council Resolution**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$985,451.46 be accepted.**

**5/0 CARRIED**

Comment

The schedules of accounts for payment covering -

Municipal fund account cheque numbers 25974 to 26007 totalling \$28,812.80

Municipal fund account electronic payment numbers MUNI EFT 111492 to EFT 11589 totalling \$860,898.36

Municipal fund account for payroll periods beginning 12/03/12 ending 08/04/2012 totalling \$89,777.00

Trust fund Police Licensing for March 2012 cheque # 111203 totalling \$5,943.30

Trust fund account cheque number 849 totalling \$20.00 and

No Trust fund account electronic payment were processed

The schedule of accounts submitted to each member of Council on 20 April 2012 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

Date of Report

16 April 2012

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 26 APRIL 2012  
MUNI CHQS 25974-26007**

<b>CHQ</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
25974	19/03/2012	SHIRE OF SHARK BAY	MONEY TSF MUNI TO TRUST- BRB	-40.00
25975	20/03/2012	NEARFIELD RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A4306	-266.30
25976	20/03/2012	GUNSON RESOURCES LTD	RATES REFUND FOR ASSESSMENT A2104	-2488.61
25977	20/03/2012	WALTER ERNEST SKINN	SHADE REPAIRS	-100.00
25978	22/03/2012	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-720.00
25979	23/03/2012	SHARKBAY BLASTING	WATER BLAST SLIPWAY	-6600.00
25980	23/03/2012	PETER BRIAN FERRICK	PENSIONER UNITS PERGOLA	-7200.00
25981	23/03/2012	TELSTRA CORPORATION LIMITED	MOBILE PHONE ACCOUNT	-115.25
25982	23/03/2012	IINET LIMITED	INTERNET SES	-25.00
25983	28/03/2012	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-328.88
25984	28/03/2012	AUSTSAFE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-170.63
25985	28/03/2012	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-570.80
25986	28/03/2012	AMP SUPERANNUATION	SUPER	-237.13
25987	28/03/2012	AMP CORPORATE SUPER	SUPERANNUATION CONTRIBUTIONS	-243.42
25988	28/03/2012	AXA AUSTRALIA	SUPERANNUATION CONTRIBUTIONS	-328.88
25989	28/03/2012	BT BUSINESS SUPER	SUPERANNUATION CONTRIBUTIONS	-323.30
25990	28/03/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-385.36
25991	28/03/2012	GESB	SUPERANNUATION CONTRIBUTIONS	-72.91
25992	28/03/2012	HSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1030.94
25993	28/03/2012	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-216.10
25994	28/03/2012	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-243.70
25995	28/03/2012	WESTPAC SECURITIES	SUPERANNUATION CONTRIBUTIONS	-328.88
25996	28/03/2012	REST	SUPERANNUATION CONTRIBUTIONS	-737.34
25997	28/03/2012	SHIRE OF SHARK BAY	PAYROLL DEDUCTIONS	-720.00
25998	28/03/2012	SMA SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	-222.80
25999	28/03/2012	AUSTRALIANSUPER	SUPERANNUATION CONTRIBUTIONS	-328.88
26000	29/03/2012	TELSTRA CORPORATION LIMITED	ANTENNA - TRANSMITTER	-1864.70
26001	16/04/2012	ALL ABOUT CANVAS	BANNERS IN THE TCE SPECIFICATION	-118.80
26002	16/04/2012	KEN'S TENDER JOINT	SUPPLIES	-334.05

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26003	16/04/2012	LANDGATE	GRV VALUATION	-80.59
26004	16/04/2012	JOHN MARK DAVIS	PAINTING OF PENSIONERS PERGOLA	-2020.00
26005	16/04/2012	SHARK BAY HOTEL MOTEL	SES TRAINING	-150.00
26006	16/04/2012	SHARK BAY NEWSAGENCY	NEWSPAPERS	-170.39
26007	16/04/2012	TELSTRA CORPORATION LIMITED	1300 PHONE SBIC	-29.16
			<b>TOTAL</b>	<b>\$28,812.80</b>

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 26 APRIL 2012  
MUNI EFT 11492-11589**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11492	16/03/2012	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-6283.69
EFT11493	19/03/2012	BRIKLAY PTY LTD	PROGRESS PAYMENT # 8	-478602.30
EFT11494	19/03/2012	HODGE & COLLARD ARCHITECTS	CONSULTANT FOR PLANNING	-7396.53
EFT11495	19/03/2012	MCLEODS	31017-BUILDING ISSUES	-1040.53
EFT11496	19/03/2012	MITRE 10 SHARK BAY	MATERIALS	-1910.26
EFT11497	19/03/2012	PEST-A-KILL	MICE MONITORING & BAITING	-242.00
EFT11499		CANCELLED		
EFT11498	19/03/2012	SKIPPERS AVIATION	FLIGHTS FOR JOHN TAYLOR	-888.00
EFT11500	20/03/2012	SHIRE OF NORTHAMPTON	CONSULTANT - GLEN BANGAY	-3003.00
EFT11501	20/03/2012	BUNNINGS BUILDING	MATERIALS	-90.00
EFT11502	20/03/2012	BAJA DATA & ELECTRICAL SERVICES	POWER & PHONE FRONT OFFICE	-950.82
EFT11503	20/03/2012	ENGINEERED WATER SYSTEMS	D FENDERS	-4554.40
EFT11504	20/03/2012	HAMELIN POOL CARAVAN PARK	MEALS AND ACCOMMODATION	-2757.50
EFT11505	20/03/2012	PRECEDENT COMMUNICATIONS	WEBSITE SUPPORT 12 MONTHS	-500.50
EFT11506	20/03/2012	SHARK BAY ELECTRICAL	AIR CON REPAIRS	-910.53
EFT11507	20/03/2012	SHARK BAY FREIGHTLINES	FREIGHT	-1018.26
EFT11508	23/03/2012	CONCEPT MEDIA	ADVERTISING	-426.80

## ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11509	23/03/2012	SHARK BAY BAKERY	STAFF FUNCTION	-20.00
EFT11510	23/03/2012	CHUBB FIRE & SECURITY LTD	MONITORING - LOCAL ALARM	-134.30
EFT11511	23/03/2012	CHAMBERLAIN RUSSELL	RENT - 39 DURLACHER STREET	-1042.25
EFT11512	23/03/2012	CARROLL AND RICHARDSON	6 AUSTRALIAN FLAGS	-720.00
EFT11513	23/03/2012	GRAY & LEWIS	CONSULTANT PLANNING – GENERAL	-5238.20
EFT11514	23/03/2012	CANCELLED		
EFT11515	23/03/2012	HODGE & COLLARD ARCHITECTS	EMERGENCY SERVICES BUILDING-	-2301.75
EFT11516	23/03/2012	HITS RADIO PTY LTD	RADIO ADVERTISING - FEBRUARY	-540.10
EFT11517	23/03/2012	MITRE 10 SHARK BAY MARINE &	MATERIALS PERGOLA PENS UNITS-	-1240.42
EFT11518	23/03/2012	NETREGISTRY PTY LTD	RENEWAL OF SHARKBAY.WA.GOV.AU	-55.00
EFT11519	23/03/2012	SHARK BAY CLEANING SERVICE	CLEANING CONTRACT	-5327.85
EFT11520	23/03/2012	SHARK BAY ELECTRICAL	PUMP CONNECTIONS	-198.00
EFT11521	23/03/2012	TOTAL UNIFORMS	UNIFORMS	-104.00
EFT11522	27/03/2012	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-541.28
EFT11523	27/03/2012	WA LOCAL GOV SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-7290.85
EFT11524	29/03/2012	BAILEYS FERTILISERS	FERTILIZER	-1103.85
EFT11525	29/03/2012	BEUKERS & RITTER CONSULTING	ENGINEERING DETAILS	-110.00
EFT11526	29/03/2012	CHERYL COWELL	MEETING ATTENDANCES	-1260.00
EFT11527	29/03/2012	CLAIRE COOPER	ARTWORK - CHALKBOARD	-90.00
EFT11528	29/03/2012	CONPLANT AUSTRALIA	HEADER TANK	-413.42
EFT11529	29/03/2012	CPS WEAR PARTS	SCARIFIER TIPS	-396.44
EFT11530	29/03/2012	GRAHAME VINSON	COMPUTER MAINTENANCE	-600.00
EFT11531	29/03/2012	HODGE & COLLARD ARCHITECTS	SITE VISIT	-2660.27
EFT11532	29/03/2012	JOHN JOSEPH HANSCOMBE	MEETING ATTENDANCE	-468.00
EFT11533	29/03/2012	TOLL IPEC PTY LTD	FREIGHT- BOOKS	-135.29
EFT11534	29/03/2012	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEE	-360.00
EFT11535	29/03/2012	JOE MCLAUGHLIN	MEETING ATTENDANCE	-360.00
EFT11536	29/03/2012	MIDWEST KERBING	KERBING- VARIOUS SITES	-14352.80
EFT11537	29/03/2012	OAKLEY EARTHWORKS	EARTH WORKS	-2857.25
EFT11538	29/03/2012	DARREN PEPWORTH	MEETING ATTENDANCE	-360.00
EFT11539	29/03/2012	PRESTIGE INSTALLATIONS	AIRCON SERVICE	-236.50
EFT11540	29/03/2012	MARGARET PRIOR	MEETING ATTENDANCE FEE	-360.00
EFT11541	29/03/2012	SHARK BAY FREIGHTLINES	FREIGHT - TRUCK SPRINGS	-309.83

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11542	29/03/2012	SHARYN ELIZABETH BURVILL	EXPENSES STAFF INTERVIEWS	-101.35
EFT11543	29/03/2012	BRIAN WAKE	MEETING ATTENDANCES	-360.00
EFT11544	30/03/2012	BETTA ROADS	POLYCOM FOR SEAL PREP	-43560.00
EFT11545	30/03/2012	HEATHER DAVEY	RELOCATION EXPENSES	-5000.00
EFT11546	30/03/2012	HERITAGE RESORT SHARK BAY	LUNCH - COUNCIL MEETING 28.3.12	-198.00
EFT11547	30/03/2012	CLEVER PATCH	MATERIAL SUPPLIES	-146.30
EFT11548	30/03/2012	PAULS TYRES	TYRES	-3366.15
EFT11549	16/04/2012	MITRE 10 SHARK BAY	TOOLS	-2655.86
EFT11550	16/04/2012	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN	-1062.87
EFT11551	16/04/2012	SHARK BAY SUB BRANCH RSL	ANZAC DAY DONATION	-500.00
EFT11552	16/04/2012	SHARK BAY CLEANING SERVICE	ANNUAL CLEANING	-10501.50
EFT11553	16/04/2012	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT11554	16/04/2012	ROB SKELTON PLUMBING	INSTALL WATER LINES	-1123.35
EFT11555	17/04/2012	GERALDTON TOYOTA	KLUGER 4X4 V6 AS PER QUOTE 3567	-55250.00
EFT11556	17/04/2012	STATE LIBRARY OF WA	LOST BOOK	-13.20
EFT11557	17/04/2012	ALL PARKS PRODUCTS	TABLE SETTING	-2807.20
EFT11558	17/04/2012	THE AUST SENIOR PUBLICATIONS	ADVERTISING MARCH 2012	-266.20
EFT11559	17/04/2012	ACE STATIONERY	BROTHER FULL SET CARTRIDGES	-540.00
EFT11560	17/04/2012	AUSTRALIA POST	LOCAL POST	-311.70
EFT11561	17/04/2012	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY	-198.00
EFT11562	17/04/2012	DEPT OF LOCAL GOVERNMENT	LG STANDARDS	-767.97
EFT11563	17/04/2012	DENHAM IGA X-PRESS	OUTSIDE CREW	-872.33
EFT11564	17/04/2012	SHARK BAY SUPERMARKET	OUTSIDE CREW SUPPLIES	-284.41
EFT11565	17/04/2012	THE FLOWER POT	WREATH FOR ANZAC DAY	-80.00
EFT11566	17/04/2012	GRAY & LEWIS	CONSULTANT PLANNING - GENERAL	-5651.80
EFT11567	17/04/2012	GERALDTON TROPHY CENTRE	PLAQUES FOR COUNCILLORS	-539.00
EFT11568	17/04/2012	GOLDEN WEST NETWORK	ADVERTISING ON GWN	-1422.30
EFT11569	17/04/2012	HODGE & COLLARD ARCHITECTS	L/HOUSE KEEPERS QRTS - COMMUNITY CENTRE	-14291.71
EFT11570	17/04/2012	HORIZON POWER-STREET LIGHTING	201 LIGHTS	-3010.97
EFT11571	17/04/2012	HORIZON POWER-MAIN USAGE	U6/34 HUGHES STREET	-108.46
EFT11572	17/04/2012	HERITAGE RESORT SHARK BAY	ACCOM FOR JOHN TAYLOR	-579.92
EFT11573	17/04/2012	ITVISION	RECORDS, TRAINING	-8201.02
EFT11574	17/04/2012	JONNY G ENTERPRIZES	SHED ROOF REMOVAL	-210.37

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT11575	17/04/2012	JOJUNICA PTY LTD	FUEL FOR LEADERSHIP WORKSHOP	-47.07
EFT11576	17/04/2012	JOHN TAYLOR ARCHITECT	CONSULTANT	-8327.00
EFT11577	17/04/2012	MCLEODS	28839 - MM LEASE	-8195.80
EFT11578	17/04/2012	OAKLEY EARTHWORKS	EARTHWORKS	-3311.00
EFT11579	17/04/2012	PRECEDENT	WEBSITE SUPPORT 12 MONTHS	-500.50
EFT11580	17/04/2012	PAINT N QUIP	PAINT-VELSHED/GALLA	-814.68
EFT11581	17/04/2012	ROBBRO WA PTY LTD	MACHINE HIRE FOR - LOOP RD	-49431.25
EFT11582	17/04/2012	RICHARD CLAUDE MORONEY	REMOVE RUBBISH AROUND SBIC	-30.00
EFT11583	17/04/2012	RAY WHITE SHARK BAY	RENT ON 34 HUGHES	-1105.00
EFT11584	17/04/2012	SKIPPERS AVIATION	AIR FARES REBURS S BURVILL	-1776.00
EFT11585	17/04/2012	SHARK BAY COMMUNITY RESOURCE	HIRE PROJECTOR SCREEN	-49.00
EFT11586	17/04/2012	SHARKBAY EARTHMOVING	FOR MARCH-RUBBISH COLLECTION	-5390.75
EFT11587	17/04/2012	TOTAL UNIFORMS	UNIFORMS	-75.00
EFT11588	17/04/2012	WA LOCAL GOVERNMENT ASSOC	SUBSCRIPTIONS	-421.10
EFT11589	17/04/2012	ZIPFORM COMPUTER STATIONERY	2000 SHIRE OF SHARK BAY CHEQUES	-1184.50
			<b>TOTAL</b>	<b>\$806,898.36</b>

**SHIRE OF SHARK BAY  
ORDINARY COUNCIL MEETING 26 APRIL 2012  
TRUST CHQ 849**

Chq	Date	Name	Description	Amount
849	29/03/2012	ANGELO & SANDRA SILLIGARDOS	GYM KEY REFUND	-20.00

12.2 FINANCIAL REPORTS TO 31 MARCH 2012

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Capewell

Council Resolution

**That the monthly financial reports to 31 March 2012 as attached be received.**

**5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 March 2012** are attached.

Voting Requirements

Absolute Majority Required.

Date of Report

16 April 2012



**SHIRE OF SHARK BAY**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012**

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Material Variance Report	Attachment
Capital Expenditure Report	Attachment

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

Shire of Shark Bay  
Operating Statement Reported by Nature & Type  
Operating Statement for the 9th month ended 31 March 2012

	Year To Date Ended 31/Mar/12 \$	Full Year 2011/12 Budget \$
<b>Revenues - Classified according to Nature &amp; Type</b>		
Rates	941,577	941,507
User Fees & Charges	845,413	1,276,101
Grants & Subsidies - Operating	1,240,567	1,505,413
Grants & Subsidies - Capital	2,748,229	6,154,008
Interest	117,514	155,295
Other	146,995	128,542
Profit on Sale of Assets	53,030	96,187
<b>Total Revenues</b>	<b>6,093,325</b>	<b>10,257,053</b>
<b>Expenses - Classified according to Nature &amp; Type</b>		
Employee Costs	1,077,229	1,823,038
Materials & Contracts	1,403,784	1,350,250
Utility Charges	126,378	220,740
Interest/Debt Servicing	15,695	29,341
Other Expenses	48,890	89,279
Insurance	145,653	151,958
Depreciation Non-Current Assets	1,170,905	1,707,404
Loss on Sale of Assets	1,206	1,589
<b>Total Expenses</b>	<b>3,989,738</b>	<b>5,373,600</b>
<b>Net Result from Operations</b>	<b>2,103,587</b>	<b>4,883,453</b>

Shire of Shark Bay  
Operating Statement Reported by Program  
Operating Statement for the 9th month ended 31 March 2012

	Year To Date Ended 31/Mar/12 \$	Full Year 2011/12 Budget \$
<b>Revenues</b>		
General Purpose Funding	1,903,756	2,218,059
Governance	102,065	35,419
Law, Order, Public Safety	35,077	49,055
Health	931	2,159
Housing	51,565	73,840
Community Amenities	211,627	272,637
Recreation and Culture	2,570,197	4,612,569
Transport	722,011	2,198,308
Economic Services	493,509	795,007
Other Property & Services	2,587	-
<b>Total Revenues</b>	<b>6,093,325</b>	<b>10,257,053</b>
<b>Expenses</b>		
General Purpose Funding	60,405	104,802
Governance	318,618	370,242
Law, Order, Public Safety	87,309	236,645
Health	36,844	58,134
Housing	68,677	106,625
Community Amenities	362,442	567,552
Recreation and Culture	897,806	1,390,788
Transport	1,551,095	1,603,466
Economic Services	593,189	935,346
Other Property & Services	13,354	-
<b>Total Expenses</b>	<b>3,989,738</b>	<b>5,373,600</b>
<b>Net Result from Operations</b>	<b>2,103,587</b>	<b>4,883,453</b>

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which have 30 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

SHIRE OF SHARK BAY  
RATE SETTING STATEMENT  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

	NOTE	31 March 2012 Actual \$	31 March 2012 Y-T-D Budget \$	2011/2012 Budget \$	Variations Budget to Actual Y-T-D %
<b>Operating</b>					
<b>Revenues/Sources</b>	1,2				
General Purpose Funding		962,179	942,082	1,276,552	20,097
Governance		102,065	29,598	33,830	72,467
Law, Order, Public Safety		35,077	36,756	49,055	(1,679)
Health		931	1,593	2,159	(662)
Housing		51,565	55,377	73,840	(3,812)
Community Amenities		211,627	239,384	272,637	(27,757)
Recreation and Culture		2,570,197	3,141,921	4,612,569	(571,724)
Transport		722,011	2,159,168	2,198,308	(1,437,157)
Economic Services		493,509	596,169	795,007	(102,660)
Other Property and Services		2,587	0	1,589	2,587
		<u>5,151,748</u>	<u>7,202,048</u>	<u>9,315,546</u>	<u>(2,050,300)</u>
<b>(Expenses)/(Applications)</b>	1,2				
General Purpose Funding		(60,405)	(78,579)	(104,802)	18,174
Governance		(318,618)	(261,749)	(368,653)	(56,869)
Law, Order, Public Safety		(87,309)	(177,372)	(236,645)	90,063
Health		(36,844)	(43,560)	(58,134)	6,716
Housing		(68,677)	(79,623)	(106,625)	10,946
Community Amenities		(362,442)	(425,822)	(567,552)	63,380
Recreation & Culture		(897,806)	(1,049,331)	(1,390,788)	151,525
Transport		(1,551,095)	(1,452,664)	(1,603,466)	(98,431)
Economic Services		(593,189)	(701,051)	(935,346)	107,862
Other Property and Services		(13,354)	(10,892)	(1,589)	(2,462)
		<u>(3,989,738)</u>	<u>(4,280,643)</u>	<u>(5,373,600)</u>	<u>290,905</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	4	(51,825)	(70,949)	(94,598)	19,123
Movement in Employee Benefit Provisions				6,066	
Depreciation on Assets	2(a)	1,170,905	1,280,553	1,707,404	(109,648)
<b>Capital Revenue and (Expenditure)</b>					
Capital Grants and Contributions					
Purchase Land Held for Resale	3	-	-	-	
Purchase Land and Buildings	3	(3,214,392)	(3,789,493)	(5,052,657)	575,101
Purchase Infrastructure Assets - Roads	3	(394,949)	(535,743)	(714,324)	140,794
Purchase Infrastructure Assets - Public Facilities		(90,381)	(1,378,500)	(1,838,000)	1,288,119
Purchase Infrastructure Assets - Footpaths		(512)	(37,500)	(50,000)	36,988
Purchase Heritage Assets		(25,449)	(240,726)	(320,968)	215,277
Purchase Plant and Equipment	3	(467,331)	(701,153)	(934,870)	233,822
Purchase Furniture and Equipment	3	(31,682)	(92,627)	(123,502)	60,944
Proceeds from Disposal of Assets	4	105,955	138,750	185,000	(32,795)
Repayment of Debentures	5	(58,409)	(48,950)	(65,267)	(9,458)
Proceeds from New Debentures	5	-	-		
Self-Supporting Loan Principal Income				48,000	
Purchase of Investments		-	-		
Proceeds from Disposal of Investments		-	-		
Transfers to Reserves (Restricted Assets)	6	(51,564)	(213,562)	(213,562)	161,998
Transfers from Reserves (Restricted Assets)	6		60,000	60,000	
ADD Net Current Assets July 1 B/Fwd	7	2,614,491	2,517,825	2,517,825	
LESS Net Current Assets Year to Date	7	1,608,444	750,839	-	
<b>Amount Raised from Rates</b>	8	<u>(941,577)</u>	<u>(941,507)</u>	<u>(941,507)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF SHARK BAY  
 NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	25 to 50 years
Furniture and Equipment	5 to 15 years
Plant and Equipment	5 to 10 years
Heritage Assets	25 years
Computer Equipment	5 years
Mobile Plant	5 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping & Drainage Systems	75 years
Construction other than Buildings (Public Facilities)	5 to 50 years

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

*General*

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

*Land Held for Resale*

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

*Initial Recognition*

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

*Revaluation*

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.



**SHIRE OF SHARK BAY**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, publication of the community newsletter - the *Inscription Post*, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps and foreshore.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

	31 March 2012 Actual \$	2011/12 Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b>By Program</b>		
<b>Governance</b>		
Furniture and Equipment	14,110	79,000
Land and Buildings	60,696	55,000
Plant and Equipment	153,265	152,000
	228,071	286,000
<b>Law, Order, Public Safety</b>		
Land and Buildings	8,450	50,000
Plant and Equipment	13,118	58,870
	21,568	108,870
<b>Housing</b>		
Land and Buildings	25,519	60,000
	25,519	60,000
<b>Community Amenities</b>		
Infrastructure Assets - Public Facilities	420	105,000
	420	105,000
<b>Recreation and Culture</b>		
Land and Buildings	3,109,526	4,764,922
Infrastructure Assets - Public Facilities	0	240,000
Furniture and Equipment	17,573	44,502
Plant and Equipment	0	16,000
Heritage Assets	25,449	320,968
	3,152,548	5,386,392
<b>Transport</b>		
Land and Buildings	16,503	72,735
Plant and Equipment	292,498	708,000
Infrastructure Assets - Footpaths	512	50,000
Infrastructure Assets - Roads	394,949	714,324
Infrastructure Assets - Public Facilities	39,165	1,278,000
	743,627	2,823,059
<b>Economic Services</b>		
Infrastructure assets - Public Facilities	50,796	215,000
Land and Buildings	2,147	50,000
	52,943	265,000
	4,224,696	9,034,321
<b>By Class</b>		
Furniture and Equipment	31,682	123,502
Land and Buildings	3,214,392	5,052,657
Plant and Equipment	467,331	934,870
Heritage Assets	25,449	320,968
Infrastructure Assets - Roads	394,949	714,324
Infrastructure Assets - Public Facilities	90,381	1,838,000
Infrastructure Assets - Footpaths	512	50,000
	4,224,696	9,034,321

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 March 2012 Actual \$	31 March 2012 Actual \$	31 March 2012 Actual \$
<b>Governance</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
<b>Transport</b>			
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
<b>Economic Services</b>			
			-
			-
	54,129	105,955	51,825

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31 March 2012 Actual \$	31 March 2012 Actual \$	31 March 2012 Actual \$
<b>Property Plant &amp; Equipment</b>			
Nissan Patrol CEO Vehicle	33,833	38,864	5,030
Multipac Vibrating Roller	0	48,000	48,000
Ford Ranger Country Ute	20,296	19,091	(1,205)
	54,129	105,955	51,825

Summary

	31 March 2012 Actual \$
Profit on Asset Disposals	53,030
Loss on Asset Disposals	(1,205)
	<u>51,825</u>

**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Loan 48 McCleary Property	121,678	-	29,357	21,146	92,321	100,532	4,192	7,318
Loan 48 McCleary Property - Shire Office	103,652	-	9,160	18,014	94,492	85,638	3,571	6,234
Loan 53 Staff Housing	144,453	-	14,071	14,291	130,382	130,162	4,673	8,824
Loan 56 Staff Housing	146,128	-	5,821	11,816	140,307	134,312	3,259	6,965
	515,911	-	58,409	65,267	457,503	450,644	15,695	29,341

All debenture repayments were financed by general purpose revenue.

(b) New Debentures 2011/12

No new loans have been taken as at 31 March 2012

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

	2011/2012 Actual \$	2011/2012 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Office Replacement/Refurbishment</b>		
Opening Balance	959,607	906,421
Amount Set Aside / Transfer to Reserve	31,973	97,576
Amount Used / Transfer from Reserve	<u>991,580</u>	<u>1,003,997</u>
<b>(b) Pensioner Unit Maintenance</b>		
Opening Balance	198,280	200,440
Amount Set Aside / Transfer to Reserve	7,085	26,320
Amount Used / Transfer from Reserve	<u>205,365</u>	<u>(60,000)</u>
		<u>166,760</u>
<b>Recreation Facility</b>		
<b>(c) Replacement/Upgrade</b>		
Opening Balance	219,336	206,762
Amount Set Aside / Transfer to Reserve	7,307	35,237
Amount Used / Transfer from Reserve	<u>226,643</u>	<u>-</u>
		<u>241,999</u>
<b>(d) Plant Replacement Reserve</b>		
Opening Balance	148,676	140,282
Amount Set Aside / Transfer to Reserve	4,953	37,920
Amount Used / Transfer from Reserve	<u>153,629</u>	<u>-</u>
		<u>178,202</u>
<b>(e) LSL Reserve</b>		
Opening Balance	108,566	95,313
Amount Set Aside / Transfer to Reserve	3,368	6,066
Amount Used / Transfer from Reserve	<u>111,934</u>	<u>-</u>
		<u>101,379</u>
<b>(f) Monkey Mia Jetty Reserve</b>		
Opening Balance	7,379	6,964
Amount Set Aside / Transfer to Reserve	246	10,443
Amount Used / Transfer from Reserve	<u>7,625</u>	<u>-</u>
		<u>17,407</u>
<b>Total Cash Backed Reserves</b>	<u>1,696,776</u>	<u>1,709,744</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

## SHIRE OF SHARK BAY

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

6. RESERVES (Continued)	Actual \$	Budget \$
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Office Replacement/Refurbishment Reserve	31,973	97,576
Pensioner Unit Maintenance Reserve	7,085	26,320
Recreation Facility Replacement/Upgrade Rese	7,307	35,237
Plant Replacement Reserve	4,953	37,920
Long service Leave Reserve	0	6,066
Monkey Mia Jetty Reserve	246	10,443
	<u>51,564</u>	<u>213,562</u>
<b>Transfers from Reserves</b>		
Office Replacement/Refurbishment Reserve	0	0
Pensioner Unit Maintenance Reserve	0	(\$60,000)
Recreation Facility Replacement/Upgrade Rese	0	0
Plant Replacement Reserve	0	0
	<u>0</u>	<u>(\$60,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>51,564</u>	<u>153,562</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

## Office Replacement/Refurbishment Reserve

- to be used to fund the replacement/refurbishment of the administration offices, council chambers and library.

## Pensioner Unit Maintenance Reserve

- to be used for the replacement and/or maintenance of the pensioner units on Hughes Street.

## Recreation Facility Upgrade/Replacement Reserve

- to be used for the upgrade/construction of the shire's recreational facilities.

## Plant Replacement Reserve

- to be used for the acquisition and replacement of major plant.

## LSL Reserve

- to be used for the provision for employees' long service leave.

## Monkey Mia Jetty Reserve

- to be used for the upgrade and maintenance of the Monkey Mia Jetty.

The pensioner unit maintenance reserve is expected to be utilised in 2011/2012

SHIRE OF SHARK BAY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

	31 March 2012 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Municipal Bank	1,187,174	2,367,495
Cash Backed Reserves	1,696,776	1,641,844
Cash Advances	700	700
Receivables - Rates	74,170	16,207
Receivables - General	377,596	364,988
Debtors loans	0	48,000
Receivables - ESL	151	-
Inventories	91,566	91,566
	<u>3,428,134</u>	<u>4,530,800</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables	-122,914	-274,465
<b>NET CURRENT ASSET POSITION</b>	<u>3,305,220</u>	<u>4,256,335</u>
Less: Cash - Restricted	<u>-1,696,776</u>	<u>-1,641,844</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>1,608,444</u>	<u>2,614,491</u>



**SHIRE OF SHARK BAY  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2011/12 Actual Rate Revenue \$</b>	<b>2011/12 Actual Interim Rates \$</b>	<b>2011/12 Actual Back Rates \$</b>	<b>2011/12 Actual Total Revenue \$</b>	<b>2011/12 Budgeted \$</b>
<b>Differential General Rate</b>								
Gross Rental Value	8,1324	342	8,783,003	582,125	8,821	1,043	591,989	581,939
Unimproved Value	15,3694	20	1,390,873	212,887	-	-	212,887	212,887
Unimproved Value Pastoral	2,7839	12	757,960	18,565	-	-	18,565	20,961
<b>Sub-Totals</b>		<b>374</b>	<b>10,931,836</b>	<b>813,577</b>	<b>8,821</b>	<b>1,043</b>	<b>823,441</b>	<b>815,787</b>
<b>Minimum Rates</b>								
Gross Rental Value	640.00	243		155,520	-	-	155,520	155,520
Unimproved Value	640.00	5		3,200	-	-	3,200	3,200
<b>Sub-Totals</b>		<b>248</b>		<b>158,720</b>	<b>-</b>	<b>-</b>	<b>158,720</b>	<b>158,720</b>
<b>Specified Area Rates (Note 9)</b>								
Discounts							982,161	974,507
Write offs							-	-
<b>Totals</b>		<b>622</b>					<b>941,577</b>	<b>941,507</b>

All land except exempt land in the Shire of Shark Bay is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

Shire of Shark Bay  
Statement of Financial Position as at 31 March 2012

	Note	9th Month 31/03/2012
		\$
<b>Current Assets</b>		
Bank	1	1,753,048
Cash Advances	2	700
Receivables - Rates	3	74,170
Receivables - ESL	4	151
Receivables - General	5	377,596
Prepayments	6	-
Inventories	7	91,566
Short Term Investments	8	68,807
Reserve Fund Investments	9	1,584,842
<b>Total Current Assets</b>		<u>3,950,880</u>
<b>Non Current Assets</b>		
Rates - Deferred	15	5,189
Receivables	16	-
Investments - Non Current	17	43,127
Furniture & Equipment	18	1,292,426
Plant & Equipment	19	1,249,891
Land & Buildings	20	10,135,726
Heritage Assets	21	273,165
Infrastructure Assets	22	17,080,972
<b>Total Non Current Assets</b>		<u>30,080,496</u>
<b>Total Assets</b>		<u>34,031,376</u>
<b>Current Liabilities</b>		
Creditors	10	209,234
ESL Liability	11	404
Trust Creditors	12	560,276
Provisions	13	153,168
Borrowings	14	65,267
<b>Total Current Liabilities</b>		<u>988,349</u>
<b>Non Current Liabilities</b>		
Provisions	23	39,759
Borrowings	24	392,236
<b>Total Non Current Liabilities</b>		<u>431,995</u>
<b>Total Liabilities</b>		<u>1,420,343</u>
<b>Net Assets/Liabilities</b>		<u>32,611,033</u>
<b>Net Assets are Represented by:</b>		
<b>Ratepayers' Equity</b>		
Accumulated Surplus/Deficit	25	23,174,079
Reserves - Asset Revaluation	26	7,795,110
Reserves - Cash Backed	27	1,641,844
<b>Total Ratepayers' Equity</b>		<u>32,611,033</u>

The Statement of Financial Position is to be read in conjunction with the attached notes

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

Shire of Shark Bay  
Notes to Statement of Financial Position as at 31 March 2012

Note	Classification	Particulars	Balance 31/03/2012
1	Bank	Municipal Fund Bank Municipal Telenet Saver Gold Term Deposit Trust Bank	\$764,006 \$1,000 \$422,168 \$565,873 <u>\$1,753,048</u>
2	Cash Advances	Petty Cash Float Till Float SBIC Till Float Refuse Site Float	\$0 \$200 \$300 \$200 <u>\$700</u>
3	Receivables - Rates	Receivables - Rates	<u>\$74,170</u>
4	Receivables - ESL	ESL Control State Revenue - ESL Pensioner Rebate	\$0 \$151 <u>\$151</u>
5	Receivables - General	Receivables - General State Revenue Pensioner Rebate FBT Provision	281,748 12,440 14,814 <u>\$377,596</u>
6	Prepayments	Prepaid Expenses - Materials/Contracts	\$0 <u>\$0</u>
7	Inventories	Inventories	<u>\$91,566</u>
8	Investments - Current	LSL Investment Term Deposit	\$68,807 <u>\$68,807</u>
9	Reserve Fund Investments	Office Replacement Reserve Term Deposit Pensioner Unit Reserve Rec. Fac. Replic/Upgrade Reserve Plant Purchase Reserve Investment Monkey Mia Jetty Reserve	\$991,580 \$205,365 \$226,643 \$153,829 \$7,825 <u>\$1,584,842</u>
10	Creditors	Sundry Creditors Rate Refund Suspense Account Excess Rates Receipts Payroll Suspense Suspense Account - Bank Reconciliation	\$163,823 (623) \$17,188 \$1,000 \$10,228.65 <u>\$209,234</u>
11	ESL Liability	ESL Levied	<u>\$404</u>
12	Trust Creditors		<u>\$560,276</u>
13	Provisions - Current	Annual Leave Long Service Leave	\$84,361 \$68,807 <u>\$153,168</u>
14	Borrowings - Current	Loans Due and Payable Within 3 Months	<u>\$65,267</u>
		<b>Total Current Assets/Liabilities</b>	<b>\$2,962,532</b>

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

15	Receivable - Rates	Rates Deferred		<u>\$5,189</u>
16	Receivables - Non Current	Self Supporting Loan		<u>\$0</u>
17	Investments - Current	LSL Investment		<u>\$43,127</u>
18	Furniture & Equipment	Furniture and Office Equipment Less Provision for Depreciation	2,822,907 (1,578,288)	<u>\$1,292,426</u>
19	Plant & Equipment	Plant and Equipment Less Provision for Depreciation	3,156,232 (2,357,703)	<u>\$1,249,891</u>
20	Land & Buildings	Land Buildings Less Provision for Depreciation	489,489 8,558,650 (2,130,841)	<u>\$469,489</u> <u>\$8,648,237</u> <u>\$10,135,726</u>
21	Heritage Assets	Heritage Assets Less Provision for Depreciation	348,874 (99,158)	<u>\$273,165</u>
22	Infrastructure Assets	Public Facilities Less Provision for Depreciation	2,332,506 (497,507)	<u>\$1,870,391</u>
		Roads Less Prov. for Depreciation Mun	17,011,899 (5,362,009)	<u>\$12,010,555</u>
		Town Streets Less Provision for Depreciation	2,518,136 (707,398)	<u>\$1,845,022</u>
		Streetscapes Less Provision for Depreciation	109,488 (30,293)	<u>\$129,990</u>
		Footpaths Less Provision for Depreciation	993,695 (140,410)	<u>\$853,988</u>
		Drainage, Culverts Less Provision for Depreciation	407,671 (36,655)	<u>\$371,016</u> <u>\$17,080,972</u>
23	Provisions - Non Current	Long Service Leave		<u>\$39,759</u>
24	Borrowings - Non Current	Loans Due and Payable in Excess of 3 Months		<u>\$392,236</u>
		<b>Total Non Current Assets/Liabilities</b>		<b><u>\$28,648,501</u></b>
		<b>NET ASSET/LIABILITIES</b>		<b><u>\$32,611,033</u></b>
25	Accumulated Surplus/Deficit	Accumulated Surplus as at 1 July 2010 Transfers to Reserves Transfers from Reserves Plus Operating Surplus YTD		\$21,070,492 \$0 \$0 <u>\$2,103,587</u> <u>\$23,174,079</u>
26	Reserves Asset Revaluation	Land & Buildings Public Facilities Town Streets Bush Roads Footpaths		\$749,298 \$24,740 \$268,918 \$6,790,540 \$521,449 <u>\$7,795,110</u>
27	Reserves Cash Backed	Office Replacement Reserve Pensioner Unit Reserve LSL Reserve Plant Replacement Reserve Recreation Facility Replac./Upgrade Reserve Monkey Mia Jetty Reserve		\$959,607 \$198,280 \$108,568 \$148,676 \$219,336 \$7,379 <u>\$1,641,844</u>
		<b>TOTAL EQUITY</b>		<b><u>\$32,611,033</u></b>

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

SHIRE OF SHARK BAY  
(B183)

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 18.04.12 at 20:36  
Page No. : 1  
For Period Ending 30.04.12

Date from : 01.07.11 Date To : 31.03.12

Fund Programme Sub-Programme : COA no.	Sub-Programme : Department: Sub Department: Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
	Sub-programme : 001 RATES						
	Postage - Rates	380.00	0.00	380.00	279.00	0.00	279.00
	Debt Recovery Costs - Rates	1000.00	0.00	1000.00	747.00	0.00	747.00
	Governance Overheads Alloca	45373.00	0.00	45373.00	34029.00	24731.00	9298.00
	Other Minor Expenses - Rate	150.00	0.00	150.00	108.00	0.00	108.00
	Valuation Expenses - Rates	2800.00	0.00	2800.00	2097.00	1929.62	167.38
	<b>Total OPERATING EXPENDITURE</b>	<b>49703.00</b>	<b>0.00</b>	<b>49703.00</b>	<b>37260.00</b>	<b>26660.62</b>	<b>10599.38</b>
	Rates GRV	-581939.00	0.00	-581939.00	-436446.00	-582125.49	145679.49
	Rates UV - General	-212887.00	0.00	-212887.00	-159660.00	-212887.41	53227.41
	Rates UV - Pastoral	-20961.00	0.00	-20961.00	-15714.00	-18564.88	2850.88
	Minimum Rates GRV	-15520.00	0.00	-15520.00	-116640.00	-155520.00	3880.00
	Minimum Rates UV - General	-3200.00	0.00	-3200.00	-2394.00	-3200.00	806.00
	Interim Rates GRV	0.00	-8000.00	-8000.00	-5994.00	-8220.62	2826.62
	Interim Rates UV - General	0.00	0.00	0.00	3010.07	3010.07	-3010.07
	Back Rates GRV	0.00	-2000.00	-2000.00	-1494.00	-1043.25	-450.75
	Rates Written Off UV - Gene	4000.00	0.00	4000.00	2997.00	0.00	2997.00
	Less Discount Allowed - Rat	29000.00	4210.00	33210.00	24903.00	37574.61	-12671.61
	Rate Equivalent - Pipeline	-4180.00	0.00	-4180.00	-3132.00	-3800.00	668.00
	Rate Book Enquiry Fee	-937.00	0.00	-937.00	-702.00	-600.00	-102.00
	Rate Instalment Service Fee	-1471.00	0.00	-1471.00	-1098.00	-1487.50	389.50
	Rate Payment Arrangement Fe	-1667.00	0.00	-1667.00	-1242.00	0.00	-1242.00
	Plus Deferred Pensioner Int	-500.00	0.00	-500.00	-369.00	0.00	-369.00
	Plus Non Payment Penalty -	-6000.00	0.00	-6000.00	-4500.00	-4424.93	-75.07
	<b>Total OPERATING INCOME</b>	<b>-956262.00</b>	<b>-5790.00</b>	<b>-962052.00</b>	<b>-721485.00</b>	<b>-951889.40</b>	<b>230404.40</b>
	Total	-906559.00	-5790.00	-912349.00	-684225.00	-825228.78	241003.78
	Total	-906559.00	-5790.00	-912349.00	-684225.00	-825228.78	241003.78
	<b>RATES</b>	<b>Sub-programme Total</b>	<b>-906559.00</b>	<b>-912349.00</b>	<b>-684225.00</b>	<b>-925228.78</b>	<b>241003.78</b>
	Sub-programme : 002 GENERAL PURPOSE INCOME						
	Grants Commission - General	-812491.00	0.00	-812491.00	-609363.00	-613414.50	4051.50
	Grants Commission - Roads	-277796.00	0.00	-277796.00	-208341.00	-210132.00	1791.00
	<b>Total OPERATING INCOME</b>	<b>-1090287.00</b>	<b>0.00</b>	<b>-1090287.00</b>	<b>-817704.00</b>	<b>-823546.50</b>	<b>5842.50</b>
	Total	-1090287.00	0.00	-1090287.00	-817704.00	-823546.50	5842.50
	Total	-1090287.00	0.00	-1090287.00	-817704.00	-823546.50	5842.50

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PROGRAMME PROGRESS REPORT

Date from : 01.07.11 Date To : 31.03.12

Fund	Programme	COA no.	Description	Original Budget	Department: Sub Dept: Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	03	002	Municipal Fund GENERAL PURPOSE FUNDING GENERAL PURPOSE INCOME	-1090287.00	0.00	-1090287.00	-817704.00	-823546.50	5842.50
GENERAL PURPOSE INCO sub-programme Total									
Sub-programme : 003 INTEREST ON INVESTMENTS									
00304120			Interest Earned - Office Re	59015.00	0.00	-59015.00	-44253.00	-32206.59	-12046.41
00304125			Interest Earned - Pensioner	12194.00	0.00	-12194.00	-9144.00	-7135.81	-2008.19
00304130			Interest Earned - Recreatio	13489.00	0.00	-13489.00	-10116.00	-7360.64	-2758.36
00304132			Interest Earned - Plant Rep	9143.00	0.00	-9143.00	-6849.00	-4989.61	-1859.39
00304133			Interest Earned - Monkey M1	454.00	0.00	-454.00	-333.00	-247.64	-85.36
00304140			Interest Earned - Investmen	55000.00	-10000.00	-65000.00	-48744.00	-61149.22	12405.22
Total OPERATING INCOME									
00304620			Transfer Interest - Pension	149295.00	-10000.00	-159295.00	-119439.00	-113089.51	-6349.49
00304625			Transfer Interest - Office	12194.00	0.00	12194.00	9144.00	7084.98	2059.02
00304630			Transfer Interest - Recreat	59015.00	0.00	59015.00	44253.00	31972.81	12280.19
00304632			Transfer Interest - Plant R	13489.00	0.00	13489.00	10116.00	7307.21	2808.79
00304633			Transfer Interest - Monkey	9143.00	0.00	9143.00	6849.00	4953.39	1895.61
00304633			Transfer Interest - Monkey	454.00	0.00	454.00	333.00	245.85	87.15
Total CAPITAL EXPENDITURE									
Total				94295.00	0.00	94295.00	70695.00	51564.24	19130.76
Total				-55000.00	-10000.00	-65000.00	-48744.00	-61525.27	12781.27
Total				-55000.00	-10000.00	-65000.00	-48744.00	-61525.27	12781.27
INTEREST ON INVESTME sub-programme Total									
Sub-programme : 004 OTHER GENERAL PURPOSE INCOME									
00405995			Telephone - Online Police I	600.00	0.00	600.00	450.00	285.93	164.07
00401600			Governance Overheads Alloca	54499.00	0.00	54499.00	40869.00	3458.00	741.00
Total OPERATING EXPENDITURE									
00403460			Photocopying - Contra	55099.00	0.00	55099.00	41319.00	33743.93	7575.07
00403610			Debt Recovery Costs	0.00	0.00	0.00	0.00	108.27	-108.27
00403755			Photocopying	-500.00	0.00	-500.00	-369.00	0.00	-369.00
00403779			Scanning Charges	-115.00	0.00	-115.00	-81.00	890.13	-971.13
00404412			Commission - Emergency Serv	0.00	0.00	0.00	0.00	-9.09	9.09
00404413			Commission - Police Departm	-4000.00	0.00	-4000.00	-2997.00	-4000.00	1003.00
00404414			Reimbursements - Police Lic	-15000.00	0.00	-15000.00	-11250.00	-12219.57	969.57
00404414			Other Minor Charges	-2500.00	0.00	-2500.00	-1872.00	0.00	-1872.00
00404440			Other Minor Charges	-100.00	0.00	-100.00	-72.00	0.09	-72.09
Total OPERATING INCOME									
Total				-22215.00	0.00	-22215.00	-16641.00	-15230.17	-1410.83
Total				32884.00	0.00	32884.00	24678.00	18513.76	6164.24
Total				32884.00	0.00	32884.00	24678.00	18513.76	6164.24
OTHER GENERAL PURPOS sub-programme Total									
				32884.00	0.00	32884.00	24678.00	18513.76	6164.24





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GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Date from : 01.07.11 Date To : 31.03.12

Fund : 1 Municipal Fund  
Programme : 04 GOVERNANCE  
Sub-programme : 051 MEMBERS OF COUNCIL  
COA no. Description

Sub-programme	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05100715	Cleaning - Council Chamber	670.00	0.00	670.00	495.00	0.00	495.00
05100730	Maintenance - Council Chamber	2000.00	0.00	2000.00	1494.00	1116.96	377.04
05100910	Archives - Outside Storage	2500.00	0.00	2500.00	1872.00	0.00	1872.00
05100980	Publications & Subscription	14500.00	0.00	14500.00	8622.00	10707.19	-2085.19
05101010	Conference Expenses - Membe	32100.00	0.00	32100.00	24075.00	3688.79	7183.21
05101060	Meeting Attendance Fees - M	3500.00	0.00	3500.00	2619.00	24390.00	-315.00
05101062	Members Allowances (Comms &	10000.00	0.00	10000.00	7497.00	1754.37	119.02
05101065	Accommodation & Meals - Mem	2500.00	0.00	2500.00	1872.00	0.00	5742.63
05101070	Reimbursement Other - Membe	5000.00	0.00	5000.00	3744.00	1070.10	1872.00
05101080	Travel External - Members	6000.00	0.00	6000.00	4500.00	1474.68	2673.90
05101083	Uniforms - Members	3500.00	0.00	3500.00	2619.00	0.00	3085.32
05101085	President's Allowance	6600.00	0.00	6600.00	4950.00	0.00	2619.00
05101090	Refreshments & Receptions	8000.00	0.00	8000.00	8244.00	4842.00	108.00
05101125	Donations - Contra	3000.00	3000.00	11000.00	2250.00	10735.69	-2491.69
05101126	Donations - Cash	5000.00	0.00	5000.00	3744.00	58.04	2191.96
05101281	Strategic Planning	20000.00	0.00	20000.00	18747.00	3090.91	653.09
05101282	Policy and Local Laws Revie	20000.00	0.00	20000.00	14994.00	14080.05	4666.95
05101403	Audit Fees	22600.00	0.00	22600.00	16947.00	3670.00	11924.00
05101410	Shire Inquiry Compliance	8000.00	-8000.00	0.00	0.00	9670.19	7276.81
05101470	Insurance - Members	5734.00	0.00	5734.00	493.00	5875.94	0.00
05101600	Governance Overheads Alloca	119146.00	0.00	119146.00	8952.00	49465.00	-1582.94
05101610	Health Overheads Allocated	6052.50	0.00	6052.50	4536.00	3026.00	39887.00
05102480	Election Expenses	9500.00	3000.00	12500.00	9369.00	12102.05	1510.00
05102490	Community & Public Relation	2000.00	0.00	2000.00	1494.00	86.36	-2733.05
05102665	Other Minor Expenditure	1000.00	0.00	1000.00	747.00	163.70	1407.64
	Total OPERATING EXPENDITURE	335402.50	-2000.00	333402.50	249948.00	163646.04	86301.96
05103250	Grants - Strategic Planning	0.00	0.00	0.00	0.00	-20000.00	20000.00
05103650	Reimbursements - Other	-500.00	0.00	-500.00	-369.00	-17.80	-351.20
05103749	Nonrefunded Election Deposi	-80.00	0.00	-80.00	-54.00	0.00	-54.00
	Total OPERATING INCOME	-580.00	0.00	-580.00	-423.00	-20017.80	19594.80
	Total	334822.50	-2000.00	332822.50	249525.00	143628.24	105896.76
	Total	334822.50	-2000.00	332822.50	249525.00	143628.24	105896.76
	MEMBERS OF COUNCIL Sub-programme Total	334822.50	-2000.00	332822.50	249525.00	143628.24	105896.76
	Sub-programme : 052 ADMINISTRATION OTHER						
05200560	Fringe Benefits Tax	17000.00	0.00	17000.00	12744.00	0.00	12744.00
05200590	Recruitment/Relocation Cost	12000.00	25000.00	37000.00	27738.00	21913.41	5824.59
05200610	Salaries & Wages	533674.00	-28608.00	505066.00	378792.00	345435.43	33356.57

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Amendments	Department: Sub Department:	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
05200612	04	052		Contract Staff	15000.00	12500.00	0.00	27500.00	20519.00	24297.01	-3678.01
05200640				Staff Medicals	300.00	0.00	0.00	300.00	225.00	0.00	75.00
05200660				Staff Training	25000.00	0.00	0.00	25000.00	18747.00	16938.58	1808.42
05200665				Staff Uniforms	4000.00	0.00	0.00	4000.00	2897.00	16938.58	37.92
05200670				Superannuation - CC 3.5%	11550.00	0.00	0.00	11550.00	8658.00	6499.08	2159.14
05200675				Superannuation - Occupation	48030.00	0.00	0.00	48030.00	36018.00	31570.74	4447.26
05200680				Travel & Accommodation - St	15000.00	0.00	0.00	15000.00	11250.00	173.36	11076.64
05200685				Insurance - Workers Compens	15512.00	0.00	0.00	15512.00	11628.00	18035.92	-6407.92
05200715				Cleaning - Shire Office	9405.00	0.00	0.00	9405.00	7047.00	6542.94	504.06
05200730				Maintenance - CEO House	5000.00	0.00	0.00	5000.00	3717.00	901.76	2815.24
05200773				Telephone - Accountant	800.00	0.00	0.00	800.00	594.00	463.41	130.59
05200775				Utilities - Shire Office	20000.00	0.00	0.00	20000.00	14994.00	14302.47	691.53
05200860				Vehicle Running Costs - CEO	9000.00	0.00	0.00	9000.00	6732.00	5868.91	863.09
05200862				Vehicle Running Costs - Adm	2984.00	0.00	0.00	2984.00	2223.00	1824.16	698.84
05200905				Vehicle Running Costs - DCE	5484.00	-2484.00	0.00	3000.00	2322.00	19831.99	-17599.99
05200920				Advertising - General	9500.00	-3000.00	0.00	6500.00	4869.00	2768.75	2100.25
05200925				Computer Consumables	1000.00	0.00	0.00	1000.00	747.00	108.20	638.80
05200930				Computer Hardware Maintenan	4000.00	0.00	0.00	4000.00	2997.00	4554.68	-1557.68
05200940				Computer Software Support	36000.00	0.00	0.00	36000.00	27000.00	35364.46	-8364.46
05200950				First Aid Supplies	300.00	0.00	0.00	300.00	225.00	0.00	225.00
05200950				Office Equipment Maintenan	5000.00	-2500.00	0.00	2500.00	1872.00	603.39	1268.61
05200955				Office Furniture & Equipmen	2000.00	0.00	0.00	2000.00	1494.00	1523.82	-29.82
05200960				Photocopier - Servicing	6000.00	-4000.00	0.00	2000.00	1494.00	45.45	1448.55
05200965				Photocopier - Stationery	4000.00	-4000.00	0.00	0.00	0.00	0.00	0.00
05200970				Postage - Office	3000.00	0.00	0.00	3000.00	2250.00	3199.71	-949.71
05200975				Printing & Stationery - Gov	13000.00	5000.00	0.00	18000.00	13500.00	13255.65	244.35
05200980				Publications & Subscription	8000.00	0.00	0.00	8000.00	5994.00	3683.42	2310.58
05200990				Staff Amenities	2800.00	0.00	0.00	2800.00	2097.00	1183.56	913.44
05200995				Telephone - Office	12500.00	0.00	0.00	12500.00	9369.00	5544.37	3824.63
05201285				Reimbursement Other - Expen	200.00	0.00	0.00	200.00	144.00	0.00	144.00
05201285				Reimbursement Plant & Equi	37864.16	0.00	0.00	37864.16	28395.00	11629.70	16765.30
05201301				Depreciation - Furniture & Equi	44830.44	0.00	0.00	44830.44	33615.00	24553.38	9061.62
05201302				Depreciation - Furniture &	21086.68	0.00	0.00	21086.68	15913.00	15016.63	796.37
05201303				Depreciation - Buildings	1500.00	0.00	0.00	1500.00	1125.00	0.00	1125.00
05201410				Bank Fees	3500.00	0.00	0.00	3500.00	2619.00	1278.86	1340.14
05201413				ATC Penalties Interest	300.00	0.00	0.00	300.00	225.00	625.42	-600.42
05201414				Bank Service Charges Other	2000.00	0.00	0.00	2000.00	2897.00	3016.59	-19.59
05201426				Interest Loan 48 - Shire Of	6234.08	2000.00	0.00	4000.00	4671.00	3270.96	1100.04
05201428				Interest Loan 53 - Staff Ho	8824.12	0.00	0.00	8824.12	6615.00	4673.12	1941.88
05201429				Interest Loan 56 - Staff Ho	6963.93	0.00	0.00	6963.93	5220.00	3258.62	1961.38
05201453				Insurance - Staff House (51	526.00	0.00	0.00	526.00	387.00	526.53	-139.53
05201454				Insurance - Staff House (5	785.00	0.00	0.00	785.00	585.00	785.79	-200.79
05201457				Insurance - Staff (80 Durla	499.00	0.00	0.00	499.00	369.00	499.50	-130.50
05201470				Insurance - General	8846.00	0.00	0.00	8846.00	6633.00	8505.44	-1872.44
05201501				Loss on Sale of Asset	1589.00	0.00	0.00	1589.00	1188.00	0.00	1188.00
05201605				Governance Overheads Recove	-1064518.00	0.00	0.00	-1064518.00	-798361.00	-581936.00	-1188.00
05202580				Legal Expenses	70000.00	0.00	0.00	70000.00	52457.00	39068.35	13428.65

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Fund	Programme	Sub-programme	COA no.	Description	Department:	Original Budget	Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
	1	04		Municipal Fund GOVERNANCE							
				05203638	39 Durlacher Street	500.00	0.00	500.00	369.00	369.00	369.00
				05210701	Maintenance - Staff House (	0.00	0.00	0.00	2499.23	0.00	-2499.23
				05210730	Telephone - Staff House (CE	5000.00	0.00	5000.00	3894.02	3894.02	-1168.02
				05210773	Utilities - Staff House (CE	1770.00	0.00	1770.00	557.01	557.01	765.99
				05210775	Maintenance - Shire Offices	4000.00	0.00	4000.00	2826.39	2826.39	170.61
				05220730	Telephone - Staff House (FA	5000.00	5000.00	10000.00	14322.46	14322.46	-6813.46
				05220773	Maintenance - Staff House (	1200.00	0.00	1200.00	943.26	943.26	1518.73
				05230730	Utilities - Staff House (51	5000.00	0.00	5000.00	2216.27	2216.27	161.75
				05230775	Utilities - Staff House (80	3500.00	0.00	3500.00	2619.00	2619.00	1699.49
				05240775	Utilities - Staff House (80	3500.00	0.00	3500.00	919.51	919.51	1699.49
				Total		37339.41	4908.00	42247.41	31347.00	154971.78	-123624.78
				05203638	Reimbursements - Dishonour	-10.00	0.00	-10.00	0.00	0.00	0.00
				05203650	Reimbursements - Other	-5000.00	0.00	-5000.00	-3744.00	-4666.06	922.06
				05203658	Reimbursements - Staff Unif	-500.00	0.00	-500.00	-369.00	-369.00	-369.00
				05203661	Reimbursements - Staff Trav	-1000.00	0.00	-1000.00	-747.00	212.39	-959.39
				05203663	Reimbursements - Staff Phon	-500.00	0.00	-500.00	-369.00	-369.00	-369.00
				05203713	Council Minutes - Postage R	-500.00	0.00	-500.00	-369.00	-369.00	-239.00
				05203727	Freedom of Information Fee	-100.00	0.00	-100.00	-72.00	-130.00	154.13
				05204250	Profit on Sale of Asset	-12229.00	0.00	-12229.00	-9171.00	-5030.49	-4440.51
				05204350	Proceeds - Sale of Assets	0.00	0.00	0.00	-29772.72	29772.72	29772.72
				05204405	Insurance Reimbursement	-15000.00	-19400.00	-34400.00	-25794.00	-41574.25	15780.25
				05204490	WALGA Advert & Telstra Reba	-2500.00	0.00	-2500.00	-1872.00	-860.10	-1011.90
				Total		-37339.00	-19400.00	-56739.00	-42507.00	-82047.36	39540.36
				05204516	Principal Loan 53 - Staff H	14291.35	0.00	14291.35	10710.00	14070.67	-3360.67
				05204517	Principal Loan 48 - Shire O	18013.55	0.00	18013.55	13509.00	9159.73	4349.27
				05204518	Principal Loan 56 - Staff H	11815.77	0.00	11815.77	8856.00	5820.72	3035.28
				05204675	Transfer to Office Replacem	38561.00	5000.00	43561.00	32670.00	0.00	32670.00
				05204734	Shire Offices - Upgrade & R	25000.00	0.00	25000.00	18747.00	0.00	18747.00
				05204750	Staff Housing Capital Works	30000.00	0.00	30000.00	22500.00	0.00	22500.00
				05204820	Computer System Upgrade/New	20000.00	0.00	20000.00	14994.00	7324.37	7669.63
				05204870	Computer Hardware Upgrade/N	6000.00	0.00	6000.00	4500.00	0.00	4500.00
				05204875	Office Furniture & Equipmen	5000.00	2500.00	7500.00	5625.00	5640.25	-15.25
				05204977	Upgrade Council Chambers	5000.00	0.00	5000.00	3744.00	1145.00	2599.00
				05205055	Photocopier Upgrade/New	18000.00	0.00	18000.00	13500.00	11711.00	1789.00
				05205335	CEO Vehicle Replacement	65000.00	0.00	65000.00	48744.00	62161.18	-13417.18
				05205338	Pool Vehicle Replacement	42000.00	0.00	42000.00	31500.00	39696.41	-8196.41
				05205340	DCO Vehicle Replacement	45000.00	0.00	45000.00	33750.00	39696.41	-5946.41
				Total		368681.67	7500.00	376181.67	282096.00	257122.14	24973.86
				Total		368682.08	-6992.00	361690.08	270936.00	330046.56	-59110.56
				Total		368682.08	-6992.00	361690.08	270936.00	330046.56	-59110.56

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1	04	052		Municipal Fund GOVERNANCE ADMINISTRATION OTHER	368682.08	-6992.00	361690.08	270936.00	330046.56	-59110.56
				ADMINISTRATION OTHER Sub-programme Total	703504.58	-8992.00	694512.58	520461.00	473674.80	46786.20
				GOVERNANCE Programme Total						

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Fund Programme : 05 Sub-programme : 101 COA no.	Municipal Fund LAW ORDER AND PUBLIC SAFETY FIRE PREVENTION	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
<b>Sub-programme : 101 FIRE PREVENTION</b>								
10101462	Insurance - Fire	3261.00	0.00	3261.00	2439.00	2840.01	-401.01	
10101600	Governance Overheads Alloca	18477.00	0.00	18477.00	13851.00	10184.00	3667.00	
10102495	Fire Fighting	3000.00	0.00	3000.00	2250.00	13958.34	-11708.34	
10102500	Fire Prevention	5200.00	0.00	5200.00	3888.00	1841.98	2046.02	
	<b>Total OPERATING EXPENDITURE</b>	29938.00	0.00	29938.00	22428.00	28824.33	-6396.33	
10103218	FESA Grant - Operating Bush	-7540.00	0.00	-7540.00	-5652.00	-5655.00	3.00	
10103655	Reimbursements - Fire fight	0.00	7250.00	7250.00	5436.00	7252.29	-1816.29	
	<b>Total OPERATING INCOME</b>	-7540.00	7250.00	-290.00	-216.00	1597.29	-1813.29	
	<b>Total</b>	22398.00	7250.00	29648.00	22212.00	30421.62	-8209.62	
	<b>Total</b>	22398.00	7250.00	29648.00	22212.00	30421.62	-8209.62	
	<b>FIRE PREVENTION Sub-programme Total</b>	22398.00	7250.00	29648.00	22212.00	30421.62	-8209.62	
<b>Sub-programme : 102 ANIMAL CONTROL</b>								
10200975	Printing & Stationery Law	500.00	0.00	500.00	369.00	0.00	369.00	
10201600	Governance Overheads Alloca	16825.00	0.00	16825.00	12618.00	9455.00	3163.00	
10202315	Animal Destruction	100.00	0.00	100.00	72.00	0.00	72.00	
10202450	Dog License Discs	50.00	0.00	50.00	36.00	0.00	36.00	
10202460	Dog Tidy Dispensers	500.00	1500.00	2000.00	1494.00	1129.29	384.71	
10202580	Legal Expenses - Law & Orde	500.00	0.00	500.00	369.00	0.00	369.00	
10202665	Other Minor Expenditure	250.00	0.00	250.00	180.00	0.00	180.00	
10202690	Maintenance - Pound	500.00	0.00	500.00	369.00	0.00	369.00	
	<b>Total OPERATING EXPENDITURE</b>	19225.00	1500.00	20725.00	15507.00	10584.29	4922.71	
10203701	Animal Handling Equipment	-190.00	0.00	-190.00	-135.00	0.00	-135.00	
10203719	Dog Subenance Fees	45.00	0.00	45.00	-27.00	0.00	-27.00	
10203810	Fines & Penalties - Dog Act	-250.00	0.00	-250.00	-180.00	0.00	-180.00	
10203858	Dog Registration Fees	-1800.00	0.00	-1800.00	-1350.00	-1868.00	518.00	
	<b>Total OPERATING INCOME</b>	-2285.00	0.00	-2285.00	-1692.00	-1868.00	176.00	
	<b>Total</b>	16940.00	1500.00	18440.00	13815.00	8716.29	5098.71	
	<b>Total</b>	16940.00	1500.00	18440.00	13815.00	8716.29	5098.71	
	<b>ANIMAL CONTROL Sub-programme Total</b>	16940.00	1500.00	18440.00	13815.00	8716.29	5098.71	
<b>Sub-programme : 103 OTHER LAW, ORDER&amp;PUBLIC SAFETY</b>								
10301250	Electronic Sign Trailer - R	0.00	0.00	0.00	0.00	23.05	-23.05	
10301301	Depreciation - Plant & Equi	6811.48	0.00	6811.48	5103.00	3900.28	1202.72	

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	1			Municipal Fund						
	05			LAW, ORDER AND PUBLIC SAFETY						
		103		OTHER LAW, ORDER&PUBLIC SAFETY						
				Department:						
				Sub Depart:						
				Budget						
10301303				Depreciation - Buildings	1828.48	0.00	1828.48	1368.00	630.55	737.45
10301600				Governance Overheads Alloca	17535.00	0.00	17535.00	13143.00	10394.00	2965.00
10302425				Cyclone Cleanup	6862.00	0.00	6862.00	5139.00	6411.60	-1272.60
10302750				Ranger Patrols	139560.00	-24018.00	109542.00	82152.00	17111.07	65040.93
10302795				SES Denham - Operating	10673.00	0.00	10673.00	7992.00	8350.18	-358.18
10302800				SES Useless Loop - Operatin	10052.00	0.00	10052.00	7524.00	1241.13	6282.87
10309950				Telephone - Road Sign Trail	160.00	0.00	160.00	117.00	48.11	68.89
				Total OPERATING EXPENDITURE	187481.96	-24018.00	163463.96	122544.00	47899.97	74644.03
10303218				Grant FESA - SES	-20700.00	0.00	-20700.00	-15525.00	-15525.00	0.00
10303220				FESA SES Capital Grants	-16870.00	0.00	-16870.00	-12645.00	-18577.95	5932.95
10303401				Contribution - SES	0.00	0.00	0.00	-703.36	-703.36	703.36
10303824				Fines and Penalties Local L	-1660.00	0.00	-1660.00	-1242.00	0.00	-1242.00
				Total OPERATING INCOME	-39230.00	0.00	-39230.00	-29412.00	-34806.31	5394.31
10305302				Ranger Vehicle Capital	42000.00	0.00	42000.00	31500.00	0.00	31500.00
10305304				Emergency Services Building	50000.00	0.00	50000.00	37494.00	8450.00	29644.00
10305305				FESA - SES Capital Grant Pr	16870.00	0.00	16870.00	12645.00	13117.90	-472.90
				Total CAPITAL EXPENDITURE	108870.00	0.00	108870.00	81639.00	21567.90	60071.10
				Total	257121.96	-24018.00	233103.96	174771.00	34661.56	140109.44
				Total	257121.96	-24018.00	233103.96	174771.00	34661.56	140109.44
				OTHER LAW,ORDER&PUBL Sub-programme Total	257121.96	-24018.00	233103.96	174771.00	34661.56	140109.44
				LAW, ORDER AND PUBLI Programme Total	296459.96	-15268.00	281191.96	210798.00	73799.47	136998.53

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<b>Fund : 1 Municipal Fund</b> <b>Programme : 07 HEALTH</b> <b>Sub-programme : 151 HEALTH INSPECTION</b>										
<b>Sub-programme : 151 HEALTH INSPECTION</b>										
15100612				Contract Staff - MRS	90000.00	0.00	90000.00	67500.00	45000.00	22500.00
15100625				Consultant Fees - Health	0.00	0.00	0.00	0.00	7617.31	-7617.31
15100680				Travel & Accommodation - St	30000.00	0.00	30000.00	22500.00	1382.43	9007.57
15100730				Maintenance - Staff House (	0.00	0.00	0.00	0.00	380.85	-380.85
15100773				Telephone - MRS	500.00	0.00	500.00	369.00	174.70	194.30
15100775				Utilities - Staff House (MR	0.00	0.00	0.00	0.00	1406.52	-1406.52
15100975				Printing & Stationery - Hea	150.00	0.00	150.00	109.00	0.00	108.00
15100980				Publications & Subscription	400.00	0.00	400.00	297.00	0.00	297.00
15101600				Governance Overheads Alloca	23128.00	0.00	23128.00	17343.00	11637.00	5706.00
15101615				Health Overheads Recovered	-107734.50	0.00	-107734.50	-80793.00	-53878.00	-26915.00
				<b>Total OPERATING EXPENDITURE</b>	<b>36443.50</b>	<b>0.00</b>	<b>36443.50</b>	<b>27324.00</b>	<b>25830.81</b>	<b>1493.19</b>
15103784				Septic Tank Inspect Fees	-452.00	0.00	-452.00	-333.00	0.00	-333.00
15103870				Itinerant Food Vendors Lice	-200.00	0.00	-200.00	-144.00	-206.00	62.00
15103875				Offensive Trade License	-285.00	0.00	-285.00	-175.00	-205.00	518.00
15103884				Septic Tank Application Fee	-1222.00	0.00	-1222.00	-909.00	0.00	-909.00
				<b>Total OPERATING INCOME</b>	<b>-2159.00</b>	<b>0.00</b>	<b>-2159.00</b>	<b>-1593.00</b>	<b>-931.00</b>	<b>-662.00</b>
				<b>Total</b>	<b>34284.50</b>	<b>0.00</b>	<b>34284.50</b>	<b>25731.00</b>	<b>24899.81</b>	<b>831.19</b>
				<b>Total</b>	<b>34284.50</b>	<b>0.00</b>	<b>34284.50</b>	<b>25731.00</b>	<b>24899.81</b>	<b>831.19</b>
<b>HEALTH INSPECTION Sub-programme Total</b>										
				<b>34284.50</b>	<b>0.00</b>	<b>34284.50</b>	<b>25731.00</b>	<b>24899.81</b>	<b>831.19</b>	
<b>Sub-programme : 152 PREVENTATIVE SERVICES</b>										
15202310				Analytical Expenses	700.00	0.00	700.00	522.00	378.55	143.45
15202320				Mosquito Control (Fogging)	4000.00	0.00	4000.00	2979.00	738.36	2240.64
				<b>Total OPERATING EXPENDITURE</b>	<b>4700.00</b>	<b>0.00</b>	<b>4700.00</b>	<b>3501.00</b>	<b>1116.91</b>	<b>2384.09</b>
				<b>Total</b>	<b>4700.00</b>	<b>0.00</b>	<b>4700.00</b>	<b>3501.00</b>	<b>1116.91</b>	<b>2384.09</b>
				<b>Total</b>	<b>4700.00</b>	<b>0.00</b>	<b>4700.00</b>	<b>3501.00</b>	<b>1116.91</b>	<b>2384.09</b>
<b>PREVENTATIVE SERVICE Sub-programme Total</b>										
				<b>4700.00</b>	<b>0.00</b>	<b>4700.00</b>	<b>4700.00</b>	<b>3501.00</b>	<b>1116.91</b>	<b>2384.09</b>
<b>Sub-programme : 153 OTHER HEALTH</b>										
15301600				Governance Overheads Alloca	11210.00	0.00	11210.00	8406.00	5821.00	2385.00
15302505				Flying Doctor Services	5500.00	0.00	5500.00	4122.00	3900.00	222.00
15302813				St John Ambulance - Shark B	280.00	0.00	280.00	207.00	175.26	31.74
				<b>Total OPERATING EXPENDITURE</b>	<b>16990.00</b>	<b>0.00</b>	<b>16990.00</b>	<b>12735.00</b>	<b>9896.26</b>	<b>2838.74</b>



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1	07	153	OTHER HEALTH	16990.00	0.00	0.00	16990.00	12735.00	9896.26	2838.74
			Total	16990.00	0.00	0.00	16990.00	12735.00	9896.26	2838.74
			OTHER HEALTH			0.00	16990.00	12735.00	9896.26	2838.74

Sub-programme : 154 BUILDING HEALTHY COMMUNITIES

HEALTH	Programme Total	Sub-programme Total
	55974.50	16990.00
	41967.00	9896.26
	35912.98	2838.74
	6054.02	

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				091 Municipal Fund						
				09 HOUSING						
				091 Staff Housing						
				09110530 Description						
				Sub-programme : 091 Staff Housing						
				09100010 34 Hughes Street Unit 6	17500.00	0.00	17500.00	13122.00	10928.13	2193.87
				09100020 Staff House 65 Brockman Str	1000.00	0.00	1000.00	747.00	1517.03	-770.03
				Total OPERATING EXPENDITURE	18500.00	0.00	18500.00	13869.00	12445.16	1423.84
				09110510 Rental Income 34 Hughes Str	0.00	0.00	0.00	0.00	-600.00	600.00
				09110530 Rental Income 39 Durlacher	0.00	-3600.00	-3600.00	-2700.00	-3000.00	300.00
				Total OPERATING INCOME	0.00	-3600.00	-3600.00	-2700.00	-3600.00	900.00
				Total	18500.00	-3600.00	14900.00	11169.00	8845.16	2323.84
				Total	18500.00	-3600.00	14900.00	11169.00	8845.16	2323.84
				Staff Housing	18500.00	-3600.00	14900.00	11169.00	8845.16	2323.84
				Sub-programme Total	18500.00	-3600.00	14900.00	11169.00	8845.16	2323.84
				Sub-programme : 251 PENSIONER UNITS						
				25100735 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	106.99	847.01
				25100736 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	0.00	954.00
				25100737 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	97.37	856.63
				25100738 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	179.45	774.55
				25100739 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	807.85	146.15
				25100740 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	0.00	954.00
				25100741 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	99.00	855.00
				25100742 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	271.92	682.08
				25100743 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	0.00	954.00
				25100744 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	0.00	954.00
				25100745 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	405.30	548.70
				25100746 Maintenance - Pensioner Uni	340.00	0.00	340.00	234.00	180.49	53.51
				25100747 Maintenance - Pensioner Uni	1300.00	0.00	1300.00	954.00	376.54	577.46
				25100757 Maintenance - Pensioner Uni	4500.00	9470.00	13970.00	10467.00	9994.74	472.26
				25100776 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100777 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100778 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100779 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100780 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100781 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100782 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100783 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100784 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100785 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100786 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100787 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100788 Utilities - Pensioner Unit	1360.00	0.00	1360.00	1017.00	1234.40	-217.40
				25100798 Utilities - Pensioner Units	6200.00	0.00	6200.00	4644.00	1107.25	3536.75

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25101303	09	251		Depreciation - Buildings	9048.92	0.00	9048.92	6786.00	5751.95	1034.05
25101470				Insurance - Pensioner Units	2501.00	0.00	2501.00	1872.00	2503.50	-631.50
25101600				Governance Overheads Alloca	26203.00	0.00	26203.00	19647.00	15276.00	4371.00
25101610				Health Overheads Allocated	6052.50	0.00	6052.50	4536.00	3026.00	1510.00
				<b>Total OPERATING EXPENDITURE</b>	88125.42	9470.00	97595.42	72855.00	56231.55	16623.45
25103960				Rent - Pensioner Unit 1	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103961				Rent - Pensioner Unit 2	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103962				Rent - Pensioner Unit 3	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103963				Rent - Pensioner Unit 4	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103964				Rent - Pensioner Unit 5	-5460.00	2730.00	-2730.00	-2043.00	-675.00	-1368.00
25103965				Rent - Pensioner Unit 6	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103966				Rent - Pensioner Unit 7	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103967				Rent - Pensioner Unit 8	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103968				Rent - Pensioner Unit 9	-8320.00	0.00	-8320.00	-6237.00	-6390.00	153.00
25103969				Rent - Pensioner Unit 10	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103970				Rent - Pensioner Unit 11	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103971				Rent - Pensioner Unit 12	-5460.00	0.00	-5460.00	-4095.00	-4190.00	95.00
25103972				Rent - Pensioner Unit 13	-5460.00	5460.00	0.00	0.00	1000.00	-1000.00
				<b>Total OPERATING INCOME</b>	-73840.00	8190.00	-65650.00	-49230.00	-47965.00	-1265.00
25104680				Transfer to Pensioner Unit	14126.00	0.00	14126.00	10593.00	0.00	10593.00
25104785				Pensioner Units Capital Wor	60000.00	0.00	60000.00	45000.00	25519.28	19480.72
				<b>Total CAPITAL EXPENDITURE</b>	74126.00	0.00	74126.00	55593.00	25519.28	30073.72
25106030				Transfer from Pensioner Uni	-60000.00	0.00	-60000.00	-45000.00	0.00	-45000.00
				<b>Total CAPITAL INCOME</b>	-60000.00	0.00	-60000.00	-45000.00	0.00	-45000.00
				<b>Total</b>	28411.42	17660.00	46071.42	34218.00	33785.83	432.17
				<b>Total</b>	28411.42	17660.00	46071.42	34218.00	33785.83	432.17
				<b>PENSIONER UNITS</b>	28411.42	17660.00	46071.42	34218.00	33785.83	432.17
				<b>HOUSING</b>	46911.42	14060.00	60971.42	45387.00	42630.99	2756.01

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 1 Municipal Fund										
Programme : 10 COMMUNITY AMENITIES										
Sub-programme : 301 SANITATION - HOUSEHOLD REFUSE										
COA no. Description										
Sub-programme : 301 SANITATION - HOUSEHOLD REFUSE										
30101304				Depreciation - Public Facili	7728.18	0.00	7728.18	5796.00	3178.52	2617.48
30101600				Governance Overheads Alloca	29766.00	0.00	29766.00	23220.00	17458.00	4862.00
30102190				Refuse Site Maintenance	58500.00	41500.00	100000.00	74979.00	82094.70	-7115.70
30102210				Refuse Site Gate Attendance	123760.00	-23760.00	100000.00	74988.00	52537.18	22450.82
30102465				Domestic Refuse Collection	52250.00	0.00	52250.00	39186.00	40475.80	-1289.80
				Total OPERATING EXPENDITURE	272004.18	17740.00	289744.18	217269.00	195744.20	21524.80
30103769				Refuse Removal	-139862.00	0.00	-139862.00	-104895.00	-145063.92	40168.92
				Total OPERATING INCOME	-139862.00	0.00	-139862.00	-104895.00	-145063.92	40168.92
30105575				Refuse Site Infrastructure	60000.00	0.00	60000.00	44991.00	0.00	44991.00
				Total CAPITAL EXPENDITURE	60000.00	0.00	60000.00	44991.00	0.00	44991.00
				Total	192142.18	17740.00	209882.18	157365.00	50680.28	106684.72
				Total	192142.18	17740.00	209882.18	157365.00	50680.28	106684.72
SANITATION - HOUSEHO Sub-programme Total										
					192142.18	17740.00	209882.18	157365.00	50680.28	106684.72
Sub-programme : 302 SANITATION OTHER										
30201304				Depreciation - Public Facili	882.60	0.00	882.60	657.00	671.75	-14.75
30201470				Insurance - Waste Facilitie	93.00	0.00	93.00	63.00	84.63	-21.63
30201600				Governance Overheads Alloca	32498.00	0.00	32498.00	24372.00	19640.00	4732.00
30201610				Health Overheads Allocated	6052.50	0.00	6052.50	4536.00	3026.00	1510.00
30202695				Main Roads Rubbish Collecti	10975.00	0.00	10975.00	8226.00	7403.15	822.85
30202815				Purchase Of Bins	3000.00	0.00	3000.00	2250.00	0.00	2250.00
30202820				Street Bins	4950.00	0.00	4950.00	3708.00	2475.20	1232.80
30202820				Street Rubbish Bin Maintena	3000.00	0.00	3000.00	2241.00	2888.03	-647.03
30202841				Clean Up Australia Campaign	1500.00	0.00	1500.00	1125.00	0.00	1125.00
				Total OPERATING EXPENDITURE	62951.10	0.00	62951.10	47178.00	36188.76	10989.24
30203720				Refuse Site Fees	-65000.00	5000.00	-60000.00	-45000.00	-42810.39	-2189.61
30203730				Recycling Income	-2300.00	0.00	-2300.00	-1719.00	-138.18	-1580.82
30203743				Main Roads Rubbish Collecti	-10975.00	0.00	-10975.00	-8226.00	0.00	-8226.00
30203775				Sale Of Rubbish Bins	-2950.00	0.00	-2950.00	-2205.00	-1995.45	-209.55
				Total OPERATING INCOME	-81225.00	5000.00	-76225.00	-57150.00	-44944.02	-12205.98
				Total	-18273.90	5000.00	-13273.90	-9972.00	-8755.26	-1216.74
				Total	-18273.90	5000.00	-13273.90	-9972.00	-8755.26	-1216.74
SANITATION OTHER Sub-programme Total										
					-18273.90	5000.00	-13273.90	-9972.00	-8755.26	-1216.74

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Fund	Programme	Sub-programme	COA no.	Description	Department:	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	10	303		Municipal Fund COMMUNITY AMENITIES TOWN PLANNING&REGIONAL DEVELOP							
Sub-programme : 303 TOWN PLANNING&REGIONAL DEVELOP											
30301600				Governance Overheads Alloca	0.00	39276.00		39276.00	29457.00	19640.00	9817.00
30301610				Health Overheads Allocated	0.00	48420.00		48420.00	36315.00	24217.00	12098.00
30302410				Planning Consultant Fees	0.00	30000.00		30000.00	22500.00	11800.14	10699.86
30302665				Other Minor Expenditure	0.00	1000.00		1000.00	747.00	56.50	690.50
30302860				Town Planning Advertising	0.00	2000.00		2000.00	1494.00	1051.78	442.22
30302870				Town Planning Amendments	0.00	7500.00		7500.00	5625.00	618.50	5006.50
30302880				Town Planning Scheme No 3	0.00	3500.00		3500.00	2619.00	596.00	2023.00
Total OPERATING EXPENDITURE											
30303716				Development Applications	0.00	131696.00		131696.00	98757.00	57979.92	40777.08
30303759				Planning Advice - Written	26000.00	-48000.00		-22000.00	-16497.00	-17661.43	1164.43
30303761				Planning Orders & Requisite	0.00	-500.00		-500.00	-369.00	-125.46	-243.54
30303781				Scheme Amendments/Rezoning	0.00	-2000.00		-2000.00	-1494.00	-1076.00	-418.00
30303791				Structure Plans/Redevelopme	0.00	-500.00		-500.00	-369.00	0.00	-369.00
30303865				Home Occupation Licences	0.00	-600.00		-600.00	-369.00	-210.68	-158.32
30303867				Certificate for Liquor Lice	0.00	-200.00		-200.00	-450.00	-138.00	-312.00
Total OPERATING INCOME											
30305591				Townscape Construction	0.00	-52300.00		-26300.00	-19692.00	-19211.57	-480.43
Total CAPITAL EXPENDITURE											
					0.00	30000.00		30000.00	22500.00	420.00	22080.00
Total											
					26000.00	109396.00		135396.00	101565.00	39188.35	62376.65
Total											
					26000.00	109396.00		135396.00	101565.00	39188.35	62376.65
TOWN PLANNING&REGION Sub-programme Total											
Sub-programme : 304 OTHER COMMUNITY AMENITIES											
30400715				Cleaning - Public Convenien	0.00	27880.00		27880.00	20907.00	20640.00	267.00
30400730				Maintenance - Public Conven	0.00	4500.00		4500.00	3357.00	2646.70	710.30
30400760				Utilities - Mortuary	0.00	1500.00		1500.00	1125.00	0.00	1125.00
30400775				Utilities - Public Convenie	0.00	4000.00		4000.00	2997.00	1451.05	1545.95
30401303				Depreciation - Buildings	0.00	11619.12		11619.12	8712.00	8843.36	-151.36
30401304				Depreciation - Public Facil	0.00	13036.30		13036.30	9774.00	8471.71	1302.29
30401470				Insurance - Public Convenie	0.00	865.00		865.00	648.00	787.15	-139.15
30401600				Governance Overheads Alloca	0.00	23768.00		23768.00	17820.00	13822.00	3998.00
30401610				Health Overheads Allocated	0.00	6052.50		6052.50	4536.00	3026.00	1510.00
30401930				Maintenance - Cemeteries	3000.00	5000.00		8000.00	5985.00	7230.00	-1245.00
30402383				Cemetery Burial Expenses	2000.00	400.00		2988.00	2988.00	5139.48	-2151.48
30410715				Cleaning - Mortuary	0.00	400.00		400.00	297.00	217.28	79.72
30411470				Insurance - Cemetery & Mort	0.00	280.00		280.00	207.00	254.80	-47.80
Total OPERATING EXPENDITURE											
					5000.00	100900.92		105900.92	79353.00	72529.53	6823.47

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1	10	304		Municipal Fund COMMUNITY AMENITIES OTHER COMMUNITY AMENITIES	2000.00	0.00	2000.00	1494.00	0.00	1494.00
			30403517	Contribution - Shark Bay RS	-1000.00	0.00	-1000.00	-747.00	-1242.39	495.39
			30403706	Cemetery Fees	-250.00	0.00	-250.00	-180.00	-1165.00	985.00
			30403860	Funeral Directors License	750.00	0.00	750.00	567.00	-2407.39	2974.39
			30405525	Total OPERATING INCOME Oval - Facilities	15000.00	0.00	15000.00	11250.00	0.00	11250.00
				Total CAPITAL EXPENDITURE	15000.00	0.00	15000.00	11250.00	0.00	11250.00
				Total	116850.92	5000.00	121650.92	91170.00	70122.14	21047.86
				Total	116850.92	5000.00	121650.92	91170.00	70122.14	21047.86
				OTHER COMMUNITY AMEN Sub-programme Total	116850.92	5000.00	121650.92	91170.00	70122.14	21047.86
				COMMUNITY AMENITIES Programme Total	399915.20	53740.00	453655.20	340128.00	151235.51	188892.49

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
				Sub-programme : 351 PUBLIC HALL & CIVIC CENTRES						
				35100715 Cleaning - Denham Hall	7840.00	0.00	7840.00	5877.00	5056.40	820.60
				35100730 Maintenance - Community Cen	6000.00	0.00	6000.00	4482.00	3046.60	1435.40
				35101125 Utilities - Old Police Stat	260.00	0.00	260.00	189.00	743.40	-554.40
				35101125 Donation - Contra Hall Hire	4000.00	0.00	4000.00	2997.00	450.00	2547.00
				35101302 Depreciation - Furniture &	6818.04	0.00	6818.04	6818.04	5189.30	-77.30
				35101303 Depreciation - Buildings	67372.24	0.00	67372.24	50517.00	14616.97	35900.03
				35101310 Depreciation - Heritage Ass	1806.24	0.00	1806.24	1350.00	2061.11	-711.11
				35101452 Insurance - Community Build	3830.00	0.00	3830.00	2871.00	3485.30	-614.30
				35101600 Governance Overheads Alloca	25832.00	0.00	25832.00	19368.00	15276.00	4092.00
				35101610 Health Overheads Allocated	6052.50	0.00	6052.50	4536.00	3026.00	1510.00
				35110730 Maintenance - Denham Hall	5000.00	0.00	5000.00	4726.00	6960.59	-324.59
				35110730 Utilities - Community Centr	2650.00	0.00	2650.00	1980.00	831.86	1148.14
				35120730 Maintenance - Overlander Ha	1000.00	0.00	1000.00	747.00	297.31	449.69
				35120730 Utilities - Denham Hall	5750.00	2250.00	8000.00	5994.00	4490.78	1503.22
				35130730 Maintenance-Old Police Stat	2500.00	15000.00	17500.00	13104.00	5856.53	7247.47
				Total OPERATING EXPENDITURE	146711.02	17250.00	163961.02	122850.00	71408.15	51441.85
				35103327 Grant Funding - Community H	-24502.00	0.00	-24502.00	-18369.00	-24502.00	6133.00
				35103340 Grant - GDC R4R Rec Centre	-40000.00	0.00	-40000.00	-29997.00	0.00	-29997.00
				35103342 Grant - GDF Rec Centre	-830397.00	0.00	-830397.00	-322794.00	0.00	-322794.00
				35103343 Contribution - POS Rec Cent	-200000.00	0.00	-200000.00	-149994.00	0.00	-149994.00
				35103344 Grant - GDC R4R Rec Centre	-3400000.00	0.00	-3400000.00	-254997.00	-221791.00	-332087.00
				35103430 Denham Hall Hire - Contra	-4000.00	0.00	-4000.00	-4000.00	0.00	-2997.00
				35103431 Contributions - Overlander	-150.00	0.00	-150.00	-108.00	0.00	-108.00
				35103795 Hire - Denham Hall Tables C	-100.00	0.00	-100.00	-72.00	0.00	-72.00
				35103906 Hire - Community Centre	-500.00	0.00	-500.00	-369.00	-363.64	-5.36
				35103910 Hire - Denham Hall	-250.00	0.00	-250.00	-180.00	-1445.46	1265.46
				35103955 Rent - Property Building (C	-100.00	0.00	-100.00	-72.00	-95.45	23.45
				Total OPERATING INCOME	-4099999.00	0.00	-4099999.00	-3074949.00	-2244316.55	-830632.45
				35104675 Transfer to Recreation Faci	21748.00	5000.00	26748.00	20061.00	0.00	20061.00
				35104701 Community Centre Improvem	5000.00	0.00	5000.00	3741.00	12168.87	-8424.87
				35104702 Community Building/Hall Upg	24502.00	0.00	24502.00	18369.00	3558.60	12810.40
				35104780 Rec Centre Planning GDC R4R	59305.00	0.00	59305.00	44478.00	98475.88	-31997.88
				35104785 Rec Centre Construction	390000.00	0.00	390000.00	292500.00	2742873.61	182126.39
				35104786 Rec Centre Additional Works	630397.00	0.00	630397.00	472797.00	1915933.64	281203.36
				Total CAPITAL EXPENDITURE	4640952.00	5000.00	4645952.00	3484449.00	3048670.60	435778.40
				Total	687664.02	22250.00	709914.02	532350.00	875762.20	-343412.20
				Total	687664.02	22250.00	709914.02	532350.00	875762.20	-343412.20
				PUBLIC HALL & CIVIC Sub-programme Total	687664.02	22250.00	709914.02	532350.00	875762.20	-343412.20



Fund	Programme	Sub-Programme	COA No.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
	1	11	352	Municipal Fund RECREATION AND CULTURE FORESHORE						
				Sub-programme : 352 FORESHORE						
				35200715 Cleaning - Fish Cleaning Fa	35500.00	0.00	35500.00	26622.00	24982.50	1639.50
				35200730 Maintenance Fish Cleaning F	3400.00	0.00	3400.00	2538.00	1814.32	723.68
				35200775 Utilities - Fish Cleaning F	2400.00	0.00	2400.00	1800.00	2899.94	-1099.94
				35201304 Depreciation - Public Facilit	20769.80	0.00	20769.80	15570.00	10903.07	4666.93
				35201463 Insurance-Foreshore Facilit	1212.00	0.00	1212.00	909.00	1141.49	-232.49
				35201600 Governance-Overheads Alloca	31156.00	0.00	31156.00	23364.00	18186.00	5178.00
				35201920 Beach/Rock Wall Maintenance	8000.00	0.00	8000.00	5994.00	2907.98	3086.02
				35202060 Foreshore BBO Facilities Mt	5000.00	0.00	5000.00	3726.00	1609.30	2116.70
				35202205 Seaweed Removal Marina Boat	3780.00	0.00	3780.00	2826.00	4903.38	-2077.38
				35202235 Swimming Hole Maintenance	10400.00	0.00	10400.00	7785.00	189.96	7595.04
				35210715 Cleaning - Foreshore/Lagoon	43822.00	12178.00	56000.00	41994.00	42855.00	-863.00
				35210775 Utilities-Foreshore/Lagoon	900.00	0.00	900.00	675.00	530.14	144.86
				Total OPERATING EXPENDITURE	166339.80	12178.00	178517.80	133803.00	112923.08	20879.92
				35203328 Grants - Public Facilities	-60000.00	0.00	-60000.00	-45000.00	0.00	-45000.00
				Total OPERATING INCOME	-60000.00	0.00	-60000.00	-45000.00	0.00	-45000.00
				35205531 Rock Wall	20000.00	0.00	20000.00	14994.00	0.00	14994.00
				35205532 Knight Terrace Boat Ramps C	80000.00	0.00	80000.00	59994.00	0.00	59994.00
				Total CAPITAL EXPENDITURE	100000.00	0.00	100000.00	74988.00	0.00	74988.00
				Total	206339.80	12178.00	218517.80	163791.00	112923.08	50867.92
				Total	206339.80	12178.00	218517.80	163791.00	112923.08	50867.92
				FORESHORE Sub-programme Total	206339.80	12178.00	218517.80	163791.00	112923.08	50867.92
				Sub-programme : 353 OTHER RECREATION & SPORT						
				35300730 Maintenance - Mini Golf Cen	500.00	0.00	500.00	360.00	505.71	-145.71
				35300775 Utilities - Mini Golf Centr	3000.00	0.00	3000.00	2250.00	1883.04	366.96
				35300860 Vehicle Running Costs (Bus)	4984.00	0.00	4984.00	3717.00	2581.36	1135.64
				35301122 Contribution - Community Bu	500.00	0.00	500.00	369.00	150.00	219.00
				35301165 Sporting Clubs - Assistance	6000.00	0.00	6000.00	4862.00	5436.66	-954.66
				35301304 Depreciation - Public Facilit	22129.20	0.00	22129.20	16596.00	17821.27	-1225.27
				35301475 Insurance-Recreation Facilit	1128.00	0.00	1128.00	846.00	1025.56	-179.56
				35301600 Governance-Overheads Alloca	33346.00	0.00	33346.00	25002.00	19640.00	5362.00
				35302125 Multi-Purpose Courts	5000.00	0.00	5000.00	3735.00	205.88	3529.12
				35302195 Misc Equipment Repairs	1000.00	0.00	1000.00	747.00	230.64	516.36
				35302240 Town Common/Little Lagoon M	3000.00	0.00	3000.00	2241.00	4497.07	-2256.07
				35302242 Town Oval Maintenance	22000.00	11000.00	33000.00	24741.00	28977.17	-4236.17
				35303280 Walk Trail - Maintenance	500.00	0.00	500.00	369.00	87.19	281.81
				35304730 Maintenance Community Gym	0.00	0.00	0.00	0.00	890.00	-890.00

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1	Municipal Fund	11	RECREATION AND CULTURE								
		353	OTHER RECREATION & SPORT								
35300775	Utilities - Multi-Purp. Cou				500.00	0.00	0.00	7480.00	369.00	357.46	11.54
3530160	Parks And Gardens				67480.00	10000.00	0.00	3500.00	5823.00	59866.81	-1843.81
35320775	Utilities - Parks & Gardens				3500.00	0.00	0.00	2619.00	870.09	1746.91	-1746.91
35330775	Utilities - Town Oval				4200.00	0.00	0.00	4200.00	2933.60	216.40	216.40
	<b>Total OPERATING EXPENDITURE</b>				178767.20	21000.00	0.00	199767.20	149616.00	147959.51	1656.49
35303655	Reimbursement - Sporting Cl				-2500.00	0.00	0.00	-2500.00	-1872.00	-1828.04	-43.96
35303736	Community Bus - Hire				-5000.00	0.00	0.00	-5000.00	-3744.00	-4811.83	1067.83
35303738	Marquee Hire Charges				-2133.00	0.00	0.00	-2133.00	-1593.00	-140.91	-1452.09
35303913	Denham Oval Hire				-500.00	0.00	0.00	-500.00	-369.00	-281.82	-87.18
35303945	Property Reserves Rent - Cl				-1100.00	0.00	0.00	-1100.00	-819.00	0.00	-819.00
	<b>Total OPERATING INCOME</b>				-11233.00	0.00	0.00	-11233.00	-8397.00	-7062.60	-1334.40
	<b>Total</b>				167534.20	21000.00	0.00	188534.20	141219.00	140896.91	322.09
	<b>Total</b>				167534.20	21000.00	0.00	188534.20	141219.00	140896.91	322.09
	<b>OTHER RECREATION &amp; S Sub-programme Total</b>				167534.20	21000.00	0.00	188534.20	141219.00	140896.91	322.09
	<b>Sub-programme : 354 TV &amp; RADIO RE-BROADCASTING</b>				111.00	0.00	0.00	111.00	81.00	101.01	-20.01
35401470	Insurance - TV Satellite				14287.00	0.00	0.00	14287.00	10710.00	8731.00	1879.00
35401600	Governance Overheads Alloca				8100.00	0.00	0.00	8100.00	6066.00	4941.11	1124.89
35402255	TV Receiver/Transmitter										
	<b>Total OPERATING EXPENDITURE</b>				22498.00	0.00	0.00	22498.00	16857.00	13773.12	3083.88
	<b>Total</b>				22498.00	0.00	0.00	22498.00	16857.00	13773.12	3083.88
	<b>Total</b>				22498.00	0.00	0.00	22498.00	16857.00	13773.12	3083.88
	<b>TV &amp; RADIO RE-BROADC Sub-programme Total</b>				22498.00	0.00	0.00	22498.00	16857.00	13773.12	3083.88
	<b>Sub-programme : 355 LIBRARIES</b>				500.00	0.00	0.00	500.00	369.00	422.00	-53.00
35500970	Postage - Library				0.00	0.00	0.00	0.00	0.00	155.76	-155.76
35500975	Printing and Stationery				400.00	0.00	0.00	400.00	297.00	294.38	2.62
35500995	Telephone - Library				62.00	0.00	0.00	62.00	45.00	56.42	-11.42
35501470	Insurance - Library				48688.00	0.00	0.00	48688.00	36513.00	25461.00	11052.00
35501600	Governance Overheads Alloca				1500.00	0.00	0.00	1500.00	1125.00	1489.76	-364.76
35502307	PALIS Library License				500.00	0.00	0.00	500.00	369.00	548.69	-179.69
35502585	Library Books				2000.00	0.00	0.00	2000.00	1494.00	0.00	1494.00
35502665	Other Minor Expenditure										
	<b>Total OPERATING EXPENDITURE</b>				53650.00	0.00	0.00	53650.00	40212.00	28428.01	11783.99

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Amendments	Sub Department Budget	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	Municipal Fund	11	RECREATION AND CULTURE								
			355	LIBRARIES							
			35503650	Reimbursements - Other	-100.00	0.00	0.00	-100.00	-72.00	0.00	-72.00
			35503813	Fines & Penalties - Librar	-100.00	0.00	0.00	-100.00	-72.00	-130.41	58.41
				Total OPERATING INCOME	-200.00	0.00	0.00	-200.00	-144.00	-130.41	-13.59
				Total	53450.00	0.00	0.00	53450.00	40068.00	28297.60	11770.40
				Total	53450.00	0.00	0.00	53450.00	40068.00	28297.60	11770.40
				LIBRARIES	53450.00	0.00	0.00	53450.00	40068.00	28297.60	11770.40
				Sub-programme Total	53450.00	0.00	0.00	53450.00	40068.00	28297.60	11770.40
				Sub-Programme : 356 OTHER CULTURE							
			35600775	Utilities - Galla Curci	500.00	0.00	0.00	500.00	369.00	142.90	226.10
			35601304	Depreciation - Public facil	11250.32	0.00	0.00	11250.32	8433.00	4471.78	3961.22
			35601310	Depreciation - Heritage Ass	13092.08	0.00	0.00	13092.08	9819.00	6204.69	3614.31
			35601465	Insurance - Galla Curci	935.00	0.00	0.00	935.00	693.00	850.00	-157.00
			35602080	Maintenance - Velsheda/Gall	6000.00	0.00	0.00	6000.00	4482.00	4964.31	-482.31
				Total OPERATING EXPENDITURE	31777.40	0.00	0.00	31777.40	23796.00	16633.68	7162.32
			35603375	Grant - HMAS Sydney II Memo	-140000.00	0.00	0.00	-140000.00	-104994.00	0.00	-104994.00
				Total OPERATING INCOME	-140000.00	0.00	0.00	-140000.00	-104994.00	0.00	-104994.00
			35605101	Oral Pastoral History	0.00	0.00	0.00	0.00	8316.66	0.00	8316.66
			35603690	HMAS Sydney II Memorials	140000.00	0.00	0.00	140000.00	104994.00	0.00	104994.00
				Total CAPITAL EXPENDITURE	140000.00	0.00	0.00	140000.00	104994.00	8316.66	96677.34
				Total	31777.40	0.00	0.00	31777.40	23796.00	24950.34	-1154.34
				Total	31777.40	0.00	0.00	31777.40	23796.00	24950.34	-1154.34
				OTHER CULTURE	31777.40	0.00	0.00	31777.40	23796.00	24950.34	-1154.34
				Sub-programme Total	31777.40	0.00	0.00	31777.40	23796.00	24950.34	-1154.34
				Sub-Programme : 357 MUSEUM							
			35701310	Depreciation - Heritage Ass	481.80	0.00	0.00	481.80	360.00	366.72	-6.72
			35701490	Insurance - Velsheda	51.00	0.00	0.00	51.00	36.00	46.41	-10.41
			35701600	Governance Overheads Alloca	13971.00	0.00	0.00	13971.00	10476.00	8002.00	2474.00
				Total OPERATING EXPENDITURE	14503.80	0.00	0.00	14503.80	10872.00	8415.13	2456.87
				Total	320968.00	0.00	0.00	320968.00	240723.00	17132.27	223590.73
				CAPE Inscription Restoratio	320968.00	0.00	0.00	320968.00	240723.00	17132.27	223590.73
				Total CAPITAL EXPENDITURE	320968.00	0.00	0.00	320968.00	240723.00	17132.27	223590.73
				Total	335471.80	0.00	0.00	335471.80	251595.00	25547.40	226047.60
				Total	335471.80	0.00	0.00	335471.80	251595.00	25547.40	226047.60

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Fund	Sub-programme	COA no.	Description	Original Budget	Sub-programme Total	Department: Sub Department: Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
1	Municipal Fund									
11	RECREATION AND CULTURE									
357	MUSEUM									
MUSEUM			Sub-programme Total	335471.80	335471.80	0.00	335471.80	251595.00	25547.40	226047.60
			Sub-programme : 358 YOUTH RECREATION							
			35800610 Salary and Wages	0.00		0.00	0.00	0.00	2200.93	-2200.93
			35802950 Youth Projects	5000.00		0.00	5000.00	3744.00	5600.00	-1856.00
			Total OPERATING EXPENDITURE	5000.00		0.00	5000.00	3744.00	7800.93	-4056.93
			Grants - Youth Activities	0.00		0.00	0.00	0.00	-1000.00	1000.00
			Total OPERATING INCOME	0.00		0.00	0.00	0.00	6800.93	-3056.93
			Total	5000.00		0.00	5000.00	3744.00	6800.93	-3056.93
			Total	5000.00		0.00	5000.00	3744.00	6800.93	-3056.93
			YOUTH RECREATION	5000.00		0.00	5000.00	3744.00	6800.93	-3056.93
			Sub-programme Total	5000.00		0.00	5000.00	3744.00	6800.93	-3056.93
			Sub-Programme : 359 INSCRIPTION POST							
			Sub-programme : 360 WORLD HERITAGE							
			36000610 Salaries & Wages	200986.00		-17961.00	183025.00	137268.00	114005.47	23262.53
			36000660 Staff Training - SBIC	2500.00		0.00	2500.00	1872.00	2208.84	-736.84
			36000665 Staff Uniforms - SBDC	1200.00		0.00	1200.00	900.00	3047.48	-2147.48
			36000670 Superannuation - CC Super 3	2150.00		0.00	2150.00	1611.00	1030.14	580.86
			36000675 Superannuation - Occupation	18089.00		0.00	18089.00	13563.00	11763.71	1799.29
			36000680 Travel & Accom. Staff - SBI	3500.00		0.00	3500.00	2619.00	0.00	2619.00
			36000685 Insurance - Workers Comp	5806.00		0.00	5806.00	4347.00	5283.46	-936.46
			36000715 Clearing - SBIC	33400.00		0.00	33400.00	25047.00	23766.90	1280.10
			36000730 Maintenance - SBIC	25872.00		0.00	25872.00	19386.00	12627.37	6758.63
			36000773 Telephone - SBIC Manager	0.00		0.00	0.00	0.00	43.56	-43.56
			36000775 Utilities - SBIC	54000.00		0.00	54000.00	40500.00	36104.78	4395.22
			36000895 Advertising SBIC	8000.00		4000.00	12000.00	9000.00	10571.92	-1571.92
			36000901 Merchant Fees - SBWHDC	3200.00		0.00	3200.00	2394.00	714.49	1679.51
			36000902 CommissionExpense - Visitor	4800.00		0.00	4800.00	3600.00	2326.42	1273.58
			36000905 Travelling Exhibition Costs	9000.00		0.00	9000.00	6750.00	4616.84	2133.16
			36000920 Computer Consumables (SBIC)	3000.00		2000.00	5000.00	3744.00	4164.48	-420.48
			36000965 Photocopier - Stationery SB	0.00		0.00	0.00	0.00	703.24	-703.24
			36000970 Postage - SBIC	500.00		0.00	500.00	369.00	369.00	0.00
			36000975 Printing & Stationery-Rec/C	2000.00		0.00	2000.00	1494.00	1178.26	315.74
			36000977 Promo Material - SBIC	6500.00		0.00	6500.00	4869.00	4206.04	662.96
			36000995 Telephone - SBIC	4500.00		0.00	4500.00	3375.00	2505.80	869.20
			36001302 Depreciation - Furniture an	19031.48		0.00	19031.48	14263.00	11459.81	2823.19

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1	11	360		Municipal Fund RECREATION AND CULTURE WORLD HERITAGE						
36001303				Depreciation - Buildings	224244.12	0.00	224244.12	168174.00	167705.53	468.47
36001470				Insurance - SEIC	15515.00	0.00	15515.00	14628.00	14119.51	-249.51
36001600				Governance Overheads Alloca	43727.00	0.00	43727.00	32787.00	20368.00	16415.00
36002699				Purchase - Merchandise	80000.00	0.00	80000.00	59994.00	35942.25	24051.75
				<b>Total OPERATING EXPENDITURE</b>	<b>771540.60</b>	<b>-11961.00</b>	<b>759579.60</b>	<b>569574.00</b>	<b>490464.30</b>	<b>79109.70</b>
36003335				Capital Grants - Discovery	-149515.00	0.00	-149515.00	-112131.00	-149515.00	37384.00
36003423				Contrib&Don. Operating - SB	0.00	-1500.00	-1500.00	-1125.00	-1029.96	-95.04
36003523				Contributions & Donation SB	0.00	0.00	0.00	0.00	-34700.00	34700.00
36003650				Reimbursement - Other	-200.00	0.00	-200.00	-144.00	-889.99	745.99
36003722				Entrance Fees - SEIC	-70000.00	0.00	-70000.00	-52497.00	-32533.14	-19963.86
36003770				Sale - Merchandise	-95000.00	0.00	-95000.00	-71244.00	-44964.24	-26279.76
36003771				Sale of Other Shark Bay Boo	-5000.00	0.00	-5000.00	-3744.00	-4335.56	591.56
36003773				Shark Bay History Book	-7500.00	0.00	-7500.00	-5625.00	-3688.76	-1936.24
36003790				Visitor Centre Membership F	-13922.00	0.00	-13922.00	-10440.00	-9524.02	-918.98
36003791				Visitor Centre Booking Comm	-60000.00	0.00	-60000.00	-45000.00	-36506.42	-8493.58
				<b>Total OPERATING INCOME</b>	<b>-401137.00</b>	<b>-1500.00</b>	<b>-402637.00</b>	<b>-301950.00</b>	<b>-317687.09</b>	<b>15737.09</b>
36004790				Shark Bay Interpretive Cent	170220.00	0.00	170220.00	127665.00	60855.80	66809.20
36004990				Shark Bay Interp Centre - F	20000.00	0.00	20000.00	14994.00	17572.65	-2578.65
36005490				Building - Plant & Equipmen	16000.00	0.00	16000.00	11997.00	0.00	11997.00
				<b>Total CAPITAL EXPENDITURE</b>	<b>206220.00</b>	<b>0.00</b>	<b>206220.00</b>	<b>154656.00</b>	<b>78428.45</b>	<b>76227.55</b>
				<b>Total</b>	<b>576623.60</b>	<b>-13461.00</b>	<b>563162.60</b>	<b>422280.00</b>	<b>251205.66</b>	<b>171074.34</b>
				<b>Total</b>	<b>576623.60</b>	<b>-13461.00</b>	<b>563162.60</b>	<b>422280.00</b>	<b>251205.66</b>	<b>171074.34</b>
				<b>WORLD HERITAGE Sub-programme Total</b>	<b>576623.60</b>	<b>-13461.00</b>	<b>563162.60</b>	<b>422280.00</b>	<b>251205.66</b>	<b>171074.34</b>
				<b>RECREATION AND CULTU Programme Total</b>	<b>2086358.82</b>	<b>41967.00</b>	<b>2128325.82</b>	<b>1595700.00</b>	<b>1480157.24</b>	<b>115542.76</b>

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	1	Municipal Fund								
	12	TRANSPORT								
			451	STREETS,ROADS,BRIDGES,DEPOTS						
				Sub-programme : 451 STREETS,ROADS,BRIDGES,DEPOTS						
				Maintenance & Operating Dep	30500.00	0.00	30500.00	22860.00	20856.64	2003.36
				Utilities - Depot	6270.00	0.00	6270.00	4998.00	2842.55	1855.45
				Telephone - Depot	2600.00	0.00	2600.00	1944.00	1548.15	395.85
				Depreciation - Plant & Equip	19236.68	0.00	19236.68	14418.00	10922.00	3496.00
				Depreciation - Furn & Equip	0.00	0.00	0.00	0.00	2462.15	-2462.15
				Depreciation - Land & Build	15624.74	0.00	15624.74	11718.00	13884.67	-13884.67
				Depreciation - Roads (Non T	684518.88	0.00	684518.88	513378.00	511485.75	1892.25
				Depreciation - Town Streets	101350.00	0.00	101350.00	76005.00	75611.51	393.49
				Depreciation - Footpaths	21034.88	0.00	21034.88	15768.00	15629.59	138.41
				Depreciation - Drain & Culv	5360.04	0.00	5360.04	4014.00	4079.77	-65.77
				Depreciation - Streetscapes	387.16	0.00	387.16	197.00	178.80	-781.80
				Insurance - Depot	3555.00	2095.00	5650.00	4230.00	5516.27	-1386.27
				Governance Overheads Alloca	46037.00	0.00	46037.00	34524.00	24731.00	9793.00
				Crossovers	10000.00	0.00	10000.00	7497.00	760.46	6736.54
				Drainage/Sump Maintenance	2500.00	0.00	2500.00	1872.00	2870.90	-998.90
				Entry Statement - Maintenanc	0.00	7750.00	7750.00	5805.00	7729.35	-1924.35
				Monkey Mia Carpark Alterati	0.00	0.00	0.00	0.00	94.18	-94.18
				Street & Traffic Signs	10500.00	0.00	10500.00	7866.00	5904.66	1961.34
				Street Light Maintenance	600.00	0.00	600.00	450.00	600.00	-150.00
				Street Lighting	32000.00	0.00	32000.00	23994.00	24282.02	-288.02
				Depot Tools and Minor Plant	7000.00	0.00	7000.00	5247.00	3220.14	2026.86
				Road Data Collection	1600.00	0.00	1600.00	1488.00	446.71	741.29
				Engineering Consultancy - D	6000.00	0.00	6000.00	4802.00	4500.00	4500.00
				Pastoral Alrstrip - Mtce	6000.00	0.00	6000.00	4822.00	2439.76	2042.24
				Town Streets Maintenance	90917.00	0.00	90917.00	67770.00	85837.18	-17867.18
				Country Roads Maintenance	321576.00	0.00	321576.00	240867.00	404303.59	-163436.59
				Flood damage Repairs	250000.00	0.00	250000.00	187488.00	211772.42	-24284.42
				Street Sweeping	53084.00	0.00	53084.00	39681.00	25174.39	14506.61
				Old Knight Terrace	0.00	1500.00	1500.00	1125.00	1442.25	-317.25
				Total	1729231.38	11345.00	1740576.38	1304496.00	1468146.86	-163740.86
				OPERATING EXPENDITURE						
				Road Preservation Grant	-62626.00	0.00	-62626.00	-46962.00	-62626.00	15664.00
				Useless Loop Road - Mtce	-245000.00	0.00	-245000.00	-18374.00	-230000.00	46256.00
				Contributions Road Projects	-33000.00	0.00	-33000.00	-2624.00	0.00	-2624.00
				Roads To Recovery Grant - C	-196143.00	0.00	-196143.00	-2624.00	-78892.00	-68413.00
				RRG Grants - Capital Projec	-200846.00	0.00	-200846.00	-150633.00	-114235.00	-36398.00
				Special Grants	-250000.00	0.00	-250000.00	-187497.00	0.00	-187497.00
				Capital Grants - Regional D	-57735.00	0.00	-57735.00	-43299.00	-57735.00	14436.00
				Total	-1047350.00	0.00	-1047350.00	-785484.00	-543288.00	-242196.00
				OPERATING INCOME						
				Depot Buildings Capital Wor	72735.00	0.00	72735.00	54549.00	16502.60	38046.40
				Depot Tools and Major Plant	20000.00	0.00	20000.00	14994.00	5694.07	9299.93
				Communications Upgrade	5000.00	0.00	5000.00	374.00	2705.45	1038.55
				Freycinet Drive School Car	70000.00	0.00	70000.00	52497.00	24811.85	27685.15

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1	12	454		Municipal Fund TRANSPORT MONKEY MIA BOATING FACILITIES								
			45403506	Grant - RBFS MM Boat Ramp F	0.00	0.00	-180000.00	0.00	-180000.00	-135000.00	-85358.19	-49641.81
			45403507	Grant - R4R Monkey Mia Jet	0.00	0.00	-100000.00	0.00	-100000.00	-749997.00	0.00	-749997.00
			45403708	Charges -Monkey Mia Jetty	0.00	0.00	-8000.00	0.00	-8000.00	-5994.00	-1609.09	-4384.91
				Total OPERATING INCOME	0.00	0.00	-1188000.00	0.00	-1188000.00	-890991.00	-86967.28	-804023.72
			45404660	Transfer to Monkey Mia Jett	5000.00	5000.00	9989.00	5000.00	14989.00	11241.00	0.00	11241.00
			45405550	Monkey Mia Boat Ramp - Capi	0.00	0.00	120000.00	0.00	120000.00	90000.00	6276.88	83723.12
			45405551	Monkey Mia Jetty Capital Wo	0.00	0.00	1000000.00	0.00	1000000.00	749997.00	2200.00	747797.00
				Total CAPITAL EXPENDITURE	5000.00	5000.00	1129989.00	5000.00	1134989.00	851238.00	8476.88	842761.12
				Total	5000.00	5000.00	-27415.06	6500.00	-20915.06	-15714.00	-65049.68	49335.68
				Total	5000.00	5000.00	-27415.06	6500.00	-20915.06	-15714.00	-65049.68	49335.68
				MONKEY MIA BOATING F Sub-programme Total	6500.00	6500.00	-27415.06	6500.00	-20915.06	-15714.00	-65049.68	49335.68
				Sub-programme : 455 DENHAM MARINE FACILITIES								
			45500775	Utilities -Denham Marina El	0.00	0.00	4400.00	0.00	4400.00	3294.00	2250.37	1043.63
			45501304	Depreciation - Public Facil	0.00	0.00	4523.92	0.00	4523.92	3384.00	4152.38	-768.38
			45501471	Insurance - Rec. Boat Ramp	0.00	0.00	434.00	0.00	434.00	324.00	338.52	-14.52
			45501600	Governance Overheads Alloca	0.00	0.00	20375.00	0.00	20375.00	15273.00	11637.00	3636.00
			45501950	Denham Hardstand Mtce	0.00	0.00	1500.00	0.00	1500.00	1107.00	1743.32	-636.32
			45501960	Denham Marina Monitoring	0.00	0.00	1500.00	0.00	1500.00	1125.00	1125.00	0.00
			45501975	Denham Marina Winch House M	0.00	0.00	900.00	0.00	900.00	666.00	61.17	604.83
			45501980	Denham Pen/Recreatn.Jetty M	0.00	0.00	3200.00	0.00	3200.00	2385.00	1800.29	784.71
			45501990	Denham Service Jetty Mtce	0.00	0.00	9000.00	0.00	9000.00	6732.00	8350.33	-1618.33
			45501992	Denham Rec/Jetty/Boat Ramp	0.00	0.00	3300.00	0.00	3300.00	2457.00	11001.81	-8544.81
			45501995	Denham Slipway Mtce	0.00	0.00	4300.00	0.00	4300.00	3204.00	1837.29	1366.71
			45502090	Denham Marina Slipway Haula	0.00	0.00	2700.00	0.00	2700.00	2016.00	4560.44	-2544.44
			45502100	Marina Gen Mtce/Repairs/Van	0.00	0.00	1900.00	0.00	1900.00	1404.00	75.18	1328.82
			45510775	Marina Rubbish Removal	0.00	0.00	7500.00	0.00	7500.00	5625.00	3337.28	2287.72
				Utilities -Denham Marina Wa	0.00	0.00	2500.00	0.00	2500.00	1872.00	2080.16	-208.16
				Total OPERATING EXPENDITURE	0.00	0.00	68032.92	0.00	68032.92	50868.00	53025.54	-2157.54
			45503352	Grant - Denham Marina	0.00	0.00	-42000.00	0.00	-42000.00	-31500.00	0.00	-31500.00
			45503353	Grant - RBFS Denham Boat Ra	0.00	0.00	-6000.00	0.00	-6000.00	-4500.00	0.00	-4500.00
			45503730	Fuel Wharfage Charge	0.00	0.00	-12000.00	0.00	-12000.00	-9000.00	-4867.94	-4132.06
			45503745	Marina Slipway Charges	0.00	0.00	-500.00	0.00	-500.00	-369.00	0.00	-369.00
			45503747	Marina Utility Charges	0.00	0.00	-2000.00	0.00	-2000.00	-1494.00	-749.54	-744.46
			45503753	Pen and Berthing Fees	0.00	0.00	-50000.00	0.00	-50000.00	-3744.00	-36282.80	-1211.20
			45503786	Service Jetty Hardstand Fee	0.00	0.00	-2500.00	0.00	-2500.00	-1872.00	-1855.90	-16.10
				Total OPERATING INCOME	0.00	0.00	-115000.00	0.00	-115000.00	-86229.00	-43756.18	-42472.82
			45505548	Marina Boat Ramp Capital Wo	0.00	0.00	8000.00	0.00	8000.00	5994.00	4396.03	1597.97
			45505551	Denham Commercial Jetty Cap	0.00	0.00	5000.00	0.00	5000.00	3744.00	0.00	3744.00



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					Budget	Amendments	Budget	Actual	Budget	Actual	
1	Municipal Fund	12	TRANSPO								
				451	STREETS,ROADS,BRIDGES,DEPOTS						
				45145250	Footpaths Construction	50000.00	0.00	37494.00	512.33	36981.67	-121946.72
				45156690	Country Roads - R/R	166911.00	0.00	125172.00	247118.72	112389.96	175126.31
				45169570	Country Roads - R/K	301270.00	0.00	225936.00	113546.04	9472.69	275015.39
				45185785	Town Street Reseals - Capit	246143.00	0.00	184599.00	423969.61	1348828.47	-130921.47
				Total CAPITAL EXPENDITURE	932059.00	0.00	698985.00	1217907.00	1348828.47	-130921.47	
				Total	1613940.38	11345.00	1217907.00	1348828.47	-130921.47		
				Total	1613940.38	11345.00	1217907.00	1348828.47	-130921.47		
				STREETS,ROADS,BRIDGE Sub-programme Total	1613940.38	11345.00	1217907.00	1348828.47	-130921.47		
				Sub-programme : 452 ROAD PLANT PURCHASES							
				45201501	Loss On Sale Of Asset	0.00	1500.00	1125.00	1205.54	-80.54	
				45201600	Governance Overheads Alloca	25606.00	0.00	19197.00	15276.00	3921.00	
				Total OPERATING EXPENDITURE	25606.00	1500.00	27106.00	20322.00	16481.54	3840.46	
				45204250	Profit On Sale Of Assets	-83958.00	0.00	-62964.00	-48000.00	-14964.00	
				45204420	Diesel Fuel Rebate	-14000.00	0.00	-14000.00	0.00	-10494.00	
				Total OPERATING INCOME	-97958.00	0.00	-97958.00	-73458.00	-48000.00	-25458.00	
				45204685	Transfer To Plant Replace R	28777.00	54994.00	83771.00	62820.00	62820.00	
				45205318	Camp Accommodation Upgrade	75000.00	0.00	75000.00	56250.00	56250.00	
				45205345	Country Ute Replacement	42000.00	-4500.00	37500.00	28125.00	8320.45	
				45205355	Deputy Works Ute	42000.00	0.00	42000.00	31500.00	31500.00	
				45205489	Vibrating Roller	170000.00	-5000.00	165000.00	123750.00	41250.00	
				45205494	Low Loader	100000.00	78500.00	178500.00	78468.87	195771.87	
				45205495	Front-End Loader	250000.00	0.00	250000.00	187497.00	187497.00	
				Total CAPITAL EXPENDITURE	707777.00	23994.00	731771.00	548811.00	280492.32	268318.68	
				Total	635425.00	25494.00	660919.00	495675.00	248973.86	246701.14	
				Total	635425.00	25494.00	660919.00	495675.00	248973.86	246701.14	
				ROAD PLANT PURCHASES Sub-programme Total	635425.00	25494.00	660919.00	495675.00	248973.86	246701.14	
				Sub-programme : 454 MONKEY MIA BOATING FACILITIES							
				45401304	Depreciation - Pub. Facilit	14803.94	0.00	14803.94	11097.00	2780.90	8316.10
				45401470	Insurance - Mmia Jetty/Boat	1018.00	0.00	1018.00	756.00	982.80	-226.80
				45401600	Governance Overheads Alloca	11774.00	0.00	11774.00	8829.00	6547.00	2282.00
				45402110	Monkey Mia Boat Ramp - Mtce	500.00	0.00	500.00	369.00	563.76	-194.76
				45402115	Monkey Mia Jetty	2500.00	1500.00	4000.00	2988.00	2566.26	421.74
				Total OPERATING EXPENDITURE	30595.94	1500.00	32095.94	24039.00	13440.72	10598.28	



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	1	Municipal Fund								
	13	ECONOMIC SERVICES								
	501	COMMUNITY DEVELOPMENT								
Sub-programme : 501 COMMUNITY DEVELOPMENT										
15402441				Maintenance	1200.00	1100.00	2300.00	1710.00	1044.41	665.59
50100610				Salaries & Wages-CD	144503.00	-23676.00	120827.00	90612.00	62089.27	28522.73
50100670				Superannuation - CC 3.5%	2714.00	0.00	2714.00	2034.00	732.00	1302.00
50100675				Superannuation - Occupationala	13005.00	0.00	13005.00	9747.00	5769.34	3977.66
50100685				Insurance Worker's Comp.	4189.00	0.00	4189.00	3141.00	3812.90	-671.90
50100770				Staff Housing	18000.00	0.00	18000.00	13500.00	7997.11	5502.89
50101600				Governance Overheads Alloca	27579.00	0.00	27579.00	20582.00	13822.00	6860.00
50102665				Other Minor Expenditure	1000.00	0.00	1000.00	747.00	0.00	747.00
50102790				Seniors Projects	5000.00	0.00	5000.00	3744.00	3937.67	-93.67
				Total OPERATING EXPENDITURE	217190.00	-22576.00	194614.00	145917.00	99104.70	46812.30
15403722				Gymnasium Membership	-1809.00	-1391.00	-3200.00	-2394.00	-3568.15	874.15
50103869				Reimbursement-Seniors Proje	0.00	0.00	0.00	0.00	-360.00	360.00
				Total OPERATING INCOME	-1809.00	-1391.00	-3200.00	-2394.00	-3628.15	1234.15
50104703				Telecentre Capital Works	50000.00	0.00	50000.00	37494.00	2146.87	35347.13
				Total CAPITAL EXPENDITURE	50000.00	0.00	50000.00	37494.00	2146.87	35347.13
				Total	265381.00	-23967.00	241414.00	181017.00	97623.42	83393.58
				Total	265381.00	-23967.00	241414.00	181017.00	97623.42	83393.58
COMMUNITY DEVELOPMENT Sub-programme Total 265381.00 -23967.00 241414.00 181017.00 97623.42 83393.58										
Sub-programme : 502 TOURISM & AREA PROMOTION										
50201131				Business Assoc. Donations (	6000.00	0.00	6000.00	4500.00	0.00	4500.00
50201470				Insurance - General	108.00	0.00	108.00	81.00	98.28	-17.28
50201600				Governance Overheads Alloca	33877.00	0.00	33877.00	25407.00	17458.00	7949.00
50202390				Community Events/Festivals	29000.00	0.00	29000.00	21717.00	38034.08	-16317.08
50202850				Tourism Promotion	28000.00	0.00	28000.00	20988.00	22949.33	-1961.33
50202855				Accommodation Study Update	1000.00	0.00	1000.00	747.00	0.00	747.00
50202920				Web Site Development	4500.00	0.00	4500.00	3375.00	2780.00	595.00
				Total OPERATING EXPENDITURE	102485.00	0.00	102485.00	76615.00	81319.69	-4504.69
50203230				Festivals/Events -Other Gra	0.00	0.00	0.00	0.00	-1000.00	1000.00
50203420				Contribution - Monkey Mia R	-46000.00	0.00	-46000.00	-3497.00	-46593.00	12096.00
50203511				Reimbursements - Other	-75000.00	0.00	-75000.00	-56250.00	0.00	-56250.00
50203650				Reimbursements - Other	-2050.00	0.00	-2050.00	-1530.00	0.00	-1530.00
50203855				Caravan Park Registration	-3700.00	0.00	-3700.00	-2772.00	-3395.00	623.00
50203863				Lodging House Lic/ B&B Acco	-150.00	0.00	-150.00	-108.00	-113.50	5.50
50203903				Caravan Park Leases	-43000.00	0.00	-43000.00	-32247.00	0.00	-32247.00
50203923				Lease - Reserve 30716	-120.00	0.00	-120.00	-90.00	-112.73	22.73

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1	12	455		Municipal Fund TRANSPORT DENHAM MARINE FACILITIES	20000.00	0.00	0.00	20000.00	14994.00	0.00	14994.00
			45505552	Winch House and Jinker Capi	4000.00	0.00	0.00	4000.00	2997.00	4192.11	-1195.11
			45505553	CGTV Marina Monitoring Setu	55000.00	0.00	0.00	55000.00	41247.00	22100.00	19147.00
			45505554	Marina Development Planning	92000.00	0.00	0.00	92000.00	68976.00	30688.14	38287.86
				Total CAPITAL EXPENDITURE	45032.92	0.00	0.00	45032.92	33615.00	39957.50	-6342.50
				Total	45032.92	0.00	0.00	45032.92	33615.00	39957.50	-6342.50
				Total	45032.92	0.00	0.00	45032.92	33615.00	39957.50	-6342.50
				DENHAM MARINE FACILLI Sub-programme Total	45032.92	0.00	0.00	45032.92	33615.00	39957.50	-6342.50
				Programme Total	2266983.24	43339.00	2310322.24	1731483.00	1572710.15	158772.85	
				TRANSPORT							

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Programme	Sub-programme	Sub Department:	Amendments			
COA No.			Original Budget			
50205725	Total OPERATING INCOME	0.00	-170020.00	-127494.00	-51214.23	-76279.77
	Entry Statement/Carparky	0.00	215000.00	161244.00	50795.69	110448.31
	Total CAPITAL EXPENDITURE	0.00	215000.00	161244.00	50795.69	110448.31
	Total	0.00	147465.00	110585.00	80901.15	29663.85
	Total	0.00	147465.00	110585.00	80901.15	29663.85
<b>TOURISM &amp; AREA PROMO Sub-programme Total</b>						
<b>TOTAL</b>						
Sub-programme : 503 BUILDING CONTROL						
50300975	Printing & Stationery - Bui	0.00	500.00	369.00	0.00	369.00
50300980	Publications & Subs - Build	0.00	250.00	180.00	0.00	180.00
50301600	Governance Overheads Allocated	0.00	20655.00	15439.00	10184.00	5305.00
50301610	Health Overheads Allocated	0.00	24210.00	18153.00	12109.00	6044.00
50302350	Aust. Standards/Tech. Codes	0.00	1200.00	900.00	0.00	500.00
50302620	Minor Bldg Control Expendit	0.00	1000.00	747.00	0.00	747.00
	Total OPERATING EXPENDITURE	0.00	47815.00	35838.00	22293.00	13545.00
50303703	Building Search Fees	0.00	-48.00	-36.00	-205.30	169.30
50303704	Building Site Toilet Hire	0.00	-50.00	-36.00	0.00	-36.00
50303788	Strata Title Certificate Pr	0.00	-354.00	-261.00	0.00	-261.00
50303793	Swimming Pool Inspection Fe	0.00	-206.00	-153.00	0.00	-153.00
50303799	Zoning Certificat	0.00	-50.00	-36.00	-187.50	34.50
50303853	Building Permits	0.00	-12500.00	-9329.00	0.00	-36.00
50303867	Sign Licenses	0.00	-100.00	-72.00	-6993.01	-2375.99
50303890	Street Trading Licence	0.00	-205.00	-144.00	0.00	-72.00
50304410	Commission - BCITF Levy	0.00	-200.00	-144.00	-60.00	-84.00
50304411	Commission - Builders Regis	0.00	-260.00	-189.00	-70.00	-119.00
	Total OPERATING INCOME	0.00	-13973.00	-10440.00	-7515.81	-2824.19
	Total	0.00	33842.00	25398.00	14777.19	10620.81
	Total	0.00	33842.00	25398.00	14777.19	10620.81
<b>BUILDING CONTROL Sub-programme Total</b>						
<b>Sub-programme : 504 OTHER ECONOMIC SERVICES</b>						
50400775	Utilities - Hout Property	0.00	0.00	0.00	1346.32	-1346.32
50401303	Depreciation -Buildings	0.00	11868.48	8901.00	9033.24	-152.24
50401425	Int Loan 48 - McCleary Prop	0.00	7319.00	5481.00	4191.99	1289.01
50401482	Insurance - McCleary House	0.00	1476.00	1107.00	1342.25	-235.25
50401484	Insurance - 65 Brockman Str	0.00	526.00	387.00	0.00	387.00
50401600	Governance Overheads Allocated	0.00	34081.00	25560.00	19640.00	5920.00
50401610	Health Overhead Allocated	0.00	4842.00	3627.00	2422.00	1205.00

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	1			Municipal Fund						
	13			ECONOMIC SERVICES						
		504		OTHER ECONOMIC SERVICES						
50401775				Utilities - 65 Brockman Str	1200.00	0.00	1200.00	900.00	382.58	517.42
50402710				Sharries and Sand Pits	1500.00	0.00	1500.00	1125.00	437.66	687.34
50402810				Shell Beach Quarry	984.00	0.00	984.00	729.00	0.00	729.00
50402900				Property Valuation Expense	15000.00	0.00	15000.00	11250.00	3000.00	8250.00
50410730				Maintenance - McCleary Prop	10000.00	0.00	10000.00	7479.00	2774.91	4704.09
50410775				Utilities - McCleary Proper	5000.00	0.00	5000.00	4122.00	2153.05	1968.95
50430730				Maintenance - 65 Brockman S	5000.00	0.00	5000.00	3744.00	0.00	3744.00
50430740				Maintenance Monkey Mia Bore	5000.00	0.00	5000.00	3744.00	0.00	3744.00
Total					104296.48	0.00	104296.48	78156.00	46724.00	31432.00
50403645				OPERATING EXPENDITURE						
50403650				Reimburse - McCleary Utilit	-3000.00	0.00	-3000.00	-2250.00	-567.13	-1682.87
50403650				Reimbursements - Other	-1800.00	0.00	-1800.00	-1350.00	-1376.23	26.23
50403902				Bickies Sand Sales	-1000.00	0.00	-1000.00	-747.00	-3575.23	2828.23
50403925				McCleary Rental-Shop 2 BEAL	-8550.00	0.00	-8550.00	-6408.00	-5213.43	-1194.57
50403935				McCleary Rental-Shark Bay C	-1800.00	0.00	-1800.00	-1350.00	-1381.84	31.84
50403936				Rent - 65 Brockman Street	0.00	0.00	0.00	0.00	280.53	280.53
50403985				Royalties - Shell Mining	-13604.00	0.00	-13604.00	-10197.00	-8761.43	-1435.57
Total					-29754.00	0.00	-29754.00	-22302.00	-21155.82	-1146.18
50404535				Principal Loan 48 - McCleary	21146.35	0.00	21146.35	15858.00	29357.38	-13499.38
Total					21146.35	0.00	21146.35	15858.00	29357.38	-13499.38
Total				CAPITAL EXPENDITURE	95688.83	0.00	95688.83	71712.00	54925.56	16786.44
Total					95688.83	0.00	95688.83	71712.00	54925.56	16786.44
OTHER ECONOMIC SERVI				Sub-programme Total	95688.83	0.00	95688.83	71712.00	54925.56	16786.44
Sub-programme : 505				PRIVATE WORKS						
50501900				Private Works - Other	37364.00	0.00	37364.00	28017.00	266487.32	-238470.32
50521810				MRWA M/Mia Rd Totaling A/c	74299.00	0.00	74299.00	55710.00	13541.53	42168.47
50531900				MRWA Shark Bay Rd - Total A	351897.00	0.00	351897.00	263907.00	63719.24	200187.76
Total					463560.00	0.00	463560.00	347634.00	343748.09	3885.91
50504010				Private Works Control (Inco	-46705.00	0.00	-46705.00	-35028.00	-26741.89	-8286.11
50504030				MRWA Monkey Mia Road	-92874.00	0.00	-92874.00	-69851.00	-103669.44	34018.44
50504040				MRWA Shark Bay Road	-439872.00	0.00	-439872.00	-329904.00	-279584.02	-50319.98
Total				OPERATING INCOME	-579451.00	0.00	-579451.00	-434583.00	-409995.35	-24587.65
Total					-115891.00	0.00	-115891.00	-86949.00	-66247.26	-20701.74
Total					-115891.00	0.00	-115891.00	-86949.00	-66247.26	-20701.74
PRIVATE WORKS				Sub-programme Total	-115891.00	0.00	-115891.00	-86949.00	-66247.26	-20701.74

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Fund : 1 Municipal Fund  
Programme : 13 ECONOMIC SERVICES  
Sub-programme : 505 PRIVATE WORKS  
COA no. Description  
ECONOMIC SERVICES Programme Total

Original Budget 426485.83  
Amendments Budget -23967.00  
Department: Sub Department: Budget 402518.83

Y.F.D. Budget 301743.00  
Y.F.D. Actual 181980.06  
Variance 119762.94

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	1		Municipal Fund						
	14		OTHER PROPERTY AND SERVICES						
	551		PUBLIC WORKS OVERHEADS						
	55100509		Sub-programme : 551 PUBLIC WORKS OVERHEADS						
	55100520		Annual Leave	59058.00	0.00	59058.00	44289.00	66610.78	-22321.78
	55100530		Camp Allowance	15820.00	0.00	15820.00	11709.00	4180.00	11529.00
	55100540		Dependant Child Allowance	1518.66	0.00	1518.66	1134.00	0.00	1134.00
	55100550		District Allowance	18414.00	0.00	18414.00	13806.00	130.09	13675.91
	55100565		Shark Bay Allowance	37350.00	0.00	37350.00	28008.00	701.68	27306.32
	55100570		Long Service Leave	14777.51	0.00	14777.51	11079.00	7428.57	3650.43
	55100585		Other Allowances	10484.50	0.00	10484.50	7857.00	3086.29	4770.71
	55100600		Public Holidays	28725.00	0.00	28725.00	21537.00	23252.32	-1715.32
	55100630		Rostered Days Off	28725.00	0.00	28725.00	21537.00	1691.83	19845.17
	55100640		Sick Leave	16781.00	0.00	16781.00	12582.00	19150.23	-6568.23
	55100660		Staff Medicals	600.00	0.00	600.00	450.00	0.00	450.00
	55100670		Staff Meetings	1200.00	0.00	1200.00	900.00	3380.40	-2480.40
	55100685		Staff Training	25000.00	0.00	25000.00	18747.00	7792.51	16954.49
	55100690		Voluntary Services Leave	0.00	0.00	0.00	0.00	103.24	-103.24
	55100695		Superannuation - CC Super 3	7356.00	0.00	7356.00	5517.00	2286.94	3230.06
	55100700		Superannuation - Occupation	67263.00	0.00	67263.00	50845.00	40162.34	10282.66
	55100715		Workers Compensation Ins.	21703.00	0.00	21703.00	16272.00	19748.82	-3476.82
	55100730		Works Clothing & Safety Equ	12000.00	0.00	12000.00	9000.00	1658.38	7341.62
	55100740		Telephone - Works Superviso	1200.00	0.00	1200.00	900.00	918.56	-18.56
	55100755		Utilities - Works Superviso	3500.00	0.00	3500.00	2619.00	1627.06	991.94
	55101480		Insurance On Works	2282.00	0.00	2282.00	16704.00	20276.62	-3572.62
	55101556		Allocation Of Deputy Works	12869.42	0.00	12869.42	9648.00	12438.93	-2790.93
	55101559		Allocation Of Works Supervi	4200.00	0.00	4200.00	31500.00	19984.48	11515.52
	55101580		Less Public Works Overheads	-624250.09	0.00	-624250.09	-66880.00	-281815.56	-185564.44
	55101600		Governance Overheads Alloca	175823.00	0.00	175823.00	131559.00	106206.00	25653.00
	55102665		Other Minor Expenditure	0.00	0.00	0.00	0.00	136.36	-136.36
			Total OPERATING EXPENDITURE	0.00	0.00	0.00	-81.00	81336.87	-84417.87
			Transfer to Long Service Le	6250.00	0.00	6250.00	4680.00	3368.21	1311.79
			Total CAPITAL EXPENDITURE	6250.00	0.00	6250.00	4680.00	3368.21	1311.79
			Total	6250.00	0.00	6250.00	4599.00	84705.08	-80106.08
			Total	6250.00	0.00	6250.00	4599.00	84705.08	-80106.08
			PUBLIC WORKS OVERHEA Sub-programme Total	6250.00	0.00	6250.00	4599.00	84705.08	-80106.08
			Sub-programme : 552 PLANT OPERATION COSTS						
	55201585		Less Plant Operating Costs	-298254.00	0.00	-298254.00	-223686.00	-324746.49	101060.49
	55201620		Plant Depreciation Recovere	285964.06	0.00	285964.06	-214470.00	-106555.09	-107914.91
	55201623		Plant Operating Costs - Dep	285964.06	0.00	285964.06	214470.00	195615.74	18854.26
	55201626		Plant Oper Costs - Fuels &	135500.00	0.00	135500.00	101619.00	78975.73	22643.27

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	1			Municipal Fund								
	14			OTHER PROPERTY AND SERVICES								
		552		PLANT OPERATION COSTS								
55201632				Plant Op.Cost - Ins/Lic/Bor	27389.00	0.00	0.00		27389.00	205398.00	3231.46	17306.54
55201635				Plant Oper Cost - Parts/Rep	58000.00	0.00	0.00		58000.00	43497.00	56387.34	-11890.34
55201637				Plant Oper Cost - Wages/Pla	56365.00	0.00	0.00		56365.00	42264.00	39826.81	2437.19
55201639				Plant Operating Costs - Yr	21000.00	0.00	0.00		21000.00	15750.00	3289.09	10460.91
				Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	-18.00	-52975.41	52957.41
				Total	0.00	0.00	0.00		0.00	-18.00	-52975.41	52957.41
				Total	0.00	0.00	0.00		0.00	-18.00	-52975.41	52957.41
				PLANT OPERATION COST Sub-programme Total	0.00	0.00	0.00		0.00	-18.00	-52975.41	52957.41
				Sub-programme : 553 STOCK PURCHASES & ISSUES								
55301653				Purchases - Bulk Fuel Depot	0.00	0.00	0.00		0.00	0.00	60703.41	-60703.41
55301654				Issues - Bulk Fuel Depot	0.00	0.00	0.00		0.00	-84702.00	-84702.00	17414.82
55301657				Purchases - Bulk Fuel Tanke	0.00	0.00	0.00		0.00	0.00	-13347.00	13347.00
55301658				Issues - Bulk Fuel Tanker	0.00	0.00	0.00		0.00	2200.00	2200.00	-2200.00
55301661				Purchases Emulsion	0.00	0.00	0.00		0.00	0.00	1692.95	-1692.95
55301663				Purchases - Engine Oil Stoc	0.00	0.00	0.00		0.00	0.00	436.36	-436.36
55301667				Purchases-Gear/Diffr Oil Sto	0.00	0.00	0.00		0.00	0.00	436.36	-436.36
55301669				Purchases - Grease Stock	0.00	0.00	0.00		0.00	0.00	436.36	-436.36
				Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	0.00	-15165.10	15165.10
				Total	0.00	0.00	0.00		0.00	0.00	-15165.10	15165.10
				Total	0.00	0.00	0.00		0.00	0.00	-15165.10	15165.10
				STOCK PURCHASES & IS Sub-programme Total	0.00	0.00	0.00		0.00	0.00	-15165.10	15165.10
				Sub-programme : 554 SALARIES & WAGES								
55401570				Gross Total Salaries & Wage	1626529.00	0.00	0.00		1626529.00	1219896.00	1023614.33	196281.67
55401590				Less Salaries/Wages Allocat	-1626529.00	0.00	0.00		-1626529.00	-1219896.00	-1023614.33	-196281.67
55401600				UNALLOCATED SALARIES & WAGE	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
				Total OPERATING EXPENDITURE	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
				Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
				Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
				SALARIES & WAGES Sub-programme Total	0.00	0.00	0.00		0.00	0.00	157.68	-157.68
				Sub-programme : 555 UNCLASSIFIED								
55501280				Refunds Expenditure	0.00	0.00	0.00		0.00	0.00	1029.61	-1029.61

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1	Municipal Fund	14	OTHER PROPERTY AND SERVICES		0.00	0.00	0.00	0.00	0.00	1029.61	-1029.61
			555	UNCLASSIFIED	0.00	0.00	0.00	0.00	-3616.81	-3616.81	3616.81
				Total OPERATING EXPENDITURE							
				Refunds Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				Total OPERATING INCOME	0.00	0.00	0.00	0.00	0.00	-3616.81	3616.81
				Total	0.00	0.00	0.00	0.00	0.00	-2587.20	2587.20
				Total	0.00	0.00	0.00	0.00	0.00	-2587.20	2587.20
				UNCLASSIFIED Sub-programme Total	0.00	0.00	0.00	0.00	0.00	-2587.20	2587.20
				OTHER PROPERTY AND S Programme Total	6250.00	0.00	0.00	6250.00	4581.00	14135.05	-9554.05



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Fund : 1 Municipal Fund  
Programme : 23 RESERVES  
Sub-programme : 601 RESERVES INCOME FROM MUNI A/C  
COA no. Description Original Budget Amendments Current Budget Y.T.D. Budget Y.T.D. Actual Variance  
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COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
Sub-programme : 601 RESERVES INCOME FROM MUNI A/C							
60106105	LSL Reserve Income	0.00	0.00	0.00	0.00	-3368.21	3368.21
60106110	Pensioner Unit Reserve Inco	0.00	0.00	0.00	0.00	-7084.98	7084.98
60106115	Plant Replacement Income	0.00	0.00	0.00	0.00	-4953.39	4953.39
60106125	Office Replacement Income	0.00	0.00	0.00	0.00	-31972.81	31972.81
60106140	Rec Fac. Replc/Upgrade Rese	0.00	0.00	0.00	0.00	-7307.21	7307.21
60106155	Monkey Wla Jetty Reserve -	0.00	0.00	0.00	0.00	-245.85	245.85
	Total CAPITAL INCOME	0.00	0.00	0.00	0.00	-54932.45	54932.45
	Total	0.00	0.00	0.00	0.00	-54932.45	54932.45
	Total	0.00	0.00	0.00	0.00	-54932.45	54932.45
RESERVES INCOME FROM sub-programme Total							
		0.00	0.00	0.00	0.00	-54932.45	54932.45
Sub-programme : 602 RESERVES EXPENSE TO MUNI A/C							
		0.00	0.00	0.00	0.00	-54932.45	54932.45
RESERVES Programme Total							
		0.00	0.00	0.00	0.00	-54932.45	54932.45

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Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Budget Amendments	Current Budget	Y.I.D. Budget	Y.I.D. Actual	Variance
				Sub-programme : 000 BALANCE SHEET						
				73106513 Creditors Control	0.00	0.00	0.00	0.00	-163823.28	163823.28
				73106518 GR Received Suspense	0.00	0.00	0.00	0.00	-17616.93	17616.93
				73106526 Payroll Suspense Account	0.00	0.00	0.00	0.00	-1000.00	1000.00
				73106528 ESL Levied	0.00	0.00	0.00	0.00	-403.68	403.68
				73106529 Excess Rates Receipts	0.00	0.00	0.00	0.00	-17188.44	17188.44
				73106531 Rate Refund Suspense Account	0.00	0.00	0.00	0.00	-623.35	623.35
				73106534 Suspense Account - Bank Rec	0.00	0.00	0.00	0.00	-10228.65	10228.65
				73206551 BCIF Levy - Expense	0.00	0.00	0.00	0.00	-11928.11	11928.11
				73206552 Bond - Kerb/Footpath - Expe	0.00	0.00	0.00	0.00	-1200.00	1200.00
				73206553 Bond - Library Expense	0.00	0.00	0.00	0.00	-1200.00	1200.00
				73206556 Building Completion Bond -	0.00	0.00	0.00	0.00	-400.00	400.00
				73206560 Election Deposits - Expense	0.00	0.00	0.00	0.00	-270.00	270.00
				73206563 Hall Bond - Expense	0.00	0.00	0.00	0.00	-190.00	190.00
				73206564 Key Deposits - Expense	0.00	0.00	0.00	0.00	-171718.25	171718.25
				73206567 Police Licensing - Expense	0.00	0.00	0.00	0.00	-1218.00	1218.00
				73206578 Community Bus - Expenditure	0.00	0.00	0.00	0.00	-1345.00	1345.00
				73206580 Marquee Deposit - Expense	0.00	0.00	0.00	0.00	-568.00	568.00
				73206583 Building Licence Levy - Exp	0.00	0.00	0.00	0.00	10.00	-10.00
				73206591 Fundraising Collection - Exp	0.00	0.00	0.00	0.00	192596.58	-192596.58
				73206592 Tour Sales - Expense	0.00	0.00	0.00	0.00	95813.80	-95813.80
				73206592 Bookassy Sales - Expense	0.00	0.00	0.00	0.00	-140.69	140.69
				73206650 Aerobics Group - Income	0.00	0.00	0.00	0.00	-12054.81	12054.81
				73206651 BCIF Levy - Income	0.00	0.00	0.00	0.00	-100.00	100.00
				73206652 Bond - Library - Income	0.00	0.00	0.00	0.00	-4050.90	4050.90
				73206653 Bond - Marina Facilities	0.00	0.00	0.00	0.00	-6300.15	6300.15
				73206655 Bond Kerb/Footpath - Income	0.00	0.00	0.00	0.00	-144204.96	144204.96
				73206656 Building Completion Bond -	0.00	0.00	0.00	0.00	-1295.93	1295.93
				73206659 Community Groups - Income	0.00	0.00	0.00	0.00	-400.00	400.00
				73206660 Election Deposits - Income	0.00	0.00	0.00	0.00	-740.00	740.00
				73206663 Hall Bond - Income	0.00	0.00	0.00	0.00	-1300.00	1300.00
				73206664 Key Deposits - Income	0.00	0.00	0.00	0.00	-700.80	700.80
				73206665 Man in the Biosphere - Inco	0.00	0.00	0.00	0.00	190375.81	-190375.81
				73206667 Police Licensing - Income	0.00	0.00	0.00	0.00	-2191.00	2191.00
				73206671 Syd Hatch Pty Ltd - Income	0.00	0.00	0.00	0.00	-1494.00	1494.00
				73206673 Trust Clearing Acc - Income	0.00	0.00	0.00	0.00	-800.00	800.00
				73206677 Len Thomas Trust - Income	0.00	0.00	0.00	0.00	-1518.00	1518.00
				73206678 Community Bus - Income	0.00	0.00	0.00	0.00	-2710.00	2710.00
				73206680 Marquee Deposit - Income	0.00	0.00	0.00	0.00	-750.66	750.66
				73206681 Policeman's Ball - Income	0.00	0.00	0.00	0.00	-6349.58	6349.58
				73206682 Community Chest - Income	0.00	0.00	0.00	0.00	-1091.00	1091.00
				73206683 Building Licence Levy - Inc	0.00	0.00	0.00	0.00	-50.00	50.00
				73206686 Fundraising Collection - In	0.00	0.00	0.00	0.00	-312357.67	312357.67
				73206687 Public Open Space Trust - I	0.00	0.00	0.00	0.00	-46112.00	46112.00
				73206689 Hillside Residential Dual U	0.00	0.00	0.00	0.00		

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	1			Municipal Fund						
	32			BALANCE SHEET						
		000		BALANCE SHEET						
				Description						
				Tour Sales - Income	0.00	0.00	0.00	0.00	-193622.58	193622.58
				Bookeassy Sales Income	0.00	0.00	0.00	0.00	94524.15	94524.15
				Provision for Annual Leave	0.00	0.00	0.00	0.00	-84360.80	84360.80
				Provision - Long Service Le	0.00	0.00	0.00	0.00	-68907.06	68907.06
				Loan Liability - Current	0.00	0.00	0.00	0.00	-65267.02	65267.02
				Long Service Leave - Non Cu	0.00	0.00	0.00	0.00	-39759.03	39759.03
				Loan Liability - Non Current	0.00	0.00	0.00	0.00	-450644.11	450644.11
				Total LIABILITIES	0.00	0.00	0.00	0.00	-1478751.70	1478751.70
				Municipal Fund Bank	0.00	0.00	0.00	0.00	764005.97	-764005.97
				Municipal Telemet Saver Acc	0.00	0.00	0.00	0.00	1000.00	-1000.00
				Municipal Gold Term Deposit	0.00	0.00	0.00	0.00	422168.46	-422168.46
				Trust Fund Bank	0.00	0.00	0.00	0.00	56052.74	-56052.74
				Trust Fund Public Open Spac	0.00	0.00	0.00	0.00	509320.51	-509320.51
				Office Till Float	0.00	0.00	0.00	0.00	500.00	-500.00
				SBIC Till Float	0.00	0.00	0.00	0.00	200.00	-200.00
				Refuse Site Float	0.00	0.00	0.00	0.00	74170.08	-74170.08
				Receivables - Rates (Current	0.00	0.00	0.00	0.00	68593.44	-68593.44
				GST Paid Suspense	0.00	0.00	0.00	0.00	12439.50	-12439.50
				State Revenue Pensioner Reb	0.00	0.00	0.00	0.00	14814.00	-14814.00
				FPR Clearing	0.00	0.00	0.00	0.00	150.91	-150.91
				State Rev ESL Pensioner Reb	0.00	0.00	0.00	0.00	281749.35	-281749.35
				Sundry Debtors	0.00	0.00	0.00	0.00	91566.28	-91566.28
				Stock On Hand	0.00	0.00	0.00	0.00	68807.06	-68807.06
				LSL Investment - Current	0.00	0.00	0.00	0.00	991579.54	-991579.54
				Office Replacement Res Inve	0.00	0.00	0.00	0.00	205365.21	-205365.21
				Pensioner Unit Reserve Inve	0.00	0.00	0.00	0.00	133629.09	-133629.09
				Plant Replacement Reserve I	0.00	0.00	0.00	0.00	226643.23	-226643.23
				Rec. Fac Replc/Upgrade Rese	0.00	0.00	0.00	0.00	7625.01	-7625.01
				Monkey Mia Jetty Reserve	0.00	0.00	0.00	0.00	5189.04	-5189.04
				Receivables - Rates (Deferr	0.00	0.00	0.00	0.00	43127.24	-43127.24
				LSL Investment - Non Current	0.00	0.00	0.00	0.00	489488.78	-489488.78
				Land	0.00	0.00	0.00	0.00	8558650.06	-8558650.06
				Buildings	0.00	0.00	0.00	0.00	-2130841.11	2130841.11
				Provision For Depreciation	0.00	0.00	0.00	0.00	2822907.03	-2822907.03
				Furniture And Office Equipm	0.00	0.00	0.00	0.00	-1576297.95	1576297.95
				Less Provision For Deprecia	0.00	0.00	0.00	0.00	346673.85	-346673.85
				Heritage Assets	0.00	0.00	0.00	0.00	-99157.56	99157.56
				Less Prov. for Depreciation	0.00	0.00	0.00	0.00	3156232.32	-3156232.32
				Plant And Equipment	0.00	0.00	0.00	0.00	2357703.30	-2357703.30
				Less Provision for Deprecia	0.00	0.00	0.00	0.00	2332505.54	-2332505.54
				Public Facilities	0.00	0.00	0.00	0.00	-497507.18	497507.18
				Less Prov. for Depreciation	0.00	0.00	0.00	0.00	17011898.52	-17011898.52
				Roads (non Town)	0.00	0.00	0.00	0.00	-5362008.59	5362008.59
				Less Prov. for Depreciation	0.00	0.00	0.00	0.00	109487.57	-109487.57
				Streetscapes	0.00	0.00	0.00	0.00	-30293.32	30293.32
				Less Prov. for Depreciation	0.00	0.00	0.00	0.00		

SHIRE OF SHARK BAY  
(B183)

GENERAL LEDGER SYSTEM  
PROGRAMME PROGRESS REPORT

Printed on : 18.04.12 at 20:36  
Page No. : 37  
For Period Ending 30.04.12

Date from : 01.07.11 Date To : 31.03.12

Fund	Programme	Sub-programme	COA no.	Description	Original Budget	Department: Sub Department: Budget Amendments	Current Budget	Y.T.D. Budget	Y.T.D. Actual	Variance
76107370	1	Municipal Fund		Town Streets	0.00	0.00	0.00	2518135.78	-2518135.78	
76107371	32	BALANCE SHEET		Less Prov. for Depreciation	0.00	0.00	0.00	-707398.47	707398.47	
76207420	000	BALANCE SHEET		Footpaths	0.00	0.00	0.00	993394.83	-993394.83	
76207421				Less Prov. for Depreciation	0.00	0.00	0.00	-140409.57	140409.57	
76307470				Drainage, Culverts	0.00	0.00	0.00	407671.36	-407671.36	
76307471				Less Prov. for Depreciation	0.00	0.00	0.00	-36654.92	36654.92	
79007620				Municipal Accumulation Acco	0.00	0.00	0.00	-21070491.79	21070491.79	
79107654				Asset Revaluation - L & Bui	0.00	0.00	0.00	-7795109.92	7795109.92	
79107670				LSL Reserve Accumulation	0.00	0.00	0.00	-108566.09	108566.09	
79107680				Office Replacement Accumula	0.00	0.00	0.00	-959606.73	959606.73	
79107685				Pensioner Unit Reserve Accu	0.00	0.00	0.00	-198280.23	198280.23	
79107690				Plant Reserve Accumulation	0.00	0.00	0.00	-148675.70	148675.70	
79107694				Monkey Mia Jetty Reserve Ac	0.00	0.00	0.00	-7379.16	7379.16	
79107695				Rec Fac. Replc/Upgrade Accu	0.00	0.00	0.00	-219336.02	219336.02	
Total ASSETS					0.00	0.00	0.00	-700765.31	700765.31	
Total					0.00	0.00	0.00	-2179517.01	2179517.01	
Total					0.00	0.00	0.00	-2179517.01	2179517.01	
BALANCE SHEET				Sub-programme Total	0.00	0.00	0.00	-2179517.01	2179517.01	
BALANCE SHEET				Programme Total	0.00	0.00	0.00	-2179517.01	2179517.01	
Grand Totals					4269881.55	89089.00	4358970.55	3266253.00	0.00	3266253.00

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance % of YTD Budget	Variance \$5000 or
	<b>Rates</b>					
	<b>Operating Expenses</b>					
00101600	Governance Overheads Allocated	45,373.00	34,029.00	24,731.00	9,298.00	Material Variance Timing
	<b>Operating Income</b>					
	<b>General Purpose Income</b>					
	<b>Operating Income</b>					
00203245	Grants Commission - General	(812,491.00)	(406,245.50)	(613,414.50)	207,169.00	Material Variance Early grant payment
00203246	Grants Commission - Roads	(277,796.00)	(138,898.00)	(210,132.00)	71,234.00	Material Variance Early grant payment
	<b>Interest on Investments</b>					
	<b>Operating Income</b>					
00304120	Interest Earned - Office Replacement Reserve	(59,015.00)	(44,253.00)	(32,206.59)	(12,046.41)	Material Variance Budget Profile
00304140	Interest Earned - Investments	(65,000.00)	(48,744.00)	(61,149.22)	12,405.22	Material Variance Interest on grant funding
	<b>Capital Expenses</b>					
00304625	Transfer Interest - Office Replacement Reserve	59,015.00	44,253.00	31,972.81	12,280.19	Material Variance Budget Profile
	<b>Other General Purpose Income</b>					
	<b>Operating Expense</b>					
00401600	Governance Overheads Allocated	54,493.00	40,869.00	33,458.00	7,411.00	Material Variance Timing
	<b>Members of Council</b>					
	<b>Operating Expenses</b>					
05101010	Conference Expenses - Members	14,500.00	10,872.00	3,688.79	7,183.21	Material Variance Timing
05101065	Accommodation & Meals - Members	10,000.00	7,497.00	1,754.37	5,742.63	Material Variance Timing
05101282	Policy and Local Laws Review	20,000.00	14,994.00	3,670.00	11,324.00	Material Variance Timing
05101403	Audit Fees	22,600.00	16,947.00	9,670.19	7,276.81	Material Variance Timing
05101600	Governance Overheads Allocated	119,146.00	89,352.00	49,465.00	39,887.00	Material Variance Overheads less than budget

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Administration</b>							
<b>Operating Expenses</b>							
05200610	Salaries & Wages	505,066.00	378,792.00	345,435.43	33,356.57	Material Variance	Staff costs lower than budget
05200680	Travel & Accommodation - Staff	15,000.00	11,250.00	173.36	11,076.64	Material Variance	Timing
05200862	Vehicle Running Costs - Dceo Vehicle	3,000.00	2,232.00	19,831.99	(17,599.99)	Material Variance	Timing
05201301	Depreciation - Plant & Equipment	37,864.16	28,395.00	11,623.70	16,765.30	Material Variance	Timing
05201302	Depreciation - Furniture & Equipment	44,830.44	33,615.00	24,553.38	9,061.62	Material Variance	Timing
05201605	Governance Overheads Recovered	(1,064,518.00)	(798,381.00)	(581,936.00)	(216,445.00)	Material Variance	Overheads less than budget
05202580	Legal Expenses	70,000.00	52,497.00	39,068.35	13,428.65	Material Variance	Legal expenses below budget
5220730	Maintenance - Shire Offices	10,000.00	7,479.00	14,292.46	(6,813.46)	Material Variance	Timing
<b>Operating Income</b>							
05204350	Proceeds - Sale of Assets	0.00	0.00	(29,772.72)	29,772.72	Material Variance	Trade in of staff vehicles not fully processed
05204405	Insurance Claim Legal Expenses	(34,400.00)	(25,794.00)	(41,574.25)	15,780.25	Material Variance	Barnard Street claim reimbursement
05103250	Grants - Strategic Planning	0.00	0.00	(20,000.00)	20,000.00	Material Variance	Forward Planning Grant
<b>Capital Expenses</b>							
<b>Staff housing included in Solar Power</b>							
5204750	Staff Housing Capital Works	25,000.00	18,747.00	60,896.40	(41,949.40)	Material Variance	Project
5204734	Shire Offices - Upgrade	25,000.00	18,747.00	0.00	18,747.00	Material Variance	No expense YTD
05204870	Computer Hardware Upgrade/New	20,000.00	14,994.00	7,324.37	7,669.63	Material Variance	Timing
05205340	DCEO Vehicle Replacement	45,000.00	33,750.00	39,696.41	(5,946.41)	Material Variance	Processing not completed
05205338	Pool Vehicle Replacement	42,000.00	31,500.00	39,696.41	(8,196.41)	Material Variance	Processing not completed
05205335	Ceo Vehicle Replacement	65,000.00	48,744.00	62,161.18	(13,417.18)	Material Variance	Cost less than budgeted, budget profile
<b>Fire Prevention</b>							
<b>Operating Expenses</b>							
10102495	Fire Fighting	3,000.00	2,250.00	13,958.34	(11,708.34)	Material Variance	Fire fighting activity to be reimbursed by FESA
<b>Other Law, Order &amp; Public Safety</b>							
<b>Operating Expense</b>							
10302750	Ranger Patrols	109,542.00	82,152.00	17,111.07	65,040.93	Material Variance	No full time ranger appointed yet
10302800	Ses Useless Loop - Operating	10,052.00	7,524.00	1,241.13	6,282.87	Material Variance	Timing
<b>Operating Income</b>							
10303220	FESA SES Capital Grants	(16,870.00)	(12,645.00)	(18,577.95)	5,932.95	Material Variance	FAHCSEA grant allocated to FESA account
<b>Capital Expenses</b>							
10305302	Ranger Vehicle Capital	42,000.00	31,500.00	0.00	31,500.00	Material Variance	No expense YTD
10305304	Emergency Services Building	50,000.00	37,494.00	8,450.00	29,044.00	Material Variance	Timing

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget Comment
<b>Health Inspection</b>						
<b>Operating Expenses</b>						
15100612	Contract Staff - Mrs	90,000.00	67,500.00	45,000.00	22,500.00	Material Variance Change in contractual arrangement
15100625	Consultant Fees - Health	0.00	0.00	7,817.31	(7,817.31)	Material Variance Timing
15100680	Travel & Accommodation - Staff	30,000.00	22,500.00	13,492.43	9,007.57	Material Variance Change in contractual arrangement
15101600	Governance Overheads Allocated	23,128.00	17,343.00	11,637.00	5,706.00	Material Variance Timing
15101615	Health Overheads Recovered	(107,734.50)	(80,793.00)	(53,878.00)	(26,915.00)	Material Variance Health overheads less than budget
<b>Pensioner Units</b>						
<b>Capital Expenditure</b>						
25104785	Pensioner Units Capital Works	60,000.00	45,000.00	25,519.28	19,480.72	Material Variance Timing
<b>Sanitation - Household Refuse</b>						
<b>Operating Expenses</b>						
30102190	Refuse Site Maintenance	100,000.00	74,975.00	82,094.70	(7,115.70)	Material Variance Refuse Site clean up Timing, tip face work allocated to
30102210	Refuse Site Gate Attendance	100,000.00	74,985.00	52,537.18	22,450.82	Material Variance maintenance
<b>Capital Expense</b>						
30105575	Refuse Site Infrastructure	60,000.00	44,991.00	0.00	44,991.00	Material Variance Timing
<b>Sanitation Other</b>						
<b>Operating Income</b>						
30203743	Main Roads Rubbish Collection	(10,975.00)	(8,226.00)	0.00	(8,226.00)	Material Variance Invoice to be raised
<b>Town Planning and Regional Development</b>						
<b>Operating Expenses</b>						
30301600	Governance Overheads Allocated	39,276.00	29,457.00	19,840.00	9,817.00	Material Variance Timing
30301610	Health Overheads Allocated	48,420.00	36,315.00	24,217.00	12,098.00	Material Variance Health overheads less than budget
30302410	Consultant Fees	30,000.00	22,500.00	11,800.14	10,699.86	Material Variance Timing
30302870	Town Planning Amendments	7,500.00	5,625.00	618.50	5,006.50	Material Variance Expense exceeds budget
<b>Capital Expense</b>						
30305591	Townscape Construction	30,000.00	22,500.00	420.00	22,080.00	Material Variance Timing
<b>Other Community Amenities</b>						
<b>Capital Expense</b>						
30405525	Oval - Facilities	15,000.00	11,250.00	0.00	11,250.00	Material Variance No expense YTD

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Public Hall &amp; Civic Centres</b>							
<b>Operating Expenses</b>							
35101303	Depreciation - Buildings	67,372.24	50,517.00	14,616.97	35,900.03		Timing, allowance for Rec Centre depreciation
35130730	Maintenance-Old Police Station	17,500.00	13,104.00	5,856.53	7,247.47		operating costs associated with building
<b>Operating Income</b>							
35103327	Grant Funding - Community Hall	(24,502.00)	(18,369.00)	(24,502.00)	6,133.00		Material Variance Funding received, Solar Power Project
35103340	Grant - GDC R4R Rec Centre	(40,000.00)	(29,997.00)	0.00	(29,997.00)		Material Variance Timing of funding payment
35103344	Grant - GDC R4R, Rec Centre Construction	(3,400,000.00)	(2,549,997.00)	(2,217,910.00)	(332,087.00)		Material Variance Timing, First and second instalment receive
<b>Capital Expenditure</b>							
35104701	Community Centre Improvements	5,000.00	3,744.00	12,168.87	(8,424.87)		Material Variance Solar Power Project
35104702	Community Building/Hall Upgrade	24,502.00	18,369.00	5,558.60	12,810.40		Material Variance Solar Power Project
35104780	Rec Centre Planning GDC R4R	59,305.00	44,478.00	96,475.88	(51,997.88)		Material Variance Timing
35104785	Rec Centre Construction	3,900,000.00	2,925,000.00	2,742,873.81	182,126.39		Material Variance Timing of invoices
35104786	Rec Centre Additional Works	630,397.00	472,797.00	191,593.64	281,203.36		Material Variance Timing, Transformer for Rec Centre
<b>Foreshore</b>							
<b>Operating Expenses</b>							
35201600	Governance Overheads Allocated	31,156.00	23,364.00	18,186.00	5,178.00		Material Variance Timing
35202235	Swimming Hole Maintenance	10,400.00	7,785.00	189.96	7,595.04		Material Variance Timing
<b>Operating Income</b>							
35203328	Grants - Public Facilities	(60,000.00)	(45,000.00)	0.00	(45,000.00)		Material Variance Timing
<b>Capital Expenditure</b>							
35205531	Rock Wall	20,000.00	14,994.00	0.00	14,994.00		Material Variance No expense YTD
<b>Other Recreation and Sport</b>							
<b>Operating Expenses</b>							
35301600	Governance Overheads Allocated	33,346.00	25,002.00	19,640.00	5,362.00		Material Variance Timing
<b>Libraries</b>							
<b>Operating Expenses</b>							
35501600	Governance Overheads Allocated	48,688.00	36,513.00	25,461.00	11,052.00		Material Variance Timing
<b>Other Culture</b>							
<b>Operating Income</b>							
35603375	Grant - HMAS Sydney II Memorial	(140,000.00)	(104,994.00)	0.00	(104,994.00)		Material Variance Timing
<b>Capital Expenditure</b>							
35605101	Oral Pastoral History	0.00	0.00	8,316.66	(8,316.66)		Material Variance Not budgeted
35605690	HMAS Sydney II Memorials	140,000.00	104,994.00	0.00	104,994.00		Material Variance No expense YTD



COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Museum</b>							
<b>Capital Expenditure</b>							
35705125	Cape Inscription Restoration Capital	320,968.00	240,723.00	17,132.27	223,690.73	Material Variance	Timing
<b>World Heritage</b>							
<b>Operating Expenses</b>							
36000610	Salaries & Wages	183,025.00	137,268.00	114,005.47	23,262.53	Material Variance	Reduced Centre Operating Hours
36000730	Maintenance - Sbic	25,872.00	19,386.00	12,627.37	6,758.63	Material Variance	Timing
36001600	Governance Overheads Allocated	43,727.00	32,787.00	20,368.00	12,419.00	Material Variance	Timing
36002699	Purchase - Merchandise	80,000.00	59,994.00	35,942.25	24,051.75	Material Variance	Timing of purchases
<b>Operating Income</b>							
<b>Fire Fighting sharing agreement</b>							
36003523	Contributions & Donation SBIC	0.00	0.00	(34,700.00)	34,700.00	Material Variance	contribution
36003722	Entrance Fees - Sbic	(70,000.00)	(52,487.00)	(32,533.14)	(19,963.86)	Material Variance	Timing
36003770	Sale - Merchandise	(95,000.00)	(71,244.00)	(44,964.24)	(26,279.76)	Material Variance	Timing
36003791	Visitor Centre Booking Commission	(60,000.00)	(45,000.00)	(36,506.42)	(8,493.58)	Material Variance	Timing
<b>Capital Expenditure</b>							
36004790	Shark Bay Interp Centre - Land and Buildings	170,220.00	127,665.00	60,855.80	66,809.20	Material Variance	Solar Power Project
36005490	Building - Plant & Equipment	16,000.00	11,997.00	0.00	11,997.00	Material Variance	Timing
<b>Streets, Roads, Bridges, Depots</b>							
<b>Operating Expenses</b>							
45101600	Governance Overheads Allocated	46,037.00	34,524.00	24,731.00	9,793.00	Material Variance	Timing
45101940	Crossovers	10,000.00	7,487.00	760.46	6,736.54	Material Variance	Timing
45112245	Town Streets Maintenance	90,917.00	67,770.00	85,637.18	(17,867.18)	Material Variance	Timing
45121935	Country Roads Maintenance	321,576.00	240,867.00	404,303.59	(163,436.59)	Material Variance	Timing
45121940	Flood Damage Repairs	250,000.00	187,488.00	211,772.42	(24,284.42)	Material Variance	Timing
45132230	Street Sweeping	53,084.00	39,681.00	25,174.39	14,506.61	Material Variance	Timing of invoices
<b>Operating Income</b>							
45103280	Useless Loop Road - Mtce	(245,000.00)	(183,744.00)	(230,000.00)	46,256.00	Material Variance	Timing
45103290	Contributions Road Projects	(35,000.00)	(26,244.00)	0.00	(26,244.00)	Material Variance	Timing
45103360	Roads To Recovery Grant - Cap	(196,143.00)	(147,105.00)	(78,692.00)	(68,413.00)	Material Variance	Timing
45103365	Rtg Grants - Capital Projects	(200,846.00)	(150,633.00)	(114,235.00)	(36,398.00)	Material Variance	second claim payment
<b>Capital Expenses</b>							
45104713	Depot Buildings Capital Works	72,735.00	54,549.00	16,502.60	38,046.40	Material Variance	Solar Power Project
45105350	Depot Tools And Major Plant	20,000.00	14,994.00	9,299.93	5,694.07	Material Variance	Timing
45105720	Freydinet Drive School Car Park	70,000.00	52,487.00	24,811.85	27,685.15	Material Variance	Timing of works
1451452500	Footpaths Construction	50,000.00	37,494.00	512.33	36,981.67	Material Variance	Timing
45156690	Country Roads - R2R	166,911.00	125,172.00	247,118.72	(121,946.72)	Material Variance	Useless Loop Project over budget Timing, Stella Rowley Drive & Useless
45165670	Country Roads - Rtg	301,270.00	225,936.00	113,546.04	112,389.96	Material Variance	Loop Road
45185785	Town Street Reseals	246,143.00	184,599.00	9,472.89	175,126.31	Material Variance	Timing

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Road Plant Purchases</b>							
<b>Operating Income</b>							
45204250	Profit On Sale Of Assets	(83,958.00)	(62,964.00)	(48,000.00)	(14,964.00)	Material Variance	Timing
<b>Capital Expenses</b>							
45205318	Butchers Camp & Donger Upgrade	75,000.00	56,250.00	0.00	56,250.00	Material Variance	No expense YTD
<b>Monkey Mia Boating Facilities</b>							
<b>Operating Expenses</b>							
45401304	Depreciation - Pub. Facilities	14,803.94	11,097.00	2,780.90	8,316.10	Material Variance	Allowance for new facilities
<b>Operating Income</b>							
45403506	Grant - RBFS MM Boat Ramp Facilities	(180,000.00)	(135,000.00)	(85,358.19)	(49,641.81)	Material Variance	Finger Jetty Project payment received
<b>Capital Expenses</b>							
45405550	Monkey Mia Boat Ramp - Capital	120,000.00	90,000.00	6,276.88	83,723.12	Material Variance	Timing, awaiting approval
45405551	Monkey Mia Jetty Capital Works	1,000,000.00	749,997.00	2,200.00	747,797.00	Material Variance	Timing, awaiting approval
<b>Denham Boating Facilities</b>							
<b>Operating Expenses</b>							
45501992	Denham Rec/Jetty/Boat Ramp Mic	3,300.00	2,457.00	11,001.81	(8,544.81)	Material Variance	Timing
<b>Capital Expenditure</b>							
45505554	Marina Development Planning	55,000.00	41,247.00	22,100.00	19,147.00	Material Variance	Timing
<b>Community Development</b>							
<b>Operating Expenses</b>							
50100610	Salaries & Wages	120,827.00	90,812.00	62,089.27	28,522.73	Material Variance	Exec position
50100770	Staff Housing	18,000.00	13,500.00	7,997.11	5,502.89	Material Variance	Timing
50101600	Governance Overheads Allocated	27,579.00	20,882.00	13,822.00	6,860.00	Material Variance	Timing
<b>Capital Expenses</b>							
50104703	Telecentre Capital Works	50,000.00	37,494.00	2,146.87	35,347.13	Material Variance	Timing
<b>Tourism &amp; Area Promotion</b>							
<b>Operating Expenses</b>							
50201600	Governance Overheads Allocated	33,877.00	25,407.00	17,458.00	7,949.00	Material Variance	Timing
150202390	Community Events/Festivals	29,000.00	21,717.00	38,034.08	(16,317.08)	Material Variance	First round of donations utilised
<b>Operating Income</b>							
50203511	Contribution - Entry statement Power	(75,000.00)	(56,250.00)	0.00	(56,250.00)	Material Variance	Timing
50203903	Caravan Park Leases	(43,000.00)	(32,247.00)	0.00	(32,247.00)	Material Variance	Timing
<b>Capital Expenses</b>							
50205725	Entry Statement/Carpark	215,000.00	161,244.00	50,795.69	110,448.31	Material Variance	Timing, First project partly completed

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Building Control</b>							
<b>Operating Expenses</b>							
50301600	Governance Overheads Allocated	20,655.00	15,489.00	10,184.00	5,305.00		Material Variance Timing
50301610	Health Overheads Allocated	24,210.00	18,153.00	12,109.00	6,044.00		Material Variance Timing
<b>Operating Income</b>							
<b>Other Economic Services</b>							
<b>Operating Expenses</b>							
50401600	Governance Overheads Allocated	34,081.00	25,560.00	19,640.00	5,920.00		Material Variance Timing
50402900	Property Valuation Expense	15,000.00	11,250.00	3,000.00	8,250.00		Material Variance Timing
<b>Capital Expenses</b>							
50404535	Principal Loan 48 - McCleary	21,146.35	21,146.35	29,357.38	(8,211.03)		Material Variance Need to check allocation
<b>Private Works</b>							
<b>Operating Expenses</b>							
50501900	Private Works - Other	37,364.00	28,017.00	266,487.32	(238,470.32)		Material Variance Main roads work being allocated to other
50521810	MRWA M/Mia Rd Totalling A/c	74,299.00	55,710.00	13,541.53	42,168.47		Material Variance Main roads work being allocated to other
50531900	MRWA Shark Bay Rd Totalling A/c	351,897.00	263,907.00	63,719.24	200,187.76		Material Variance Main roads work being allocated to other
<b>Operating Income</b>							
50504010	Private Works Control	(46,705.00)	(35,028.00)	(26,741.89)	(8,286.11)		Material Variance Timing
50504030	MRWA Monkey Mia Road	(92,874.00)	(69,651.00)	(103,669.44)	34,018.44		Material Variance Timing
50504040	MRWA Shark Bay Road	(439,872.00)	(329,904.00)	(279,584.02)	(50,319.98)		Material Variance Timing
<b>Public Works Overheads</b>							
<b>Operating Expenses</b>							
55100509	Annual Leave	59,058.00	44,289.00	66,610.78	(22,321.78)		Material Variance Check Allocation
55100520	Camp Allowance	15,620.00	11,709.00	4,180.00	7,529.00		Material Variance Timing
55100540	District Allowance	18,414.00	13,806.00	130.09	13,675.91		Material Variance Check Allocation
55100550	Shark Bay Allowance	37,350.00	28,008.00	701.68	27,306.32		Material Variance Timing
55100600	Rostered Days Off	28,725.00	21,537.00	1,691.83	19,845.17		Material Variance Timing
55100630	Sick Leave	16,781.00	12,582.00	19,150.23	(6,568.23)		Material Variance Timing
55100660	Staff Training	25,000.00	18,747.00	7,792.51	10,954.49		Material Variance Timing
55100675	Superannuation - Occupational	67,263.00	50,445.00	40,162.34	10,282.66		Material Variance Timing
55100690	Works Clothing & Safety Equip	12,000.00	9,000.00	1,658.38	7,341.62		Material Variance Timing
55101559	Allocation Of Works Supervisor	42,000.00	31,500.00	19,994.48	11,515.52		Material Variance Timing
55101590	Less Public Works Overheads Allocated	(624,250.09)	(468,180.00)	(281,615.56)	(186,564.44)		Material Variance Timing
55101600	Governance Overheads Allocated	175,823.00	131,859.00	106,206.00	25,653.00		Material Variance Timing

COA	Description	Current Budget	YTD Budget	YTD Actual	Variance 5% of YTD Budget	Variance \$5000 or 5% of YTD Budget	Comment
<b>Plant Operation Costs</b>							
<b>Operating Expenses</b>							
55201585	Less Plant Operating Costs Allocated Works/Services	(298,254.00)	(223,686.00)	(324,746.49)	101,060.49	Material Variance	Timing
55201620	Plant Depreciation Recovered	(285,964.06)	(214,470.00)	(106,555.09)	(107,914.91)	Material Variance	Timing, plant utilisation
55201623	Plant Operating Costs - Deprec	285,964.06	214,470.00	195,615.74	18,854.26	Material Variance	Timing
55201626	Plant Oper Costs - Fuels & Oil	135,500.00	101,619.00	78,975.73	22,643.27	Material Variance	Timing
55201632	Plant Op.Cost - Ins/Lic/Borrow	27,389.00	20,538.00	3,231.46	17,306.54	Material Variance	Timing
55201635	Plant Oper Cost - Parts/Repair	58,000.00	43,497.00	55,387.34	(11,890.34)	Material Variance	Timing
55201639	Plant Operating Costs - Tyres	21,000.00	15,750.00	5,289.09	10,460.91	Material Variance	Timing
<b>Stock Purchases &amp; Issues</b>							
<b>Operating Expenses</b>							
55301653	Purchases - Bulk Fuel Depot	0.00	0.00	60,703.41	(60,703.41)	Material Variance	Not Budgeted
55301654	Issues - Bulk Fuel Depot	0.00	0.00	(84,702.00)	84,702.00	Material Variance	Not Budgeted
55301657	Purchases - Bulk Fuel Tanker	0.00	0.00	17,414.82	(17,414.82)	Material Variance	Not budgeted
55301658	Issues - Bulk Fuel Tanker	0.00	0.00	(13,347.00)	13,347.00	Material Variance	Not budgeted
<b>Salaries &amp; Wages</b>							
<b>Operating Expenses</b>							
55401570	Gross Total Salaries & Wages	1,626,529.00	1,219,896.00	1,023,614.33	196,281.67	Material Variance	Timing
55401590	Less Salaries/Wages Allocated	(1,626,529.00)	(1,219,896.00)	(1,023,614.33)	(196,281.67)	Material Variance	Timing

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 MARCH 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>ADMINISTRATION</b>						
<i>Furniture and Office Equipment</i>						
	Misc. Hardware Purchases/Upgrades	Computer Replacement	10,000	7,324	Municipal Fund	5 Computers have been purchased, Extra computer and laptop still to be purchased
		Server Replacement	30,000	0	Municipal Fund	On Order
	Misc. Software Purchases/ Upgrades		6,000	0	Municipal Fund	Software purchase part of server upgrade
	Council Chambers	Chairs	5,000	1,145	Municipal Fund	Redesign of chambers and furniture is currently being considered
		Tablet PCs	10,000	0	Municipal Fund	Compiling quotes and researching appropriate platform for ease of use and compatibility
	Office Furniture & Equipment	General Replacement	5,000	5,640	Municipal Fund	Three new work stations, desks, chairs, return and shelving purchased
		Photocopier	18,000	11,711	Municipal Fund	Project completed, new photocopier purchased
			<b>84,000</b>	<b>25,820</b>		
<b>Buildings</b>						
	Upgrade and Refurbishment of Shire Office	Shire office carpark	25,000	0	Municipal Fund	Project to be incorporated into the completion of the Fisheries building
	Staff Housing Capital Works					
	Solar Power for houses		0	43,770	CLGF Regional Group Project	Project completed, costs to be allocated to project
	5 Spaven Way	Capital Maintenance	5,000	4,200	Municipal Fund	Capital maintenance as required
	65 Brockman Street	Capital Maintenance	5,000	3,278	Municipal Fund	Capital maintenance as required
	51 Durfacher Street	Capital Maintenance	5,000	3,289	Municipal Fund	Capital maintenance as required
		Landscaping	5,000	6,159	Municipal Fund	Retaining wall completed, fencing starts 13/02/2012
	80 Durfacher	Capital Maintenance	5,000	0	Municipal Fund	Capital maintenance as required
			<b>50,000</b>	<b>60,896</b>		
<b>Plant and Equipment</b>						
	DCEO Vehicle		65,000	62,161	Municipal Fund	New Prado purchased
	DCEO Vehicle		45,000	39,696	Municipal Fund	New Kluger purchased
	Admin Pool Vehicle		42,000	39,696	Municipal Fund	New Kluger purchased
			<b>152,000</b>	<b>141,553</b>		
<b>Total Administration</b>			<b>286,000</b>	<b>228,069</b>		

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 MARCH 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<i>Buildings</i>						
	Emergency Services Building	Headworks, carpark, fencing	50,000	8,450	Municipal Fund	Concept Design stage, awaiting confirmation on land.
			50,000	8,450		
<i>Plant and Equipment</i>						
	Rangers Vehicle		42,000	0	Municipal Fund	Deferred until further consideration given to ranger appointment
	SES Capital Equipment		16,870	13,118	FESA Capital Grants	Marquee purchased, air conds fitted, trailer ordered.
			58,870	13,118		
<b>Total Law, Order and Public Safety</b>			<b>108,870</b>	<b>21,568</b>		
<b>HOUSING</b>						
<i>Buildings</i>						
	Pensioner Units Capital Works					
	Capital Maintenance		15,000	2,500	Pensioner unit reserve	Capital maintenance as required, on going
	Fencing		25,000		Pensioner unit reserve	Project not commenced
	Landscaping		10,000		Pensioner unit reserve	Project not commenced
	Community Area		10,000	23,019	Pensioner unit reserve	Project Completed
			60,000	25,519		
<b>Total Housing</b>			<b>60,000</b>	<b>25,519</b>		
<b>COMMUNITY AMENITIES</b>						
<i>Infrastructure Assets - Public Facilities</i>						
	Townscape Construction					
	Barnard Street		30,000	420	Municipal Fund	Works incorporated into completion of Fisheries building.
	Refuse Tip		10,000	0	Municipal Fund	Project anticipated to start March 2012
	Shed		35,000	0	Municipal Fund	Project anticipated to start March 2012
	Mulcher		15,000	0	Municipal Fund	Deferred until Gascoyne Regional Waste Management plan is considered.
			90,000	420		
<i>Infrastructure Assets</i>						
	Oval bore tank roof replacement		15,000	0	Municipal Fund	Project underway
			15,000	0		
<b>Total Community Amenities</b>			<b>105,000</b>	<b>420</b>		

**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 MARCH 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>RECREATION AND CULTURE</b>						
<i>Buildings</i>						
	Town Hall Solar Power	CLGF Regional Projects	24,502	5,559	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Multi Purpose Building		3,900,000	2,742,874	Royalties for Regions	Construction in progress
	Rec Centre Additional Works		630,397	191,594	CLGF and POS funds	Construction in progress
	Rec Centre Planning carry over		59,305	96,476	CLGF	Construction in progress
	Discovery Centre Solar Power	CLGF Regional Projects	170,220	60,858	CLGF Regional Group Project	Project completed, costs to be allocated to project
	Community Resources Centre Grounds	Car Park, Old Jail, Landscaping	50,000	2,147	Municipal Fund	Commenced car park
	Community Centre Capital Works		5,000	0	Municipal Fund	Capital maintenance as required
	Community Centre Solar Power		0	12,169	CLGF Regional Group Project	Project completed, costs to be allocated to project
			<b>4,839,424</b>	<b>3,111,675</b>		
<i>Infrastructure Assets - Public Facilities</i>						
	Rock Wall		20,000	0	Municipal Fund	Capital maintenance works will be carried out when tides are suitable
	HMAS Sydney II Memorial		140,000	0	Royalties for Regions	Awaiting Cabinet approval
	Entry Statement Power and Lighting		100,000	0	Regional Headworks, GDC	Awaiting submissions from Horizon Power
	Dentham Entry Statement		90,000	50,796	Municipal Fund	Project completed
	Welcome Signage		25,000	0	Municipal Fund	Project not commenced
	Knight Terrace Eastern Carpark Boat Ramp	Knight Terrace Boat Ramp	80,000	0	Municipal Fund	Project commenced, awaiting plans for DOT placement approval
			<b>455,000</b>	<b>50,796</b>		
<i>Furniture and Office Equipment</i>						
	Discovery centre - Furniture & Fittings					
		Display Entry Curtain	5,000		Municipal Fund	Project not commenced
		Lighting	13,000	15,383	Municipal Fund	Project completed
		Catering Fridge	2,000	1,325	Municipal Fund	Project completed, large domestic fridge purchased
			<b>20,000</b>	<b>16,708</b>		
<i>Plant and Equipment</i>						
	Discovery Centre - Plant and Equipment					
		Electronic Displays	15,000	865	Municipal Fund	Capital maintenance as required, reception display tv screen replaced
		Mini Scaffold	1,000	0	Municipal Fund	Project not commenced
			<b>16,000</b>	<b>865</b>		
<i>Heritage Assets</i>						
	Dirk Hartog Lighthouse Cottage Restoration		320,968	17,132	Dept of Sustainability and Dept of Cabinet	Tender issued
	Oral Pastoral History Book		0	8,317	Trust and Municipal fund	Payment two of three for book printing.
			<b>320,968</b>	<b>25,449</b>		
<b>Total Recreation and Culture</b>			<b>5,651,892</b>	<b>3,205,493</b>		



**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 MARCH 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>TRANSPORT</b>						
<i>Buildings</i>						
	Upgrade Depot Workshop	CLGF Regional Projects	15,000	0	Municipal Fund	Quotes received and being assessed
	Depot Solar Power		57,735	16,503	CLGF Regional Group Project	Project completed, costs to be allocated to project
			72,735	16,503		
<i>Plant and Equipment</i>						
	Depot Tools and Major Plant	Major Plant	20,000	9,300	Municipal Fund	Ongoing as required
	Communications Upgrade		5,000	2,705	Municipal Fund	Ongoing as required
	Replacement Ute Country		42,000	37,046	Municipal Fund	New Hilux Purchased
	Replacement Ute Town Supervisor		42,000	0	Municipal Fund	New Hilux ordered, delivery expected late February 2012
	Town Loader		250,000	0	Municipal Fund	Quotes received and being assessed
	Low Loader		100,000	78,447	Municipal Fund	Second hand low loader purchased
	Vibrating Roller		170,000	165,000	Municipal Fund	New Bomag roller purchased
	Camp Mess Van Replacement		40,000	0	Municipal Fund	Research being undertaken to explore options
	Camp Supervisor Van		35,000	0	Municipal Fund	Research being undertaken to explore options
			704,000	292,498		
<i>Infrastructure Assets - Roads</i>						
	Street light Kerbing Knight Terrace		50,000	0	Municipal Fund	In planning stage
	Barnard Street Road Reconstruction		70,000	9,473	Roads to Recovery	Project underway, pavers removed and tack coat applied
	School Carpark		24,812	24,812	Municipal/School	Project completed
	Stella Rowley Drive - RRG		84,743	86,193	Regional Road Group	Project completed
	Useless Loop Road - RRG		216,527	27,948	Regional Road Group	Ongoing program
	Knights Terrace Reseal R2R		146,143	0	Roads to Recovery	Project not commenced
	Useless Loop Road - R2R		98,000	176,730	Roads to Recovery	Project completed
	Woodleigh-Byro Road R2R		68,911	70,388	Roads to Recovery	Project completed
			784,324	394,949		
<i>Infrastructure Assets - Denham Mairne Facilities</i>						
	Winch House and Jinker Capital Maintenance		20,000	0	Municipal Fund	Wheels for linker have been sourced
	Denham Boat Ramp Chafers and Rails		8,000	4,396	RBFS, round	Project in progress
	Commercial Jetty Capital Works		5,000	0	Municipal Fund	Capital maintenance as required
	CCTV Monitoring	Installation	4,000	4,192	Municipal Fund	Cameras installed, network connections still to be configured.
	Marina Development Plan		55,000	22,100	RBFS, round	Project is progressing, community surveys out in February 2012.
			92,000	30,688		
<i>Infrastructure Assets - Monkey Mia Boating Facilities</i>						
	Monkey Mia Jetty Upgrade		1,000,000	2,200	Royalties for Regions	Awaiting Cabinet approval
	Monkey Mia Boat Ramp		120,000	6,277	RBFS, round	Awaiting plans for DOT placement approval
			1,120,000	8,477		
<i>Infrastructure Assets - Footpaths</i>						
	Hartog Cres Footpath		50,000	512	Municipal Fund	Footpath plan adopted, project started
			50,000	512		
	<b>Total Transport</b>		2,823,959	743,627		
	<b>Total Asset Acquisition</b>		9,034,321	4,224,696		



**SHIRE OF SHARK BAY  
CAPITAL EXPENDITURE AS AT 31 MARCH 2012**

Program	Description	Project	Budget	YTD	Funding Source	Comment
<b>Summary</b>						
<b>Summary of Asset Acquisitions by Function</b>						
			Budget	YTD		
	Governance		286,000	228,069		
	Law Order and Public Safety		108,870	21,568		
	Housing		60,000	25,519		
	Community Amenities		105,000	420		
	Recreation and Culture		5,651,392	3,205,493		
	Transport		2,823,059	743,627		
	Economic Services		0	0		
			<b>9,034,321</b>	<b>4,224,696</b>		
<b>Summary of Asset Acquisitions by Asset Class</b>						
			Budget	YTD		
	Furniture and Equipment		104,000	42,528		
	Land and Buildings		5,072,159	3,222,843		
	Plant and Equipment		930,870	448,034		
	Heritage Assets		320,568	25,443		
	Infrastructure Assets - Roads (Non-Town)		614,324	360,664		
	Infrastructure Assets - Town Streets		170,000	34,285		
	Infrastructure Assets - Public Facilities		1,772,000	90,381		
	Infrastructure Assets - Streetscapes		0	0		
	Infrastructure Assets - Footpaths		50,000	512		
	Infrastructure Assets - Drainage/Culverts		0	0		
			<b>9,034,321</b>	<b>4,224,696</b>		

12.3 APPLICATION FOR DONATION

CL101.03 / DO105

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

**Officers Recommendation**

**The toilet facility removed from the Secondary Isolated Distance Education premises be donated to the Shark Bay Speedway Club Inc.**

**Or**

**That Expressions of Interest be called from local community groups for the toilet block removed from the Secondary Isolated Distance Education premises for presentation to the Council at the May meeting of Council.**

**Reason:** Council considered that it would be more equitable to the community if expressions of interest were called.

Moved            Cr Capewell  
Seconded       Cr Pepworth

**Council Resolution**

**That expressions of interest be called from local community groups for the toilet block removed from the Secondary Isolated Distance Education premises for presentation to the Council at the May meeting of Council. If only one application is received then the Chief Executive officer is delegated authority to dispose of the unit.**

**5/0 CARRIED**

Background

The refurbishment of the Secondary Isolated Distance Education building involved the removal of the transportable toilet facilities that were located on the premises. The facilities were removed due to them being assessed as not suitable for use as a public toilet. It was proposed to relocate the toilet block to the depot for use by the outside works crew.

A request by the Shark Bay Speedway Club has been received requesting that the facility be donated for their purposes.

Comment

The Shark Bay Speedway Club advises (letter attached) that they do not have toilets in their pits.

Far Western Championships are a very successful event which contributes the economic diversity of the community.

The provision of the facilities will reduce the costs of hiring facilities for the speedway club and provide better facilities for the competitors.

However there may also be other local community groups that may have a use for the facility and Council could consider calling for Expressions of Interest to gauge the level of interest prior to committing to any one community group.

The facility would also be useful in the depot as there is currently only one toilet, which has presented issues previously when there has been a greater diversity of employees in the workforce.

#### Legal Implications

The Local Government (Functions and General) Regulations 1996 section 30 (3) state a disposition of property other than land is an exempt disposition if (a) its market value is less than \$20,000

The toilet block due to its age and condition would not be valued in excess of \$20,000.

#### Policy Implications

Nil

#### Financial Implications

The toilet block has limited value to the Council due to its age and the configuration of the facility. However there is a value to an organisation that currently has insufficient toilet facilities.

#### Strategic Implications

Nil

#### Voting Requirements

Simple Majority Required

Date of Report

22 February 2011



**President:**  
Paul Norman Ph: 0428 117 495  
**Vice Presidents:**  
Roger Hewitt Ph/fax: 99483-610  
Richard Baker Ph/fax: 99483-113  
Natasha Baker Ph/Fax 99483-113  
richardandtash@bigpond.com  
**Treasurer:**  
Tammy Stubbs Ph/fax: 99483-317

8th April 2012

Mr Paul Anderson  
Shire of Shark Bay  
DENHAM WA 6537

Dear Paul,

I am writing to you on behalf of the Shark Bay Speedway Club to inquire about a the ablution block that was removed from the old High School. The Speedway Club would love to have them donated to our Speedway Club. Currently we do not have toilets in our pits and they would be a great asset to our club. Every year we need to hire toilets for the Far Western Championship and this eats into our profit.

The Far Western Championships is one of the longest running annual speedway events in Australia, with over 100 competitors from all over the state. There are more than 50 events in one action packed day of racing.

I hope the Committee members of the Shark Bay Shire will consider this request.

Kind Regards

*Natasha Baker*

Natasha Baker  
Secretary  
Shark Bay Speedway Club  
M: 0488948868  
richardandtash@bigpond.com

12.4 TRADERS PERMIT FEES

FE102

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Nil

Moved            Cr Pepworth  
Seconded       Cr Capewell

Council Resolution

- 1. That Council endorse a one-off charge of \$30 per day or \$100 per week for traders wishing to operate on the Denham foreshore during the 2012 Fishing Fiesta.**
- 2. That Council request the Chief Executive Officer to develop a comprehensive policy and payment schedule for itinerant traders to operate within the Shire.**

**5/0 CARRIED**

Background

The Shire's current fees and charges schedule only provide for Itinerant Food Vendors to be charged an annual licence fee of \$206 and a \$103 application fee per application. There is currently no charge applicable to stall holders who are not providing food.

Comment

It is appropriate that itinerant food vendors are charged a licence fee as food safety and handling needs to be approved by the Shire's Environmental Health staff, however the costs involved with an annual licence seem excessive for traders who only visit the area once a year.

It is proposed that a fee schedule is developed on a daily, monthly and annual basis for both food vendors and non-food vendors to provide equity and encourage traders to attend our events.

Similar fees and charges for other Councils range from \$24 per day (Exmouth) and \$50 per day (Port Hedland), to annual fees of \$120 (Geraldton) and \$566 (Port Hedland)

Policy Implications

This would ensure clear guidelines for what traders are permitted on the foreshore and other Shire controlled areas during events, as well as provide an equitable fees and charges structure.

Financial Implications

Permits may only be issued once the appropriate fees have been paid.

Legal Implications

Complies with the Shire's Safety and Health obligations by having valid permits issued.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

15 April 2012

12.5 GASCOYNE GAMES FINANCIAL INCENTIVES

NO106.01

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Declaration of Interest: Cr Prior

Nature of Interest: Financial Interest as a Tourism Operator who may be affected

Declaration of Interest: Cr Capewell

Nature of Interest: Financial Interest as a Tourism Operator who may be affected

It was noted that Council allow Cr Prior and Cr Capewell to remain in the Council chamber for the item as Council decided that it was an interest in common with a significant number of members of the Shark Bay World Heritage Discovery and Visitor Centre.

Moved Cr

Seconded Cr

Officer Recommendation

**That Council endorse the concept of establishing financial incentive packages to encourage people travelling to the 2012 Gascoyne Games to participate in tourist activities during their stay.**

**That Council endorse a reduction in package booking commission charged by the Shark Bay World Heritage Discovery and Visitor Centre from 13% to 3% for bookings directly relating to the games in order to offer a 10% discount to encourage participants and spectators to use the Centre's booking services.**

**Amendment**

**Reason:** That the council understood that there would be a conflict with a number of Councillors as tourism operators and delegated authority to the Chief Executive Officer to introduce an incentive scheme.

Moved Cr Pepworth

Seconded Cr Hanscombe

Council Resolution

**That Council give the Chief Executive officer delegated authority to introduce a package in regards to booking commission charged by the Shark Bay World Heritage Discovery and Visitor Centre during the 2012 Gascoyne Games.**

**5/0 CARRIED**

Background

With the expected large number of people who will be visiting Denham for the 2012 Gascoyne Games, we have an opportunity to "value add" to their experience by promoting tourism opportunities while they are here.

Comment

It is proposed that the Executive Manager, Tourism Community and Development and the Shark Bay World Heritage Discovery and Visitor Centre, Co-ordinator meet with the Tourism Association, various tour operators and accommodation providers in and around Denham to work out some packages to encourage games visitors to experience more of Shark Bay than just the sports events.

By offering a discount on accommodation booked through the Shark Bay World Heritage Discovery and Visitor Centre, the Shire will benefit from the increased exposure to the Centre as well as being able to obtain accurate figures of how many people attend. This discount would only be offered for accommodation providers who are financial members of the Centre. This should encourage non-member providers to see the benefits of membership and join.

Policy Implications

Nil

Financial Implications

May provide economic advantage to operators and the Shark Bay World Heritage Discovery and Visitor Centre. Depending on the up-take of incentive schemes, Shark Bay World Heritage Discovery and Visitor Centre staff may be required to work extra hours to cope with the extra work load.

Legal Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

15 April 2012



12.6 AUSTRALIAN NATIONAL LANDSCAPES REQUEST FOR FUNDING

LN101

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Declaration of Interest: Cr Cowell  
Nature of Interest: Impartiality interest as a member of the committee

Cr Pepworth left the Council chamber at 10.21 am.

Moved            Cr  
Seconded       Cr

**Officer Recommendation**

***That Council approve \$10,000 allocation to the Australian National Landscapes project subject to matching funds being approved by the Shires of Carnarvon and Exmouth.***

Cr Pepworth returned to Council chamber at 10.23 am.

**Amendment**

**Reason:** The Chief Executive Officer and President advised that due to the nature of the grant a commitment to fund the project was required from the Council.

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That Council endorse \$10,000 allocation to the Australian National Landscapes project on the proviso of a successful T-Qual grant application.**

**5/0 CARRIED**

Background

The Shire has received a request from the Ningaloo Shark Bay National Landscape Steering Committee for \$10,000 as a contribution to the development of their project. (Letter attached).

Comment

The Shire has previously supported this project and money was allocated in the 2011/2012 budget to assist with the continuation of the project.

There are sufficient funds in the Tourism Promotion account to accommodate this request.

Policy Implications

Nil

Financial Implications

The current budget includes money for this project.

Legal Implications

Nil

Strategic Implications

Promotion of the Shark Bay area is in line with Council's strategic planning for tourism in the region.

Voting Requirements

Simple Majority Required

Date of Report

15 April 2012

**Australian National Landscapes  
Funding Commitment Proposal**

**Background**

The National Landscapes initiative is a partnership between Tourism Australia and Parks Australia, building on a connection between tourism and conservation to market Australia's world-class nature based visitor experiences.

National Landscapes identify the best of Australia's natural, cultural and spiritual destinations to be showcased and promote to a global target audience of travellers keen to experience new adventures and destinations unique to Australia.

The Federal Government proposes to recognise a maximum of only 15 National Landscape areas across Australia.

**Ningaloo-Shark Bay National Landscape**

The creation of the Ningaloo Shark Bay National Landscape in March 2011 is an initiative of Tourism Australia and Parks Australia, thereby ensuring the commitment of the Regional, State and National Tourism Organisations to its promotion at all levels.

The Ningaloo Shark Bay Landscape incorporates much of the Gascoyne Region and its promotion to the world, as one of Australia's 15 iconic destinations, has potential flow-on effect for the Region well beyond the Landscape boundary.

**Project**

The Ningaloo Shark Bay National Landscape Steering committee is at the third stage of the National Landscape creation process; the Experience Development Strategy (EDS). It is this strategy for which we require funding assistance.

The Strategy identifies existing and potential product for the provision of visitor experiences, together with providing benchmarking standards for the delivery of the products.

The object of the strategy is to ensure the sustainable evolution of product that improves and increases visitor experiences, generates greater visitor numbers and satisfaction levels and builds the region's economy.

The EDS will:

1. Increase capacity for local strategic planning and decision making,
2. Retain and build the benefits of regional communities,
3. Promote relevant and accessible local services,
4. Assist communities to plan for a sustainable economic and social future,
5. Enable communities to expand social and economic opportunities,
6. Assist regional communities to prosper through increased employment opportunities, business and industry development opportunities and improve local services.

The EDS also will enable:

- Population retention,
- Infrastructure improvement,
- Improvement in services to the Gascoyne community,
- The development and support of business,
- Promotion of the region,
- Expansion of economic opportunities for Indigenous people and so strengthen the Aboriginal culture.

**Funding Requirement**

The Ningaloo Shark Bay National Landscape steering committee intends to apply for the currently open round of TQUAL grant funding. TQUAL grants are 50% matched fund grant payable for the development of tourism projects. We seek to raise \$40,000 collectively from Shire of Shark Bay, Shire of Carnarvon, Exmouth Shire and GDC and request your commitment of \$10,000. In total we aim to raise \$80,000 and use these funds to towards the development of the EDS.

Harvey Raven  
Chair, Steering committee  
Ningaloo Shkr Bay Natiuonal Landscxape

The President Adjourned the Council meeting at 10.29 am to conduct an Australian Citizenship Ceremony for Mr D Cumming.

Council then had morning tea and Mr D Harley and associates from Gunson Resources made a presentation to Council. Council then had a luncheon with the Gunson Resources representatives.

The President reconvened the Ordinary Council meeting at 12.52 pm,

### **13.0 TOWN PLANNING REPORT**

#### **13.1 PROPOSED OUTBUILDING – LOT 85 (43) HARTOG CRESCENT, DENHAM P1146**

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Declaration of Interest: Gray & Lewis receive planning fees for advice to the Shire

Nature of Interest: Financial Interest – Section 5.65 of **Local Government Act 1995**

Moved            Cr Pepworth  
Seconded       Cr Capewell

#### **Council Resolution**

**That Council:**

- 1. Approve the application lodged by Johannes and Wilhalmina Bakker for an Outbuilding on Lot 85 (43) Hartog Crescent, Denham subject to the following conditions:**
  - (i) Lodgement of a detailed colour and material schedule for separate written approval by the Shire Chief Executive Officer. The detailed colour and material schedule shall require separate written approval prior to the issue of a building licence, and shall incorporate colours and materials that are non reflective to the satisfaction of the Shire Chief Executive Officer.**
  - (ii) The plans lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
  - (iii) All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land.**
- 2. Include a footnote / advice note on any planning approval to advise the applicant that:**

- (a) **Planning consent is not an approval to commence any site works or construction. A building license must be obtained for all work. A separate demolition permit may be required.**
  - (b) **The owner / applicant is advised of the need to comply with condition (i) and seek written approval of the proposed colours and materials. The colours and materials are required to be non reflective as the lots in adjacent Oakley Ridge are at a higher level and will overlook the shed walls. Reflective colours such as zinculume and white have potential to cause glare and are not supported.**
3. **Note that the application has already been advertised in accordance with Clause 9.4.3 of the Scheme and that no written submissions or objections have been received.**

**5/0 CARRIED**

Précis

Council is to consider an application for an outbuilding on Lot 85 (43) Hartog Crescent, Denham.

Background

- *Existing development*

Lot 85 has been developed with a single dwelling which includes an existing carport attached to the side of the house.

There is a retaining wall on adjacent Lot 106 Oakley Ridge (to the rear) which is higher than the dividing fence between the two properties.

Comment

- *Proposed Development*

The owners propose to construct a new Outbuilding to the rear of the existing house. The outbuilding is proposed in the south east corner of Lot 85 and will be setback 1 metre from the south (side) boundary and 1 metre from the east (rear) boundary.

The outbuilding is proposed to have a total floor area of approximately 54m<sup>2</sup> measuring 9.010 metres long by 6 metres wide. The outbuilding is proposed to have a 4.5 metre wall height and 5.029 metre maximum height to the roof peak.

The applicant has advised that the outbuilding will be used to contain a Winnebago type van and protect the vehicle from the weather. The carport attached to the side of the dwelling is proposed to be demolished.

- *Zoning*

The subject property is zoned 'Residential R12.5/30' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The lot has an approximate area of 885m<sup>2</sup> and the application has been assessed in accordance with the requirements applicable to the 'R12.5' density code.

- *Residential Design Codes*

The Residential Design Codes produced by the Western Australian Planning Commission operate as State Planning Policy 3.1. The Residential Design Codes ('the Codes') provide a comprehensive basis for the control of residential development by local governments throughout Western Australia.

The Codes have two separate options for the assessment of development including 'deemed to comply' criteria and 'performance criteria'. Where an application complies with the 'deemed to comply' criteria of the Codes there is a relatively straightforward path to approval.

Where an application proposes a variation to the 'deemed to comply' criteria of the Codes, then planning approval is required for the development, and a more detailed assessment has to be made based on 'performance criteria' in the Codes.

The performance criteria in the Codes are relatively broad statements and assessment can be subjective.

Under Clause 6.10.1 of the Codes there are specific 'deemed to comply' requirements for outbuildings as summarised in the table below.

Clause 6.10.1 A1 'deemed to comply' criteria / Outbuildings that:	Officer Comment (Gray & Lewis)
(i) are not attached to the building	Complies.
(ii) are non habitable	Complies. Outbuilding proposed for storage.
(iii) collectively do not exceed 60sqm in area or 10 percent in aggregate of the site area, whichever is the lesser	Complies. The total floor area is less than 60sqm.
(iv) do not exceed a wall height of 2.4 metres	Variation. Wall height proposed at 4.5 metres.
(v) do not exceed a ridge height of 4.2 metres	Variation. Ridge height proposed at 5.029 metre (maximum height to the roof peak).
(vi) are not within the primary street setback area;	Complies. Outbuilding to rear of existing dwelling.
vi) do not reduce the open space required in table 1; and	Complies. There is still adequate site open space as per table 1 of the Codes.
vii) comply with the sitting and design requirements for the dwelling, but do not need to meet the rear setbacks requirements of table 1.	Complies with 1 metre side setback requirement of Table 1.

The application proposes variations to the 'deemed to comply' requirements therefore Council has to determine if the development complies with the performance criteria which is "*Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties*".

The outbuilding is unlikely to have any major impact on the streetscape of Hartog Crescent as it will be setback over 32 metres from the street and will be located to the rear of the existing dwelling. The outbuilding will be highly visible from Oakley Ridge streetscape but only because the land is largely undeveloped. Once dwellings, landscaping and fencing is erected on the vacant lots in Oakley Crescent, visibility of the outbuilding from that street will be substantially screened.

Gray & Lewis does not consider that the outbuilding will negatively impact on streetscape.

Council needs to also assess the impact of the development on neighbouring properties in terms of visual impact. It is clear that the proposed outbuilding will be highly visible from adjacent rear lots, particularly Lot 106 Oakley Ridge.

Notwithstanding the above, there are specific site factors that need to be considered as follows:

- (i) Any development on Lot 85 will be visible from the lots in Oakley Ridge, because the existing dividing fence between the lots is of a low height. Dividing fences are a matter between neighbours and can be 1.8 metres from the highest ground level.
- (iii) Whilst the outbuilding will be highly visible, the amenity of these properties is lessened already because of overlooking and differences in topography. Development of the lots in Hartog Crescent will be highly visible from lots in Oakley Ridge, and vice a versa.

The fact that the outbuilding will be highly visible does not in itself mean that it will have a negative impact. The main consideration is whether the visible nature of the outbuilding will “*detract from the visual amenity of neighbouring residents*”.

Gray & Lewis recommends that Council support the application. Whilst the outbuilding will be highly visible from neighbouring properties, it is not considered that the increased wall and ridge height will substantially negatively affect their visual amenity for the following reasons:

- (a) Whilst the outbuilding proposes a higher wall and ridge height than the ‘deemed to comply’ Code criteria, it will be constructed at a lower floor level than future development on Lot 186 and rear neighbouring lots. The increased height is partially compensated for by the lower finished floor level of development compared to the finished floor level of developments that will occur in Oakley Ridge.
- (b) The view from lots located in Oakley Ridge to the rear of adjacent lots in Hartog Crescent is already characterised by different levels, overlooking, retaining walls, and there are already a number of outbuildings and walls also highly visible from Oakley Ridge.
- (c) The proposed development is not substantially out of character with development already approved in the immediate vicinity, such as the outbuilding on Lot 86 Hartog Crescent. The wall height of the outbuilding on Lot 86 exceeds 4.6 metres.
- (c) Lot 85 is substantially lower than any future development on Lot 106, and the outbuilding will assist to prevent overlooking between the two properties.

- *Options Available to Council*

As detailed above, Council has to determine whether the proposed outbuilding meets the performance criteria of the Residential Design Codes which states: “*Outbuildings that do not detract from the streetscape or the visual amenity of residents of neighbouring properties*”.

This report recommends that Council approve the application subject to conditions. If Councillors are of the view that the proposed outbuilding will have a negative impact on the amenity of surrounding neighbours, then Council can resolve to refuse the application based on non compliance with the performance criteria of the Codes.



Alternatively, Council also has the ability to defer the application and encourage the applicant to consider an amended plan which may incorporate a lesser wall / roof height, increased rear setback and / or screening landscaping to the rear.

- *Consultation*

As the application proposes a variation to the 'deemed to comply' requirements of the Codes, it was referred to adjacent landowners for comment. This procedure is in accordance with Clause 4.1 (a) and Clause 4.2.1 of the Codes, as the proposed development involves the exercise of discretion by the Council.

The Shire wrote to nearby and adjacent landowners and no submissions have been received. The fact that no objections have been lodged does not negate the Council's obligation to undertake independent assessment of planning issues such as amenity.

### Legal Implications

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.3 of the Scheme requires development to conform with the Residential Design Codes.
- Clause 5.6 of the Scheme allows variations to a standard or requirement prescribed under the Scheme, except for development in respect of which the Residential Design Codes apply.
- Clause 5.13.5 of the Scheme has specific requirements for outbuildings and requires approval for any outbuilding which is greater than 60m<sup>2</sup>.
- Clause 8.2 (b) of the Scheme provides an exemption for outbuildings from obtaining planning approval where they are less than 60m<sup>2</sup>, except where a variation to the Residential Design Codes is proposed.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).
- Local Planning policies can be revoked under Clause 2.5 of the Scheme. Any resolution to revoke a policy needs to be advertised once a week for 2 consecutive weeks in a newspaper circulating in the local area.

### Policy Implications

The Shire of Shark Bay Policy Manual (amended December 1997) includes a '3.10 – Outbuilding Policy Residential Zoned Blocks'. The Policy requirements are as follows:

*"All outbuildings proposed to be constructed upon residentially zoned blocks within the Shire of Shark Bay will have -*

- a. Wall height to be no greater than 3.5 metres.*
- b. Wall cladding is restricted to factory painted wall cladding such as Colorbond or similar product. Brick and block wall materials are acceptable also.*
- c. Roof cladding may be zincalume (Colorbond preferred).*
- d. Maximum floor area of sheds as indicated below –*

<i>Zoning Area of Shed</i>	<i>Maximum Floor Area</i>
<i>A R10 - minimum lot area of block 1,000 square metres</i>	<i>84 square metres</i>
<i>B R20 - minimum lot area of block 500 square metres</i>	<i>60 square metres</i>
<i>C R30 - minimum lot area of block 300 square metres</i>	<i>60 square metres</i>

e. *The aggregate floor area of all outbuildings not to exceed the amounts stated in paragraph (d)."*

Gray & Lewis considers it unlikely that the Policy provides a sound basis for which to refuse or approve applications as:

- (i) It is not known whether the policy has been properly adopted and advertised in accordance with the provisions of the Scheme. The Scheme includes specific procedures for the making, advertising and adoption of Local Planning Policies.
- (ii) It does not appear that the policy has been regularly reviewed, so it is difficult to ascertain if it accurately reflects the Councils preferred position on outbuildings.
- (iii) It is contrary to aspects of the Residential Design Codes which contain specific assessment criteria for outbuildings. Part 5 of the Codes only allows Local Planning Policies which do not conflict with the Codes, and also restrict the areas that local planning policies can be applied.
- (iv) The Policy does not include any requirements for land coded 'R12.5'.

Gray & Lewis is of the understanding that the existing Policy manual will be reviewed, and in the future it is recommended that Council consider formally revoking '3.10 – Outbuilding Policy Residential Zoned Blocks'.

#### Financial Implications

The Shire pays fees to Gray & Lewis for planning advice.

#### Strategic Implications

In the longer term, the Shire may consider developing a new outbuilding policy if it is deemed required. Any review should include a detailed analysis of existing outbuildings approved by the Shire over the last few years.

#### Voting Requirements

Simple Majority Required

Date of Report

11 April 2012





13.2 RETROSPECTIVE PLANNING APPROVAL – EXISTING MOTOR VEHICLE REPAIR BUSINESS:  
LOT 282 (23) VLAMINGH CRESCENT, DENHAM

P1321

Author

LIZ BUSHBY, GRAY & LEWIS LANDUSE PLANNERS

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis receive planning fees for advice to the Shire

Nature of Interest: Financial Interest – Section 5.65 of **Local Government Act 1995**

Moved Cr Prior

Seconded Cr Hanscombe

Council Resolution

**That Council:**

1. **Approve the application lodged by Geoffrey Slapp for retrospective planning approval for Motor Vehicle Repair and associated storage on Lot 282 (23) Vlamingh Crescent, Denham subject to the following conditions:**
  - (i) **A minimum of 3 carparking bays are to be provided on site to the satisfaction of the Shire’s Chief Executive Officer.**
  - (ii) **Lodgement of a detailed, scaled carparking layout plan (with dimensions) for separate written approval by the Shire Chief Executive Officer. The detailed, scaled carparking layout plan shall be lodged within 3 months of the date of this planning consent, and demonstrate compliance with Condition (i) and Schedule 1 of the Shire of Shark Bay Local Planning Scheme No 3 to the satisfaction of the Shire Chief Executive Officer.**
  - (iii) **The plans lodged with this application and approved separately in writing (for condition ii) by the Chief Executive Officer shall form part of this planning approval. All development shall be in accordance with the approved plans.**
  - (iv) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into adjacent land or road reserve.**
  - (v) **All external storage shall be contained to the rear of the existing workshop building and no storage or servicing shall be carried in the front setback area (between the front building line and the street frontage).**
  - (vi) **A maximum of one workshop bay (for mechanical repairs to vehicles) to be accommodated in the existing building at any one time.**
  - (vii) **A bunded area shall be provided for all drum storage (including diesel waste) that sufficiently caters for potential spill to the satisfaction of the Chief Executive Officer.**
  - (viii) **All existing trees and landscaping in the front setback area (between the front building line and the street frontage) to be maintained to the satisfaction of the Shires Chief Executive Officer. No trees or landscaping in the front setback area shall be removed unless approved in writing by the Shire.**

- (ix) This approval is for the use of the existing building for motor vehicle repairs which includes electrical and mechanical repairs, or overhauls, to vehicles, or repairs to tyres, but does not include premises used for recapping or retreading of tyres, panel beating, spray painting or chassis reshaping.
- (x) The owner / applicant to upgrade and construct the existing crossover in accordance with the specifications of Policy 2.1 in the Shire of Shark Bay Policy Manual, within 6 months from the date of this planning consent.
2. Include a footnote / advice note on any planning approval to advise the applicant that:
- (a) The owner / applicant is advised of the need to comply with all conditions of planning approval. Any non compliance with the planning approval would be construed as non compliance with the Shire of Shark Bay Local Planning Scheme No 3.
- (b) The owner/ applicant is advised that a separate motor vehicle licence is required from the Department of Consumer Affairs. The Shire of Shark Bay fully supports the motor vehicle repair use operation as a suitable landuse in the Industrial zone.
- (c) In regards to Condition (x), the owner / applicant is advised that once a crossover is constructed to the Shires requirements, an application can be lodged seeking a contribution from the Shire towards a portion of the construction cost.

**5/0 CARRIED**

### Précis

Council is to consider an application for retrospective planning approval for an existing motor vehicle repair business located on Lot 282 (23) Vlamingh Crescent, Denham ('the subject land').

### Background

- *Relevant information : Motor Vehicle Repair licence*

An existing motor vehicle repair business has operated from the subject land for some years. The owner /operator approached the Shire recently for a copy of the Shire approval for the business, as it is required to enable him to apply for and obtain a motor vehicle licence from the Department of Consumer Affairs.

The *Motor Vehicle Repairers Act 2003* requires each applicant for a motor vehicle repair business licence to operate from premises suitable for the business the licence is sought. Premises are 'suitable' if they are approved by the Local Government Authority.

Unfortunately the Shire has no record of any planning application being lodged or approved for a motor vehicle repair business to operate from the subject land.

The Shire is not in a position to certify that the business operates legally in compliance with the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') until a valid planning consent is issued.



To rectify this situation, the owner has lodged a formal planning application seeking retrospective planning approval for the existing motor vehicle repair business.

- *Existing Development*

The subject land has been developed with a shed / workshop, an office, amenities and rear external storage area.

A 'caretakers dwelling' is located to the rear of the workshop, in the northwest corner of the lot, and does not form part of this application.

Comment

- *Proposed Development*

The applicant advises that the motor vehicle repair business has operated from the subject land for approximately 6 years as 'Denham Diesel Services'. It is owned and operated by Mr Geoffrey J Slapp, who also lives in the caretakers dwelling contained on the same property.

The business specialises in engine reconditioning (mainly diesel), however also services 4 wheel drives on occasion. The workshop is fitted with a 5 tonne hoist.

Generally the business operates from 7.00 am to 5.00 pm 5 days per week, and also provides a 24 hour breakdown service as required.

The applicant has advised that waste oils are stored in drums to the rear of the workshop, and the drums are collected from an outside contractor for disposal approximately every 6 months.

- *Zoning*

The subject land is zoned 'Industrial' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

The landuse of 'Motor Vehicle Repair' is defined as '*means premises used for in connection with:*

- a) electrical and mechanical repairs, or overhauls, to vehicles; or*
- b) repairs to tyres, but does not include premises used for recapping or retreading of tyres, penal beating, spray painting or chassis reshaping.'*

The Scheme includes a table (Table 1 – Zoning Table) which shows the permissibility of different landuses in different zones. The landuse of 'motor vehicle repair' is 'D' in the Industrial zone which means that '*the use is not permitted unless the local government has exercised its discretion by granting planning approval*'.

The objective of the Industrial zone is to provide for manufacturing industry, the storage and distribution of goods and associated uses which by the nature of their operations should be separated from residential areas. The zone also provides for light and service industries and associated uses.

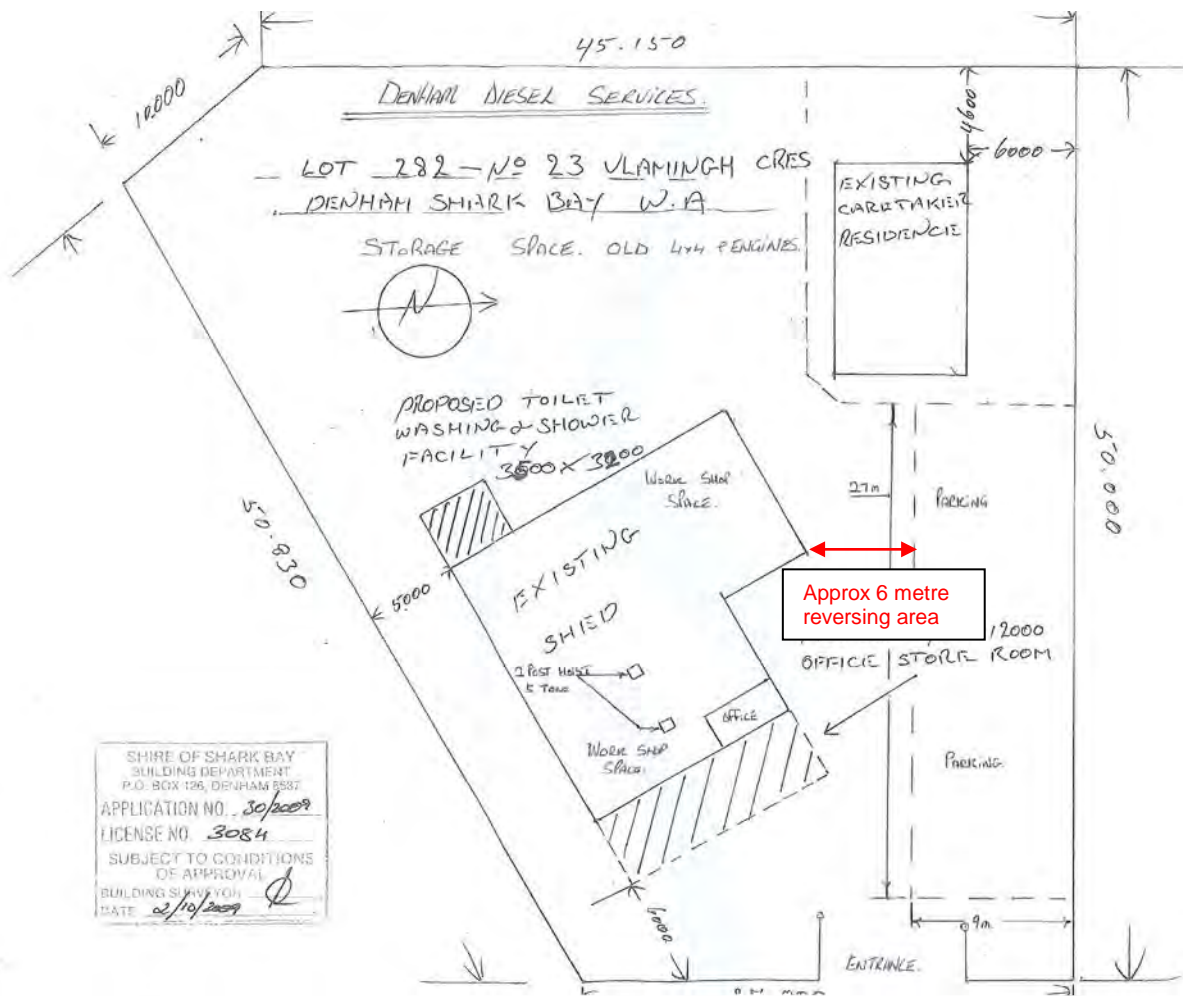
- *Parking Provision and Assessment*

The applicant has lodged a site plan which shows an informal carparking area along the northern lot boundary.

Under Clause 5.14.4 of the Scheme, carparking is required to be provided, constructed and maintained in accordance with the provisions of the Scheme, and the number of bays is specified in Table 2 : Carparking.

Under Table 2, two carparking bays are required for every working bay, and one bay per employee.

The applicant has not provided specific information on the number of working bays within the workshop, however Gray & Lewis has liaised with the applicant who verbally advised that there is only enough room in the workshop for one workbay, and he only works on one vehicle at a time. The workspace is adjacent to the hoist shown on the site plan below.

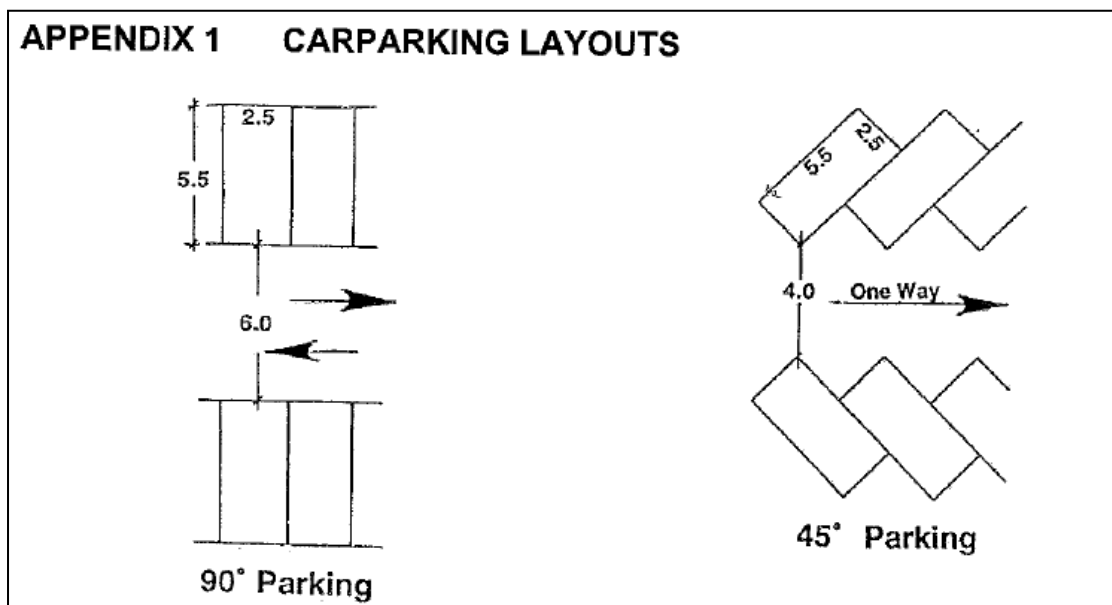


Based on aerial photography it is clear that the informal carparking area can accommodate approximately 4-5 carparking bays. Carparking is considered to comply based on the following:

- The scheme requires a total of 3 carparking bays (2 car bays for the 1 work bay, and 1 car bay for the one sole operator / employee).
- The plan includes a 6 metre dimension to the front of the workshop. Using the 6 metre measurement as a guide, it appears that there is a 6 metre distance between the carparking bays and the building, which allows sufficient distance for reversing.
- Gray & Lewis has marked the 6 metre reversing area in red on the site plan above.



It is important to note that the Scheme includes acceptable parking bay layouts and dimensions in Appendix 1 – refer extract below.



Whilst Gray & Lewis is satisfied that there is sufficient area on the lot to accommodate 3 carparking bays, the sketch plan is not sufficient to determine that carparking dimensions comply with the Scheme.

It is recommended that a condition be placed on the development requiring the applicant to lodge a scaled, accurate carparking plan with a minimum of 3 carparking bays and a layout that conforms with Schedule 1 of the Scheme.

Normally Gray & Lewis would recommend a carparking layout be provided 'up front', however a report for this application has been expedited on the basis that there is no evidence of carparking problems, and that there is some urgency for the operator to obtain the necessary motor vehicle repair licence.

- *Carparking construction standards*

Gray & Lewis has not recommended a condition be imposed requiring the carpark to be fully constructed and drained, as it appears that the majority of Industrial lots have been provided with informal gravel carparking areas. Gray & Lewis is not privy to the type of carparking conditions and construction standards that Council has imposed on development in the Industrial area.

Council can require carparking areas to be fully constructed and drained, with line marked car bays. It is clear that carparking in the Denham Town Centre has been required to be constructed to a high standard. Council may be prepared to accept a lesser standard for carparking in the Industrial area, having regard for the nature of Industrial uses, and lower amenity expectations.

- *Crossover*

The Shire of Shark Bay Policy Manual has minimum construction standards for crossings under Policy 2.1 and requires bitumen (over roadbase), concrete, brick pavers or 'other as approved by Council'.

Some of the crossovers for Industrial lots are constructed out of concrete, and others are more informal.

If Council has consistently required crossovers to Industrial lots to be constructed to a certain standard (eg concrete), then a condition should be applied to this development requiring the crossover to be upgraded to comply with the standards in the Shire of Shark Bay 2.1 crossing policy.

Gray & Lewis has included a crossover condition in the officer recommendation, however it can be deleted by Council if not required. It is understood that once a new crossover is installed, owners can apply for a rebate from the Shire towards a portion of the crossover cost.

- *Storage areas*

The application includes a rear external storage area. Under the Scheme, 'storage' is permitted in the Industrial zone and includes '*premises used for the storage of goods, equipment, plant or materials*'. Under Clause 5.11.5 of the Scheme no storage or servicing can be conducted in the front setback area.

Waste oil stored in drums is kept in the rear yard, and the applicant verbally advised that the area is lined with plastic as bunding for any potential spill.

Bunding can be in many forms and there are a range of adequate bunded products available. Bunding can consist of concrete areas, plastic strip bunding and plastic bunded trays for drums.

It is recommended that a condition be imposed requiring a suitable bunded area for the onsite storage of waste, including oil drums, to the satisfaction of the Chief Executive Officer. The existing plastic bunding may be sufficient, however a condition will ensure future owners and operators properly store waste.

- *Landscaping*

Clause 5.11.4 of the Scheme includes landscaping requirements for the Industrial zone, and specifies landscaping should be provided in the front setback area.

The subject land has already been developed and there are some trees contained in front of the existing building. Accordingly, a condition is recommended simply to require the existing vegetation to be maintained.

It is open to Council to require a landscaping plan or upgrading of existing landscaping.

### Legal Implications

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Clause 5.11 of the Scheme outlines development requirements for the Industrial zone.
- Clause 5.14 of the Scheme outlines carparking requirements.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc.

- Clause 8.4 of the Scheme provides Council with the power to grant planning approval for a use or development already commenced.

Policy Implications

The Shire of Shark Bay Policy Manual (amended December 1997) includes a '2.1 – Crossings' Policy as explained in the body of this report. Gray & Lewis is not privy as to whether the Policy accurately reflects the Shires requirements, and understands that existing policies may be subject to review.

In the future, Council may seek to develop a policy that addresses minimum requirements for crossovers, carparking and drainage.

Financial Implications

The Shire pays fees to Gray & Lewis for planning advice.

Strategic Implications

The Shire has a Draft Local Planning Strategy however it has no major implications for this development.

Voting Requirements

Simple Majority Required

Date of Report

13 April 2012









13.3 PROPOSED UPGRADE OF EXISTING WASTE WATER TREATMENT PLANT ON RESERVE 1686 (PROPOSED RESERVE 49108)

RES 1686 / RES 49108

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Declaration of Interest: Gray & Lewis as receive planning fees for advice to the Shire

Nature of Interest: Financial Interest – Section 5.65 of *Local Government Act 1995*

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as an employee of the Department of Environment and Conservation

Moved Cr Pepworth

Seconded Cr Prior

**Council Resolution**

**That Council:**

1. **Authorise the Chief Executive Officer to sign the owners section of the Planning Application form for the proposed Waste Water Treatment Plant infrastructure and upgrade on existing Reserve 1686 (proposed Reserve 49108).**
2. **Approve the application lodged by Aspen Parks for a Waste Water Treatment Plant upgrade and new infrastructure on Reserve 1686 (proposed Reserve 49108) subject to the following conditions:**
  - (i) **All access ways and parking areas shall be maintained to a trafficable standard at all times.**
  - (ii) **The plans lodged with this application (including Drawing T349 11 C005-7 Revision A) and Site Plan (imposed over the scheme map) shall form part of this planning approval. All development, including colours and materials, shall be in accordance with the approved plans unless otherwise approved in writing by the Shire Chief Executive Officer.**
  - (iii) **The developer / applicant lodging an odour management plan within 4 months of the issue of a building licence (or alternative time frame agreed to in writing by the Shire) to the satisfaction of the Shire Chief Executive Officer. The Odour Management Plan is to nominate a local manager within the vicinity of the property, detail how odour complaints will be addressed by the manager and include information on potential mitigation procedures and measures.**
  - (iv) **The developer / applicant implementing the processes and recommendations of the odour management plan to the satisfaction of the Shire Chief Executive Officer.**
3. **Advise the applicant / owners via footnotes on the planning consent as follows:**



**(i) Planning approval is not consent for any site or construction works.**

**The applicant is advised that a separate building licence approval is required prior to commencement of works. As the local reserve is owned by the Shire, no building licence will be issued until the applicant secures a lease over the land.**

**The Shire does not provide any authorisation (as the owner) for any site works to commence until the lease matter is resolved.**

**(ii) Planning consent is not a works approval. A separate works approval (and environmental licence) is required under Part V of the Environmental Protection Act 1986. Department of Environment and Conservation has advised that a works approval can only be issued to the owner or occupier of the land.**

**(iii) It is recommended that the reserve boundary be surveyed by a licensed surveyor to ensure the new building is located in accordance with the approved plans.**

**5/0 CARRIED**

Précis

An application has been lodged by Aspen Parks with a proposal to upgrade the existing Waste Water Treatment Plant on Reserve 1686. The existing Waste Water Treatment Plant services the Monkey Mia Dolphin Resort and is located approximately 800 metres south of the resort.

BACKGROUND

• *Location*

There are existing ponds located on a portion of Reserve 1686. Although the ponds service the Monkey Mia Dolphin Resort, there is no lease over the reserve.

The Department of Regional Development and Lands has progressed creation of a new reserve which will include the existing ponds, and the proposed infrastructure that forms part of this application.

Regional Development and Lands effectively has arranged to excise out a 3600m<sup>2</sup> portion of existing Reserve 1686 so that the ponds and proposed Waste Water Treatment Plant infrastructure are located on their own contained reserve (proposed Lot 302 / Reserve 49108). An easement will provide an access connection between the new reserve, and Monkey Mia Road.

Regional Development and Lands has confirmed that they have lodged documents with Landgate for creation of the new Reserve 49108, with a Management Order to the Shire, and that there will be power to lease.

Regional Development and Lands has advised that these documents will take effect from the date of lodgement, and therefore the Shire is the responsible authority over the new Reserve 49108.



- *Relevant Council decisions*

Council considered the issue of leasing the new Reserve 49108 at the March 2012 meeting (refer Item 11.4 – OCM 28 March 2012).

Whilst this is separate to the planning approval, it is recommended that the applicant be advised that a building licence will not be issued until the lease arrangements have been finalised to the satisfaction of the Chief Executive Officer.

- *Council Role*

The Shire has two separate roles in dealing with this application. The first role is as the owner of the land (due to the Management Order), and the second role is as the relevant decision making authority for the planning application.

It should be noted that the planning application form has been lodged by Aspen Park, and to become valid, needs to be signed by an authorised Shire representative as the landowner.

It is recommended that the Council authorise the Shire Chief Executive Officer to sign the planning application form in capacity of landowner. This is in line with advice provided by Regional Development and Lands, who confirmed that the Shire should act as the owner.

Signing the application form simply provides consent as the landowner to the application being lodged, and does not prejudice the Council's ability to assess and determine the planning application in accordance with the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

#### COMMENT

- *Description of Waste Water Treatment Plant upgrade*

The applicant has lodged correspondence explaining the proposed development which is summarised below:

- i) The proposal is to upgrade the current Wastewater Treatment Plant at Monkey Mia Dolphin Resort.
- ii) Wastewater generated from the Monkey Mia Dolphin Resort and adjacent Department of Environment and Conservation Visitors Centre is transferred to a Waste Water Treatment Plant which is located approximately 800m south east of the resort. The current Waste Water Treatment Plant consists of two facultative / oxidation ponds in series, prior to discharge of the treated wastewater into three infiltration swales.
- iii) The existing treatment plant has unstable performance, especially in periods of high loading. The management of the Monkey Mia Resort to improve the infrastructure and treated water quality.
- iv) The planning application focuses on changes to the wastewater treatment process. The existing wastewater collection and treated wastewater disposal systems will remain unchanged during and following the upgrade.
- v) The objectives for the design includes improved treated water quality to comply with existing licence requirements, increase robustness to ensure continued

performance under loads, utilise existing infrastructure where possible and consideration of construction, operation and maintenance in site location.

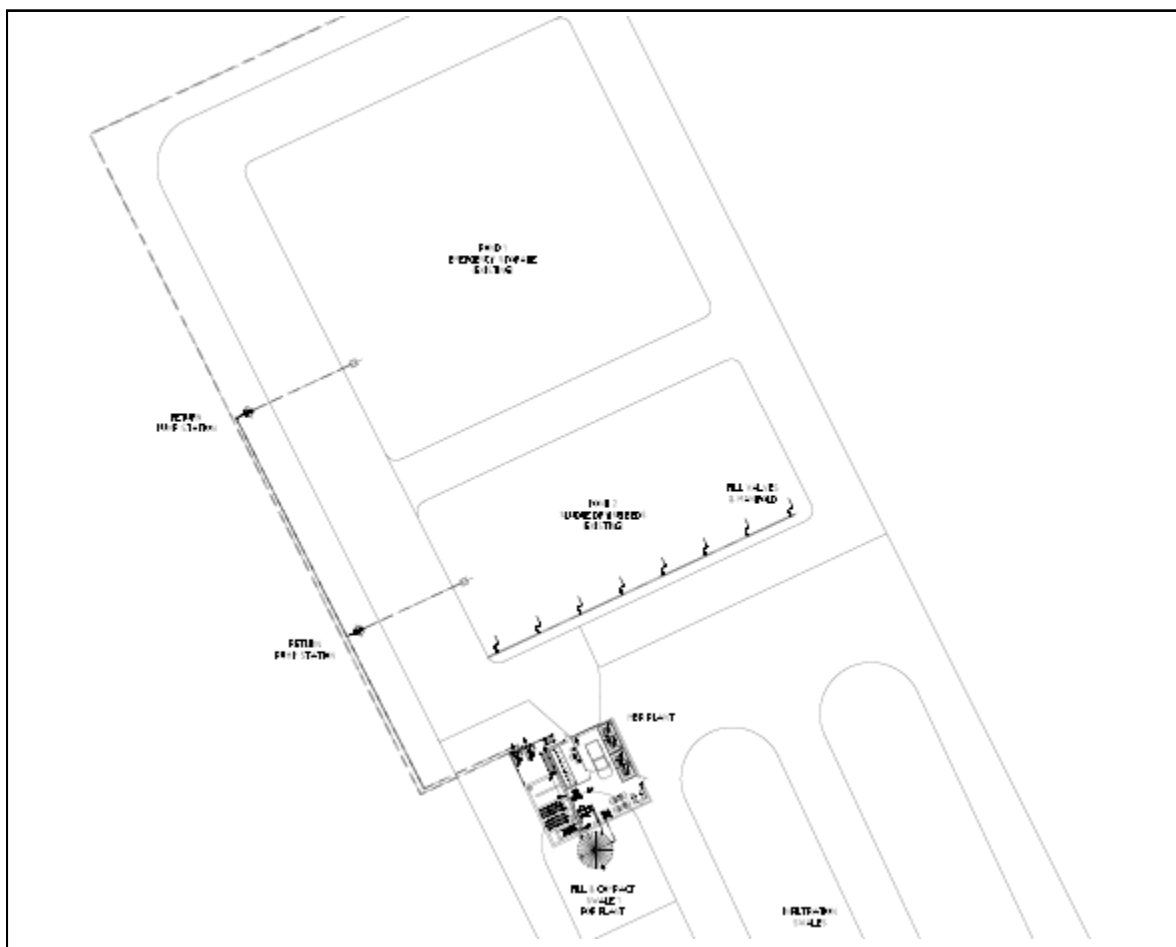
The applicant has advised that following the upgrade, new infrastructure will include inlet screening, wastewater balance tank, biological treatment, membrane filtration, and chemical storage and dosing.

The existing pond (#1) will be converted into emergency storage for one or a combination of raw sewage, excess treated water and general plant overflows. The second existing pond will be converted into a series of sludge drying beds to process the waste activated sludge from the biological reactor.

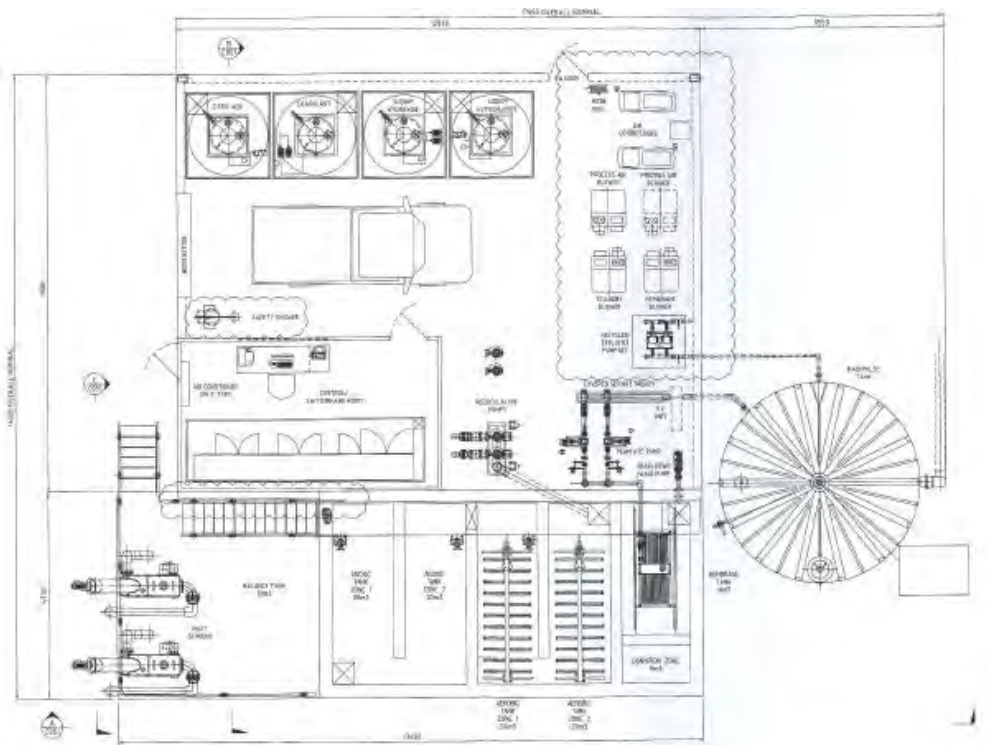
Copies of the applicants written submission are available to Councillors on request.

- *Description of new structures*

The applicant has lodged a site plan showing new structures proposed to the south of existing ponds – refer below and over page.



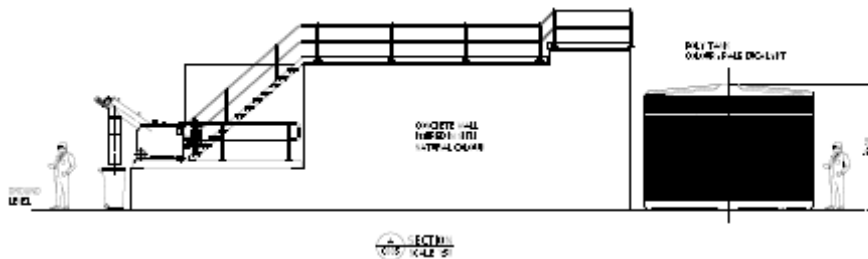
Above: Site Plan extract

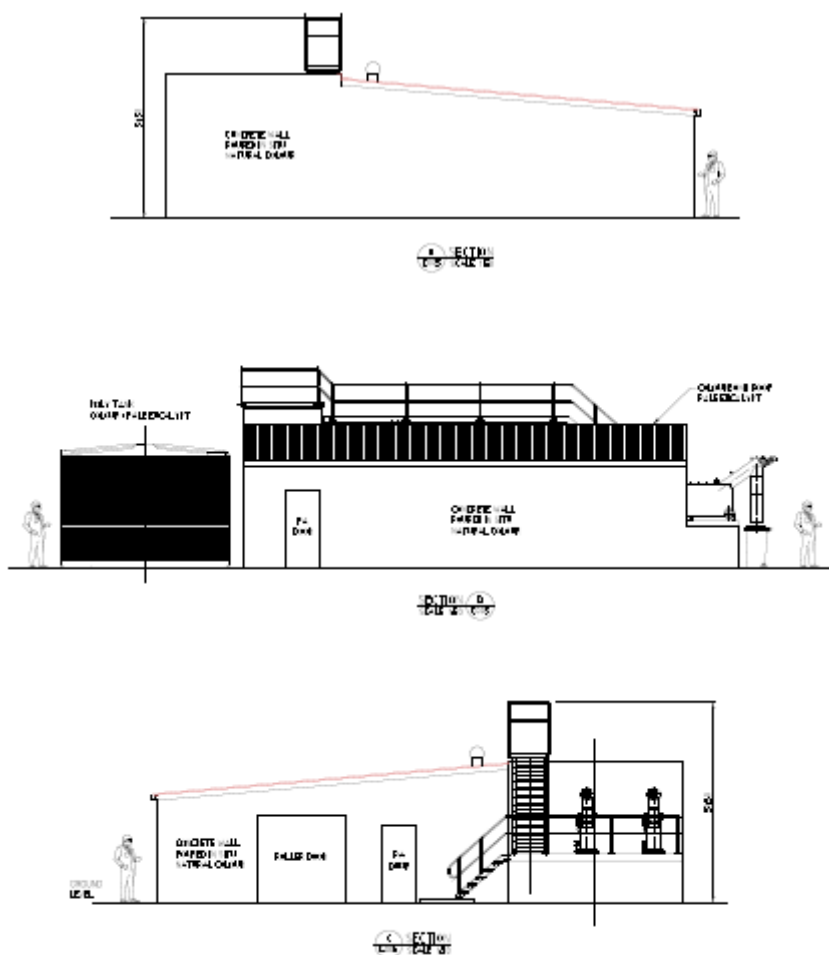


Above: Floor layout extract

Detailed elevations have also been provided and include:

- i) A 12 metre x 9.5 metre 'shed' constructed out of plain concrete walls and a pale eucalypt colorbond roof.
- ii) A 3.4 metre high pale eucalypt poly tank adjacent to the shed structure.
- iii) An unroofed concrete structure / walls which enclose proposed infrastructure. The unroofed structure measures approximately 4.7 metres x 13.4 metres with a maximum height of 4 – 4.5 metres.





Copies of all plans are available to Councillors on request.

- *Zoning and relevant Scheme provisions*

The applicant has submitted a site plan (superimposed over the Shires Local Planning Scheme map), showing that the proposed development is on land reserved as 'Public Purpose – Waste Water Treatment Plant' under the Scheme. It is surrounded by land reserved 'Parks and Recreation' under the Scheme.

Under Clause 3.2.1 of the Scheme '*a person must not use a reserve; or commence to carry development on a Local reserve, without first having obtained planning approval...*'.

Under Clause 3.2.2 of the Scheme, in determining an application for planning approval Council must have due regard to '*the matters set out in Clause 10.2 and the ultimate purpose intended for the reserve*'.

Clause 10.2 discusses general planning considerations such as the compatibility of development with its setting, amenity, effect on the natural environment, relationship to development on adjoining land etc.

The subject land is also contained within a Special Control Area applicable to the Shark Bay World Heritage Property.

The Scheme includes provisions allowing applications to be referred to the Department of Environment and Conservation and the Shark Bay World Heritage Advisory Committee.

- *Proposed Landuse*

The proposed use is consistent with the Public Purpose reservation under the Shires Scheme as it is specifically designated for a Waste Water Treatment Plant.

- *Access*

As discussed in the background section of this report, the ponds and proposed development will be contained in a new Reserve 49108, and an access easement will be included over existing Reserve 1686.

- *Environmental Issues (Buffers and Emissions)*

The applicant has advised that the Waste Water Treatment Plant is over 800 metres from the nearest sensitive receptor, and no complaints have been received regarding odour to date.

The applicant has provided information on emissions and conclude only low / infrequent odour emissions will occur. Gray & Lewis has liaised with Department of Environment and Conservation over odour, and understands there is no evidence of existing odour problems.

The Environmental Protection Authority 'Guidance for the assessment of environmental factors – separation distances between industrial and sensitive landuses' provides generic buffer guidelines. The buffer distances are measured between the industrial use (the Waste Water Treatment Plant) and any sensitive landuse (residential/ accommodation).

The Environmental Protection Authority guidelines recommend a buffer between 10 – 50 metres for pumping stations, depending on the capacity. For a major wastewater pumping station, a buffer distance of 150 metres is recommended.

No specific buffer distance is cited for Waste Water Treatment Plants so they are determined on a 'case by case' basis. Notwithstanding the above, Gray & Lewis is aware that the Water Corporation often applies a buffer of 500 metres for Waste Water Treatment Plants in regional areas (as was the case for a Waste Water Treatment Plant in the Shire of Williams).

Gray & Lewis, recommends that the Shire include a condition requiring lodgement of a management plan to address odour. Following informal discussions with Department of Environment and Conservation, it is considered unlikely that any significant odour impact will occur, however a condition will ensure there is a process in place in the event of any complaint.

The application was referred to the Department of Environment and Conservation for advice and their comments are summarised in the table below:

Summary of Department of Environment and Conservation submission	Officer Comment (Gray & Lewis)
It appears that the application has not been signed by either the owner of the	This matter is addressed in the Council report, and Gray & Lewis has advised

land or the Aspen Parks as the applicant. Whilst this is a matter for the Shire of Shark Bay it does indicate that the application may be incomplete.	Department of Environment and Conservation that the ownership signature forms part of the recommendation to Council.
The placement of tanks proposed for the upgrade into the swales of the current plant will require careful design and soil compaction to an appropriate standard to ensure the tanks are on a stable footing.	Noted.
It is important to note that no works approval has been issued to Aspen parks by Department of Environment and Conservation, despite the claim made to the contrary in the letter from Aspen parks. Aspen parks have been made aware that a works approval (and subsequent environmental licence) under Part V of the Environmental Protection Act 1986 can only be granted to the owner or occupier of the land. Currently Aspen are not the occupier of the land where the Waste Water Treatment Plant is proposed.	Noted. The applicant needs to separately negotiate a lease with the shire before they can obtain a works approval or a building licence. This is explained to the applicant via footnote / advice notes attached to the planning approval recommendation
Page 8 – ‘missing main’. This description appears to have been incorrectly used and should be described as a ‘rising main’.	Noted. Minor typographical error in applicant report which has no impact on the planning approval.
Page 9 – ‘emergence storage’. This description is inappropriate and possible should be ‘emergency storage’.	Noted. Minor typographical error in applicant report which has no impact on the planning approval.
Page 10 – a clear statement of intent regarding future use of discharge water for irrigation or reticulation should be made.	Noted. Minor issue and does not have an impact on the planning application.
Department of Environment and Conservation anticipates that environmental planning issues will be appropriately managed through the Shire of Shark Bay’s planning process.	Noted. Gray & Lewis anticipates that the Department of Environment and Conservation would have a higher level of expertise in environmental issues and has informally discussed visual impact and odour with Department of Environment and Conservation officers.

- *World Heritage*

Gray & Lewis formally referred the application to the Shark Bay World Heritage Advisory Committee for comment, as permissible under the Scheme. A summary of their comments is included below, and a full copy of the submission is available to Councillors on request:

Summary	Officer Comment (Gray & Lewis)
Your request for advice from the Shark Bay World Heritage Advisory Committee on a revised application for waste water treatment plant at Monkey Mia, was considered at the committee meeting held on 4 April Denham.	Noted. A separate application was previously lodged by the applicant but they did not proceed with it. This is a new planning application.

<p>Whilst the committee was generally supportive of the improved facility, the following comments are provided.</p>	
<p>It was queried whether the buildings associated with the Waste Water Treatment Plant will be visible from Monkey Mia or the ocean. There is potential for visual impacts on the values of the World Heritage area if the facility is visible to visitors however this was not possible to judge from the application. If the facility will be visible to visitors, using colours sympathetic to the surrounding environment on buildings/structures would help in mitigating any adverse aesthetic impacts.</p>	<p>It is unlikely that the building will have a high visual impact to the extent that painting the building is warranted. Visual impact and amenity are discussed in the heading below in this report.</p>
<p>Noise and odour emissions were not addressed in the application. Whilst this is not an issue with respect to World Heritage values some members raised the question of increased noise and odour from the facility and whether this could affect tourism operations and bird watching in the area. If these issues have not been considered to date the proponent may need to consider these matters.</p>	<p>The application included information on odour in the form of a table summarising pre and post upgrading. Odour is addressed in the recommended conditions. Noise is not considered an impediment as all equipment will be contained within the proposed structure, and is not located nearby to any sensitive receptors, such as residential.</p>
<p>With the Denham tip currently not lined and the potential for sludge from the Waste Water Treatment Plant to contain contaminants, it was suggested that monitoring for contamination should be considered by the Shire of Shark Bay.</p>	<p>Noted. This is a separate issue to the planning application.</p>
<p>In summary, the Committee has no major objections from a World Heritage perspective to the proposal provided that adverse visual impacts are appropriately managed.</p>	<p>Noted.</p>

- *Visual Impact / aesthetics*

As no site visit can be undertaken it is difficult for Gray & Lewis to undertake a full assessment of visual impact. Visual impact is most relevant in terms of protecting the World Heritage values of the area.

Notwithstanding the above, it is noted that the proposed building and structures are of a low building scale, are not bulky in appearance, and will be located a significant distance from Monkey Mia Road and the ocean, south of the existing ponds.



Having regard for the comments provided by the Shark Bay World Heritage Advisory Committee and Department of Environment and Conservation, it is not considered that the building will have a high visual impact.

If Council forms an opinion that the development will have a visual impact, then conditions can be imposed to require the external walls to be painted, and lodgement of a detailed colour schedule.

#### Legal Implications

Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') – The majority of the scheme requirements are explained in the body of this report.

Environmental Protection Act 1986 - In accordance with the Scheme, the Shire is also to have regard to the Environmental Protection Authority 'Guidance Statement for Assessment of Development Proposals in Shark Bay World Heritage Property 49' or any succeeding document.

The Environmental Protection Authority guidelines outline a process involving referral of applications to the World Heritage Advisory Committee and Department of Environment and Conservation.

Council can refer applications that '*are likely to have a significant environmental impact on the Shark Bay World Heritage Property*' to the Environmental Protection Authority, and in that case the Environmental Protection Authority would determine whether any formal environmental assessment is required.

#### Policy Implications

There are no policy implications associated with this development.

#### Financial Implications

The Shire pays planning fees to Gray & Lewis for planning advice. There will be financial implications associated with any lease negotiated for the site.

#### Strategic Implications

The Shire has a working document - Draft Local Planning Strategy which is in early stages, and has been advertised for preliminary informal public comment.

No changes in the Draft Strategy have an impact on the local reservation of the subject land.

#### Voting Requirements

Simple Majority Required

Date of Report

18 April 2012



**14.0 BUILDING REPORT**

Nil

**15.0 HEALTH REPORT**

Nil

**16.0 WORKS REPORT**

16.1 WORK MANAGERS REPORT

Author

Works Manager

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved            Cr Pepworth

Seconded       Cr Capewell

**Council Resolution**

**That the Works Managers report on the activities for the month of April 2012 be endorsed.**

**5/0 CARRIED**

Background

The following report contains a brief description of significant activities, events and issues that were raised during the last month.

Comment

Town

Asphalt has been laid for the new car park at the school. The car park will be ready to be used by the time the children return to school after their term break.

The over head power lines in front of the new recreational centre have been removed. The earthworks for the batter to the front have also been started. This has improved the visual aspect from the oval side of the recreational centre.

The new roof for the town oval tank has been replaced and the sludge has been cleaned out. It is hoped that this process will help with the high maintenance problems that have been associated with the oval and foreshore sprinklers.

Useless Loop Road

Seal preparations are continuing on the Useless Loop Road. The expected time for the seal works is 23 April through to the 27 April.

A maintenance grade was completed on the Useless Loop Road before the Easter break.

Two skip bins were placed at the intersection of the Shark Bay Road and the Useless Loop Road prior to the Easter break. This project was done in conjunction with Main Roads WA and the Department of Environment and Conservation. If the success of

this project could be measured by the amount of rubbish that has been collected by the skip bins, then the project has been very successful.

As soon as the seal works has progressed to the point of completion, the outside road staff will start carting of sheeting material for the section of the Useless Loop Road between approximately SLK 17 and SLK 22.5.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

18 April 2012

**17.0 TOURISM, RECREATION AND CULTURE REPORT**

**17.1 NAMING OF THE NEW MULTI-PURPOSE CENTRE**

BU109

Author

Executive Manager  
Tourism, Community and Economic Development

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as a suggested name is her own.

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**That Council endorse the name of Shark Bay Recreation Centre for the new multi-purpose centre.**

**5/0 CARRIED**

Background

A competition was run in November/December 2011 to find a name for the new multi-purpose centre. With the opening due to coincide with the Gascoyne Games in September, it would be timely to choose an appropriate name so that signage can be prepared and erected in time for the opening.

Comment

Suggested names received are:

Shark Bay Recreation Centre "The Shark Rec"  
Gathaaguda Recreation Centre  
Sappi Odene Community Centre  
Twin Bays Community Centre  
Birrida Mia Centre (see attached reason)  
Thomas Baudin Complex  
Tom and Lurlie Pepper Community Centre (see attached reason)  
Denham Westerly Capes Community Centre  
Dugong Dungeon  
The Shark Cage  
The Peron Centre  
Shark Bay Indoor Sport Centre  
Denham Sporting Complex  
The Mia Sports and Recreation Centre  
Cheryl Cowell Community Centre  
The Arthur Pepper Centre  
Hilltop Sports  
Shark Bay Sports Mania  
Shark Bay Shire Recreation Centre  
Denham Sports and Recreation Centre  
Shark Arena  
Denham Dugong Sport Centre

Shark Bay Centre  
Dugong Sports  
Shark Bay's Fantastic Sport Land  
Shark Bay's Super Sporty Centre  
Shark Bay Sport Land  
Shark Bay Sport/Gym  
Shark Bay Community Centre  
Super Sporty Centre  
T Rex Centre

Policy Implications

Nil

Financial Implications

Nil

Legal Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

15 April 2012

RECEIVED

29  
/ 5 2012

I propose that the new complex be named after Tom and Lurlie Pepper.

Tom Pepper was born in Cambridge England in 1900. He came to Western Australia in 1911 with his family who took up farming at Balline and Bungabandi.

Lurlie Pepper was one of 15 children born to Charles Mallard, a European, and Alice MacMurray, a part-aborigine, who were farmers in the Northampton district.

Their pioneering life and spirit stand as wonderful examples of what can be achieved by ordinary people through hard work and **PERSEVERANCE**.

When Tom married Lurlie in 1926 in spite of the entrenched attitude of the time which was opposed to mixed marriages, they showed great **COURAGE**.

They lived for 23 years at Gee Gie outcamp on Tamala station showing great **RESOURCEFULNESS**.

They put 5 children through school on a wage of 2 pound per week supplemented by the bounty paid for dingos and foxes showing great **DETERMINATION**.

These character traits shown by Tom and Lurlie all those years ago can serve as inspiration for all people who come to use the new centre in the 21st century.

In the book "Shark Bay Through Four Centuries" by Hugh Edwards, Tom has been variously described as, a "gun shearer", a "master tracker", an "expert with sheep" and the "best bushman in the Shark Bay and Murchison region".

Tom Pepper was also the person who discovered the wreck site of the Dutch East India Company vessel 'Zuytdorp' after which the cliffs running south from Steep Point are named.

The Zuytdorp was wrecked in the year 1712 which will tie in nicely with the opening of the new centre 300 years later.

Historic events revolving around Birradas in Shark Bay, Western Australia

The first recorded account of a cricket match taking place in Western Australia, was that of an inter-pearler match that took place on a Birrada near Wilya-mia Pearling Camp. 1870?

The Denham turf club held racing events on the Birrada near town during the early decades of the last century.

The same Birrada also hosted the first speedway (hot-rod) event in Denham, along with numerous inter-town football and cricket matches.

Aviation services into Denham in the past have used four different airport sites, two of which were Birradas.

17.2 CODE OF CONDUCT ON MONKEY MIA JETTY

MA100

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved            Cr Pepworth  
Seconded       Cr Capewell

**Council Resolution**

**That the administration circulate to all users of the Monkey Mia jetty the Local Laws specific to the jetty and instigate an education program to assist with the compliance with the Local Laws and Code of Conduct.**

**5/0 CARRIED**

Background

At the Shark Bay Marine Facilities Management Committee meeting held on 13 April 2012 it was resolved to recommend to Council that the shire administration enforce the Code of Conduct on the Monkey Mia Jetty.

The resolution was as follows:

**Committee Resolution**

***That Council accepts the recommendation from the Shark Bay Marine Facilities Management Committee for the Shire administration to enforce the Code of Conduct on the Monkey Mia Jetty.***

Comment

This recommendation has been proposed as a result of a vessel that utilises the Monkey Mia Jetty being left unattended for extended periods tied to the Jetty and is causing difficulty for other vessels to utilise the facility.

The Council has the Monkey Mia Jetty Local Laws (copy attached), which can be utilised to assist with any issues in relation to the Monkey Mia Jetty.

Section 2.6 states that:

*Any person with a vessel fastened to or alongside the jetty shall leave the vessel fastened only while embarking or disembarking passengers or cargo is in progress.*

The modified penalty for an offence under the Local Law is \$100.00

It would be advisable to notify all users of the Monkey Mia Jetty of the Local Laws and the penalties contained within the first instance.

Following this advice an enforcement regime will be put in place.

The installation of the CCTV equipment enables the Council to monitor the use of the jetty and would enable any infringements to be identified.



The services of the Department of Environment and Conservation rangers could also be utilised to assist the Shire in enforcing the Local Laws.

Legal Implications

Local Law – Monkey Mia Jetty

Policy Implications

Nil

Financial Implications

There will be costs associated with the enforcement of the local laws pertaining to the jetty, including staff wages and enforcement proceedings.

The costs are difficult to ascertain at this point in time, however they should not be excessive if the users of the jetty recognise and adhere to the voluntary code of conduct.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

17 April 2012



*LOCAL GOVERNMENT ACT 1995*

**SHIRE OF SHARK BAY**

**LOCAL LAW**

**MONKEY MIA JETTY**

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LOCAL GOVERNMENT ACT 1995

SHIRE OF SHARK BAY

**LOCAL LAW - MONKEY MIA JETTY**

In pursuance of the powers conferred upon it by the abovementioned Act and all other powers enabling it the Council of the abovementioned Local Government hereby records having resolved on the thirtieth day of September 1998 to repeal the Local Laws relating to Management and Use of the Monkey Mia Jetty, published in the *Government Gazette* on 18 December 1981, as amended in the *Government Gazette* on 11 January 1991 and 29 October 1993 and adopt the following Local Law.

**PART 1 - PRELIMINARY**

REPEAL

1.1 All other Local Laws relating to Monkey Mia Jetty are hereby repealed.

CITATION

1.2 These Local Laws shall be cited as the Shire of Shark Bay Local Laws Relating to Monkey Mia Jetty.

OBJECT

1.3 The objects of these Local Laws are -

- (1) to provide for the management and control of the Monkey Mia Jetty
- (2) allow public access and encourage responsible use of the facility

DEFINITIONS

1.4 In these Local Laws unless the context otherwise requires -

“Act” means the *Local Government Act 1995*

“Authorised Person” means a person authorised by Council to perform a particular function

“Council” means the Council of the Shire of Shark Bay

“Custom” means business patronage or support

“Jetty” means the Monkey Mia Jetty located at Edel Location 34

“Person” and words applying to any person or individual include a body corporate and in the plural a group of persons and a club, association or other body of persons

“Tout” means soliciting custom

“Vehicle” includes every conveyance capable of being propelled or drawn on wheels by any means

“Vessel” means any ship, lighter, barge, boat, raft or craft of whatsoever description and howsoever navigated or propelled

## **PART 2 - LIMITATION ON USE**

### **USE OF JETTY**

2.1 No person shall land at, use or enter the Jetty except in accordance with these Local Laws.

2.2 No person shall land at, use or enter the Jetty while it is under repairs or otherwise closed as may be signified by signs, unless that person is authorised in writing by the Local Government or under any written law to do so.

### **MOORED VESSELS TO JETTY**

2.3 No person shall moor or make fast any vessel to the Jetty or any part thereof except to such mooring piles, ring bolts or other fastenings as are provided and no person shall permit a vessel to remain alongside any Jetty unless so moored or fastened.

2.4 No person shall cause any obstruction on or to the Jetty or impede the free passage of other persons on the Jetty.

### **VESSELS NOT TO REMAIN AT JETTY**

2.5 Any person with a vessel fastened to or alongside the Jetty shall remove the vessel forthwith on order for removal being given by an Authorised Person or a member of the police force.

2.6 Any person with a vessel fastened to or alongside the Jetty shall leave the vessel so fastened only while embarking or disembarking passengers or cargo is in progress.

2.7 A person is not to moor a vessel to the Jetty for the purpose of effecting repairs to the vessel unless the vessel is in distress or written permission has been given by an Authorised Person.

2.8 Any person with a vessel loading or discharging cargo shall not come alongside or be fastened to the Jetty until the cargo is ready to load or discharge as the case may be.

2.9 The owner or person in control of a vessel used for commercial purposes must, prior to using the Jetty, pay to the Local Government the fees determined by the Local Government from time to time.

2.10 Except with the written permission of the Council, no person shall permit a vessel to remain alongside the Jetty between the hours of 6.00 pm and 6.00 am the following morning.

## **PART 3 - HANDLING OF CARGO**

### **CARGO OR PROPERTY ON JETTY**

3.1 No person with property intended for shipment onto a vessel shall place that property on the Jetty until the vessel is alongside the Jetty, and such property shall be removed from the Jetty as soon as practicable after being placed thereon.

3.2 Property unloaded from a vessel onto the Jetty shall be removed from the Jetty as soon as practicable.

3.3 Boarding ramps or gangways shall be removed from the Jetty after embarking or disembarking passengers or cargo.

3.4 A person who leaves property or is in charge of property left on the Jetty contrary to this Local Law, commits an offence.

3.5 Property which remains on the Jetty contrary to this Local Law may be removed and impounded by an Authorised Person in accordance with Part 3, Division 3, Subdivision 4 of the Act.

#### EXPLOSIVES ON JETTY

3.6 Without the written permission of the Council, no person shall land, place or handle on the Jetty any explosives as defined in Section 4 of the *Explosives and Dangerous Goods Act 1961*.

### **PART 4 - VEHICLES AND LIABILITY FOR DAMAGE**

#### VEHICLES ON JETTY

4.1 No person shall drive a vehicle of a gross weight exceeding three (3) tonnes onto the Jetty or allow it to remain on the Jetty.

4.2 Vehicles shall be prohibited from being on the Jetty within 15 minutes of scheduled arrivals or departures of licensed charters other than vehicles of professional fishermen while loading or unloading.

4.3 Vehicles shall be removed from the Jetty immediately after completing loading or unloading of the vehicle.

4.4 No vehicle shall be parked in a manner that obstructs access to or from the Jetty.

4.5 No person shall ride or have a bicycle on the Jetty.

#### DAMAGE TO JETTY

4.6 Without prejudice to the liability of other persons, if any, the owner of a vessel is personally responsible for all damage to the Jetty caused by a person employed by him.

4.7 Where damage to the Jetty is caused by an owner or by a person employed by him, the Council may repair the damage and the cost of such repair shall be a debt due to the Council and payable by the owner and may be recovered in a court of competent jurisdiction.

**PART 5 - GENERAL PROHIBITIONS**

FISHING FROM JETTY

5.1 A person shall not fish from the Jetty.

FIRES ON JETTY

5.2 No person shall, under any pretext whatsoever, light , place or keep a fire upon or so near to the Jetty as to endanger the Jetty.

RUBBISH FROM JETTY

5.3 (1) No person shall throw or cause to be thrown any glass, stone or other missile, or any filth, dirt, rubbish or other matter of a similar nature from the Jetty.

(2) No person shall deposit any commercial rubbish from charter boats or offal into any rubbish bin located on the Jetty.

LOITERING ON JETTY

5.4 No person shall loiter, lounge, camp or sleep or erect a tent, camp or fly on the Jetty.

MATERIALS NOT TO BE REMOVED

5.5 No person shall remove or cause to be removed from the Jetty any gravel, stone, timber or other material.

PIPELINES TO JETTY

5.6 No person shall construct or install any pipelines to the Jetty except with the written permission of the Council and approval from the Department of Transport, as per the *Jetties Act 1926*.

OBSTRUCTION OF JETTY OR PERSONS

5.7 No person shall place or cause to be placed on the Jetty any obstruction.

5.8 No person shall place any advertising signage on the Jetty or access to the Jetty

5.9 No person shall tout or solicit custom while on the Jetty.

5.10 No person shall obstruct any representative person or workman of the Council engaged in construction, repairing, adding to or working on the Jetty.

INTERFERENCE WITH VESSELS

5.11 No person shall, without the consent of Council or the owner of the vessel, move, let go or otherwise interfere with a vessel at its moorings.

LIQUOR ON THE JETTY

5.12 No person shall consume any liquor on the Jetty.

5.13 No person shall sell alcoholic beverages on the Jetty or from a vessel while moored to, or alongside the Jetty.

**PART 6 - FEES AND CHARGES**

6.1 Fees and charges for use of the Monkey Mia Jetty will be set by the Local Government in accordance with the requirements of Division 5 Subdivision 2 of the Act.

**PART 7 - PENALTIES**

7.1 (1) Any person who fails to do anything required or directed to be done under these Local Laws, or who does anything which under these Local Laws that a person is prohibited from doing, commits an offence.

(2) Any person who commits an offence under these Local Laws is liable, upon conviction, to a penalty not exceeding \$1,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$100 for each day or part of a day during which the offence has continued.

7.2 (1) An offence against any provision of these Local Laws is a prescribed offence for the purposes of Section 9.16(1) of the Act.

(2) The modified penalty for an offence against any provision of these Local Laws is \$100.

Dated this ..... day of ..... 1998.

THE COMMON SEAL of )  
the Shire of Shark Bay )  
was hereunto affixed )  
in the presence of)

.....  
L R Moss  
SHIRE PRESIDENT

.....  
A R Biggs  
CHIEF EXECUTIVE OFFICER



SHIRE OF SHARK BAY  
65 Knight Terrace  
Denham WA 6537



Telephone (08) 9948 1218  
Facsimile (08) 9948 1237

All correspondence to the  
Chief Executive Officer

**SHIRE OF SHARK BAY**

*Local Government Act 1995*

Local Government (Functions and General) Regulations 1986 (Reg 26)

Serial No IMM.....

Date ..... / ..... / .....

Shire of Shark Bay, 65 Knight Terrace, Denham 6537

To (Name) .....

Of (Address) .....

It is alleged that on (Date) ..... / ..... / ..... at (time) ..... am/pm

(Location) .....

you committed the following offence -

.....  
.....  
.....  
.....

Contrary to Regulations - Monkey Mia Jetty Local Laws Part 2.9 *The owner or person in control of a vessel used for commercial purposes must, prior to using the Jetty, pay to the Local Government the fees determined by the Local Government from time to time.*

The modified penalty for the offence is \$100.

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of penalty may be paid to an authorised person at the office of the Shire of Shark Bay, 65 Knight Terrace, Denham, 6537, within 28 days of the giving of this Notice.

.....

Signature of Authorised Person

Name and Title Paul Anderson, Chief Executive Officer

Confirmed at Council meeting 30 May 2012 – Signed by the President Cr C Cowell \_\_\_\_\_

17.3 REVIEW OF THE MANAGEMENT OF THE DENHAM MARINE FACILITIES

MA100

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Pepworth

**Council Resolution**

**That the Shire administration to investigate and report to Council and the Shark Bay Marine Facilities Management Committee on the ongoing maintenance and operations of the Marine Facilities in Denham.**

Cr Cowell left the Council Chamber at 2.14 pm and Cr Hanscombe assumed the Chair.

**4/0 CARRIED**

Background

At the Shark Bay Marine Facilities Management Committee meeting held on 13 April 2012 it was resolved to recommend to Council that the shire administration investigate and report on the ongoing maintenance and operations of the Marine Facilities in Denham.

Comment

The Shire of Shark Bay commenced the management of the Denham Marine Facilities in 2001. During this time the management of the facilities has required increased Shire resources to the point where it is moving outside the scope of the Shires core functions and expertise.

A review of the management and operations of the marine facilities will take into account all of the Shires resources utilised to manage the facility and determine if it is in the communities best interest for the Shire to continue to manage the facility

The outcome of the report will be to determine if the Shire continue to manage the Denham Marine facilities or to return the management of the facility to the Department of Transport.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Any financial implications will be explored in the report to the Council and the Shark Bay Marine Facilities Management Committee

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

17 April 2012

**18.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**19.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Moved Cr Prior

Seconded Cr Capewell

**Council Resolution**

**That Council accept the tabling of Urgent Business Items 19.1 Code of Conduct Marine Facilities, 19.2 Marine Fees and Charges, 19.3 Fire Fighting Equipment Reserve, 19.4 Lease – Shark Bay Community Resource Centre.**

**4/0 CARRIED**

**19.1 CODE OF CONDUCT MARINE FACILITIES**

MA100

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Prior

Seconded Cr Capewell

**Council Resolution**

**That Council adopt the amendments to the Shark Bay Marine Facilities Code of Conduct as recommended by the Shark Bay Marine Facilities Management Committee and presented below.**

**SHIRE OF SHARK BAY  
SHARK BAY MARINE FACILITIES  
CODE OF CONDUCT  
20012/13**

- 1 For the users of the Service Jetties within the Shire of Shark Bay that have PAID the annual fee, reasonable time will be allowed for the loading and unloading of goods, passengers and refuelling.
- 2 Vessels must not remain at the jetty after loading/unloading. All vessels must move off the jetty as soon as possible to allow others to use the facilities. Consideration needs to be given to vessels needing to unload fresh product. Vessels are not to stay longer than is necessary.
- 3 If alongside jetty longer than normal unloading time, or for servicing, maintenance etc, vessels must move to the two shore berths only and contact location or phone number must be displayed on wheelhouse if boat is unattended.
- 4 **Fuelling Policy**
  - a All precautions must be taken to avoid oil/fuel spillage.
  - b Handpiece must be attended to at all times and not tied or "choked".
  - c In the event of a fuel spillage, make every effort to contain the spill and report immediately to the Harbour Manager.
  - d Refuelling of vessels within the maritime facility is prohibited unless using a licensed facility. Fuelling of vessels in a boat pen is also prohibited.
  - e Refuelling of road vehicles prohibited.
- 5 Power use must be kept to a minimum. No deck or spotlights to be left on.
- 6 Desal water usage to be kept to a minimum.  
Desal water taps - blue  
Bore water taps - red
- 7 Rubbish must be placed in correct bins - i.e. oil in tanks, oil filters in drums, rubbish in skip bin for general dry goods, offal to offal pit.
- 8 Any rubbish left on jetty will be removed by Council and vessel charged as per Council's fees and charges.
- 9 Parking in car park as per signs.
- 10 No vehicle parking on jetty unless directly loading or unloading goods. Beware of pedestrians, bikes etc.
- 11 Maximum of 5 knots in channel and basin. Also reduce speed within 300 metres of moored boats to prevent damage.
- 12 Your assistance is encouraged to help implement this code of conduct.
- 13 Any vessels intending to remain on the jetty for an extended period for breakdown repairs or service must have authorisation from the Shire. Casual daily berthing rates may apply.

Cr Cowell returned to the meeting and assumed the Chair.

**5/0 CARRIED**

Background

This item needs to be reviewed every year. The Shire of Shark Bay owns the Monkey Mia jetty and has operational management control of the Denham facilities.

At the Shark Bay Marine Facilities Management Committee meeting held on 13 April 2012 it was resolved to endorse the amendments to the current Code of Conduct that governs the use of the marine facilities at Denham and Monkey Mia. The proposed amendments provide for a change to the four hour loading and unloading rule for the use of the facilities to allow a reasonable time for loading and unloading. Vessels are

not to stay longer than is necessary and are required to move off the facility to allow other users access.

The current Shark Bay Marine Facilities Code of Conduct is presented below for comparison.

**SHIRE OF SHARK BAY  
SHARK BAY MARINE FACILITIES  
CODE OF CONDUCT  
2011/12**

- 1 For the users of Commercial Jetties that have PAID the annual fee, four (4) hours will be allowed for loading and unloading in a 24 hour period. An hourly charge will be incurred thereafter for the next 20 hour period.
- 2 Fuelling Policy
  - a All precautions must be taken to avoid oil/fuel spillage.
  - b Handpiece must be attended to at all times and not tied or "chocked".
  - c In the event of a fuel spillage, make every effort to contain the spill and report immediately to the Harbour Manager.
  - d Refuelling of vessels within the maritime facility is prohibited unless using a licensed facility. Fuelling of vessels in a boat pen is also prohibited.
  - e Refuelling of road vehicles prohibited.
- 3 Power use must be kept to a minimum. No deck or spotlights to be left on.
- 4 Desal water usage to be kept to a minimum.  
Desal water taps - blue  
Bore water taps - red
- 5 Rubbish must be placed in correct bins - i.e. oil in tanks, oil filters in drums, rubbish in skip bin for general dry goods, offal to offal pit.
- 6 Any rubbish left on jetty will be removed by Council and vessel charged as per Council's fees and charges.
- 7 Parking in car park as per signs.
- 8 No vehicle parking on jetty unless directly loading or unloading goods.  
Beware of pedestrians, bikes etc.
- 9 Maximum of 5 knots in channel and basin. Also reduce speed within 300 metres of moored boats to prevent damage.
- 10 Broken Down vessels will incur a daily fee as per Council's fees and charges for the duration they are tied to the jetty.
- 11 No fish cleaning to be undertaken on the service jetty.
- 12 Your assistance is encouraged to help implement this code of conduct.

Comment

Due to the proposed change of fee structure. The Code of Conduct has been amended to reflect the new fees and charges. The major change in the fee structure is the change to the four hour rule.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Relevant to the use of marine facilities in Denham and Monkey Mia.

Voting Requirements

Simple Majority Required

Date of Report

17 April 2012

19.2 FEES AND CHARGES MARINE FACILITIES  
MA100

Author  
Executive Manager Finance and Administration

Disclosure of Any Interest  
Nil

Moved Cr Pepworth  
Seconded Cr Capewell

**Council Resolution**

**That Council adopt the amendments to the Shark Bay Marine Facilities Fees and Charges as recommended by the Shark Bay Marine Facilities Management Committee and presented below for inclusion in the 2012-2013 budget.**

<b>Shire of Shark Bay</b>		
<b>Marine Facilities comparison and recommendations</b>		
	<b>2012-2013</b>	
	<b>Proposed Charges</b>	
<b>Pens</b>		
Annual Fee	<b>\$ 250.00</b>	per m of the longer of the vessels length and the chargeable length for the pen. Includes use of the service jetty
Monthly payment of annual Fee	plus 20%	
Monthly Fee	plus 30%	
<b>Service Jetty</b>		
Annual Fee	<b>\$ 100.00</b>	per metre of vessel length
Casual Fee per day	<b>\$ 6.00</b>	per metre of vessel length
Electricity		
Single Phase	<b>\$ 10.00</b>	per day
Three Phase	<b>\$ 20.00</b>	per day
Water	<b>\$ 1.00</b>	Desalination, coin operated
Fuel Wharfage Charge	<b>\$ 0.027</b>	per litre
<b>Slipway</b>		
Haulage onto slipway for exclusive purpose of Transport Marine Safety Survey (Limited period)	<b>\$ 210.00</b>	per vessel weekdays
	<b>\$ 290.00</b>	Weekends/public holidays
Haulage all other vessels (includes haul up and down)	Same as above plus daily slipway charge	
<b>Service Jetty Hardstand</b>		
On Slipway in front of winch house	<b>\$ 32.00</b>	per vessel per day or part there of
Commercial vessels in the marine facilities area	<b>\$ 17.00</b>	per vessel per day or part there of
<b>Electricity</b>		
Single Phase	<b>\$ 10.00</b>	per day
Three Phase	<b>\$ 20.00</b>	per day
Water - Hardstand	<b>\$ 6.50</b>	At cost with a minimum daily

**5/0 CARRIED**

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

Background

The above table represents the proposed 2012/2013 fees and charges associated with the marine facilities at Monkey Mia and Denham. At the Shark Bay Marine Facilities Management Committee meeting held on 13 April 2012 it was resolved to endorse the proposed fees and charges for inclusion in the 2012-2013 budget.

The current fees and charges for 2011/2012 year are presented below for comparison;

<b>Shire of Shark Bay</b>		
<b>Marine Facilities comparison and recommendations</b>		
	<b>2011-2012</b>	
	<b>Charges</b>	
<b>Pens</b>		
Annual Fee	\$ 250.00	per m of the longer of the vessels length and the chargeable length for the pen. Includes use of the service jetty
Monthly payment of annual Fee	plus 20%	
Monthly Fee	plus 30%	
<b>Service Jetty</b>		
Annual Fee	\$ 100.00	per metre of vessel length
Casual Fee per day	\$ 6.00	per metre of vessel length
<b>Electricity</b>		
Single Phase	\$ 12.50	per day
Three Phase	\$ 21.00	per day
<b>Water</b>		
	\$ 1.00	Desalination, coin operated
<b>Fuel Wharfage Charge</b>		
	\$ 0.027	per litre
<b>Slipway</b>		
Haulage onto slipway for exclusive purpose of Transport Marine Safety Survey (Limited period)	\$ 207.00	per vessel weekdays
	\$ 285.00	Weekends/public holidays
Haulage all other vessels (includes haul up and down)	Same as above plus daily slipway charge	
<b>Service Jetty Hardstand</b>		
On Slipway in front of winch house	\$ 31.00	per vessel per day or part there of
Commercial vessels in the marine facilities area	\$ 16.50	per vessel per day or part there of
<b>Electricity</b>		
Single Phase	\$ 12.50	per day
Three Phase	\$ 21.00	per day
Water - Hardstand	\$ 6.20	At cost with a minimum daily



Comment

Council determines its Fees and Charges for the use of the marine facilities at both Denham and Monkey Mia on an annual basis for inclusion into the forthcoming budget cycle. In this regard the proposed fees are presented for consideration and inclusion into the 2012/2013 budget.

On 27 January 2012 the Marine Facilities Management Committee held a meeting with marine facility users to discuss the use of the facilities and the fees and charges imposed. Suggestions from this meeting included reviewing the fees and charges to see if they can be reduced and reviewing the four hour rule. It was suggested that commercial operators be exempt from the four hour rule and be allowed breakdown and maintenance days.

The fees and charges have been reviewed taking into consideration other marine facilities in proximity to Shark Bay, the costs of providing the service and the suggestions of the facility users. The fees and charges proposed are predominantly the same as last years with the exclusion of the four hour rule for loading and unloading. This will allow more time for operators to utilise the facility without incurring additional charges.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

As noted in the above Fees and Charges Schedule

Strategic Implications

Nil

Voting Requirements

Absolute Majority Required

Date of Report

17 April 2012

19.3 FIRE FIGHTING EQUIPMENT RESERVE

IN 110

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Prior

Council Resolution

**That Council establish a Fire Fighting System Replacement Reserve for the purpose of replacing the Shark Bay World Heritage Discovery and Visitor Centre fire fighting system.**

**And**

**That Council transfer the amount of \$34,700 into the reserve account being the payment made to the Shire from the Department of Fisheries for the shared use of the facility.**

**5/0 CARRIED**

Background

On 28 June 2011 the Shire of Shark Bay and the Department of Fisheries entered into an agreement for the shared use of the fire fighting system located at the Shark Bay World Heritage Discovery and Visitor Centre. A copy of the agreement is attached. As part of the agreement the Department of Fisheries paid to the Shire the amount of \$34,700 being 50% of the current depreciated value of the Fire Fighting System. The Shire received these funds on 19 March 2012.

Comment

It is proposed to place these funds into a reserve account to preserve the funds so they can be placed back into the facility in the future when replacement is required.

Legal Implications

Nil

Policy Implications

Nil

Financial Implications

Placing these funds into a reserve will have no effect on the current budget and will ensure that there is funding for the future replacement of the facility.

Strategic Implications

Long term financial planning and asset management.

Voting Requirements

Simple Majority Required

Date of Report

19 April 2012

2011

STATE OF WESTERN AUSTRALIA acting through  
DEPARTMENT OF FISHERIES

AND

SHIRE OF SHARK BAY

---

AGREEMENT  
FIRE FIGHTING SYSTEM

---

STATE SOLICITOR'S OFFICE  
COMMERCIAL AND CONVEYANCING  
PERTH

TELEPHONE : (08) 9264 1176

SSO : 1170-11 MC1

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B/A

ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

**THIS AGREEMENT** is made the 28 day of June 2011

**BETWEEN:**

**STATE OF WESTERN AUSTRALIA** acting through the Department of Fisheries  
Locked Bag 39 Cloisters Square Western Australia (**State**)

**AND**

**SHIRE OF SHARK BAY** a local government and body corporate pursuant to the  
provisions of the Local Government Act 1995 of 65 Knight Terrace Denham Western  
Australia (**Shire**)

**RECITALS**

- A. The Shire has care, control and management of the Land.
- B. The Shire has constructed the Fire Fighting System on the Land.
- C. The State has care control and management of the State's Land.
- C. The Shire has agreed to allow the State to use the Fire Fighting System for the purpose of fighting fires on the State's Land on the terms and conditions contained in this Agreement.

**OPERATIVE PART**

**IT IS HEREBY AGREED:**

**1. Definitions and Interpretation**

1.1 In this Agreement unless the contrary intention appears:

**Authority** means any entity, person or group of persons empowered by Statute or otherwise to perform and carry out public regulatory administrative or executive functions of Commonwealth State or local government.

**Body** means the Conservation and Land Management Executive Body.

**Business Day** means any day other than a Saturday, Sunday or public holiday in the State.

**Commencement Date** means the date of practical completion of the office accommodation which the State is to construct on the State's Land.

**Commonwealth** means the Commonwealth of Australia.

30820GR3



**Fire Fighting System** means the fire hydrant pumps and water storage tanks constructed on the Land.

**GST** has the same meaning and usage as that contained in A New Tax System (Goods and Services Tax) Act 1999.

**GST Act** means A New Tax System (Goods and Services Tax) Act 1999.

**Input Tax Credit** has the meaning given in section 195-1 of the GST Act.

**Land** means Lot 381 on Deposited Plan 51898 and being the whole of the land in Qualified Certificate of Crown Land Title Volume 3140 Folio 986, also known as Reserve 47781.

**Licence** means the licence referred to in Clause 2.

**Loss** means loss, damage, liability, lawsuit, action, writ, claim, demand, proceeding, cost or expense arising from or in connection with any aspect of this Agreement and:

- (a) the loss of or any damage to any property of any person whatsoever; or
- (b) the death or illness of, or injury to, any person whatsoever.

**Operating Costs** mean the costs of:

- (a) annual testing of the Fire Fighting System; and
- (b) maintaining the Fire Fighting System in good repair order and condition.

**Party** depending on the context means the State or the Shire; and

**Parties** means both of them.

**Primary Payment** means any payment by the State to the Shire under this Agreement.

**Shire's Visitors** means all officers, employees, agents, contractors, licensees, invitees or representatives of the Shire but excluding the State and the State's Visitors.

**State's Land** means Lot 16 on Deposited Plan 54909 and being the whole of the land in Certificate of Crown Land Title Volume 3159 Folio 441 also known as Reserve 50594.

**State's Visitors** means all officers, employees, agents, contractors, licensees, invitees or representatives of the State.

**Statute** includes all Statutes (State and Commonwealth) for the time being enacted or modifying any Statutes and all regulations, bylaws and other statutory orders and instruments made under any Statute.

**Taxable Supply** has the meaning given in section 195-1 of the GST Act.

**Tax Invoice** has the meaning given in section 195-1 of the GST Act and in the A New Tax System (Goods and Services Tax) Regulations 1999.

**Term** means the currency of this Agreement

1.2 In this Agreement unless a contrary intention appears:

- (a) references to a person include that person's legal personal representatives, assigns and successors;
- (b) an obligation on the part of two or more parties shall bind them jointly and severally and a right in favour of two or more parties shall be enforceable by them jointly and severally;
- (c) references to this Agreement include its schedules and annexures;
- (d) references to a person which has ceased to exist or has been reconstituted, amalgamated, reconstituted or merged or the functions of which have become exercisable by any other person or body in its place, shall be taken to refer to the person or body established or constituted in its place or by which its functions have become exercisable;
- (e) words importing any gender include the other genders;
- (f) headings shall be ignored in the construction of this Agreement;
- (g) reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (h) where time is to be calculated from a day or event, such day or the day of such event shall be excluded;
- (i) words importing the singular include the plural and vice versa;
- (j) references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and includes telex and facsimile transmission;
- (k) references to persons include corporations and vice versa;
- (l) references to time are to local time in Perth, Western Australia;

- (m) references to this Agreement or any other document include the document as varied, extended, renewed or replaced, and notwithstanding any change in the identity of the parties thereto;
- (n) references to a statute whether by name or otherwise includes the amendments to the statute for the time being in force and also any statute passed in substitution for it or in lieu of it and all subsidiary or subordinate legislation for the time being in force under it;
- (o) if a word or phrase is defined, cognate words and phrases have corresponding definitions;
- (p) reference to a clause means a clause of this Agreement;
- (q) all the provisions in the Schedule are incorporated in and form part of this Agreement.
- (r) no rules of construction apply to disadvantage a Party on the basis of that Party being responsible for the preparation of this Agreement or any part of it; and
- (s) reference to \$ or Dollars is a reference to Australian dollars.

**2. Licence**

The Shire grants the State a licence to enter and remain on the Land at any time for the purposes of accessing the Fire Fighting System to fight fires on the State's Land for the Term.

**3. Maintenance**

The Shire will:

- (a) carry out annual testing of the Fire Fighting System; and
- (b) maintain the Fire Fighting System in good repair order and condition.

**4. Agreements**

The Parties agree that:

- (a) each Party will notify the other Party as soon as it becomes aware of any damage to or problem with the Fire Fighting System;
- (b) the Shire is not liable for any Loss incurred by the State in the event that the Fire Fighting System:
  - (i) is inadequate, or

*RI A*



(ii) fails during use.

except to the extent any failure is caused or contributed to by:

(iii) any negligent or other unlawful act or omission (including contractual breach) of the Shire or any of the Shire's Visitors;  
or

(iv) the Shire not maintaining the Fire Fighting System in good repair order and condition.

(c) the State uses the Fire Fighting System at its own risk provided that this does not relieve the Shire of its obligations to maintain the Fire Fighting System in good repair nor affect the Shire's liability referred to in clause 4(b);

(d) the Shire will not be liable (in negligence or howsoever) for any Loss sustained by the State on account of anything done or not done by the Shire in response to an emergency where the Shire has acted in good faith.

(e) the Shire will provide certification to the State that the Fire Fighting System is fully operational prior to the Commencement Date and whenever requested to do so by the State provided that such request cannot be made more than once per year.

**5. Assignment**

This Agreement may not be assigned by either Party without the prior written consent of the other Party (which consent will not be unreasonably withheld).

**6. Waiver**

6.1 No right of any Party under this Agreement shall be deemed to be waived except where such a waiver is in writing signed by or on behalf of that Party.

6.2 A waiver by a Party shall not prejudice the rights of that Party in respect of any subsequent or other breach of the Agreement by the other Party.

6.3 A failure by a Party to enforce any provision of this Agreement or any forbearance, delay or indulgence granted by a Party to the other shall not be construed as a waiver of the first mentioned Party's rights under this Agreement.

**7. Variation**

This Agreement may only be varied by agreement signed in writing by both Parties.

**8. Termination**

8.1 If a Party breaches or fails to comply with any term of this Agreement and after having been served with a written notice by the other Party:

- (a) specifying the breach or failure; and
- (b) requiring that breach or failure to be rectified within a reasonable period specified in the notice (being not less than 14 days),

fails or refuses to so rectify that breach or failure within that period, then the Party giving the notice shall be entitled to terminate this Agreement and such termination shall take effect immediately upon the service of a notice of termination on the other Party.

8.2 Notwithstanding anything expressed or implied in this Agreement to the contrary, either Party may, by giving 6 months notice in writing to the other Party, terminate this Agreement for any reason whatsoever and upon the expiration of that 6 month period, this Agreement shall terminate but any rights of action or claims which accrued or arose to either Party prior to such termination are hereby preserved.

**9. Notices**

9.1 Notices that may or must be sent under or in connection with this Agreement shall be in writing, signed by the Party or representative of the Party giving notice, and may be delivered by pre-paid post, by hand or by facsimile transmission to the other Party at the relevant address shown on page 1 of this Agreement.

9.2 Notices shall be deemed to be received:

- (a) (in the case of delivery by pre-paid post) two Business Days after deposit in the mail;
- (b) immediately upon delivery by hand; or
- (c) immediately upon an apparently successful facsimile transmission being noted in document form by the sender's facsimile transmitter.

**10. Not to obstruct or cause nuisance**

The State shall not do or leave undone or allow or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any Authority or within the meaning of any Statute now or hereafter in force may exist arise or continue upon or in connection with the use by the State of the Fire Fighting System and shall forthwith abate any such nuisance or alleged nuisance and shall carry out and comply with all the provisions of every such Statute and of every requisition and order of any Authority in reference thereto.

RYA

**11. Comply with Statutes**

The State shall ensure that the State's Visitors shall at all times duly and punctually comply with observe and carry out and conform with the provisions of any Statute now or hereafter in force and all requirements and orders of any Authority which affect its use of the Fire Fighting System.

**12. Insurance**

12.1 Each Party must at its own expense during the Term effect, maintain and keep current public liability insurance in an amount of not less than TWENTY MILLION DOLLARS (\$20,000,000.00) in respect of any one occurrence, unlimited in the aggregate or such amount as shall be determined at the reasonable discretion of the other Party from time to time to reflect prudent commercial practices with its self insurance fund or an insurer authorised by the Australian Prudential Regulation Authority to conduct insurance business in Australia to the reasonable satisfaction of the other party:

12.2 As and when requested either Party must give to the other Party sufficient evidence of the existence of the insurances set out in clause 12.1 or provide certificates of currency in respect of those insurances.

**13. Indemnity**

13.1 Each Party shall indemnify and keep indemnified the other Party (including its officers, employees, agents, contractors, licensees, invitees or representatives) from and against all Loss incurred or suffered by or brought against any of those indemnified to the extent that the same was caused or contributed to by any tortious or other unlawful act or omission (including breach of a contractual term, condition or warranty) by the first mentioned Party or any of its officers, employees, agents, contractors, licensees, invitees or representatives.

13.2 The preceding provisions of this clause 13 are subject to clause 4(b) to (c) inclusive.

**14. Costs**

14.1 The State shall pay all legal costs in connection with the negotiation and preparation of this Agreement.

14.2 The Shire will in the first instance pay for all Operating Costs.

14.3 The State will reimburse the Shire for 50% of the Operating Costs annually in arrears commencing on the first anniversary of the Commencement Date within 28 days after receiving an invoice from the Shire.

14.4 During the currency of this Agreement, the State agrees to reimburse the Shire for 50% of the reasonable cost of replacing the Fire Fighting System within 28 days after receiving an invoice from the Shire, if the Fire Fighting System

requires replacement in the reasonable opinion of the Shire and the State. The Shire will obtain the State's prior written approval to the cost of replacement.

14.5 The Shire will pay for the costs of certifying that the Fire Fighting System is fully operational under this Agreement.

14.6 On or before the Commencement Date and subject to the Shire having provided the certification referred to in clause 4(e), the State will pay to the Shire \$34,700, being an amount equivalent to 50% of the current depreciated value of the Fire Fighting System.

**15. GST**

15.1 The amount of all Primary Payments specified in this Agreement are exclusive of GST except where stated otherwise.

15.2 If GST is payable by the Shire in respect of a Primary Payment or any part in connection with a Taxable Supply provided under this Agreement:

(a) the Primary Payment is increased by an amount equal to the applicable GST; and

(b) the State must pay the amount of the increase in the same manner and on the same date as the State is required to pay the Primary Payment.

15.3 If the Primary Payment consists (wholly or partly) of the recovery by the Shire of all or a portion of the Shire's costs, the Primary Payment is to be reduced by the amount (or corresponding proportion) of the Input Tax Credits available to the Shire in respect of these costs and then increased by any applicable GST payable under clause 15.2.

15.4 If a Primary Payment is to be increased to account for GST under clause 15.2 the Shire must issue a Tax Invoice to the State.

**16. Dispute Resolution**

16.1 If any dispute or difference arises between the Parties in connection with any aspect of this Agreement, the Parties will refer the matter to an officer from the Body on behalf of the State and a nominated representative of the Shire for the negotiation who will have authority to settle the dispute on behalf of the Parties.

16.2 If an officer from the Body and the nominated representative of the Shire cannot settle the dispute within 28 days of the matter being referred to them then the dispute or difference may be referred to and determined by arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985 and any party may be represented by a duly qualified legal practitioner or other representative.



**17. Miscellaneous**

- 17.1 The Parties must do everything reasonably necessary, including signing further documents, to give full effect to this Agreement.
- 17.2 Nothing in this Agreement may be construed to make the State a partner, agent, employee or joint venturer of the Shire.
- 17.4 The rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at law or in equity.
- 17.5 This Agreement supersedes all prior negotiations, understandings and agreements between the Parties relating to the matters covered by this Agreement and constitutes the full and complete agreement between the Parties relating to the matters covered by this Agreement.
- 17.6 For all purposes this Agreement shall be governed by and construed in accordance with the laws of the State of Western Australia and where applicable, the laws of the Commonwealth of Australia, for the time being in force.

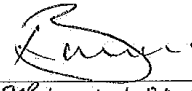
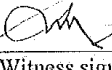


ORDINARY COUNCIL MINUTES

Thursday 26 APRIL 2012

EXECUTED by the Parties.

SIGNED for and on behalf of the )  
STATE OF WESTERN AUSTRALIA )  
acting through the Department of Fisheries )  
in the presence of )

  
P.J. Bance.  
26/04/2012.  
  
Witness signature

FAIR FISH VIEW, TARKUN

Witness Full Name (Please print)

WOODHEAD, LEVEL 2, 191 ST GEORGES TCE, GARDNER WA.

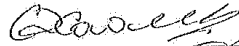
Witness address (Please print)

ARMITEE

Witness occupation (Please print)

THE COMMON SEAL of the )  
SHIRE OF SHARK BAY )  
was hereunto affixed in the presence of: )



  
Shire President

  
Chief Executive Officer



- 19.4 LEASE FOR THE SHARK BAY COMMUNITY RESOURCE CENTRE NEW PREMISES (RESERVE 13491)  
RES13491

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved            Cr Prior  
Seconded       Cr Capewell

**Council Resolution**

**Authority be granted to the Chief Executive Officer to negotiate a new Lease Agreement between the Shire of Shark Bay and Shark Bay Community Resource Centre for Reserve 13491 (Lot 304) for the purpose of "Community".**

**The lease is to be granted for a period of 10 years with rental of \$100 per week. The Rent will be reviewed on an annual basis.**

**5/0 CARRIED**

Background

The Shire of Shark Bay in partnership with the Shark Bay Community Resource Centre applied for funding to refurbish an existing building (old Police Station) which is situated on Reserve 13491 (Denham Lot 304) on Deposited Plan 189087.

Reserve 13491 is under the management of the Shire pursuant to the Management Order dated 23 August 1989 issued for the purpose of "Museum and Tourist Information".

This new building is to be utilized as a new Community Resource Centre and as a collocation facility for a variety of community groups.

A lease agreement is required to detail financial and operational arrangements between the Shire of Shark Bay and the Shark Bay Community Resource Centre.

Comment

The Community Resource Centre is currently occupying premises on 67 Knight Terrace which are property of the Shire.

The Shire and Shark Bay Community Resource Centre never entered into formal lease arrangement.

Proposed lease agreement drafted by the Shire's solicitors McLeods is attached for council perusal. The Council has the opportunity to review the proposed lease agreement and decide on any additional terms and conditions if required.

It is proposed that the term of the lease agreement is for 10 years to comply with funding obligations under regional collocation scheme for a new building.

Legal Implications

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the granting of a lease.

Conditions of the Management Order for Reserve 13491.

Policy Implications

Nil

Financial Implications

The Shark Bay Community Resource Centre has not paid any rent during occupation of 67 Knight Terrace.

Council may wish to decide on fixed commercial rent or rent based on the Shire's rates using a valuation of the property. This could achieve a minimum rental payment of \$100 per week.

However, rent payment should take into consideration the use of the Reserve and the economic benefit to the Shire in regards to any income received from rent and the impact on the Lessee.

The rent will be reviewed annually and may vary as per rent review.

Strategic Implications

Nil

Voting Requirements

Simple Majority Required

Date of Report

19 April 2012



Lease

Shire of Shark Bay

Shark Bay Community Resource Centre

DRAFT



McLeods

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: ES:SHAR-30666

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## Details

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### Parties

**Shire of Shark Bay**

of PO Box 126, Denham, Western Australia, 6537

(Lessor)

**Shark Bay Community Resource Centre Inc**

of 10 Denham Road, Denham, Western Australia, 6537

(Lessee)

### Background

- A The Lessor is the management body of the Land under the Management Order.
- B Under the Management Order, the Lessor has the power to lease the Land for any term not exceeding 21 years, subject to the approval of the Minister for Lands being first obtained.
- C The Lessor has, subject to the approval of the Minister for Lands, agreed to grant to the Lessee a lease of the Premises under the Management Order and on the provisions of this Lease.

## Agreed terms

### 1. Defined terms and interpretation

The Parties agree:

#### 1.1 Defined terms

In this Lease –

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means –

- (a) an agent, employee, licensee or invitee of the Lessee; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in **paragraph (a)**;

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 3** of the Schedule;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

**Further Term** means any further term granted under **clause 16**;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee's Obligations** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by any person other than the Lessor;

**Lessor's Obligations** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

**Management Order** means Management Order \_\_\_\_\_, made by the Minister for Lands under section 46 of the *Land Administration Act 1997*, under which the Minister placed the care, control and management of the land with the Lessor to be used only for the designated purpose of Museum and Tourist Information, with a power to lease, sublease or licence for the designated purpose for any term not exceeding 21 years from the date of the lease subject to the approval in writing of the Minister for Lands;

**Minister for Lands** means the Minister for Lands in her or his capacity as the body corporate continued under section 7(1) of the *Land Administration Act 1997*;

**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Permitted Purpose** means the purpose set out in **Item 6** of the Schedule;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 4** of the Schedule;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years or months specified in **Item 2** of the Schedule and if a Further Term is granted under **clause 16** means the term of years or months specified in **Item 7** of the Schedule during that Further Term; and

**Termination** means the date of –

- (a) expiry of the Term by effluxion of time;
- (b) sooner determination of the Term; or
- (c) determination of any period of holding over.

## 1.2 Interpretation

In this Lease, unless expressed to the contrary –

- (1) Words importing –
  - (a) the singular include the plural;
  - (b) the plural include the singular; and
  - (c) any gender include each gender;
- (2) A reference to –
  - (a) a natural person includes a body corporate or local government;
  - (b) a body corporate or local government includes a natural person;

- (c) a professional body includes a successor to or substitute for that body;
  - (d) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
  - (e) a statute, includes an ordinance, code, regulation, award, town planning scheme, regulation, local law, by-law, requisition, order or other statutory instrument made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
  - (f) a right includes a benefit, remedy, discretion, authority or power;
  - (g) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
  - (h) this Lease or provisions of this Lease or any other deed, agreement, instrument or contract includes a reference to –
    - (i) both express and implied provisions; and
    - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
  - (i) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
  - (j) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
  - (k) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Lease;
- (3) The covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include –
- (a) covenants not to permit that act or thing to be done or omitted to be done by an Authorised Person; and
  - (b) a covenant to do everything necessary to ensure that that act or thing is not done or omitted to be done;
- (4) Except in the Schedule, headings do not affect the interpretation of this Lease; and
- (5) If a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them.

## 2. Grant of Lease

### 2.1 Condition Precedent

Approval of the Minister under section 18(7) of the *Land Administration Act 1997* is a condition precedent to the grant of a lease.

### 2.2 Effective grant of lease

Subject to satisfaction of the condition precedent above, the Lessor leases to the Lessee the Premises for the term, specified in **Item 2** of the Schedule, subject to –

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance of the Lessee's Obligations.

## 3. Quiet enjoyment

Except as provided in this Lease and subject to the performance and observance of the Lessee's Obligations, the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

## 4. Rent and other payments

### 4.1 Amounts to be Paid by Lessee

The Lessee covenants with the Lessor –

- (a) to pay to the Lessor the Rent in the manner set out at **Item 4** of the Schedule from the Commencement Date clear of any deductions;
- (b) to pay punctually to the Lessor, or to such person as the Lessor may from time to time direct any consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises;
- (c) without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable payable to the Lessor, which are unpaid for 7 days computed from the due date for payment until payment is made, and any interest payable under this paragraph will be charged at the Interest Rate;
- (d) to pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to –
  - (i) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (ii) any breach of covenant by the Lessee or an Authorised Person;



- (iii) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
- (iv) any work done at the Lessee's request;
- (v) any action or proceedings arising out of or incidental to any matters referred to in this **paragraph (d)** or any matter arising out of this Lease;
- (e) to, within 7 days of the receipt of an invoice for the amount paid, pay to the Lessor the cost of any insurance premium paid by the Lessor for insuring the Premises; and
- (f) to pay to the Lessor on demand, all legal costs incurred in the preparation, execution, obtaining of the Minister's approval for and (if applicable) registration of this Lease.

#### 4.2 Payment of Money

Any amounts payable to the Lessor under this Lease shall be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice from time to time.

### 5. Accrual of Amounts Payable

Amounts Payable accrue on a daily basis.

### 6. Insurance

#### 6.1 Insurances to be Effectuated

The Lessee must effect and maintain with insurers approved by the Lessor, and with the respective rights and interests in the Premises of both the Lessor and the Lessee noted on the policy –

- (a) adequate public liability insurance –
  - (i) for a sum not less than the sum set out at **Item 5** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require; and
  - (ii) covering any damage or injury to a person or property that might arise from the Lessee's use of the Premises or the performance or failure to perform, any of its obligations under this Lease; and
- (b) adequate insurance covering the contents of the Premises and any property of the Lessee on the Premises.

#### 6.2 Details and Receipts

In respect of the insurances required by **subclause 6.1** the Lessee must –

- (a) on demand supply to the Lessor details of the insurance and give to the Lessor copies of each policy;

- (b) promptly pay all premiums and on demand produce to the Lessor each receipt for premiums paid or each certificate of currency issued by the insurers approved by the Lessor; and
- (c) notify the Lessor immediately –
  - (i) when an event occurs which gives rise or might give rise to a claim under, or which could prejudice, a policy of insurance; or
  - (ii) when a policy of insurance is cancelled.

### 6.3 Lessor insurance

The Lessor will effect and maintain –

- (a) public liability insurance covering any damage or injury to a person or property that might arise from the performance of, or failure to perform, any of its obligations under this Lease; and
- (b) insurance of the Premises to the full insurable value on a replacement or reinstatement value basis against damage arising from fire, tempest, storm, earthquake, explosion, aircraft or other aerial device including items dropped from any device, riot, strike, commotion, flood, lightning, act of God, fusion, smoke, flood, water damage, leakage, impact by vehicle, machinery breakdown, malicious acts or omissions and other standard insurable risks.

### 6.4 Not to Invalidate

The Lessee must –

- (a) not do or omit to do any act or thing or bring or keep anything on the Premises which might:
  - (i) render any insurance covering the Premises or any adjoining premises void or voidable; or
  - (ii) cause the rate of a premium to be increased for the Premises or any adjoining premises; and
- (b) pay any increase in the rate of a premium referred to in **paragraph (a)(ii)** on the demand of the Lessor.

### 6.5 Report

Each Party must report to the other promptly in writing and in an emergency verbally –

- (a) any damage to the Premises of which they are or might be aware; and
- (b) any circumstance of which they are aware that is likely to be a danger or cause any damage or danger to the Premises, or to any person in or on the Premises.

**6.6 Settlement of Claim**

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by **subclause 6.1(a)**.

**6.7 Lessor as Attorney**

The Lessee irrevocably appoints the Lessor as the Lessee's attorney during the Term –

- (a) in respect to all matters and questions which may arise in relation to any policy of insurance required by **subclause 6.1(a)**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society, or person liable to pay insurance money that is payable for the risks covered by the insurance policy required by **subclause 6.1(a)**;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of an absolute owner.

**7. Indemnity**

- (1) The Lessee indemnifies the Lessor against any liability or loss arising from and any costs charges and expenses incurred in connection with

- (a) damage to the Premises, or any loss of or damage to anything on it; and
- (b) injury or damage to any person or thing on the Premises,

which occurs during the Term, or any period of holding over by the Lessee under **clause 17**, for which the Lessor becomes liable and which is not caused by any negligent act or omission by the Lessor or, subject to **clause 8(2)**, any breach by the Lessor of the Lessor's Obligations.

- (2) The Lessee's obligation to indemnify the Lessor under this Lease or at law is not affected by the Lessee's obligation to insure under **clause 6** or at law and the indemnity under **subclause (1)** is paramount.
- (3) If insurance money is received by the Lessor for any of the obligations set out in this clause, then the Lessee's obligations under **subclause (1)** will be reduced by the extent of any such payment.

**8. Limit of Lessor's Liability**

- (1) The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises unless it occurs as a result of a negligent act or omission of the Lessor or subject to **subclause (2)**, a breach of the Lessor's Obligations.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Obligations due to any cause beyond the Lessor's control.

## 9. Maintenance, Repair and Cleaning

The Lessee must –

- (a) at all times keep the Premises clean, tidy, unobstructed and free from rubbish;
- (b) with the exception of maintenance to ensure the structural integrity of the building on the Premises, repair and maintain the Premises in good order and condition including, without limiting the generality of the foregoing, capital maintenance of all fittings such as air conditioners, hot water services and any other equipment installed on the Premises;
- (c) comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's obligations under paragraphs (a) and (b); and
- (d) ensure that the Lessor is provided with copies of any key or other security device, that is necessary to access any part of the Premises at any point in time during the Term or any period of holding over under **clause 17**.

## 10. Alterations

(1) The Lessee must not –

- (a) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises;
- (b) erect or construct any building on the Premises;
- (c) remove any flora, trees or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises,

unless the Lessee has obtained the prior written consent –

- (d) of the Lessor;
- (e) of any other person from whom consent is required under this Lease; and
- (f) of any other person as may be required under any statute in force from time to time.

(2) If the Lessor –

- (a) and any other person whose consent is required under this Lease or at law consents to any matter referred to in **subclause (1)** the Lessor may –
  - (i) consent subject to conditions;
  - (ii) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
  - (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and

- (b) consents to any matter referred to in **subclause (1)** –
  - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities or permits under any statute or policies for such matters; and
  - (ii) the Lessee must apply for and obtain all such consents, approvals, authorities or permits as are required at law before undertaking any alterations, additions, improvements or demolitions.
- (3) All works undertaken under this clause will be carried out at the Lessee's expense.
- (4) If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either
  - (a) carry out those other works at the Lessee's expense; or
  - (b) permit the Lessor to carry out those other works at the Lessee's expense,in accordance with the Lessor's requirements.

## 11. Use

- (1) The Lessee must not and must not suffer or permit a person to –
  - (a) use the Premises for any purpose other than for the Permitted Purpose;
  - (b) use the Premises for any purpose which is not permitted under any town planning scheme or any law relating to health;
  - (c) do or carry out on the Premises any harmful, offensive or illegal act, matter or thing;
  - (d) do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties;
  - (e) store any dangerous compound or substance on or in the Premises, unless in connection with the use of the Premises for the Permitted Purpose and then in accordance with any requirements under any statute relating to that compound or substance;
  - (f) do any act or thing which might result in harm to any part of the Premises; or
  - (g) display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.
- (2) The Lessor gives no warranty –
  - (a) as to the use to which the Premises may be put; or
  - (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

- (3) The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.
- (4) The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in **subclauses (1) to (3)**.

## 12. Lessor's Right of Entry

- (1) The Lessee or any Authorised Person must permit entry by the Lessor or any person authorised by the Lessor, except in the case of an emergency on reasonable notice, onto the Premises –
  - (a) at all reasonable times;
  - (b) with or without workmen and others;
  - (c) with or without plant, equipment, machinery and materials; and
  - (d) for each of the following purposes –
    - (i) to ensure compliance with the provisions of this Lease;
    - (ii) to carry out any survey or works which the Lessor considers necessary. However, the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
    - (iii) to comply with the Lessor's Obligations under this Lease, or to comply with any notice or order of any authority in respect of the Premises, for which the Lessor is liable; and
    - (iv) to do all matters or things to rectify any breach by the Lessee of the Lessee's Obligations but the Lessor is under no obligation to rectify any breach, and any rectification under this subparagraph is without prejudice to the Lessor's other rights, remedies or powers under this Lease.
- (2) All costs and expenses incurred by the Lessor as a result of any breach referred to in **subclause (1)(d)(iv)** together with any interest payable on such sums, will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

## 13. Statutory Obligations & Notices

- (1) The Lessee must –
  - (a) comply promptly with all statutes relating to the Premises or to the Lessee's use of the Premises;
  - (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises for the Permitted Purpose; and

- (c) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries out on the Premises.
- (2) The Lessee indemnifies the Lessor against –
  - (a) failing to perform, discharge or execute any of the items referred to in **subclause (1)**; and
  - (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **subclause (1)**.

#### 14. Report to Lessor

The Lessee must immediately report to the Lessor –

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police;
- (b) any occurrence or circumstances in or near the Premises, other than the carrying out of the Permitted Purpose, of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately give them to the Lessor.

#### 15. Default

- (1) A default occurs if –
  - (a) any Amounts Payable remain unpaid for 14 days after becoming due whether or not a demand or Notice has been given to the Lessee;
  - (b) the Lessee is in breach of any of the Lessee's Obligations (other than the covenant to pay the Amounts Payable) for 14 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
  - (c) an order is made or a resolution effectively passed for the winding up of the Lessee unless the winding up is for the purpose of amalgamation or reconstruction;
  - (d) a mortgagee takes possession of the property of the Lessee under this Lease;
  - (e) any execution or similar process is made against the Lessee's property on the Premises;
  - (f) the Premises are vacated by the Lessee prior to Termination; or
  - (g) a person other than the Lessee or a permitted licensee, sublessee or assignee is in occupation or possession of the Premises or in receipt of rents or profits.
- (2) On the occurrence of any of the events of default specified in **subclause (1)** the Lessor may –



- (a) without Notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by Notice to the Lessee determine this Lease and from the date of giving such Notice this Lease will be absolutely determined; and
- (c) by Notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month, when this Lease will be determined as from the giving of the Notice, and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 17**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Obligations or releasing the Lessee from liability in respect of the Lessee's Obligations.

(3) If the Lessee –

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Obligations,

then the Lessor may at its discretion, without affecting any right, remedy or power arising from that default pay the money due or do any act to remedy the breach or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's costs and expenses of remedying each breach or default.

- (4) Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the provisions of this Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.
- (5) Each of the Lessee's Obligations in **clauses 4 (Rent and Other Payments), 6 (Insurance), 7 (Indemnity), 11 (Use), 21 (Assignment, Subletting and Charging) and 32 (Goods and Services Tax)** is an essential provision of this Lease, but this subclause does not mean or imply that there are no other essential provisions in this Lease.

## 16. Option to Renew

If the Lessee at least one month, but not earlier than 6 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term as specified in **Item 7** of the Schedule –

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in:
  - (i) the payment of Amounts Payable; or
  - (ii) the performance or observance of the Lessee's Obligations,



the Lessor shall grant to the Lessee a lease for the Further Term as specified in **Item 7** of the Schedule at the Rent and on terms and conditions similar to this Lease other than this **clause 16** and on such other terms and conditions as the Lessor may consider appropriate.

## 17. Holding Over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms as are provided for in this Lease, provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

## 18. Restore Premises

Prior to Termination the Lessee, at the Lessee's expense, must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease.

## 19. Yield up the Premises

- (1) On Termination the Lessee must
  - (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease; and
  - (b) surrender to the Lessor all keys and security access devices and combinations for locks providing access to or within the Premises held by the Lessee, whether or not provided by the Lessor.
- (2) The Lessee's obligation under **subclause (1)** will survive Termination.

## 20. Removal of property from premises

- (1) Prior to Termination, the Lessee must remove from the Premises all property of the Lessee including the Lessee's fixtures and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal of that property or fixtures.
- (2) On re-entry, if any property has not been removed under **subclause (1)** the Lessee is to be taken to have transferred all right, title and interest in that property to the Lessor, and the Lessor may use or dispose of that property in any manner it considers fit.

## 21. Assignment, Subletting and Charging

- (1) The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under this Lease or at law.
- (2) Sections 80 and 82 of the *Property Law Act 1969* are excluded.

- (3) The Lessee must not mortgage or charge the Premises.

## 22. Acts by Agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or agent, solicitor, contractor or employee of the Lessor.

## 23. Governing Law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

## 24. Statutory Powers

The powers conferred on the Lessor by or under any statutes are, except to the extent that they are inconsistent with the provisions of this Lease, in addition to the powers conferred on the Lessor in this Lease.

## 25. Notice

- (1) A Notice to a Party must be in writing and may be given or made –
- (a) by delivery to the Party personally; or
  - (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.
- (2) A Notice to a Party is deemed to be given or made –
- (a) if by personal delivery, when delivered;
  - (b) if by leaving the Notice at an address specified in **subclause (1)(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
  - (c) if by post to an address specified in **subclause (1)(b)**, on the second business day following the date of posting of the Notice.
- (3) A Notice to a Party may be signed –
- (a) if given by an individual, by the person giving the Notice;
  - (b) if given by an incorporated association a person authorised to act on behalf of the association through the rules of the association;
  - (c) if given by a local government, by the CEO; or
  - (d) by a solicitor or other agent of the individual, incorporated association or local government giving the Notice.

## 26. Severance

If any part of this Lease is, or becomes, void or unenforceable that part is or will be, severed from this Lease to the extent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

## 27. Disputes

- (1) Except as otherwise provided, any dispute arising out of this Lease is to be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* and the Lessor and the Lessee may each be represented by a legal practitioner.
- (2) The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee, then the Lessor will refund to the Lessee the money paid.

## 28. Variation

This Lease may be varied only by deed executed by the Parties subject to such consents as are required by this Lease or at law.

## 29. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the provisions of this Lease do not, to the fullest extent permitted by law, apply to limit the provisions of this Lease.

## 30. Further Assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions of this Lease.

## 31. Waiver

- (1) A failure by the Lessor to exercise or its delay in exercising any right, power or privilege in this Lease does not operate as a waiver of that right, power or privilege.
- (2) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

## 32. Goods and Services Tax

### 32.1 Definitions

The following definitions apply for the purpose of this clause –

- (a) **Act** means the *Commonwealth's A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

**32.2 Lessee to Pay GST**

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.
- (2) The Lessee must pay any increase referred to at **paragraph (1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

**32.3 Consideration in Kind**

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **subclause 31.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

**32.4 No Contribution from Lessor**

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

**32.5 Statement of GST paid is Conclusive**

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

**32.6 Tax Invoices**

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

**32.7 Reciprocity**

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

**33. Caveat**

**33.1 No Absolute Caveat**

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Crown Land Title for the Land, to protect the interests of the Lessee under this Lease.

**33.2 CEO & Lessor as Attorney**

In consideration of the Lessor having granted this Lease to the Lessee, the Lessee irrevocably appoints the Lessor and the CEO of the Lessor jointly and severally –

- (a) for the Term of this Lease;
- (b) for any holding over under this Lease; and
- (c) for a period of 6 months after Termination,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate –

- (a) a withdrawal of any absolute caveat lodged by or on behalf of the Lessee;
- (b) a withdrawal of any caveat lodged by or on behalf of the Lessee and not withdrawn on Termination; and
- (c) a surrender of the estate granted by this Lease,

and the costs of withdrawing any caveat or surrendering this Lease (including the Lessor's solicitor's costs and registration fees) will be borne by the Lessee.

**34. Indemnity and Ratification**

**34.1 Ratification**

The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under **clause 32**.

**34.2 Indemnity**

The Lessee indemnifies the Lessor against –

- (a) any loss arising from any act done under **clause 32**; and
- (b) all costs and expenses incurred in connection with the performance of any act by the attorney on behalf of the Lessee under **clause 32**.

## 35. Accounting requirements

### 35.1 Proper Accounting Records

The Lessee must at all times keep proper accounting records that correctly record and explain, in accordance with appropriate accounting standards, the financial transactions and financial position of the Lessee.

### 35.2 Access to Records

The Lessee must, on demand, permit the Lessor to examine the Lessee's accounting records by, at the discretion of the Lessor –

- (a) permitting the Lessor to enter the Premises at any reasonable time and to remain on the Premises in order to carry out such an examination; and
- (b) providing the Lessor with copies of any such records requested by the Lessor (in any form reasonably requested by the Lessor).

## Schedule

Item 1 Land and Premises

**Land**

Lot 304 on Deposited Plan 189087 being all of the land comprised in Crown Land Title Volume 3012 Folio 544.

**Premises**

The Land and any building or other fixture on the Land.

Item 2 Term

10 years from \_\_\_\_\_ and expiring on \_\_\_\_\_

Item 3 Commencement Date

Item 4 Rent

\$1 per annum payable on demand as increased under **Item 8**.

Item 5 Public Liability Insurance

Ten million dollars (\$10,000,000.00).

Item 6 Permitted Purpose

Item 7 Further Term

10 years from \_\_\_\_\_ and expiring on \_\_\_\_\_

Item 8 Rent Review

(1) **Rent Review Date**

The Rent will be reviewed on each anniversary of the Commencement Date (**Rent Review Date**).



**(2) Notice**

The Lessor may give the Lessee 30 days Notice at any time of a proposal to vary the Rent from the next Rent Review Date.

**(3) Lessee Reply**

The Lessee may within 30 days of being given any Notice by the Lessor under **Item 8(2)**, give the Lessor a Notice in reply either agreeing or disagreeing with the Lessor's proposal. If the Lessee does not give the Lessor such Notice, the Lessee will be deemed to have agreed to the proposal in the Lessor's Notice.

**(4) Lessee Agrees**

If the Lessee agrees to a proposal in a Notice given under **Item 8(2)**, the varied Rent will apply from the next Rent Review Date.

**(5) Lessee Disagrees**

If the Lessee disagrees with a proposal in a Notice given under **Item 8(2)**, then the Rent payable from the next Rent Review Date will be determined in accordance with **Item 8(6)**.

**(6) Rent Determination**

(a) If **Item 8(5)** applies, the parties must appoint a licensed valuer to determine the Rent payable from the next Rent Review Date.

(b) If the parties cannot agree on a valuer to be appointed under paragraph (a) above, either party may request that the President of the Australian Property Institute (WA Division) appoint a valuer.

(c) A valuer appointed under paragraph (a) or (b) above, will act as an expert not an arbitrator and must determine the Rent to be paid from the next Rent Review Date as being the current market rent which, in the opinion of the valuer, would be obtained for the Premises on a free and open market.

(d) In making a determination under paragraph (c) above, the valuer must assume that the Premises are –

- (i) not occupied; and
- (ii) offered for rental for the Permitted Purpose on the terms and conditions in this Lease.

(e) Irrespective of any determination made by a valuer under paragraph (c) above, the Rent payable from any Rent Review Date will not be less than the Rent payable immediately prior to that Rent Review Date.

(f) Until any variation in Rent is determined, the Lessee must pay the Rent payable immediately prior to the relevant Rent Review Date



and if a higher Rent is determined, the Lessee must pay to the Lessor the difference between the Rent paid from the Rent Review Date and the amount payable from that date as calculated by reference to the higher Rent.

DRAFT

## Signing page

EXECUTED on the \_\_\_\_\_ day of \_\_\_\_\_ 2011

THE COMMON SEAL of the **Shire of Shark Bay**  
was hereunto affixed in the presence of:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Print full name

\_\_\_\_\_  
President

\_\_\_\_\_  
Print full name

THE COMMON SEAL of the **Shark Bay Community Resource Centre (Incorporated)**  
was affixed by authority of the Committee in the presence of:

\_\_\_\_\_  
President

\_\_\_\_\_  
Print full name

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Print full name

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**20.0 MATTERS BEHIND CLOSED DOORS**

Moved            Cr Prior  
Seconded       Cr Pepworth

**Council Resolution**

**That the meeting be closed to members of the public in accordance with section 5.23(2) of the *Local Government Act 1995* for Council to discuss matters of a confidential nature.**

**5/0 CARRIED**

**20.1 SHELL BEACH AGREEMENT - RESERVE 41076**

As per attached Confidential Item

**20.2 MONKEY MIA BORE**

As per Confidential Item tabled

Moved            Cr Pepworth  
Seconded       Cr Capewell

**Officer Recommendation**

**That the meeting be reopened to the members of the public.**

**5/0 CARRIED**

At 3.29 pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public for the benefit of the public gallery who had returned to the meeting.

20.1 SHELL BEACH AGREEMENT - RESERVE 41076  
RES 41076

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Capewell

**Council Resolution**

**That JJ Hawkins & Co Pty Ltd be advised that the Agreement to extract shell from Reserve 41076 which expired on 10 September 2011 will not be renewed due to the Management Order which allows the Shire to extract shell for community purposes only.**

**That JJ Hawkins & Co Pty Ltd is to be informed that all plant and equipment is to be removed from Reserve 41076 and the area to be rehabilitated in accordance with the Environmental Management Plan for the Reserve.**

Cr Cowell left the Council Chamber at 2.28 pm and Cr Hanscombe assumed the Chair.

**4/0 CARRIED**

20.2 MONKEY MIA BORE  
CA 102

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Moved Cr Pepworth

Seconded Cr Prior

**Council Resolution**

**That loan funding of up to \$600,000 be included in the 2012/2013 budget to facilitate the establishment of a new artesian bore in a separate reserve to be defined with the Management Order assigned to the Shire of Shark Bay at Monkey Mia.**

**That a specified area rate for the Monkey Mia precinct be established in the 2012/2013 year to meet the repayments of the loan funding required for the establishment of an artesian bore to service the area.**

Cr Cowell returned to the Council Chamber at 3.07 pm and assumed the Chair.

**5/0 CARRIED**

Cr Hanscombe left the Council Chamber at 3.31 pm.

Moved Cr Prior  
Seconded Cr Capewell

**Council Resolution**

**That Council accept the tabling of Urgent Business Item 19.5 Introduce item Extra-Ordinary Election Useless Loop Ward.**

**4/0 CARRIED**

19.5 EXTRA-ORDINARY ELECTION USELESS LOOP WARD

EL 101

Author

Chief Executive Officer

Disclosure of Any Interest

Nil

Cr Hanscombe returned to the Council Chamber 3.34 pm.

**Officer Recommendation**

**That Council –**

**Receive the report presented by the Chief Executive Officer**

**Or**

**Declare in accordance with section 4.20 (4) of the *Local Government Act 1995* that the WA Electoral Commissioner to be responsible for the conduct of the extraordinary election for the Shire of Shark Bay Useless Loop ward together with any other elections which may also be required,**

**Decide in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the election will be as postal election and the date of the election to be 20 August 2012.**

**Reason:** To maintain accountability and transparency to have the electoral commission conduct the extra-ordinary election.

Moved Cr Capewell  
Seconded Cr Prior

**Council Resolution**

**Declare in accordance with section 4.20 (4) of the *Local Government Act 1995* that the Western Australian Electoral Commissioner to be responsible for the conduct of the extraordinary election for the Shire of Shark Bay Useless Loop Ward together with any other elections which may also be required.**

**Decide in accordance with section 4.61 (2) of the *Local Government Act 1995* that the method of conducting the election will be as postal election and the date of the election to be 26 July 2012**

**5/0 CARRIED ABSOLUTE MAJORITY**

Background

Councillor Pepworth has advised that due to work and personal reasons he will be resigning from council as from the 30 April 2012.

Due to the resignation and that this is the only seat in the ward an extraordinary election will have to be conducted.

Unless other arrangements are made the Chief Executive Officer is to be the Returning Officer of a Local Government however, if a Local Government wishes to have the WA Electoral Commission conduct a postal voting election then the Local Government must make a declaration to this effect before the eightieth (80) day before an election according the section 4.20(4) of the *Local Government Act 1995* and is to decide that the election is to be held as a postal election in accordance with section 4.61 of the *Local Government Act 1995*.

Comment

The Shire conducted the 2011 elections by postal vote and experienced very encouraging voter participation.

In my experience the conduct of the elections by postal vote provides for a greater ability for electors to participate in the election process. While the voting in person is still relevant the ability for absent owners to participate in the election by postal voting ensures a greater representation of the community.

The conduct of the election by the Electoral Commission and by postal vote also provides for increased levels of separation from the process for the administration.

The electoral commissioner has been contacted and has indicated that they will be willing to undertake the extraordinary election for the Useless Loop ward Vacancy.

While this may not seem as relevant due to the nature of the Useless Loop ward the option to enable the electors to participate in a postal election should be given consideration.

The option to have the electoral commission undertake the process would also not place an additional burden on the administrative staff at what is generally a very busy time of the year.

Legal Implications

*Local Government (Elections) Regulations 1997.*  
*Local Government Act 1995.*

**4.9. Election day for extraordinary election**

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —
- (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
  - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).

(2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.

(3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —

- (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
- (b) advise the CEO of the day fixed.

#### **4.61. Choice of methods of conducting the election**

(1) The election can be conducted as a —

**postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

**Voting in person election** which is an election at which the principal method of casting votes is by voting in person on Election Day but at which votes can also be cast in person before Election Day, or posted or delivered, in accordance with regulations.

(2) The local government may decide\* to conduct the election as a postal election.

\* Absolute majority required.

(3) A decision under subsection (2) has no effect if it is made after the 80th day before Election Day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

(5) A decision made under subsection (2) on or before the 80th day before Election Day cannot be rescinded after that 80th day.

(6) For the purposes of this Act, the poll for an election is to be regarded as having been held on Election Day even though the election is conducted as a postal election.

(7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

#### **4.20. CEO to be returning officer unless other arrangements are made**

(1) Subject to this section the CEO is the returning officer of a local government for each election.

(2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint\* a person other than the CEO to be the returning officer of the local government for —

(a) an election; or

(b) all elections held while the appointment of the person subsists.

\* Absolute majority required.

(3) An appointment under subsection (2) —

(a) is to specify the term of the person's appointment; and

(b) has no effect if it is made after the 80th day before an election day.

(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

\* Absolute majority required.

(5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

Section 4.62 of the *Local Government Act 1995* prescribes the requirement for Polling Places (booths) in respect to voting as *In Person*. The Postal Voting does not require any Polling Place in each Ward where an election is required.

#### **4.62. Polling places required**

(1) For every election in a district or a ward the returning officer is to ensure that there will be at least one polling place in the district that is open between 8 a.m. and 6 p.m. on election day.

(2) For a voting in person election in a district that is divided into wards, the returning officer is to ensure that there will be at least one polling place in each ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that, in respect of a particular ward, it is not necessary or not practicable —

(a) to open a polling place in that ward on election day; or

(b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.

(3) For a voting in person election in a ward the returning officer is to ensure that there will be at least one polling place in the ward that is open between 8 a.m. and 6 p.m. on election day unless the returning officer determines that it is not necessary or not practicable —

(a) to open a polling place in that ward on election day; or

(b) for there to be a polling place in that ward that is open all the time between 8 a.m. and 6 p.m. on election day.

#### Policy Implications

Nil

#### Financial Implications

The electoral commission has quoted an amount of \$6,000 including GST to conduct the extraordinary election for the Shire of Shark Bay.



It is difficult to estimate the amount of cost to Council of conducting in person elections given that there is limited capacity available to conduct the elections in house and costs would be dependant upon the voter turnout if the elections were held in person.

Strategic Implications

Nil

Voting Requirements

**Absolute Majority Required.**

Date of Report

26 April 2012

**21.0** **DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of Council will be held on the 30 May 2012 in Council Chambers commencing at 9.00 am

**22.0** **CLOSURE OF MEETING**

As there was no further business the President closed the Ordinary Council meeting at 3.58 pm.