

Shire of Shark Bay

Minutes of the Ordinary Council meeting held on the 27 April 2016



Skipjack Point, Francois Peron National Park –
Courtesy of Tourism WA



27 APRIL 2016



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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

27 APRIL 2016

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 27 April 2016 commencing at 3.00 pm.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING	3
2.	RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE	3
4.	PUBLIC QUESTION TIME	3
5.	APPLICATIONS FOR LEAVE	3
6.	PETITIONS	3
7.	CONFIRMATION OF MINUTES	3
7.1	CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 MARCH 2016	3
8.	ANNOUNCEMENTS BY THE CHAIR	4
9.	PRESIDENT'S REPORT	4
10.	COUNCILLORS' REPORTS	5
11.	ADMINISTRATION REPORT	6
12.	FINANCE REPORT	6
12.1	SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED	6
12.2	FINANCIAL REPORTS TO 31 MARCH 2016	16
12.3	DISCRETIONARY FEES AND CHARGES 2016/2017	47
12.4	ADOPTION OF STRATEGIC COMMUNITY PLAN, CORPORATE BUSINESS PLAN AND LONG TERM FINANCIAL PLAN	58
12.5	COUNCILLOR FEES, ALLOWANCES AND EXPENSES	61
13.	TOWN PLANNING REPORT	67
13.1	PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE – PORTION OF LOT 73 SHARK BAY ROAD, NANGA	67
14.	BUILDING REPORT	73
15.	HEALTH REPORT	73
16.	WORKS REPORT	73
16.1	KERB STREET NUMBERING	73
17.	TOURISM, RECREATION AND CULTURE REPORT	76
18.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	76
19.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	76
19.1	APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR COWELL	76
20.	MATTERS BEHIND CLOSED DOORS	78
21.	DATE AND TIME OF NEXT MEETING	78
22.	CLOSURE OF MEETING	78

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

1. DECLARATION OF OPENING

The President declared the meeting open at 3.00pm.

2. RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr L Bellottie	
Cr K Laundry	
Cr M Prior	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Ms C Wood	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr Wake	Leave of Absence granted at the Ordinary Council meeting held on the 30 March 2016, Item 5.1
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VISITORS

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4. PUBLIC QUESTION TIME

The President opened Public Question Time at 3.00pm and as there were no public in the gallery, the President closed Public Question Time at 3.00pm.

5. APPLICATIONS FOR LEAVE

Refer Item 19.1 – page 76

6. PETITIONS

No petitions have been presented to Council.

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 MARCH 2016

Moved	Cr Ridgley
Seconded	Cr Capewell

Council Resolution

That the minutes of the Ordinary Council meeting held on 30 March 2016, as circulated to all Councillors, be confirmed as a true and accurate record.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

8. **ANNOUNCEMENTS BY THE CHAIR**

There were no announcements by the Chair.

9. **PRESIDENT'S REPORT**

GV00002

Council Committee Membership

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Shark Bay 2016 Commemoration Advisory Committee
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

Other Committee Membership

Member	Gascoyne Development Commission Board
Member (Chair)	Gascoyne Development Commission Audit and Risk Sub-Committee
Acting Chair	Ningaloo-Shark Bay National Landscapes Steering Committee
Member (Chair)	Local Emergency Management Committee
Member	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council

Meeting Attendance

31 March 2016	National Landscapes/Eco-tourism Australia teleconference
2 April	Assessment – Gascoyne Community Chest Fund applications
3	Assessment – Gascoyne Community Chest Fund applications (44)
4	Gascoyne Development Commission Board meeting – Carnarvon
5	Gascoyne Community Chest Fund Gascoyne Development Commission Board assessments
6	Gascoyne Tourism Board meeting – Carnarvon
15	Sydney City Marine – equipment inspection
25	ANZAC Day Service
27	April Ordinary Council meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	18 April 2016

Moved	Cr Bellottie
Seconded	Cr Prior

Council Resolution

That the President's activity report for April 2016 be received.

6/0 CARRIED

27 APRIL 2016

11. **ADMINISTRATION REPORT**

No administration reports for April 2016.

12. **FINANCE REPORT**

12.1 **SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED**
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any interest

Nil

Moved Cr Prior

Seconded Cr Capewell

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$564,574.02 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering - Municipal fund account cheque number 26811 totalling \$3,614.02;

Municipal fund direct debits to Council for the month of March 2016 totalling \$18,833.58;

Municipal fund account electronic payment numbers MUNI EFT 19151 to 19165 and 19170 to 19276 totalling \$393,109.96;

Municipal fund account for March 2016 payroll totalling \$96,554.00;

Trust fund account cheque numbers 1069 totalling \$108.00;

Trust fund Police Licensing for March 2016 cheque # 151609 totalling \$17,304.25 and

Trust fund account electronic payment numbers 19164, 19166 to 19169, 19225 to 19226, 19254 and 19277 to 19302 totalling \$35,050.21.

The schedule of accounts submitted to each member of Council on 21 April 2016 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>C Wood</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	9 April 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY – MUNI CHEQUES

March 2016

CHEQUE # 26811

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26811	10/03/2016	WATER CORPORATION	WATER ACCOUNTS	-3614.02

SHIRE OF SHARK BAY – DIRECT DEBITS

MARCH 2016

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12761.1	22/03/2016	VIVA ENERGY AUSTRALIA	FUEL CARD	-117.13
DD12787.1	03/03/2016	BANKWEST MASTERCARD	MONTHLY ACCOUNT	-1516.39
DD12798.1	06/03/2016	WA LOCAL GOV SUPER	PAYROLL DEDUCTIONS	-4109.35
DD12798.2	06/03/2016	AMP SUPER	PAYROLL DEDUCTIONS	-378.34
DD12798.3	06/03/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12798.4	06/03/2016	SUN SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12798.5	06/03/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-283.56
DD12798.6	06/03/2016	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-99.45
DD12798.7	06/03/2016	REST	SUPERANNUATION CONTRIBUTIONS	-210.60
DD12798.8	06/03/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1063.69
DD12798.9	06/03/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-412.70
DD12820.1	21/03/2016	VIVA ENERGY AUSTRALIA	FUEL CARD	-42.78
DD12823.1	20/03/2016	WA LOCAL GOV SUPER	PAYROLL DEDUCTIONS	-4815.84
DD12823.2	20/03/2016	AMP SUPER	PAYROLL DEDUCTIONS	-468.34
DD12823.3	20/03/2016	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12823.4	20/03/2016	SUN SUPER	SUPERANNUATION CONTRIBUTIONS	-183.09
DD12823.5	20/03/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-476.44
DD12823.6	20/03/2016	ONE STEP SUPER	SUPERANNUATION CONTRIBUTIONS	-100.40
DD12823.7	20/03/2016	REST	SUPERANNUATION CONTRIBUTIONS	-210.60
DD12823.8	20/03/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1077.18

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

D/D	DATE	NAME	DESCRIPTION	AMOUNT
DD12823.9	20/03/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-412.70
DD12798.10	06/03/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-203.32
DD12798.11	06/03/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-124.65
DD12798.12	06/03/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-164.18
DD12798.13	06/03/2016	WESTPAC SUPER	SUPERANNUATION CONTRIBUTIONS	-193.21
DD12798.14	06/03/2016	MACQUARIE SUPER	SUPERANNUATION CONTRIBUTIONS	-186.46
DD12798.15	06/03/2016	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	-230.62
DD12823.10	20/03/2016	MTAA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-203.32
DD12823.11	20/03/2016	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-193.26
DD12823.12	20/03/2016	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-185.38
DD12823.13	20/03/2016	WESTPAC SUPER	SUPERANNUATION CONTRIBUTIONS	-193.21
DD12823.14	20/03/2016	MACQUARIE SUPER	SUPERANNUATION CONTRIBUTIONS	-197.50
DD12823.15	20/03/2016	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-230.62
TOTAL				\$18,833.58

SHIRE OF SHARK BAY – MUNI EFT

MARCH 2016

EFT 19151-19165, 19170-19276

EFT	DATE	COMPANY	DESCRIPTION	AMOUNT
EFT19151	01/03/2016	ALLELECTRIX PTY LTD	SAFETY CERTIFICATE-CHILD CARE CENTRE	-815.38
EFT19152	01/03/2016	ANNABEL TRENDS	MERCHANDISE SBDC	-4897.20
EFT19153	01/03/2016	CAPRAL ALUMINIUM	MATERIALS FOR WIRELESS LINK	-318.93
EFT19154	01/03/2016	GERALDTON AUTO	PROTECTIVE MATERIALS - NEW VEHICLES	-788.00
EFT19155	01/03/2016	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-310.80
EFT19156	01/03/2016	KEITH MICHAEL CAPEWELL	REIM- FUEL – COUNCILLORS TRAINING	-39.05
EFT19157	01/03/2016	RHONDA JOY METTAM	REIM TRAVEL-TRAINING	-69.50
EFT19158	01/03/2016	OCEANSIDE VILLAGE	ACCOMMODATION – PPS COMPUTER CONTRACTOR	-200.00
EFT19159	01/03/2016	PROFESSIONAL PC SUPPORT	HP COMPUTER	-935.00
EFT19160	01/03/2016	SHARK BAY FREIGHTLINES	MONTHLY FREIGHT ACCOUNT	-1310.30
EFT19161	01/03/2016	SHARK BAY AIR CHARTER	REGIONAL ROAD GROUP -WALGA MEETING	-672.00
EFT19162	01/03/2016	SHARK BAY CAR HIRE	TRANS DOCTOR AIRPORT- SILVER CHAIN	-495.00
EFT19163	01/03/2016	TELSTRA CORPORATION	SMS WITH COMMUNITY MESSAGES	-445.38

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

EFT19164	TRUST			
EFT19165	02/03/2016	CALLUM COOPER	GYM MEMBERSHIP REFUND	-75.00
EFT19166-19169	TRUST			
EFT19170	10/03/2016	ALLELECTRIX PTY LTD	PENSIONER UNITS REPAIRS	-156.20
EFT19171	10/03/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-341.25
EFT19172	10/03/2016	CHRISTINE WARREN	MEALS PENSIONER UNIT REPAIRS	-240.80
EFT19173	10/03/2016	HORIZON POWER	MONTHLY ACCOUNT	-12913.80
EFT19174	10/03/2016	HAMES SHARLEY	PROJECT MANAGEMENT- FORESHORE PROJECT	-2193.51
EFT19175	10/03/2016	TOLL IPEC PTY LTD	FREIGHT- VARIOUS	-192.23
EFT19176	10/03/2016	MARKETFORCE PTY LTD	ADVERTISING – VACANT POSITIONS	-3195.28
EFT19177	10/03/2016	MOORE STEPHENS	FINANCIAL PLAN-STRATEGIC PLAN, BUSINESS PLAN	-17955.30
EFT19178	10/03/2016	SKIPPERS AVIATION	FLIGHTS – CARAVAN CAMPING SHOW	-628.00
EFT19179	10/03/2016	MOORE STEPHENS	BUDGETING WORKSHOP	-880.00
EFT19180	11/03/2016	AUSTRALIA'S CORAL COAST	CARAVAN AND CAMPING 2016 - SITE FEES	-935.00
EFT19181	11/03/2016	AUSTRALIA POST	MONTHLY ACCOUNT POST	-526.48
EFT19182	11/03/2016	BOOEASY AUSTRALIA	BOOEASY COMMISSION	-371.02
EFT19183	11/03/2016	BURTON TILING	PENSIONER UNIT RENOVATION	-5975.57
EFT19184	11/03/2016	DPAW	MONKEY MIA PASSES	-36.00
EFT19185	11/03/2016	CHERYL LORRAINE COWELL	WALGA EXPENSES-REIMBURSABLE	-836.70
EFT19186	11/03/2016	CUTBACK PLUMBING	SHARK BAY REC CENTRE GYM TOILET	-90.00
EFT19187	11/03/2016	DEAN WHITEHEAD	POLICE CLEARANCE REIMBURSEMENT	-61.80
EFT19188	11/03/2016	EARTHCARE	DESIGN DEVELOPMENT-FORESHORE PROJECT	-20361.00
EFT19189	11/03/2016	JOE CURRAN	REIMBURSEMENT TRAINING	-314.00
EFT19190	11/03/2016	MCLEODS BARRISTERS	LEGAL COSTS	-2488.34
EFT19191	11/03/2016	MIDWEST FIRE PROTECTION	QUARTERLY SERVICING OF FIRE PUMP	-1809.28
EFT19192	11/03/2016	THE MURRAY HOTEL	CHERYL COWELL – WALGA TO REIM	-199.00
EFT19193	11/03/2016	MOORE STEPHENS	FBT WORKSHOP	-660.00
EFT19194	11/03/2016	PROFESSIONAL PC SUPPORT	5 WIRELESS LINKS FOR DEPOT AND SBDC	-4312.34
EFT19195	11/03/2016	PAPER PLUS OFFICE	PRINTER CARTRIDGES AND STATIONERY	-1621.96
EFT19196	11/03/2016	SHARK BAY RESOURCE	SPORTS AND REC CENTRE MANAGEMENT	-5226.00
EFT19197	11/03/2016	SPIRIT OF REGIONAL	TOURISM PROMOTION - ADVERTISEMENT	-2090.00
EFT19198	11/03/2016	TELSTRA CORPORATION	SMS - COMMUNITY MESSAGES	-473.09
EFT19199	15/03/2016	ALLELECTRIX PTY LTD	REPAIRS TO PENSIONER UNITS BBQ	-283.25
EFT19200	15/03/2016	BUNNINGS BUILDING	TIMBER GATE FOR BORE FENCE	-1194.07

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

EFT19201	15/03/2016	BAILEYS FERTILISERS	FERTILISER	-1353.00
EFT19202	15/03/2016	BOC LIMITED	CONTAINER RENTAL	-31.86
EFT19203	15/03/2016	COVS AUTOMOTIVE, MINING	VEHICLE REPAIR MATERIALS	-112.79
EFT19204	15/03/2016	DENHAM IGA X-PRESS	FEBRUARY MONTHLY ACCOUNT	-752.89
EFT19205	15/03/2016	SHARK BAY SUPERMARKET	FEBRUARY MONTHLY ACCOUNT	-604.86
EFT19206	15/03/2016	SHARK BAY FUEL	FUEL	-119.07
EFT19207	15/03/2016	GEARING BUTCHER'S	SUPPLIES FOR OUTSIDE CREW	-158.94
EFT19208	15/03/2016	GERALDTON FUEL COMPANY	FEBRUARY MONTHLY FUEL ACCOUNT	-12226.85
EFT19209	15/03/2016	ATOM-GERALDTON	MATERIALS	-10.87
EFT19210	15/03/2016	TOLL IPEC PTY LTD	FREIGHT VARIOUS	-52.34
EFT19211	15/03/2016	TRUE VALUE HARDWARE	MONTHLY ACCOUNT	-2383.30
EFT19212	15/03/2016	MAX MARINE	PARTS FOR WIRELESS TRANSMISSION	-93.90
EFT19213	15/03/2016	RAC TOURISM	SAND REMOVAL FROM MONKEY MIA BOAT RAMP	-143.00
EFT19214	15/03/2016	SHARK BAY TAXI SERVICE	SHIRE/OVERLANDER RUN	-1166.00
EFT19215	15/03/2016	SHARK BAY CLEANING	FEBRUARY MONTHLY CLEANING ACCOUNT	-18173.80
EFT19216	15/03/2016	MCKELL FAMILY TRUST	FEBRUARY RUBBISH/STREET SWEEPING6	-10296.49
EFT19217	15/03/2016	ST JOHN AMBULANCE	FIRST AID TRAINING	-456.00
EFT19218	15/03/2016	COMMERCIAL SYSTEMS	NEW TAP AND FITTINGS FORESHORE	-462.00
EFT19219	15/03/2016	THE BLOCK MAKERS	BLOCKS FOR KNIGHT TCE ROUNDABOUT	-371.80
EFT19220	15/03/2016	TRAFFIC FORCE	GENERIC TRAFFIC MANAGEMENT PLAN 2016	-616.00
EFT19221	15/03/2016	WA HINO	SUPPLY AND DELIVERY OF A NEW TRUCK	-68663.41
EFT19222	16/03/2016	EARTHCARE	FORESHORE REVITALISATION PROJECT	-100639.00
EFT19223	16/03/2016	MP ROGERS & ASSOCIATES	REVIEW DESIGN DENHAM RECREATIONAL BOAT RAMP	-1237.50
EFT19224	16/03/2016	RAY WHITE REAL ESTATE	RENT ON 34 HUGHES	-1127.00
EFT19225-19226	TRUST			
EFT19227	21/03/2016	CUTBACK PLUMBING	RATES REFUND-ASSESSMENT A1159 1 DIRK PL	-2020.18
EFT19228	22/03/2016	ASHDOWN INGRAM	ALTERNATOR FOR IVECO TRUCK	-639.65
EFT19229	22/03/2016	BUNNINGS BUILDING	PLATFORM LADDER	-780.90
EFT19230	22/03/2016	BATTERY MART	BATTERIES FOR IVECO	-741.40
EFT19231	22/03/2016	COUNTRY ARTS WA	ANNUAL SUBSCRIPTION	-110.00
EFT19232	22/03/2016	CUMMINS ENGINE COMPANY	AIR FILTERS	-302.37
EFT19233	22/03/2016	CONPLANT AUSTRALIA	AIRDRYER FILTER FOR MULTI TYRED ROLLER	-61.99
EFT19234	22/03/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-341.25

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

EFT19235	22/03/2016	DEBORAH COURT	REIMBURSEMENT ACCOMMODATION AND TRAVEL	-444.66
EFT19236	22/03/2016	EXMOUTH BUS CHARTER	COUNCILLORS EXMOUTH TRAVEL	-300.00
EFT19237	22/03/2016	FLEET HYDRAILICS	AIR COMPRESSOR HOSE	-100.65
EFT19238	22/03/2016	SHARK BAY FUEL	FEBRUARY FUEL MONTHLY ACCOUNT	-14.62
EFT19239	22/03/2016	ATOM-GERALDTON	CABLE TIES FOR BANNERS	-146.80
EFT19240	22/03/2016	THINK WATER GERALDTON	NEW FORESHORE OPERATIONS	-4881.66
EFT19241	22/03/2016	HORIZON POWER	STREET LIGHTING	-3159.56
EFT19242	22/03/2016	TOLL IPEC PTY LTD	FREIGHT	-211.98
EFT19243	22/03/2016	MIDWEST FIRE PROTECTION	SERVICE OF FIRE EXTINGUISHER	-1812.15
EFT19244	22/03/2016	MURRAY VIEWS	MERCHANDISE - SBDC	-1348.68
EFT19245	22/03/2016	OUTBACK COAST	4 NEW TYRES, FITTED AND BAL FOR TOWN UTE	-1203.40
EFT19246	22/03/2016	POTSHOT HOTEL RESORT	ACCOMMODATION AND MEALS – COUNCILLOR TRAINING	-927.40
EFT19247	22/03/2016	PLUMOVATION	REPAIR BURST WATER PIPE IN UNIT 9	-671.00
EFT19248	22/03/2016	PROFESSIONAL PC SUPPORT	SBDC SETUP OF USERS ON SBDC COMPUTER	-210.00
EFT19249	22/03/2016	SHARK BAY COMMUNITY	PRINTING - JIMMY PIKE EVENT	-31.50
EFT19250	22/03/2016	SHARK BAY CLEANING	6 MONTH ACC 6/34 HUGHES ST- CLEANING	-1925.00
EFT19251	22/03/2016	SHARK BAY FREIGHTLINES	FREIGHT - FERTILISER	-342.23
EFT19252	22/03/2016	SHARK BAY AIR CHARTER	FLIGHT-EXMOUTH - COUNCILLOR TRAINING	-2237.00
EFT19253	22/03/2016	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-2728.00
EFT19254		TRUST		
EFT19255	31/03/2016	ALLELECTRIX PTY LTD	REPAIR LIGHTING AT REC CENTRE	-214.50
EFT19256	31/03/2016	BRIAN JOHN GALVIN	REIM AUG 2015 - MARCH 2016 INTERNET	-1131.49
EFT19257	31/03/2016	BAILEYS MOTEL	ACCOM/MEALS CARAVAN & CAMPING SHOW	-333.90
EFT19258	31/03/2016	CHUBB FIRE & SECURITY LTD	SECURITY MONITORING	-139.67
EFT19259	31/03/2016	DATA #3	OFFICE 365 LICENCES	-1822.92
EFT19260	31/03/2016	GEORGE LIVESEY	100 DIRK HARTOG BUMPER STICKERS	-100.00
EFT19261	31/03/2016	THINK WATER GERALDTON	SOIL& WATER TESTING- OVAL, FORESHORE TANK	-1120.00
EFT19262	31/03/2016	GRAY & LEWIS LAND USE	PLANNING ADVICE - GENERAL	-5448.30
EFT19263	31/03/2016	HORIZON POWER	U6/34 HUGHES STREET	-109.32
EFT19264	31/03/2016	HERITAGE RESORT	ACCOM AND MEALS FOR MRS C WARREN-REPAIRS TO UNIT	-2697.89
EFT19265	31/03/2016	TOLL IPEC PTY LTD	FREIGHT	-50.51
EFT19266	31/03/2016	LASER CORPS WA	NATIONAL YOUTH WEEK	-2100.00

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

EFT19267	31/03/2016	OAKLEY EARTHWORKS	CONCRETE-NEW FOOTPATH AT PENSIONER UNITS.	-2970.00
EFT19268	31/03/2016	PLUMOVATION	REPAIR OF TAP PENSIONER UNITS	-143.00
EFT19269	31/03/2016	PROFESSIONAL PC SUPPORT	WORKSTATION MONITORING	-175.01
EFT19270	31/03/2016	PAPER PLUS OFFICE	STATIONERY	-1014.36
EFT19271	31/03/2016	DPAW	PASSES MONKEY MIA	-2250.00
EFT19272	31/03/2016	MP ROGERS & ASSOCIATES	WORKS ON M/M JETTY FINAL PAYMENT	-3934.70
EFT19273	31/03/2016	SHARK BAY HOTEL MOTEL	JIMMY PIKE EXHIBITION -REFRESHMENTS	-580.00
EFT19274	31/03/2016	TELSTRA CORPORATION	MONTHLY MOBILE ACCOUNT	-390.88
EFT19275	31/03/2016	WALGA	LAND USE PLANNING & RISK MANAGEMENT COURSE COUNCILLORS	-300.00
EFT19276	31/03/2016	WELLARD CONTRACTING	SEMI WATER TANKER HIRE FOR USELESS LOOP RD	-17204.00
EFT19277-19302	TRUST		TOTAL	\$393,109.96

SHIRE OF SHARK BAY – TRUST CHEQUE

MARCH 2016

TRUST CHEQUE # 1069

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
1069	17/03/2016	BILLABONG ROADHOUSE	TICKET SALES FEBRUARY 2016	-108.00
			TOTAL	\$108.00

SHIRE OF SHARK BAY – TRUST CHEQUE – POLICE LIC

MARCH 2016

TRUST CHEQUE # 151609

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
151609	31/03/2016	COMMISSIONER OF POLICE	POLICE LICENSING MARCH 2016	-17304.25
			TOTAL	\$17,304.25

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY – TRUST EFT
 MARCH 2016
 EFT19164, 19166-19169, 19225-19226, 19254, 19277-19302

EFT	Date	Name	Description	Amount
EFT19164	02/03/2016	CALLUM COOPER	GYM CARD DEPOSIT REFUND	-20.00
EFT19166	04/03/2016	DANIEL MARSHALL	GYM CARD DEPOSIT REFUND	-20.00
EFT19167	04/03/2016	IVAN JURIC	GYM CARD DEPOSIT REFUND	-20.00
EFT19168	04/03/2016	STEPHEN MACEY	GYM CARD DEPOSIT REFUND	-20.00
EFT19169	09/03/2016	SARAH ROBINSON	GYM CARD DEPOSIT REFUND	-20.00
EFT19225	16/03/2016	YVONNE GINIFER	GYM CARD DEPOSIT REFUND	-20.00
EFT19226	17/03/2016	SHIRE OF SHARK BAY	TICKET SALES COMMISSION FEB 2016	-12.00
EFT19254	30/03/2016	BRETT CAVIGAN	GYM CARD DEPOSIT REFUND	-20.00
EFT19277	31/03/2016	JAMES SNR POLAND	BOOKEASY MARCH 2016	-64.00
EFT19278	31/03/2016	MAC ATTACK FISHING CHARTERS	BOOKEASY MARCH 2016	-148.75
EFT19279	31/03/2016	BAY LODGE MIDWEST OASIS	BOOKEASY MARCH 2016	-2315.50
EFT19280	31/03/2016	BLUE LAGOON PEARLS	BOOKEASY MARCH 2016	-89.25
EFT19281	31/03/2016	CASSA'S COTTAGE	BOOKEASY MARCH 2016	-204.00
EFT19282	31/03/2016	SHARK BAY COASTAL TOURS	BOOKEASY MARCH 2016	-1341.30
EFT19283	31/03/2016	DEPT OF COMMERCE	BUILDING LICENCE LEVY MARCH 2016	-391.21
EFT19284	31/03/2016	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MARCH 2016	-437.32
EFT19285	31/03/2016	HARTOG COTTAGES	BOOKEASY MARCH 2016	-1015.01
EFT19286	31/03/2016	HARTOG HAVEN HOLIDAY HOUSE	BOOKEASY MARCH 2016	-735.00
EFT19287	31/03/2016	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY MARCH 2016	-177.60
EFT19288	31/03/2016	MONKEY MIA YACHT CHARTERS	BOOKEASY MARCH 2016	-4830.32
EFT19289	31/03/2016	MONKEYMIA WILDSIGHTS	BOOKEASY MARCH 2016	-5661.55
EFT19290	31/03/2016	NANGA BAY RESORT	BOOKEASY MARCH 2016	-416.50
EFT19291	31/03/2016	WA OCEAN PARK PTY LTD	BOOKEASY MARCH 2016	-397.80
EFT19292	31/03/2016	OCEANSIDE VILLAGE	BOOKEASY MARCH 2016	-308.00
EFT19293	31/03/2016	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY MARCH 2016	-582.00
EFT19294	31/03/2016	RAC TOURISM	BOOKEASY MARCH 2016	-2300.32
EFT19295	31/03/2016	SHARK BAY HOTEL MOTEL	BOOKEASY MARCH 2016	-956.25

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

EFT19296	31/03/2016	SHARK BAY COACHES AND TOURS	BOOKEASY MARCH 2016	-227.92
EFT19297	31/03/2016	SHARK BAY AIR CHARTER	BOOKEASY MARCH 2016	-1063.92
EFT19298	31/03/2016	SHARKBAY CARAVAN PARK	BOOKEASY MARCH 2016	-306.00
EFT19299	31/03/2016	SHARK BAY FISHING AND ECO TOURS	BOOKEASY MARCH 2016	-425.00
EFT19300	31/03/2016	SHIRE OF SHARK BAY	BOOKEASY COMMISSION MARCH	-4691.44
EFT19301	31/03/2016	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY MARCH 2016	-946.00
EFT19302	31/03/2016	WULA GUDA NYINDA (CAPES)	BOOKEASY MARCH 2016	-4866.55
			TOTAL	\$35,050.21

27 APRIL 2016

12.2 FINANCIAL REPORTS TO 31 MARCH 2016
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Prior

Council Resloutuion

**That the monthly financial report to 31 March 2016 as attached be received.
6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to 31 March 2016 are attached.

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

C Wood
P Anderson
15 April 2016

27 APRIL 2016

SHIRE OF SHARK BAY					
MONTHLY FINANCIAL REPORT					
For the Period Ended 31 March 2016					
LOCAL GOVERNMENT ACT 1995					
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996					
<u>TABLE OF CONTENTS</u>					
Compilation Report					
Monthly Summary Information					
Statement of Financial Activity by Program					
Statement of Financial Activity By Nature or Type					
Statement of Capital Acquisitions and Capital Funding					
Statement of Budget Amendments					
Note 1	Significant Accounting Policies				
Note 2	Explanation of Material Variances				
Note 3	Net Current Funding Position				
Note 4	Cash and Investments				
Note 6	Receivables				
Note 7	Cash Backed Reserves				
Note 8	Capital Disposals				
Note 9	Rating Information				
Note 10	Information on Borrowings				
Note 11	Grants and Contributions				
Note 12	Trust				
Note 13	Capital Acquisitions				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 March 2016							
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		50,388	50,388	45,820	(4,568)	(9.07%)	▼
General Purpose Funding - Rates	9	1,214,780	1,224,842	1,184,769	(40,073)	(3.3%)	▼
General Purpose Funding - Other		1,000,973	969,826	846,971	(122,855)	(12.7%)	▼
Law, Order and Public Safety		85,125	83,499	79,765	(3,734)	(4%)	▼
Health		750	750	751	1	0.13%	▲
Housing		86,110	63,612	63,656	44	0.1%	▲
Community Amenities		282,000	258,750	274,952	16,202	6.26%	▲
Recreation and Culture		222,900	167,116	186,640	19,524	11.7%	▲
Transport		464,056	446,765	470,528	23,763	5.3%	▲
Economic Services		738,380	560,570	438,458	(122,112)	(21.8%)	▼
Other Property and Services		25,000	18,750	29,554	10,804	57.6%	▲
Total Operating Revenue		4,170,462	3,844,868	3,621,864	(223,004)	(5.80%)	
Operating Expense							
Governance		(342,993)	(297,110)	(268,386)	28,724	(9.7%)	▲
General Purpose Funding		(138,795)	(94,969)	(90,206)	4,763	(5.0%)	▲
Law, Order and Public Safety		(359,490)	(300,546)	(326,418)	(25,872)	8.6%	▼
Health		(69,356)	(41,641)	(40,563)	1,078	(2.6%)	▲
Housing		(191,106)	(146,700)	(141,765)	4,935	(3.4%)	▲
Community Amenities		(604,665)	(459,899)	(427,639)	32,260	(7.0%)	▲
Recreation and Culture		(2,058,824)	(1,585,594)	(1,451,922)	133,672	(8.4%)	▲
Transport		(1,490,829)	(1,234,509)	(1,130,533)	103,976	(8.4%)	▲
Economic Services		(1,345,660)	(1,105,738)	(779,424)	326,314	(29.5%)	▲
Other Property and Services		(25,000)	(22,137)	(550)	21,587	(97.5%)	▲
Total Operating Expenditure		(6,626,717)	(5,288,843)	(4,657,406)	631,437	(11.9%)	
Funding Balance Adjustments							
Add back Depreciation		1,831,805	1,378,328	1,352,312	(26,016)		
Adjust (Profit)/Loss on Asset Disposal	8	39,165	39,165	36,747	(2,418)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(585,286)	(26,482)	353,517	379,999	(1434.94%)	
Capital Revenues							
Grants, Subsidies and Contributions	11	7,488,610	3,745,992	868,553	(2,877,439)	(76.8%)	▼
Proceeds from Disposal of Assets	8	250,000	202,789	202,789	(0)	0.0%	
Total Capital Revenues		7,738,610	3,948,781	1,071,342	(2,877,439)	(72.9%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(175,675)	(169,154)	(120,565)	48,589	28.72%	▲
Infrastructure - Roads	13	(1,146,642)	(707,323)	(495,892)	211,431	29.9%	▲
Infrastructure - Public Facilities	13	(7,817,630)	(2,947,249)	(786,523)	2,160,726	73.3%	▲
Infrastructure - Streetscapes	13	(50,000)	(49,398)	(3,709)	45,689	92.5%	▲
Infrastructure - Footpaths	13	(50,000)	(33,336)	(43,966)	(10,630)	(31.9%)	▼
Infrastructure - Drainage	13	(40,000)	(34,006)	(17,861)	16,145	47.5%	▲
Heritage Assets	13	(50,000)	(50,000)	(10,934)	39,066	78.1%	▲
Plant and Equipment	13	(819,000)	(819,000)	(584,104)	234,896	28.7%	▲
Furniture and Equipment	13	(24,500)	(19,500)	(6,550)	12,950	66.4%	▲
Total Capital Expenditure		(10,173,447)	(4,828,966)	(2,070,104)	2,758,862	57.1%	
Net Cash from Capital Activities		(2,434,837)	(880,185)	(998,762)	(118,577)	(13.47%)	
Financing							
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	7	1,558,489	886,739	886,739	0	0.00%	
Repayment of Debentures	10	(111,745)	(104,263)	(104,154)	109	0.1%	▲
Transfer to Reserves	7	(859,190)	(452,978)	(452,978)	0	0.0%	
Net Cash from Financing Activities		587,554	329,498	329,607	109	(0.03%)	
Net Operations, Capital and Financing		(2,432,569)	(577,169)	(315,638)	261,530	45.31%	▼
Opening Funding Surplus(Deficit)	3	2,432,569	2,432,569	2,432,569	0		
Closing Funding Surplus(Deficit)	3	0	1,855,400	2,116,931	261,530	(14.10%)	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

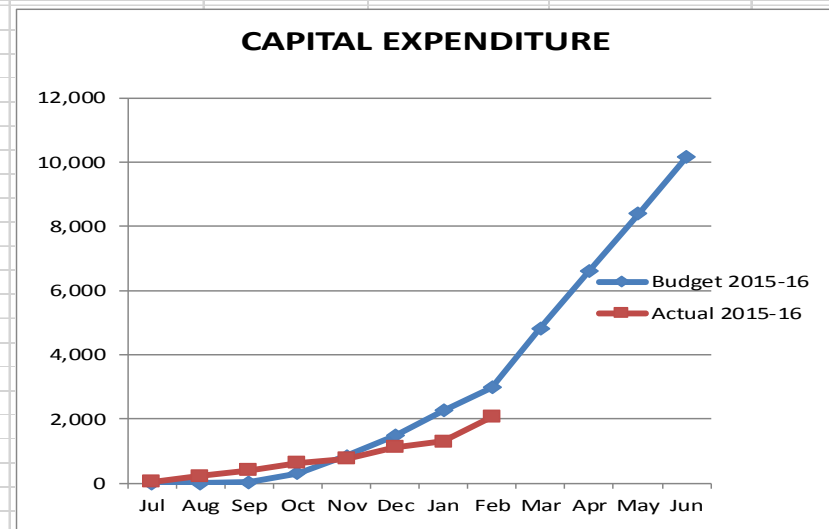
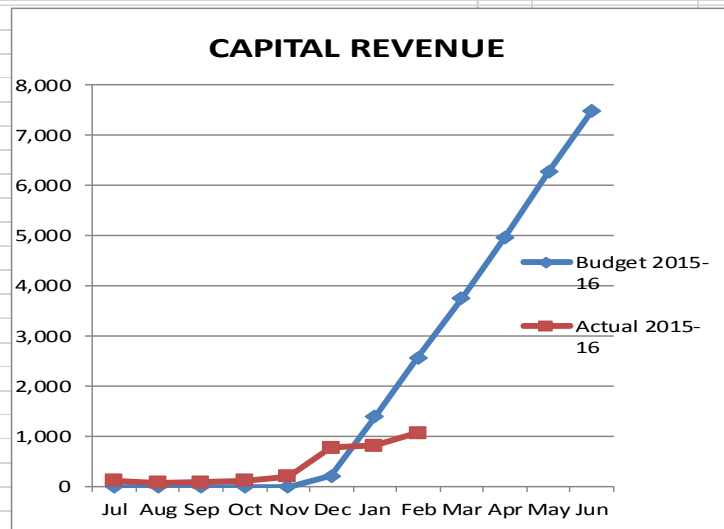
SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 March 2016				
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,206,379	1,217,898	1,175,466
Operating Grants, Subsidies and Contributions	11	1,431,854	1,422,104	1,203,665
Fees and Charges		1,203,675	936,375	857,863
Interest Earnings		75,694	46,344	147,984
Other Revenue		209,175	178,463	192,742
Profit on Disposal of Assets	8	43,684	43,684	44,144
Total Operating Revenue		4,170,461	3,844,868	3,621,864
Operating Expense				
Employee Costs		(2,004,610)	(1,542,996)	(1,440,578)
Materials and Contracts		(2,163,725)	(1,795,426)	(1,366,758)
Utility Charges		(148,750)	(113,793)	(96,576)
Depreciation on Non-Current Assets		(1,831,805)	(1,378,328)	(1,352,312)
Interest Expenses		(20,433)	(15,072)	(13,907)
Insurance Expenses		(158,178)	(158,180)	(149,196)
Other Expenditure		(216,367)	(202,199)	(157,188)
Loss on Disposal of Assets	8	(82,849)	(82,849)	(80,891)
Total Operating Expenditure		(6,626,717)	(5,288,843)	(4,657,406)
Funding Balance Adjustments				
Add back Depreciation		1,831,805	1,378,328	1,352,312
Adjust (Profit)/Loss on Asset Disposal	8	39,165	39,165	36,747
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(585,286)	(26,482)	353,517
Capital Revenues				
Grants, Subsidies and Contributions	11	7,488,610	3,745,992	868,553
Proceeds from Disposal of Assets	8	250,000	202,789	202,789
Total Capital Revenues		7,738,610	3,948,781	1,071,342
Capital Expenses				
Land Held for Resale		0	0	0
Land and Buildings	13	(175,675)	(169,154)	(120,565)
Infrastructure - Roads	13	(1,146,642)	(707,323)	(495,892)
Infrastructure - Public Facilities	13	(7,817,630)	(2,947,249)	(786,523)
Infrastructure - Streetscapes	13	(50,000)	(49,398)	(3,709)
Infrastructure - Footpaths	13	(50,000)	(33,336)	(43,966)
Infrastructure - Drainage	13	(40,000)	(34,006)	(17,861)
Heritage Assets	13	(50,000)	(50,000)	(10,934)
Plant and Equipment	13	(819,000)	(819,000)	(584,104)
Furniture and Equipment	13	(24,500)	(19,500)	(6,550)
Total Capital Expenditure		(10,173,447)	(4,828,966)	(2,070,104)
Net Cash from Capital Activities		(2,434,837)	(880,185)	(998,762)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,558,489	886,739	886,739
Repayment of Debentures	10	(111,745)	(104,263)	(104,154)
Transfer to Reserves	7	(859,190)	(452,978)	(452,978)
Net Cash from Financing Activities		587,554	329,498	329,607
Net Operations, Capital and Financing		(2,432,569)	(577,169)	(315,638)
Opening Funding Surplus(Deficit)	3	2,432,569	2,432,569	2,432,569
Closing Funding Surplus(Deficit)	3	(0)	1,855,400	2,116,931

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2016

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	12,669	107,896	120,565	169,154	175,675	48,589
Infrastructure Assets - Roads	13	0	495,892	495,892	707,323	1,146,642	211,431
Infrastructure Assets - Public Facilities	13	97,603	688,920	786,523	2,947,249	7,817,630	2,160,726
Infrastructure Assets - Footpaths	13	43,966	0	43,966	33,336	50,000	(10,630)
Infrastructure Assets - Drainage	13	0	17,861	17,861	34,006	40,000	16,145
Infrastructure Assets - Streetscapes	13	3,709	0	3,709	49,398	50,000	45,689
Heritage Assets	13	0	10,934	10,934	50,000	50,000	39,066
Plant and Equipment	13	0	584,104	584,104	819,000	819,000	234,896
Furniture and Equipment	13	0	6,550	6,550	19,500	24,500	12,950
Capital Expenditure Totals		157,947	1,912,157	2,070,104	4,828,966	10,173,447	2,758,862



MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2016	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2016	
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)	
(f) Cash and Cash Equivalents	
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.
(g) Trade and Other Receivables	
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.
(h) Inventories	
	General
	Inventories are measured at the lower of cost and net realisable value.
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.
	Land Held for Resale
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.
(i) Fixed Assets	
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.
	Mandatory Requirement to Revalue Non-Current Assets
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(j) Fixed Assets (Continued)				
	<i>Land Under Control</i>				
	In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.				
	Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.				
	Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.				
	<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>				
	All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.				
	In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.				
	Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2016				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Revaluation				
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.				
Transitional Arrangement				
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.				
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.				
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.				
Land Under Roads				
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.				
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.				
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.				
Depreciation				
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 March 2016			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
(j)	Fixed Assets (Continued)		
	Major depreciation periods used for each class of depreciable asset are:		
	Buildings		10 to 50 years
	Furniture and Equipment		5 to 10 years
	Plant and Equipment		5 to 10 years
	Heritage		25 to 100 years
	Sealed Roads and Streets		
	- Subgrade		Not Depreciated
	- Pavement		80 to 100 years
	- Seal	Bituminous Seals	15 to 22 years
		Asphalt Surfaces	30 years
	Formed Roads (Unsealed)		
	- Subgrade		Not Depreciated
	- Pavement		18 years
	Footpaths		40 to 80 years
	Drainage Systems		
	- Drains and Kerbs		20 to 60 years
	- Culverts		60 years
	- Pipes		80 years
	- Pits		60 years
	The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.		
	An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.		
	Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.		
	When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.		
	Capitalisation Threshold		
	Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.		
(k)	Fair Value of Assets and Liabilities		
	When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:		
	Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.		

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(k) Fair Value of Assets and Liabilities (Continued)				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	<i>Fair Value Hierarchy</i>				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	Level 1				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	Level 2				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	Level 3				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	<i>Valuation techniques</i>				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	Market approach				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(k) Fair Value of Assets and Liabilities (Continued)				
	Income approach				
	Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.				
	Cost approach				
	Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.				
	Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.				
	As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.				
	(l) Financial Instruments				
	Initial Recognition and Measurement				
	Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).				
	Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.				
	Classification and Subsequent Measurement				
	Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.				
	Amortised cost is calculated as:				
	(a) the amount in which the financial asset or financial liability is measured at initial recognition;				
	(b) less principal repayments and any reduction for impairment; and				
	(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2016	
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)	
(I) Financial Instruments (Continued)	
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.
	<i>(i) Financial assets at fair value through profit and loss</i>
	Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.
	<i>(ii) Loans and receivables</i>
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.
	<i>(iii) Held-to-maturity investments</i>
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council’s management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.
	<i>(iv) Available-for-sale financial assets</i>
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.
	<i>(v) Financial liabilities</i>
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2016				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(l)	Financial Instruments (Continued)			
	<i>Impairment</i>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<i>Derecognition</i>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
(m)	Impairment of Assets			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 March 2016					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(4,568)	(9.1%)	▼	Timing	Profit on sale of vehicle still to be realised.
General Purpose Funding - Rates	(40,073)	(3.3%)	▼	Permanent	Variance is due to Rates paid in advance being applied to this area.
General Purpose Funding - Other	(122,855)	(12.7%)	▼	Permanent	Variance is due to the interest revenue on the WATC investment and the YTD budget for the FAGs being for a full year.
Law, Order and Public Safety	(3,734)	(4.5%)	▼	Permanent	No reportable variance
Health	1	0.1%	▲	Permanent	No reportable variance
Housing	44	0.1%	▲	Permanent	No reportable variance
Community Amenities	16,202	6.3%	▲	Permanent	Refuse site fees and domestic rubbish removal higher than expected.
Recreation and Culture	19,524	11.7%	▲	Permanent	Increase sales at Shark Bay Discovery Centre
Transport	23,763	5.3%	▲	Permanent	Increase is due to profit on sale of vehicles and pen and marine charges
Economic Services	(122,112)	(21.8%)	▼	Timing	MR Shark Bay Road work still to be done.
Other Property and Services	10,804	57.6%	▲	Permanent	Diesel fuel rebate income higher than expected
Operating Expense					
Governance	28,724	(9.7%)	▲	Timing	Reduction in expenditure on Members conferences and training
General Purpose Funding	4,763	(5.0%)	▲	Permanent	No reportable variance
Law, Order and Public Safety	(25,872)	8.6%	▼	Permanent	Increase is due to recoverable expenses for SES and Woodleigh/Yaringa Fire
Health	1,078	(2.6%)	▲	Permanent	No reportable variance
Housing	4,935	(3.4%)	▲	Timing	No reportable variance
Community Amenities	32,260	(7.0%)	▲	Timing	Planning costs lower than expected
Recreation and Culture	133,672	(8.4%)	▲	Timing	Decrease in costs over all sub programs at this stage.
Transport	103,976	(8.4%)	▲	Timing	Useless Maintenance work progressing
Economic Services	326,314	(29.5%)	▲	Timing	Expenditure for the 2016 celebrations, MR work on Shark Bay still to be done and less expenditure on tourism promotion
Other Property and Services	21,587	(97.5%)	▲	Timing	Underrecovery on plant and overrecovery on labour overheads
Capital Revenues					
Grants, Subsidies and Contributions	(2,877,439)	(76.8%)	▼	Timing	Capital grants still to be received for foreshore project.
Proceeds from Disposal of Assets	(0)	0.0%	▲	Permanent	No Reportable Variance
Capital Expenses					
Land and Buildings	48,589	28.7%	▲	Timing	Projects to be completed and carried forward to 16/17
Infrastructure - Roads	211,431	29.9%	▲	Timing	Road projects yet to be commenced
Infrastructure - Public Facilities	2,160,726	73.3%	▲	Timing	Foreshore Project yet to commence fully and waste project awaiting approval
Infrastructure - Footpaths	(10,630)	(31.9%)	▼	Timing	Footpath project progressing
Infrastructure - Drainage	16,145	47.5%	▲	Timing	Project progressing
Heritage Assets	39,066	78.1%	▲	Timing	Restoration of Old Jail and Stables progressing
Plant and Equipment	234,896	28.7%	▲	Timing	Plant Replacement program will be finished in next few months and Community Bus deferred to 16/17
Furniture and Equipment	12,950	66.4%	▲	Timing	Projects to be completed
Financing					
Loan Principal	109	0.1%	▼	Timing	No reportable variance

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay

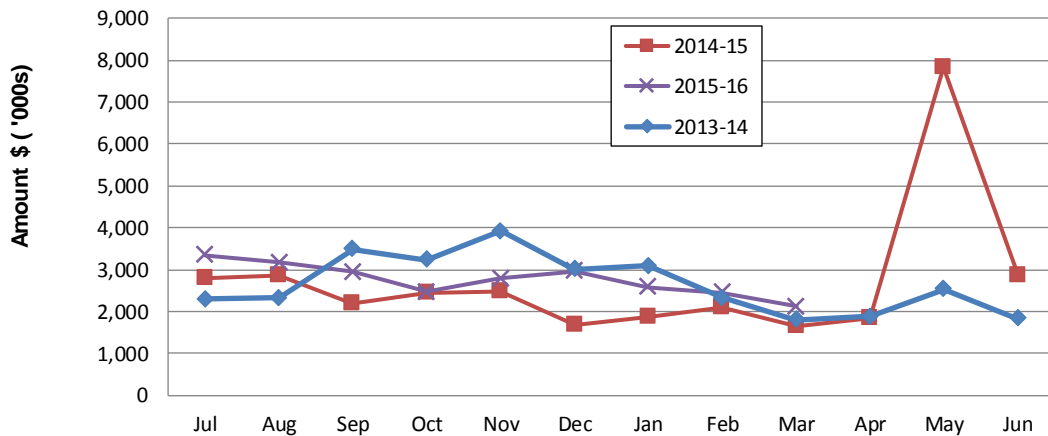
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2016

Note 3: NET CURRENT FUNDING POSITION

	Note	Positive=Surplus (Negative=Deficit)		
		31 March 2016	30th June 2015	31 March 2015
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	7,461,944	2,225,145	1,602,499
Cash Restricted	4	1,101,743	7,744,335	1,682,003
Receivables - Rates	6	171,454	12,610	97,162
Receivables -Other	6	244,313	505,672	108,472
Interest / ATO Receivable		22,087	5,522	20,968
Inventories		101,434	110,379	144,100
		9,102,975	10,603,663	3,655,203
Less: Current Liabilities				
Payables		(457,357)	(208,647)	(90,181)
Provisions		(226,944)	(226,944)	(249,152)
		(5,200,000)	(5,700,000)	0
		(5,884,301)	(6,135,591)	(339,332)
Less: Cash Reserves	7	(1,101,743)	(2,035,504)	(1,682,003)
Net Current Funding Position		2,116,931	2,432,569	1,633,868

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Liquidity slightly higher due to funding received for projects to be completed.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	108,216			108,216	Bankwest	At Call
Reserve Bank Account	0.00%		51,743		51,743	Bankwest	At Call
Telenet Saver	1.80%	810,663			810,663	Bankwest	At Call
Trust Bank Account	0.00%			11,317	11,317	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
WATC Grant Funding	1.95%	5,292,265			5,292,265	WATC	At Call
Muni Term Deposit No 4	2.70%	750,000			750,000	Bankwest	May 2016
Muni Term Deposit No 5	2.75%	500,000			500,000	Bankwest	May 2016
Trust	3.00%			95,343	95,343	Bankwest	Sept 2016
Reserve Investment No 4	2.70%		1,050,000		1,050,000	Bankwest	May 2016
Reserve Investment No 6	2.75%		500,000		500,000	Bankwest	June 2016
Total		7,461,944	1,101,743	106,660	8,670,347		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements							

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay

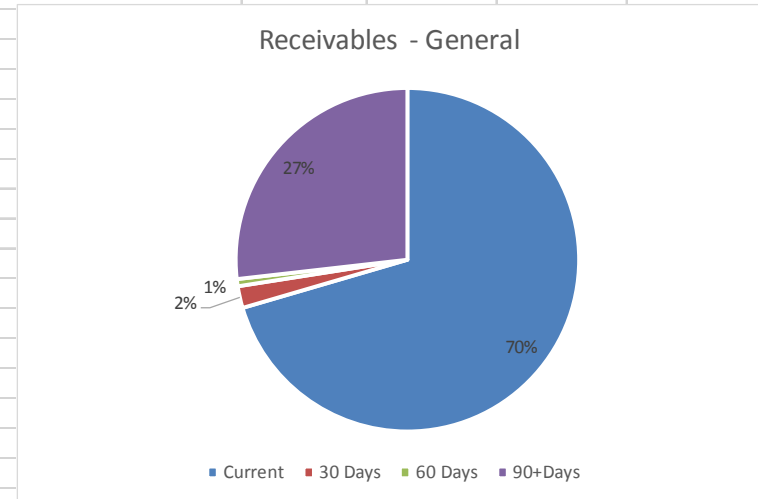
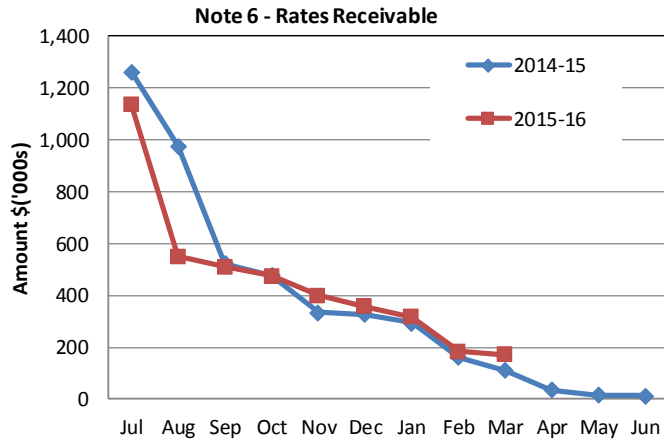
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2016

Note 6: RECEIVABLES

Receivables - Rates Receivable	31 March 2016	30 June 2015
	\$	\$
Opening Arrears Previous Years	5,744	6,217
Levied this year	1,175,951	1,119,537
Less Collections to date	(1,010,241)	(1,120,010)
Equals Current Outstanding	171,454	5,744
Net Rates Collectable	171,454	5,744
% Collected	85.49%	99.49%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	171,617	4,998	1,635	65,247
Total Receivables General Outstanding				243,497
Amounts shown above include GST (where applicable)				



Comments/Notes - Receivables Rates

Rates collection is slightly lower to last year - instalment due in April

No major issues at this time - major debtors are Department of Parks and Wildlife and Main Roads.

MINUTES OF THE ORDINARY COUNCIL MEETING

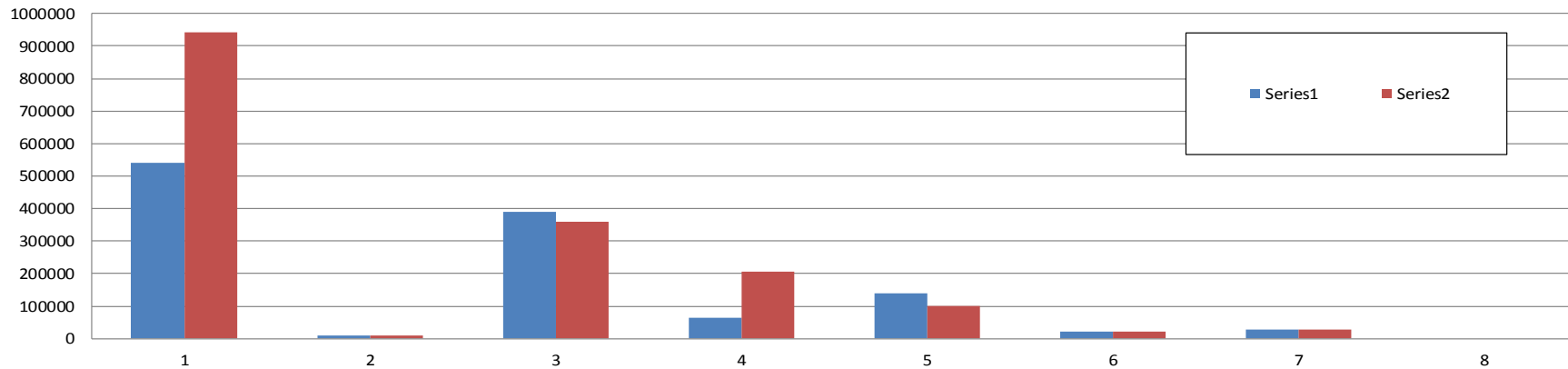
27 APRIL 2016

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2016

Note 7: Cash Backed Reserve

2015-16										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Infrastructure Reserve	\$ 1,279,923	\$ 23,880	\$ 24,011	\$ 397,944	\$ 0	\$ (938,614)	\$ (402,156)		\$ 763,133	\$ 901,778
Pensioner Unit Maintenance Reserve	28,049	709	656	10,000	10,000	(28,675)	(28,675)		10,083	10,030
Recreation Facility Replacement/Upgrade Res.	401,657	8,505	9,932	0	0	(70,200)	(50,000)		339,962	361,589
Plant Replacement Reserve	152,853	3,824	4,122	400,000	400,000	(493,000)	(377,908)		63,677	179,067
Leave Reserve	126,569	3,163	3,096	10,000	0	(28,000)	(28,000)		111,732	101,665
Monkey Mia Jetty Reserve	19,866	498	496	0	0	0	0		20,364	20,362
Shared Fire Fighting System Reserve	26,587	667	665	0	0	0	0		27,254	27,252
	2,035,504	41,246	42,978	817,944	410,000	(1,558,489)	(886,739)		1,336,205	1,601,743

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2016					
Note 7a: Cash Backed Reserve Detail					
2015-16					
Name	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$		\$	\$	\$
Infrastructure Reserve	1,279,923				
Interest		Investment	23,880		
Transfer of funds		General Revenue	397,944		
Foreshore project				516,458	
Admin Office Carpark				30,000	
Staff Housing				27,000	
Gazebo Reroofing				10,000	
Recreation Boat Ramp Denham				29,156	
Valsheda Shade cover				10,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Town oval Bore				30,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				20,000	
Denham Hall				20,000	
Charlie Sappie Park				28,500	
Town Oval Bore 14-15 CFWD				27,500	
Old Jail and Stables 14-15 CFWD				50,000	
	1,279,923		421,824	938,614	763,133
Pensioner Unit Maintenance Reserve	28,049				
Interest		Investment	709		
Transfer of Funds		General Revenue	10,000		
Upgrade to Units				28,675	
	28,049		10,709	28,675	10,083
Recreation Facility Replacement/Upgrade Res.	401,657				
Interest		Investment	8,505		
Childcare Centre Softfall				10,000	
Rectification Works Rec Centre				10,000	
Nettas Upgrade 14-15 CFWD				9,200	
Sound Proofing Rec Centre				41,000	
	401,657		8,505	70,200	339,962
Plant Replacement Reserve	152,853				
Interest		Investment	3,824		
Depreciation		General Funds	400,000		
5 ton Truck				65,000	
Major Plant items				20,000	
3 Ton Truck				40,000	
Bobcat and Trailer				100,000	
Refuse Site Loader				155,000	
CEO Vehicle				27,000	
EMFA Vehicle				17,000	
EMCD Vehicle				17,000	
Gardener Vehicle				25,000	
Country Supervisor Vehicle				27,000	
	152,853		403,824	493,000	63,677
Leave Reserve	126,569				
Interest		Investment	3,163		
Transfer of Funds		General Funds	10,000		
LSL Taken				28,000	
	126,569		13,163	28,000	111,732
Monkey Mia Jetty Reserve	19,866				
Interest		Investment	498	0	
	19,866		498	0	20,364
Shared Fire Fighting System Reserve	26,587				
Interest		Investment	667	0	
	26,587		667	0	27,254
Total	\$2,035,504		\$859,190	\$1,558,489	\$1,336,205

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 March 2016							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
					YTD 31 03 2016		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
				Governance			
66,264	(22,112)	50,909	6,757	CEO Vehicle	6,757	6,757	0
				EMFA Vehicle	5,381	0	(5,381)
160,825	(90,345)	0	(70,480)	Furniture & Equipment	(70,500)	(70,480)	20
				Recreation and Culture			
1,921	(332)	0	(1,589)	SBDC Furniture & Equipment	(2,000)	(1,589)	411
				Transport			
26,134	(13,452)	16,364	3,682	Ute - Ranger	7,318	3,682	(3,636)
40,050	(12,703)	27,789	442	Ute - Country Supervisor	440	442	2
55,667	(29,991)	38,182	12,506	5 Tonne Tip Truck	(1,621)	12,506	14,127
43,757	(21,171)	24,545	1,959	Truck - Gardeners	1,960	1,959	(1)
25,000	(11,260)	12,000	(1,740)	Case Tractor	(2,480)	(1,740)	740
2,500	(1,126)	0	(1,374)	Slasher	(1,248)	(1,374)	(126)
0	0	0	0	Road Broom	0	0	0
0	0	0	0	Auger	0	0	0
26,667	(12,464)	33,000	18,797	Front end Loader	18,788	18,797	9
8,589	(2,881)	0	(5,708)	Plant and Equipment	(5,000)	(5,708)	(708)
				Economic Services			
				EMCD Vehicle	3,040		(3,040)
457,373	(217,837)	202,789	(36,747)		(39,165)	(36,747)	2,418
Comments - Capital Disposal/Replacements							
Some disposals relate to the tidy up of the assets register, and relate to assets that are no longer held or are of a minor value. eg Furniture and Equipment							
These disposals result in a loss on sale.							

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 March 2016											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	8.8769	276	3,270,517	273,135		273,135	290,321	1,000		291,321	
GRV Vacant	8.8769	22	605,530	53,752		53,752	53,752			53,752	
GRV - Commercial	8.8769	43	2,088,443	181,182		181,182	185,389			185,389	
GRV - Industrial/Residential	8.8769	44	673,769	55,579		55,579	59,810			59,810	
GRV Industrial /Residential Vacant	8.8769	1	12,150	1,079		1,079	1,079			1,079	
GRV Rural Commercial	8.8769	5	316,160	28,065		28,065	28,065			28,065	
GRV Resort	8.8769	2	1,220,800	108,369		108,369	108,369			108,369	
UV General	19.5858	5	691,348	135,406	(485)	134,921	135,406	1,000		136,406	
UV Mining	19.5858	1	21,362	4,185		4,185	4,184			4,184	
UV Pastoral	12.5412	12	654,760	82,115		82,115	82,115			82,115	
UV Exploration	19.5858	10	650,624	139,593		139,593	142,399			142,398	
Sub-Totals		421	10,205,463	1,062,460	(485)	1,061,975	1,090,889	2,000	0	1,092,888	
Minimum Payment											
GRV Rateable Property	800.00	91	709,717	72,800		72,800	72,800			72,800	
GRV Vacant	800.00	82	308,670	64,800		64,800	65,600			65,600	
GRV - Commercial	800.00	26	177,274	20,800		20,800	20,800			20,800	
GRV - Industrial/Residential	800.00	4	31,263	3,200		3,200	3,200			3,200	
GRV Industrial /Residential Vacant	800.00	1	7,850	800		800	800			800	
Rural Commercial	800.00		0	0		0	0			0	
GRV Resort	800.00		0	0		0	0			0	
UV General	800.00	5	7,858	4000		4,000	4,000			4,000	
UV Mining	800.00	3	3,063	2,400		2,400	2,400			2,400	
UV Pastoral	800.00		0	0		0	0			0	
UV Exploration	800.00	0	0	800		800	0			0	
Sub-Totals		212	1,245,695	7,200		169,600	169,600			169,600	
Concessions						(94,577)				(94,577)	
Amount from General Rates						1,136,998				1,167,911	
Specified Area Rates						38,468				38,468	
Totals						1,175,466				1,206,379	
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2014/15 being applied to 2014/15 and reversed in 2015/16. Should the same trend of excess payments continue in 2015/16 then the level of rates received should reach the budgeted amount.											

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2016								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Loan 48 - McCleary Property	27,749	0	27,749	27,749	0	0	530	2,373
Loan 48 - Shire Office	23,638	0	23,638	23,638	0	0	452	2,021
Loan 53 - Staff Housing	81,389	0	18,444	18,444	62,945	62,945	2,649	5,559
Loan 56 - Staff Housing	94,377	0	7,371	14,962	87,006	79,415	2,444	6,292
Loan 57 - Monkey Mia Bore	249,239	0	26,952	26,952	222,287	222,287	7,832	10,788
	476,392	0	104,154	111,745	372,238	364,647	13,907	27,033

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.
Loan 48 will finish this financial year.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	720,952	0	720,952	0	540,714	180,238
Grants Commission - Roads	WALGGC	Y	192,727	0	192,727	0	144,545	48,182
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	6,100	0	6,100	0	4,065	2,035
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	25,875	0	25,875	0	19,470	6,405
FESA SES Capital Grants	Dept. of Fire & Emergency Serv.	Y	0	0	0	0	0	0
RECREATION AND CULTURE								
Foreshore Revitalisation	Royalties for Regions	Y	6,450,000	0	0	6,450,000	500,000	5,950,000
Community Bus	Lotterywest	N	120,000	0	0	120,000	0	120,000
Grants - Decals on SBDC	Tourism WA	Y	0	0	8,495	0	8,495	0
TRANSPORT								
Road Preservation Grant	State Initiative	Y	91,900	0	91,900	0	91,900	0
Useless Loop Road - Mtce	Main Roads WA	Y	300,000	0	300,000	0	300,000	0
Contributions - Road Projects	Pipeline	N	8,500	0	8,500	0	8,000	500
Roads To Recovery Grant - Cap	Roads to Recovery	Y	599,630	0	0	599,630	50,000	549,630
RRG Grants - Capital Projects	Regional Road Group	Y	202,355	0	0	202,355	202,354	1
MM Carpark	Recreational Boating Facilities Scheme	Y	0	0	0	116,199	116,199	0
Denham Recreational Boat Ramp	Recreational Boating Facilities Scheme	Y	116,625	0	0	116,625	0	116,625
ECONOMIC SERVICES								
Contributions-Seniors Projects	Council of the Aged WA	N	800	0	800	0	0	800
Grants - Community Activities	Dept. of Communities	Y	0	0	1,000	0	1,000	0
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	50,475	(475)
Contribution - Signage	Gascoyne Development Commission	N	0	0	12,727	0	0	12,727
Grants - 2016 Celebrations	Dept Premier and Cabinet	Y	35,000	0	0	0	35,000	0
TOTALS			8,920,464	0	1,419,076	7,604,809	2,072,217	6,986,668
			Operating		1,431,854		1,203,664	
			Non-operating		7,488,610		868,553	
					8,920,464		2,072,217	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2016				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-Mar-16
	\$	\$	\$	\$
BCITF Levy Income	0	967	(967)	0
Library Card Bond	200	400	(400)	200
Kerb/Footpath Deposit	4,200	1,000	(1,700)	3,500
Building Completion Bond	0	60	(60)	0
Election	0	480	(480)	0
Bond Key	2,310	1,420	(1,580)	2,150
Police Licensing	2,386	206,788	(203,987)	5,187
Marquee Deposit	700	0	(700)	0
Building Licence Levy	41	1,876	(1,916)	0
Sunter Place - Recreation Reserve	92,320	3,023	0	95,343
Billabong Tickets	0	300	(300)	0
Bookeasy Sales	0	366,534	(366,254)	280
	102,157	582,848	(578,344)	106,660

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

CAPITAL WORKS PROGRAM 2015/16								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(30,000)	(29,142)	(3,936)	(25,206)	3,936	Footpath to records room completed. Drainage work to be completed this year.
Governance Total			(30,000)	(29,142)	(3,936)	(25,206)		
Buildings								
Health								
Demolition of Ambulance Building	3.7.1	WKM	(12,000)	(12,000)	(12,669)	669		Project completed
Health Total			(12,000)	(12,000)	(12,669)	669		
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(3,500)	(3,500)	0	(3,500)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,000)	(7,400)	(2,600)	7,400	project will be completed this year
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,000)	(14,698)	4,698	14,698	Project completed
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(3,500)	(3,500)	(1,859)	(1,641)	1,859	Project completed
Pensioner Units Capital	3.7.1	EMCD	(43,675)	(43,674)	(34,415)	(9,259)	34,415	Project completed
Housing Total			(70,675)	(70,674)	(58,372)	(12,302)		
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(14,338)	(2,475)	(11,863)	2,475	Project will be carried forward into 16/17
Overlander Hall - c/fwd		WKM	0	0	(355)	355	355	Project completed
Recreation Centre - Sound Proofing - c/fwd	3.7.1	EMCD	(41,000)	(41,000)	(40,802)	(198)	40,802	Project completed
Recreation and Culture Total			(61,000)	(55,338)	(43,632)	(11,706)		
Transport								
Replacement of Depot Air Conditioners	3.7.1	WKM	(2,000)	(2,000)	(1,956)	(44)	1,956	Project completed
Transport Total			(2,000)	(2,000)	(1,956)	(44)		
Land and Buildings Total			(175,675)	(169,154)	(120,565)	(48,589)		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	(34,006)	(17,861)	(16,145)	17,861	Project progressing
Transport Total			(40,000)	(34,006)	(17,861)	(16,145)		
Drainage/Culverts Total			(40,000)	(34,006)	(17,861)	(16,145)		
Footpaths								
Transport								
Footpath Construction	3.7.1	WKM	(50,000)	(33,336)	(43,966)	10,630		Footpath replacement program progressing
Transport Total			(50,000)	(33,336)	(43,966)	10,630		
Footpaths Total			(50,000)	(33,336)	(43,966)	10,630		

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
Office Furn & Equipment		EMFA	(2,500)	(2,500)	(2,475)	(25)		Project completed
Council Chambers - Speaker System	1.2.1	EMFA	(12,000)	(12,000)	0	(12,000)		Project will not proceed
Governance Total			(14,500)	(14,500)	(2,475)	(12,025)		
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(5,000)	(4,075)	(925)	4,075	
Recreation And Culture Total			(10,000)	(5,000)	(4,075)	(925)		
Furniture & Office Equip. Total			(24,500)	(19,500)	(6,550)	(12,950)		
Heritage Assets								
Recreation And Culture								
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(50,000)	(50,000)	(10,934)	(39,066)	10,934	Work is progressing on this project.
Recreation And Culture Total			(50,000)	(50,000)	(10,934)	(39,066)		
Heritage Assets Total			(50,000)	(50,000)	(10,934)	(39,066)		
Plant , Equipment and Vehicles								
Law, Order And Public Safety								
Vehicle - Ranger	3.7.1	WKM	(45,000)	(45,000)	(32,418)	(12,582)	32,418	Project completed
Law, Order And Public Safety Total			(45,000)	(45,000)	(32,418)	(12,582)		
Recreation and Culture								
Community Bus	1.1.6	WKM	(120,000)	(120,000)	0	(120,000)	0	Project will be carried forward to 16/17
Recreation and Culture			(120,000)	(120,000)	0	(120,000)		
Transport								
CEO Vehicle	1.1.6	WKM	(71,000)	(71,000)	(62,993)	(8,007)	62,993	Purchase completed
EMFA Vehicle	1.1.6	WKM	(45,000)	(45,000)	0	(45,000)	0	
EMCD Vehicle	1.1.6	WKM	(45,000)	(45,000)	0	(45,000)	0	
5 Tonne Truck	1.1.6	WKM	(90,000)	(90,000)	(103,965)	13,965	103,965	Purchase completed
3 Tonne Truck	1.1.6	WKM	(45,000)	(45,000)	(57,239)	12,239	57,239	Purchase completed
Major Plant Items	1.1.6	WKM	(20,000)	(20,000)	0	(20,000)	0	
Bobcat and Trailer	1.1.6	WKM	(110,000)	(110,000)	(102,000)	(8,000)	102,000	Purchase completed
Refuse Site Loader	1.1.6	WKM	(180,000)	(180,000)	(187,984)	7,984	187,984	Purchase completed
Utility - Country	1.1.6	WKM	(48,000)	(48,000)	(37,505)	(10,495)	37,505	Purchase completed
Transport Total			(654,000)	(654,000)	(551,686)	(102,314)		
Plant , Equipment and Vehicles Total			(819,000)	(819,000)	(584,104)	(234,896)		

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Town Oval Bore - c/fwd	3.7.1	WKM	(27,500)	(27,500)	(27,500)	0	27,500	
Town Oval Bore	3.7.1	WKM	(30,000)	(27,866)	(15,298)	(12,568)	15,298	
Refuse Tip and Recycling	2.4.2	WKM	(378,341)	(189,171)	0	(189,171)		Project manager appointed
Community Amenities Total			(435,841)	(244,537)	(42,798)	(201,739)		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(55,000)	(27,501)	(3,055)	(24,446)	3,055	Project will be carried forward to 16/17
Denham Recreational Boat Ramp	3.7.1	WKM	(145,781)	(15,000)	(15,840)	840	15,840	Preliminary planning started for this project
Foreshore Revitalisation	3.7.1	CEO	(6,966,458)	(2,455,661)	(533,871)	(1,921,790)	533,871	Planning and foreshore design costs
Western Foreshore Gazebo Reroofing	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)	0	
Replacement Gazebo - Nettas c/fwd			(9,200)	(9,200)	(9,174)	(26)	9,174	Project completed
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(20,000)	(20,000)	(12,355)	(7,645)	12,355	Project progressing
Childcare Centre Softfall	3.7.1	WKM	(10,000)	0	0	0	0	Project will be carried forward to 16/17
Charlie Sappie Park - c/fwd	3.7.1	WKM	(28,500)	(28,500)	(28,058)	(442)	28,058	Project completed
Recreation And Culture Total			(7,244,939)	(2,565,862)	(602,353)	(1,963,509)		
Transport								
Monkey Mia Jetty - c/fwd	1.6.5	WKM	(92,850)	(92,850)	(97,603)	4,753	0	Project completed.
Monkey Mia Boat Ramp Carpark - c/fwd	1.6.5	WKM	(44,000)	(44,000)	(43,769)	(231)	43,769	Project completed
Transport Total			(136,850)	(136,850)	(141,372)	4,522		
Public Facilities Total			(7,817,630)	(2,947,249)	(786,523)	(2,160,726)		

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Woodleigh-Bryo Floodway RRG	1.1.6	WKM	(137,712)	(137,710)	(149,741)	12,031	149,741	Project completed
Useless Loop Road - RRG 14/15	1.1.6	WKM	(75,800)	(75,800)	(75,800)	0	75,800	
Useless Loop Road - RRG 15/16	1.1.6	WKM	(303,500)	(163,996)	(247,444)	83,448	247,444	Progress will increase in 2016
Hamelin Pool - Repair seal, shoulders etc	1.1.6	WKM	(30,000)	(30,000)	(22,907)	(7,093)	22,907	Project completed
Road Projects R2R 14/15	1.1.6	WKM	(199,877)	(99,939)	0	(99,939)	0	Plan developed
Road Projects R2R 15/16	1.1.6	WKM	(399,753)	(199,878)	0	(199,878)	0	Plan developed
Transport Total			(1,146,642)	(707,323)	(495,892)	(211,431)		
Roads (Non Town) Total			(1,146,642)	(707,323)	(495,892)	(211,431)	0	
Streetscapes								
Economic Services								
Tourism and Information Bay Signage	2.1.3	EMCD	(50,000)	(49,398)	(3,709)	(45,689)		Project will be carried forward to 16/17
Economic Services Total			(50,000)	(49,398)	(3,709)	(45,689)		
Streetscapes Total			(50,000)	(49,398)	(3,709)	(45,689)		
Capital Expenditure Total			(10,173,447)	(4,828,966)	(2,070,104)	(2,758,862)		

27 APRIL 2016

12.3 DISCRETIONARY FEES AND CHARGES 2016/2017
FM00005

AUTHOR

EXECUTIVE MANAGER FINANCE AND ADMINISTRATION

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council:

- 1. Endorse the attached Schedule of Discretionary Fees and Charges effective from 1 July 2016; and**
- 2. Incorporate these fees and charges into the 2016/2017 budget document.**

6/0 CARRIED

BACKGROUND

In accordance with Section 6.16 of the *Local Government Act 1995*, a Local Government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Fees and charges are to be imposed (generally) when adopting the annual budget and must be resolved by an absolute majority.

In determining the amount of a fee or charge for a service or goods a Local Government is required to take into account the following factors (s 6.17) -

- (a) the cost to the Local Government of providing the goods or service;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

COMMENT

The attached fees and charges document reflects the proposed fees to be charged in 2016/2017. This document shows the discretionary fees and charges only. The legislative fees and charges are not included at this stage as Council has no control over these. When the changes to these fees are known, they will be incorporated into this document and then all fees and charges will be presented to Council for adoption with the budget.

The fees and charges have been increased only by a small amount in line with the Consumer Price Index (CPI). The CPI to December 2015 was only 1.3% and this was used as a basis for any increases. An extra column has been added which shows the revenue to date. This will give Council some indication of the revenue raised by each fee or group of fees.

27 APRIL 2016

The only major changes to these fees and charges are to the following:

1. Local Government Property Local Law – Assessment of application to carry out a business on public land. This fee has been reduced to a more reasonable level to reflect the expected costs of assessment and to give an opportunity for businesses to grow.
2. Stall Holders – this fee has been reduced to encourage stall holders to participate in events.
3. Slipway Charges – the fees previously stated in this area have been deleted as the Department of Transport assumes responsibility for this area from 1 July 2016. The remaining fees are for haulage onto slipway and jinker hardstand for which the Council will still have responsibility.

LEGAL IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* enables a Local Government to impose and recover a fee or charge for any goods or service it provides or proposes to provide.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

Fees and charges revenue made up approximately 27 percent of the Shires operating revenue in 2014/2015 and provides a means for the Shire to recover the costs of providing services on a user pay basis.

STRATEGIC IMPLICATIONS

Outcome 4.2

Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a low risk item for Council. Council needs to set fees and charges in order to reduce the reliance on grant income and rates. Should Council not impose any fees and charges then there will be a need to increase rates to cover the shortfall. The community expect to pay fees and charges for the use of facilities and services.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

C Wood

Chief Executive Officer

P Anderson

Date of Report

19 April 2016

27 APRIL 2016

Shire of Shark Bay

Proposed Fees and Charges 2016/2017

Index	
<u>Building Services</u>	
<u>Town Planning</u>	
<u>Health</u>	
<u>Housing</u>	
<u>Cemetery</u>	
<u>Sanitation</u>	
<u>Waste Disposal</u>	
<u>Animal Control</u>	
<u>Other Law, Order and Public Safety</u>	
<u>Venue Hire</u>	
<u>Equipment Hire</u>	
<u>Accommodation, Caravan Parks and Camping</u>	
<u>Library</u>	
<u>Shark Bay Discovery Centre</u>	
<u>Visitor Centre Fees and Commission</u>	
<u>Marine Facility</u>	
<u>Sundry Income and Enquiry</u>	
<u>Building Supplies</u>	
<u>Reinstatements and Private Works</u>	

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Particulars	Charge 2015/16	Recommended Fee 2016-17	Frequency	Revenue to date	Ledger Account
Building					
Search Fees - Property Enquiries	18.00	18.30	Per Property	\$267	50303703
Confirmation of Approved Plans - Onsite	48.50	49.20	Per Hour		50303703
Application for copies of permits, building approval certificates	51.50	52.30			50303703
Application to inspect and obtain a copy of building records	51.50	52.30			50303703
Application for residential design code compliance certification	103.00	104.60			50303703
Building Plans (supply requires owners written approval)					
A3 size plans (Includes 1 A3 copy, additional copies at photocopying rates)	16.50	16.80	Per Property		50303703
BCITF Levy					
Building Act Fee	0.2%	0.2%	Trust		
BCITF Services Levy					
BSL < \$45,000 (Minimum Fee)	61.65	61.65	Trust		
BSL > \$45,000.00 0.137% value of application					
Signs					
Policy Assessable Signs	145.00	147.20	Per Sign	\$0	50303887
Impact Assessable Signs	145.00	147.20	Per Sign		50303887
Footpath Signs					
Application Fee	145.00	147.20	Per Sign		50303887
Per annum per sign	70.00	71.00	Per Sign		50303887
Mobile Signs					
Application Fee	145.00	147.20	Per Sign		50303887
Per annum per sign	70.00	71.00	Per Sign		50303887
Town Planning Services					
Reconsideration of previous application or amendment to a previous approval in response to a request received within 60 days of receipt of Council's original decision	50%	50%	Of Original Fee	\$0	30303716
Local Government Property Local Law					
1. Low risk impact -Readily assessable - No advertising	506.00	250.00	12 Months	\$1,154	30303791
2. Medium risk impact/moderate time assessable/With advertising/No objections received	1269.00	750.00	12 Months		30303791
3. High risk impact/Difficult assessment/Community objection/With advertising/Monitoring Required	2538.00	1500.00	12 Months		30303791
4. Other, as determined by Council					30303791

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Health					
<i>Mobile Vendors, Street Traders and Temporary Businesses</i>					
Per Day	50.00	50.80	Per Day	\$0	15103870
Per Week	250.00	253.80	Per Week		15103870
Per Month	950.00	964.30	Per Month		15103870
Festivals (Stall Holders)	20.00	10.00	Per Day		15103870
Temporary Food Business Licence (Subject to Reg.10 of the Food Regulations 2009, charitable and community groups may be exempt)	25.00	25.40	Per Annum		15103870
<i>Health Act Public Buildings</i>					
Section 39 Liquor Act Certification Local Authority	76.00	77.00	Per Application	\$0	30303867
Section 40 Liquor Act Certification Local Authority	76.00	77.00	Per Application		30303867
Housing					
<i>Pensioner Units</i>					
Rental - Single	115.00	115.00	Per Week	\$62,185	Various
Rental - Double	170.00	170.00	Per Week		
Cemetery Charges					
<i>Burial Fees</i>					
Application Fee (Plot Reservation)	50.00	50.70		\$1,764	30403706
Burials - Week	670.00	680.00			30403706
Burials - Weekend/Public Holidays	1340.00	1360.00			30403706
<i>Niche Wall Internments</i>					
Interment of Ashes into Existing Grave	Cost + 10%	Cost + 10%			30403706
Exhumation	Cost + 10%	Cost + 10%			30403706
– First	52.00	52.80			30403706
– Second	52.00	52.80			30403706
– Reservation	52.00	52.80			30403706
<i>“Cast Bronze Plaques and Engraving”</i>	Cost + 10%	Cost + 10%			
Application for placement of Monumental Plaques along Cemetery fence	66.00	67.00		\$0	30403860

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Sanitation					
Rubbish Bins – Green 240 litre	cost + 15%	cost + 15%	Per Bin	\$998	30203775
Rubbish Lids	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Wheels	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Axles	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Lid Pins	cost + 15%	cost + 15%	Per Bin		30203775
Waste Disposal					
<i>Refuse removal</i>					
120 or 240 litre Rubbish Bins collected Twice Weekly	355.00	360.00	Per Bin Per Annum	\$193,830	30103769
<i>Domestic Charges (General Waste)</i>					
Domestic utes, vans, wagons or trailers per M3 (Minimum charge \$5)	5.00	5.50	Per Cubic Metre	\$51,272	30203720
Domestic clean green waste including grass clippings and sawdust	No Charge	No Charge	Per Cubic Metre		30203720
Domestic contaminated green waste (Green waste mixed with other waste)	3.00	3.50	Per Cubic Metre		30203720
<i>Commercial Charges (General Waste)</i>					
Commercial utes, vans, wagons or trailers per M3 (Minimum charge \$10)	10.00	10.00	Per Cubic metre		30203720
Commercial clean green waste including grass clippings and sawdust (Minimum charge \$5)	5.00	5.00	Per Cubic metre		30203720
Commercial contaminated Green Waste (Green waste mixed with other waste)	7.50	7.50	Per Cubic metre		30203720
<i>Liquid Waste</i>					
Including grease trap, sewage and offal	40.00	40.00	/KL		30203720
Used oil up to 20L	2.00	2.00			30203720
Used oil 20L - 200L	10.00	10.50			30203720
Oil Filters	2.00	2.00	per filter		30203720
<i>Miscellaneous Charges</i>					
Car / light truck tyres	7.00	7.50	/Tyre		30203720
Truck / tractor tyres	15.00	15.50	/Tyre		30203720
Car batteries	Free	Free	/Item		30203720
Gas bottles	Free	Free	/Item		30203720
De-gassed refrigeration unit	7.00	7.50	/Item		30203720
White Goods	5.00	5.50	/Item		30203720
Electronic waste	2.00	2.00	/Item		30203720
Car bodies, trailers, small boats, caravans	37.00	37.50	/Item		30203720
Truck bodies, large equipment	55.00	56.00	/Item		30203720
<i>Special Burials - (Asbestos waste, animal remains, etc)</i>					
Asbestos per kg up to 20Kg	0.25	0.25	Per KG		30203720
Asbestos per sheet	2.00	2.50	Per sheet or part thereof		30203720
Flat fee: Inclusive of tipping, plant and labour fees	80.00	81.00	Per Cubic Metre		30203720
<i>Closed Fee</i>					
Wednesday and Thursday additional fee	10.00	10.50	Per visit		30203720

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Venue Hire					
<i>Room Hire</i>					
Functions/Meetings Community Groups					
- Over 5 hours	155.00	157.30	Per Day	\$938	35103911
- Less than or Equal to 5 hours	26.00	26.40	Per Hour		35103911
Functions/Meetings Private					
- Over 5 hours	258.00	261.90	Per Day		35103911
- Less than or Equal to 5 hours	47.00	47.70	Per Hour		35103911
Cleaning Deposit	270.00	275.00	Per Function		35103911
Surcharge for Additional Cleaning	At Cost + 10%	At Cost + 10%	Per Function		35103911
Long Term Seasonal Users – Community Groups (Shark Bay domiciled)					
- Once a Week User	420.00	426.30	Annual Charge		35103911
- Twice or More a Week User	820.00	832.30	Annual Charge		35103911
<i>SBDC - Rose de Freycinet Gallery-no kitchen facilities</i>					
Functions/Meetings Community Groups					
- Over 5 hours	145.00	147.20	Per Day		35103911
- Less than or Equal to 5 hours	26.00	26.40	Per Hour		35103911
Functions/Meetings Private/Corporate					
- Over 5 hours	278.00	282.20	Per Day		35103911
- Less than or Equal to 5 hours	42.00	42.60	Per Hour		35103911
Cleaning Deposit	330.00	335.00	Per Function		35103911
Surcharge for Additional Cleaning	At Cost + 10%	At Cost + 10%	Per Function		35103911
Additional Charge use of Crockery, media, etc.	72.00	73.10	Per Function		35103911
Staff Surcharge for all Functions	Cost + 10%	At Cost + 10%	Per Staff Member P/HR		35103911
<i>Childcare Centre</i>					
Child Care Programs - whole building and yard	128.00	130.00	Per Month	\$931	35103906
<i>Denham Oval Hire</i>					
Exclusive use charge (Clubs)	67.00	70.00	Per Day	\$61	35303913
Exclusive use charge (Carnivals)	525.00	535.00	Per Event		35303913
<i>Reserve 49809 (Denham Common)</i>					
Licence to Occupy-(must be approved designated area)	100.00	100.00	Per annum	\$91	35303946

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Equipment Hire					
Equipment Hire - Deposit	200.00	200.00	Per Hire	\$88	35103912
Trestles (Town Hall - Used)	5.00	5.10	Per unit per day or part		35103912
Chairs (Town Hall - Used)	27.00	27.40	Per 50 chairs per day		35103912
Hire of Portable Stage	70.00	71.00	Per Function		35103912
Council Staff to Erect/Dismantle	At Cost + 10%	At Cost + 10%			35103912
Hire of Marquees					
New Marquee					
Community Groups (domiciled in Shark Bay)	170.00	175.00	Per Event	\$270	35303738
Other users	775.00	780.00	Per Event		35303738
1/2 Marquee or less	50%	50%	Of full charge		35303738
Council Staff to Erect/Dismantle	At Cost + 10%	At Cost + 10%			35303738
Deposit - All Hirers	700.00	700.00			
Old Marquee					
Community Groups (domiciled in Shark Bay)	127.00	130.00	Per Event		35303738
Other users	566.00	575.00	Per Event		35303738
Council Staff to Erect/Dismantle	At Cost + 10%	At Cost + 10%	Per Event		35303738
Deposit - All Hirers	700.00	700.00	Trust		
Community Bus					
Hire	1.70	1.75	Per Kilometre	\$600	35303736
No Bond payment of Insurance excess if necessary	0.00	0.00			35303736
Hire of Fencing					
Per panel per week	4.50	5.00			35303739
Delivery and erection	At Cost + 10%	At Cost + 10%			35303739
Gymnasium Membership					
Adult	150.00	152.50	Per Year	\$12,675	35303810
Pensioner / Concession Card Holder	100.00	101.50	Per Year		35303810
Pensioner/Concession Card Holder Couple	175.00	177.70	Per Year		35303810
Student (12 to 17) Must be accompanied with Adults	50.00	50.80	Per Year		35303810
Family - 2 Adults and 2 Children 12-17 Years of age	300.00	305.00	Per Year		35303810
Casual	30.00	31.00	Per Month or thereof		35303810
Card Deposit	20.00	20.00	Per Card		35303810

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Accommodation, Caravan Parks and Camping Charges					
Additional fee for renewal after expiry				\$3,680	50203855
Temporary licence (Pro rata of above- minimum \$100)					50203855
Bed and Breakfast Accommodation					
Registration	175.00	177.70	Per Application	\$120	50203863
Annual Renewal	120.00	121.80	Per Annum		
Caravan Parks - as per Act and Regulations					
Long stay sites/short stay sites and sites in transit parks	6.00	6.10	Per Site P/Financial Yr		50203863
Tent Site	3.00	3.10			50203863
Camping					
Within the Shire of Shark Bay at prescribed Sites (Admin fee)	15.00	15.00	Per Vehicle	\$16,432	50203850
Use of Town Oval (max 2 nights)					
Unpowered Tent (up to 2 persons)	40.00	36.50	Per Day		50203850
Caravan (up to 2 persons)	45.00	36.50	Per Day		50203850
Additional persons (per person)	10.00	7.00	Per Day		50203850
Library					
Library Card Replacement Fee	5.00	5.00	Per Replacement	\$0	35503705
Library Book Withdrawal Deposit non Shire residents	50.00	51.00	Trust	\$0	35503742
Library Book Damage/Replacement Fee as per LISWA Catalogue	At Cost	At Cost	Per Item	\$36	35503813
Shark Bay Discovery Centre					
Adult entry	11.00	11.00	Per Entry	\$27,120	36003722
Children entry (Must be accompanied by adult)	6.00	6.00	Per Entry		36003722
Concession entry	8.00	8.00	Per Entry		36003722
Group entry	5.50	5.50	Per Entry	\$0	36003790
Coach entries	5.50	5.50	Per Entry		36003790
Entrance Fee Family (2 Adults & 2 Children)	28.00	28.00	Per Entry		36003722
Entrance Fee Locals (Refer Council Policy for Eligibility)	No Charge	No Charge			
Merchandise	Retail Prices	Retail Prices		\$42,493	36003770
Visitor Centre Fees and Commission					
Business - Display only (Outside shire)	50.00	50.00	Per Annum	\$0	36003790
Pro-rata Membership after 31 December	50%	50%	Per Annum		36003790
Commission Rates - Locals (Bookeasy Gold)	12%	12%	Per Booking	\$49,504	36003791
Commission Rates - (Bookeasy 24hrs)	15%	15%	Per Booking		36003791
Commission Rates - Outside Shire (Bookeasy gold Only)	15%	15%	Per Booking		36003791

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Marine Facility Charges					
<i>Slipway Charges</i>					
Haulage only onto slipway/ ramp for exclusive purpose of Transport Marine Safety Survey (Limited Period)	225.00	225.00	Per Vessel weekdays	\$1,227	45503785
Haulage only onto slipway/ ramp for exclusive purpose of Transport Marine Safety Survey (Limited Period)	311.00	311.00	Weekends/public holidays		45503785
Haulage all other Vessels (includes haul up and down) for all other purposes (not DOT survey)	258.00	258.00	Per Vessel Weekdays		45503785
Haulage all other Vessels (includes haul up and down) for all other purposes (not DOT survey)	344.00	344.00	Per Vessel Weekends/Public Holidays		45503785
<i>Jinker Area Hardstand</i>					
On Slipway in front of Winch House	33.00	33.00	Per Vessel Per Day or part thereof	\$1,944	45503786
Commercial Vessels in the Marine Facilities Area	18.00	18.00	Per Vessel Per Day or part thereof		45503786
Sundry Income and Enquiry Charges					
<i>Printing/Scanning/Photocopying</i>					
A4 black and white	1.55	1.60	Per Sheet	\$132	00403755
A4 black and white double-sided	2.50	2.60	Per Sheet		00403755
A4 colour	3.75	3.80	Per Sheet		00403755
A4 colour double-sided	4.75	4.80	Per Sheet		00403755
A4 Laminate	4.75	4.80	Per Sheet		00403755
A3 black and white	2.50	2.60	Per Sheet		00403755
A3 black and white double-sided	3.25	3.30	Per Sheet		00403755
A3 colour	7.25	7.30	Per Sheet		00403755
A3 colour double-sided	8.25	8.30	Per Sheet		00403755
<i>Rates and Property</i>					
Rate Book Enquiry (Non Ratepayer)	51.50	55.00	Per Enquiry	\$925	00103765
Rate Instalment Fee	9.00	10.00	Per Instalment		00103765

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Building Supplies Charges					
<i>Materials</i>					
Brickies Sand Sales	14.50	15.00	Per Cubic Metre	\$1,611	50403902
Gravel Sales	14.50	15.00	Per Cubic Metre		50403902
Pindan Sand	6.50	7.00	Per Cubic Metre		50403902
Reinstatements and Private Works					
<i>Private Works / Reinstatement</i>					
Reinstatement of road reserves	Cost Plus 30%	Cost Plus 30%			
CrossOver - Two Coat Seal	55.00	60.00	per square metre	\$0	45101940
CrossOver - Pavers	67.00	70.00	per square metre		45101940
CrossOver - Concrete	82.50	85.00	per square metre		45101940
CrossOver Reimbursement	Not to exceed 50% of Cost	Not to exceed 50% of Cost	on width and distance from boundary to kerb line		45101940

27 APRIL 2016

12.4 ADOPTION OF STRATEGIC COMMUNITY PLAN, CORPORATE BUSINESS PLAN AND LONG TERM FINANCIAL PLAN
CM00020, CM00001 & FM00006

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Prior
Seconded Cr Laundry

Council Resolution

That Council adopt:

- 1. The draft Strategic Community Plan 2016 - 2031 as presented in the attachment;**
- 2. The draft Corporate Business Plan 2016 - 2020 as presented in the attachment ; and**
- 3. The draft Long Term Financial Plan 2016 - 2031 as presented in the attachment.**

6/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

Section 5.56 of the Local Government Act 1995 requires councils to plan for the future of the district. As part of this planning, Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 requires councils to develop a Strategic Community Plan for a period of at least 10 years and a Corporate Business Plan for at least 4 years. In planning for the future, councils are to have regard for the capacity of its current resources and the anticipated capacity of its future resources and therefore included with these two planning documents is the Long Term Financial Plan for a period of 15 years.

COMMENT

Strategic Community Plan 2016 - 2031

The Strategic Community Plan has been developed in consultation with the community who were asked to share their visions and aspirations and invited to participate in the review of the Plan. Surveys were distributed to over 500 local residents, e- surveys were advertised on the Shire website and a community workshop was held in February 2016.

The most common responses from the community included promoting increased tourism, maintaining the pristine environment and keeping the small town friendly culture. The Council has incorporated these sentiments into the draft Strategic Community Plan and has balanced the requirements of a tourist destination, with an emphasis on promoting growth in this area, and maintaining the requirements of the local resident population.

27 APRIL 2016

Once adopted, local public notice of adoption of the Strategic Community Plan must be made in accordance with the regulations.

Corporate Business Plan 2016 - 2020

The Corporate Business Plan sets out the priority actions required to achieve the objectives in the Strategic Community Plan over the next 4 years. The Corporate Business Plan also draws upon the other planning documents which form part of Council's integrated planning. These include the Asset Management Plan, the Workforce Plan, and the Long Term Financial Plan.

The Corporate Business Plan shows the actions that will be undertaken to achieve each objective and the timing of each action. Some actions are ongoing while others relate to specific projects. The major projects to be undertaken over the next 4 years include the finalisation of the foreshore redevelopment including the provision of jinker facilities, the development of aged care infrastructure and the continuation of the cycle/footpath upgrade.

Long Term Financial Plan 2016 - 2031

The Long Term Financial Plan has been developed for 15 years to complement the Strategic Community Plan and is one component of a number of integrated planning documents which has been prepared to achieve compliance with the Local Government (Administration) Regulations 1996.

The Long Term Financial Plan shows a balanced budget over the next 15 years however, to achieve this, Council is reliant on receiving more than \$58.4m over the next 15 years in untied operating grants, subsidies and contributions to maintain its current level of operations and services.

General rates are forecast to increase by 4% being CPI at 2% plus a further 2% for infrastructure renewal. This increase is required to assist in the long term financial sustainability of the Shire and to maintain the level of service to the community, given the forecast reductions in external grants and contributions.

The Long Term Financial Plan has been developed to achieve improvement in the target ratios levels set out by the Department of Local Government and Communities. The Long Term Financial Plan shows improvements in these ratios over the period.

LEGAL IMPLICATIONS

Section 5.56 of the Local Government Act 1995 requires councils to plan for the future of the district. Regulation 19C and 19DA govern the requirements for these documents.

POLICY IMPLICATIONS

There are no policy implications with this item.

FINANCIAL IMPLICATIONS

The Corporate Business Plan sets out the actions for the next 4 years in order to achieve the objectives in the Community Strategic Plan. The major projects over this time are expected to be funded by grant or reserve funds and the balance of actions will be funded from operations.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

The Long Term Financial Plan shows that Council is financially sound over the next 15 years.

STRATEGIC IMPLICATIONS

Outcome 4.2 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a high risk item for Council. Should Council not adopt this recommendation it will be in breach of the Local Government Act. Changes can be made to the documents once adopted however public notice of changes must be given.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

20 April 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

12.5 COUNCILLOR FEES, ALLOWANCES AND EXPENSES
FM 00005

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;
2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2016/17 budget, the following entitlements for the 2016/2017 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of \$11,605 in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members of \$5,645 in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$11,918 in accordance with section 5.98(5) of the *Local Government Act 1995*;
 - d. An annual allowance for the Deputy Shire President of \$2,980 in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members of \$2,132 in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and
7. Include the proposed increases and expenses in the 2016/2017 budget.

27 APRIL 2016

COUNCILLOR MOTION

Reason: Parity with other Councils of similar size.

Moved Cr Prior
Seconded Cr Laundry

Motion

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;
2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2016/17 budget, the following entitlements for the 2016/2017 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of 70% of the maximum allowance in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members of 70% of the maximum payments in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$11,918 in accordance with section 5.98(5) of the *Local Government Act 1995*.
 - d. An annual allowance for the Deputy Shire President of \$2,980 in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members of \$2,132 in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and
7. Include the proposed increases and expenses in the 2016/2017 budget.

2/4 LOST

27 APRIL 2016

COUNCILLOR MOTION

Reason: That Councillor Attendance fees be in alignment with other Councils

Moved Cr Laundry
Seconded Cr Prior

Motion

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;
2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2016/17 budget, the following entitlements for the 2016/2017 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of 62% of the maximum in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members of 62% of maximum in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$11,918 in accordance with section 5.98(5) of the *Local Government Act 1995*;
 - d. An annual allowance for the Deputy Shire President of \$2,980 in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members of \$2,132 in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and
7. Include the proposed increases and expenses in the 2016/2017 budget.

2/4 LOST

27 APRIL 2016

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That Council:

1. **Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;**
2. **Approve such fees and allowances to be paid at 3 monthly intervals in advance;**
3. **Approve for inclusion in the 2016/17 budget, the following entitlements for the 2016/2017 financial year payable quarterly in advance:**
 - a. **An annual attendance fee for the Shire President of \$11,605 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - b. **An annual attendance fee for council members of \$5,645 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - c. **An annual allowance for the Shire President of \$11,918 in accordance with section 5.98(5) of the *Local Government Act 1995*;**
 - d. **An annual allowance for the Deputy Shire President of \$2,980 in accordance with section 5.98A of the *Local Government Act 1995*;**
 - e. **An annual Information, Communication and Technology allowance for all council members of \$2,132 in accordance with section 5.99A of the *Local Government Act 1995*;**
4. **Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;**
5. **Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;**
6. **Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and**
7. **Include the proposed increases and expenses in the 2016/2017 budget.**

4/2 CARRIED

Cr Ridgley is recorded as voting against the motion as he did not want Councillors to have any increase for 2016/2017.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

BACKGROUND

Section 7A of the *Salaries and Allowances Act 1975* require the Salaries and Allowances Tribunal to undertake a review of the fees and allowances for local government elected council members on an annual basis. The review for 2015/2016 has been completed with the Tribunal determining a 1.5% increase in the band ranges.

In April 2015 Council reviewed its fees and allowances in line with the annual Determination and resolved to increase the amounts as follows:

	2013/2014	2014/2015	2015/2016
Annual Attendance Fees			
President	\$9,250	\$9,536	\$11,433
Councillors	\$4,500	\$4,640	\$5,562
Annual Allowances			
President	\$9,500	\$9,795	\$11,742
Deputy President (25% of President)	\$2,375	\$2,448	\$2,936
Other Allowances			
Information Technology	\$1,750	\$1,804	\$2,100

COMMENT

The Determination sets a range of fees and allowances for the Shire as a Band 4 local government and this allows the Council the flexibility to amend the fees and allowances annually in order to maintain some relativity with the actual costs of being a council member. As a consequence, it is recommended that the fees and allowances for Councillors for 2016/2017 be increased by the 1.5% as per the determination. The chart below provides an overall assessment of the recommended increase.

Councillor Fees and Allowances 2016/2017				
Band 4 Local Government	Min	Max	2015/2016	Proposed 2016/2017
Annual Attendance Fees				
President	\$3,553	\$19,341	\$11,433	\$11,605
Councillors	\$3,553	\$9,410	\$5,562	\$5,645
Annual Allowances				
President	\$508	\$19,864	\$11,742	\$11,918
Deputy President (25% of President)	\$127	\$4,966	\$2,936	\$2,980
Other Allowances				
Information Technology	\$500	\$3,500	\$2,100	\$2,132

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

Further to determining the level of fees and allowances, Council is required to approve the reimbursement of expenses, the payment of travel costs and the reimbursement of childcare costs incurred by a council member. This allows the payment on expenses to council members while on Council business such as meal and accommodation costs or taxi costs; the payment of travel costs such as mileage for the attendance at Council meetings; and the reimbursement of childcare costs to a maximum of \$25 per hour.

LEGAL IMPLICATIONS

Section 5.99 refers to the payment of an annual meeting attendance fee in lieu of meeting attendance fees for council members.

Section 5.98(2)(b) and (3) refers to the payment of expenses used in the course of council business.

Section 5.98(5) refers to the payment of an annual allowance for the President.

Section 5.98A(1) refers to the payment of an annual allowance for the Deputy President being no greater than 25% of the annual allowance for the President.

Section 5.99A refers to the payment of an Information Communication and Technology allowance to council members.

Local Government (Administration) Regulations 1996

Regulation 31(1)(b) and 32(1) refers to the reimbursement of travel costs and childcare costs.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The impact on the 2016/2017 budget will be an increase \$1,114 for councillors' fee and allowances.

STRATEGIC IMPLICATIONS

Outcome 4.3 A long term strategically focused Council that functions efficiently and is unified.

RISK MANAGEMENT

Adoption of this increase in fees may result in a low political risk to Council on the basis that it will not be supported by the community.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

C Wood

Chief Executive Officer

P Anderson

Date of Report

20 April 2016

27 APRIL 2016

13. TOWN PLANNING REPORT

**13.1 PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE – PORTION OF LOT 73 SHARK BAY ROAD, NANGA
P2015**

AUTHOR

Liz Bushby, Gray & Lewis landuse planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.65 of *Local Government Act 1995*

Declaration of interest: Cr Cowell

Nature of Interest: Impartiality Interest as Executive Officer of Shark Bay World Heritage Advisory Committee – Item referred to the committee for comment.

Moved Cr Ridgley

Seconded Cr Capewell

Council Resolution

That Council:

1. **Approve the application lodged by Deighton Pty Ltd (acting on behalf of Aurecon as instructed by their client Telstra Corporation Limited) for telecommunications infrastructure on a portion of Lot 73 Shark Bay Road Denham (Unallocated Crown Land – CT 3151/874) shown as Lot 107 on Deposited Plan 404590 subject to the following conditions:**
 - (i) **The plans lodged (Drawing No W107697) shall form part of this planning approval. No modifications can occur to the approved plans unless specifically agreed to in writing by the Shire Chief Executive Officer.**
2. **Advise the applicant as footnotes to the planning approval that:**
 - (a) **The Shire notes that it is proposed to excise the existing telecommunications tower from Lot 73, and that a deposited plan for Lot 107 is ‘in order for dealings’.**
3. **Note that no adverse submissions have been received from the Department of Parks and Wildlife or the Shark Bay World Heritage Advisory Committee.**

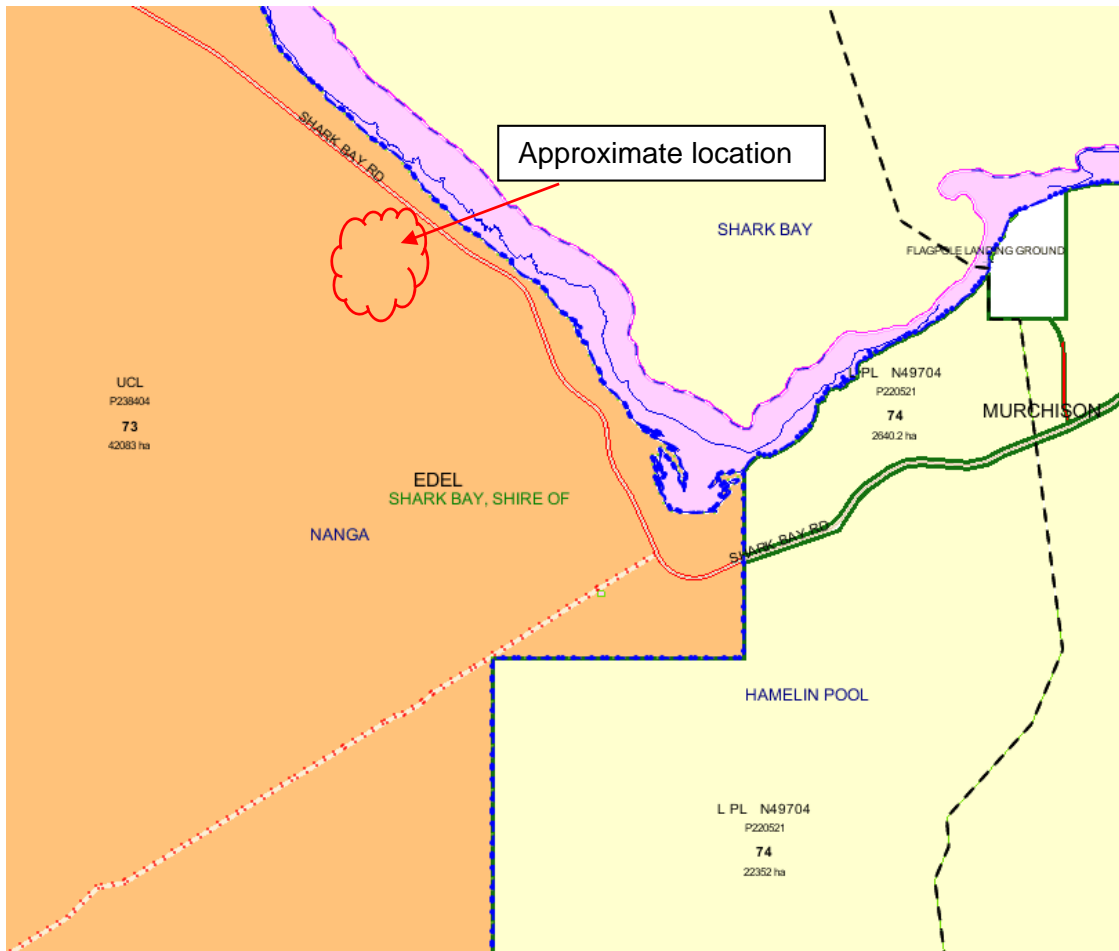
6/0 CARRIED

BACKGROUND

The development is proposed on a portion of Lot 73 which is Unallocated Crown Land adjacent to Shark Bay Road.

27 APRIL 2016

Lot 73 has an approximate area of 103562 hectares. A portion of Lot 73 is in the map shown below.



The telecommunications infrastructure is proposed on a 2.24 hectare portion of existing Lot 73. There is intention for the 2.24 hectare area to be excised onto its own Certificate of Title.

The applicant has lodged a Deposited Plan which is currently 'in order for dealings' – overpage

27 APRIL 2016

VER. _____

AMENDMENT _____

AUTHORISED BY _____

DATE _____

Our Ref: 15 166 404590.CSD

COMPILED FROM FB75866

Scale @A3 1:4000

JBA SURVEYS
122 Pridger Ave - Salter Point WA 6152
Ph: 9450 7188 Fax: 9450 7199
email: admin@jbasurveys.com.au
web: www.jbasurveys.com.au

TYPE CROWN	S.S.A. NO.
PURPOSE SUBDIVISION	
PLAN OF	LOT 107
FORMER TENURE	PART LOT 73 DP238404 LR3151-874
LOCAL AUTHORITY	SHIRE OF SHARK BAY
LOCALITY	NANGA
D.O.L. FILE	01685-1997
FIELD RECORD	SURVEYOR'S CERTIFICATE - Compiled
	I. NOEL R WELLS
	hereby certify that the compiled plan -
	(a) is a correct and accurate
	representation of the survey(s)
	as shown on the plan and
	is in accordance with the relevant
	law in relation to which it is
	prepared.
LICENSED SURVEYOR	DATE
DATE	FEE PAID
	ASSESS. NO.
I.S.C.	
	LODGED
	DATE
	EXAMINED
	DATE
WESTERN AUSTRALIAN PLANNING COMMISSION	
FILE	EXEMPT FROM WAPC APPROVAL
Delegated under S.16 PAID Act 2005	DATE
SUBJECT TO	IN ORDER FOR DEALINGS
FOR INSPECTOR OF PLANS AND SURVEYS	DATE
	APPROVED
INSPECTOR OF PLANS AND SURVEYS	DATE
(S. 16 Licensed Surveyor Act 1997)	

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
LOT 107	LEASE	SEC 79 OF THE LAA	DOC.	LOT 107		
LOT 107	NON-EXTINGUISHMENT OF NATIVE TITLE	SEC 24KA & 23B NATIVE TITLE ACT 1983		LOT 107		

INTERESTS AND NOTIFICATIONS

THE RESIDUE LAND COMPRISED IN LOT 73 ON DP238404 IS NOT SHOWN ON THIS PLAN PURSUANT TO AN EXEMPTION GRANTED UNDER REGULATION 5(6) OF THE TRANSFER OF LAND (SURVEYS) REGULATIONS 1995. SEE DOL FILE 80163-2006.

UCL 73
DP238404
LR3151-874

HELD BY LANDGATE IN DIGITAL FORMAT ONLY

27 APRIL 2016

A Planning Application form has been signed by the Department of Lands, who requested that any approval refer to proposed Lot 107 on the Deposited Plan that is being processed through Landgate.

COMMENT

- *Description of Development*

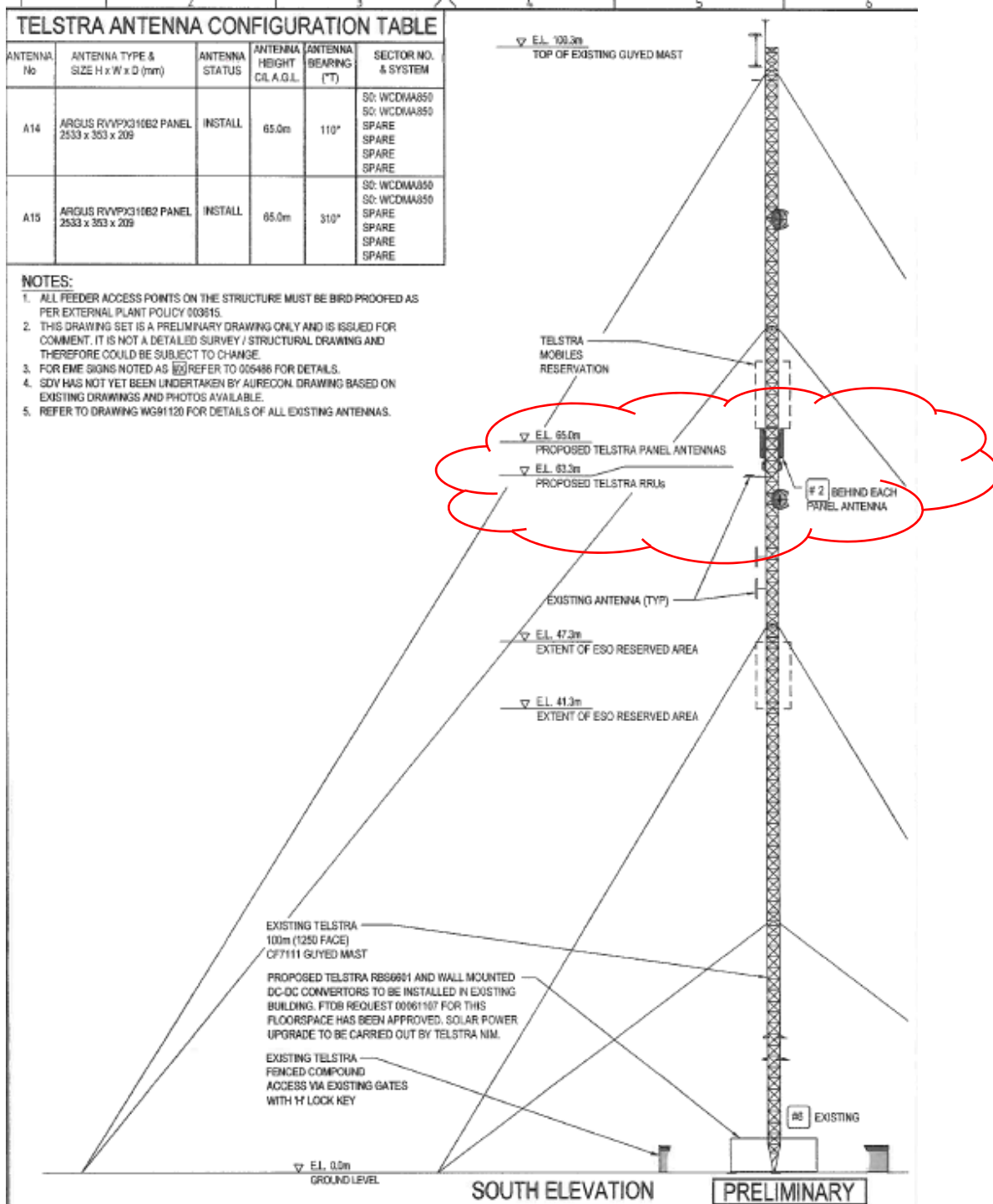
Information on the development is summarised below:

- There is already an existing 100 metre tower structure on the subject land.
- This application proposes upgrading of the existing solar panel array on the ground, and installation of 2 new panel antennae's at the 65 metre level.
- The lower section of the structure has reservations for emergency services organisations.
- The site is a regional mobile communications project and will be funded by the State Governments Royalties for Regions Program and is administered by the Western Australian Department of Commerce with the assistance of the Department of Regional Development and Lands. Telstra has been contracted to undertake construction of the project.

A full copy of the application is available to Councillors on request.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016



- Zoning and Landuse Permissibility*

The Unallocated Crown Land is zoned 'Rural/Pastoral' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

The proposed development is construed as 'Telecommunications Infrastructure' defined in Schedule 1 of the Scheme as '*means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structures used, or for use in or in connection with, a telecommunications network*'.

The landuse of Telecommunications Infrastructure is listed as an 'D' use in 'Table 1 – Zoning Table' of the Scheme in the Rural/Pastoral zone, which '*means that the use is not permitted unless the local government has exercised its discretion by granting planning approval*'.

- *World Heritage*

The subject land is contained within the Special Control Area for Shark Bay World Heritage Property under the Scheme.

Accordingly the application was referred to the Department of Parks and Wildlife and the Shark Bay World Heritage Advisory Committee.

The Department of Parks and Wildlife formally advised they have no comment and no submission was received from the Shark Bay World Heritage Advisory Committee at the time of writing this report.

As the tower already exists and this development is ancillary, it is not anticipated it will have any adverse visual impact.

LEGAL IMPLICATIONS

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

POLICY IMPLICATIONS

There are no policy Implication relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Gray & Lewis for advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	15 April 2016

27 APRIL 2016

14. BUILDING REPORT

There are no building reports for this meeting.

15. HEALTH REPORT

There are no health reports for this meeting.

16. WORKS REPORT

**16.1 KERB STREET NUMBERING
RD00028**

AUTHOR
Works Manager

DISCLOSURE OF ANY INTEREST

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as St John Ambulance volunteer ambulance officer and request if from St John Ambulance Centre – Shark Bay

Disclosure of Interest: Cr Capewell

Nature of Interest: Impartiality Interest as wife is the Chairperson of St John Ambulance Association Shark Bay

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council include in the 2016/2017 budget an indicative amount of \$10,400 for kerb street numbering.

6/0 CARRIED

BACKGROUND

The Shire has received a request from the Chairperson for the St John Ambulance Shark Bay Sub Centre for the installation of kerb street numbering to assist with the prompt response to emergencies.

COMMENT

St John Ambulance Shark Bay Sub Centre are requesting kerb street numbering that can be seen both day and night be installed to facilitate more expedient callout times.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

The existing street numbering presently installed is not fit for requirements and needs to be updated.

Initial enquiries with two companies in Perth who specialise in painted reflective kerb numbers indicate that \$15.00 per number would be an approximate price. This pricing will need to be confirmed with a formal quote.

There are 689 properties that potentially require reflective kerb numbers.

An indicative figure to have kerb street numbers installed for these properties would be approximately \$10,400.00 and it is proposed to include this amount in the 2016/2017 budget to enable this project to proceed.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

FINANCIAL IMPLICATIONS

It is proposed to put \$10,400.00 into the 2016/2017 budget for this project. These funds would be accessed from General Revenue.

STRATEGIC IMPLICATIONS

Outcome 3.6 To maintain current ancillary health services and to increase continuity and consultation times during peak periods.

RISK MANAGEMENT

This is a medium risk item. Should Council not approve this recommendation, there may be implications of the emergency services not being able to locate properties in an emergency and this could expose Council to liability.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

14 April 2016

27 APRIL 2016

RECEIVED

07 APR 2016

SHIRE OF SHARK BAY

ST JOHN AMBULANCE WESTERN AUSTRALIA LTD

SHARK BAY SUB CENTRE



PO Box 82

Cnr Durlacher St & Dampier Rd Denham 6537 *Service of Humanity*

saintjohns1@bigpond.com

Shark Bay Shire Council
65 Knight Tce
Denham WA 6537
30th March, 2016

Dear Councillors,

Further to discussions with the Shire of Shark Bay Chief Executive Officer, St John Ambulance Shark Bay Sub Centre wish to lodge an official request for curb street numbering that can be seen in the daylight and the dark of night in the Denham township.

It is a concern of our Volunteer Ambulance Officers that there is a lack of consistent and easily read street numbering when attending to '000' callouts in the day and the night in the Denham township. Valuable life saving time is sometimes lost when trying to find the house from which the '000' call came.

We are therefore requesting that appropriate numbers, easy to read in both daylight and night time, be added to the curb for each dwelling in the Denham townsite. We appreciate this is a big request, and hope Council will look upon this request favourably.

Yours sincerely,

Sally Capewell (Chairperson)

27 APRIL 2016

17. **TOURISM, RECREATION AND CULTURE REPORT**

There are no tourism, recreation or culture reports for this meeting.

18. **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There are no motions of which previous notice has been given.

19. **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Moved Cr Ridgley
Seconded Cr Prior

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Application for Leave of Absence - Cr Cowell

6/0 CARRIED

19.1 **APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR COWELL**
GV00002

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Bellottie
Seconded Cr Prior

Council Resolution

Councillor Cowell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 29 June 2016.

6/0 CARRIED

Background

Councillor Cowell has applied for leave of absence from the Ordinary meeting of Council scheduled for 29 June 2016. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Cowell has advised the Chief Executive Officer due to work commitments she will be unable to attend the Ordinary meeting of Council scheduled to be held on the 29 June 2016 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

The Council may consider not granting Councillor Cowell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for each meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a. If no meeting of the council at which a quorum is present is actually held on that day; or
 - b. If the non attendance occurs while –
 - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications associated with this report.

Financial Implications

There are no financial implications associated with this report.

Strategic Implications

There are no strategic implications associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

27 April 2016

MINUTES OF THE ORDINARY COUNCIL MEETING

27 APRIL 2016

20. MATTERS BEHIND CLOSED DOORS

There were no matters behind closed doors.

21. DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 25 May 2016 commencing at 3.00 pm.

22. CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting. at 4.45pm.