

SHIRE OF SHARK BAY MINUTES

26 April 2017

ORDINARY COUNCIL MEETING



SHARK BAY ADVENTURE PARK



26 APRIL 2017



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Shark Bay for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Council members or staff.

The Shire of Shark Bay disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 26 April 2017 commencing at 3.03 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Record of Attendances / Apologies / Leave of Absence Granted	4
3.0	Response To Previous Public Questions On Notice	4
4.0	Public Question Time	4
5.0	Applications For Leave Of Absence	5
6.0	Petitions	8
7.0	Confirmation Of Minutes	8
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 29 March 2017	8
8.0	Announcements By The Chair	8
9.0	President’s Report	9
10.0	Councillors’ Reports	10
11.0	Administration Report	12
11.1	Credit Card Policy	12
11.2	Council Policy – Governance – 1.12 Organisational Matters	16
11.3	Community Bus Usage.....	19
11.4	Subleasing Premises at the Shark Bay Bowling Club (Inc.)	21
12.0	Finance Report	27
12.1	Schedule of Accounts Paid to be Received	27
12.2	Financial Reports To 31 March 2017	39
12.3	Councillor Fees, Allowances and Expenses	71
12.4	Discretionary Fees and Charges 2017/2018.....	76
13.0	Town Planning Report	86
13.1	Proposed Two Storey Dwelling – Lot 161 (24) Capewell Drive, Denham	86
13.2	Information Item - Reserve 41076 (Shell Beach) and Surrounds.....	91
14.0	Building Report	95
15.0	Health Report	95
16.0	Works Report	95
17.0	Tourism, Recreation and Culture Report	95
18.0	Motions of Which Previous Notice Has Been Given	95
19.0	Urgent Business Approved By The Person Presiding Or By Decision	95
20.0	Matters Behind Closed Doors	95
20.1	Chief Executive Officer’s Total Remuneration Package.....	95
20.2	Monkey Mia Jetty	96
20.3	Monkey Mia Deed– Clause 14	97
21.0	Date And Time Of Next Meeting	97
22.0	Closure of Meeting	98

26 APRIL 2017

1.0 DECLARATION OF OPENING

The President declared the Ordinary Council meeting open at 3.03 pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell President

Cr L Bellottie

Cr E Fenny

Cr K Laundry

Cr G Ridgley In attendance from 3.04 pm

Mr P Anderson Chief Executive Officer

Ms A Pears Executive Manager Finance and Administration

Ms L Butterly Executive Manager Community Development

Mr B Galvin Works Manager

Mrs R Mettam Executive Assistant

Ms J Yorke Records / Administration Officer

APOLOGIES

Cr K Capewell Leave of Absence approved OCM 29 March 2017 Item 5.1

VISITORS

3 visitors and Ms J Bush from Gascoyne Tourism Board

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

Cr Ridgley entered the Council Chamber at 3.04 pm.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.04 pm.

Mrs J Standen raised the issue of Monkey Mia Jetty and proposed restrictions from Parks and Wildlife and made the following comments and questions;

The Shire spent approx. \$10,000 to finalize Monkey Mia jetty by-laws, now Dept. Parks and Wildlife want to change jetty access. No boats on the west side of jetty. (Notified to us by correspondence of 24/4/17)

If all users are forced to use the east side there will be congestion with 2 or 3 boats using the one side. There will be times, (factors – tides and wind) when boats will not be able to use the east side of the jetty. We will have to use our beach ramp (and) and the Shire will lose our jetty fees.

26 APRIL 2017

Question;

Could the Shire advise Parks and Wildlife to move the dolphin area another 15 metres away from the jetty?

Response;

The President and Chief Executive Officer advised that the discussions had been held with the Department of Parks and Wildlife regarding moving the dolphin interaction zone further than the current 15 metres west of the jetty, these discussions have not been received.

Question;

Will the Shire let Parks and Wildlife control the access to the jetty after the Shire has already finalized the by-laws?

Response;

The President and Chief Executive Officer advised that the restrictions that the Department of Parks and Wildlife are proposing to the use of the jetty only apply to business that have conditions imposed in accordance with their tour operators license and do not affect the current local laws.

Question

This jetty is historically a commercial jetty. How can the Shire help this situation? Department of Parks and Wildlife submissions close on 5/5/17.

Response;

The President and Chief Executive Officer advised that the Shire has and will continue to advocate to the Department of Parks and Wildlife on the concerns and issues that these proposed restrictions will create in regard to the utilisation of the jetty by commercial tour operators.

The President closed public question time at 3.23 pm.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR FENNY GV00017

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Laundry
Seconded Cr Ridgley

26 APRIL 2017

Council Resolution

Councillor Fenny is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on 31 May 2017.

5/0 CARRIED

Background

Councillor Fenny has applied for leave of absence from the ordinary meeting of Council scheduled for 31 May 2017. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Fenny has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on 31 May 2017 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Fenny leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

- iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 31 March 2017

26 APRIL 2017

6.0 PETITIONS

There were no petitions presented to the April 2017 Ordinary Council meeting.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 MARCH 2017

Moved Cr Fenny
Seconded Cr Laundry

Council Resolution

That the minutes of the Ordinary Council meeting held on 29 March 2017, as circulated to all Councillors, be confirmed as a true and accurate record.

5/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Jules Bush, Gascoyne Tourism Development Officer will give a 30 minute presentation. The presentation will cover:

Gascoyne Tourism Board activities
Destination Shark Bay
Shark Bay Branding project
Question and answer time

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That Council adjourn the Ordinary Council meeting for a presentation by Ms Jules Bush from the Gascoyne Tourism Board at 3.26 pm.

5/0 CARRIED

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That Council resume the Ordinary Council meeting at 4.05 pm.

5/0 CARRIED

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

9.0 PRESIDENT'S REPORT
GV00002

Council Committee Membership

Member	Audit Committee
Member (Chair)	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Deputy Delegate	Works Committee
Deputy Delegate	Gascoyne Regional Collaboration Group
Deputy Delegate	The Aviation Community Consultation Group

Other Committee Membership

Member (Chair)	Local Emergency Management Committee
Member (Vice Chair)	Gascoyne Tourism Board
Delegate	Western Australian Local Government Association – State Council Gascoyne Zone

Meeting Attendance

21 April 2017	Chair Western Australian Local Government Association Gascoyne Zone meeting
25	ANZAC Day – Dawn and 11.00am Services
26	April Council meeting
27/28	Western Australian Local Government Association - Local Government Training

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	18 April 2017

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That the President's activity report for April 2017 be received.

5/0 CARRIED

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

10.0 COUNCILLORS' REPORTS

10.1 CR FENNY

GV00017

Nil report for the April Ordinary Council meeting.

10.2 CR BELLOTTIE

GV00010

Nil report for the April Ordinary Council meeting.

10.3 CR CAPEWELL

GV00005

Nil report for the April Ordinary Council meeting.

10.4 CR RIDGLEY

GV00008

Committee Membership

Member	Works Committee
Member	Audit Committee
Member	Shark Bay Marine Facilities Management Committee
Member	Shark Bay 2016 Commemoration Advisory Committee
Member	Regional Collaboration Group – Gascoyne
Member	Shark Bay Commerce and Tourism Association

Meeting Attendance

4 April 2017 Attended the Shark Bay Tourism Association meeting

General

Advised that the Shark Bay Tourism Association has forwarded correspondence regarding a Snorkel Trail to the Shire for consideration.

Signatures

Councillor	<i>Councillor Ridgley</i>
Date of Report	18 April 2017

Moved Cr Laundry

Seconded Cr Fenny

Council Resolution

That Councillor Ridgley's April 2017 report on activities as Council representative be received.

5/0 CARRIED

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

10.5 CR LAUNDRY
GV00013

Committee Membership

Member	Audit Committee
Member	Works Committee
Member	Shark Bay Arts Council
Member	Shark Bay Bowling Club Inc.
Proxy Member	For Cr Cowell on the Development Assessment Panel

Meeting Attendance

10 April 2017	Attended the Western Australian Local Government Association Councillor Training – Understanding Financial Reports and Budgets in Carnarvon
11 April	Attended the Western Australian Local Government Association Councillor Training- Infrastructure Asset Management in Carnarvon

General

Cr Laundry presented a report on the Western Australian Local Government Association training that he attended in Carnarvon on the 10 and 11 April 2017. Cr Laundry presented the financials from the Shark Bay Bowling Club (Inc) for the month of March 2017.

Signatures

Councillor	<i>Councillor Laundry</i>
Date of Report	19 April 2017

Moved Cr Bellottie
Seconded Cr Ridgley

Council Resolution

That Councillor Laundry's April 2017 report on activities as Council representative be received.

5/0 CARRIED

26 APRIL 2017

11.0 ADMINISTRATION REPORT

11.1 CREDIT CARD POLICY
CM00037

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Cowell

Seconded Cr Fenny

Council Resolution

That Council adopt the amended Policy 2.9 Credit Cards as per the recommendation from the Review of Risk Management, Legislative Compliance and Internal Controls review.

5/0 CARRIED

BACKGROUND

The Review of Risk Management, Legislative Compliance and Internal Controls, undertaken by Moore Stephens has recommended that Council amend the Credit Cards Policy so that the Policy only allow credit cards to be utilised by employees in whose name the card is issued.

COMMENT

The recommendation to amend the policy will bring it in line with the procedure introduced by the Chief Executive Officer as the cards are only be issued to an individual to ensure accountability and responsibility for all purchases transacted on the credit card.

Council, if it agrees with the recommendation and the current practice, now need to adopt the amended policy to comply with the improvements recommended by the Review of Risk Management, Legislative Compliance and Internal Controls, as per the report from Moore Stephens that was presented to the Audit Committee on the 19 December 2016 and then to the Ordinary Council meeting held also on the 19 December 2016.

The adoption of the amended policy would only change point 2 of the details section.

Previously it read:

2. Two supplementary credit cards will be held by the Chief Executive Office and used by other employees where authorised to do so by the Chief Executive Officer from time to time.

The proposed amendment will read as follows;

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Two supplementary credit cards will be issued in the names of the Executive Manager Finance and Administration and Executive Manager Community Development and used in accordance with council purchasing policy.

LEGAL IMPLICATIONS

Section 6.11 Local Government Act 1995

R17 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

This item has no policy implications at this point in time.

FINANCIAL IMPLICATIONS

Funding will be included in the annual budgets to ensure ongoing compliance.

STRATEGIC IMPLICATIONS

Outcome 4.1.3 Maintain accountability and financial responsibility.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

1 April 2017

26 APRIL 2017

Credit Cards

Purpose

To set out the conditions under which goods and services may be procured on behalf of the Shire using credit cards.

Detail

1. A credit card will be issued to the Chief Executive Officer (CEO).
2. Two supplementary credit cards will be issued in the names of the Executive Manager Finance and Administration and Executive Manager Community Development and used in accordance with council purchasing policy.
3. Credit cards will not be issued to elected members.
4. An agreement will be signed by the cardholder and the Shire which:
 - a. Lists the conditions of use of the card under this policy;
 - b. That the card holder agrees to those conditions; and
 - c. Provides that the card holder will reimburse the Shire for any expenditure that is incurred contrary to this Policy and authorises the Shire to deduct any amounts owed from any payment that the Shire may make to the card holder.
5. The CEO will cause a register to be kept which includes:
 - a. The card number;
 - b. The expiry date of the credit card;
 - c. The credit limit; and
 - d. Details of goods and services the cardholder has authority to purchase.
6. Where it is unavoidable that purchases must be completed by using a credit card by facsimile, telephone or over the internet:
 - a. A copy of the receipt or invoice for the expenditure; and
 - b. Then entering the details into the Shire's purchasing system in order to generate a purchase order.

Conditions of use:

1. Credit cards must be used in accordance with the Shire's Purchasing Policy where possible.
2. Credit cards must only be used for purchasing goods and services on behalf of the Shire; personal expenditure is prohibited.
3. Credit cards are not to be used for cash withdrawals, except in emergencies and if the card is used to withdraw cash then all cash purchases must be supported by receipts and reconciled with the amount withdrawn.
4. The maximum single expenditure is only restricted by the maximum allowed on the credit card.
5. If the card is used for entertainment of guests of the Shire, expenditure is limited to meals and dinner drinks (cost of drinks well after dinner are not acceptable) for the cardholder, cardholder and guests and their spouses, and are limited to \$100 per person per meal (including GST). The card holder must also provide a statement detailing:
 - a. The date of the entertainment; and
 - b. The reason for the expenditure (i.e. meeting with Dignitaries, Politicians, with other councils), title of conference, councillors, staff, staff farewells, Council functions, etc.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

6. If a cardholder feels that expenditure is necessary and falls outside their expenditure limits then they must seek approval from the CEO before the expenditure is incurred or as soon as practicable after the expenditure is incurred.
7. Cards must be returned to the CEO (or if the card holder is the CEO, the Shire President or an employee appointed as Acting CEO):
 - a. Before a period of leave of four weeks or more is taken by the card holder;
 - b. If the card holder is moved to a position which does not require the use of a credit card;
 - c. If the card holder fails to comply with a condition of use of the card; or
 - d. Immediately on ceasing employment.The President, CEO or Acting CEO as the case may be shall ensure unused or returned cards are kept in a secure place.
8. If the cardholder loses a credit card they must immediately contact the bank to cancel it, and advise their supervisor:
 - a. In the case of the CEO card, the Shire President; and
 - b. In the case of the supplementary card, the CEO.
9. All reward and loyalty program or points earned by the use of the card must be used directly for Shire business only.

Verification of expenditure:

1. When credit card statements are received all transactions must be reconciled within 30 days or sooner, with the cardholder completing a reconciliation form attaching any receipts or paperwork showing exactly what purchases were for.
2. In the event of expenditure being incurred on a personal credit or debit card, authorisation of the expenditure or reimbursement must be authorised by the CEO, and where the card holder is the CEO, by the Shire President.

Applicable legislation

Act	
Regulation	Regulation 11(1)(a) of the Local Government (Financial Management) Regulations 1996 requires a local government to develop procedures for the authorisation and payment of accounts to ensure that there is effective security and appropriate authorisations in place for the use of credit cards.
Local Law	
Other	

Adopted by Council on:	27 August 2014

26 APRIL 2017

11.2 COUNCIL POLICY – GOVERNANCE – 1.12 ORGANISATIONAL MATTERS
CM00037

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie

Seconded Cr Ridgley

Council Resolution

That Council amend the Organisational Matters Policy as per the Review of Risk Management, Legislative Compliance and Internal Controls recommendation.

5/0 CARRIED

BACKGROUND

The Review of Risk Management, Legislative Compliance and Internal Controls, undertaken by Moore Stephens has recommended that Council review the policy 1.12 organisational matters as the policy does not consider the role of council in the appointment of Senior employees as detailed by Policy 1.13 Designated Senior Staff.

COMMENT

Council, if it agrees with the recommendation, now need to amend the Organisational Matters policy 1.12 to comply with the improvements recommended by the Review of Risk Management, Legislative Compliance and Internal Controls, as per the report from Moore Stephens that was presented to the Audit Committee on the 19 December 2016 and then to the Ordinary Council meeting held also on the 19 December 2016.

The changes to the policy is to delete point 3 of the policy 1.12 which read:

3. Recruitment

The appointment of all staff, except the Chief Executive Officer, shall be subject to the satisfactory completion of a three month probationary period.

The Chief Executive Officer may vary this period at their discretion if they believes it necessary.

This section of the policy was not in line with Councils role in regard to employees as employment matters including probationary periods are the responsibility of the Chief Executive Officer.

LEGAL IMPLICATIONS

Section 2.7(2)(a) Local Government Act 1995 – Council to oversee allocation of finances and resources

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Section 5.41(g) – CEO is responsible for the employment, management supervision, direction and dismissal of other employees

POLICY IMPLICATIONS

There are no policy implications relative to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relative to this report.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

1 April 2017

26 APRIL 2017

Organisational Matters

Purpose

Other than those matters that the Council itself is required to deal with under the Local Government Act and any other relevant legislation, organisational issues are the responsibility of the CEO.

Detail

This policy sets out guidelines for the CEO to take into consideration in relation to organisational matters.

1. Organisational structure

The CEO is to determine organisational structure, hierarchy, reporting lines, levels, remuneration, conditions and employee roles and responsibilities within overall budget allocations set by Council.

2. Annual budget

As part of its budget deliberations the CEO is to submit a report to Council to consider, dealing with allocation of funding for staff and organisational matters.

Applicable legislation

Act	Section 2.7(2)(a) Local Government Act 1995 – Council to oversee allocation of finances and resources Section 5.41(g) – CEO is responsible for the employment, management supervision, direction and dismissal of other employees
Regulation	
Local Law	
Other	

Adopted by Council on:	27 August 2014

26 APRIL 2017

11.3 COMMUNITY BUS USAGE
CM00037

AUTHOR

Executive Assistant

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Laundry
Seconded Cr Cowell

Council Resolution

That Council note the recommendation contained within the independent risk management review in regard to the utilisation of the fuel card for the community bus and acknowledge that due to the distances travelled by the bus the current controls in place regarding the use of the fuel card are adequate and provide a sufficient level of accountability.

5/0 CARRIED

BACKGROUND

The Review of Risk Management, Legislative Compliance and Internal Controls, undertaken by Moore Stephens has recommended that an employee with appropriate purchasing authority be required to refuel the bus. That the bus excursion book remains at the Shire Depot with Depot staff ensuring it is appropriately completed.

COMMENT

The Review of Risk Management, Legislative Compliance and Internal Controls, report from Moore Stephens was presented to the Audit Committee on the 19 December 2016 and then to the Ordinary Council meeting held also on the 19 December 2016.

The recommendation for Council staff, with purchasing authority, to refuel the bus is not practical as the bus when hired can travel out of the Shire's district and therefore requires a fuel card so that the hirer can purchase fuel for the return trip. The hirer of the bus has to submit all fuel dockets and they are audited by Council staff as per the Creditors process.

The bus log book is recommended to stay with the depot staff. This also is not practical as there is not always somebody in attendance at the depot. The process is that the hirer fills out the log book it is returned to the administration office and is checked as it is handed in. The mileage reading is also checked with the depot staff

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

to ascertain the correct details entered by the hirer. An invoice for the hire of the bus is then raised at this point.

The process in place ensures that the opportunity to misuse the fuel card is limited as it is linked to the kilometres that are travelled in the bus.

LEGAL IMPLICATIONS

R17 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Council's purchasing policy.

FINANCIAL IMPLICATIONS

Council's purchasing Policy.

STRATEGIC IMPLICATIONS

Outcome 4.1.3 Maintain accountability and financial responsibility.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

1 April 2017

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

11.4 SUBLEASING PREMISES AT THE SHARK BAY BOWLING CLUB (INC.)
RES40344

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as Ocean Park has been approached by Shark Bay Bowling Club to run the kitchen.

Declaration of Interest: Cr Laundry

Nature of Interest: Impartiality Interest as Council's representative on the Shark Bay Bowling Club (Inc)

Cr Fenny left the Council Chamber at 4.28 pm

Officer Recommendation

Option 1

The Council in accordance with clause 20 (1) of the Lease Agreement between the Shire of Shark Bay and Shark Bay Bowling Club (Inc.) approve the subleasing of the kitchen and utilisation Dining area for a period of 12 months on the following conditions:

- i) Meals are available for dining at the Shark Bay Bowling Club premises only.
- ii) The subleasing arrangement is limited to 3 days per week from 1 April to 30 September and two days per week from 30 September to 31 March.
- iii) The payment of a rental payment of \$1,030 per annum which incorporates a pro-rata rent of \$122 for the current rental amount of \$150 per annum and a rates equivalent rental for the subleased portion being \$908.

OR

Option 2

The Council in accordance with clause 20 (1) of the Lease Agreement between the Shire of Shark Bay and Shark Bay Bowling Club (Inc.) not approve the request from the Shark Bay Bowling Club (Inc.) to sublease the kitchen and utilisation Dining area to a third party.

26 APRIL 2017

Moved Cr Bellotti
Seconded Cr Cowell

Council Resolution

The Council in accordance with clause 20 (1) of the Lease Agreement between the Shire of Shark Bay and Shark Bay Bowling Club (Inc.) approve the subleasing of the kitchen and utilisation Dining area for a period of 12 months on the following conditions:

- iv) Meals are available for dining at the Shark Bay Bowling Club premises only.**
- v) The subleasing arrangement is limited to 3 days per week from 1 April to 30 September and two days per week from 30 September to 31 March.**
- vi) The payment of a rental payment of \$1,030 per annum which incorporates a pro-rata rent of \$122 for the current rental amount of \$150 per annum and a rates equivalent rental for the subleased portion being \$908.**

4/0 CARRIED

Cr Fenny returned to the Council Chamber at 4.46pm.

BACKGROUND

The Shark Bay Bowling Club has a lease on Reserve 40344.

The Shire of Shark Bay has the power to manage and lease the Reserve 40344 under the Management Order.

The Shire of Shark Bay and Shark Bay Bowling Club (Inc.) negotiated a new lease agreement as per Council's resolution at the Ordinary Council meeting on 30 November 2011 when the Council agreed to renew the lease for of 21 years.

Pursuant to clause 20 (1) of the lease agreement Lessee (Shark Bay Bowling Club) is not permitted to sublease the premises or art thereof without prior written consent of the Lessor (the Shire of Shark Bay).

The Council approved a request to sublease the kitchen at the ordinary meeting held in June 2012 for a twelve month period.

The resolution was as follows:

The Council in accordance with clause 20 (1) of the Lease Agreement between the Shire of Shark Bay and Shark Bay Bowling Club (Inc.) approve the subleasing of the kitchen area for a period of 12 months on the following conditions:

- i) Meals are available at the Shark Bay Bowling Club premises only***

26 APRIL 2017

ii) The provision of meals is generally limited to four nights per week

The twelve month approval expired in June 2013 and the Shark Bay Bowling Club submitted a further request in regard to the subleasing of the kitchen in accordance with clause 20(1) of the lease.

The Council subsequently at the meeting held in August 2013 resolved the following;

The Council in accordance with clause 20 (1) of the Lease Agreement between the Shire of Shark Bay and Shark Bay Bowling Club (Inc.) approve the subleasing of the kitchen area for a period of 12 months on the following conditions:

Meals are available for dining at the Shark Bay Bowling Club premises only.

The provision of meals is limited to four days / nights per week and any other exceptional circumstances require the endorsement of the Chief Executive Officer.

The 12 month approval granted in August 2013 expired in August 2014 and since that time the bowling club has not sub-leased the kitchen area to a third party.

The council has considered but not previously assigned a charge in regard to the subleasing of the kitchen area.

The Bowling Club have now submitted correspondence (attached) regarding a sub-lease arrangement to interested third parties and enquired as to any associated cost that this arrangement may have.

COMMENT

The Shark Bay Bowling Club have in their enquiry advised their plans are as follows

Lease out the kitchen for on average 3 days a week between the 1 April and the 30 September of any year

Lease out the kitchen for on average 2 days a week between the 1 October and the 31 March of any year

The area proposed by the Bowling Club to be leased comprises of the kitchen area 25 square meters and the dining area of 40 square meters, making a total of 65 square meters.

The total internal area of the Bowling Club building is approximately 340 square meters including the office toilets, bar and storage areas, making the area proposed to be utilised approximately 19% of the internal dimensions.

The Council could also consider a component of the parking area and the utilisation of the toilets in any sub-lease agreement.

26 APRIL 2017

The request (attached) varies from the previous request and approval previously given by the Council in 2012. The Bowling Club is now requesting that the provision of meals be limited to five nights per week during the peak, generally from April to October, and may be reduced off season to a minimum of three nights predominately over the weekend, and meals will only be available at the club.

Council will need to consider the potential implications associated with providing an environment of competitive advantage over established rate-paying businesses in the Shire.

It is desirable that the Bowling Club Executive commit to a business-to-business communication strategy whereby each identified established business in town is consulted about the potential sub-lease and hospitality plan being considered.

LEGAL IMPLICATIONS

Pursuant to clause 20 (1) of the lease agreement between the Shire of Shark Bay and Shark Bay Bowling Club -

The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under this Lease or at Law.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

Pursuant to the lease agreement the Shark Bay Bowling Club is to pay for the leased premises annual rent of \$150 on demand, reviewed on an annual basis.

The Council may wish to consider an amendment of the rental fee for the leased premises.

Any amendment could be on a rates equivalent basis that may address some concerns regarding the use of the facility by a third party.

The Valuer General has provided a gross rental valuation (GRV), for the reserve the Bowling Club facilities are situated on, which is \$50,000

If rates were applied to the valuation the annual rates payable as a GRV commercial property would be \$4,743.60, the Council could then consider applying a rates equivalent rental payment on the area being sub-let to the third party.

Any consideration of a rent payment should take into consideration the use of the Reserve. The Council should take into consideration of not only economic but also social benefits to the Shire and Shark Bay's community in regards to any income received from rent and the impact on the Shark Bay Bowling Club.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this item

RISK MANAGEMENT

There is a degree of risk associated with the approval of a sublease to a third party of a Council reserve, as it could raise issues of unfair advantage with established similar businesses in the Shire.

While the Bowling Club can provide meals for its members the proceeds of the sales are returned to the club as a not for profit organisation.

The subleasing of premises to a third party would see any profits less any lease/utilities costs imposed by the club remain with the third party.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

5 April 2017

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017



RECEIVED

29 MAR 2017

SHIRE OF SHARK BAY
SHARK BAY BOWLING CLUB (INC)

PO Box 85
DENHAM 6537
Ph 9948 1353

Email: sharkbaybowls@westnet.com.au

Shire of Shark Bay
P. Anderson
65 Knight Tce
Denham WA 6537

Denham, 30 March 2017

Re: Lease out kitchen at the Shark Bay Bowling Club

Dear Paul,

Hereby we are seeking permission for The Shark Bay Bowling Club to lease out the kitchen / restaurant facilities on a part time basis to a third party, for a nominal daily fee to cover the costs for electricity and the usage of the kitchen equipment.

In previous discussions we understood that this might have an impact on the payable rates. We would like to know what the impact for the rates will be before we can start negotiations with any interested parties.

Our plans are as follows:

- Lease out the kitchen for, on average, 3 days a week between the 1st of April and the 30th of September of any year;
- Lease out the kitchen for, on average, 2 days a week between the 1st of October and the 31st of March of any year;
- The kitchen space is approximately 25 square meters
- The restaurant area is approximately 40 square meters with a seating capacity of 60 people
- The days the kitchen is leased out we will be using the kitchen ourselves as before, for example, but not limited to, for Community Bowls, Bowling Carnival and member functions.

We would like to hear from you at your earliest convenience.

Yours faithfully,

Johan Bakker
President

26 APRIL 2017

12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Ridgely
Seconded Cr Cowell

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$218,403.27 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of March 2017 totalling \$930.50

Municipal fund account cheque numbers 26846 to 26848 totalling \$371.88

Municipal fund direct debits to Council for the month of March 2017 totalling
\$20,289.51

Municipal fund account electronic payment numbers MUNI 21058 to 21221 totalling
\$38,944.83

Municipal fund account for March 2017 payroll totalling \$114,547.00

No Trust fund account cheque numbers were issued for March 2017 totalling \$0

Trust fund Police Licensing for March 2017 cheque number 161709 totalling
\$14,858.55 and

Trust fund account electronic payment numbers 21139 to 21274 totalling \$28,461.00

The schedule of accounts submitted to each member of Council on 21 April 2017 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	18 April 2017

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

**SHIRE OF SHARK BAY – CREDIT CARD
MARCH 2017**

CREDIT CARD TOTAL \$ 930.50

CEO

DATE	NAME	DESCRIPTION	AMOUNT
18/01/2017	DEPARTMENT OF TRANSPORT PO6293	PRIME MOVER PLATES 1GEI178 – SB2383	16.60
24/01/2017	EXPEDIA PO6316	PERTH CARAVAN & CAMPING EXPO ACCOMMODATION SBDC	566.00
31/01/2017	DEPARTMENT OF TRANSPORT PO6333	TOYOTA HILUX PLATES 1GAE348 –SB26	25.30
31/01/2017	DEPARTMENT OF TRANSPORT PO6333	FORD RANGER PLATES 1GDH233 – 49SB	16.60
			\$624.50

EMCD

18/01/2017	STAYZ	STAFF ACCOMMODATION FOR TRAINING – SOCIAL MEDIA COURSE	61.20
02/02/2017	STAYZ	STAFF ACCOMMODATION FOR TRAINING – SOCIAL MEDIA COURSE	244.80
			\$306.00

**SHIRE OF SHARK BAY – MUNI CHEQUES
MARCH 2017**

CHEQUE # 26846 - 26848

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26846	08/03/2017	WATER CORPORATION - OSBORNE PARK	FISH CLEANING FACILITIES DESAL USAGE	-333.83
26847	09/03/2017	SHIRE OF SHARK BAY	REGO PAID TILL 30/6/17 BOXTOP TRAILER 1TRK609	-19.30
26848	27/03/2017	SHIRE OF SHARK BAY	REGO PAID TILL 30/6/17 BOXTOP TRAILER 1TRK760	-18.75
MARCH TOTAL				\$371.88

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

**SHIRE OF SHARK BAY – MUNI DIRECT DEBITS
MARCH 2017**

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD13460.1	06/03/2017	BANKWEST CORPORATE MASTERCARD	DETAILS FOR CREDIT CARD PAYMENT ON PRIOR PAGE	-930.50
DD13466.1	05/03/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-469.83
DD13466.2	05/03/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-211.86
DD13466.3	05/03/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-686.38
DD13466.4	05/03/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1083.56
DD13466.5	05/03/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13466.6	05/03/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13466.7	05/03/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13466.8	05/03/2017	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	PAYROLL DEDUCTIONS	-3610.84
DD13466.9	05/03/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13506.1	19/03/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-442.17
DD13506.2	19/03/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-234.32
DD13506.3	19/03/2017	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-577.32
DD13506.4	19/03/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1073.76
DD13506.5	19/03/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13506.6	19/03/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-193.11
DD13506.7	19/03/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13506.8	19/03/2017	WA LOCAL GOV SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	-3428.56
DD13506.9	19/03/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-686.86
DD13507.1	21/03/2017	VIVA ENERGY AUSTRALIA	FUEL FOR EMFA VEHICLE	-44.46
DD13466.10	05/03/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1301.12
DD13466.11	05/03/2017	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-446.02
DD13466.12	05/03/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13466.13	05/03/2017	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-168.92
DD13466.14	05/03/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-120.94
DD13466.15	05/03/2017	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-196.26
DD13506.10	19/03/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1365.46
DD13506.11	19/03/2017	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-417.65
DD13506.12	19/03/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

DD13506.13	19/03/2017	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-149.26
DD13506.14	19/03/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-119.47
DD13506.15	19/03/2017	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-196.26
MARCH TOTAL				\$20,289.51

**SHIRE OF SHARK BAY – MUNI EFT
MARCH 2017
EFT 21058 - 21221**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21058	02/03/2017	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	FILTER KITS FOR DEPOT VEHICLE SERVICES	-551.75
EFT21059	02/03/2017	J & T FREIGHT	FREIGHT - M & B SALES/BRIDGESTONE/ATOM/COVS	-726.40
EFT21060	02/03/2017	OKG CRANES	CRANE HIRE FOR CAMP UPGRADES (UNLOAD AT TIP)	-1650.00
EFT21061	02/03/2017	PLUMOVATION	MAINTENANCE ON TOILET BLOCK & DUMP POINT, BACKFLOW TESTING ON RETURN VALVE ON REC JETTY ON BEHALF OF DOT	-1892.00
EFT21062	02/03/2017	SUNNY SIGN COMPANY	STREET AND TRAFFIC SIGNS	-1736.90
EFT21063	02/03/2017	ANDREA PEARS	STAFF REIMBURSEMENT - RELOCATION INSURANCE CLAIM	-330.00
EFT21064	02/03/2017	BRIGHHOUSE	AMENDMENT TO PENSIONER BUSINESS CASE – STRATEGIC PLANNING	-10612.80
EFT21065	02/03/2017	DEBORAH COURT	STAFF REIMBURSEMENT – SCHOOL ACTIVITY SUPPLIES	-39.65
EFT21066	02/03/2017	SHARK BAY SPORT AND RECREATION ASSOC. INC	DONATIONS AND FINANCIAL ASSISTANCE GRANT	-3000.00
EFT21067	02/03/2017	MICHAEL STANLEY	STAFF REIMBURSEMENT – FOOD ALLOWANCE	-17.60
EFT21068	02/03/2017	SKIPPERS AVIATION	FLIGHTS FOR MOORE STEPHENS AUDITORS – INTERIM AUDIT MAY 2017	-1436.00
EFT21069	02/03/2017	SHERIDANS FOR BADGES	BADGES FOR SENIOR STAFF	-114.73
EFT21070	02/03/2017	SHARK BAY CAR HIRE	CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT21071	02/03/2017	TELSTRA CORPORATION LIMITED	SHIRE MOBILE, PHONE AND INTERNET CHARGES	-2028.94

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21072	02/03/2017	JEFFREY NOEL WALTON	STAFF REIMBURSEMENT – FOOD ALLOWANCE	-11.39
EFT21073	-21108	CANCELLED		
EFT21109	08/03/2017	REBECCA STANLEY	STAFF REIMBURSEMENT – FOOD ALLOWANCE	-54.45
EFT21110	08/03/2017	SHARK BAY AVIATION	STAFF FLIGHTS FOR WALGA ZONE MEETING AND RRG 24/02/2017	-1122.00
EFT21111	08/03/2017	BRAJKOVICH DEMOLITION AND SALVAGE	TRANSPORTABLE FOR CAMP UPGRADES AND SPEEDWAY	-33000.00
EFT21112	08/03/2017	HORIZON POWER	STREET LIGHTING	-2889.34
EFT21113	08/03/2017	HERITAGE RESORT	1 NIGHTS ACCOMMODATION FOR GEOFF PARNELL	-153.00
EFT21114	08/03/2017	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION	-37.90
EFT21115	08/03/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS SB PISTOL CLUB	-257.77
EFT21116	08/03/2017	THE MURRAY HOTEL	PRESIDENT ACCOMMODATION FOR 2 NIGHTS INCLUDING FOOD 28/02/2017 – 02/03/2017	-391.00
EFT21117	08/03/2017	DENHAM NATURETIME - 4WD TOURS	BOOKEASY COMMISSION BALANCE FOR JAN-FEB 2017	-68.25
EFT21118	08/03/2017	PROFESSIONAL PC SUPPORT	DESKTOP REPLACEMENTS AND REMOTE SERVICE	-1261.91
EFT21119	08/03/2017	BUCKINGHAM PEWTER	SBDC MERCHANDISE	-770.00
EFT21120	08/03/2017	RICHARD CLAUDE MORONEY	CLEAN UP AND REMOVE RUBBISH AROUND SBDC	-50.00
EFT21121	08/03/2017	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES STREET DUE 7TH OF EACH MONTH	-1170.00
EFT21122	08/03/2017	SHARK BAY BUSINESS & TOURISM ASSOCIATION	ADVERTISING - OUTER BACK COVER OF SHARK BAY PLANNER 2017/18	-5500.00
EFT21123	08/03/2017	SHARK BAY CRC	MANAGEMENT COSTS, INSCRIPTION POST & FLYERS	-4889.90
EFT21124	08/03/2017	SHARK BAY CLEANING SERVICE	PUBLIC FACILITIES IN TOWN INCLUDING BBQ, TOILETS ETC	-21275.53
EFT21125	08/03/2017	SANTALEUCA SANDLEWOOD	SBDC MERCHANDISE	-148.50
EFT21126	08/03/2017	TELSTRA CORPORATION LIMITED	TELEPHONE SERVICE TO PUBLIC WITH COMMUNITY MESSAGES	-413.74
EFT21127	08/03/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	MAINTENANCE SUPPLIES FOR PENSIONER UNITS	-449.94
EFT21128	08/03/2017	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-4334.00
EFT21129	08/03/2017	MCKELL FAMILY TRUST	MONTHLY-RUBBISH COLLECTION	-10296.50
EFT21130	10/03/2017	AUSTRALIAN TAXATION OFFICE	PAYG	-24110.34
EFT21131	10/03/2017	AUSTRALIA POST	LOCAL POST	-233.42
EFT21132	10/03/2017	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY COMMISSION/MONTHLY FEES - FEB 2017	-279.86
EFT21133	10/03/2017	AMBER PHILLIPPS	STAFF REIMBURSEMENT – FOOD ALLOWANCE	-74.35

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21134	10/03/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-105.00
EFT21135	10/03/2017	STAPLES AUSTRALIA PTY LTD	STATIONARY SUPPLIES – SHIRE, SBDC AND DEPOT	-1229.61
EFT21136	10/03/2017	SKIPPERS AVIATION	FLIGHT BOOKED ON BEHALF OF STAFF MEMBER – REPAID TO MUNICIPAL ACCOUNT	-359.00
EFT21137	10/03/2017	TELSTRA CORPORATION LIMITED	1300 PHONE #, PUBLIC COMMUNITY MESSAGE CHARGES	-79.13
EFT21138	10/03/2017	TANGELO CREATIVE	VISITOR INFORMATION BAY SIGNAGE - PRODUCTION	-3979.80
EFT21139		TRUST		
EFT21140	13/03/2017	BATAVIA COAST TRIMMERS	REPAIRS TO CHILDCARE SHADE SAIL & TERRACE BANNERS	-660.00
EFT21141	13/03/2017	RJ & D HEWITT	SUPPLY AND INSTALL CRICKET PRACTICE NETS AT COURTS AND FENCING AT PRIMARY SCHOOL	-14521.00
EFT21142	13/03/2017	J & T FREIGHT	FREIGHT – EMULSION, PURCHER, ATOM, BATAVIA	-1131.45
EFT21143	13/03/2017	KOMATSU AUSTRALIA	SERVICE PARTS - FRONT END LOADER & 5 WHEEL LOADER	-307.12
EFT21144	13/03/2017	MAP CRANE HIRE PTY LTD	CRANE HIRE TO LIFT CAMP UPGRADE ACCOMMODATION	-2090.00
EFT21145	13/03/2017	WELLARD CONTRACTING & PLANT HIRE SERVICE	LABOUR HIRE & SEMI WATER TANKER HIRE FOR SHARK BAY ROAD SHOULDER MAINTENANCE	-17729.25
EFT21146		TRUST		
EFT21147	16/03/2017	BRIDGESTONE SERVICE CENTRE	SUPPLY & FIT NEW TYRES TO CATERPILLAR TOOL CARRIER	-1499.00
EFT21148	16/03/2017	CROSS COUNTRY CIVIL	DELIVERY OF 50 TONNE COLD MIX, GERALDTON TO DENHAM	-2365.00
EFT21149	16/03/2017	FORTUS CPS WEAR PARTS	SERVICE PARTS FOR JOHN DEERE GRADER	-1021.37
EFT21150	16/03/2017	CDH ELECTRICAL	INSTALL SUB MAINS AND SWITCHBOARD @ FISH CLEANING TABLE FORESHORE	-7152.31
EFT21151	16/03/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	WHEELIE BINS FOR FISH CLEANING FACILITIES	-425.70
EFT21152	16/03/2017	TOLL IPEC PTY LTD	FREIGHT- BOOKS, PROFESSIONAL PC, KOMATSU	-89.34
EFT21153	16/03/2017	PURCHER INTERNATIONAL PTY LTD	AIR PRESSURE SWITCH FOR IVECO PRIME MOVER	-85.51
EFT21154	16/03/2017	RILEYZ TRANSPORT	PILOT & TRANSPORT OF TRANS PORTABLES FROM REFUSE SITE TO TAMALA CAMP FOR UPGRADES	-4730.00
EFT21155	16/03/2017	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS	-2728.00
EFT21156	16/03/2017	GLENN BANGAY	REIMBURSEMENT FOR – ACCOMMODATION & MEALS	-534.51
EFT21157	16/03/2017	BURTON TILING MAINTENANCE & RENOVATIONS	SUPPLY OF REPLACEMENT MATERIALS FOR TOWN HALL LOCKS	-1710.00

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21158	16/03/2017	CORAL COAST HELICOPTER SERVICES	HELICOPTER TRIP FROM DENHAM TO CAPE INSCRIPTION FOR FAIR VALUATION OF HERITAGE BUILDINGS	-1100.00
EFT21159	16/03/2017	CENTURION TRANSPORT CO PTY LTD	TRANSPORT OF 3 TRANS PORTABLES (1 FOR SPEEDWAY)	-21582.00
EFT21160	16/03/2017	GRAY & LEWIS LAND USE PLANNERS	PLANNING ADVICE - GENERAL	-5623.76
EFT21161	16/03/2017	HAMES SHARLEY PLANNING AND URBAN DESIGN	DENHAM FORESHORE IMPLEMENTATION MANAGEMENT	-5478.00
EFT21162	16/03/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS - LOT 91 SHARK BAY AIRPORT RD	-2247.03
EFT21163	16/03/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-473.30
EFT21164	16/03/2017	MP ROGERS & ASSOCIATES	COASTAL HAZARD MANAGEMENT GRANT	-1049.40
EFT21165	16/03/2017	ROOFTOP BALLOONS WA	AIR DANCERS FOR WINTER MARKETS	-1628.00
EFT21166	16/03/2017	SHARK BAY CRC	LAMINATING 3 POSTERS	-24.00
EFT21167	16/03/2017	SHARK BAY YOUTH GROUP	CATERING DONATION FOR CLONTARF FOOTBALL MATCH	-300.00
EFT21168	21/03/2017	ASHDOWN INGRAM	WORKSHOP CONSUMABLES	-432.58
EFT21169	21/03/2017	AIR LIQUIDE	RENTAL OF CYLINDERS	-87.53
EFT21170	21/03/2017	BOC LIMITED	CONTAINER RENTAL TO 24/02/2017	-28.69
EFT21171	21/03/2017	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPP	COG BELTS FOR PEDESTRIAN VIBRATING ROLLER	-37.12
EFT21172	21/03/2017	DOWNER EDI WORKS PTY LTD	SUPPLY 50 TONNE COLD MIX	-8392.03
EFT21173	21/03/2017	SHARK BAY FUEL FISHING AND CAMPING CENTRE	SUPPLIES FOR THE DEPOT	-104.34
EFT21174	21/03/2017	FLEET HYDRAULICS	HYD COUPLING REPLACEMENT FOR PRIME MOVERS, TRAILERS, LOADER AND TIPPER	-1863.51
EFT21175	21/03/2017	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	FUEL TANKER	-12878.27
EFT21176	21/03/2017	TOLL IPEC PTY LTD	FREIGHT – COVS, PROFESSIONAL PC, FLEET	-137.49
EFT21177	21/03/2017	MAP CRANE HIRE PTY LTD	CRANE & LABOUR HIRE TO REPOSITION 2 X DONGAS FROM TOWN TO TAMALA CAMP	-1760.00
EFT21178	21/03/2017	DENHAM IGA X-PRESS	STAFF AMENITIES FOR OFFICE, SBDC AND DEPOT	-337.39
EFT21179	21/03/2017	TRUE VALUE HARDWARE	SUPPLIES FOR THE DEPOT	-776.30
EFT21180		TRUST		
EFT21181	27/03/2017	DEBORAH COURT	REIMBURSEMENT FOR SCHOOL HOLIDAY SUPPLIES	-22.40
EFT21182	27/03/2017	CDH ELECTRICAL	REPLACEMENT OF SMOKE ALARMS AT SHIRE HOUSES	-632.50
EFT21183	27/03/2017	HORIZON POWER	ELECTRICITY SHIRE PROPERTY	-113.67
EFT21184	27/03/2017	MURRAY VIEWS	SBDC MERCHANDISE	-2726.92

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21185	27/03/2017	NINGALOO DESIGNS	SBDC MERCHANDISE	-333.55
EFT21186	27/03/2017	DENHAM NATURETIME - 4WD TOURS	SBDC MERCHANDISE	-245.00
EFT21187	27/03/2017	PRESTIGE INSTALLATIONS (WA) PTY LTD	REPAIR AC UNITS KITCHEN & BEDROOM, 65 BROCKMAN ST	-843.70
EFT21188	27/03/2017	SKIPPERS AVIATION	FLIGHTS FOR BEN WEIRHAM – YOUTH WEEK BEATBOXER	-718.00
EFT21189	27/03/2017	SHARK BAY HOTEL MOTEL	MEALS FOR RAY RYDER & BAND	-181.00
EFT21190	27/03/2017	ST JOHN AMBULANCE ASSOC. - SB SUB CENTRE	SENIOR FIRST AID TRAINING	-320.00
EFT21191	27/03/2017	TELSTRA CORPORATION LIMITED	SHIRE PHONE AND DATA CHARGES	-1363.64
EFT21192	27/03/2017	TIMOTHY GERARD CRAWLEY	STAFF REIMBURSEMENT FOR HC LICENSE	-173.90
EFT21193	27/03/2017	WA MUSEUM	SBDC MERCHANDISE	-84.70
EFT21194	27/03/2017	ALLELECTRIX PTY LTD	MAINTENANCE AT PENSIONER UNITS, 51 DURLACHER STREET & DISCOVERY CENTRE	-550.00
EFT21195	27/03/2017	ASHDOWN INGRAM	RATCHET SET FOR DEPOT	-193.60
EFT21196	27/03/2017	DAVID GRAY AND CO PTY LTD	SESHIN FOGGER AND BATTERY	-93.50
EFT21197	27/03/2017	CDH ELECTRICAL	YEARLY AND QUARTERLY ELECTRICAL TAGGING	-522.32
EFT21198	27/03/2017	THE DOG TIDY COMPANY	DEGRADABLE DOGGY BAGS	-708.50
EFT21199	27/03/2017	DIGGA WEST & EARTHPARTS WA	PREMIUM GRADE BOBCAT BUCKET & MOUNTING HARDWARE	-2904.00
EFT21200	27/03/2017	ECO-FX LED PTY LTD	BOLLARD LIGHTS FOR TOWN GARDENS/PARKS	-286.00
EFT21201	27/03/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	SNATCH STRAP FOR DEPOT	-280.50
EFT21202	27/03/2017	TOLL IPEC PTY LTD	FREIGHT – PURCHER & PROFESSIONAL PC	-67.22
EFT21203	27/03/2017	J & T FREIGHT	FREIGHT –BOC & BUNNINGS	-207.80
EFT21204	27/03/2017	MAP CRANE HIRE PTY LTD	OPERATOR & RIGGER TRAVEL FOR CAMP UPGRADE	-429.00
EFT21205	27/03/2017	OUTBACK COAST AUTOMOTIVES AND RADIATORS	NEW SKID STEER TYRES JOHN DEERE SKIDLD TRAILER	-1435.50
EFT21206	27/03/2017	PRESTIGE INSTALLATIONS (WA) PTY LTD	A/C MAINTENANCE FOR PENSIONER UNIT 4	-936.10
EFT21207	27/03/2017	ST JOHN AMBULANCE ASSOC. - SB SUB CENTRE	2 X REPLACEMENT OFF ROAD FIRST AID KITS	-199.93
EFT21208	27/03/2017	WREN OIL	ADMINISTRATION & COMPLIANCE FEES FOR OIL WASTE DISPOSAL	-33.00
EFT21209	27/03/2017	AUSCOINSWEST	SBDC MERCHANDISE	-649.00
EFT21210	27/03/2017	CHUBB FIRE & SECURITY LTD	SECURITY MONITORING	-139.67
EFT21211	27/03/2017	HORIZON POWER	ELECTRICITY FOR COUNCIL PROPERTIES	-11192.05
EFT21212	27/03/2017	MOORE STEPHENS	AUDIT FEES – ROYALTIES FOR REGIONS FORESHORE PROJECT 31/10/2017	-1650.00

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21213	27/03/2017	PRESTIGE INSTALLATIONS (WA) PTY LTD	REPLACE BOTH CONDENSER FAN MOTORS ON SBDC A/C	-2713.70
EFT21214	27/03/2017	TELSTRA CORPORATION LIMITED	SHIRE MOBILE PHONE CHARGES	-546.36
EFT21215	27/03/2017	VANGUARD PRESS	ALTERATIONS TO ARTWORK	-27.00
EFT21216	29/03/2017	LAURENCE JAMES MICHAEL BELLOTTIE	MEETING ATTENDANCE FEES	-2156.25
EFT21217	29/03/2017	CHERYL LORRAINE COWELL	PRESIDENT'S ALLOWANCE	-6625.75
EFT21218	29/03/2017	EDMUND GEORGE FENNY	MEETING ATTENDANCE FEES	-2156.25
EFT21219	29/03/2017	KEITH MICHAEL CAPEWELL	MEETING ATTENDANCE FEES	-2901.25
EFT21220	29/03/2017	KEVIN LAUNDRY	MEETING ATTENDANCE FEES	-2156.25
EFT21221	29/03/2017	GREGORY LEON RIDGLEY	MEETING ATTENDANCE FEES	-2156.25
MARCH TOTAL				\$38,944.83

**SHIRE OF SHARK BAY – POLICE LICENSING TRUST CHEQUES
MARCH 2017
TRUST CHEQUE # 161709**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
161709	31/03/2017	COMMISSIONER OF POLICE	POLICE LICENSING MARCH 2017	-14858.55
MARCH TOTAL				\$14,858.55

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

**SHIRE OF SHARK BAY – TRUST EFT
MARCH 2017
EFT 21139 - 21274**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21139	10/03/2017	MARTIN GEORGE CHINNERY	GYM CARD REFUND	-20.00
EFT21140	-21145	MUNI		
EFT21146	15/03/2017	PATRICK KENNY	GYM CARD DEPOSIT REFUND	-20.00
EFT21147	-21179	MUNI		
EFT21180	24/03/2017	ALANNA HOULT	GYM CARD DEPOSIT REFUND	-20.00
EFT21181	-21221	MUNI		
EFT21222	-21248	MUNI (POSTING PERIOD 10)		
EFT21249	31/03/2017	MAC ATTACK FISHING CHARTERS	BOOKEASY MARCH 2017	-297.50
EFT21250	31/03/2017	SHARK BAY AVIATION	BOOKEASY MARCH 2017	-892.50
EFT21251	31/03/2017	BLUE DOLPHIN CARAVAN PARK	BOOKEASY MARCH 2017	-161.50
EFT21252	31/03/2017	BUSH HERITAGE HAMELIN STATION STAY	BOOKEASY MARCH 2017	-170.00
EFT21253	31/03/2017	BAY LODGE MIDWEST OASIS	BOOKEASY MARCH 2017	-1029.60
EFT21254	31/03/2017	SHARK BAY COASTAL TOURS	BOOKEASY MARCH 2017	-1810.50
EFT21255	31/03/2017	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MARCH 2017	-271.57
EFT21256	31/03/2017	EMILY ELIZABETH WARD	BOOKEASY MARCH 2017	-28.00
EFT21257	31/03/2017	HARTOG COTTAGES	BOOKEASY MARCH 2017	-607.60
EFT21258	31/03/2017	HAMELIN POOL CARAVAN PARK & TOURIST CENTRE	BOOKEASY MARCH 2017	-71.40
EFT21259	31/03/2017	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY MARCH 2017	-878.05
EFT21260	31/03/2017	KALBARRI ADVENTURE/COACH TOURS	BOOKEASY MARCH 2017	-59.50
EFT21261	31/03/2017	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY MARCH 2017	-1872.64
EFT21262	31/03/2017	MONKEY MIA WILDSIGHTS - SHOTOVER	BOOKEASY MARCH 2017	-4609.00
EFT21263	31/03/2017	NANGA BAY RESORT	BOOKEASY MARCH 2017	-408.00
EFT21264	31/03/2017	DENHAM NATURETIME - 4WD TOURS	BOOKEASY MARCH 2017	-3537.60
EFT21265	31/03/2017	WA OCEAN PARK PTY LTD	BOOKEASY MARCH 2017	-862.75
EFT21266	31/03/2017	OCEANSIDE VILLAGE	BOOKEASY MARCH 2017	-369.60

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

EFT21267	31/03/2017	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY MARCH 2017	-1575.20
EFT21268	31/03/2017	SHARK BAY HOTEL MOTEL	BOOKEASY MARCH 2017	-318.75
EFT21269	31/03/2017	SHARK BAY COACHES AND TOURS	BOOKEASY MARCH 2017	-44.00
EFT21270	31/03/2017	SHARK BAY CARAVAN PARK	BOOKEASY MARCH 2017	-144.50
EFT21271	31/03/2017	SHIRE OF SHARK BAY	BOOKEASY COMMISSION MARCH 2017	-3619.02
EFT21272	31/03/2017	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY MARCH 2017	-774.40
EFT21273	31/03/2017	WICKED CAMPERS	BOOKEASY MARCH 2017	-508.30
EFT21274	31/03/2017	WULA GUDA NYINDA (CAPES)	BOOKEASY MARCH 2017	-3479.52
			MARCH TOTAL	\$28,461.00

26 APRIL 2017

12.2 FINANCIAL REPORTS TO 31 MARCH 2017
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Laundry

Seconded Cr Ridgley

Council Resolution

**That the monthly financial report to 31 March 2017 as attached be received.
5/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 March 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the Local Government (Financial Management) Regulations 1996, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

19 April 2017

SHIRE OF SHARK BAY					
MONTHLY FINANCIAL REPORT					
For the Period Ended 31 March 2017					
LOCAL GOVERNMENT ACT 1995					
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996					
<u>TABLE OF CONTENTS</u>					
Compilation Report					
Monthly Summary Information					
Statement of Financial Activity by Program					
Statement of Financial Activity By Nature or Type					
Statement of Capital Acquisitions and Capital Funding					
Note 1	Significant Accounting Policies				
Note 2	Explanation of Material Variances				
Note 3	Net Current Funding Position				
Note 4	Cash and Investments				
Note 6	Receivables				
Note 7	Cash Backed Reserves				
Note 8	Capital Disposals				
Note 9	Rating Information				
Note 10	Information on Borrowings				
Note 11	Grants and Contributions				
Note 12	Trust				
Note 13	Capital Acquisitions				

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 March 2017							
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		14,000	14,000	11,720	(2,280)	(16.29%)	▼
General Purpose Funding - Rates	9	1,242,561	1,240,189	1,221,655	(18,534)	(1.49%)	▼
General Purpose Funding - Other		1,937,540	1,444,523	1,455,286	10,763	0.7%	▲
Law, Order and Public Safety		60,530	50,652	40,990	(9,662)	(19%)	▼
Health		750	750	2,359	1,609	214.53%	▲
Housing		75,000	56,697	74,040	17,343	30.6%	▲
Community Amenities		266,000	248,247	268,331	20,084	8.09%	▲
Recreation and Culture		415,150	340,208	329,971	(10,237)	(3.0%)	▼
Transport		3,778,270	3,778,268	3,715,586	(62,682)	(1.7%)	▼
Economic Services		1,283,714	1,055,048	1,242,002	186,954	17.7%	▲
Other Property and Services		50,000	35,565	49,721	14,156	39.8%	▲
Total Operating Revenue		9,123,515	8,264,147	8,411,661	147,514	1.78%	
Operating Expense							
Governance		(298,361)	(236,716)	(232,023)	4,693	(2.0%)	▲
General Purpose Funding		(118,323)	(89,712)	(83,386)	6,326	(7.1%)	▲
Law, Order and Public Safety		(302,997)	(243,405)	(217,325)	26,080	(10.7%)	▲
Health		(64,532)	(39,827)	(42,386)	(2,559)	6.4%	▼
Housing		(164,423)	(128,644)	(123,133)	5,511	(4.3%)	▲
Community Amenities		(657,666)	(513,845)	(421,293)	92,552	(18.0%)	▲
Recreation and Culture		(2,103,183)	(1,656,646)	(1,568,171)	88,475	(5.3%)	▲
Transport		(5,859,591)	(5,467,811)	(5,346,830)	120,981	(2.2%)	▲
Economic Services		(1,740,205)	(1,499,938)	(1,501,604)	(1,666)	0.1%	▼
Other Property and Services		(50,000)	(40,092)	(70,452)	(30,360)	75.7%	▼
Total Operating Expenditure		(11,359,281)	(9,916,636)	(9,606,603)	310,033	(3.1%)	
Funding Balance Adjustments							
Add back Depreciation		1,785,230	1,340,686	1,349,110	8,424		
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457	(0)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		102,921	241,654	707,625	465,971	192.83%	
Capital Revenues							
Grants, Subsidies and Contributions	11	2,589,350	2,259,451	1,693,722	(565,729)	(25.0%)	▼
Proceeds from Disposal of Assets	8	119,607	119,607	119,607	0	(0.0%)	▲
Total Capital Revenues		2,708,957	2,379,058	1,813,329	(565,729)	(23.8%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(205,000)	(205,006)	(47,054)	157,952	77.05%	▲
Infrastructure - Roads	13	(1,456,400)	(1,396,838)	(514,038)	882,800	63.2%	▲
Infrastructure - Public Facilities	13	(1,987,091)	(1,970,649)	(1,550,857)	419,792	21.3%	▲
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(79,568)	(4,568)	(6.1%)	▼
Infrastructure - Footpaths	13	(50,000)	(49,998)	(777)	49,221	0.00%	▲
Infrastructure - Drainage	13	(40,000)	(26,670)	0	26,670	0.00%	▲
Heritage Assets	13	(146,000)	(146,000)	(74,475)	71,525	49.0%	▲
Plant and Equipment	13	(865,000)	(864,998)	(656,253)	208,745	24.1%	▲
Furniture and Equipment	13	(10,000)	(10,002)	(4,984)	5,018	0.00%	▲
Total Capital Expenditure		(4,834,491)	(4,745,161)	(2,928,005)	1,817,156	38.3%	
Net Cash from Capital Activities		(2,125,534)	(2,366,103)	(1,114,676)	1,251,427	52.89%	
Financing							
Proceeds from New Debentures		0	0	0			
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081	0	0.00%	
Repayment of Debentures	10	(63,588)	(57,234)	(57,234)	0	0.0%	▼
Transfer to Reserves	7	(683,594)	(341,289)	(341,289)	0	0.0%	
Loans to Community Groups		(20,000)	(20,000)	(20,000)	0	0.0%	
Net Cash from Financing Activities		635,899	964,558	964,558	0	0.00%	
Net Operations, Capital and Financing		(1,386,714)	(1,159,891)	557,507	1,717,398	148.07%	▲
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714	0		
Closing Funding Surplus(Deficit)	3	0	226,823	1,944,221	1,717,398	(757.15%)	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES ORDINARY COUNCIL MEETING

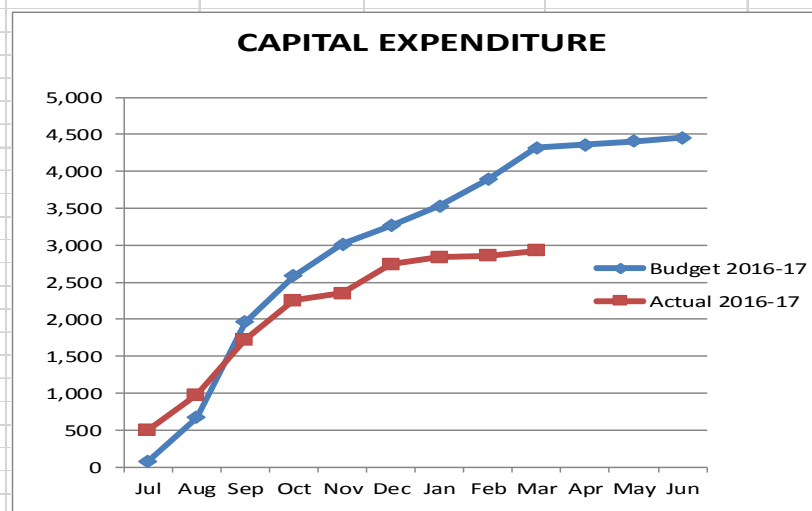
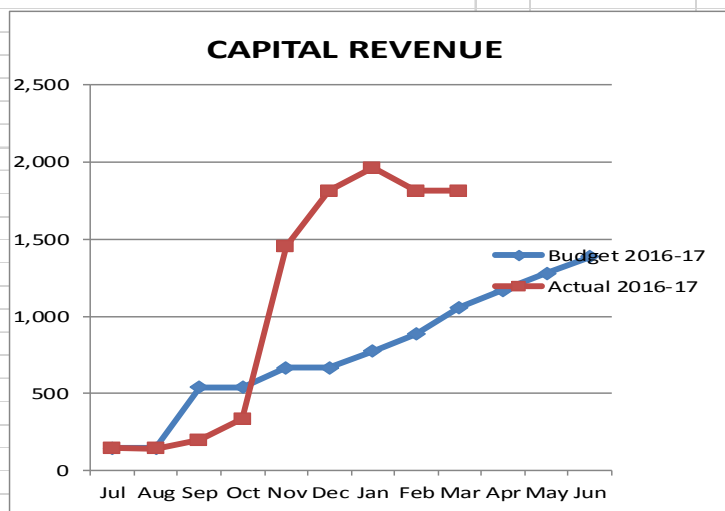
26 APRIL 2017

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 March 2017				
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,233,061	1,233,061	1,212,005
Operating Grants, Subsidies and Contributions	11	5,621,480	5,144,480	5,029,120
Fees and Charges		1,354,614	1,029,701	1,286,506
Interest Earnings		58,540	36,276	44,362
Other Revenue		855,820	820,629	839,668
Profit on Disposal of Assets	8	0	0	0
Total Operating Revenue		9,123,515	8,264,147	8,411,661
Operating Expense				
Employee Costs		(2,142,465)	(1,596,085)	(1,435,531)
Materials and Contracts		(6,318,514)	(5,941,702)	(5,778,465)
Utility Charges		(156,360)	(120,271)	(108,236)
Depreciation on Non-Current Assets		(1,785,230)	(1,340,686)	(1,349,110)
Interest Expenses		(17,505)	(11,045)	(5,039)
Insurance Expenses		(162,850)	(162,850)	(159,597)
Other Expenditure		(222,900)	(190,540)	(217,167)
Loss on Disposal of Assets	8	(553,457)	(553,457)	(553,458)
Total Operating Expenditure		(11,359,281)	(9,916,636)	(9,606,603)
Funding Balance Adjustments				
Add back Depreciation		1,785,230	1,340,686	1,349,110
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		102,921	241,654	707,625
Capital Revenues				
Grants, Subsidies and Contributions	11	2,589,350	2,259,451	1,693,722
Proceeds from Disposal of Assets	8	119,607	119,607	119,607
Total Capital Revenues		2,708,957	2,379,058	1,813,329
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(205,000)	(205,006)	(47,054)
Infrastructure - Roads	13	(1,456,400)	(1,396,838)	(514,038)
Infrastructure - Public Facilities	13	(1,987,091)	(1,970,649)	(1,550,857)
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(79,568)
Infrastructure - Footpaths	13	(50,000)	(49,998)	(777)
Infrastructure - Drainage	13	(40,000)	(26,670)	0
Heritage Assets	13	(146,000)	(146,000)	(74,475)
Plant and Equipment	13	(865,000)	(864,998)	(656,253)
Furniture and Equipment	13	(10,000)	(10,002)	(4,984)
Total Capital Expenditure		(4,834,491)	(4,745,161)	(2,928,005)
Net Cash from Capital Activities		(2,125,534)	(2,366,103)	(1,114,676)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081
Repayment of Debentures	10	(63,588)	(57,234)	(57,234)
Transfer to Reserves	7	(683,594)	(341,289)	(341,289)
Loans to Community Groups		(20,000)	(20,000)	(20,000)
Net Cash from Financing Activities		635,899	964,558	964,558
Net Operations, Capital and Financing		(1,386,714)	(1,159,891)	557,507
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714
Closing Funding Surplus(Deficit)	3	0	226,823	1,944,221

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY							
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING							
For the Period Ended 31 March 2017							
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 0	\$ 47,054	\$ 47,054	\$ 205,006	\$ 205,000	\$ 157,952
Infrastructure Assets - Roads	13		514,038	514,038	1,396,838	1,456,400	882,800
Infrastructure Assets - Public Facilities	13	189,166	1,361,691	1,550,857	1,970,649	1,987,091	419,792
Infrastructure Assets - Footpaths	13	777	0	777	49,998	50,000	49,221
Infrastructure Assets - Drainage	13		0	0	26,670	40,000	26,670
Infrastructure Assets - Streetscapes	13		79,568	79,568	75,000	75,000	(4,568)
Heritage Assets	13		74,475	74,475	146,000	146,000	71,525
Plant and Equipment	13	211,643	444,610	656,253	864,998	865,000	208,745
Furniture and Equipment	13		4,984	4,984	10,002	10,000	5,018
Capital Expenditure Totals		401,586	2,526,419	2,928,005	4,745,161	4,834,491	1,817,156



MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2017	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(f) Cash and Cash Equivalents			
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.			
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.			
	(g) Trade and Other Receivables			
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.			
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.			
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.			
	(h) Inventories			
	General			
	Inventories are measured at the lower of cost and net realisable value.			
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.			
	Land Held for Resale			
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.			
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.			
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.			
	(i) Fixed Assets			
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.			
	Mandatory Requirement to Revalue Non-Current Assets			
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.			

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 March 2017			
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(j) Fixed Assets (Continued)			
Major depreciation periods used for each class of depreciable asset are:			
Buildings			10 to 50 years
Furniture and Equipment			5 to 10 years
Plant and Equipment			5 to 10 years
Heritage			25 to 100 years
Sealed Roads and Streets			
- Subgrade			Not Depreciated
- Pavement			80 to 100 years
- Seal	Bituminous Seals		15 to 22 years
	Asphalt Surfaces		30 years
Formed Roads (Unsealed)			
- Subgrade			Not Depreciated
- Pavement			18 years
Footpaths			40 to 80 years
Drainage Systems			
- Drains and Kerbs			20 to 60 years
- Culverts			60 years
- Pipes			80 years
- Pits			60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.			
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.			
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.			
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.			
Capitalisation Threshold			
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.			
(k) Fair Value of Assets and Liabilities			
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:			
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.			

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2017	
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)
	(k) Fair Value of Assets and Liabilities (Continued)
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.
	<i>Fair Value Hierarchy</i>
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:
	Level 1
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
	Level 2
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
	Level 3
	Measurements based on unobservable inputs for the asset or liability.
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.
	<i>Valuation techniques</i>
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:
	Market approach
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY						
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY						
For the Period Ended 31 March 2017						
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)						
(k) Fair Value of Assets and Liabilities (Continued)						
Income approach						
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.						
Cost approach						
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.						
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.						
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.						
(l) Financial Instruments						
Initial Recognition and Measurement						
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).						
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.						
Classification and Subsequent Measurement						
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.						
Amortised cost is calculated as:						
(a) the amount in which the financial asset or financial liability is measured at initial recognition;						
(b) less principal repayments and any reduction for impairment; and						
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.						

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(I) Financial Instruments (Continued)				
	<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
	<i>(i) Financial assets at fair value through profit and loss</i>				
	<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
	<i>(ii) Loans and receivables</i>				
	<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
	<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
	<i>(iii) Held-to-maturity investments</i>				
	<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
	<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
	<i>(iv) Available-for-sale financial assets</i>				
	<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
	<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
	<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
	<i>(v) Financial liabilities</i>				
	<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(l)	Financial Instruments (Continued)				
	<i>Impairment</i>				
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).				
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.				
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.				
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.				
	<i>Derecognition</i>				
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.				
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.				
(m)	Impairment of Assets				
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.				
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.				
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.				

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 March 2017					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(2,280)	(16.3%)	▼	Permanent	Variance due to nominal reimbursements as budget estimated
General Purpose Funding - Rates	(18,534)	(1.5%)	▼	Permanent	Variance due to reversal of prepaid rates from 2015/16.
General Purpose Funding - Other	10,763	0.7%	▲	Timing	Increase due to Interest earned on investments and commissions.
Law, Order and Public Safety	(9,662)	(19.1%)	▼	Timing	SES Qrterly March Payment is due in April causing deficit - OK
Health	1,609	214.5%	▲	Permanent	Increase due to Itinerant food vendors and septic tank licences.
Housing	17,343	30.6%	▲	Timing	Rent Received in Advance plus Housing Reimbursements.
Community Amenities	20,084	8.1%	▲	Permanent	Increased refuse site fees and planning, requisitions and development applications .
Recreation and Culture	(10,237)	(3.0%)	▼	Timing /Permanent	Increase in collection of SBDC entrance fees & merchandise sales \$40K offset by Walk Trail Funding of \$50K not yet started
Transport	(62,682)	(1.7%)	▼	Timing	Budget reflects full year grant - 20% outstanding until job finalised
Economic Services	186,954	17.7%	▲	Timing	Increase in Contributions, Registrations and Lease income.
Other Property and Services	14,156	39.8%	▲	Permanent	Increase in refunds income.
Operating Expense					
Governance	4,693	(2.0%)	▲	Timing	No reportable variance.
General Purpose Funding	6,326	(7.1%)	▲	Permanent	Variance due to under expenditure for overheads.
Law, Order and Public Safety	26,080	(10.7%)	▲	Timing	Savings in cyclone clean up, depreciation, Ranger Patrols and Fire Prevention/fighting expenditure.
Health	(2,559)	6.4%	▼	Timing	Increase in consultant fees, travel and accomodation.
Housing	5,511	(4.3%)	▲	Timing	Variance due to under expenditure in utilities and overheads.
Community Amenities	92,552	(18.0%)	▲	Timing	Planning projects for tourism and economic development yet to commence.
Recreation and Culture	88,475	(5.3%)	▲	Timing	Walk Trail Improvements funded by Grant not commenced \$50K plus underspend in various minor maintenance accounts
Transport	120,981	(2.2%)	▲	Timing	Useless Loop Maintenance recently commenced.
Economic Services	(1,666)	0.1%	▼	Timing	No reportable variance.
Other Property and Services	(30,360)	75.7%	▼	Timing	Overall under allocation of additional depreciation, overheads and stock.
Capital Revenues					
Grants, Subsidies and Contributions	(565,729)	(25.0%)	▼	Timing	Community Bus Grant, R2R projects for 16/17 and Ocean Park Road - RRG yet to commence.
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	Useless Loop Road RRG has recently started. No reportable variance.
Capital Expenses					
Land and Buildings	157,952	77.0%	▲	Timing	Town Oval Toilets, Recreation Signage Projects not commenced. In addition there is currently an underspend on Housing.
Infrastructure - Roads	882,800	63.2%	▲	Timing	R2R projects for 16/17 and Ocean Park Road - RRG yet to commence. Useless Loop Road RRG has recently started.
Infrastructure - Public Facilities	419,792	21.3%	▲	Timing	Refuse and Recycling project yet to commence.
Infrastructure - Footpaths	49,221	0.0%	▲	Timing	Expenditure on Footpaths recently commenced.
Infrastructure - Drainage	26,670	0.0%	▲	Timing	Drainage program yet to commence.
Infrastructure - Streetscapes	(4,568)	(6.1%)	▼	Timing	Overspend on Welcome Signage Project and Overlander Solar Project not yet commenced.
Heritage Assets	71,525	49.0%	▲	Timing	Stables refurbishment just commenced plus underspend on completed Project - Museum and Art Gallery Lighting of \$63K.
Plant and Equipment	208,745	24.1%	▲	Timing	Plant replacement program progressing - variance mainly contributed from Camp upgrade and Community Bus Replacement.
Furniture and Equipment	5,018	0.0%	▲	Timing	Underspend in furniture and equipment ytd.
Financing					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES ORDINARY COUNCIL MEETING

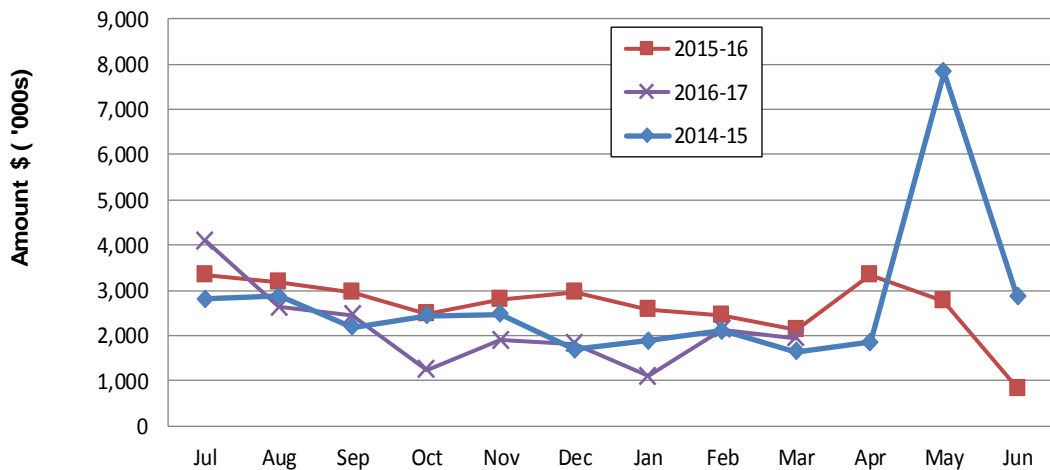
26 APRIL 2017

Shire of Shark Bay
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)			
		Note	31 Mar 2017	30th June 2016	31 Mar 2016
			\$	\$	\$
Current Assets					
Cash Unrestricted	4		1,572,959	5,204,530	7,461,944
Cash Restricted	4		913,476	1,955,268	1,101,743
Receivables - Rates	6		104,261	32,321	171,454
Receivables -Other	6		369,072	687,966	244,313
Interest / ATO Receivable			34,164	8,541	22,087
Inventories			162,028	190,158	101,434
			3,155,960	8,078,784	9,102,975
Less: Current Liabilities					
Payables			(101,162)	(1,339,701)	(457,357)
Provisions			(197,101)	(197,101)	(226,944)
Royalties for Regions Funding			0	(3,200,000)	(5,200,000)
			(298,263)	(4,736,802)	(5,884,301)
Less: Cash Reserves	7		(913,476)	(1,955,268)	(1,101,743)
Net Current Funding Position			1,944,221	1,386,714	2,116,931

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Liquidity is higher due to the receipt of Financial Assistance Grant funds .

MINUTES ORDINARY COUNCIL MEETING

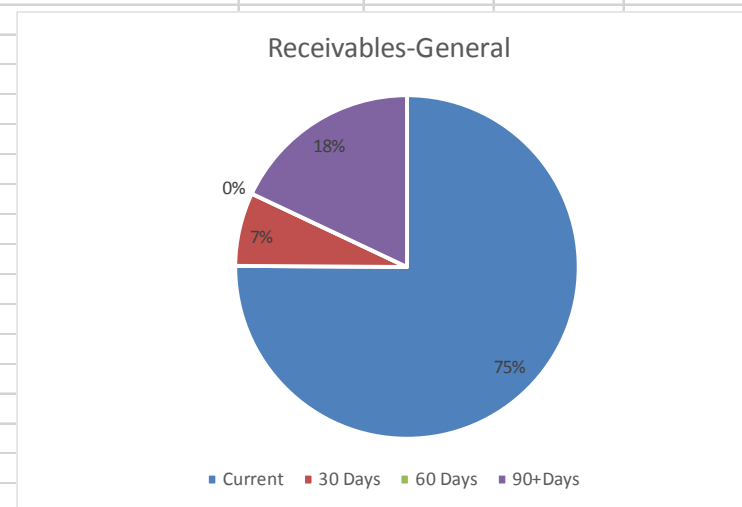
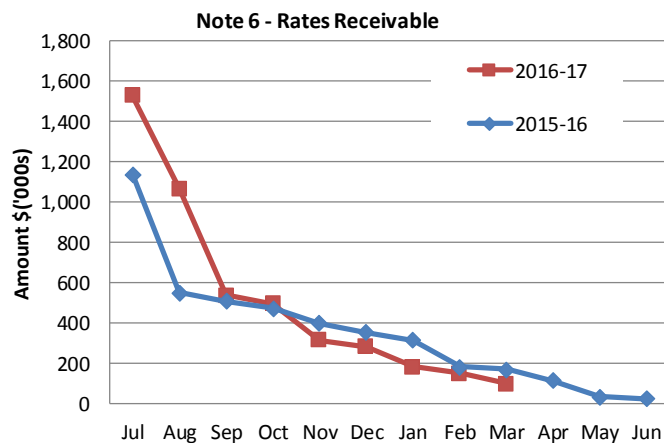
26 APRIL 2017

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 March 2017							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	112,469			112,469	Bankwest	At Call
Reserve Bank Account	0.00%		13,476		13,476	Bankwest	At Call
Telenet Saver	1.10%	709,690			709,690	Bankwest	At Call
Trust Bank Account	0.00%			8,468	8,468	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.50%	750,000			750,000	Bankwest	13/04/2017
Reserve Investment	2.30%		900,000		900,000	Bankwest	6/04/2017
Total		1,572,959	913,476	8,468	2,494,903		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements.							

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2017				
Note 6: RECEIVABLES				
Receivables - Rates Receivable	31 Mar 2017	30 June 2016	Receivables - General	Current 30 Days 60 Days 90+Days
	\$	\$		\$ \$ \$ \$
Opening Arrears Previous Years	25,814	5,744	Receivables - General	275,637 25,387 0 65,987
Levied this year	1,520,406	1,175,951	Total Receivables General Outstanding	367,011
Less Collections to date	(1,445,401)	(1,155,881)	Amounts shown above include GST (where applicable)	
Equals Current Outstanding	100,819	25,814		
Net Rates Collectable	100,819	25,814		
% Collected	93.48%	97.82%		



Comments/Notes - Receivables Rates

Rates collection is better than last year.

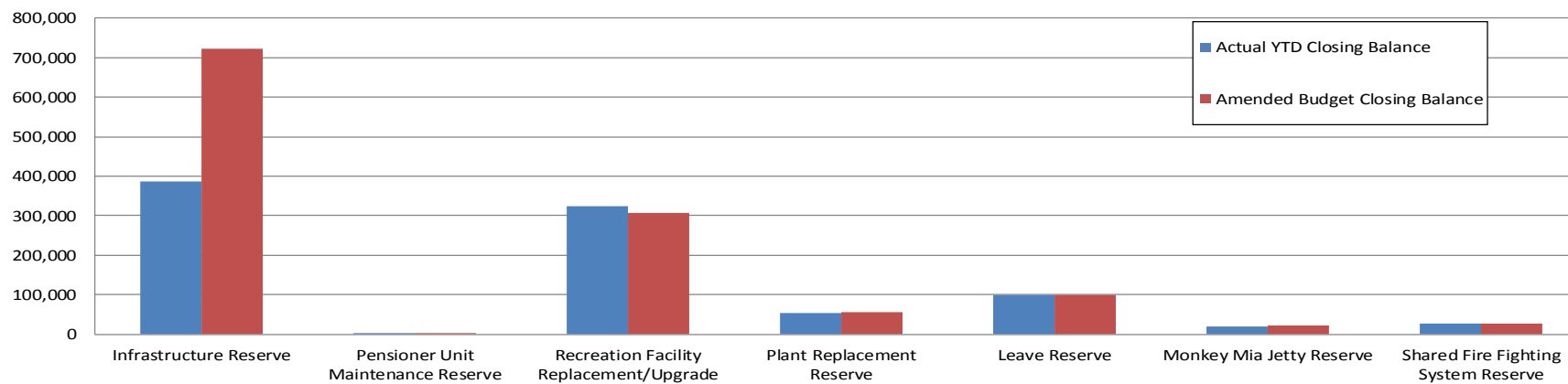
No major issues at this time - major debtor is Main Roads.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 March 2017									
<u>Note 7: Cash Backed Reserve</u>									
2016-17									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	1,302,197	15,000	12,454	334,554	0	(928,519)	(928,519)	723,232	386,132
Pensioner Unit Maintenance Reserve	10,160	100	128	10,500	10,500	(20,000)	(20,000)	760	788
Recreation Facility Replacement/Upgrade Res.	366,294	6,400	4,572	0	0	(66,750)	(46,750)	305,944	324,116
Plant Replacement Reserve	140,462	4,000	1,864	300,000	300,000	(387,812)	(387,812)	56,650	54,514
Leave Reserve	87,921	2,100	1,163	10,000	10,000	0	0	100,021	99,084
Monkey Mia Jetty Reserve	20,627	400	260	0	0	0	0	21,027	20,887
Shared Fire Fighting System Reserve	27,607	540	348	0	0	0	0	28,147	27,955
	1,955,268	28,540	20,789	655,054	320,500	(1,403,081)	(1,383,081)	1,235,781	913,476

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2016-17	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name					
	\$		\$	\$	\$
Infrastructure Reserve	1,302,197				
Interest		Investment	15,000		
Transfer of funds		General Revenue	334,554		
Foreshore project				216,458	
Jinker				200,000	
Admin Office Carpark				30,000	
Staff Housing				40,000	
Overlander Solar Relocation				10,000	
Museum Lighting				80,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Abulition Depot				10,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				12,000	
Denham Hall				30,000	
SBDC Emergency Power				3,000	
Town Oval Bore 14-15 CFWD				40,000	
Town Oval Toilets				50,000	
Old Jail and Stables 14-15 CFWD				30,000	
Info Signage - Council Approval Aug Mtg				15,000	
Cycle Ways Extra - Foreshore Project				11,611	
Playground Extra - Foreshore				10,450	
	1,302,197		349,554	928,519	723,232
Pensioner Unit Maintenance Reserve	10,160				
Interest		Investment	100		
Transfer of Funds		General Revenue	10,500		
Upgrade to Units				20,000	
	10,160		10,600	20,000	760
Recreation Facility Replacement/Upgrade Res.	366,294				
Interest		Investment	6,400		
Childcare Centre Softfall				16,000	
Recreation Centre 3 Phase Power				1,750	
Rectification Works Rec Centre				20,000	
Cricket Practice Nets				9,000	
Recreation Centre Signage				20,000	
	366,294		6,400	66,750	305,944
Plant Replacement Reserve	140,462				
Interest		Investment	4,000		
Depreciation		General Funds	300,000		
Camp Upgrades				85,000	
Major Plant items				20,000	
Prime Mover				224,000	
Works Manager- Dual Cab Ute				21,675	
Town Supervisor- Dual Cab Ute				18,422	
Town- Single Cab Ute				18,715	
	140,462		304,000	387,812	56,650
Leave Reserve	87,921				
Interest		Investment	2,100		
Transfer of Funds		General Funds	10,000		
LSL Taken					
	87,921		12,100	0	100,021
Monkey Mia Jetty Reserve	20,627				
Interest		Investment	400		
	20,627		400	0	21,027
Shared Fire Fighting System Reserve	27,607				
Interest		Investment	540	0	
	27,607		540	0	28,147
Total	\$1,955,268		\$683,594	\$1,403,081	\$1,235,781

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 March 2017							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 03 2017		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Transport			
95,000	(4,905)	40,000	(50,095)	Primemover Powerstar	(50,095)	(50,095)	0
43,000	(1,019)	30,000	(11,981)	Ute Hilux 4x4	(11,981)	(11,981)	0
34,000	(509)	25,062	(8,429)	Ute Dual Cab	(8,429)	(8,429)	0
32,000	(787)	24,545	(6,668)	Ute Ford Ranger	(6,668)	(6,668)	0
				Denham Recreational Boat Ramp (DOT asset)			
487,891	(11,607)	0	(476,284)		(476,284)	(476,284)	(0)
691,891	(18,827)	119,607	(553,457)		(553,457)	(553,457)	0
Comments - Capital Disposal/Replacements							

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 March 2017											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.092319	299	3,595,145	322,890	(681)	(723)	321,486	331,900		331,900	
GRV Vacant	0.092319	18	345,894	28,041			28,041	31,933		31,933	
GRV - Commercial	0.094872	43	2,041,029	191,231			191,231	193,637		193,637	
GRV - Industrial/Residential	0.102160	44	610,127	61,093			61,093	62,331		62,331	
GRV Industrial /Residential Vacant	0.092315	2	17,100	(474)			(474)	0		0	
GRV Rural Commercial	0.095949	5	304,200	29,188			29,188	29,188		29,188	
GRV Resort	0.101279	2	1,112,800	112,703			112,703	112,700		112,700	
UV General	0.190448	6	739,348	219,156			219,156	220,000	1,000	221,000	
UV Mining	0.259757	1	21,367	4,579	(3,746)		833	5,550	-4,600	950	
UV Pastoral	0.130428	12	654,760	85,399			85,399	85,399		85,399	
UV Exploration	0.249757	9	581,262	148,786			148,786	145,174		145,174	
Sub-Totals		441	10,023,032	1,202,592	(4,427)	(723)	1,197,442	1,217,812	-3,600	1,214,212	
Minimum Payment											
GRV Rateable Property	800.00	67		53,600			53,600	53,600		53,600	
GRV Vacant	800.00	85		68,000			68,000	68,000		68,000	
GRV - Commercial	800.00	26		20,800			20,800	20,800		20,800	
GRV - Industrial/Residential	800.00	4		3,200			3,200	3,200		3,200	
GRV Industrial /Residential Vacant	500.00	1		0			0	500		500	
Rural Commercial	800.00	0		0			0	0		0	
GRV Resort	800.00	0		0			0	0		0	
UV General	835.00	5		4,175			4,175	4,175		4,175	
UV Mining	835.00	1		835			835	835		835	
UV Pastoral	835.00	0		0			0	0		0	
UV Exploration	835.00	1		0			0	835		0	
Sub-Totals		190	0	5,010			150,610	151,945		151,110	
Concessions							(174,515)			(170,731)	
Amount from General Rates							1,173,537			1,194,591	
Specified Area Rates							38,468			38,470	
Totals							1,212,005			1,233,061	
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount.											

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2017								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	222,287	0	28,057	28,060	194,230	194,227	6,950	9,425
Loan 53 - Staff Housing	62,945	0	21,358	19,660	41,587	43,285	255	3,200
Loan 56 - Staff Housing	79,415	0	7,819	15,870	71,596	63,545	2,064	4,880
	364,647	0	57,234	63,590	307,413	301,057	9,269	17,505

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2017								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,451,000	0	1,451,000	0	1,088,763	362,237
Grants Commission - Roads	WALGGC	Y	414,000	0	414,000	0	310,580	103,420
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	3,630	0	3,630	0	6,111	(2,481)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	48,700	0	48,700	0	24,107	24,593
COMMUNITY AMENITIES								
Grant- Waste Disposal	Shire of Carnarvon	Y	10,000	0		10,000	10,359	(359)
RECREATION AND CULTURE								
Foreshore Revitalisation	Royalties for Regions	Y	1,312,550	0	0	1,312,550	1,312,549	1
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
Grant- Foreshore	Stronger Communities	Y	20,000	0	0	20,000	20,000	0
Grant- Walking Trail		N	50,000	0	50,000	0	0	50,000
Grant - Foreshore Playground	Lotterywest	Y	89,000	0	0	89,000	89,310	(310)
Grant - Museum Lighting	Tourism WA	Y	36,000	0	0	36,000	36,130	(130)
TRANSPORT								
Road Preservation Grant	State Initiative	Y	99,000	0	99,000	0	99,131	(131)
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	252,000	63,000
Contributions - Road Projects	Pipeline	Y	8,000	0	8,000	0	8,350	(350)
Roads To Recovery Grant - Cap	Roads to Recovery	Y	659,800	0	0	329,901	0	329,901
Foreshore - DOT Boat Area	Royalties for Regions	Y	1,887,450	0	1,887,450	0	1,887,451	(1)
RRG Grants - Capital Projects	Regional Road Group	Y	312,000	0	0	312,000	225,374	86,626
Grant-RBFS Trailer Parking	Recreational Boating Facilities Scheme	Y	450,000	0	450,000	0	450,000	0
DOT - Trailer Parking-Non Cash Contribution	Department of Transport	Y	391,000	0	391,000	0	391,406	(406)
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	57,524	(7,524)
Grants - 2016 Celebrations	GDC and WA Tourism	Y	452,700	0	452,700	0	452,697	3
Community Grant	Community Development	N	1,000	0	1,000	0	1,000	0
TOTALS			8,210,830	0	5,621,480	2,259,451	6,722,842	1,158,089
			Operating		5,621,480		5,029,120	
			Non-operating		2,589,350		1,693,722	
					8,210,830		6,722,842	
Comments - Operating and Non Operating Grants								

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2017					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Mar-17	
	\$	\$	\$	\$	
BCITF Levy	112	330	(380)	62	
Library Card Bond	100	100	(200)	0	
Bookeasy- Sales	0	334,662	(334,662)	0	
Kerb/Footpath Deposit	4,300	0	0	4,300	
Bond Key	2,450	1,410	(2,000)	1,860	
Hall Bond	0	550	(550)	0	
Police Licensing	4,470	205,065	(209,351)	184	
Election Deposit	0	80	(80)	0	
Marquee Deposit	0	700	(700)	0	
Building Licence Levy	0	1,055	(993)	62	
Road Reserve - Hughes Street	0	2,000	0	2,000	
Sunter Place - Recreation Reserve	95,343	1,438	(96,781)	0	
	106,775	547,390	(645,697)	8,468	

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

CAPITAL WORKS PROGRAM 2016/17								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(30,000)	(30,000)	(28,315)	(1,685)	28,315	Project continuing.
Governance Total			(30,000)	(30,000)	(28,315)	(1,685)		
Law , Order and Public Safety								
Emergency Services Building Construction	3.7.1	WKM	0	0	0	0	0	
Law , Order and Public Safety Total			0	0	0	0		
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(10,002)	0	(10,002)	0	
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,002)	(3,567)	(6,435)	3,567	
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,002)	(410)	(9,592)	410	
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(10,002)	0	(10,002)	0	
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(19,998)	0	(19,998)	0	
Housing Total			(60,000)	(60,006)	(3,977)	(56,029)		
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(30,000)	(30,000)	(10,019)	(19,981)	10,019	Project continuing.
Recreation Centre - 3 Phase Power	3.7.1	EMCD	(2,000)	(2,000)	(1,737)	(263)	1,737	Project completed.
Discovery Centre-Emergency Power	3.7.1	EMCD	(3,000)	(3,000)	(2,900)	(100)	2,900	Project completed.
Town Oval Toilets	3.7.1	EMCD	(50,000)	(50,000)	0	(50,000)	0	
Recreation Centre - Signage	3.7.1	EMCD	(20,000)	(20,000)	(106)	(19,894)	106	
Recreation and Culture Total			(105,000)	(105,000)	(14,762)	(90,238)		
Transport								
Depot- New Ablution	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)		
Transport Total			(10,000)	(10,000)	0	(10,000)		
Land and Buildings Total			(205,000)	(205,006)	(47,054)	(157,952)		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	(26,670)	0	(26,670)	0	
Transport Total			(40,000)	(26,670)	0	(26,670)		
Drainage/Culverts Total			(40,000)	(26,670)	0	(26,670)		
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(49,998)	(777)	(49,221)		Project commenced.
Transport Total			(50,000)	(49,998)	(777)	(49,221)		
Footpaths Total			(50,000)	(49,998)	(777)	(49,221)		

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(10,002)	(4,984)	(5,018)	4,984	
Recreation And Culture Total			(10,000)	(10,002)	(4,984)	(5,018)		
Furniture & Office Equip. Total			(10,000)	(10,002)	(4,984)	(5,018)		
Heritage Assets								
Recreation And Culture								
Museum and Art Gallery Lighting	2.2.2	WKM	(116,000)	(116,000)	(63,679)	(52,321)	63,679	Project completed.
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(30,000)	(30,000)	(10,796)	(19,204)	10,796	Project continuing.
Recreation And Culture Total			(146,000)	(146,000)	(74,475)	(71,525)		
Heritage Assets Total			(146,000)	(146,000)	(74,475)	(71,525)		
Plant , Equipment and Vehicles								
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	(150,000)	0	(150,000)	0	
Recreation and Culture			(150,000)	(150,000)	0	(150,000)		
Transport								
Prime Mover	1.1.6	WKM	(265,000)	(265,000)	(264,000)	(1,000)	264,000	Purchase completed.
Works Manager-Dual Cab Ute	1.1.6	WKM	(52,000)	(52,000)	(52,081)	81	52,081	Purchase completed.
Town- Dual Cab Ute	1.1.6	WKM	(48,000)	(48,000)	(43,253)	(4,747)	43,253	Purchase completed.
Town- Single Cab Ute	1.1.6	WKM	(45,000)	(45,000)	(41,763)	(3,237)	41,763	Purchase completed.
Camp Upgrades	1.1.6	WKM	(85,000)	(85,000)	(43,399)	(41,601)	43,399	
Major Plant Items	1.1.6	WKM	(20,000)	(19,998)	(114)	(19,884)	114	
Boat Jinker	1.1.6	WKM	(200,000)	(200,000)	(211,643)	11,643		Purchase completed.
Transport Total			(715,000)	(714,998)	(656,253)	(58,745)		
Plant , Equipment and Vehicles Total			(865,000)	(864,998)	(656,253)	(208,745)		

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(371,893)	0	(371,893)	0	
Community Amenities Total			(388,341)	(371,893)	0	(371,893)		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(52,000)	(52,002)	0	(52,002)	0	
Foreshore Revitalisation	3.7.1	CEO	(1,282,000)	(1,282,000)	(1,302,136)	20,136	1,302,136	
Pontoon for Foreshore	3.7.1	WKM	(48,000)	(48,000)	(49,418)	1,418		Project completed.
Beach Access Ramp	3.7.1	WKM	(40,000)	(40,000)	(40,000)	0		Project completed.
Playground	3.7.1	WKM	(99,750)	(99,750)	(99,748)	(2)		Project completed.
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(12,000)	(12,000)	(11,679)	(321)	11,679	Project completed.
Practice Cricket Nets	3.7.1	WKM	(9,000)	(9,000)	(6,361)	(2,639)	6,361	
Childcare Centre Softfall	3.7.1	WKM	(16,000)	(16,002)	(15,934)	(68)	15,934	Project completed.
Town Oval Bore	3.7.1	WKM	(40,000)	(40,002)	(25,581)	(14,421)	25,581	Project continuing.
Recreation And Culture Total			(1,598,750)	(1,598,756)	(1,550,857)	(47,899)		
Public Facilities Total			(1,987,091)	(1,970,649)	(1,550,857)	(419,792)		

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Useless Loop Road - RRG 16/17	1.1.6	WKM	(377,600)	(318,036)	(170,646)	(147,390)	170,646	Project continuing.
Ocean Park Road - RRG 16/17	1.1.6	WKM	(90,000)	(90,000)	0	(90,000)	0	
R2R Cycle Ways - Foreshore	1.1.6	WKM	(230,000)	(230,000)	(244,886)	14,886	244,886	Project continuing.
R2R 15/16 - Knight Terrace	1.1.6	WKM	(83,000)	(83,000)	(82,882)	(118)	82,882	Carry over from 15/16
R2R 15/16 -Hughes Street	1.1.6	WKM	(16,000)	(16,000)	(15,624)	(376)	15,624	Carry over from 15/16
Road Projects R2R 16/17	1.1.6	WKM	(659,800)	(659,802)	0	(659,802)	0	
Transport Total			(1,456,400)	(1,396,838)	(514,038)	(882,800)		
Roads (Non Town) Total			(1,456,400)	(1,396,838)	(514,038)	(882,800)	0	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(10,000)	(10,000)	0	(10,000)	0	
Welcome Signage	2.1.3	EMCD	(65,000)	(65,000)	(79,568)	14,568	79,568	Project completed.
Economic Services Total			(75,000)	(75,000)	(79,568)	4,568		
Capital Expenditure Total			(4,834,491)	(4,745,161)	(2,928,005)	(1,817,156)		

26 APRIL 2017

12.3 COUNCILLOR FEES, ALLOWANCES AND EXPENSES
FM 00005

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgley
Seconded Lapsed for want of a seconder

Councillor Motion

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;
2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2017/2018 budget, the following entitlements for the 2017/2018 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of \$11,605 in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members of \$5,645 in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$11,918 in accordance with section 5.98(5) of the *Local Government Act 1995*;
 - d. An annual allowance for the Deputy Shire President of \$2,980 in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members of \$2,132 in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and

26 APRIL 2017

7. Include the proposed increases and expenses in the 2017/2018 budget.

Moved Cr Fenny
Seconded Cr Cowell

Council Resolution

That Council:

1. **Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;**
2. **Approve such fees and allowances to be paid at 3 monthly intervals in advance;**
3. **Approve for inclusion in the 2017/2018 budget, the following entitlements for the 2017/2018 financial year payable quarterly in advance:**
 - f. **An annual attendance fee for the Shire President of \$11,663 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - g. **An annual attendance fee for council members of \$5,673 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - h. **An annual allowance for the Shire President of \$11,978 in accordance with section 5.98(5) of the *Local Government Act 1995*;**
 - i. **An annual allowance for the Deputy Shire President of \$2,995 in accordance with section 5.98A of the *Local Government Act 1995*;**
 - j. **An annual Information, Communication and Technology allowance for all council members of \$2,143 in accordance with section 5.99A of the *Local Government Act 1995*;**
4. **Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;**
5. **Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;**
6. **Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and**
7. **Include the proposed increases and expenses in the 2017/2018 budget**
5/0 CARRIED

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

BACKGROUND

Section 7A of the *Salaries and Allowances Act 1975* require the Salaries and Allowances Tribunal to undertake a review of the fees and allowances for local government elected council members on an annual basis. The review for 2016/2017 has been completed with the Tribunal determining that there will be no increase to expenses or allowances ranges for elected members in light of the serious economic conditions facing Western Australia at this time.

However they also mention that each council retains the capacity to provide an increase within the current band parameters as long as they satisfy itself and provide public justification for any increase within their allotted bank in the current economic climate. They note that the annual Consumer Price Index for December 2016 was 0.50%.

In April 2015 Council reviewed its fees and allowances in line with the annual Determination and resolved to increase the amounts as follows:

	2013/2014	2014/2015	2015/2016	2016/2017
Annual Attendance Fees				
President	\$9,250	\$9,536	\$11,433	\$11,605
Councillors	\$4,500	\$4,640	\$5,562	\$5,645
Annual Allowances				
President	\$9,500	\$9,795	\$11,742	\$11,918
Deputy President (25% of President)	\$2,375	\$2,448	\$2,936	\$2,980
Other Allowances				
Information Technology	\$1,750	\$1,804	\$2,100	\$2,132

COMMENT

The Determination sets a range of fees and allowances for the Shire as a Band 4 local government and this allows the Council the flexibility to amend the fees and allowances annually in order to maintain some relativity with the actual costs of being a council member. As a consequence, it is recommended that the fees and allowances for Councillors for 2017/2018 be increased by the Annual Consumer Price Index for December 2016 being 0.5%. The chart below provides an overall assessment of the recommended increase.

Councillor Fees and Allowances 2017/2018				
Band 4 Local Government	Min	Max	2016/2017	Proposed 2017/2018
Annual Attendance Fees				

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

President	\$3,553	\$19,341	\$11,605	\$11,663
Councillors	\$3,553	\$9,410	\$5,645	\$5,673
Annual Allowances				
President	\$508	\$19,864	\$11,918	\$11,978
Deputy President (25% of President)	\$127	\$4,966	\$2,980	\$2,995
Other Allowances				
Information Technology	\$500	\$3,500	\$2,132	\$2,143

Further to determining the level of fees and allowances, Council is required to approve the reimbursement of expenses, the payment of travel costs and the reimbursement of childcare costs incurred by a council member. This allows the payment on expenses to council members while on Council business such as meal and accommodation costs or taxi costs; the payment of travel costs such as mileage for the attendance at Council meetings; and the reimbursement of childcare costs to a maximum of \$25 per hour.

LEGAL IMPLICATIONS

Section 5.99 refers to the payment of an annual meeting attendance fee in lieu of meeting attendance fees for council members.

Section 5.98(2)(b) and (3) refers to the payment of expenses used in the course of council business.

Section 5.98(5) refers to the payment of an annual allowance for the President.

Section 5.98A(1) refers to the payment of an annual allowance for the Deputy President being no greater than 25% of the annual allowance for the President.

Section 5.99A refers to the payment of an Information Communication and Technology allowance to council members.

Local Government (Administration) Regulations 1996

Regulation 31(1)(b) and 32(1) refers to the reimbursement of travel costs and childcare costs.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The impact on the 2017/2018 budget will be an increase \$378 for councillors' fee and allowances.

STRATEGIC IMPLICATIONS

Outcome 4.3 A long term strategically focused Council that functions efficiently and is unified.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

RISK MANAGEMENT

Adoption of this increase in fees may result in a low political risk to Council on the basis that it will not be supported by the community.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

A Pears

Chief Executive Officer

P Anderson

Date of Report

20 April 2017

26 APRIL 2017

12.4 DISCRETIONARY FEES AND CHARGES 2017/2018
FM00005

AUTHOR
EXECUTIVE MANAGER FINANCE AND ADMINISTRATION

DISCLOSURE OF ANY INTEREST
Nil

Moved Cr Ridgely
Seconded Cr Cowell

Council Resolution
That Council:

- 1. Endorse the attached Schedule of Discretionary Fees and Charges effective from 1 July 2017; and**
 - 2. Incorporate these fees and charges into the 2017/2018 budget document.**
- 5/0 CARRIED**

BACKGROUND

In accordance with Section 6.16 of the *Local Government Act 1995*, a Local Government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Fees and charges are to be imposed (generally) when adopting the annual budget and must be resolved by an absolute majority.

In determining the amount of a fee or charge for a service or goods a Local Government is required to take into account the following factors (s 6.17) -

- (a) the cost to the Local Government of providing the goods or service;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

COMMENT

The attached fees and charges document reflects the proposed fees to be charged in 2017/2018. This document shows the discretionary fees and charges only. The legislative fees and charges are not included at this stage as Council has no control over these. When the changes to these fees are known, they will be incorporated into this document and then all fees and charges will be presented to Council for adoption with the budget.

Only some of the fees and charges have been increased on the basis of the Annual Consumer Price Index (CPI) for December 2016, being 0.5%, as the increase was negligible. An extra column has been added which shows the revenue to date. This will give Council some indication of the revenue raised by each fee or group of fees.

The only major changes to these fees and charges are to the following:

1. Cemetery Charges – Permit to Construct Tombstone fee has been added to assist with the regulation of headstones in relation to material, size and type of

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

- headstone. The fee has been based on similar charges imposed by other regional local governments.
2. Waste Disposal - Domestic Contaminated Green Waste has been increased to the same fee as Domestic General Waste as it is treated and managed in the same manner.
 3. Waste Disposal Used Oil fees per litre have been increased to accommodate the cost of oil disposal. It has been increased from 10c per litre to 20c.
 4. Equipment Hire - Old Marquee has been removed from the list as it has not been used last year and has become a Work Health and Safety Issue due to the difficulty in commission and decommissioning.
 5. Equipment Hire – Air Balloons have been recently purchased ready for community use.
 6. Accommodation, Caravan Parks and Camping Charges – Dirk Hartog Island Lighthouse Keeper Accommodation - a set fee per person has been included for use of premises on a per person per night rate.

LEGAL IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* enables a Local Government to impose and recover a fee or charge for any goods or service it provides or proposes to provide.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

Fees and charges revenue made up approximately 26 percent of the Shires operating revenue in 2015/2016 and provides a means for the Shire to recover the costs of providing services on a user pay basis.

STRATEGIC IMPLICATIONS

Outcome 4.2

Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

RISK MANAGEMENT

This is a low risk item for Council. Council needs to set fees and charges in order to reduce the reliance on grant income and rates. Should Council not impose any fees and charges then there will be a need to increase rates to cover the shortfall. The community expect to pay fees and charges for the use of facilities and services.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

A Pears

Chief Executive Officer

P Anderson

Date of Report

20 April 2017

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Shire of Shark Bay					
Proposed Fees and Charges 2017/2018					
Index					
<u>Building Services</u>					
<u>Town Planning</u>					
<u>Health</u>					
<u>Housing</u>					
<u>Cemetery</u>					
<u>Sanitation</u>					
<u>Waste Disposal</u>					
<u>Animal Control</u>					
<u>Other Law, Order and Public Safety</u>					
<u>Venue Hire</u>					
<u>Equipment Hire</u>					
<u>Accommodation, Caravan Parks and Camping</u>					
<u>Library</u>					
<u>Shark Bay Discovery Centre</u>					
<u>Visitor Centre Fees and Commission</u>					
<u>Marine Facility</u>					
<u>Sundry Income and Enquiry</u>					
<u>Building Supplies</u>					
<u>Reinstatements and Private Works</u>					

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Particulars	Charge 2016/17	Recommended Fee 2017-18	Frequency	Revenue to date	Ledger Account
Building					
Search Fees - Property Enquiries	18.30	18.40	Per Property	\$767	50303703
Confirmation of Approved Plans - Onsite	49.20	49.50	Per Hour		50303703
Application for copies of permits, building approval certificates	52.30	52.60			50303703
Application to inspect and obtain a copy of building records	52.30	52.60			50303703
Application for residential design code compliance certification	104.60	105.20			50303703
Building Plans (supply requires owners written approval)					
A3 size plans (Includes 1 A3 copy, additional copies at photocopying rates)	16.80	16.90	Per Property		50303703
BCITF Levy					
Building Act Fee	0.2%	0.2%	Trust		
BCITF Services Levy					
BSL < \$45,000 (Minimum Fee)	61.65	61.65	Trust		
BSL > \$45,000.00 0.137% value of application					
Signs					
Policy Assessable Signs	147.20	148.00	Per Sign	\$0	50303887
Impact Assessable Signs	147.20	148.00	Per Sign		50303887
Footpath Signs					
Application Fee	147.20	148.00	Per Sign		50303887
Per annum per sign	71.00	71.40	Per Sign		50303887
Mobile Signs					
Application Fee	147.20	148.00	Per Sign		50303887
Per annum per sign	71.00	71.40	Per Sign		50303887
Town Planning Services					
Reconsideration of previous application or amendment to a previous approval in response to a request received within 60 days of receipt of Council's original decision	50%	50%	Of Original Fee	\$0	30303716
Local Government Property Local Law					
1. Low risk impact -Readily assessable - No advertising	250.00	250.00	12 Months	\$0	30303791
2. Medium risk impact/moderate time assessable/With advertising/No objections received	750.00	750.00	12 Months		30303791
3. High risk impact/Difficult assessment/Community objection/With advertising/Monitoring Required	1500.00	1500.00	12 Months		30303791
4. Other, as determined by Council					30303791

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Health					
<i>Mobile Vendors, Street Traders and Temporary Businesses</i>					
Per Day	50.80	51.10	Per Day	\$370	15103870
Per Week	253.80	255.10	Per Week		15103870
Per Month	964.30	969.20	Per Month		15103870
Festivals (Stall Holders)	10.00	10.00	Per Day		15103870
Temporary Food Business Licence (Subject to Reg.10 of the Food Regulations 2009, charitable and community groups may be exempt)	25.40	25.60	Per Annum		15103870
<i>Health Act Public Buildings</i>					
Section 39 Liquor Act Certification Local Authority	77.00	77.00	Per Application	\$230	30303867
Section 40 Liquor Act Certification Local Authority	77.00	77.00	Per Application		30303867
Housing					
<i>Pensioner Units</i>					
Rental - Single	115.00	115.00	Per Week	\$60,966	Various
Rental - Double	170.00	170.00	Per Week		
Cemetery Charges					
<i>Burial Fees</i>					
Application Fee (Plot Reservation)	50.70	51.00	Per Application	\$1,329	30403706
Burials - Week	680.00	684.00	Per Occurrence		30403706
Burials - Weekend/Public Holidays	1360.00	1367.00	Per Occurrence		30403706
Internment of Ashes into Existing Grave	Cost + 10%	Cost + 10%	Per Occurrence		30403706
Exhumation	Cost + 10%	Cost + 10%	Pre Occurrence		30403706
Permit to Construct Tombstone		31.50	Per Application		
<i>Niche Wall Internments</i>					
- First	52.80	53.10	Per Occurrence		30403706
- Second	52.80	53.10	Per Occurrence		30403706
- Reservation	52.80	53.10	Per Occurrence		30403706
Cast Bronze Plaques and Engraving	Cost + 10%	Cost + 10%	Per Request		
Application for placement of Monumental Plaques along Cemetery fence	67.00	67.40	Per Application	\$0	30403860

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Sanitation					
Rubbish Bins – Green 240 litre	cost + 15%	cost + 15%	Per Bin	\$782	30203775
Rubbish Lids	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Wheels	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Axles	cost + 15%	cost + 15%	Per Bin		30203775
Rubbish Bin Lid Pins	cost + 15%	cost + 15%	Per Bin		30203775
Waste Disposal					
<i>Refuse removal</i>					
120 or 240 litre Rubbish Bins collected Twice Weekly	360.00	362.00	Per Bin Per Annum	\$197,099	30103769
<i>Domestic Charges (General Waste)</i>					
Domestic utes, vans, wagons or trailers per M3 (Minimum charge \$5)	5.50	5.50	Per Cubic Metre	\$52,592	30203720
Domestic clean green waste including grass clippings and sawdust	No Charge	No Charge	Per Cubic Metre		30203720
Domestic contaminated green waste (Green waste mixed with other waste)	3.50	5.50	Per Cubic Metre		30203720
<i>Commercial Charges (General Waste)</i>					
Commercial utes, vans, wagons or trailers per M3 (Minimum charge \$10)	10.00	10.00	Per Cubic metre		30203720
Commercial clean green waste including grass clippings and sawdust (Minimum charge \$5)	5.00	5.00	Per Cubic metre		30203720
Commercial contaminated Green Waste (Green waste mixed with other waste)	7.50	10.00	Per Cubic metre		30203720
<i>Liquid Waste</i>					
Including grease trap, sewage and offal	40.00	40.00	/KL		30203720
Used Oil Per 20L of part thereof	2.00	4.00			30203720
Used Oil Per 200L or part thereof	10.50	40.00			30203720
Oil Filters	2.00	2.00	per filter		30203720
<i>Miscellaneous Charges</i>					
Car / light truck tyres	7.50	7.50	/Tyre		30203720
Truck / tractor tyres	15.50	15.50	/Tyre		30203720
Car batteries	Free	Free	/Item		30203720
Gas bottles	Free	Free	/Item		30203720
De-gassed refrigeration unit	7.50	7.50	/Item		30203720
White Goods	5.50	5.50	/Item		30203720
Electronic waste	2.00	2.00	/Item		30203720
Car bodies, trailers, small boats, caravans	37.50	37.50	/Item		30203720
Truck bodies, large equipment	56.00	56.00	/Item		30203720
<i>Special Burials - (Asbestos waste, animal remains, etc)</i>					
Asbestos per kg up to 20Kg	0.25	0.25	Per KG		30203720
Asbestos per sheet	2.50	2.50	Per sheet or part thereof		30203720
Flat fee: Inclusive of tipping, plant and labour fees	81.00	81.00	Per Cubic Metre		30203720
<i>Closed Fee</i>					
Wednesday and Thursday additional fee	10.50	10.50	Per visit		30203720

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Venue Hire					
<i>Room Hire</i>					
Functions/Meetings Community Groups					
- Over 5 hours	157.30	158.00	Per Day	\$476	35103911
- Less than or Equal to 5 hours	26.40	26.50	Per Hour		35103911
Functions/Meetings Private					
- Over 5 hours	261.90	262.00	Per Day		35103911
- Less than or Equal to 5 hours	47.70	50.00	Per Hour		35103911
Cleaning Deposit	275.00	275.00	Per Function		35103911
Surcharge for Additional Cleaning	At Cost + 10%	At Cost + 10%	Per Function		35103911
Long Term Seasonal Users – Community Groups (Shark Bay domiciled)					
- Once a Week User	426.30	427.00	Annual Charge		35103911
- Twice or More a Week User	832.30	840.00	Annual Charge		35103911
<i>SBDC - Rose de Freycinet Gallery-no kitchen facilities</i>					
Functions/Meetings Community Groups					
- Over 5 hours	147.20	148.00	Per Day		35103911
- Less than or Equal to 5 hours	26.40	26.80	Per Hour		35103911
Functions/Meetings Private/Corporate					
- Over 5 hours	282.20	285.00	Per Day		35103911
- Less than or Equal to 5 hours	42.60	44.00	Per Hour		35103911
Cleaning Deposit	335.00	335.00	Per Function		35103911
Surcharge for Additional Cleaning	At Cost + 10%	At Cost + 10%	Per Function		35103911
Additional Charge use of Crockery, media, etc.	73.10	74.00	Per Function		35103911
Staff Surcharge for all Functions	At Cost + 10%	At Cost + 10%	Per Staff Member P/HR		35103911
<i>Childcare Centre</i>					
Child Care Programs - whole building and yard	130.00	135.00	Per Month	\$1,164	35103906
<i>Denham Oval Hire</i>					
Exclusive use charge (Clubs)	70.00	70.00	Per Day	\$302	35303913
Exclusive use charge (Carnivals)	535.00	535.00	Per Event		35303913
<i>Reserve 49809 (Denham Common)</i>					
Licence to Occupy-(must be approved designated area)	100.00	100.00	Per annum	\$364	35303946

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Equipment Hire					
Equipment Hire - Deposit	200.00	200.00	Per Hire	\$89	35103912
Trestles (Town Hall - Used)	5.10	5.20	Per unit per day or part thereof		35103912
Chairs (Town Hall - Used)	27.40	27.60	Per 50 chairs per day or part		35103912
Hire of Portable Stage	71.00	71.40	Per Function		35103912
Council Staff to Erect/Dismantle	At Cost + 10%	At Cost + 10%			35103912
Hire of Marquees					
New Marquee					
Community Groups (domiciled in Shark Bay)	175.00	175.00	Per Event	\$572	35303738
Other users	780.00	780.00	Per Event		35303738
1/2 Marquee or less	50%	50%	Of full charge		35303738
Council Staff to Erect/Dismantle	At Cost + 10%	At Cost + 10%			35303738
Deposit - All Hirers	700.00	700.00			
Air Balloons					
2 x Air Ballons per day hire		30.00	Per Day		
Community Bus					
Hire	1.75	1.75	Per Kilometre	\$755	35303736
No Bond payment of Insurance excess	0.00	0.00			35303736
Hire of Fencing					
Per panel per week	5.00	5.00	per week		35303739
Per panel		1.00	per day		
Delivery and erection	At Cost + 10%	At Cost + 10%			35303739
Gymnasium Membership					
Adult	152.50	152.50	Per Year /Pro-Rated each Qrt ie Reduction of 25% each Quarter	\$11,299	35303810
Pensioner / Concession Card Holder	101.50	103.02	Per Year /Pro-Rated each Qrt ie Reduction of 25% each Quarter		35303810
Pensioner/Concession Card Holder Couple	177.70	177.70	Per Year /Pro-Rated each Qrt ie Reduction of 25% each Quarter		35303810
Student (12 to 17) Must be accompanied with Adults	50.80	50.80	Per Year /Pro-Rated each Qrt ie Reduction of 25% each Quarter		35303810
Family - 2 Adults and 2 Children 12-17 Years of age	305.00	305.00	Per Year /Pro-Rated each Qrt ie Reduction of 25% each Quarter		35303810
Casual	31.00	31.00	Per Month or thereof		35303810
Card Deposit	20.00	20.00	Per Card		35303810

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Accommodation, Caravan Parks and Camping Charges					
<i>Bed and Breakfast Accommodation</i>					
Registration	177.70	178.60	Per Application	\$244	50203863
Annual Renewal	121.80	122.50	Per Annum		
<i>Camping</i>					
Within the Shire of Shark Bay at prescribed Sites (Admin fee)	15.00	15.00	Per Vehicle	\$21,196	50203850
<i>Use of Town Oval (max 2 nights)</i>					
Unpowered Tent (up to 2 persons)	36.50	36.50	Per Day		50203850
Caravan (up to 2 persons)	36.50	36.50	Per Day		50203850
Additional persons (per person)	7.00	7.00	Per Day		50203850
<i>Dirk Hartog Island Lighthouse Keepers Accommodation</i>					
\$10 per person per night for Use of Premises		10.00	Per Person Per Day		50203850
Library					
Library Card Replacement Fee	5.00	5.00	Per Replacement	\$0	35503705
Library Book Withdrawal Deposit non Shire residents	50.00	50.00	Trust	\$0	35503742
Library Book Damage/Replacement Fee as per LISWA Catalogue	At Cost	At Cost	Per Item	\$10	35503813
Shark Bay Discovery Centre					
Adult entry	11.00	11.00	Per Entry	\$44,181	36003722
Children entry (Must be accompanied by adult)	6.00	6.00	Per Entry		36003722
Concession entry	8.00	8.00	Per Entry		36003722
Group entry	5.50	5.50	Per Entry		36003722
Coach entries	5.50	5.50	Per Entry		36003722
Entrance Fee Family (2 Adults & 2 Children)	28.00	28.00	Per Entry		36003722
Entrance Fee Locals (Refer Council Policy for Eligibility)	No Charge	No Charge			
Merchandise	Retail Prices	Retail Prices		\$92,986	36003770
Visitor Centre Fees and Commission					
Business - Display only (Outside shire)	50.00	50.00	Per Annum	\$500	36003790
Pro-rata Membership after 31 December	50%	50%	Per Annum		36003790
Commission Rates - Locals (Bookeasy Gold)	12%	12%	Per Booking	\$44,531	36003791
Commission Rates - (Bookeasy 24hrs)	15%	15%	Per Booking		36003791
Commission Rates - Outside Shire (Bookeasy gold Only)	15%	15%	Per Booking		36003791

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Sundry Income and Enquiry Charges					
<i>Printing/Scanning/Photocopying</i>					
A4 black and white	1.60	1.60	Per Sheet	\$90	00403755
A4 black and white double-sided	2.60	2.60	Per Sheet		00403755
A4 colour	3.80	3.80	Per Sheet		00403755
A4 colour double-sided	4.80	4.80	Per Sheet		00403755
A4 Laminate	4.80	4.80	Per Sheet		00403755
A3 black and white	2.60	2.60	Per Sheet		00403755
A3 black and white double-sided	3.30	3.35	Per Sheet		00403755
A3 colour	7.30	7.30	Per Sheet		00403755
A3 colour double-sided	8.30	8.30	Per Sheet		00403755
<i>Rates and Property</i>					
Rate Book Enquiry (Non Ratepayer)	55.00	55.00	Per Enquiry	\$1,045	00103765
Rate Instalment Fee	10.00	10.00	Per Instalment		00103765
Orders and Requisitions	80.00	80.00	Per Enquiry		00103765
Building Supplies Charges					
<i>Materials</i>					
Brickies Sand Sales	15.00	15.00	Per Cubic Metre	\$300	50403902
Gravel Sales	15.00	15.00	Per Cubic Metre		50403902
Pindan Sand	7.00	7.00	Per Cubic Metre		50403902
Reinstatements and Private Works					
<i>Private Works / Reinstatement</i>					
Reinstatement of road reserves	Cost Plus 30%	Cost Plus 30%			
CrossOver - Two Coat Seal	60.00	60.00	per square metre	\$0	45101940
CrossOver - Pavers	70.00	70.00	per square metre		45101940
CrossOver - Concrete	85.00	85.00	per square metre		45101940
CrossOver Reimbursement	Not to exceed 50% of Cost	Not to exceed 50% of Cost	3m wide and distance from boundary to kerb line (as per policy)		45101940

26 APRIL 2017

13.0 TOWN PLANNING REPORT

13.1 PROPOSED TWO STOREY DWELLING – LOT 161 (24) CAPEWELL DRIVE, DENHAM P1407

AUTHOR

Liz Bushby, Gray and Lewis Land Use Planners

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Gray and Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Bellottie

Seconded Cr Fenny

Council Resolution

That Council:

- Note that revised plans received for development of a two storey house on Lot 161 (24) Capewell Drive, Denham comply with the Residential Design Codes and do not require planning approval under the Shire of Shark Bay Local Planning Scheme No 3 and the Planning and Development (Local Planning Schemes) Regulations 2015.**

5/0 CARRIED

BACKGROUND

Lot 161 has an approximate area of 866m² and is vacant. The lot gently slopes upwards from the west to the east. The level at the front of the lot is approximately 21.09 and rises to 24.25 at the rear.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017



Location Plan

COMMENT

- **Zoning**

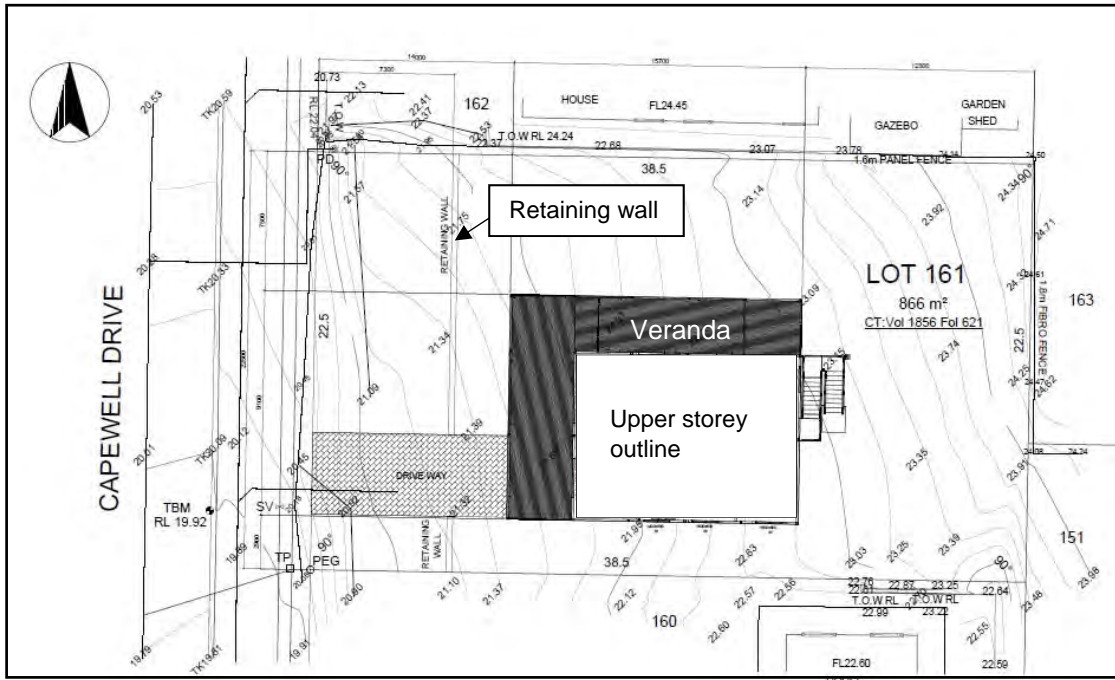
Lot 161 is zoned Residential with a density code of R12.5/30. The proposed development has been assessed in accordance with the R12.5 base code.

- **Proposed Development**

The applicant proposes to construct a two storey dwelling on the lot. The ground floor will contain a garage and the living /bedroom areas will be located on the upper storey.

A 500mm retaining wall is proposed parallel to the front boundary.

26 APRIL 2017



- **State Planning Policy 3.1 – Residential Design Codes**

The Residential Design Codes have two separate options for the assessment of development including ‘deemed to comply’ criteria and ‘design principles’.

Where an application for a single house complies with the ‘deemed to comply’ criteria of the Codes, planning approval is not required.

The application complies with the ‘deemed to comply’ requirements of the Codes for site area, building setbacks, height, privacy setbacks, carparking, driveways, and street surveillance.

Compliance with the main Code requirements is discussed in more detail below.

- **Building Setbacks**

The proposed dwelling complies with the ‘deemed to comply’ building setbacks of the Codes as follows:

Setback	Permitted (metres)	Proposed (metres)
Front	7.5m	10.4m
Side - North	4.4m	10.4m
Side - South	1.8m	2.9m
Rear	6m	10.1m

Side setback requirements are calculated based on the wall length, wall height and presence of major openings.

26 APRIL 2017

- Privacy Setbacks

The Codes contain separate privacy setbacks which are aimed at minimising overlooking. The setback is based on the use of the room/ area as follows:

- 4.5 metres in the case of bedrooms and studies
- 6.0 metres in the case of habitable rooms other than bedrooms and studies; and
- 7.5 metres in the case of unenclosed outdoor habitable spaces (such as balconies and verandahs).

The upper storey windows, sliding doors and balconies comply with the minimum privacy setbacks. The privacy setbacks do not apply where the following 'deemed to comply' criteria are met as follows:

Clause	Deemed to Comply	Compliance comment
5.4.1		
C1.1(ii)	Are provided with permanent screening to restrict views within the cone of vision from any major opening or an unenclosed outdoor habitable space	The south side of the balcony complies as it is proposed to have a fixed screen.
C1.2	Screening devices such as obscure glazing, timber screens, external blinds, window hoods, and shutters to be at least 1.6m in height, at least 75% obscure, fixed, made of durable material and restrict view in the direction of overlooking into any property.	The Bedroom 2 and 3 windows on the south elevation are highlight windows with a minimum sill height of 1600mm.

- Open Space

The Codes require 55% of the lot to be retained as site open space. Site open space includes outdoor areas not occupied by buildings or carports, and alfresco areas that are open on 2 or more sides.

The application complies as it achieves 87% site open space.

- Driveway widths

The Codes limit the width of any single driveway to 6 metres. The application complies.

- Retaining walls

The Codes allow for a retaining wall up to the lot boundary where it does not exceed 500mm to allow for an area assigned for landscaping.

A north to south 500mm retaining wall is proposed parallel to the front lot boundary, and will be setback approximately 7.5 metres.

26 APRIL 2017

- Consultation

No consultation has been undertaken as the proposal complies with the Residential Design Codes.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 – Regulations 61(1)(c) exempts single houses from requiring planning approval where they comply with the ‘deemed to comply’ requirements of the Residential Design Codes.

Shire of Shark Bay Local Planning Scheme No 3 – Clause 8.2 b) (i) exempts single houses from requiring planning approval where they comply with the ‘deemed to comply’ requirements of the Residential Design Codes.

POLICY IMPLICATIONS

There are no Local Planning Policy implications associated with this report.

FINANCIAL IMPLICATIONS

The Shire pays Gray & Lewis consultancy fees for general planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this report.

RISK MANAGEMENT

There is no risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	5 April 2017

26 APRIL 2017

13.2 INFORMATION ITEM - RESERVE 41076 (SHELL BEACH) AND SURROUNDS
RES41076

Author

Liz Bushby, Gray & Lewis Landuse Planners

Disclosure of Any Interest

Disclosure of Interest: Gray & Lewis

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire
– Section 5.65 of *Local Government Act 1995*

Moved Cr Laundry

Seconded Cr Bellottie

Council Resolution

That Council:

1. **Note that there is a legal agreement by L'Harridon Bight Mining Pty Ltd for provision of 100 tonnes of shell grit per year to the Shire free of cost. The legal agreement is secured by a caveat linked to Mining Lease M09/151 within Reserve 41076.**
2. **Note that the Environmental Protection Authority has revoked the Shire of Shark Bay as the proponent for the Minister for the Environment Statement No 300, and instead nominated L'Harridon Bight Mining Pty Ltd as the new proponent.**

5/0 CARRIED

Background

The purpose of this report is to keep Council informed on matters relating to mining lease (No M09/77) within Reserve 41076, mining licence (No 09/77), the Minister for Environment Statement No 300 and continued availability of shell grit for Shire use.

➤ **Mining Lease M09/151**

Council considered a separate application for a Mining Lease (Number M09/151) in the north portion of Reserve 41076 at the Council meeting held on the 25 May 2016.

At the May meeting Council granted delegated authority authorising the Chief Executive Officer to provide a positive recommendation to the Department of Mines and Petroleum once a legal agreement was finalised (to secure shell grit provision to the Shire) and the Environmental Protection Authority approved the proponent changing from the Shire to L'Harridon Bight Mining Pty for the Minister of Environment Statement No 300.

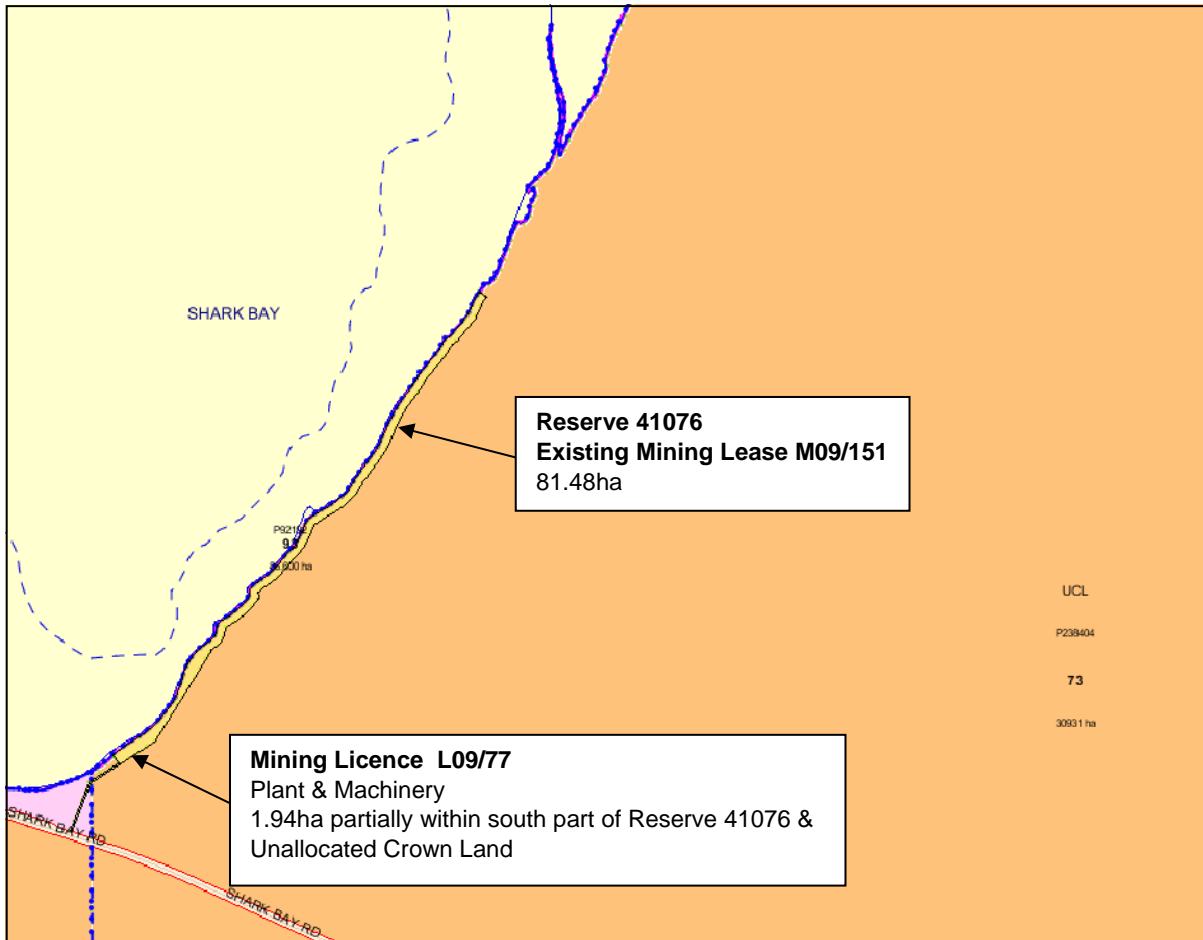
26 APRIL 2017

➤ **Mining Licence L09/77**

L'Harridon Bight Mining Pty Ltd previously had a general Mining Lease (No G09/003) which was used for plant and machinery.

The general lease expired on the 22 November 2015, hence they applied for a new Licence (No L09/77) over the same 1.94 hectare footprint.

A location plan is included below for ease of convenience.



• **Existing Management Order**

Reserve 41076 is managed by the Shire under Management Order G300340. The Shire was granted a new vesting over expanded Reserve 41076 on the 10 October 1996.

Comment

There has been a complex history associated with environmental approvals for Reserve 41076. The purpose of this report is to keep Council informed as all outstanding issues have been resolved.

26 APRIL 2017

- **Mining Lease No M09/151**

This application has successfully progressed since May 2016 as follows:

1. The Shire and L'Harridon Bight Mining Pty Ltd have entered into a legal agreement which is linked to Mining Application M09/151.

The legal agreement ensures that 100 tonnes of shell grit will be provided to the Shire each year, and protects the Shires interest.
2. All environmental obligations have been transferred to L'Harridon Bight Mining Pty Ltd. The Environmental Protection Authority has nominated L'Harridon Bight Mining Pty Ltd as the responsible proponent for the Minister for Environment Statement No 300.
3. In accordance with the May 2016 Council resolution the Shire Chief Executive Officer advised the Department of Mines and Petroleum that the lease is supported.
4. The Department of Mines and Petroleum issued Mining Lease (M09/151) on the 9 January 2017.
5. A caveat has been lodged against M09/151 which secures the Shire's ongoing interest in the lease, and refers to the existing legal agreement.

- **Mining Licence No L09/77**

1. In accordance with the May 2016 Council resolution the Shire Chief Executive Officer advised the Department of Mines and Petroleum that the licence is supported.

As far as Gray & Lewis is aware the licence is still being processed by the Department of Mines and Petroleum.

Legal Implications

Mining Act 1978

- The proposed landuse falls under 'mining operations' as defined in the Mining Act 1978 which effectively overrides the Planning and Development Act 2005. Mining operations are exempt from the need for planning approval.
- Under Sections 23 to 26 of the Mining Act 1978 mining can be carried out on certain classes of land with the written consent of the Honourable Minister for Mines and Petroleum.

Policy Implications

There are no policy implications relative to this report.

MINUTES ORDINARY COUNCIL MEETING

26 APRIL 2017

Financial Implications

The Shire pays Gray & Lewis for planning advice.

Strategic Implications

There are no strategic implications relative to this report.

Risk Implications

Risks have been mitigated through finalisation of a legal agreement and revocation of the Shire as proponent for the Minister for Environment Statement No 300.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	6 April 2017

26 APRIL 2017

14.0 BUILDING REPORT

There are no building reports for the April Ordinary Council meeting.

15.0 HEALTH REPORT

There are no health reports for the April Ordinary Council meeting.

16.0 WORKS REPORT

There are no works reports for the April Ordinary Council meeting.

17.0 TOURISM, RECREATION AND CULTURE REPORT

There are no tourism, recreation and culture reports for the April Ordinary Council meeting.

18.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice has been given.

19.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

There was no urgent business approved by the person president or by decision presented to the meeting.

20.0 MATTERS BEHIND CLOSED DOORS

Executive Managers left the Council Chamber at 5.26pm.

Moved Cr Ridgley

Seconded Cr Bellottie

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

5/0 CARRIED

The Chief Executive Officer and staff left the Council Chamber at 5.26 pm.

The Chief Executive Officer and staff returned to the Council Chamber at 5.35pm.

20.1 CHIEF EXECUTIVE OFFICER'S TOTAL REMUNERATION PACKAGE

PE00007 LS000502

Author

Shire President

Disclosure of Any Interest

Nil

26 APRIL 2017

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

- a) That the increases in the Chief Executive Officer's total remuneration package and benefits for 2016, negotiated as a component of the contract of employment within the parameters of the Salaries and Allowances Tribunal determination, be endorsed by Council and paid retrospectively from 28 September 2016.
- b) That a rating of 'Highly Satisfactory' be attributed to the Chief Executive Officer's performance during the employment period.
- c) That the Key Result Areas presented at the March meeting be agreed with the Chief Executive Officer and adopted by Council.
- d) That the Chief Executive Officer's annual leave be increase to 6 weeks annual leave per annum, in lieu of a location allowance increase, as negotiated.

5/0 CARRIED

"Item 20.1 with the adjustment made by Council resolution at the Ordinary Council meeting held on the 31 May 2017 to include part d) to the above resolution".

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That Council endorse the request from Mr Anderson for an amendment to his employment contract in regard to authorised personal use of a hire vehicle whilst on business trips.

5/0 CARRIED

20.2 MONKEY MIA JETTY
RC00003 / LE00011

Disclosure of Interest

Disclosure of Interest: Cr Ridgley

Nature of Interest; Financial Interest as user of the Monkey Mia Jetty

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as an employee of the Department of Parks and Wildlife

Cr Ridgley left the Council Chamber at 5.43 pm

Moved Cr Bellottie
Seconded Cr Laundry

26 APRIL 2017

Council Resolution

That Council endorse the Chief Executive Officer actions in responding to the Department of Parks and Wildlife in regards to restricting Tour vessels berthing on the western side of the Monkey Mia Jetty from 7am to 12 noon daily.

4/0 CARRIED

Cr Ridgley returned to the Council Chamber at 5.58 pm.

20.3 **MONKEY MIA DEED– CLAUSE 14**
RES1686

Disclosure of Any Interest

Disclosure of Interest: Cr Fenny

Nature of Interest: Impartiality Interest as has a commercial tour operators licence with Department of Park and Wildlife

Disclosure of Interest: Cr Ridgley

Nature of Interest Impartiality Interest as work at Monkey Mia

Disclosure of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as an Employee of the Department of Parks and Wildlife

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That Council note the correspondence from the Department of Parks and Wildlife in regards to the Monkey Mia Deed and endorse the Chief Executive Officer responding requesting further information for inclusion in a report to Council.

5/0 CARRIED

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That the meeting be reopened to the members of the public.

5/0 CARRIED

21.0 **DATE AND TIME OF NEXT MEETING**

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 31 May 2017, commencing at 3.00 pm.

26 APRIL 2017

22.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 6.19 pm.