

SHIRE OF SHARK BAY MINUTES

28 June 2017

ORDINARY COUNCIL MEETING



RadRock June 2017 – SHARK BAY



28 JUNE 2017



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on 28 June 2017 commencing at 3.00 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Record of Attendances / Apologies / Leave of Absence Granted	4
3.0	Response To Previous Public Questions On Notice	4
4.0	Public Question Time	4
5.0	Applications For Leave Of Absence	5
6.0	Petitions	7
7.0	Confirmation Of Minutes	7
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 31 May 2017 ..	7
8.0	Announcements By The Chair	7
9.0	President’s Report	7
10.0	Councillors’ Reports	8
11.0	Administration Report	9
12.0	Finance Report	9
12.1	Schedule of Accounts Paid to be Received	9
12.2	Financial Reports To 31 May 2017	23
12.3	Leases – Annual Payment Request	54
13.0	Town Planning Report	56
13.1	Initiate Formal Road Closure Procedure – Portion Hughes Street Adjacent to Lot 100 (14) Durlacher Street, Denham	56
13.2	Proposed Sign (On Property) – Lot 2 North West Coastal Highway, Meadow.....	61
13.3	Proposed Sign (In Road Reserve) – North West Coastal Highway, Meadow.....	66
13.4	Proposed Sign – Lot 3001 (55) Hughes Street, Denham (Silver Chain)	71
13.5	Information Item: Update on Application to Department of Fisheries to Vary an Aquaculture Licence Adjacent to Nanga	75
13.6	Proposed Workshop – Reserve 40727, Lot 130 Monkey Mia Road, Monkey Mia	79
14.0	Building Report	92
15.0	Health Report	92
16.0	Works Report	92
16.1	Five (5) Year Road Capital Plan 2017/2018 – 2021/2022.....	92
16.2	Five Year Plant Replacement Program	96
16.3	Five (5) Year Footpath Capital Program	99
16.4	Proposed Rural Road Schedule 2017/2018.....	111
17.0	Tourism, Recreation and Culture Report	114
17.1	Wind and Water Festival – Shark Bay Business & Tourism Association	114
17.2	Round 1 2017/2018 Shire of Shark Bay Community Grants.....	117
17.3	Shark Bay Kitesurfing School.....	125
18.0	Motions of Which Previous Notice Has Been Given	130
19.0	Urgent Business Approved By The Person Presiding Or By Decision	130
19.1	Application For Leave Of Absence – Councillor Cowell	130
19.2	Proposed Development – Reserve 40727, LOT 130 Monkey Mia Road and Lot 501 Monkey Mia Road, Monkey Mia	132
20.0	Matters Behind Closed Doors	138
20.1	Tender 2016/2017-01 – Provision of Cleaning Services	138
20.2	Tender 2016/2017-02 – Provision of Road Sweeping Contract	139
20.3	Tender 2016/2017-03 – Provision of Waste Collection Services	140
21.0	Date And Time Of Next Meeting	141
22.0	Closure of Meeting	141

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

1.0 DECLARATION OF OPENING

The President declared the meeting open at 3:02 pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Capewell	Deputy President
Cr L Bellottie	
Cr E Fenny	
Cr K Laundry	
Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Ms L Butterly	Executive Manager Community Development
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant
Ms J Yorke	Records / Administration Officer

APOLOGIES

Cr G Ridgley	Leave of Absence granted OCM 29 March 2017 Item 19.1
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VISITORS

There were 6 visitors

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3:02 pm.

There were no Questions and the President closed public question time at 3:03 pm.

28 JUNE 2017

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR CAPEWELL
GV00005

Author

Executive Assistant

Disclosure of Any Interest

Nil

Moved Cr Bellottie

Seconded Cr Fenny

Council Resolution

Councillor Capewell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 26 July 2017 and 30 August 2017.

5/0 CARRIED

Background

Councillor Capewell has applied for leave of absence from the ordinary meeting of Council scheduled for the 26 July 2017 and 30 August 2017. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Capewell has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on 26 July 2017 and 30 August 2017 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Capewell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
- a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 14 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

6.0 PETITIONS

There was no petitions presented to the June Ordinary Council meeting.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 31 MAY 2017

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That the minutes of the Ordinary Council meeting held on 31 May 2017, as circulated to all Councillors, with correction to item 11.1 - mover of motion to be Cr Capewell, be confirmed as a true and accurate record.

5/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

There were no announcements by the Chair.

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member

Audit Committee

Member (Chair)

Western Australian Local Government
Association Country Zone – Gascoyne Region
Development Assessment Panel

Member

Works Committee

Deputy Delegate

Gascoyne Regional Collaboration Group

Deputy Delegate

The Aviation Community Consultation Group

Deputy Delegate

Other Committee Membership

Member (Chair)

Local Emergency Management Committee

Member (Vice Chair)

Gascoyne Tourism Board

Delegate

Western Australian Local Government
Association – State Council Gascoyne Zone

Meeting Attendance

1 June 2017 Local Emergency Management Committee meeting

21 Aviation Community Consultation Group meeting – Carnarvon

23 Western Australian Local Government Gascoyne Zone meeting –
Carnarvon

Regional Road Group meeting – Carnarvon

Destination Shark Bay Working Group - Carnarvon

28 June Council meeting

Signatures

Councillor

Councillor Cowell

Date of Report

15 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That the President's activity report for June 2017 be received.

5/0 CARRIED

10.0 COUNCILLORS' REPORTS

10.1 CR FENNY

GV00017

Nil report for the June 2017 Ordinary Council meeting.

10.2 CR BELLOTTIE

GV00010

Nil report for the June 2017 Ordinary Council meeting.

10.3 CR CAPEWELL

GV00005

Committee Membership

Member	Works Committee
Member	Audit Committee
Deputy Delegate	Shark Bay Marine Facilities Management Committee
Deputy Delegate	Regional Road Group
Deputy Delegate	Gascoyne Zone of Western Australian Local Government Association

Meeting Attendance

23 June 2017 Gascoyne Regional Road Group held in Carnarvon.

Signatures

Councillor	<i>Councillor Capewell</i>
Date of Report	20 June 2017

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Councillor Capewell's June 2017 report on activities as Council representative be received.

5/0 CARRIED

10.4 CR RIDGLEY

GV00008

Nil report for the June 2017 Ordinary Council meeting.

10.5 CR LAUNDRY

GV00013

Nil report for the June 2017 Ordinary Council meeting.

28 JUNE 2017

11.0 ADMINISTRATION REPORT

There are no administration reports for the June 2017 Ordinary Council meeting.

12.0 FINANCE REPORT

**12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017**

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$446,070.07 be accepted.

5/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of May 2017 totalling \$825.60

Municipal fund account cheque numbers 26851 to 26856 totalling \$216.49

Municipal fund direct debits to Council for the month of May 2017 totalling \$19,845.48

Municipal fund account electronic payment numbers MUNI 21367 to 21517 totalling \$260,065.25

Municipal fund account for May 2017 payroll totalling \$115,598

Trust fund Police Licensing for October 2017 cheque number 161711 totalling \$24,249.85 and

Trust fund account electronic payment numbers 21375 to 21542 totalling \$25,269.40

The schedule of accounts submitted to each member of Council on 23 June 2017 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	13 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

**SHIRE OF SHARK BAY – CREDIT CARD
MAY 2017 CREDIT CARD**

TOTAL \$825.60

CEO

DATE	NAME	DESCRIPTION	AMOUNT
24/01/2017	TRAVEL RESERVATION AU	K. MCDONALD ACCOMMODATION FOR PERTH CARAVAN AND CAMPING – CANCELLATION REFUNDED	-566.00
28/03/2017	ACCORPLUS	ACCOR ADVANTAGE PLUS MEMBERSHIP RENEWAL – CHIEF EXECUTIVE OFFICER	329.00
08/04/2017	JAYCAR ELECTRONICS	MAINS ADAPTOR – CHIEF EXECUTIVE OFFICER LAPTOP	89.95
08/04/2017	MOBILE TECH	SCREEN AND CHARGER PORT REPLACEMENTS – CHIEF EXECUTIVE OFFICER PHONE	250.00
			\$102.95

EMCD

20/03/2017	BURSWOOD CAR RENTALS	SBDC STAFF TRANSPORT – PERTH CARAVAN CAMPING SHOW 20/03/2017 – 24/03/2017 C.FARMER	181.50
23/03/2017	MONT CLARE APARTMENTS	ACCOMMODATION FOR COMMUNITY DEVELOPMENT OFFICER – FACILITATION TRAINING 21 - 24 MAY	475.20
			\$656.70

EMFA

30/03/2017	PAYPAL JOTABAEM	REPLACEMENT AC REMOTE FOR BEDROOM - 51 DURLACHER ST	26.95
11/04/2017	BANKWEST	BANK FEES – CORPORATE	39.00
			\$65.95

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

**SHIRE OF SHARK BAY – MUNI CHEQUES
MAY 2017
CHEQUE # 26850 - 26856**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26850	09/05/2017	CANCELLED	PRINTING ERROR	
26851	09/05/2017	CANCELLED	PRINTING ERROR	
26852	09/05/2017	SHIRE OF SHARK BAY	46SB REGISTRATION PAID UNTIL 30/6/2017	-37.90
26853	17/05/2017	CANCELLED	PRINTING ERROR	
26854	17/05/2017	WATER CORPORATION - OSBORNE PARK	FISH CLEANING FACILITIES SERVICE CHARGES	-115.39
26855	19/05/2017	SHIRE OF SHARK BAY	47SB AND 1EYF512 REGISTRATIONS PAID UNTIL 30/6/2017	-46.80
26856	30/05/2017	SHIRE OF SHARK BAY	LICENCE TRANSFER SCTMAC BOXTOP TRAILER 1TSI948	-16.40
MAY TOTALS				\$216.49

**SHIRE OF SHARK BAY – DIRECT DEBITS
MAY 2017**

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD13582.1	02/05/2017	BANKWEST CORPORATE MASTERCARD	CREDIT CARD DETAILS ON PRIOR PAGE	-825.60
DD13625.1	14/05/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-466.41
DD13625.2	14/05/2017	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-517.65
DD13625.3	14/05/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-227.86
DD13625.4	14/05/2017	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-392.51
DD13625.5	14/05/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1076.51
DD13625.6	14/05/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

DD13625.7	14/05/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-200.25
DD13625.8	14/05/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13625.9	14/05/2017	WA LOCAL GOV SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	-3404.22
DD13635.1	21/05/2017	VIVA ENERGY AUSTRALIA	FUEL - APRIL 2017 CEO VEHICLE	-83.60
DD13625.10	14/05/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-717.14
DD13625.11	14/05/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1112.15
DD13625.12	14/05/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13625.13	14/05/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-173.79
DD13625.14	14/05/2017	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	-148.71
DD13625.15	14/05/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-170.66
DD13625.16	14/05/2017	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-196.26
DD13652.1	28/05/2017	ING DIRECT	SUPERANNUATION CONTRIBUTIONS	-61.37
DD13652.2	28/05/2017	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-417.65
DD13652.3	28/05/2017	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-225.34
DD13652.4	28/05/2017	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-392.51
DD13652.5	28/05/2017	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-1083.29
DD13652.6	28/05/2017	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-371.87
DD13652.7	28/05/2017	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-185.96
DD13652.8	28/05/2017	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-200.25
DD13652.9	28/05/2017	REST	SUPERANNUATION CONTRIBUTIONS	-213.96
DD13652.10	28/05/2017	WA LOCAL GOV SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	-3355.86
DD13652.11	28/05/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-717.14
DD13652.12	28/05/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1211.33
DD13652.13	28/05/2017	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-230.98
DD13652.14	28/05/2017	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-198.13
DD13652.15	28/05/2017	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-289.42
DD13652.16	28/05/2017	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-149.94
DD13652.17	28/05/2017	WESTPAC SECURITIES ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-196.26
			MAY TOTALS	\$19,845.48

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

**SHIRE OF SHARK BAY – MUNI EFT
MAY
EFT 21367 – 21517**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21367	02/05/2017	DEPARTMENT OF TRANSPORT	COMMERCIAL JETTY RENEWAL FEE NUMBER 2737	-39.10
EFT21368	02/05/2017	SHARK BAY SPORT & REC ASSOC.	COMMUNITY BUS FUEL REIMBURSEMENT - SHARK BAY SOCCER CLUB	-31.00
EFT21369	02/05/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-35.00
EFT21370	02/05/2017	SHARK BAY NEWSAGENCY	REFLEX REAMS X 50	-399.50
EFT21371	02/05/2017	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT PRICE INCREASE NOT CHARGED FOR JANUARY- JUNE 2016	-2518.73
EFT21372	02/05/2017	TELSTRA CORPORATION LIMITED	TELEPHONE SERVICE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-206.44
EFT21373	02/05/2017	TANGELO CREATIVE	REPLACEMENT OF DAMAGED VISITOR INFORMATION BAY "DENHAM" SIGN	-1001.00
EFT21374	02/05/2017	WILD REPUBLIC AUSTRALASIA PTY	SBDC MERCHANDISE	-1387.10
EFT21375	TRUST			
EFT21376	03/05/2017	CDH ELECTRICAL	REPLACEMENT OF METER BOX AT VISITORS INFORMATION BAY	-924.41
EFT21377	03/05/2017	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV INTERIM VALS COUNTRY	-375.80
EFT21378	03/05/2017	PRESTIGE INSTALLATIONS (WA) PTY	REPLACE FAULTY INDOOR PCB ASSEMBLY – AIR CONDITIONER 5 SPAVEN WAY	-470.80
EFT21379	03/05/2017	RAY WHITE REAL ESTATE SHARK BAY	MONTHLY RENT ON 34 HUGHES STREET UNIT	-1170.00
EFT21380	03/05/2017	MCKELL FAMILY TRUST	MONTHLY-RUBBISH COLLECTION	-10296.50
EFT21381	03/05/2017	SHARK BAY CAR HIRE	APRIL CAR HIRE TO TRANSPORT DOCTOR	-495.00
EFT21382	-21417	TRUST	APRIL BOOKEASY	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21418	03/05/2017	ALLELECTRIX PTY LTD	SUPPLY AND INSTALL 4 NEW PUSH BUTTONS ON FORESHORE BBQ AND REPAIR PUSH BUTTON MECHANISM ON TOWN OVAL BBQ	-872.96
EFT21419	03/05/2017	AIR LIQUIDE	RENTAL OF CYLINDERS	-87.53
EFT21420	03/05/2017	CDH ELECTRICAL	SUPPLY AND INSTALL NEW SMOKE ALARM AT PENSIONER UNIT #3 AND CONNECTION AND TESTING OF NORTHERN 4 MAN DONGA @ SHIRE CAMP TAMALA	-1106.60
EFT21421	03/05/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	SUPPLIES FOR GRID MAINTENANCE	-654.93
EFT21422	03/05/2017	GERALDTON LOCK AND KEY SPECIALISTS	MORTICE LOCK TURN ADAPTOR FOR PUBLIC CONVENIENCES MAINTENANCE	-39.50
EFT21423	03/05/2017	BRUZER WELDING	6 X STAINLESS STEEL FLAT BARS FOR FORESHORE PONTOON	-178.20
EFT21424	03/05/2017	J & T FREIGHT	FREIGHT - FLEET HYDRAULICS, WESTRAC AND BATTERY MART	-305.40
EFT21425	03/05/2017	PURCHER INTERNATIONAL PTY LTD	FRONT SPRING BUSHES FOR FUSO CANTER DUAL CAB TRUCK	-89.21
EFT21426	03/05/2017	WURTH AUSTRALIA PTY LTD	PUMP SPRAY BOTTLE (1000ML) FOR DEPOT	-86.15
EFT21427	-21428	CANCELLED		
EFT21429	05/05/2017	AUSTRALIAN TAXATION OFFICE	BAS, PAYG, GST AND FUEL TAX CREDIT	-40840.29
EFT21430	05/05/2017	CDH ELECTRICAL	YEARLY TESTING & TAGGING OF ELECTRICAL EQUIPMENT AND RCD TESTING AT SBDC	-946.00
EFT21431	05/05/2017	HORIZON POWER	STREET LIGHTING	-3095.73
EFT21432	05/05/2017	LANDGATE (WA LAND INFORMATION AUTHORITY)	GRV VALUATION	-72.50
EFT21433	05/05/2017	MARKET FORCE ADVERTISING LTD	TENDER ADVERTISING FOR ROAD SWEEPING, RUBBISH COLLECTION AND CLEANING CONTRACT WITHIN THE SHIRE OF SHARK BAY	-545.28
EFT21434	05/05/2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS TO THE 30 JUNE 2017 – DISPUTE ADVICE	-517.33

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21435	05/05/2017	SKIPPERS AVIATION	D. BROADWAY – PHOTOGRAPHER FOR ECONOMIC PROSPECTUS	-718.00
EFT21436	05/05/2017	SHARK BAY CLEANING SERVICE	PUBLIC FACILITIES IN TOWN INCLUDING BBQ, TOILETS, HALL ETC.	-21275.53
EFT21437	05/05/2017	TELSTRA CORPORATION LIMITED	WA LOCAL GOVERNMENT 1300 PHONE #	-27.59
EFT21438	05/05/2017	TELEMALL COMMUNICATIONS	AUDIO MESSAGE ON HOLD QUARTERLY SERVICE FEE	-366.30
EFT21439	TRUST			
EFT21440	10/05/2017	AUSTRALIA POST	LOCAL POST – SHIRE OFFICE AND SBDC	-389.81
EFT21441	10/05/2017	BOOKEASY AUSTRALIA PTY LTD	BOOKEASY - COMMISSION/MONTHLY FEES - APRIL 17	-876.19
EFT21442	10/05/2017	CARROLL AND RICHARDSON FLAGWORLD	REPLACEMENT SHIRE OF SHARK BAY FLAGS, AUSTRALIAN NATIONAL FLAGS, ABORIGINAL FLAGS FOR SHIRE AND SBDC	-5094.00
EFT21443	10/05/2017	GYM CARE	SHARK BAY RECREATION CENTRE GYM SERVICE, AUDIT AND SAFETY CHECK – REMOTE SITE VISIT	-3906.74
EFT21444	10/05/2017	DEPARTMENT OF PARKS AND WILDLIFE	ADULT DAY PASSES FOR SBDC	-3577.50
EFT21445	10/05/2017	STAPLES AUSTRALIA PTY LTD	STATIONARY SUPPLIES – SHIRE, SBDC AND DEPOT	-1321.89
EFT21446	10/05/2017	SHARK BAY HOTEL MOTEL	P. CLEMENTS FROM GYM CARE - FOOD ALLOWANCE	-67.00
EFT21447	10/05/2017	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT AND 6 x INSCRIPTION POST	-5594.50
EFT21448	10/05/2017	HOLIDAY GUIDE PTY LTD (FORMERLY WEST-OZ WEB SERVICES)	BOOKING MARKETING FEE - BOOKEASY FEB-APR 17	-158.05
EFT21449	10/05/2017	BATAVIA COAST COROMAL	SUPPLY A LICENSED 8X5 BOX TRAILER WITH CAGE AND RAMP ALL GALVANISED AND 1 SPARE TYRE – DEPOT MAJOR PLANT ITEMS	-3400.00
EFT21450	10/05/2017	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	FUEL BULK DIESEL 10,000 LITRES	-14144.83

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21451	10/05/2017	WA HINO	PARTS FOR HINO 3 TONNE TRUCK SERVICE	-704.54
EFT21452	TRUST			
EFT21453	11/05/2017	ABB AUSTRALIA PTY LTD	EXTERNAL BATTERY PACKS FOR BORE METERS - TOWN OVAL AND MONKEY MIA BORE MAINTENANCE	-1630.57
EFT21454	11/05/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	WHEELIE BIN MAINTENANCE PARTS AND BATTERIES FOR DEPOT	-25.00
EFT21455	11/05/2017	BILLABONG ROADHOUSE	4000 LITRES BULK DIESEL	-4960.00
EFT21456	11/05/2017	CORAL COAST PLUMBING	REPAIR LEAKING TOILET IN SHARK BAY REC CENTRE MEN'S TOILET	-122.21
EFT21457	11/05/2017	DENHAM IGA X-PRESS	STAFF AMENITIES FOR OFFICE, DEPOT AND SBDC	-505.99
EFT21458	11/05/2017	SHARK BAY SUPERMARKET	STAFF AMENITIES FOR OFFICE AND DEPOT	-257.21
EFT21459	11/05/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	SUPPLIES FOR GRID MAINTENANCE	-195.74
EFT21460	11/05/2017	HOSE MANIA	FLANGED ADAPTOR FOR HPORTR SEMI TRAILER	-165.00
EFT21461	11/05/2017	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	4 ROOMS FOR 8 NIGHTS INCLUDING MEALS – MARCH SHARK BAY ROAD SHOULDER MAINTENANCE	-5280.00
EFT21462	11/05/2017	J & T FREIGHT	FREIGHT - GO CERAMICS, TANGELO CREATIONS, ATOM	-220.15
EFT21463	11/05/2017	TRUE VALUE HARDWARE	TOOLS AND SUPPLIES FOR THE DEPOT	-489.12
EFT21464	11/05/2017	N-COM PTY LTD	UPGRADE OF TV COMMERCIAL CHANNELS	-2310.00
EFT21465	11/05/2017	OUTBACK COAST AUTOMOTIVES AND RADIATORS	WHEEL ALIGNMENT ON ISUZU D-MAX SPACE CAB – COUNTRY SUPERVISOR	-110.00
EFT21466	11/05/2017	OVERLANDER ROADHOUSE	5 ROOMS FOR 4 NIGHTS – MARCH SHARK BAY ROAD SHOULDER MAINTENANCE	-2640.00
EFT21467	11/05/2017	SHARK BAY SKIPS	MAIN ROADS PICK UP SKIP BINS APRIL 2017	-7260.00
EFT21468	TRUST			
EFT21469	17/05/2017	DEPARTMENT OF PARKS AND WILDLIFE	ANNUAL ALL PARKS PASS FOR SBDC	-2079.00
EFT21470	17/05/2017	CARNARVON MOTEL	ACCOMMODATION AND MEALS FOR CEO 9 MAY 2017 - PID TRAINING IN CARNARVON	-178.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21471	17/05/2017	GRAY & LEWIS LAND USE PLANNERS	REVIEW OF SHIRE OF SHARK BAY TOWN PLANNING SCHEME	-5860.26
EFT21472	17/05/2017	HORIZON POWER	ELECTRICITY - 34 HUGHES STREET, SES & ST JOHNS (S.E.S AND ST JOHNS CHARGES RECOUPED)	-661.92
EFT21473	17/05/2017	MOORE STEPHENS	AUDIT CERTIFICATION FOR WEST AUSTRALIAN TOURISM ACQUITTAL	-1540.00
EFT21474	17/05/2017	N-COM PTY LTD	6 MONTHLY MAINTENANCE FOR RETRANSMISSION SITE INCLUDING TRAVEL COSTS	-3502.40
EFT21475	17/05/2017	PROFESSIONAL PC SUPPORT	WORKSTATION MONITORING - MONTHLY BILLING FOR JUNE	-333.30
EFT21476	17/05/2017	SHARK BAY HOTEL MOTEL	CATERING FOR 10 PEOPLE 27 APRIL 2017 AND 15 PEOPLE ON 28 APRIL 2017 INCLUDING FRUIT PLATTER ELECTED MEMBERS TRAINING - REIMBURSED BY WALGA	-477.50
EFT21477	17/05/2017	MCKELL FAMILY TRUST	CPI RATE INCREASE ADJUSTMENT - DOMESTIC BIN COLLECTION, SHIRE BIN COLLECTION AND STREET SWEEPING 16/17	-5524.46
EFT21478	17/05/2017	SCIENCE AND NATURE PTY LTD	SBDC MERCHANDISE	-159.06
EFT21479	17/05/2017	TANGELO CREATIVE	CREATE A4 VERSION OF THE DENHAM TOWN MAP - PROMOTIONAL MATERIAL	-176.00
EFT21480	17/05/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELECTED MEMBERS SHORT COURSE TRAINING 10/4/17 – 11/4/17 AND 27/4/17 – 28/4/17	-1020.00
EFT21481	22/05/2017	ASHDOWN INGRAM	AMP VOLTAGE REDUCER FOR HINO – 3 TONNE TRUCK	-176.00
EFT21482	22/05/2017	BUNNINGS BUILDING SUPPLIES PTY LTD	MAINTENANCE SUPPLIES FOR SHIRE OFFICE AND PENSIONER UNITS AND EQUIPMENT FOR DEPOT	-351.12
EFT21483	22/05/2017	BATTERY MART	BATTERY FOR THE GALLA BILGE PUMP	-368.50
EFT21484	22/05/2017	BOLTS R US	BOLTS FOR SHARK BAY ROAD GUIDE POSTS AND SIGNS AND NUTS, BOLTS AND WASHERS FOR VIBE ROLLER	-641.82

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21485	22/05/2017	BURTON TILING MAINTENANCE & RENOVATIONS	SUPPLY CUPBOARD HINGE SET, SUPPLY AND INSTALL KITCHEN CUPBOARD PANELS AT PENSIONER UNIT 12	-447.06
EFT21486	22/05/2017	CDH ELECTRICAL	CAMP ELECTRICAL UPGRADE – SUPPLY AND INSTALL NEW SWITCHBOARDS AND CONNECTION OF 2 NEW 4 MAN DONGAS	-15635.04
EFT21487	22/05/2017	TOLL IPEC PTY LTD	FREIGHT – WA HINO	-13.57
EFT21488	22/05/2017	J & A.C CONSTRUCTION	CAPPING DONE ON RETAINING WALL BEHIND THE SHIRE OFFICE	-850.00
EFT21489	22/05/2017	J & T FREIGHT	FREIGHT - BATTERY MART, HOSEMANIA, ATOM, PURCHER	-248.10
EFT21490	22/05/2017	PURCHER INTERNATIONAL PTY LTD	FILTERS FOR FREIGHTLINER 114 CORONADO PRIMEMOVER	-511.17
EFT21491	22/05/2017	PAULS TYRES	SUPPLY AND FIT NEW TYRES FOR IVECO PRIME MOVER SB000, REPAIR PUNCTURED TYRE ON MITSUBISHI CANTER SERVICE TRUCK AND SUPPLY BRAKE LINE AND FITTINGS.	-4708.00
EFT21492	22/05/2017	WELLARD CONTRACTING & PLANT HIRE SERVICE	SEMI WATER TANKER HIRE AND LABOUR HIRE FOR APRIL – USELESS LOOP ROAD AND OCEAN PARK ROAD MAINTENANCE	-14344.00
EFT21493	TRUST			
EFT21494	-21497	CANCELLED		
EFT21498	24/05/2017	BLACKWOODS ATKINS	TOOLS FOR DEPOT	-304.65
EFT21499	24/05/2017	THINK WATER GERALDTON	COMMERCIAL VALVE BOXES FOR PARKS AND GARDEN IRRIGATION	-108.70
EFT21500	24/05/2017	PLUMOVATION	UNBLOCK MEN'S SHOWER DRAIN AT DENHAM HALL AND REFIX WEST END TOILET TO FLOOR	-330.00
EFT21501	24/05/2017	ROBBRO ROAD CONSTRUCTION PTY LTD	SUPPLY GRADER AND MULTI TYRED ROLLER FOR 42 DAYS, 1 X MOBILISATION AND 1 X DEMOBILISATION MACHINE FOR USELESS LOOP ROAD MAINTENANCE	-21175.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21502	24/05/2017	AUSTRALIAN WILDFLOWER SEEDS	SBDC MERCHANDISE	-282.00
EFT21503	24/05/2017	CHRISTOPHER JOHN REWI	POLICE CLEARANCE CERTIFICATE REIMBURSEMENT	-52.60
EFT21504	24/05/2017	DUN & BRADSTREET	COMMISSION ON DEBT RECOVERY COSTS	-12.89
EFT21505	24/05/2017	GERALDTON TROPHY CENTRE	COUNCILLOR DESK PLAQUE: CR ED FENNY	-110.00
EFT21506	24/05/2017	HORIZON POWER	ELECTRICITY – SHIRE PROPERTIES	-10526.52
EFT21507	24/05/2017	PRESTIGE INSTALLATIONS (WA)	FULL SERVICE ON SBDC AIR CONDITIONING UNITS, REPLACE AIR FILTERS IN EXHIBITION AREA, MAP ROOM AND ART EXHIBITION AREA AND REPLACE ALL FAN BELTS. PRICE INCLUDING FREIGHT	-3975.40
EFT21508	24/05/2017	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-140.00
EFT21509	24/05/2017	RICHARD CLAUDE MORONEY	CLEAN UP AND REMOVE RUBBISH AROUND SBDC - APRIL	-50.00
EFT21510	24/05/2017	SKIPPERS AVIATION	FLIGHTS FOR D. OAKLEY - RATES IN LOCAL GOVERNMENT TRAINING IN PERTH	-718.00
EFT21511	24/05/2017	SHARK BAY NEWSAGENCY	NEWSPAPERS FOR JANUARY TO APRIL 2017	-409.09
EFT21512	24/05/2017	TELSTRA CORPORATION LIMITED	SHIRE MOBILES, SHIRE PHONES AND DATA USAGE CHARGES	-1864.05
EFT21513	24/05/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING COURSE FOR DONNELLE OAKLEY - RATES IN LOCAL GOVERNMENT - 26/05/2017	-567.00
EFT21514	26/5/2017	ALLELECTRIX PTY LTD	REPLACE HAND DRYER CONTROL CARD AND SENSOR IN REC CENTRE MEN'S TOILET	-476.30
EFT21515	26/5/2017	ATOM-GERALDTON INDUSTRIAL SUPPLIES	SUPPLIES FOR GRID MAINTENANCE	-335.32
EFT21516	26/05/2017	PLUMOVATION	INSTALL NEW SEPTICS AND DRAINS AT UPGRADED	-2200.00
EFT21517	30/5/2017	ESTHER MILLS	TAMALA CAMP FORFEITED GYM CARD DEPOSIT REFUND	-40.00
MAY TOTALS				\$260,065.25

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

**SHIRE OF SHARK BAY – POLICE LICENSING TRUST CHEQUES
MAY 2017
TRUST CHEQUE # 161711**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
161711	31/05/2017	COMMISSIONER OF POLICE	POLICE LICENSING MAY 2017	-24249.85
MAY TOTAL				\$24,249.85

**SHIRE OF SHARK BAY – TRUST EFT
MAY 2017
EFT 21375 - 21542**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT21375	02/05/2017	ROBERTA HARVEY	GYM CARD DEPOSIT REFUND	-20.00
EFT21376	- 21381	MUNI		
EFT21382	- 21417	TRUST APRIL BOOKEASY		
EFT21418	- 21438	MUNI		
EFT21439	09/05/2017	NATALIA MIRANDA	GYM CARD DEPOSIT REFUND	-20.00
EFT21440	-21451	MUNI		
EFT21452	10/05/2017	MICHAEL ROOTES	GYM CARD DEPOSIT REFUND	-20.00
EFT21453	-21467	MUNI		
EFT21468	12/05/2017	ROD MARTON	GYM CARD DEPOSIT REFUND	-20.00
EFT21469	- 21492	MUNI		
EFT21493	22/05/2017	MAX VINING	GYM CARD DEPOSIT REFUND	-20.00
EFT21494	- 21517	MUNI		
EFT21518	31/05/2017	MAC ATTACK FISHING CHARTERS	BOOKEASY MAY 2017	-510.00
EFT21519	31/05/2017	SHARK BAY AVIATION	BOOKEASY MAY 2017	-663.00
EFT21520	31/05/2017	BAY LODGE MIDWEST OASIS	BOOKEASY MAY 2017	-800.80
EFT21521	31/05/2017	BLUE LAGOON PEARLS	BOOKEASY MAY 2017	-156.00

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

EFT21522	31/05/2017	NINGALOO CORAL BAY	BOOKEASY MAY 2017	-212.50
EFT21523	31/05/2017	CORAL BAY ECO TOURS	BOOKEASY MAY 2017	-790.00
EFT21524	31/05/2017	SHARK BAY COASTAL TOURS	BOOKEASY MAY 2017	-1496.00
EFT21525	31/05/2017	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MAY 2017	-162.00
EFT21526	31/05/2017	EMILY ELIZABETH WARD	BOOKEASY MAY 2017	-28.00
EFT21527	31/05/2017	HARTOG COTTAGES	BOOKEASY MAY 2017	-272.80
EFT21528	31/05/2017	HINCHY PUBLICATIONS	BOOKEASY MAY 2017	-44.32
EFT21529	31/05/2017	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY MAY 2017	-598.40
EFT21530	31/05/2017	KINGS NINGALOO REEF TOURS	BOOKEASY MAY 2017	-1343.00
EFT21531	31/05/2017	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY MAY 2017	-4214.32
EFT21532	31/05/2017	MONKEYMIA WILDSIGHTS	BOOKEASY MAY 2017	-5260.39
EFT21533	31/05/2017	NANGA BAY RESORT	BOOKEASY MAY 2017	-102.00
EFT21534	31/05/2017	DENHAM NATURETIME 4WD/PHOTOGRAPHY TOURS	- BOOKEASY MAY 2017	-642.40
EFT21535	31/05/2017	WA OCEAN PARK PTY LTD	BOOKEASY MAY 2017	-2366.40
EFT21536	31/05/2017	PATRICA ANDREW	BOOKEASY MAY 2017	-96.00
EFT21537	31/05/2017	ROGER WINSTON CHRISTISON	BOOKEASY MAY 2017	-80.00
EFT21538	31/05/2017	SHARK BAY HOTEL MOTEL	BOOKEASY MAY 2017	-293.25
EFT21539	31/05/2017	SHARK BAY COACHES AND TOURS	BOOKEASY MAY 2017	-158.40
EFT21540	31/05/2017	SHARK BAY HOLIDAY COTTAGES	BOOKEASY MAY 2017	-707.00
EFT21541	31/05/2017	SHIRE OF SHARK BAY	BOOKEASY COMMISSION MAY 2017	-3300.34
EFT21542	31/05/2017	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY MAY 2017	-872.08
			MAY TOTAL	\$25,269.40

28 JUNE 2017

12.2 FINANCIAL REPORTS TO 31 MAY 2017
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Capewell

Seconded Cr Fenny

Council Resolution

That the monthly financial report to 31 May 2017 as attached be received.

5/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 May 2017** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

20 June 2017

28 JUNE 2017

For the Period Ended 31 May 2017**LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Note 1 Significant Accounting Policies

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11 Grants and Contributions

Note 12 Trust

Note 13 Capital Acquisitions

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 May 2017							
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		14,000	14,000	15,541	1,541	11.01%	▲
General Purpose Funding - Rates	9	1,232,061	1,241,773	1,222,322	(19,451)	(1.57%)	▼
General Purpose Funding - Other		1,948,040	1,919,107	1,935,383	16,276	0.8%	▲
Law, Order and Public Safety		60,530	60,068	56,609	(3,459)	(6%)	▼
Health		750	750	2,384	1,634	217.87%	▲
Housing		75,000	68,923	77,992	9,069	13.2%	▲
Community Amenities		266,000	259,913	283,578	23,665	9.10%	▲
Recreation and Culture		415,150	390,032	375,140	(14,892)	(3.8%)	▼
Transport		3,778,270	3,778,268	3,804,648	26,380	0.7%	▲
Economic Services		1,283,714	1,218,200	1,341,733	123,533	10.1%	▲
Other Property and Services		50,000	46,265	58,368	12,103	26.2%	▲
Total Operating Revenue		9,123,515	8,997,299	9,173,698	176,399	1.96%	
Operating Expense							
Governance		(298,361)	(302,863)	(248,576)	54,287	(17.9%)	▲
General Purpose Funding		(118,323)	(108,448)	(101,652)	6,796	(6.3%)	▲
Law, Order and Public Safety		(302,997)	(275,037)	(258,368)	16,669	(6.1%)	▲
Health		(64,532)	(43,905)	(50,510)	(6,605)	15.0%	▼
Housing		(164,423)	(148,896)	(147,109)	1,787	(1.2%)	▲
Community Amenities		(657,666)	(609,865)	(528,741)	81,124	(13.3%)	▲
Recreation and Culture		(2,103,183)	(1,957,026)	(1,905,465)	51,561	(2.6%)	▲
Transport		(5,859,591)	(5,725,261)	(5,732,960)	(7,699)	0.1%	▼
Economic Services		(1,740,205)	(1,666,006)	(1,640,717)	25,289	(1.5%)	▲
Other Property and Services		(50,000)	(53,936)	(41,605)	12,331	(22.9%)	▲
Total Operating Expenditure		(11,359,281)	(10,891,243)	(10,655,703)	235,540	(2.2%)	
Funding Balance Adjustments							
Add back Depreciation		1,785,230	1,639,254	1,658,916	19,662		
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457	(0)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		102,921	298,767	730,368	431,601	144.46%	
Capital Revenues							
Grants, Subsidies and Contributions	11	2,589,350	2,479,385	2,377,612	(101,773)	(4.1%)	▼
Proceeds from Disposal of Assets	8	119,607	119,607	119,607	0	(0.0%)	▲
Total Capital Revenues		2,708,957	2,598,992	2,497,219	(101,773)	(3.9%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(205,000)	(205,006)	(48,579)	156,427	76.30%	▲
Infrastructure - Roads	13	(1,456,400)	(1,446,312)	(577,201)	869,111	60.1%	▲
Infrastructure - Public Facilities	13	(1,987,091)	(1,981,615)	(1,553,272)	428,343	21.6%	▲
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(81,388)	(6,388)	(8.5%)	▼
Infrastructure - Footpaths	13	(50,000)	(49,998)	(777)	49,221	0.00%	▲
Infrastructure - Drainage	13	(40,000)	(35,560)	0	35,560	0.00%	▲
Heritage Assets	13	(146,000)	(146,000)	(74,475)	71,525	49.0%	▲
Plant and Equipment	13	(865,000)	(864,998)	(693,615)	171,383	19.8%	▲
Furniture and Equipment	13	(10,000)	(10,002)	(4,984)	5,018	0.00%	▲
Total Capital Expenditure		(4,834,491)	(4,814,491)	(3,034,291)	1,780,200	37.0%	
Net Cash from Capital Activities		(2,125,534)	(2,215,499)	(537,072)	1,678,427	75.76%	
Financing							
Proceeds from New Debentures		0	0	0			
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081	0	0.00%	
Repayment of Debentures	10	(63,588)	(65,287)	(65,287)	0	0.0%	▼
Transfer to Reserves	7	(683,594)	(346,837)	(346,837)	0	0.0%	
Loans to Community Groups		(20,000)	(20,000)	(20,000)	0	0.0%	
Net Cash from Financing Activities		635,899	950,957	950,957	0	0.00%	
Net Operations, Capital and Financing		(1,386,714)	(965,775)	1,144,254	2,110,028	218.48%	▲
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714	0		
Closing Funding Surplus(Deficit)	3	0	420,939	2,530,968	2,110,028	(501.27%)	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

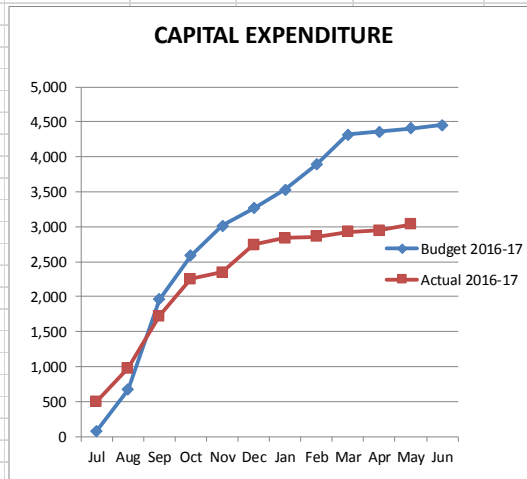
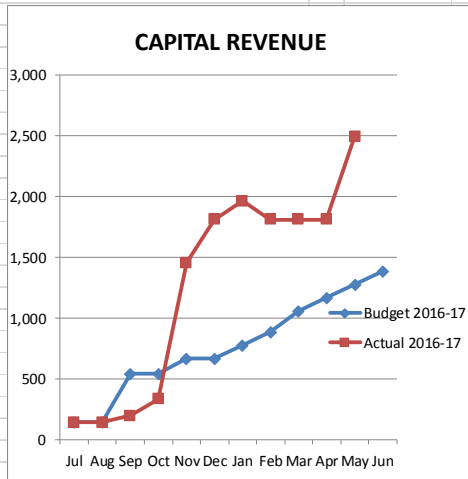
28 JUNE 2017

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 May 2017				
	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues		\$	\$	\$
Rates	9	1,233,061	1,233,061	1,212,120
Operating Grants, Subsidies and Contributions	11	5,621,480	5,621,480	5,572,518
Fees and Charges		1,354,614	1,256,653	1,444,152
Interest Earnings		58,540	40,944	56,257
Other Revenue		855,820	845,161	888,651
Profit on Disposal of Assets	8	0	0	0
Total Operating Revenue		9,123,515	8,997,299	9,173,698
Operating Expense				
Employee Costs		(2,142,465)	(1,993,284)	(1,839,241)
Materials and Contracts		(6,318,514)	(6,167,363)	(6,071,396)
Utility Charges		(156,360)	(141,865)	(141,562)
Depreciation on Non-Current Assets		(1,785,230)	(1,639,254)	(1,658,916)
Interest Expenses		(17,505)	(13,455)	(11,414)
Insurance Expenses		(162,850)	(162,850)	(159,597)
Other Expenditure		(222,900)	(219,715)	(220,120)
Loss on Disposal of Assets	8	(553,457)	(553,457)	(553,457)
Total Operating Expenditure		(11,359,281)	(10,891,243)	(10,655,703)
Funding Balance Adjustments				
Add back Depreciation		1,785,230	1,639,254	1,658,916
Adjust (Profit)/Loss on Asset Disposal	8	553,457	553,457	553,457
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		102,921	298,767	730,368
Capital Revenues				
Grants, Subsidies and Contributions	11	2,589,350	2,479,385	2,377,612
Proceeds from Disposal of Assets	8	119,607	119,607	119,607
Total Capital Revenues		2,708,957	2,598,992	2,497,219
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(205,000)	(205,006)	(48,579)
Infrastructure - Roads	13	(1,456,400)	(1,446,312)	(577,201)
Infrastructure - Public Facilities	13	(1,987,091)	(1,981,615)	(1,553,272)
Infrastructure - Streetscapes	13	(75,000)	(75,000)	(81,388)
Infrastructure - Footpaths	13	(50,000)	(49,998)	(777)
Infrastructure - Drainage	13	(40,000)	(35,560)	0
Heritage Assets	13	(146,000)	(146,000)	(74,475)
Plant and Equipment	13	(865,000)	(864,998)	(693,615)
Furniture and Equipment	13	(10,000)	(10,002)	(4,984)
Total Capital Expenditure		(4,834,491)	(4,814,491)	(3,034,291)
Net Cash from Capital Activities		(2,125,534)	(2,215,499)	(537,072)
Financing				
Proceeds from New Debentures		0	0	0
Transfer from Reserves	7	1,403,081	1,383,081	1,383,081
Repayment of Debentures	10	(63,588)	(65,287)	(65,287)
Transfer to Reserves	7	(683,594)	(346,837)	(346,837)
Loans to Community Groups		(20,000)	(20,000)	(20,000)
Net Cash from Financing Activities		635,899	950,957	950,957
Net Operations, Capital and Financing		(1,386,714)	(965,775)	1,144,254
Opening Funding Surplus(Deficit)	3	1,386,714	1,386,714	1,386,714
Closing Funding Surplus(Deficit)	3	0	420,939	2,530,968

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 31 May 2017								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)	
Land and Buildings	13	\$ 0	\$ 48,579	\$ 48,579	\$ 205,006	\$ 205,000	\$ 156,427	
Infrastructure Assets - Roads	13		573,457	573,457	1,446,312	1,456,400	872,855	
Infrastructure Assets - Public Facilities	13	189,329	1,363,943	1,553,272	1,981,615	1,987,091	428,343	
Infrastructure Assets - Footpaths	13	777	0	777	49,998	50,000	49,221	
Infrastructure Assets - Drainage	13		0	0	35,560	40,000	35,560	
Infrastructure Assets - Streetscapes	13		81,388	81,388	75,000	75,000	(6,388)	
Heritage Assets	13		74,475	74,475	146,000	146,000	71,525	
Plant and Equipment	13	210,894	482,721	693,615	864,998	865,000	171,383	
Furniture and Equipment	13		4,984	4,984	10,002	10,000	5,018	
Capital Expenditure Totals		401,000	2,629,547	3,030,547	4,814,491	4,834,491	1,783,944	



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 May 2017	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(f) Cash and Cash Equivalents				
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
	(g) Trade and Other Receivables				
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
	(h) Inventories				
	General				
	Inventories are measured at the lower of cost and net realisable value.				
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
	Land Held for Resale				
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
	(i) Fixed Assets				
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
	Mandatory Requirement to Revalue Non-Current Assets				
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(j) Fixed Assets (Continued)			
	Revaluation			
	Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.			
	Transitional Arrangement			
	During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.			
	Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.			
	Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.			
	Land Under Roads			
	In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.			
	Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.			
	Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.			
	Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.			
	Depreciation			
	The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
Capitalisation Threshold				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
(k) Fair Value of Assets and Liabilities				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)				
	(k) Fair Value of Assets and Liabilities (Continued)				
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.				
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).				
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.				
	Fair Value Hierarchy				
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:				
	Level 1				
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.				
	Level 2				
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.				
	Level 3				
	Measurements based on unobservable inputs for the asset or liability.				
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.				
	Valuation techniques				
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:				
	Market approach				
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.				

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(I) Financial Instruments (Continued)			
	The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.			
	<i>(i) Financial assets at fair value through profit and loss</i>			
	Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.			
	<i>(ii) Loans and receivables</i>			
	Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.			
	Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.			
	<i>(iii) Held-to-maturity investments</i>			
	Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.			
	Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.			
	<i>(iv) Available-for-sale financial assets</i>			
	Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.			
	They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.			
	Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.			
	<i>(v) Financial liabilities</i>			
	Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(l) Financial Instruments (Continued)			
	<i>Impairment</i>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<i>Derecognition</i>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
	(m) Impairment of Assets			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.					
(n) Trade and Other Payables					
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.					
(o) Employee Benefits					
Short-Term Employee Benefits					
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.					
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.					
Other Long-Term Employee Benefits					
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.					
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

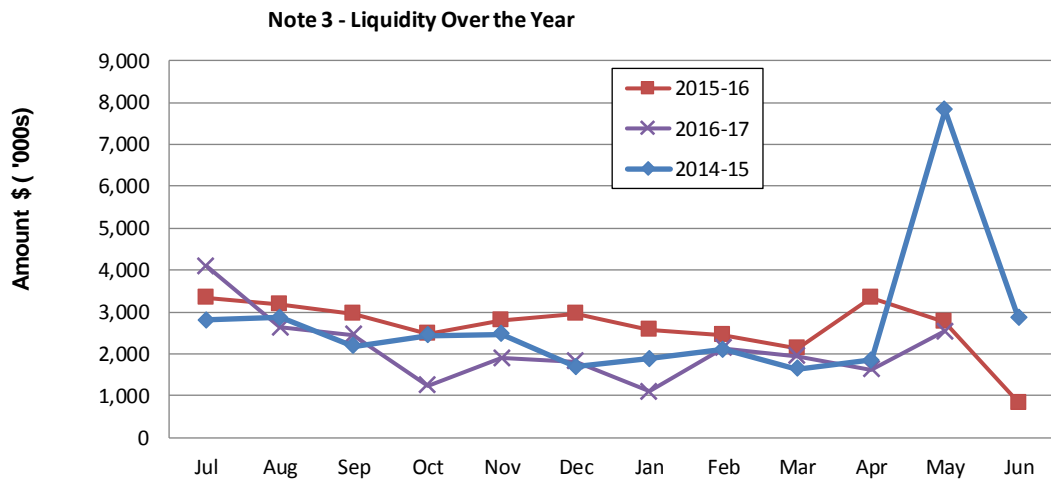
Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 May 2017					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	1,541	11.0%	▲	Permanent	Variance due to actual Insurance Reimbursements exceeding budget
General Purpose Funding - Rates	(19,451)	(1.6%)	▼	Permanent	Variance due to reversal of prepaid rates from 2015/16.
General Purpose Funding - Other	16,276	0.8%	▲	Timing	Increase due to Interest earned on investments and commissions.
Law, Order and Public Safety	(3,459)	(5.8%)	▼	Timing	SES Budget reflects full year Grant where as we are paid quarterly and June is still Outstanding ie \$12K -OK
Health	1,634	217.9%	▲	Permanent	Increase due to Itinerant food vendors and septic tank licences.
Housing	9,069	13.2%	▲	Timing	Rent Received in Advance plus Housing Reimbursements.
Community Amenities	23,665	9.1%	▲	Permanent	Increased refuse site fees and planning, requisitions and development applications .
Recreation and Culture	(14,892)	(3.8%)	▼	Timing /Permanent	Increase in collection of SBDC entrance fees & merchandise sales \$35K offset by Walk Trail Funding of \$50K not yet started & \$5K deficit in Visitor Centre Booking Commission
Transport	26,380	0.7%	▲	Timing	No reportable variance
Economic Services	123,533	10.1%	▲	Timing	Increase in Contributions, Private Works and Lease income - However YTD Budget apportionment not in line with actual income causing major variance
Other Property and Services	12,103	26.2%	▲	Permanent	Increase in refunds income.
Operating Expense					
Governance	54,287	(17.9%)	▲	Timing	Underspend on Legal Expenses and Shire Office Maintenance and admin
General Purpose Funding	6,796	(6.3%)	▲	Permanent	No reportable variance
Law, Order and Public Safety	16,669	(6.1%)	▲	Timing	Savings in cyclone clean up, contributions,depreciation, Ranger Patrols and Fire Prevention/fighting expenditure.
Health	(6,605)	15.0%	▼	Timing	Budget YTD timing issue causing deficit - actual spend is below current budget - OK
Housing	1,787	(1.2%)	▲	Timing	No reportable variance.
Community Amenities	81,124	(13.3%)	▲	Timing	Planning projects for tourism and economic development yet to commence.
Recreation and Culture	51,561	(2.6%)	▲	Timing	Walk Trail Improvements funded by Grant recently commenced \$50K plus underspend in various minor maintenance accounts
Transport	(7,699)	0.1%	▼	Timing	No reportable variance.
Economic Services	25,289	(1.5%)	▲	Timing	No reportable variance.
Other Property and Services	12,331	(22.9%)	▲	Timing	Overall under allocation of additional depreciation, overheads and stock.
Capital Revenues					
Grants, Subsidies and Contributions	(101,773)	(4.1%)	▼	Timing	R2R projects for 16/17 and Ocean Park Road - RRG commenced.
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	No reportable variance.
Capital Expenses					
Land and Buildings	156,427	76.3%	▲	Timing	Town Oval Toilets, Recreation Signage Projects not commenced. In addition there is currently an underspend on Housing.
Infrastructure - Roads	869,111	60.1%	▲	Timing	R2R projects for 16/17 and Ocean Park Road - RRG commenced.
Infrastructure - Public Facilities	428,343	21.6%	▲	Timing	Refuse and Recycling project yet to commence.
Infrastructure - Footpaths	49,221	0.0%	▲	Timing	Expenditure on Footpaths recently commenced.
Infrastructure - Drainage	35,560	0.0%	▲	Timing	Drainage program yet to commence.
Infrastructure - Streetscapes	(6,388)	(8.5%)	▼	Timing	Overspend on Welcome Signage Project and Overlander Solar Project not yet commenced.
Heritage Assets	71,525	49.0%	▲	Timing	Stables refurbishment just commenced plus underspend on completed Project - Museum and Art Gallery Lighting of \$63K.
Plant and Equipment	171,383	19.8%	▲	Timing	Variance mainly contributed from Camp upgrade and Community Bus Replacement.
Furniture and Equipment	5,018	0.0%	▲	Timing	Underspend in furniture and equipment ytd.
Financing					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.

Note: YTD budgets are an estimation at the time of preparing the annual budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	31 May 2017	30th June 2016	31 May 2016
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,327,236	5,204,530	6,941,341
Cash Restricted	4	919,024	1,955,268	1,615,853
Receivables - Rates	6	28,940	32,321	42,523
Receivables -Other	6	190,496	687,966	286,135
Interest / ATO Receivable		34,164	8,541	0
Inventories		162,028	190,158	101,434
		3,661,888	8,078,784	8,987,286
Less: Current Liabilities				
Payables		(14,794)	(1,339,701)	(1,175,628)
Provisions		(197,101)	(197,101)	(226,944)
Royalties for Regions Funding		0	(3,200,000)	(3,200,000)
		(211,895)	(4,736,802)	(4,602,572)
Less: Cash Reserves	7	(919,024)	(1,955,268)	(1,615,853)
Net Current Funding Position		2,530,969	1,386,714	2,768,861



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

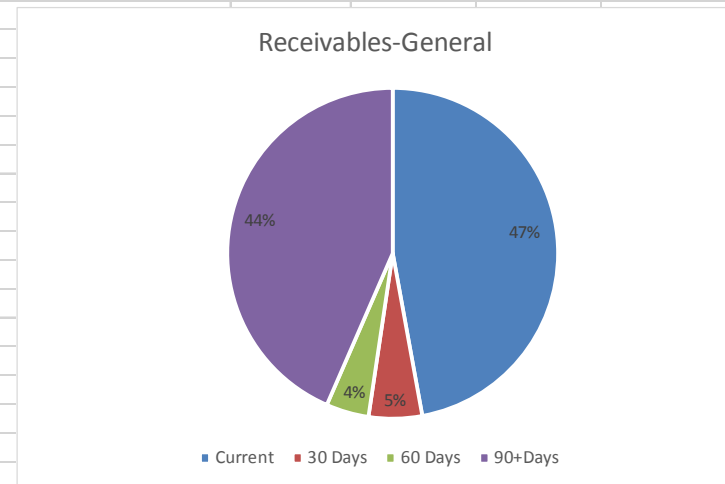
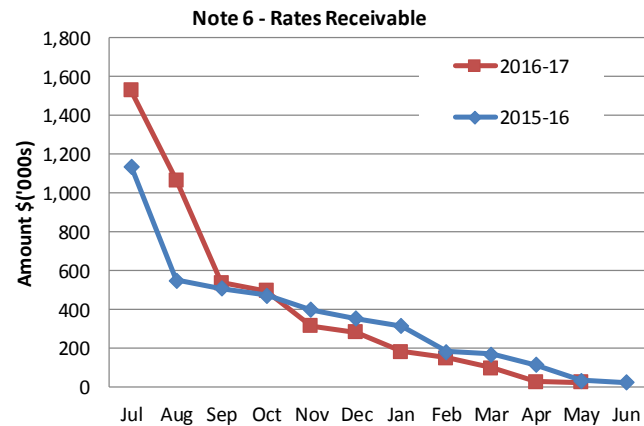
28 JUNE 2017

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 May 2017							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	15,422			15,422	Bankwest	At Call
Reserve Bank Account	0.00%		9,024		9,024	Bankwest	At Call
Telenet Saver	1.10%	1,561,014			1,561,014	Bankwest	At Call
Trust Bank Account	0.00%			9,924	9,924	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	750,000			750,000	Bankwest	13/07/2017
Reserve Investment	2.35%		910,000		910,000	Bankwest	12/07/2017
Total		2,327,236	919,024	9,924	3,256,184		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements. Although the Municipal Bank Account appears in overdraft, it is not. There is a timing issue on the update of the ledger compared to the actual transfer of funds from the Telenet Saver to cover the payments.							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 May 2017				
Note 6: RECEIVABLES				
Receivables - Rates Receivable	31 May 2017	30 June 2016	Receivables - General	Current 30 Days 60 Days 90+Days
	\$	\$		\$ \$ \$ \$
Opening Arrears Previous Years	25,814	5,744	Receivables - General	89,483 9,901 7,931 82,523
Levied this year	1,520,406	1,175,951	Total Receivables General Outstanding	189,838
Less Collections to date	(1,517,280)	(1,155,881)	Amounts shown above include GST (where applicable)	
Equals Current Outstanding	28,940	25,814		
Net Rates Collectable	28,940	25,814		
% Collected	98.13%	97.82%		



Comments/Notes - Receivables Rates

Rates collection is better than last year.

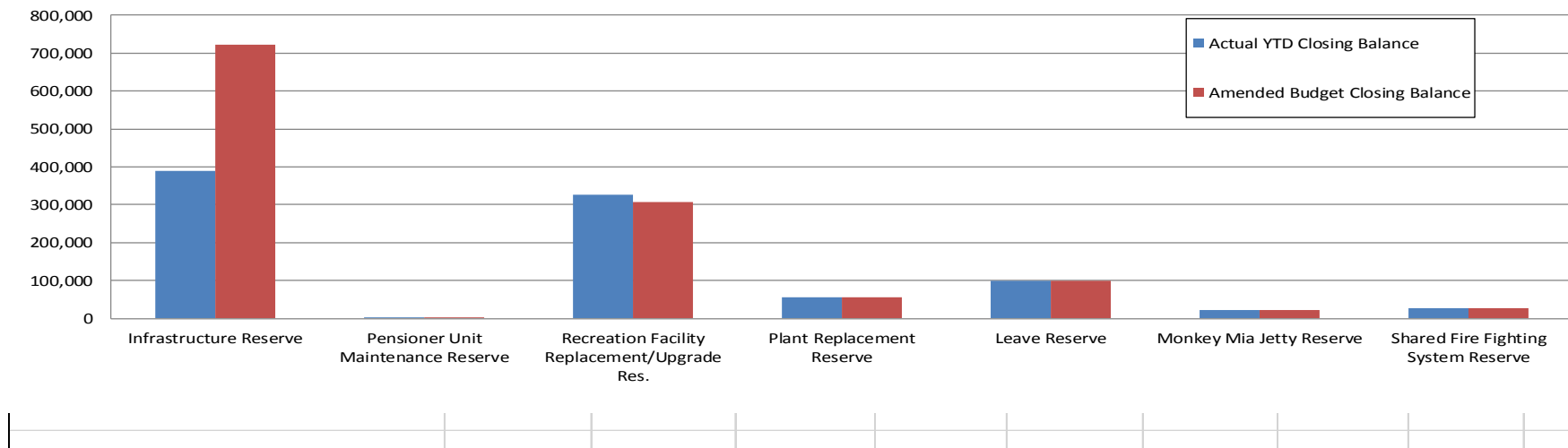
No major issues at this time - major debtor is Main Roads and Department of Parks and Wildlife.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 May 2017									
Note 7: Cash Backed Reserve									
2016-17									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	1,302,197	15,000	14,827	334,554	0	(928,519)	(928,519)	723,232	388,505
Pensioner Unit Maintenance Reserve	10,160	100	68	10,500	10,500	(20,000)	(20,000)	760	728
Recreation Facility Replacement/Upgrade Res.	366,294	6,400	6,563	0	0	(66,750)	(46,750)	305,944	326,107
Plant Replacement Reserve	140,462	4,000	2,199	300,000	300,000	(387,812)	(387,812)	56,650	54,849
Leave Reserve	87,921	2,100	1,772	10,000	10,000	0	0	100,021	99,693
Monkey Mia Jetty Reserve	20,627	400	388	0	0	0	0	21,027	21,015
Shared Fire Fighting System Reserve	27,607	540	520	0	0	0	0	28,147	28,127
	1,955,268	28,540	26,337	655,054	320,500	(1,403,081)	(1,383,081)	1,235,781	919,024

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2016-17	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
Name	\$		\$	\$	\$
Infrastructure Reserve	1,302,197				
Interest		Investment	15,000		
Transfer of funds		General Revenue	334,554		
Foreshore project				216,458	
Jinker				200,000	
Admin Office Carpark				30,000	
Staff Housing				40,000	
Overlander Solar Relocation				10,000	
Museum Lighting				80,000	
Footpath Upgrades				50,000	
Drainage Upgrades				40,000	
Abultion Depot				10,000	
Information Signage				50,000	
Shade Shelters Eastern Foreshore				12,000	
Denham Hall				30,000	
SBDC Emergency Power				3,000	
Town Oval Bore 14-15 CFWD				40,000	
Town Oval Toilets				50,000	
Old Jail and Stables 14-15 CFWD				30,000	
Info Signage - Council Approval Aug Mtg				15,000	
Cycle Ways Extra - Foreshore Project				11,611	
Playground Extra - Foreshore				10,450	
	1,302,197		349,554	928,519	723,232
Pensioner Unit Maintenance Reserve	10,160				
Interest		Investment	100		
Transfer of Funds		General Revenue	10,500		
Upgrade to Units				20,000	
	10,160		10,600	20,000	760
Recreation Facility Replacement/Upgrade Res.	366,294				
Interest		Investment	6,400		
Childcare Centre Softfall				16,000	
Recreation Centre 3 Phase Power				1,750	
Rectification Works Rec Centre				20,000	
Cricket Practice Nets				9,000	
Recreation Centre Signage				20,000	
	366,294		6,400	66,750	305,944
Plant Replacement Reserve	140,462				
Interest		Investment	4,000		
Depreciation		General Funds	300,000		
Camp Upgrades				85,000	
Major Plant items				20,000	
Prime Mover				224,000	
Works Manager- Dual Cab Ute				21,675	
Town Supervisor- Dual Cab Ute				18,422	
Town- Single Cab Ute				18,715	
	140,462		304,000	387,812	56,650
Leave Reserve	87,921				
Interest		Investment	2,100		
Transfer of Funds		General Funds	10,000		
LSL Taken					
	87,921		12,100	0	100,021
Monkey Mia Jetty Reserve	20,627				
Interest		Investment	400		
	20,627		400	0	21,027
Shared Fire Fighting System Reserve	27,607				
Interest		Investment	540	0	
	27,607		540	0	28,147
Total	\$1,955,268		\$683,594	\$1,403,081	\$1,235,781

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 May 2017							
Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 05 2017		
\$	\$	\$	\$		Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Transport			
95,000	(4,905)	40,000	(50,095)	Primemover Powerstar	(50,095)	(50,095)	0
43,000	(1,019)	30,000	(11,981)	Ute Hilux 4x4	(11,981)	(11,981)	0
34,000	(509)	25,062	(8,429)	Ute Dual Cab	(8,429)	(8,429)	0
32,000	(787)	24,545	(6,668)	Ute Ford Ranger	(6,668)	(6,668)	0
487,891	(11,607)	0	(476,284)	Denham Recreational Boat Ramp (DOT asset)	(476,284)	(476,284)	(0)
691,891	(18,827)	119,607	(553,457)		(553,457)	(553,457)	0
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 May 2017											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2016/17 Budget Rate Revenue \$	2016/17 Budget Interim Rate \$	2016/17 Budget Back Rate \$	2016/17 Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.092319	301	3,595,145	322,890	(565)	(723)	321,601	331,900		331,900	
GRV Vacant	0.092319	18	345,894	28,041			28,041	31,933		31,933	
GRV - Commercial	0.094872	43	2,041,029	191,231			191,231	193,637		193,637	
GRV - Industrial/Residential	0.102160	45	610,127	61,093			61,093	62,331		62,331	
GRV Industrial /Residential Vacant	0.092315	2	17,100	(474)			(474)	0		0	
GRV Rural Commercial	0.095949	5	304,200	29,188			29,188	29,188		29,188	
GRV Resort	0.101279	2	1,112,800	112,703			112,703	112,700		112,700	
UV General	0.190448	6	739,348	219,156			219,156	220,000		220,000	
UV Mining	0.259757	1	21,367	4,579	(3,746)		833	5,550	-4,600	950	
UV Pastoral	0.130428	11	654,760	85,399			85,399	85,399		85,399	
UV Exploration	0.249757	9	581,262	148,786			148,786	145,174		145,174	
Sub-Totals		443	10,023,032	1,202,592	(4,311)	(723)	1,197,557	1,217,812	-4,600	0	1,213,212
Minimum Payment											
GRV Rateable Property	800.00	67		53,600			53,600	53,600		53,600	
GRV Vacant	800.00	84		68,000			68,000	68,000		68,000	
GRV - Commercial	800.00	25		20,800			20,800	20,800		20,800	
GRV - Industrial/Residential	800.00	3		3,200			3,200	3,200		3,200	
GRV Industrial /Residential Vacant	500.00	0		0			0	500		500	
Rural Commercial	800.00	0		0			0	0		0	
GRV Resort	800.00	0		0			0	0		0	
UV General	835.00	5		4,175			4,175	4,175		4,175	
UV Mining	835.00	1		835			835	835		835	
UV Pastoral	835.00	0		0			0	0		0	
UV Exploration	835.00	0		0			0	835		0	
Sub-Totals		185	0	5,010			150,610	151,945		151,110	
Concessions											
						(174,515)					(170,731)
Amount from General Rates						1,173,652					1,193,591
Specified Area Rates						38,468					38,470
Totals						1,212,120					1,232,061
Comments - Rating Information											
The variance between the budget and the actual amounts is due to the transfer of rates paid in advance in 2015/16 being applied to 2015/16 and reversed in 2016/17. Should the same trend of excess payments continue in 2016/17 then the level of rates received should reach the budgeted amount.											

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2017								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-16	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Loan 57 Monkey Mia Bore	222,287	0	28,057	28,060	194,230	194,227	6,950	9,425
Loan 53 - Staff Housing	62,945	0	21,358	19,660	41,587	43,285	255	3,200
Loan 56 - Staff Housing	79,415	0	15,872	15,870	63,543	63,545	4,209	4,880
	364,647	0	65,287	63,590	299,360	301,057	11,414	17,505

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 May 2017								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	1,451,000	0	1,451,000	0	1,452,047	(1,047)
Grants Commission - Roads	WALGGC	Y	414,000	0	414,000	0	414,107	(107)
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	3,630	0	3,630	0	7,881	(4,251)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	48,700	0	48,700	0	36,287	12,413
COMMUNITY AMENITIES								
Grant- Waste Disposal	Shire of Carnarvon	Y	10,000	0		10,000	10,359	(359)
RECREATION AND CULTURE								
Foreshore Revitalisation	Royalties for Regions	Y	1,312,550	0	0	1,312,550	1,312,549	1
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
Grant- Foreshore	Stronger Communities	Y	20,000	0	0	20,000	20,000	0
Grant- Walking Trail		N	50,000		50,000	0	0	50,000
Grant - Foreshore Playground	Lotterywest	Y	89,000	0	0	89,000	89,310	(310)
Grant - Museum Lighting	Tourism WA	Y	36,000	0	0	36,000	36,130	(130)
TRANSPORT								
Road Preservation Grant	State Initiative	Y	99,000	0	99,000	0	99,131	(131)
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	315,000	0
Contributions - Road Projects	Pipeline	Y	8,000	0	8,000	0	8,350	(350)
Roads To Recovery Grant - Cap	Roads to Recovery	Y	659,800	0	0	659,800	659,890	(90)
Foreshore - DOT Boat Area	Royalties for Regions	Y	1,887,450	0	1,887,450	0	1,887,451	(1)
RRG Grants - Capital Projects	Regional Road Group	Y	312,000	0	0	312,000	249,374	62,626
Grant-RBFS Trailer Parking	Recreational Boating Facilities Scheme	Y	450,000	0	450,000	0	450,000	0
DOT - Trailer Parking-Non Cash Contribution	Department of Transport	Y	391,000	0	391,000	0	391,406	(406)
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	Y	50,000	0	50,000	0	57,524	(7,524)
Grants - 2016 Celebrations	GDC and WA Tourism	Y	452,700	0	452,700	0	452,697	3
Community Grant	Community Development	N	1,000	0	1,000	0	1,000	0
TOTALS			8,210,830	0	5,621,480	2,589,350	7,950,493	260,337
Operating			5,621,480				5,572,881	
Non-operating			2,589,350				2,377,612	
			8,210,830				7,950,493	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 May 2017					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-May-17	
	\$	\$	\$	\$	
BCITF Levy	112	474	(586)	0	
Library Card Bond	100	100	(200)	0	
Bookeasy- Sales	0	405,847	(405,847)	0	
Kerb/Footpath Deposit	4,300	0	0	4,300	
Bond Key	2,450	1,770	(2,120)	2,100	
Hall Bond	0	825	(550)	275	
Police Licensing	4,470	245,342	(248,563)	1,249	
Election Deposit	0	80	(80)	0	
Marquee Deposit	0	700	(700)	0	
Building Licence Levy	0	1,215	(1,215)	0	
Road Reserve - Hughes Street	0	2,000	0	2,000	
Sunter Place - Recreation Reserve	95,343	1,438	(96,781)	0	
	106,775	659,791	(756,642)	9,924	

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

CAPITAL WORKS PROGRAM 2016/2017								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Governance								
Admin Office Carpark	3.7.1	WKM	(30,000)	(30,000)	(29,840)	(160)	29,840	Project completed.
Governance Total			(30,000)	(30,000)	(29,840)	(160)		
Law , Order and Public Safety								
Emergency Services Building Construction	3.7.1	WKM	0	0	0	0	0	
Law , Order and Public Safety Total					0			
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(10,002)	0	(10,002)	0	Balance Carried Fwd 17/18
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,002)	(3,567)	(6,435)	3,567	General Works Undertaken - Balance Carried Fwd 17/18
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,002)	(410)	(9,592)	410	Balance Carried Fwd 17/18
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(10,002)	0	(10,002)	0	Balance Carried Fwd 17/18
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(19,998)	0	(19,998)	0	Balance Carried Fwd 17/18
Housing Total			(60,000)	(60,006)	(3,977)	(56,029)		
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(30,000)	(30,000)	(10,019)	(19,981)	10,019	Project continuing - to be carried forward
Recreation Centre - 3 Phase Power	3.7.1	EMCD	(2,000)	(2,000)	(1,737)	(263)	1,737	Project completed.
Discovery Centre-Emergency Power	3.7.1	EMCD	(3,000)	(3,000)	(2,900)	(100)	2,900	Project completed.
Town Oval Toilets	3.7.1	EMCD	(50,000)	(50,000)	0	(50,000)	0	Project Being Reviewed
Recreation Centre - Signage	3.7.1	EMCD	(20,000)	(20,000)	(106)	(19,894)	106	Signage Being Designed
Recreation and Culture Total			(105,000)	(105,000)	(14,762)	(90,238)		
Transport								
Depot- New Ablution	3.7.1	WKM	(10,000)	(10,000)	0	(10,000)		Project being reviewed
Transport Total			(10,000)	(10,000)	0	(10,000)		
Land and Buildings Total			(205,000)	(205,006)	(48,579)	(156,427)		
Drainage/Culverts								
Transport								
Drainage upgrades	3.7.1	WKM	(40,000)	(35,560)	0	(35,560)	0	Being put to Council for consideration
Transport Total			(40,000)	(35,560)	0	(35,560)		
Drainage/Culverts Total			(40,000)	(35,560)	0	(35,560)		
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	3.7.1	WKM	(50,000)	(49,998)	(777)	(49,221)		Project commenced.
Transport Total			(50,000)	(49,998)	(777)	(49,221)		
Footpaths Total			(50,000)	(49,998)	(777)	(49,221)		

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(10,002)	(4,984)	(5,018)	4,984	Project continuing
Recreation And Culture Total			(10,000)	(10,002)	(4,984)	(5,018)		
Furniture & Office Equip. Total			(10,000)	(10,002)	(4,984)	(5,018)		
Heritage Assets								
Recreation And Culture								
Museum and Art Gallery Lighting	2.2.2	WKM	(116,000)	(116,000)	(63,679)	(52,321)	63,679	Project completed.
Refurbishment of Old Jail and Stables - c/fwd	2.2.2	WKM	(30,000)	(30,000)	(10,796)	(19,204)	10,796	Jail completed - Stables to be carried forward
Recreation And Culture Total			(146,000)	(146,000)	(74,475)	(71,525)		
Heritage Assets Total			(146,000)	(146,000)	(74,475)	(71,525)		
Plant , Equipment and Vehicles								
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	(150,000)	0	(150,000)	0	Report to be put to Council regarding feasibility
Recreation and Culture			(150,000)	(150,000)	0	(150,000)		
Transport								
Prime Mover	1.1.6	WKM	(265,000)	(265,000)	(264,000)	(1,000)	264,000	Purchase completed.
Works Manager-Dual Cab Ute	1.1.6	WKM	(52,000)	(52,000)	(52,081)	81	52,081	Purchase completed.
Town- Dual Cab Ute	1.1.6	WKM	(48,000)	(48,000)	(43,253)	(4,747)	43,253	Purchase completed.
Town- Single Cab Ute	1.1.6	WKM	(45,000)	(45,000)	(41,763)	(3,237)	41,763	Purchase completed.
Camp Upgrades	1.1.6	WKM	(85,000)	(85,000)	(65,455)	(19,545)	65,455	Project continuing
Major Plant Items	1.1.6	WKM	(20,000)	(19,998)	(16,169)	(3,829)	16,169	
Boat Jinker	1.1.6	WKM	(200,000)	(200,000)	(210,894)	10,894		Purchase completed.
Transport Total			(715,000)	(714,998)	(693,615)	(21,383)		
Plant , Equipment and Vehicles Total			(865,000)	(864,998)	(693,615)	(171,383)		

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(382,859)	0	(382,859)	0	Awaiting confirmation on funding
Community Amenities Total			(388,341)	(382,859)	0	(382,859)		
Recreation And Culture								
Recreation Grounds	1.6.7	WKM	(52,000)	(52,002)	0	(52,002)	0	To be carried forward 17/18
Foreshore Revitalisation	3.7.1	CEO	(1,282,000)	(1,282,000)	(1,302,136)	20,136	1,302,136	Project completed
Pontoon for Foreshore	3.7.1	WKM	(48,000)	(48,000)	(49,581)	1,581		Project completed.
Beach Access Ramp	3.7.1	WKM	(40,000)	(40,000)	(40,000)	0		Project completed.
Playground	3.7.1	WKM	(99,750)	(99,750)	(99,748)	(2)		Project completed.
Replace Shade shelters - Eastern Foreshore	3.7.1	WKM	(12,000)	(12,000)	(11,679)	(321)	11,679	Project completed.
Practice Cricket Nets	3.7.1	WKM	(9,000)	(9,000)	(6,361)	(2,639)	6,361	Project completed.
Childcare Centre Softfall	3.7.1	WKM	(16,000)	(16,002)	(15,934)	(68)	15,934	Project completed.
Town Oval Bore	3.7.1	WKM	(40,000)	(40,002)	(27,833)	(12,169)	27,833	Project continuing.
Recreation And Culture Total			(1,598,750)	(1,598,756)	(1,553,272)	(45,484)		
Public Facilities Total			(1,987,091)	(1,981,615)	(1,553,272)	(428,343)		

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
Useless Loop Road - RRG 16/17	1.1.6	WKM	(377,600)	(367,512)	(222,503)	(145,009)	222,503	Project continuing.
Ocean Park Road - RRG 16/17	1.1.6	WKM	(90,000)	(90,000)	(7,562)	(82,438)	7,562	Project commenced.
R2R Cycle Ways - Foreshore	1.1.6	WKM	(230,000)	(230,000)	(244,886)	14,886	244,886	Project completed.
R2R 15/16 - Knight Terrace	1.1.6	WKM	(83,000)	(83,000)	(82,882)	(118)	82,882	Project completed.
R2R 15/16 -Hughes Street	1.1.6	WKM	(16,000)	(16,000)	(15,624)	(376)	15,624	Project completed.
R2R 16/17 Woodleigh-Byro Road	1.1.6	WKM	(150,000)	(150,000)	(3,744)	(146,256)	3,744	Project commenced.
Road Projects R2R 16/17	1.1.6	WKM	(509,800)	(509,800)	0	(509,800)	0	Report going to Council for consideration
Transport Total			(1,456,400)	(1,446,312)	(577,201)	(869,111)		
Roads (Non Town) Total			(1,456,400)	(1,446,312)	(577,201)	(869,111)	0	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(10,000)	(10,000)	0	(10,000)	0	To be carried forward
Welcome Signage	2.1.3	EMCD	(65,000)	(65,000)	(81,388)	16,388	81,388	Project completed.
Economic Services Total			(75,000)	(75,000)	(81,388)	6,388		
Capital Expenditure Total			(4,834,491)	(4,814,491)	(3,034,291)	(1,780,200)		

28 JUNE 2017

12.3 LEASES – ANNUAL PAYMENT REQUEST
RES40344, RES40771, RES40594

Author

Debtors Clerk

Disclosure of Any Interest

Disclosure of Interest: Cheryl Cowell

Nature of Interest: Impartiality Interest as Secretary of the Shark Bay Pistol club

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council:-

1. **Charge the Shark Bay Bowling Club an amount of \$150 for the 2017/2018 financial year in accordance with its lease agreement; and**
2. **Charge the Shark Bay Speedway Club an amount of \$150 for the 2017/2018 financial year in accordance with its lease agreement.**
3. **Charge the Shark Bay Pistol Club an amount of \$150 for the 2017/2018 financial year in accordance with its lease agreement.**

5/0 CARRIED

Background

Council has in place lease agreements with the Shark Bay Bowling Club, the Shark Bay Speedway Club and the Shark Bay Pistol Club which provides for Council to impose lease payments for the use of the land on an “on demand” basis.

Therefore, each year Council needs to determine whether the payment should be charged. Over the last 12 years charges have been applied as follows:

Year	Shark Bay Speedway	Shark Bay Bowling Club	Shark Bay Pistol Club
2016-17	Paid	Paid	N/A due to not previously being an on demand lease
2015-16	Paid	Paid	Paid
2014-15	Paid	Paid	Paid
2013-14	Waived	Waived	Paid
2012-13	Not Raised	Not Raised	Not Raised
2011-12	Not Raised	Not Raised	Not Raised
2010-11	Paid	Paid	Paid
2009-10	Paid	Paid	Paid
2008-09	Paid	Paid	Paid
2007-08	Paid	Paid	Paid
2006-07	Paid	Paid	Paid
2005-06	Paid	Paid	Paid

28 JUNE 2017

Legal Implications

There are no legal implications associated with this item. Leases are in place with these organisations.

Policy Implications

There are no policy implications associated with this item.

Financial Implications

The imposition of these charges will generate an increase in revenue of \$450 which has not been included in the budget.

Strategic Implications

There are no strategic implications associated with this report.

Risk Management

This item is low risk as the lessees have existing leases in place.

Voting Requirements

Simple Majority Required

Signatures

Author

A Pears

Chief Executive Officer

P Anderson

Date of Report

20 June 2017

28 JUNE 2017

13.0 TOWN PLANNING REPORT

13.1 INITIATE FORMAL ROAD CLOSURE PROCEDURE – PORTION HUGHES STREET ADJACENT TO LOT 100 (14) DURLACHER STREET, DENHAM P1075

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Laundry
Seconded Cr Fenny

Council Resolution

That Council:

- 1. Resolve to formally initiate advertising procedures to close a portion of Hughes Street (adjacent to Lot 100 Durlacher Street) pursuant to Section 58 of the *Land Administration Act 1997*.**

Advertising shall be for a minimum of 35 days and shall include a:

- i) Notice in a local newspaper;**
 - ii) Notice on Shire Public Noticeboard;**
 - iii) An A3 advertising sign visible from Hughes Street; and**
 - iv) Letters to relevant service authorities.**
- 2. Note that the owner of Lot 100 (14) Durlacher Street, Denham has provided written commitment to paying reasonable costs associated with the road closure process.**
 - 3. Authorise the Chief Executive Officer to advise the applicant of the Council resolution.**

5/0 CARRIED

BACKGROUND

Structures associated with development on Lot 100 encroach into the Hughes Street road reserve. This was confirmed by a survey undertaken by a licenced surveyor.

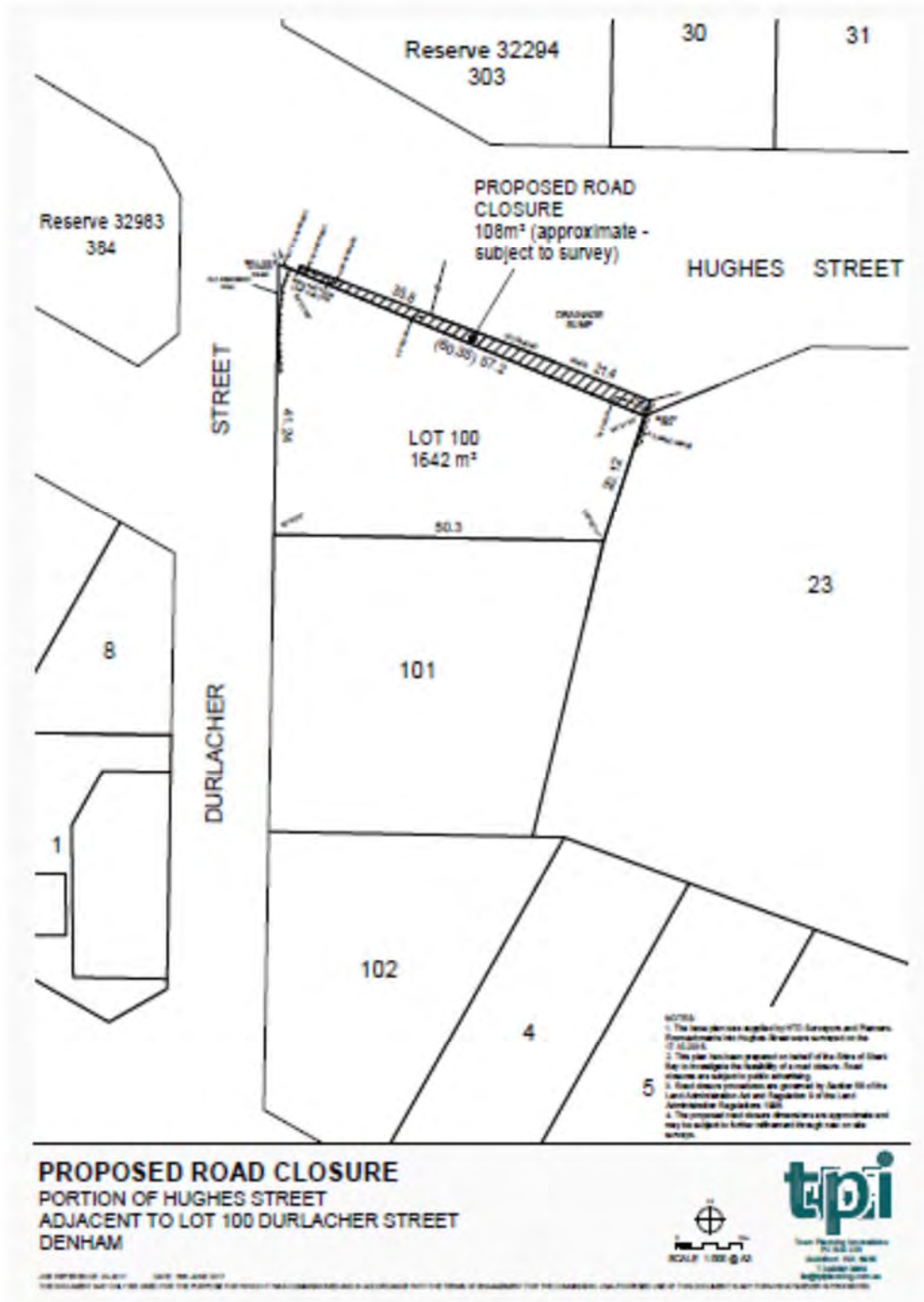
A report on this matter was considered by Council at the Ordinary meeting held on the 27 July 2016.

Council resolved to agree to the adjoining owner Mrs Hargreaves's request to purchase a portion of Hughes Street road reserve that is subject to the encroachment and rational realignment of the lot boundary and request the administration to

28 JUNE 2017

commence proceedings, following confirmation from Mrs Hargreaves to meet all costs associated with the surveying and purchase costs.

Refined road closure plans are included as Attachment 1 and Attachment 2. Over page Attachment # 1



28 JUNE 2017

Attachment # 2



28 JUNE 2017

COMMENT

Subsequent to the July 2016 meeting, the Shire has provided Mrs Hargreaves with additional information explaining the road closure process, including a brochure developed by the Department of Lands. This information was provided to ensure the applicant had a sound understanding of the potential costs involved.

The road closure procedure includes:

1. Initiation of advertising and formal procedures by the local government to comply with the *Land Administrative Act 1997* and *Land Administration Regulations 1998*.
2. Advertising for 35 days including a newspaper advert and letters to service authorities.

A service authority may require an easement to protect assets, or relocation of services at the applicant's expense.

Although not compulsory, Town Planning Innovations recommends that an advertising sign be erected on site, to allow for comprehensive consultation.

3. Report to Council to consider submissions and determine whether to proceed to lodge a road closure request to the Department of Lands for formal consideration of the Minister of Lands.
4. Consideration by the Department of Lands and consideration of a purchase price.
5. Acceptance by the proponent and payment of purchase price and other costs associated with the proposal.
6. Completion of road closure and disposal actions, including the lodgement of a road closure order and amalgamation order for registration in Landgate.

The road closure area would need to be surveyed as ultimately the land would amalgamated with Lot 100 which would be reflected in a new Certificate of Title.

The owner provided written commitment on the 31 May 2017 to payment of reasonable costs associated with the process, as required by the July 2016 Council resolution.

The Shire is now in a position to consider initiating the formal advertising process.

LEGAL IMPLICATIONS

Land Administrative Act 1997 – Part 5 deals with matters relating to public roads. The procedures for road closures are set out under Section 52.

Land Administration Regulations 1998 – Regulation 9 outlines information required to be lodged with a road closure request to the Minister for Lands. It includes copies of Council resolutions, advertising details, submissions and the local government comments on submissions.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay Local Planning Scheme – Once the road closure is finalised the Shire may consider a future minor scheme amendment to either Local Planning Scheme No 3 or 4 (whichever is operative at the time) to reflect the road closure and changes to Lot 100 on the zoning map.

POLICY IMPLICATIONS

There are no Local Planning Policy implications associated with this report.

FINANCIAL IMPLICATIONS

The Shire pays Town Planning Innovations consultancy fees for general planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications associated with this report.

RISK MANAGEMENT

There are no known risks associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	16 June 2017

28 JUNE 2017

13.2 PROPOSED SIGN (ON PROPERTY) – LOT 2 NORTH WEST COSTAL HIGHWAY, MEADOW P2025

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That Council:

1. **Approve the application lodged by Roly Brando, Environmental Design on behalf of Jacques Tranquille for a pylon sign on Lot 2 North West Coastal Highway, Meadow subject to the following conditions and footnotes:**
 - (i) **All development shall generally be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **The sign shall be fully located within the property boundaries.**
 - (iii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnote:

- (a) **This consent is only a planning approval and is not an approval for construction. A separate building permit approval needs to be obtained.**
- (b) **In addition to Shire approval you also need separate approval by Main Roads WA as the proposed sign will be visible from North West Coastal Highway which falls under Main Roads jurisdiction.**

5/0 CARRIED

BACKGROUND

• **Zoning**

Lot 2 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

28 JUNE 2017

Under Schedule 4 of the Scheme the Special Use zone applicable to Lot 2 allows for roadhouse, limited short term accommodation, wayside hotel, caravan park, service station, bulk fuel depot, shop, restaurant and transport depot (with Council approval).

- **Existing Development**

Lot 2 has been developed with the Billabong Roadhouse and short term accommodation.



Source: Landgate Aerial circa 2012

COMMENT

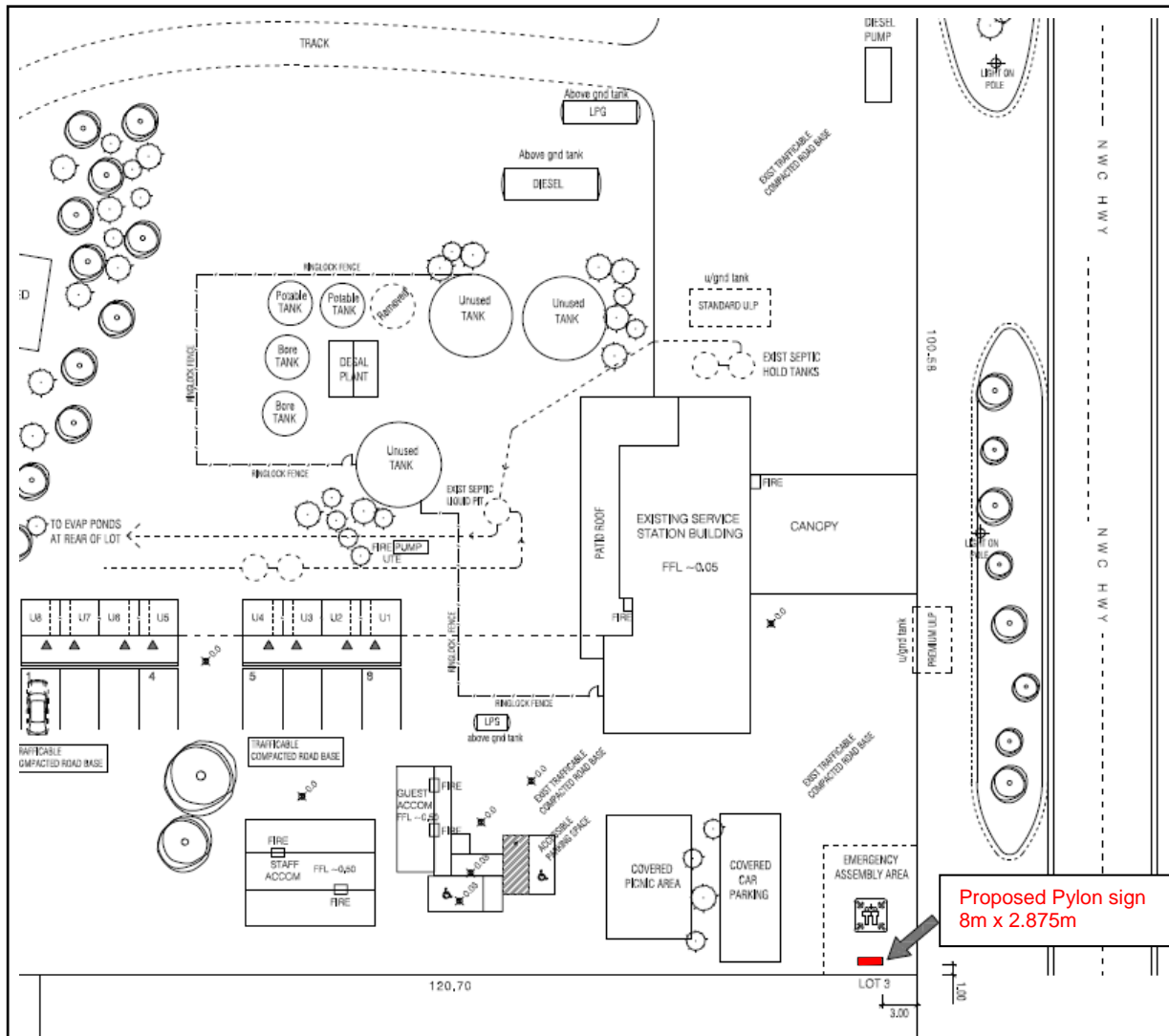
- ***Description of Proposed Development***

The applicant proposes a new pylon sign in the south east portion of the lot. The sign is proposed to measure 2.875 metres wide and 8 metres high.

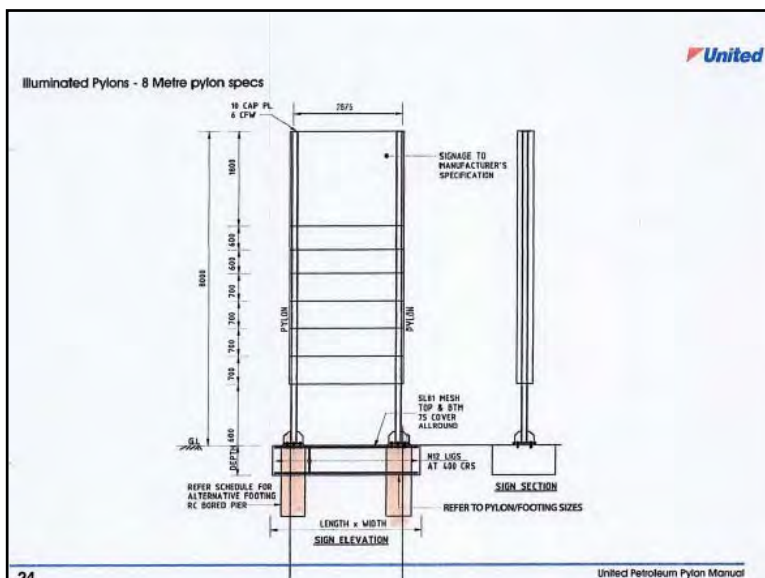
It will be located 1 metre from the southern boundary and 3 metres from the front boundary / Highway road reserve.

Plans of the sign are included over page for ease of reference.

28 JUNE 2017



Above: Extract of site plan



Elevation Plan and Photo montage Source: Environmental Design



28 JUNE 2017

The sign will provide the existing business with additional advertising opportunities. The proposed development is ancillary to the existing landuses established on the lot.

Whilst the appearance of signage is subjective it is not considered that the sign will adversely impact on the existing streetscape or amenity of the area.

- **Consultation**

The application was referred to Main Roads Western Australia for comment.

Main Roads Western Australia has advised that any advertising sign beyond a State road reserve that has advertising content which is reasonably capable of being seen by the driver of a motorised vehicle travelling along a State road is subject to approval from Main Roads. A separate formal application to install a sign beyond the road reserve will have to be completed by the applicant and submitted to Main Roads Western Australia for approval.

The application was also referred to the adjacent owner of Lot 3. Advertising closed on the 29 May 2017 and no submission has been received.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 – discussed in the body of this report.

Clause 5.15 outlines the 'Control of Advertising'. Clause 5.15.3 states:

'Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.'

There is a list of exempted advertisements on Schedule 5 of the Scheme, however it does not include free standing pylon signs.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this matter.

RISK MANAGEMENT

There are no known risk implications associated with this matter.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 June 2017

28 JUNE 2017

13.3 PROPOSED SIGN (IN ROAD RESERVE) – NORTH WEST COASTAL HIGHWAY, MEADOW P2025

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny
Seconded Cr Cowell

Council Resolution

That Council:

1. **Approve the application lodged by Jacques Tranquille for a pylon sign within the road reserve of North West Coastal Highway (adjacent to Lot 2) Meadow subject to the following conditions and footnotes:**
 - (i) **All development shall generally be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**

Footnote:

- (a) **This consent is only a planning approval and is not an approval for construction. A separate building permit approval may be required.**
 - (b) **In addition to Shire approval you also need separate approval by Main Roads WA as the proposed sign is within the North West Coastal Highway which falls under Main Roads jurisdiction. Main Roads signature on the planning application form should not be construed as their approval.**
2. **Note that the application form has been signed by Main Roads Western Australia.**

5/0 CARRIED

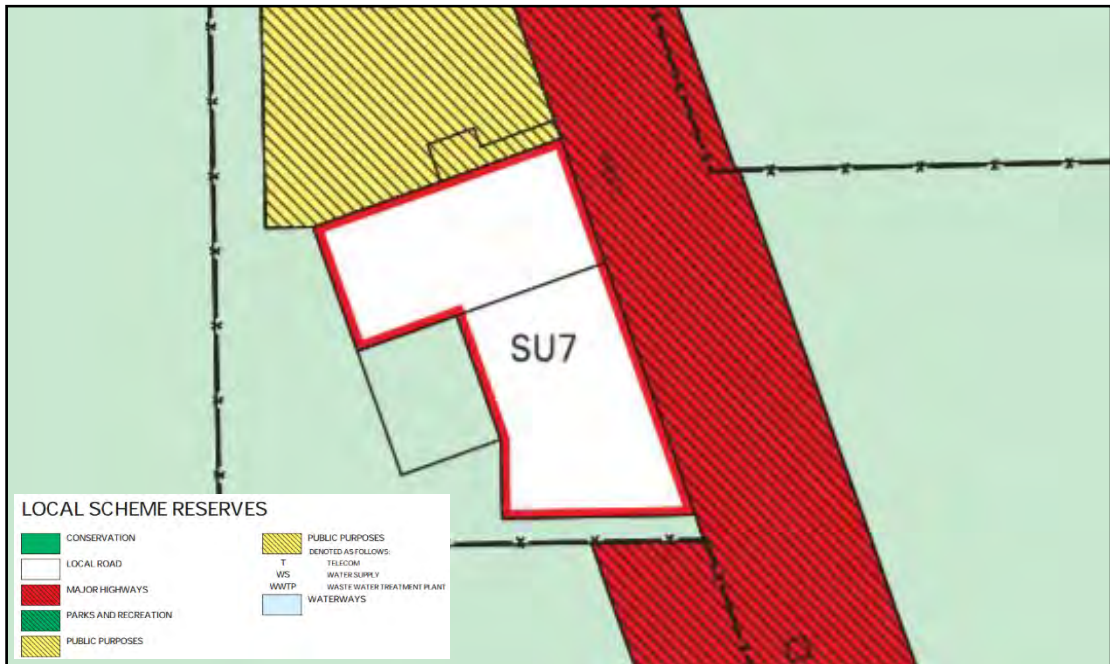
28 JUNE 2017

BACKGROUND

• **Scheme Reservation**

The sign is proposed in the road reserve of the North West Coastal Highway. The road reserve is a Local Scheme Reserve for Major Highways.

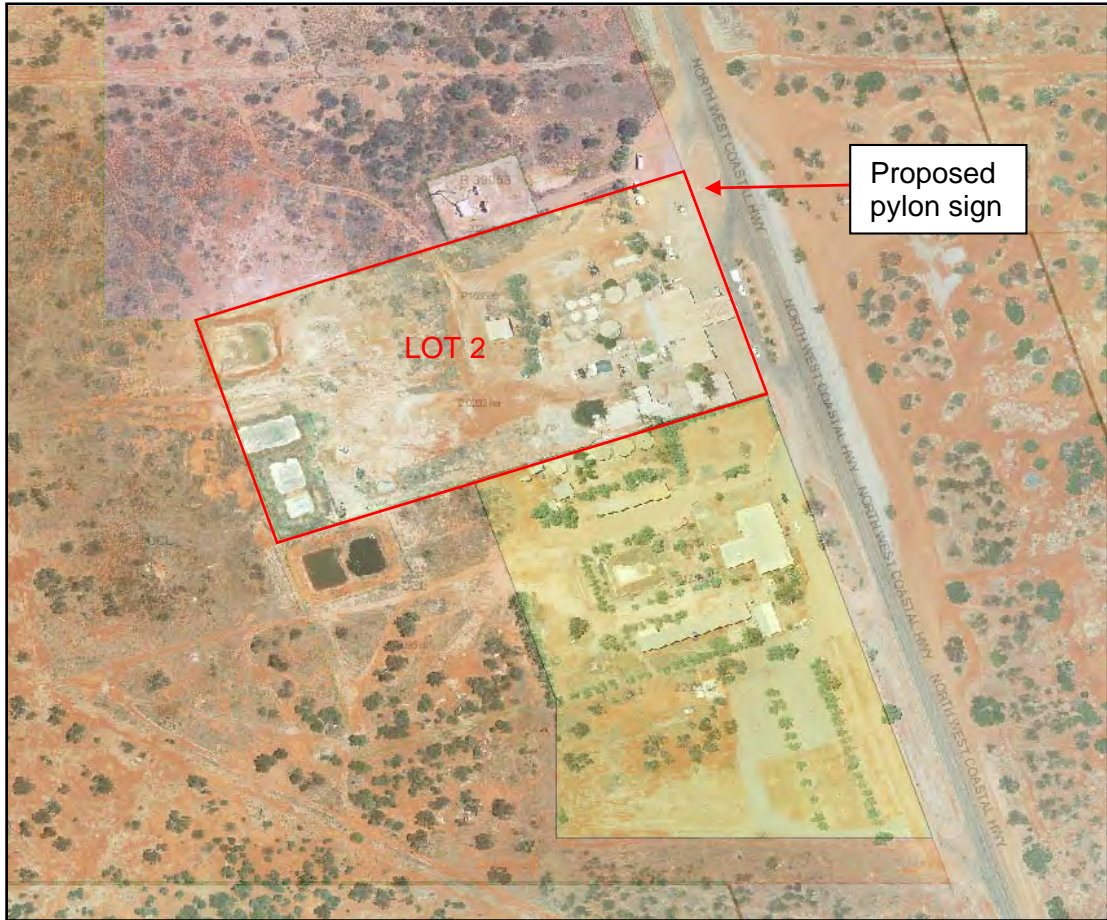
Planning approval is required for any development in a local scheme reserve.



COMMENT

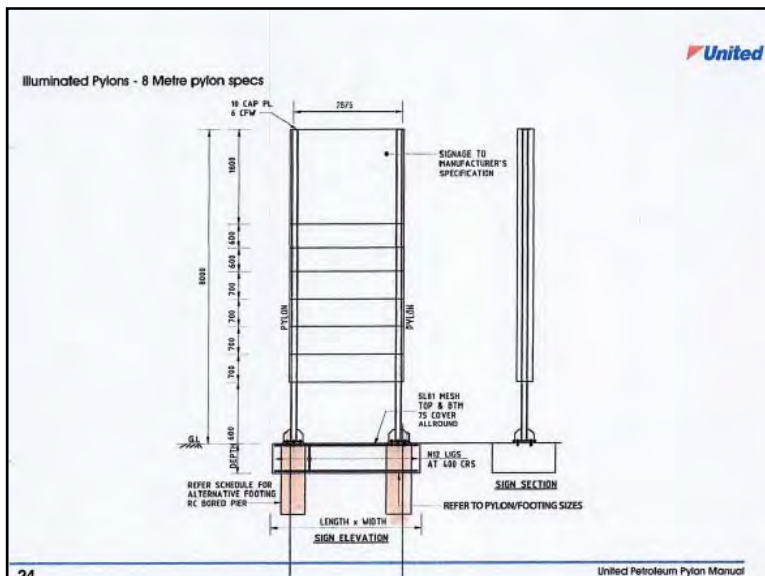
Lot 2 has been developed with the Billabong Roadhouse and short term accommodation. The owner of Lot 2 proposes a sign in a traffic island.

28 JUNE 2017



The new pylon sign is proposed to measure 2.875 metres wide and 8 metres high.

Elevations are included below for ease of reference.



Elevation Plan and Photo montage
Source: Environmental Design

28 JUNE 2017

The application form has been signed by Main Roads Western Australia as the owner of the land.

Whilst the appearance of signage is subjective it is not considered that the sign will adversely impact on the existing streetscape or amenity of the area.

- **Consultation**

Town Planning Innovations has liaised with Main Roads Western Australia in regards to the sign. A separate formal application to install a sign in the road reserve will have to be completed by the applicant and submitted to Main Roads Western Australia for approval. Main Roads has advised that additional information will need to be provided by the applicant at that stage, and Town Planning Innovation has advised the owner of this requirement.

The application was also referred informally to the adjacent owner of Lot 3, and no submission has been received.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 –

Clause 3.2.1 states that a person must not use a reserve or carry out development in a reserve without first having obtained planning approval.

Clause 3.2.2 outlines that the local government must have due regard for the matters set out under Clause 10.2 and the ultimate purpose intended for the reserve.

Clause 5.15 outlines the 'Control of Advertising'. Clause 5.15.3 states:

'Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.'

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovation for advice.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this matter.

RISK MANAGEMENT

There are no known risk implications associated with this matter.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 June 2017

28 JUNE 2017

13.4 PROPOSED SIGN – LOT 3001 (55) HUGHES STREET, DENHAM (SILVER CHAIN)
P4010

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny
Seconded Cr Laundry

Council Resolution

That Council:

1. **Note that the planning application lodged for a sign by Silver Chain was incomplete at the time of writing this report. Town Planning Innovations has requested that Silver Chain provide a planning application form that has been signed by Department of Lands, and pay the \$147.00 application fee. Silver Chain has not applied for any fee dispensation.**

2. **Resolve by Absolute Majority to delegate authority to the Chief Executive Officer to determine the application (when complete) for a sign on Lot 3001 (55) Hughes Street, Denham in accordance with Clause 11.3.1 of the Shire of Shark Bay Local Planning Scheme No 3 and Regulation 82 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**

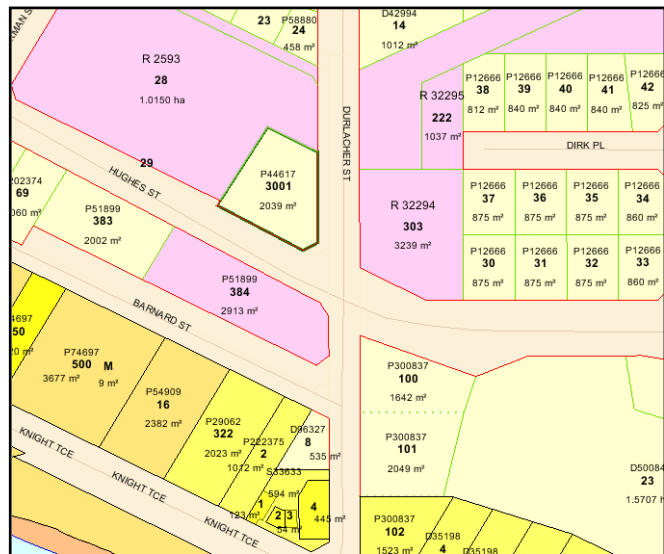
5/0 CARRIED ABSOLUTE MAJORITY

BACKGROUND

- **Location / existing landuse**

Lot 3001 is utilised by Silver Chain and has an approximate area of 2039m².

It is on the corner of Hughes Street and Durlacher Street.



28 JUNE 2017

- **Local Scheme reservation**

The subject land is reserved for Public Purpose – Health Centre under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

COMMENT

- **Description of Proposed Development**

The applicant proposes a new advertising sign in front of the existing building.



The sign face will measure 600mm x 1300mm, and will be black, red and white.

<p>Toodyay Custom Sign DOUBLE SIDED</p> <p>1300MM</p> <p>600MM</p>		<p>Specifications</p> <p>Text Heading – Stag Book Italic 90mm Lettering</p> <p>Logo – 214mm High 290mm down from top</p> <p>White Signage Background – Dulux White Salln Finish Powdercoat</p> <p>Location Silver Chain to advise</p>
-------------------------------------------------------------------------------	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

The sign will ensure that the Silver Chain building is easily identifiable. The proposed development is ancillary to the existing landuse.

28 JUNE 2017

Whilst the appearance of signage is subjective it is considered that the sign is in scale with the existing building, and will not have any negative visual impact.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Regulation 82 (1) provides powers for the local government to delegate authority.

Regulation 82 (2) requires an Absolute Majority of Council for granting any delegated authority.

Shire of Shark Bay Local Planning Scheme No 3 –

Clause 3.2.1 states that a person must not use a reserve or carry out development in a reserve without first having obtained planning approval.

Clause 3.2.2 outlines that the local government must have due regard for the matters set out under Clause 10.2 and the ultimate purpose intended for the reserve.

Clause 5.15 outlines the 'Control of Advertising'. Clause 5.15.3 states:

'Without limiting the generality of the matters which may be taken into account when making a decision upon an application for consent to erect, place or display an advertisement, the local government shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.'

Clause 11.3.1 allows Council the ability to granted delegated authority. Any delegation requires an Absolute Majority of Council under Clause 11.3.3.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this matter.

RISK MANAGEMENT

There are no known risk implications associated with this matter.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 June 2017

28 JUNE 2017

- 13.5 INFORMATION ITEM: UPDATE ON APPLICATION TO DEPARTMENT OF FISHERIES TO VARY AN AQUACULTURE LICENCE ADJACENT TO NANGA
P4174

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council:

- Note the advice from the Department of Fisheries that the proponent has withdrawn the Application for Variation to Aquaculture Licence No. 1649 – Attachment 1.**

5/0 CARRIED

BACKGROUND

• ***Local Scheme Reserve – Waterways***

The ocean to the immediate west of Nanga is a Local Scheme Reserve for 'Waterways'. Waterways is also listed as a local scheme reserve under Clause 3.1 of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme').

• ***Special Control Area – World Heritage***

The waterway is within the Special Control Area for the Shark Bay World Heritage Property area.

• ***Previous Council consideration – Planning Application***

Council resolved to approve a planning application for aquaculture at Nanga at the meeting held on the 19 December 2016.

• ***Previous Council consideration – Variation to aquaculture licence***

The Department of Fisheries previously advised that the applicant, Pan Holdings, sought a variation to their licence to allow for three species of abalone. The new species include Roe's Abalone (*Haliotis roei*), Tropical Abalone (*Haliotis asinina*) and Staircase Abalone (*Haliotis scalaris*).

Council considered this matter at the meeting held on the 31 May 2017 and resolved:

28 JUNE 2017

- ‘1. Authorise the Chief Executive Officer to advise the Department of Fisheries as follows:
 - (a) The Shire has reservations over the potential risk for exotic species to be introduced into the adjacent marine park and the World Heritage property. The world heritage property needs to be protected from any risk and this issue has previously been raised by the Department of Parks and Wildlife. The Department of Parks and Wildlife identified that ‘the introduction of species not naturally occurring in Shark Bay represents a high risk that exotic species could be introduced into the marine park and the World Heritage property with significant potential threats to biodiversity values’.
 - (b) The Department of Fisheries needs to guarantee that any exotic species can be completely contained and managed as any risk of new species being introduced to the World Heritage area would be unacceptable and insupportable.
 - (c) The Shire requests that high regard be given to any environmental matters raised separately by any authority, such as the Department of Parks and Wildlife, as part of the licencing process.
 - (d) The licence variation should not be supported unless the Department of Parks and Wildlife and the Department of Fisheries are both satisfied that there is no risk that exotic species could be introduced into the marine park and world heritage area.
 - (e) The Department of Parks and Wildlife need to be separately consulted as part of this licence variation process.
 - (f) It is recommended that a comprehensive environmental impact assessment be required.
2. Note that Gray & Lewis has referred the correspondence from the Department of Fisheries to the Department of Parks and Wildlife, and a copy to the Shark Bay World Heritage Advisory Committee. ‘

COMMENT

The purpose of this report is to simply keep Councillors informed about the status of the Application for a Variation to the approved aquaculture licence issued by the Department of Fisheries for Nanga.

The Department of Fisheries has advised that:

1. The application is withdrawn at this stage to allow the applicant to conduct further investigations and field studies into species distribution and environmental tolerance ranges. The Shire of Shark Bay (and the Shark Bay World Heritage Advisory Committee) will be consulted again should the applicant reapply.

Any new application would be referred to a future Council meeting.

LEGAL IMPLICATIONS

The Shire is only being consulted and the Department of Fisheries is the determining authority for any licence or licence variation.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

The Shires Local Planning Strategy makes no significant recommendations in regards to Nanga or the adjacent waterways.

RISK MANAGEMENT

Environmental risks have previously been identified as a concern for the variation.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

From: [Clara Alvarez](#)
To: [liz](#)
Cc: [Fiona Rowland](#)
Subject: Pan Holdings Pty Ltd - Withdrawn Aquaculture Application
Date: Friday, 9 June 2017 10:10:29 AM
Attachments: [image001.png](#)
[Consultation Information - Variation.DOCX](#)
[AI-0010_20170328.pdf](#)

Dear Liz,

I refer to Pan Holdings' Pty Ltd Application for Variation to include three species of abalone to Aquaculture Licence No. 1649.

Please be advised that the application is withdrawn at this stage to allow the applicant to conduct further investigations and field studies into species distribution and environmental tolerance ranges. The Shire of Shark Bay (and the Shark Bay World Heritage Advisory Committee) will be consulted again should the applicant reapply.

Kind Regards,

Clara Alvarez

Fisheries Management Officer - Aquaculture
Department of Fisheries WA
Ph: 08 6551 4346
Email: clara.alvarez@fish.wa.gov.au | W: www.fish.wa.gov.au



Government of Western Australia
Department of Fisheries



28 JUNE 2017

13.6 PROPOSED WORKSHOP – RESERVE 40727, LOT 130 MONKEY MIA ROAD, MONKEY MIA RES40727 / P2024

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council:

1. **Note that the Minister of Environment Statement No. 709 for expansion of the Monkey Mia Dolphin Resort includes an environmental condition that requires retention of a vegetation buffer, however the condition specifically requires the buffer to be south of Monkey Mia Road. The proposed workshop location has no impact on the legally required buffer.**
2. **Note the advice provided by the Environmental Protection Authority (Attachment 1).**
3. **In accordance with Regulation 27 of the Planning and Development (Local Planning Schemes) Regulations 2015 Council note that the proposed development is in an area for which a Structure Plan is required to be prepared; and**
 - (a) **determine that the proposed workshop does not conflict with the principles of orderly and proper planning; and**
 - (b) **the proposed workshop will not prejudice the overall development potential of Reserve 40727, Monkey Mia.**
4. **Approve the application for ancillary development in the form of a workshop (including laundry, office, storage, staff amenities, services and staff office) lodged by TPG & Place Match on behalf of RAC Tourism Assets Pty Ltd subject to the following conditions and footnotes:**
 - (i) **All development shall generally be in accordance with the approved plans unless otherwise approved in writing by the Chief Executive Officer.**
 - (ii) **All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the boundaries of Lot 130 with no water discharge into adjacent land or road reserve unless otherwise approved in writing by the Chief Executive Officer.**

28 JUNE 2017

- (iii) The building to be constructed out of colorbond in a 'shale grey' and 'dune' colour. (Peron Peninsular Colour Palette)
- (iv) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnote:

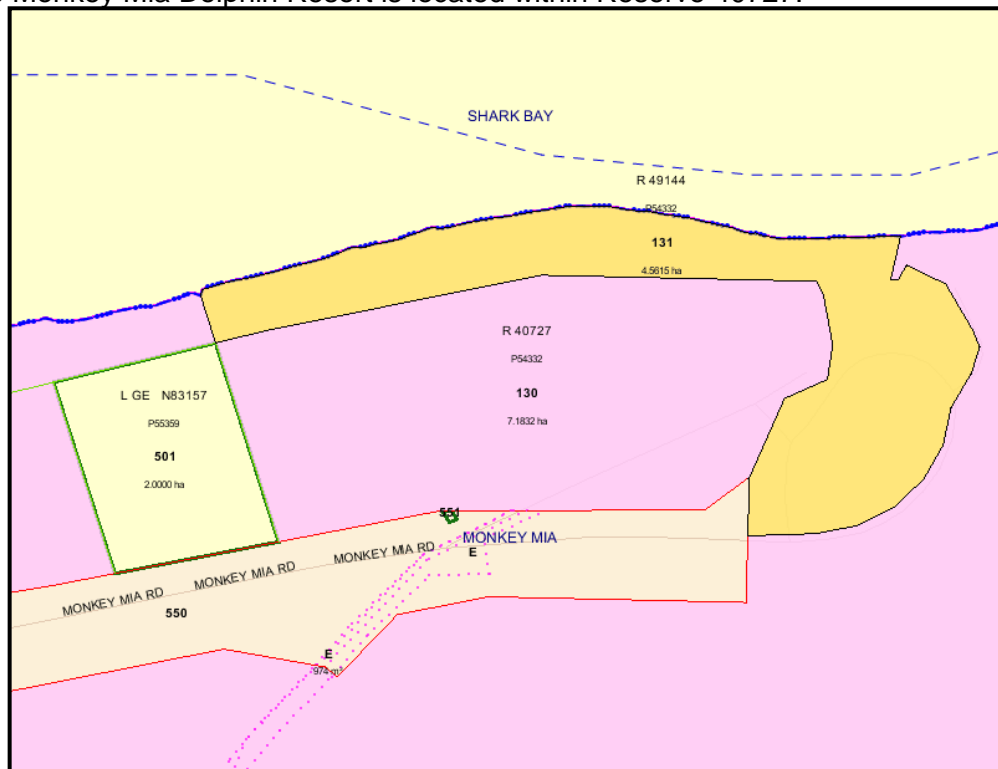
- (a) This consent is only a planning approval and is not an approval for construction. A separate building permit approval needs to be obtained. The applicant is encouraged to consider pursuit of a certified application.
- (b) As the applicant is aware, the subject land is within a declared designated Bushfire Prone Area. Future habitable or vulnerable development on this site will need to be accompanied by a Bushfire Attack Level assessment to comply with State Planning Policy 3.7.

5/0 CARRIED

BACKGROUND

- **Location**

The Monkey Mia Dolphin Resort is located within Reserve 40727.



Location Plan

28 JUNE 2017

- **Ownership**

Reserve 40727 (Lot 130) is crown land vested to the Shire of Shark Bay under a Management Order. There is a 99 year lease agreement with RAC Tourism Assets Pty Ltd, expiring in April 2114.

Council has two roles being both the landowner and the determining authority. The application form has been signed by the Shire Chief Executive Officer.

- **Existing Development**

Existing development has occurred over an extended time period and includes backpacker accommodation, a lodge, camping, caravan park, short stay accommodation, a shop, pool, restaurant, amenities and recreation facilities.

- **Zoning**

The majority of Reserve 40727 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). There are specific landuse controls and conditions applicable to Monkey Mia listed in Schedule 4 of the Scheme.

Permissible landuses include motel, short term accommodation, special facility, park home park, caravan park, reception centre, residential building, office, shop, restaurant, carpark, staff accommodation, power generation plant and desalination plant.

The Scheme also lists special conditions including that development be generally in accordance with an Outline Development Plan. The term Outline Development Plan has been superseded by the term 'Structure Plan'.

An eastern portion is also reserved as 'Highway' and 'Parks and Recreation'. This is an anomaly on the existing Scheme map which is proposed to be corrected as part of the Scheme Review, as the Special Use zone boundary should align with the boundary of Reserve 40727.

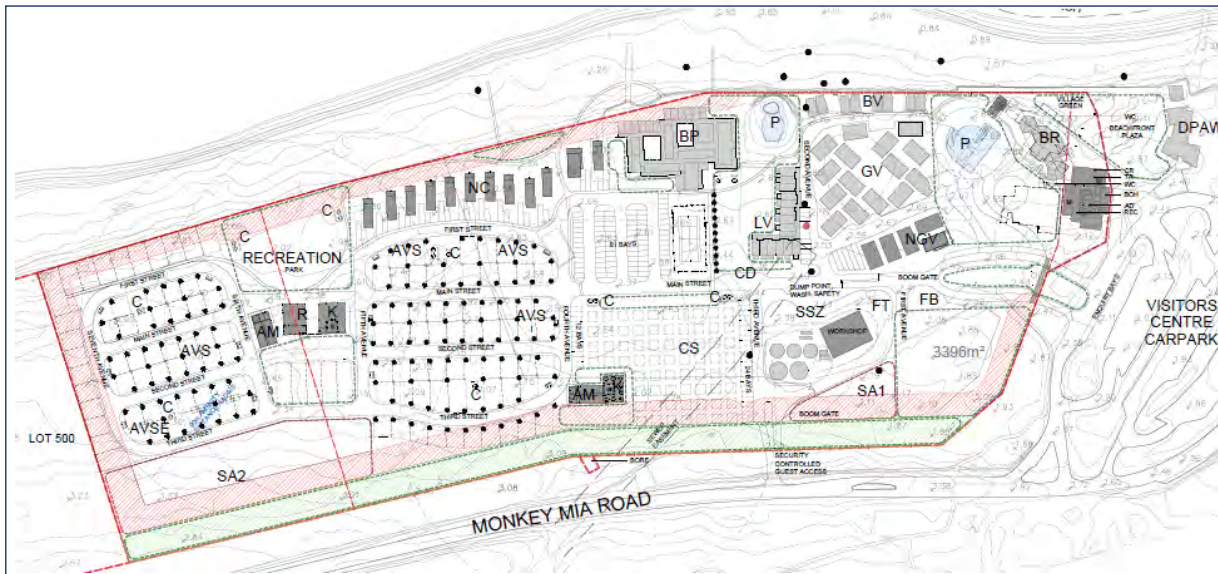
- **Draft Structure Plan**

There is a Draft Structure Plan developed for Monkey Mia which was supported by Council on the 22 February 2017.

The Structure Plan has been lodged with the Western Australian Planning Commission. It has been approved subject to a number of modifications (which will be completed by the applicant).

The Draft Structure Plan included an explanatory report with a Concept Masterplan. The MasterPlan included a new workshop (in a different location).

28 JUNE 2017



Source: Structure Plan Explanatory report by TPG

The Draft Structure Plan showed a vegetation buffer along the southern portion of the land, so it was interpreted that this was consistent with existing environmental approvals.

Recent information has clarified that the vegetation buffer is actually required to the south of Monkey Mia Road, as explained further in this report.

- **Previous Council consideration**

Council resolved as follows at the meeting held on the 31 May 2017:

1. *Endorse the Chief Executive Officer signature on the planning application on behalf of the Shire of Shark Bay as the owner of Reserve 40727.*
2. *Defer the application for ancillary development in the form of a workshop (including laundry, office, storage, staff amenities, services and staff office) lodged by TPG & Place Match on behalf of RAC Tourism Assets Pty Ltd and advise the applicant that:*
 - The workshop is proposed in a location that conflicts with Condition 6-1 of the Minister for Environment Statement No 709 requiring a 15 metre buffer.*
 - The onus is on the proponent to apply to alter any environmental conditions under existing Ministerial approvals.*
 - The Shire is not in a position to support the location of the workshop in these circumstances.*
 - It is recommended that the applicant pursue a revised plan for a workshop in a location consistent with the Structure Plan that does not conflict with the Minister for Environment Statement No 709.*

28 JUNE 2017

(v) *If the application is not determined within 90 days, the applicant has a right to lodge an application for review to the State Administrative Tribunal.*

3. *Authorise the Shires Planning consultant to refer the application to the Environmental Protection Authority, Department of Parks and Wildlife and Shark Bay World Heritage Advisory Committee for comment. ‘*

- **Existing environmental approvals**

Approval was granted under the Environmental Protection Act to expand the resort through issue of Ministerial Statement No.709 (MS 709) on 28 December 2005. It was issued to the former proponent Monkey Mia Dolphin Resort Pty Ltd.

Condition 6-1 of the approval requires a buffer of approximately 600 metres in length and not less 15 metres wide. The Draft Structure Plan purported to show the buffer consistent with the environmental approval.

An approval extending the period for substantial commencement was granted under Ministerial Statement No. 919 on 18 December 2012. The only change made related to Condition 4 and Condition 6-1 still remains.

The Office of the Environmental Protection Authority on 8 April 2015 confirmed that the project had substantially commenced through the completion of the waste water treatment plant.

The applicant advises that a Section 38(6) (Notice of Nomination as Proponent) was issued by the Minister for Environment on 24 June 2016 to nominate RAC as the entity responsible for the expansion of the Monkey Mia Dolphin Resort.

COMMENT

- **New information on environmental buffer requirements**

Following the May Council meeting, Town Planning Innovations sought advice from the Environmental Protection Authority on the status of the Ministerial Statement.

The Environmental Protection Authority advised by email dated 14 June 2017 that *‘Condition 6-1 of Ministerial Statement 709 (attached for your information) currently requires the proponent maintains a buffer of Acacia sp. along the southern side of Denham-Monkey Mia Road.’*

Town Planning Innovations has verified that this is correct with the Environmental Protection Authority and it means that the proposed workshop does not have any impact on the required buffer. The condition is clear, legally binding and not open to interpretation.

Condition 6-1 states:

*‘To allow for protection of part of a territory of the Thick billed grass wren, the proponent shall retain a buffer area of Acacia sp. **along the southern side of the Denham-Monkey Mia Road,** for the length of the resort, including the resort expansion area*

28 JUNE 2017

and staff accommodation area, to the requirements of the Minister for the Environment on advice of the Environmental Protection Authority and the Department of Conservation and Land Management. ‘

Formal advice from the Environmental Protection Authority is included below.



Government of **Western Australia**
Office of the **Environmental Protection Authority**

Mr Paul Anderson
Chief Executive Officer
Shire of Shark Bay
PO Box 126
DENHAM WA 6537

Your Ref: RES40727 / O-PR-16375
Our Ref: AC06-2017-0007; 17-058926
Enquiries: Mary Butfield, 6145 0841
Email: mary.butfield@epa.wa.gov.au

Dear Mr Anderson

EXPANSION OF THE MONKEY MIA DOLPHIN RESORT – MINISTERIAL STATEMENT 709 – PROPOSED CHANGES TO PROPOSAL AND CONDITIONS

Thank you for your letter of 30 May 2017 regarding the Development Application for the expansion of the Monkey Mia Dolphin Resort, which is subject to the implementation conditions of Ministerial Statement 709.

The Office of the Environmental Protection Authority (OEPA) confirms it has received a request from RAC Tourism Assets Pty Ltd to remove Condition 6 from Ministerial Statement 709. This will be assessed in accordance with section 46 of the *Environmental Protection Act 1986*, including an Environmental Protection Authority inquiry into the matter, and it will be the Minister for Environment in consultation with relevant decision making authorities who makes the final decision on whether to remove the condition.

The OEPA wishes to clarify, however, that Condition 6-1 of Ministerial Statement 709 requires the proponent of the proposal to retain a buffer area of *Acacia* sp. along the *southern side* of the Denham-Monkey Mia Road, and that it may be possible for the Shire's assessment of the Development Application to proceed regardless of the progress or outcome of the section 46 process.

If you have any queries regarding this correspondence please contact Mary Butfield, Senior Environmental Officer, on 6145 0841 or mary.butfield@epa.wa.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Sutton'.

Anthony Sutton
Director
Assessment and Compliance Division

16 June 2017

Level 8, The Atrium, 168 St Georges Terrace, Perth, Western Australia 6000
Telephone 08 6145 0800 Facsimile 08 6145 0895 Email info@epa.wa.gov.au

Locked Bag 10, East Perth WA 6852

28 JUNE 2017

• **Description of Proposed Development**

There is an existing workshop located on Reserve 40727 which no longer meets the needs associated with ongoing operations of the Monkey Mia Dolphin Resort.

The applicant has lodged a planning application for a new workshop with an approximate area of 498m².



The building will have an approximate wall height of 4.5 metres and a total height of 5.837 metres (to the roof peak).

The building will include a workshop, laundry, storage, staff amenities, services, freezers, and a staff office.

• **Development prior to Structure Plan**

As explained in the background of this report, there is a Scheme requirement for a Structure Plan to guide future development.

Notwithstanding the above, Council has discretion to approve development prior to an approved Structure Plan in accordance with deemed provisions in the Planning and Development (Local Planning Schemes) Regulations 2015.

In doing so Council has to be satisfied that:

- a) the proposal does not conflict with the principles of orderly and proper planning.

Town Planning Innovations is of the view the development is ancillary to the existing resort.

- b) the proposed development will not prejudice the overall development potential of an area.

28 JUNE 2017

Town Planning Innovations is of the view that the proposed workshop will not prejudice any future development, structure planning or strategic planning for the reserve. The Structure Plan for Monkey Mia has been approved subject to modifications. The applicant simply has to carry out the modifications to the satisfaction of the Western Australian Planning Commission.

- **World Heritage**

The lot is within the Special Control Area under the Scheme applicable to the Shark Bay World Heritage Property.

The application has been referred to the Shark Bay World Heritage Advisory Committee and the Department of Parks and Wildlife. The Shark Bay World Heritage Advisory Committee has acknowledged the new information that no environmental buffers are being encroached on. Department of Parks and Wildlife has not provided any comment on the workshop.

The workshop is proposed to be constructed out of colorbond in a 'shale grey' and 'dune' colour. It is consistent with the preferred colours for metal roofs in the Shark Bay World Heritage Advisory Committee Peron Peninsular colour palette.

The base and metal roof colours below are sourced from the Peron Peninsular colour palette.



- **Land Subject to Inundation**

Clause 5.8.2 of the Scheme requires a floor level not less than RL 3.2 metres AHD (Australian Height Datum) for land subject to inundation. Council has discretion under Clause 5.8.3 to allow a lesser floor level for non habitable outbuildings that are detached from any single house.

The proposed workshop will have a Finished Floor Level of 2.5 metres AHD.

28 JUNE 2017

The applicant has advised as follows:

- Clause 5.8.3 of LPS 3 provides discretion to Council to consider a floor level less than RL 3.2 metres AHD where the proposed building is for non-habitable purposes. This is applicable to the land use and operational requirements of the proposed workshop.
- The proposed 2.5 metres AHD is deemed appropriate for the workshop operations given the setback to the foreshore.
- The proposed building is setback over 120 metres inland from the northern boundary of the subject site. This is positioned beyond the 2115 Hazard Line assessment undertaken by M P Rogers & Associates.
- We also note that Council has previously varied the finished floor level for other buildings on the subject site (Monkey Mia Resort Restaurant). The proposed Finished Floor Level is deemed acceptable as it will not have an adverse effect upon the users of the development, nor the future development of the locality.

Town Planning Innovations notes that Council has set a precedent as a lesser floor level was approved for extensions to the existing restaurant at the Council meeting held on the 27 February 2013.

Town Planning Innovations is of the view that the intention of Clause 5.8.3 is to allow Council discretion to vary the minimum finished floor level for outbuildings that are ancillary to a single house, which is not the case for this application.

Notwithstanding the above, Town Planning Innovations is of the view that the minimum floor level is a 'requirement' under the Scheme that be varied under Clause 5.6 of the Scheme which deals with 'variations to site and development standards and requirements'.

- **State Coastal Planning Policy No. 2.6 State Coastal Planning Policy**

Council has a statutory obligation to have 'due regard' for any relevant state planning policy.

The State Government's coastal planning policy *State Coastal Planning Policy No. 2.6 State Coastal Planning Policy* supports a risk management approach and provides the framework for undertaking risk management and adaptation planning for coastal hazards in Western Australia.

State Planning Policy 2.6 provides guidance in the form of a methodology to assess the potential extent of coastal hazard impacts, as well as for the development of a Coastal Hazard Risk Management and Adaptation Plan.

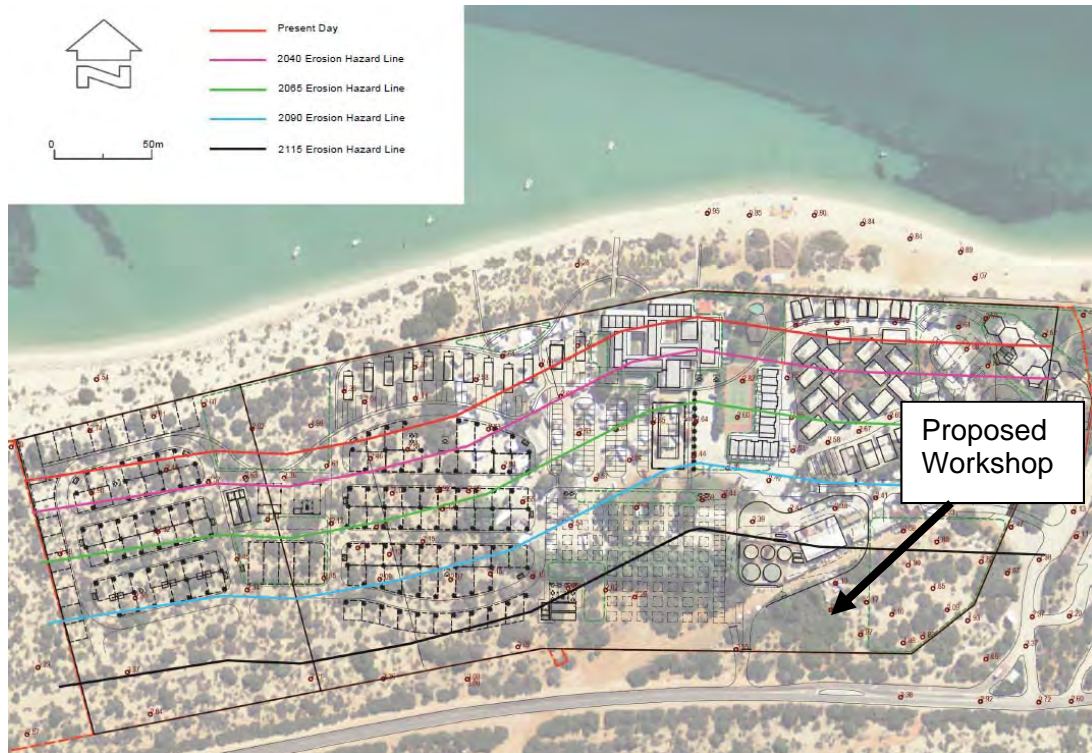
RAC commissioned coastal engineers M.P. Rogers to produce a Coastal Hazard Risk Management and Adaptation Plan as part of the proposed Monkey Mia Structure Plan.

The coastal hazard risk assessment identifies that there is a risk of coastal hazards adversely impacting the subject site, however, over the initial planning horizon associated with the facilities (to the year 2040) the risk is deemed to be at an acceptable level (as advised by RAC).

28 JUNE 2017

Despite the level of risk being acceptable, risk mitigation strategies have been proposed including both a built form response for newly constructed assets as well as an overall management approach.

The Coastal Hazard Risk Management and Adaptation Plan includes mapping that identifies erosion scenarios at different times.



The hazard lines are not intended to be predictions of the future shoreline location, but are conservative estimates of possible future foreshore retreat used for consideration in coastal planning.

The Coastal Hazard Risk Management and Adaptation Plan proposes a planned managed retreat for any assets affected in the long term by coastal processes.

The proposed workshop is positioned beyond the 2115 Hazard Line assessment undertaken by M P Rogers & Associates. The location of this non habitable building is generally supported.

- **State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas**

State Planning Policy 3.7 and the associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') apply to all land identified as Bushfire Prone.

Reserve 40727 is within a designated Bushfire Prone Area. Under State Planning Policy 3.7 all planning applications in Bushfire Prone Areas are to be accompanied by a Bushfire Attack Level assessment. A Bushfire Attack Level has not been lodged with the application.

28 JUNE 2017

Town Planning Innovations recommends that the application be determined without a Bushfire Attack Level for the following reasons:

- Planning Bulletin No 111/2016 released in October 2016 clarifies Council has discretion over this matter and states that '*Exemptions from the requirements of State Planning Policy 3.7 and the deemed provisions should be applied pragmatically by the decision maker.*'
- The proposed building is non habitable and will not result in any significant landuse intensification.

• **Notification on Title**

State Planning Policy 3.7 states that 'a notice on title' advising that the site is located in a bushfire prone area should be required as a condition of any planning approval.

Council can impose a condition on any approval requiring a notification to be placed on the Certificate of Title of the lot to alert any future purchaser that it is in a bushfire prone area.

Council has to have 'due regard' for State Planning Policy 3.7, however Town Planning Innovations does not recommend any notification on the title for the following reasons:

- a) A notification would need to be compiled by a solicitor and there are costs associated with lodging any notification on a title.
- b) Bushfire mapping will be reviewed annually and the existing vegetation on site is a snapshot in time.
- c) Bushfire mapping is readily available to purchasers through the Department of Fires and Emergency Services website. Any purchaser needs to undertake due diligence when buying land.
- d) A footnote on the planning approval can advise the lot is in a declared bushfire prone area.
- e) The Shire, applicant and lessee are all aware the lot is in a bushfire prone area. A Bushfire Management Plan was developed as part of the proposed Structure Plan for Monkey Mia.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

28 JUNE 2017

Shire of Shark Bay Local Planning Scheme No 3 –

‘5.8 LAND SUBJECT TO INUNDATION

- 5.8.1 *No building or building extensions shall be constructed upon any land within an area considered by the local government as being liable to flooding or inundation unless granted specific planning approval by the local government.*
- 5.8.2 *No building or building extension shall be erected on any lot considered by the local government as being liable to flooding or inundation unless the floor level is not less than RL 3.2 metres AHD.*
- 5.8.3 *Notwithstanding Clause 5.8.2, Council has discretion to consider a floor level less than RL 3.2 metres AHD for non-habitable outbuildings that are detached from any single house or dwelling unit on the same lot.*
- 5.8.4 *In considering applications for development in areas subject to inundation, the local government shall have regard to the Shark Bay—Denham Foreshore Topography and Storm Surge levels map and any relevant adopted Local Planning Policy.*

‘5.6 VARIATIONS TO SITE AND DEVELOPMENT STANDARDS AND REQUIREMENTS

- 5.6.1 *Except for development in respect of which the Residential Design Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.*
- 5.6.2 *In considering an application for planning approval under this clause, where, in the opinion of the local government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the local government is to:*
- a) *consult the affected parties by following one or more of the provisions for advertising uses under clause 9.4; and b) have regard to any expressed views prior to making its determination to grant the variation.*
- 5.6.3 *The power conferred by this clause may only be exercised if the local government is satisfied that:*
- a) *approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and*
- b) *the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.’*

Note: Town Planning Innovations has not recommended advertising the variation to the Scheme (for the floor level) as it does not affect any owners or occupiers in the general locality.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

STRATEGIC IMPLICATIONS

The Shire of Shark Bay Local Planning Strategy recognises potential for expansion of Monkey Mia and states:

'To the immediate west of the Monkey Mia resort is undeveloped land also within the same 'Special Use' zone consisting of Lot 501 which is unallocated crown land and Reserve 49107. There is potential for more tourist uses subject to meeting environmental requirements. The land could also cater for any future expansion of Monkey Mia.'

RISK MANAGEMENT

There are risk implications associated with this matter. The Shire has previously obtained legal advice on varying minimum floor levels for land subject to inundation.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 June 2017.

28 JUNE 2017

14.0 BUILDING REPORT

There are no building reports for the Ordinary Council meeting being held in June 2017.

15.0 HEALTH REPORT

There are no health reports for the Ordinary Council meeting being held in June 2017.

16.0 WORKS REPORT

16.1 FIVE (5) YEAR ROAD CAPITAL PLAN 2017/2018 – 2021/2022
RD00029

Author

Works Manager

Disclosure of Any Interest

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest as Owner of Ocean Park Aquarium

Cr Fenny left Council Chambers at 3:37 pm

Moved Cr Laundry
Seconded Cr Capewell

Council Resolution

That the 2017/18 review of the Five (5) Year Road Capital Plan as attached, for the years 2017/2018 through to 2021/2022, within the Shire of Shark Bay, be endorsed and funding be allocated in the Draft 2017/2018 budget.

4/0 CARRIED

Cr Fenny returned to Chambers at 3:40 pm

Background

The Five (5) Year Road Capital Plan proposed road works schedule contains an estimated Capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

Comment

There is an established Five (5) year road capital plan for capital works on rural and urban roads within the Shire of Shark Bay.

This plan has been put into place to show the projected years that works will be completed and also the sections of those roads that, at this point in time, have been deemed to be in most need for capital works.

As road use changes and given the fact that certain events will occur out of our control, the projected years shown in the inserted spread sheet are estimates of the proposed works and time frames involved.

28 JUNE 2017

This Road Capital plan is a living document and needs to be reviewed annually. This will ensure that capital expenditure will be spent in a most productive manner.

Regional Road Group

Regional Road Group projects for 2017/2018 include a vertical realignment program on the Useless Loop Road between SLK 13 to SLK 18.5, a resheet program on the Useless Loop Road between SLK 74 to SLK 77, a reseal on the Nanga Road and a reseal on the Ocean Park Road.

The Useless Loop Road project will involve contractors carting fill material from batters and drains from along the Useless Loop Road with the Shire staff water binding and compacting the fill sections.

These works will be undertaken in preparation for the expected 2017/2018 seal program on the Useless Loop Road. It is estimated these works will come to \$300,915.00.

Also included in the Regional Road Group funding is the resealing of the Nanga Road, associated costs will be \$159,000.00 and the resealing of the Ocean Park Road, associated costs for this project will be expected to be \$90,000.00.

Main roads also have a sealing programme scheduled for the Monkey Mia road in 2017/18 and it is proposed to reseal the Nanga and Ocean park roads at the same time utilising the main roads appointed contractors. This will achieve economies of scale for the contractor and should result in a far more cost effective programme.

Roads to Recovery

The current Roads to Recovery program is due to finish in 2018/2019. The Government has announced that a new Roads to Recovery program will continue on from 2019/2020 with an added amount of 50 million dollars per annum being added to the pool bringing the total amount per annum to 400 million dollars.

Details regarding the new program are not anticipated until closer to its commencement.

The Shire of Shark Bay has an allocation of approximately \$599,000.00 over the next 2 years with the current Roads to Recovery program.

The following table represents the Roads to Recovery allocations for the Shire of Shark Bay in 2017/18 and 2018/19

Year	Previous	New allocation	Increase/Decrease
2017/2018	\$199,877	\$199,877	Nil
2018/2019	\$399,754	\$399,754	Nil

As can be seen in the attached spreadsheet the Roads to Recovery funds have temporarily been allocated to Brockman (\$199,877.00) and Durlacher Street (399,754.00).

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

A workshop with Councillor participation will need to be held to discuss potential road requirements within the Shire.

This temporary allocation depicted in the spreadsheet can be then be modified to reflect the outcome of the workshop.

Legal Implications

There are no legal implications associated with this report

Policy Implications

There are no policy implications associated with this report

Financial Implications

The Regional Road Group funding is based on a two thirds one third contribution from the Shire.

In the 2016/2017 financial year the total Regional Road Group budget will be \$708,915.00. The required contribution from the Shire is one third, this equates to \$236,305.00.

Roads to Recovery funding does not require any contributions from the Shire. The total spend from Roads to Recovery allocations will be \$199,877.00

Strategic Implications

Outcome 1.1

1.1.7 Develop and maintain sustainable transport infrastructure.

Outcome 1.2

1.2.5 Allocate resources to deliver economic development and population growth.

RISK MANAGEMENT

There are no risks associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	15 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

SHIRE OF SHARK BAY																								
Road Capital Program 2017/18 to 2021/22																								
Regional Road Group																								
Road	Year	Place		Amount	2017/18				2018/19				2019/20				2020/21				2021/22			
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost
Useless Loop Road	17/18	13.00	18.00	5.00	Seal Work	Feb/18	Shire	\$ 300,915.00																
	17/18	74.00	77.00	3.00	Resheet	43,009	Shire	\$ 159,000.00																
	18/19	33.00	38.50	5.50					Resheet	July 18	Shire	\$ 229,000.00												
	19/20	18.00	23.00	5.00									Seal Work	July/19	Shire	\$ 229,000.00								
	20/21	50.40	55.90	5.50													Resheet	July/20	Shire	\$ 229,000.00				
21/22	23.00	28.00	5.00																	Seal Work	,Feb/22	Shire	\$ 229,000.00	
Stella Rowley Drive	19/20	0.00	4.30	4.30									Shoulders	Nov/19	Shire	\$ 90,000.00								
Nanga Road	17/18	1.40	2.65	1.25	Reseal	Feb/18	Contractors	\$ 159,000.00																
Ocean Park Road	20/21	0.00	2.50	2.50	Reseal	Feb/18	Contractors	\$ 90,000.00																
Airport Road	21/22																			Reseal	,Feb/22	Contractors	\$ 90,000.00	
Eagle Bluff Road	18/19	0.00	2.10	2.10					Resheet	Nov/ 18	Shire	\$ 90,000.00												
	20/21	2.10	4.38	2.28												Resheet	,Nov/21	Shire	\$ 90,000.00					
Total RRG								\$ 708,915.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00			\$ 319,000.00	
RRG								\$ 472,610.00				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67			\$ 212,666.67	
Balance								-\$ 236,305.00				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33			-\$ 106,333.33	
Roads to Recovery																								
Road	Year	Place		Amount	2017/18				2018/19				2019/20				2020/21				2020/21			
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost
Woodleigh- Byro	16/17	84.00	120.00	36.00																				
Knight Terrace	16/17	0.00	0.90	0.90																				
Old Knight Terrace	16/17	0.00	0.14	0.14																				
Brockman Street	17/18	0.00	0.59	0.59	Reconstruct	Feb/18	Contractors	\$ 199,877.00																
Durlacher Street	18/19	0.00	1.12	1.12					Reconstruct	Feb/19	Contractors	\$ 399,745.00												
Total R2R								\$ 199,877.00				\$ 399,745.00				\$ -				\$ -			\$ -	
R2R																								
Grand Total								\$ 908,792.00				\$ 718,745.00				\$ 319,000.00				\$ 319,000.00			\$ 319,000.00	

28 JUNE 2017

16.2 FIVE YEAR PLANT REPLACEMENT PROGRAM
PL00003

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

NIL

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That the 2017/2018 review of the Five (5) Year Plant Replacement program be endorsed and that funding be allocated in the draft 2017/2018 Budget.

5/0 CARRIED

BACKGROUND

The Five Year Plant Replacement Plan is a living document and as such is subject to review every year during budget consideration.

COMMENT

The 5 Year Plant Replacement program forecasts the plant replacement requirements for the Shire of Shark Bay for the next 5 years.

As this is a living document it is presented to Council annually to review the program to ensure that all Shire plant has been assessed by the administration and the anticipated time frames for replacement are appropriate for the conditions that Shire plant are exposed too within the district of Shark Bay.

As per the Shire of Shark Bay's Five Year Plant Replacement Plan, attached to the end of this report, the Country dual cab 4 x 4 truck and the Refuse Site Excavator are due for replacement and inclusion in 2017/2018 budget.

In the annual review regarding the utilisation and efficient use of Council plant and Shire's resources it has been identified several plant items can be decommissioned or sold as surplus items.

This will reduce the expected hike in licencing that will place a burden on future Shire budgets.

In the pending months administration will bring to council a report outlining options to help minimise the impact of the licencing increases.

LEGAL IMPLICATIONS

There are no Legal implications with this report.

POLICY IMPLICATIONS

There are no Policy implications with this report

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

FINANCIAL IMPLICATIONS

The Plant replacement programme currently has the inclusion for the purchase of a Dual Cab 4 x 4 truck with an estimated cost of \$120,000.00 and an inclusion for the purchase of an Excavator with an estimated cost of \$225,000.00

There is also an inclusion for small vehicles and major plant of \$280,000.00

These items will need to be included in the 2017/2018 budget

STRATEGIC IMPLICATIONS

Outcome 1.2: Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

15 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

Shire of Shark Bay															
5 Year Plant Replacement Program 2017/18 - 2021/22															
Type	2017/18			2018/19			2019/20			2020/21			2021/22		
	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net
Major Plant															
Water Tanker x 2							120,000	30,000	90,000	120,000	30,000	90,000			
Semi Side Tipper															
5 Ton Town Truck													110,000	25,000	85,000
3 Ton Town Truck										55,000	15,000	40,000			
Dual Cab Truck 5t	120,000	30,000	90,000												
Camp upgrades															
Prime Mover							280,000	40,000	240,000						
Country Loader										280,000	70,000	210,000			
Vibrating Roller													195,000	50,000	145,000
Multi Tyred Rubber Roller				170,000	20,000	150,000									
Community Bus															
30 KVA Generator Set															
Bob Cat, Attachments and Trailer															
Grader															
Low Loader															
Refuse Site Loader													195,000	30,000	165,000
Excavator	225,000	70,000	155,000												
Town Loader				195,000	35,000	160,000									
Ride On Lawn Mower				45,000	5,000	40,000									
Major Plant Items	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000
Vehicles															
CEO Vehicle	74,000	46,000	28,000				77,000	48,000	29,000				77,000	48,000	29,000
EMFA Vehicle	45,000	28,000	17,000				47,000	29,000	18,000				47,000	29,000	18,000
EMTCED Vehicle	45,000	28,000	17,000				47,000	29,000	18,000				47,000	29,000	18,000
Rangers Vehicle	45,000	20,000	25,000				47,000	21,000	26,000				47,000	21,000	26,000
Dual Cab Ute - Works Manager				55,000	25,000	30,000				58,000	25,000	33,000			
Dual Cab Ute - Town				51,000	20,000	31,000				54,000	20,000	34,000			
Space Cab Ute - Country	51,000	23,000	28,000				54,000	25,000	29,000				54,000	26,000	28,000
Town Ute Single Cab				51,000	23,000	28,000				53,000	25,000	28,000			
TOTAL	625,000	245,000	380,000	587,000	128,000	459,000	692,000	222,000	470,000	640,000	185,000	455,000	792,000	258,000	534,000
Major Plant	365,000	100,000	265,000	430,000	60,000	370,000	420,000	70,000	350,000	475,000	115,000	360,000	520,000	105,000	415,000
Vehicles	260,000	145,000	115,000	157,000	68,000	89,000	272,000	152,000	120,000	165,000	70,000	95,000	272,000	153,000	119,000
Total	625,000	245,000	380,000	587,000	128,000	459,000	692,000	222,000	470,000	640,000	185,000	455,000	792,000	258,000	534,000

28 JUNE 2017

16.3 FIVE (5) YEAR FOOTPATH CAPITAL PROGRAM
RD00015

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Proximity Interest as family own property on Fry Court & Knight Terrace

Cr Fenny left Council Chambers at 3:43 pm

Officer Recommendation

1. That Council endorse the Five (5) Year Footpath Capital Plan 2017/2018 to 2020/2021 within the township of Denham.
2. That funding of \$50,000 be included in the draft 2017/2018 budget to undertake the programmed 2017/18 footpath programmes from the Fry Court/Knight Terrace Intersection to the cul-de-sac at the end of Fry Court.
3. That a new footpath be added to the 5 year new footpath construction plan for installation in the 2021/2022 financial year at the following location (council to nominate).
 - A) Capewell Drive from Poland Road to Edwards Street
 - B) Capewell Drive from Sunter Place to Wear Place
 - C) Wear Place and Fletcher Court from Capewell Drive to Edwards Street
 - D) Silver Chain (needs work done to the Carpark and a retaining wall)

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.44 pm for open discussion on new footpath being added to Five (5) Year Footpath Capital Plan 2017/2018.

4/0 CARRIED

Moved Cr Bellottie

Seconded Cr Laundry

Council Resolution

That Council Resume Standing Orders at 3:48 pm

4/0 CARRIED

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

1. **That Council endorse the Five (5) Year Footpath Capital Plan 2017/2018 to 2020/2021 within the township of Denham.**

28 JUNE 2017

2. That funding of \$50,000 be included in the draft 2017/2018 budget to undertake the programmed 2017/2018 footpath programmes from the Fry Court/Knight Terrace Intersection to the cul-de-sac at the end of Fry Court, and a report be presented to Council regarding the alignment of the proposed footpath prior to construction.
3. That a new footpath be added to the Five (5) Year Footpath Capital Plan for installation in the 2021/2022 financial year at the following location of Silver Chain

4/0 CARRIED

BACKGROUND

Council established a program for the installation of new footpaths in the Denham town site in 2011. The program is scheduled over a 5 year period and is reviewed annually by council to enable any variations or inclusions to be addressed.

Administration also includes in the draft budget an allocation of \$50,000 for the footpath programme inclusions.

A town map has been included to help councillors determine the best additional footpath to include in the five year plan.

COMMENT

The footpath programme and associated funding needs to be reviewed on an annual basis to enable the council to address the needs of the community in regard to access within the town site.

This allows council to establish priorities and to amend budgets accordingly.

All footpaths constructed will be done so as to conform to dual use standards.

This capital program is a living document and will be reviewed annually to ensure that any changes in priorities or budgets are taken into account and accommodated within the program.

The location and alignment of the footpaths on the suggested roads can be modified, although any modification may affect associated costs.

The plan endorsed by Council in 2016/2017 for the period 2017/2018 to 2020/2021 is as follows

Year	Street	Section	Estimated Cost
2017/18	Fry Court	Full Length	\$48,060
2018/19	Durlacher	Hoult to Dampier	\$34,040
2018/19	Hartog	Dirk to Hughes	\$17,480
2019/20	Mead	Millar to Durlacher	\$38,950
2020/21	Hartog	Hughes Street +245 metres	\$48,020

The footpaths listed below have been considered the most likely choice, A to C, to continue the connectivity of the footpath network in an organised manner.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

- | | | |
|----|---------------------------------------------------------------------|-------------|
| A) | Capewell Drive from Poland Road to Edwards Street | \$52,600.00 |
| B) | Capewell Drive from Sunter Place to Wear Place | \$40,000.00 |
| C) | Wear Place and Fletcher Court from Capewell Drive to Edwards Street | \$52,000.00 |

Option D although small in footpath construction requirements will require additional earthworks.

This footpath is situated in an informal carpark in front of the Silver chain on Hughes Street. Retaining walls and some earthworks will be required to install this footpath. Costings for these additional works have not been established.

- | | | |
|----|--------------------------------------------------------------------|-------------|
| D) | Silver Chain (needs work done to the Carpark and a retaining wall) | \$11,000.00 |
|----|--------------------------------------------------------------------|-------------|

The footpaths mentioned above are put forward for consideration for the installation of a new footpath in 2021/2022. Other options can be seen on the attached town map.

Existing Footpaths currently in place are designated by blue lines.

Footpaths that have endorsed by council for construction are designated by pink lines. Red lines designate footpaths that will at some stage need to be constructed.

28 JUNE 2017

Shire of Shark Bay 5 Year Capital Footpath Plan 2017/18 to 2021/22

Type	length	Type	2017/18		2018/19		2019/20		2020/21		2021/22		
			length	Cost \$	length	Cost \$	length	Cost \$	length	Cost \$	length	Cost \$	
New													
Town Hall	39	Grey					39	\$ 95.00					
Fletcher (Edwards/Cul-de-sac)	110	Grey									110	\$ 100.00	\$ 22,000.00
Wear (Capewell/Cul-de-sac)	95	Grey									95	\$ 100.00	\$ 19,000.00
Laneway (Wear/Fletcher)	55	Grey									55	\$ 100.00	\$ 11,000.00
Capewell (Poland/Edwards)	263	Grey									263	\$ 100.00	\$ 52,600.00
Capewell (Sumter/Weir)	200	Grey									200	\$ 100.00	\$ 40,000.00
Hartog (Hughes + 245)	245	Grey									245	\$ 98.00	\$ 48,020.00
Hartog (connect the footpaths)	154	Grey											
Hartog (Dirk/Hughes)	95	Grey			95	\$ 92.00	\$ 17,480.00						
Edwards (Capewell/Fletcher)	80	Grey											
Edwards (Fletcher/Spaven)	93	Grey											
Spaven (Capewell/Edwards)	334	Grey											
Spaven (Capewell/Resene)	210	Grey											
Mead (Miliar/Durifacher)	205	Grey					205	\$ 95.00	\$ 38,950.00				
School (Stella/Francis "Along Fence")	75	Grey											
Freyricet (Stella/Carpark)	148	Grey											
Fry Court	300	Grey					270	\$ 89.00	\$ 48,060.00				
Silver Chain	55	Grey											
Durifacher (Houli/Dampier)	185	Grey			185	\$ 92.00	\$ 34,040.00						
TOTAL	2,941		270	\$ 48,060.00	280	\$ 51,520.00	244	\$ 46,360.00	245	\$ 48,020.00	778	\$ 155,600.00	

Proposed

Planned

28 JUNE 2017

Fry Court – 2017/2018

A footpath constructed from Knights Terrace along the eastern side of Fry Court terminating at the end of the cul-de-sac would almost complete the eastern side of the township leaving only Mainland Street left to do. The cost of this footpath would be approximately \$48,060.00 and within the expected budget for the 2017/2018 financial year.

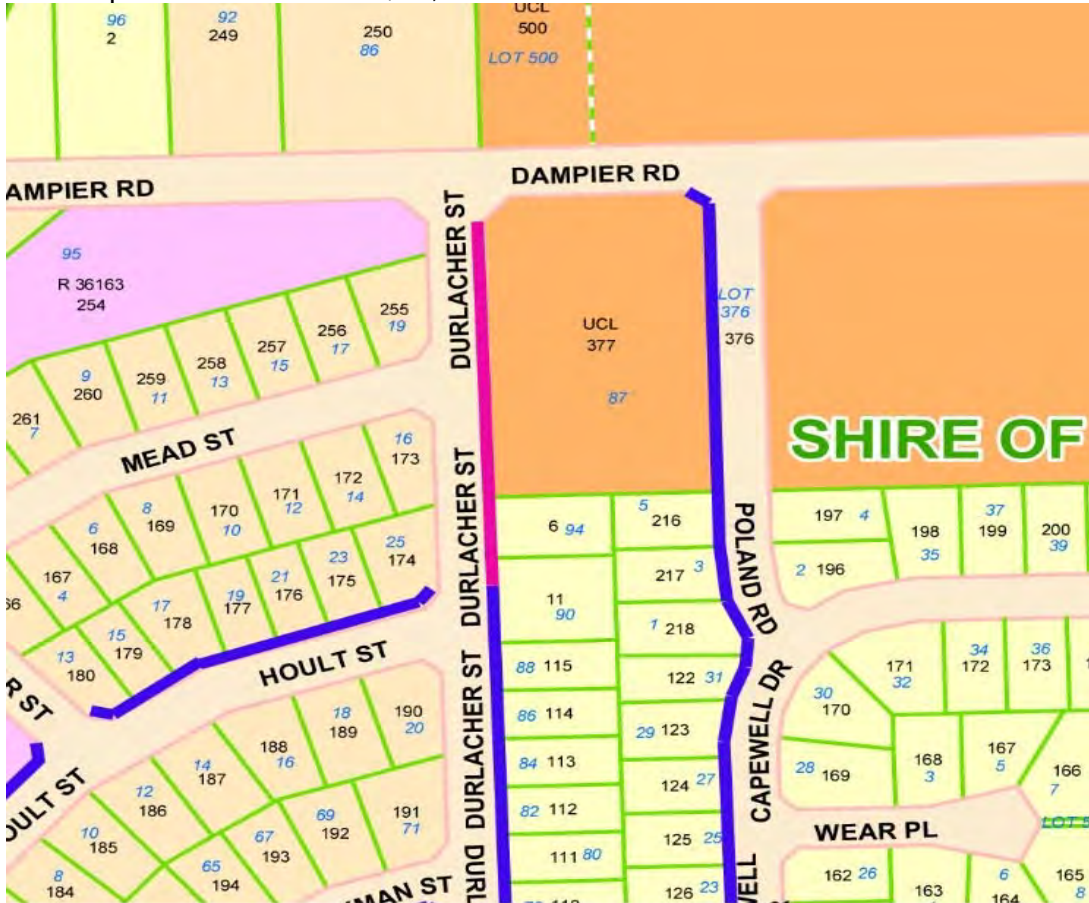


Fry Court - Knight Terrace to Cul-de-sac 2017/18

28 JUNE 2017

Durlacher Street – 2018/2019

The footpath from Hoult Street to Dampier Road along Durlacher Street would be a continuation of the existing Durlacher Street footpath. Estimated costs associated with this footpath would be about \$32,040.00.



Durlacher Street - Hoult Street to Dampier Rd 2018/19

28 JUNE 2017

Hartog Crescent – 2018/2019

The final footpath for 2018/2019 will be the link between Hughes Street and Dirk Place along Hartog Crescent. At a length of 95 metres the finished cost is expected to be \$17,480.00.

Durlacher Street and Hartog Crescent footpaths will have a combined cost of \$51,520.00. This is \$1,520.00 over the anticipated \$50,000.00 allocation in the 2018/2019 budget and will need to be considered in the 2018/2019 budget allocations.



**Hartog Crescent - Dirk Place to Hughes Street
2018/19**

28 JUNE 2017

Mead Street – 2019/2020

Mead Street footpath has been programed for the 2019/2020 financial year and is expected to cost \$38,950.00. The footpath would complete the north Western section of the residential area of the Denham town site.

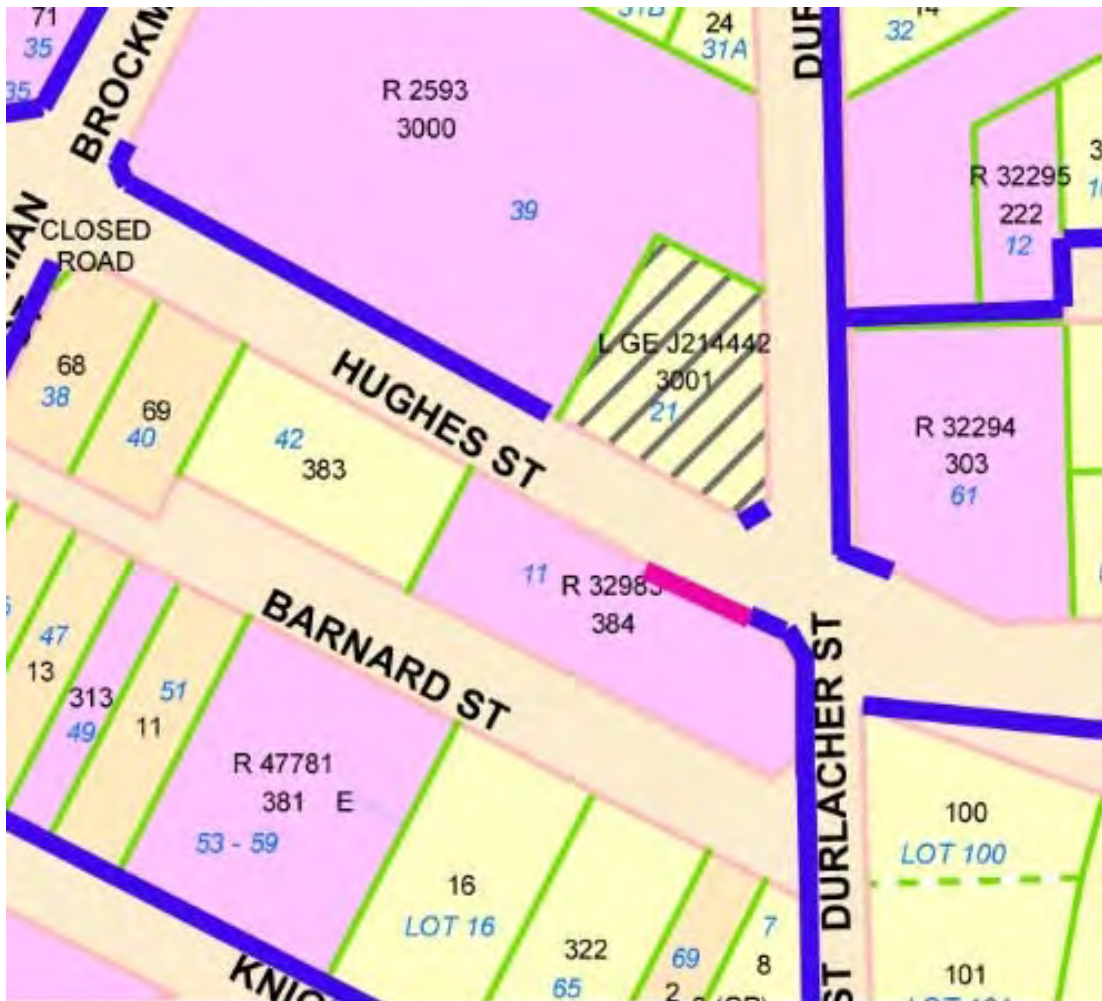


Mead Street - Miller Street to Durlacher Street 2019/20

28 JUNE 2017

Hughes Street – 2019/2020

A footpath along Hughes Street from Durlacher Street to the Town Hall has been programed to be constructed with the remaining funding expected to be available for capital footpaths in the 2019/2020 financial year. Total cost of this project would be \$7,410.00.

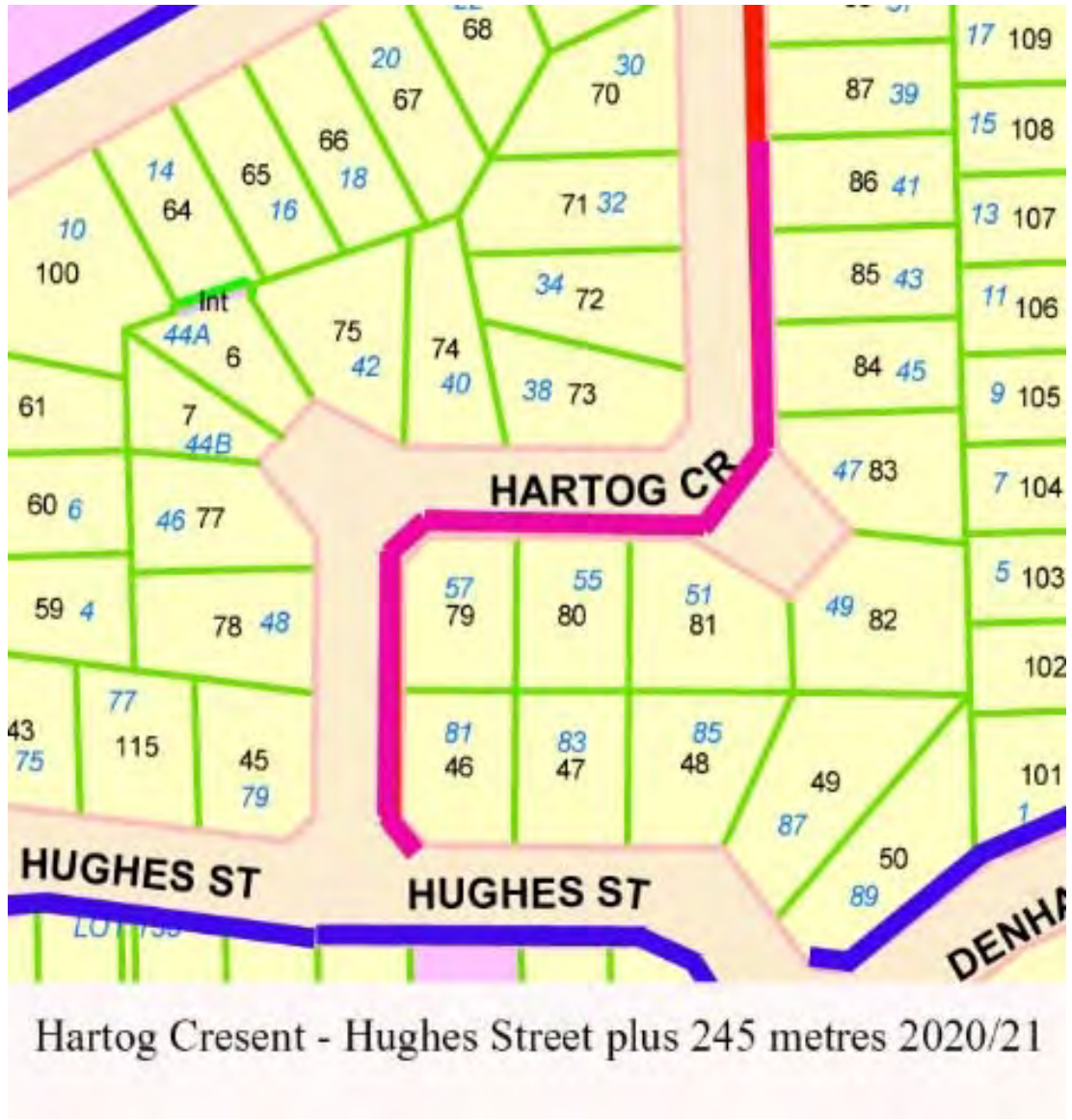


Hughes Street - Durlacher to Town Hall 2019/20

28 JUNE 2017

Hartog Crescent – 2020/2021

A footpath along Hartog Crescent from Hugest Street/ Hartog Crescent intersection for a length of 245 metres has been programed to be constructed in the 20120/2021 financial year. Total cost of this project is expected to be \$48,020.00.



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

There are no policy implications associated with this report

FINANCIAL IMPLICATIONS

Fry Court from Fry Court/Knight Terrace intersection to the cul-de-sac
Estimated cost \$48,060.00

All pricing and estimates contained within this report are based on an envisaged 3.5% CPI over the next 5 years. If real CPI is higher than estimated CPI then the estimated costs per square meter of constructed footpath will likewise be higher and this increase will need to be reflected in future budgets.

Footpaths proposed to be constructed in 2018/2019 will be slightly over the anticipated budget allowances and will need to be considered in the relevant budget.

STRATEGIC IMPLICATIONS

Outcome 1.1 - Develop Infrastructure and Investment that is sustainable and an ongoing legacy to the Shire

RISK MANAGEMENT

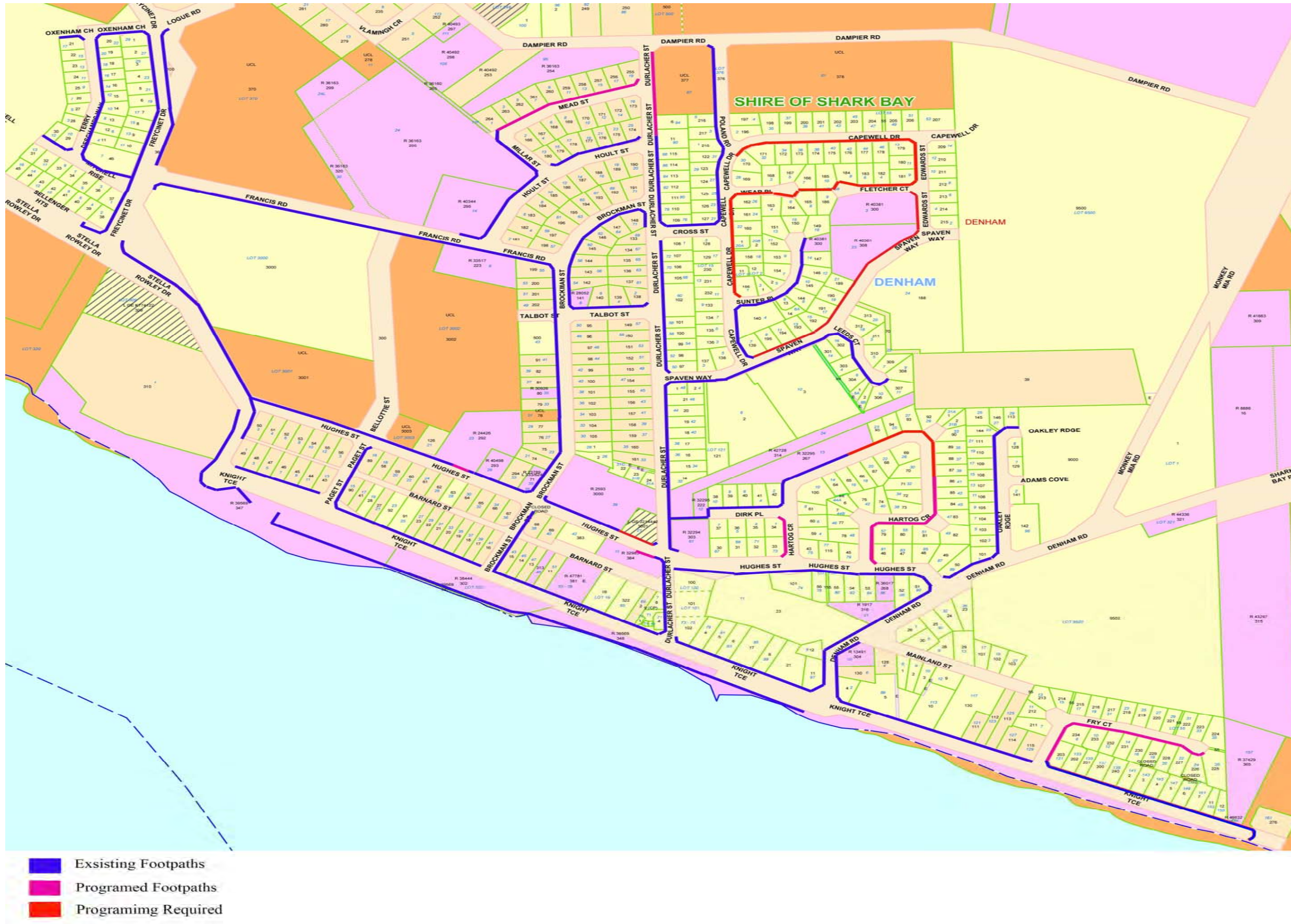
There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>B Galvin</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	14 June 2017



28 JUNE 2017

16.4 PROPOSED RURAL ROAD SCHEDULE 2017/2018
RD00009

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Financial Interest in Carbla, Woodleigh & Yalardy Station

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That the 12 month proposed Rural Road Schedule for 2017/2018 be noted and endorsed.

4/0 CARRIED

Cr Fenny Returned to Council Chambers at 3:54 pm

BACKGROUND

The following proposed road works schedule contains an estimated duration and time for maintenance works on rural roads within the Shire of Shark Bay for the next 12 months.

COMMENT

A schedule of maintenance works for rural roads within the Shire of Shark Bay for the 2017/2018 financial year is attached at the end of this report.

This schedule has been put into place to show the projected times and duration of works on individual roads within the Shire.

Due to the fact that certain events are out of the Shire's control, the projected times shown in the inserted schedule are estimates of proposed works and should be used as a guide only.

This schedule will be reviewed as regularly as required to ensure that the required works for the year are completed.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

Financial IMPLICATIONS

There are no financial implications associated with this report

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

STRATEGIC IMPLICATIONS

Outcome 1.2

1.2.1 Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are no risk implications associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

15 June 2017

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

		Shire of Shark Bay																																																			
		Proposed Road Schedule 2017/2018																																																			
	Month	July				August				September				October				November				December				January				February				March				April				May				June							
Road Name	Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Useless Loop Rd RRG																																																					
Useless Loop Rd Maintenance																																																					
Tamala Rd																																																					
Carrarang Rd																																																					
Woodleigh Byro Rd																																																					
Carbla Rd																																																					
Talisker Rd																																																					
Gilroyd Rd																																																					
Yalardy Rd																																																					
Yalardy-Talisker Rd																																																					
Talisker Rd																																																					
Woodleigh Rd																																																					
Woodleigh East Rd																																																					
Butchers Track																																																					
Meadow Rd																																																					
Nerren-Nerren Rd																																																					
Hamelin Pool Station Rd																																																					
Hamelin Pool Rd																																																					
Golf Club Access Rd																																																					
Airstrip Rd																																																					
Little Lagoon Rd																																																					
Common Rd																																																					
New Tip Rd																																																					
Town Lookout Rd																																																					
Eagle Bluff Rd																																																					
Eagle Bluff Lagoon Rd																																																					
Fowlers Camp Rd																																																					
Whalebone Rd																																																					
Goulet Bluff Rd																																																					
Shark Bay Rd																																																					
Monkey Mia Rd																																																					

	Shire Christmas Break
	Estimated Projected Time
	Proposed Plant Maintenance and Training

28 JUNE 2017

17.0 TOURISM, RECREATION AND CULTURE REPORT

17.1 WIND AND WATER FESTIVAL – SHARK BAY BUSINESS & TOURISM ASSOCIATION ED00001

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Fenny

Nature of Interest: Impartiality Interest as part of the working group

Moved Cr Laundry
Seconded Cr Bellottie

Council Resolution

That Council approves a \$6,000 budget item allocation to the Shark Bay Business and Tourism Association for the inaugural 2018 and ongoing annual development of the Winds and Water Festival for Shark Bay.

5/0 CARRIED

BACKGROUND

At the November 2012 Ordinary meeting, Council approved the inclusion of \$7,000 in the budget deliberations for the Shark Bay Art Awards and that the Shire of Shark Bay continue this budget item on an annual basis.

Over the past four (4) years and through the Shark Bay Arts Council, the Shire has enjoyed well-attended and successful annual art awards, of which the Shire has accumulated a collection of winning art pieces. All art works are on display to the public in the Recreation Centre meeting room.

Early 2017, the Shark Bay Arts Council informed the Shire administration that it will no longer be running the art awards and thanked the Council for their support over the past four years.

COMMENT

With a range of new members, the Shark Bay Business and Tourism Association has formed a working group to host the inaugural *Winds and Water Festival* for the long weekend in March 2018.

The *Winds and Water* festival is aimed at creating an event to attract a range of wind-related sports competition(s) and community activities. Collaboration with state-wide Kitesurfing, Windsurfing and Stand up Paddle board racing will add to the sporting component of the event as well as ensuring competitors are covered by relevant insurance.

Partnering with state associations and adding Shark Bay (Denham) to the seasonal circuit – along with Lancelin, Geraldton and Gnarloo will allow competitors the opportunity to add championship points towards the state titles.

28 JUNE 2017

Kite surfing or kite boarding is an individual and primarily recreational sport. It is conducted on open areas of water, which can be shallow or deep, flat or bumpy, in preferably constant winds between 8 – 30 knots.

At the June 2017 meeting of the Association, there was a high level of interest to plan the race component of the event to include the Shark Bay coast from Nanga Bay, Ocean Park to Denham – all of which have excellent spectator viewing areas. In addition to the water-based competition, plans will also include engaging a well-known Kite maker 'Kite Kinetics' who conducts kite workshops for all ages with over a dozen different styles of kites for a variety of skill levels and run full day workshops. This component of the festival will see school and Youth Group engagement.

Kite flying is of itself a world-wide sporting competition with some countries competing in what is known as 'Kite Wars'. In 2018, the World Kite Flying competition will be held in France.

Tourism WA supports kitesurfing through the 'Experience WA' promotions and given the potential to add the Winds and Water competition, Shark Bay could form a part of the promotion.

The Shark Bay Business and Tourism Association have submitted an application for \$6,000 under the Community Grants Scheme, requesting assistance in getting the inaugural Winds and Water Festival off to a good start in 2018.

With the Arts Council no longer hosting the Shark Bay Art Awards, it is timely that Council consider reallocating and investing the \$7,000 budget item towards the Winds and Water Festival for the use as leverage in attracting additional grants for the festival and general economy.

LEGAL IMPLICATIONS

There are no legal implications relating to this report

POLICY IMPLICATIONS

There are no policy implications relating to this report.

FINANCIAL IMPLICATIONS

Shark Bay Business & Tourism Association has applied for \$6,000 under the Community Grants program for the purposes of hosting the Winds and Water Festival in 2018.

Given the Shark Bay Arts Council no longer requires the previous budget allocation of \$7,000 – and there being an oversubscription for Community Grants in this current round, there is an opportunity for Council to consider allocating the available budget amount to support the Winds and Water Festival in place of the \$6,000 Community Grant.

STRATEGIC IMPLICATIONS

Strategic Objective:

OUTCOME 1.4 Diversification of industries to increase jobs.

RISK MANAGEMENT

There are no risks associated with this item.

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

VOTING REQUIREMENTS
Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

31 July 2017



MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

17.2 ROUND 1 2017/2018 SHIRE OF SHARK BAY COMMUNITY GRANTS
GS00001

AUTHOR

Community Development Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Mrs R Stanley

Nature of Interest: Impartiality Interest as Secretary to the Shark Bay Volunteer Marine Rescue

Declaration of Interest: Cr Fenny

Nature of Interest: Impartiality Interest Member of Volunteer Marine Rescue

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest Office Bearer & Member of St John Ambulance

Moved Cr Capewell

Seconded Cr Cowell

Council Resolution

That Council approve the following eleven applications for round 1 of the 2017/2018 Shire of Shark Bay Community Program totalling \$18,152

Group	Requested amount	Recommended amount
Shark Bay Fishing Club		Withdrawn
Shark Bay Youth Group	\$3,800	\$1,645
Boolbardie Country Club	\$2,800	\$952
Useless Loop Primary School	\$6,000	\$800
Shark Bay Volunteer Marine Rescue	\$6,000	\$0
Shark Bay Parents and Citizen Association	\$1,100	\$1,100
Shark Bay Speedway	\$6,000	\$5,555
St John Ambulance Shark Bay Sub Centre	\$6,000	\$6,000
Shark Bay Bowling Club	\$6,000	\$2,100
Shark Bay Business and Tourism Association	\$6,000	\$0
Shark Bay RSL	\$6,000	\$0
TOTAL		\$18,152

5/0 CARRIED

BACKGROUND

At the May 2017 Council meeting the Shire of Shark Bay Council approved the one-off use of up to \$40,000 of the \$60,000 2017/2018 Community Assistance Grant allocation for the purpose of supporting local community groups to use specifically for the 2018 Festival of Discovery.

28 JUNE 2017

The allocated funds for the 2017/2018 Round 1 Community Assistance Grants total \$20,000. Applications for this round of funding were invited on 5 May and closed on 9 June. The open round was advertised in the Inscription Post, Facebook – Shark Bay Buy and Sell, as well as an individual email out to all clubs and groups in Shark Bay. Eleven applications were received and one has been withdrawn. Copies of the applications will be circulated under separate cover.

If the ten applications above are approved with the Officer's recommendation, this will bring the total funds expended in the 2017/2018 Shire of Shark Bay Community Grants to \$18,152. Leaving a total of \$41,848 of the budgeted \$60,000 funds for the second grant round which is specific for the 2018 Festival of Discovery.

COMMENT

Round 1, 2017/2018 Community Assistance Grants has seen the highest level of applications. This may be attributed to grant writing workshops and community groups being successful in their applications to other agencies in previous years. It appears that in this particular round, that none of the groups has sought grants through other agencies therefore relying heavily on the Shire's Community Grants Scheme alone.

The Community Development Officer will continue to offer assistance to groups and clubs to identify external grant funding opportunities in the future. The Community Development Officer will explore options to run a series of grant writing workshops for the community in the new financial year.

Strategic Community Plan Objectives:

1.4.1 Continue to promote and support tourism

3.1 Ongoing liaison with community organisations to build internal capacity and succession planning.

3.2 Community infrastructure and services that meet the needs of families, youth and retirees.

Shark Bay Youth Group Association Incorporated

Amount requested: \$3,800

Project: Equipment, Camping and Training Workshop Fees

The Shark Youth Group Association Incorporated, an independent body, has been operating for two years. The purpose of the organisation is to encourage personal development of young people in the Shark Bay Community through enhancing life skills, self-image and vocational motivation. The Shark Bay Youth Group Association Incorporated also aims to generate a sense of responsibility in young people. The group meets on a fortnightly basis at the Shark Bay Recreation Centre and attracts from 10 – 30 young people per session. The group is run by volunteers.

The group has requested funding for various cooking items, equipment, first aid training and funding towards an overnight camp in the Shark Bay area (possibly Nanga) in October 2017.

Included in the application:

Quote – Woolworths – Consumables (Apricot chicken)

Quote – EB Games – Xbox Games

Quote – Ebay – Eye masks

Quote – iyogaprops – Eye pillow

28 JUNE 2017

Quote – Bunnings – Fire Extinguisher
Quote – First Aid Kit
Quote – Sumo Suit Hire
Quote – Promo Colour - Table Cloth
Quote – Bunnings – Assorted Craft Items
Overnight Camp Budget Breakdown
St. John First Aid Training budget breakdown
Support letter – Kay Mack, Shark Bay School principal
Support letter – Glenn South, Shark Bay Police
Support Letter – Karen Gidley, St John Ambulance Shark Bay Sub Centre
Bank Statement - refer to 'Confidential' items folder

Officer Recommendation:

The Community Development unit is mindful in offering the Youth Group opportunities for fundraising at various community events (sausage sizzles etc.) and to apply for funding through other youth service agencies. With this in mind, it is recommended that requested items which align closest with the Youth Group's objectives are supported in this grant round.

It is recommended that Council approve an amount of \$1,645 to Shark Bay Youth Group Association Incorporated. \$720 contribution to the overnight camp, First Aid Kit \$185, Fire extinguisher \$40 and \$700 toward seven youth group members obtaining their First Aid Certificates.

Boolbardie Country Club Inc.

Amount requested: \$2,800

Project: Denham Open and New Signage

The Boolbardie Country Club Inc., is a sporting group who provide facilities for playing golf and also a venue for social functions. The Club has been a part of the Shark Bay community for the past thirty years and currently has twenty seven active members.

In this current round, the Club has applied for \$2,800 of which \$952.60 is *quoted* (Geraldton Signs) for new signage along the Denham-Monkey Mia road. However, the Club has applied for \$1,300 for the signage – a difference of \$347.40 *unquoted*. The additional request for \$1,500 appears to form part of hosting the actual event – mainly catering costs.

The Club is in the process of applying for planning approval for this signage.

Included in the application:

Quote – Geraldton Sign Makers
Sponsorship Proposal – Horizon Power
Letter of support – Jillian Hill, Shark Bay Bridge Club
Financial Statement - refer to 'Confidential' items folder

Officer Recommendation:

The Boolbardie Country Club were granted a total of \$6,000 in the 2016/2017 Community Grant round. This amount has not been expended or acquitted as they are

28 JUNE 2017

waiting on the release of funding from the Gascoyne Development Commission – Community Chest Fund to complete the Solar Power Project.

In this instance, it is recommended that Council approve the Boolbardi Country Club an amount of \$952.60 as per the quote from Geraldton Signs to design and supply signage for the Club and that the Club is encouraged to utilise its facilities to prepare and sell food to event participants. This grant funding will be subject to planning approval for the signage.

Useless Loop Primary School – P&C

Amount Requested: \$6,000

Project: School Camp to Canberra (6 – 8 Children)

The Useless Loop Primary School has been in operation for the past 30 years. The school currently has six staff and seventeen students.

The funds requested will be used to pay for flights for 6-8 students to attend a camp in Canberra in September 2018. The aim of the camp is to broaden student's outlook and become more aware of life outside the Shark Bay area.

Included in the application:

Quote – Pacer Flights

Quote – Accommodation in Canberra

Letter of Support – Cameron Holmes, Useless Loop Primary School Council

Letter of Support – Rebecca Armstrong, Useless Loop P&C

Bank Statement - refer to 'Confidential' items folder

Officer Recommendation:

The Useless Loop Primary School have indicated they have not requested funding from alternative sources, for example Useless Loop Salt (Mitsui), Healthways WA or Lotterywest.

The proposed school camp is 14 months away. This time frame will allow the school an opportunity to fundraise and apply to external funding agencies for support.

It is recommended that Council grant the Useless Loop Primary School an amount of \$800 (\$100 per child) and to use these funds as leverage in securing additional grants.

Shark Bay Volunteer Marine Rescue

Amount Requested: \$6,000

Project: Hydraulic Breaks for Volunteer Marine Rescue Truck

The Shark Bay Volunteer Marine Rescue has been operating in Shark Bay for the past twenty years and currently has 25 members. The purpose of the organisation is to assist people in distress at sea. Shark Bay Volunteer Marine Rescue is the only organisation in Shark Bay that performs this task. The requested funds are to be used to install hydraulic breaks into the Volunteer Marine Rescue truck.

The volunteer committee are in the process of applying for funding through DFES for a trailer to tow the rescue boat. If this funding is approved the current VMR truck will need to have the breaks upgraded to be compliant to tow the boat and trailer.

28 JUNE 2017

Included in the application:

Quote – Road Runners mechanical Services

Letter of Support –

Patricia Renoir-Weston, Shark Bay Community Resource Centre

Financial Statement - refer to 'Confidential' items folder

Officer Recommendation:

Declaration of interest – Community Development Officer, Rebecca Stanley is the secretary of Shark Bay Volunteer Marine Rescue.

As the project is dependent on funding approval from DFES, it is recommended that the group be encouraged to apply for an external grant or fundraise and to use their own funds to complete this project.

Shark Bay School Parents and Citizens Association Inc.

Amount Requested: \$1,100

Project: Purchase a Fridge/Freezer

The Shark Bay P&C promotes the educational standards and interests of the Shark Bay School by facilitating cooperation between parents, teachers, students and members of the community.

The Shark Bay P&C currently has 9 financial members.

The funds requested are to be used to purchase a fridge/freezer that will be stored at the School in the P&C storage room. This will eliminate having to store foods in parent's homes. It will make it easier for stock control and easier access for fundraising events.

Included in this application:

Quote – Good Guys – Fridge/Freezer

Quote – Good Guys = Fridge/Freezer

Quote – J&T Freight

Letter of Support – Rebecca Moroney, Shark Bay Youth Group

Letter of Support – Kay Mack, Shark Bay School

Treasurers Report

Fundraising Spreadsheet

Audit letter – Felicity Bettsworth

Bank Statement - refer to 'Confidential' items folder

Officer Recommendation:

It is recommended that Council approve the requested amount of \$1,100 to the Shark Bay Parents and Citizen Association to purchase a Fridge/Freezer.

Shark Bay Speedway Club

Amount Requested: \$6,000

Project: Assistance to run the Far Western Championships

In 2017, the Shark Bay Speedway Club has been operating for 30 years and has 30 active members. The purpose of the Club is to host local speedway sporting events and attract visitors to the area. The Speedway Club promotes the Far Western

28 JUNE 2017

Championship Speedway as the largest one day speedway meet in Western Australia. In 2017 the Far Western Championship will be held on 8th of July.

The Shark Bay Speedway Club have requested funds to assist with hosting the Far Western Championship. The costs are broken up to assist with toilet hire, insurance, travel money for competitors, accommodation for officials and money towards a local band to play at the end of the event.

Included in this application:

Quote – Total Toilets

Letter of support – Jamie Burton, Shark Bay Community Resource Centre

Letter of support: - Isobel Lockyer, Shark Bay Tourism Association

Bank statement - refer to 'Confidential' items folder

Officer Recommendation:

The Shark Bay Speedway have indicated that they have applied for funding from the Gascoyne Development Commission and the Department of Sport and Recreation for development and infrastructure at the Club grounds. These funds are pending.

The Far Western event attracts people from all over the State and contributes to the local economy through tourism/visitor spending. The Shark Bay Speedway contribute over \$15,000 to the Far Western Championship event from their own funds.

It is recommended that the Council grant the Shark Bay Speedway \$5,555 for the hire of toilets during the speedway event.

St. John Ambulance Shark Bay Sub Centre

Amount requested: \$6,000

Project: Purchase of a new Defibrillator for Ambulance

St. John Ambulance Shark Bay Sub Centre is a volunteer, not for profit, self-funded emergency service organisation. They provide ambulance response to '000' phone calls, with patient care and transport to the nearest medical facility. St. John Ambulance also provide first aid training for the community and continual training for the volunteer Ambulance officers. The St. John Ambulance Sub Centre has been in operation for 31 years and has 20 active members.

The St. John Ambulance Sub Centre have requested funding for a FR3 Defibrillator/Monitor, this will be replacing the Zoll brand defibrillator that is currently installed in the ambulance.

Included in this application:

Quote – St John Ambulance WA

Bank statement - refer to 'Confidential' items folder

Officer Recommendation:

St. John Ambulance Shark Bay Sub Centre have indicated they have not applied to other external funding sources for this equipment, they will however be putting in their own funds to assist to purchase the equipment.

28 JUNE 2017

It is recommend that the Council grant half of the funding needed for the equipment, an amount of \$6,000 to the St. John Ambulance Shark Bay Sub Centre to purchase a FR3 Defibrillator.

Shark Bay Bowling Club
Amount requested: \$6,000
Project: Annual Bowling Carnival

The Shark Bay Bowling Club has twenty active Bowlers and approximately 120 members. The number of Bowlers doubles during the winter season. The Club has a bar and food service facility.

The Shark Bay Bowling Club has requested funds to assist with the running of the annual bowling competition held in August. The request for use of funds includes staff wages, catering, prize money and advertising.

Included in the application:

Letter of Support – Patricia Renoir-Weston, Shark Bay Community Resource Centre

Letter of Support – Jillian Hill, Shark Bay Bridge Club

Financial report - refer to 'Confidential' items folder

Bank statement - refer to 'Confidential' items folder

Officer Recommendation:

The Shark Bay Bowling Club have indicated they have not requested funds from other sources. For these types of events, funding can be sourced from the Department of Sport and Recreation, Healthways or Lotterywest. The Club can also use the Bowling Carnival as a fundraising opportunity by optimising the sale of food to participants and visitors.

It is recommended that Council approve \$2,100 to the Shark Bay Bowling Club to assist with kitchen/cleaning (\$500), stationery (\$400), advertising (\$600) and engaging Officials from outside the Club (\$600).

Shark Bay Business and Tourism Association
Amount requested: \$6,000
Project: Festival Development – Shark Bay Winds and Water Festival 2018

The Shark Bay Business and Tourism Association aims to promote Shark Bay as a tourism destination to both domestic and international visitors through destination marketing, online presence and ongoing tourism projects. The Shark Bay Business and Tourism Association has been in operation for over six years and has 35 members.

The Association has requested funds to assist with the planning and hosting of a water-sports – Kite and Wind surfing carnival to be held in March 2018.

Officer Recommendation:

In response to this application, the Shire of Shark Bay Council is asked to consider another report on funding for this event, from the Executive Manager of Community Development's request to consider the Arts Council's budget item of \$7,000 which is no longer required, to be reallocated to the Shark Bay Business & Tourism Association to grow the Winds and Water Festival.

28 JUNE 2017

Shark Bay RSL

Amount requested: \$6,000

Project: Upgrade to Pioneer Park Facilities

The purpose of the Shark Bay RSL is to look after the memory and wellbeing of returned service men and women and to continue their legacy. The Shark Bay RSL has been in operation for the past twenty years and currently has 12 members.

The Shark Bay RSL have applied for funding to upgrade the seating and lighting at Pioneer Park on Hughes Street. The park is used on both ANZAC and Remembrance Day to commemorate those fighting for Australia. The Seats in the park are beginning to degrade and with an increase number of attendance at the commemoration events more seating is needed. Lighting is also an issue as the commemoration events are often held early in the morning whilst it is still dark.

Officer Recommendation:

The Shire of Shark Bay has plans in place to upgrade the Pioneer Park facilities as part of its park maintenance schedule and budget, therefore this request does not need to be considered in the Community Grant Round.

LEGAL IMPLICATIONS

There are no legal implications associated with this report

POLICY IMPLICATIONS

These recommendations comply with Policy 6.10 Financial Assistance/Donations.

FINANCIAL IMPLICATIONS

An amount of \$60,000 is included in the 2017/2018 Council budget, however Council approved for up to \$40,000 to be allocated in the second grant round of 2017/2018 to enhance community group grant applications for the 2018 Festival of Discovery Event.

Total funding requested in this round is \$18,152.

If these ten applications are approved, there will be a surplus of \$41,848 left in the 2017/2018 budget.

STRATEGIC IMPLICATIONS

The Strategic Outcomes as directed by the Strategic Community Plan are noted against each application.

RISK MANAGEMENT

There is no risk associated with this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Authorisation

L Buttery

Chief Executive Officer

P Anderson

Date of Report

14 June 2017

28 JUNE 2017

17.3 SHARK BAY KITESURFING SCHOOL
ED00010

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council request Shire administration to write to Mr Barrett-Gelu advising that the area he has identified is Unallocated Crown Land and approval to conduct a commercial activity from State Lands should be referred to the Department of Lands.

Mr Barrett-Gelu be advised that the operation of a commercial activity from the area identified (Nicholson point) in his correspondence may require planning approval dependent upon the activities he proposes to undertake at the site.

5/0 CARRIED

BACKGROUND

Mr Damien Barrett-Gelu met with Community Development staff on Friday 17 February 2017 to discuss his business strategy in developing a Kitesurfing School in Shark Bay. Following this initial meeting, an additional meeting was held with the Chief Executive Officer (Wednesday 22 February) to get an understanding of where the School could operate from and the type of permit(s) that would be required for such a business.

Throughout these meetings, Mr Barrett-Gelu demonstrated his knowledge, experience and qualifications in being at the forefront in offering a safe and highly skilled operation. His knowledge and commitment to safe practices is to be commended.

Mr Barrett-Gelu expressed his desire to apply for a Shire permit, firstly for the purposes of securing insurance, Kiteboarding Australia Accreditation and to enable the promotion of a locally-based and recognised Kitesurfing School and to monitor other **non-permit** kitesurfing activities within the Shire.

It was outlined to Mr Barrett-Gelu that the Shire has areas reserved for commercial 'water-based' activity operators; the foreshore location and Little Lagoon. Mr Barrett-Gelu explained that he did not want to 'set-up' his business at either of these locations but was looking at being able to deliver 'wind-dependent' training. With minimal infrastructure and more open air and ocean space, he stated his preference was Nicholson Point.

At the 22 February meeting, Mr Barrett-Gelu was encouraged to put his requests to Council, outlining the area of preference for his business.

28 JUNE 2017

COMMENT

Correspondence was received from Mr Barrett-Gelu on the 16 June 2017 (attached) outlining his desire to start his business and a request to implement Kitesurfing Instructor Permits in Shark Bay.

The letter shows a map of the area of Nicholson Point where Mr Barrett-Gelu has identified that is best suited to his operation. Although the Shire maintains the road into this area and the corresponding carpark, the surrounding land area is Unallocated Crown Land, therefore a license to operate a commercial activity from areas under their care and control may be required from the Department of Lands.

Planning permission may also be required to conduct a commercial activity as the area is within the town boundary and the Town Planning Scheme applies. To submit an application the owner (Crown) of the land must give approval for the activity to be undertaken.

Shire staff have conversed with other like-Shires (Dandaragan, Geraldton, Northampton and Rockingham) to measure the permits which exist for water-based operators in those Shires, against the permits offered by the Shire of Shark Bay. All Shires offer exactly the same permits and licences. That is, all water-based operator permits function from an allocated Shire Reserve.

In his correspondence, Mr Barrett-Gelu refers to permits being issued to operate in the Shire, with the permit being valid for one school only and permits the authorisation to teach students in specified zoning areas.

Mr Barrett-Gelu indicates that the permit is required for the following in part, Insurance purposes, to ensure a safe teaching environment, protection of the local kitesurfing business, to respect the natural environment.

The Council addressed the issue of areas for commercial water based activities when it allocated the strategic areas on the foreshore and at Little Lagoon. The requirements of the commercial foreshore areas include insurance, indemnification of the Shire and a risk management process to ensure the safety of the public and participants.

The establishment of these areas for commercial operations effectively limits the number of business that can operate from the areas under the care and control of Council.

However this does not restrict business that are appropriately licensed with premises located outside of the Shire utilising the World Heritage Areas, marine parks or the Terrestrial Parks and Reserves for commercial enterprises.

All these businesses require the requisite permits and approvals from the appropriate land owners to undertake their operations and to ensure the appropriate insurances.

The proposal to restrict the number of permits in the Shire would be difficult to implement and enforce given that the number of different agencies that have jurisdiction and tenure.

LEGAL IMPLICATIONS

There are no legal implications relating to this report

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

There are no financial implications relating to the report

STRATEGIC IMPLICATIONS

OUTCOME 1.4 Diversification of industries to increase jobs.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Butterly

Chief Executive Officer

P Anderson

Date of Report

31 July 2017

28 JUNE 2017

Damien Barrett Gelu
10 Hughes Street
SHARK BAY WA 6537
M - 0476 203 818
damiengel@gmail.com

RECEIVED

16 JUN 2017

SHIRE OF SHARK BAY

Shark Bay Council Members

Thursday 15th June 2017

**An Introduction to Shark Bay Kitesurfing School
and Request to Implement Kitesurfing Instructor Permits in Shark Bay**

Shark Bay Kitesurfing Mission Statement

Shark Bay Kitesurfing aims to promote the sport of kiteboarding, with a focus on best practice safety, rider enjoyment, as well as respect of the natural environment. We are committed to serving both our local community as well as visitors from around the world, teaching them the safest way to kitesurf, in a spectacular location. Shark Bay Kitesurfing's goal, is to create independent riders, with an excellent level of knowledge and skills that will set them up for a lifetime of creating memories on the water.

The importance of requiring a kitesurfing permit, to teach kitesurfing in Shark Bay.

- A permit is required for insurance purposes with Kiteboarding Australia, Australia's governing kitesurfing body. There are limited other insurers for this sport in Australia.
- To ensure a safe teaching environment for all students as well as the general public.
- The permit protects the local Kitesurfing businesses, by ensuring best practices are observed by all instructors.
- To respect the natural environment, which is so important to us here in Shark Bay.

Each permit purchased from the Shire, is valid for one school only. The permit is available for one year, with the option to renew. The permit provides the authorisation to teach students in specified zoning areas. Please refer to the example in figure 1 below, at Nicholson's point.



Fig 2.

28 JUNE 2017

Damien Barrett Gelu
10 Hughes Street
SHARK BAY WA 6537
M – 0476 203 818
damiengelume.com

Other examples of kitesurfing permits in Western Australia include: Perth, which has approximately ten permits, per two million inhabitants; Geraldton, with around three permits for a population of about 30,000 and one permit for Exmouth, with approximately 2000 residents.

The price for a kitesurfing teaching permit, varies depending on the post code. In Perth, a permit costs about \$1500 and in Lancelin, Geraldton and Exmouth it costs approximately \$700 per year.

Shark Bay Kitesurfing's Objectives:

- To develop a new and dynamic image for water sports in Shark Bay and create a water sports activity for the whole community as well as our numerous visitors to enjoy.
- To encourage visitors to Shark Bay, through the quiet windy months of the year, offering an enjoyable activity for all ages.
- Kiteboarding Australia accredited, best safety practice, during all instruction.
- Create new employment opportunities.

Currently there are many kitesurfing companies visiting Shark Bay, providing holidays combined with lessons, to their guests at various locations in the bay. I have spoken with a few of the operators. Most do not have permits to teach in Shark Bay and sometimes they do not have kitesurfing licences to teach within Australia.

Only two companies that I have spoken with, out of many, has a current Department of Parks and Wildlife (Dpaw) permit, which allows them to conduct *tour operator business* in Dpaw managed areas. They are under the impression that this permit from Dpaw, which is not an actual kitesurfing instructor permit, but more of a broad general permit, is valid for all of Shark Bay. There are many places in Shark Bay where Shire managed areas are adjacent to Parks and Wildlife managed areas and the Parks and Wildlife permit is being used for both. Shark Bay Kitesurfing would like to see a more streamlined permit system implemented, to ensure that only the best accredited teaching practices are being taught in Shark Bay.

When I initially enquired about obtaining a kitesurfing teaching permit from the Shire, I was offered the rent of a 'beachfront block' to conduct my teaching. I explained that I did not need a place to rent, as I would meet my students at a designated place, wind dependant. A permit must allow for teaching of kitesurfing to students, at the best place, depending on the wind at the time. A parcel of beachfront land, may be ideal for operators renting paddle boards and kayaks etc, but not for a kitesurfing teacher, who must teach where the wind blows. A specific Shark Bay kitesurfing permit would ensure that each holder has all the requirements and up to date licenses within Australian regulation, ensuring an enjoyable and most of all, safe experience for all.

Thank you for your time. Should you have any queries or require additional information, please do not hesitate to contact me.

Yours sincerely

Damien Barrett Gelu
Shark Bay Kitesurfing School
0476 203 818
damiengelume.com

28 JUNE 2017

18.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice haven been given for the June 2017 Ordinary Council meeting.

19.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Laundry
Seconded Cr fenny

Council Resolution

That Council accept the tabling of urgent business items as follows:

19.1 Application for Leave of Absence – Cr Cowell

19.2 Proposed Development – Reserve 40727 Lot 130 Monkey Mia Road and Lot 501 Monkey Mia Road.

5/0 CARRIED

19.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR COWELL
GV00002

Author
Executive Assistant

Disclosure of Any Interest

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest Personal Application for Leave of Absence

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

Councillor Cowell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 27 September 2017.

5/0 CARRIED

Background

Councillor Cowell has applied for leave of absence from the Ordinary meeting of Council scheduled for 27 September 2017. The Council in accordance with Section 2.25 of the *Local Government Act 1995* as amended may by resolution grant leave of absence to a member.

Comment

Councillor Cowell has advised the Chief Executive Officer due to personnel commitments she will be unable to attend the Ordinary meeting of Council scheduled to be held on the 27 September 2017 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that he ensure his obligations have been met in accordance with the Local Government Act.

28 JUNE 2017

The Council may consider not granting Councillor Cowell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (6) A council may, by resolution grant leave of absence to a member.
- (7) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (8) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for eth meeting.
- (9) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (10) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a. If no meeting of the council at which a quorum is present is actually held on that day; or
 - b. If the non attendance occurs while –
 - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - (ii) while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

Policy Implications

There are no policy implications associated with this report.

Financial Implications

There are no financial implications associated with this report.

Strategic Implications

There are no strategic implications associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer

P Anderson

Date of Report

22 June 2017

28 JUNE 2017

19.2 PROPOSED DEVELOPMENT – RESERVE 40727, LOT 130 MONKEY MIA ROAD AND LOT 501 MONKEY MIA ROAD, MONKEY MIA RES 40727

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Cowell

Council Resolution

That Council note that:

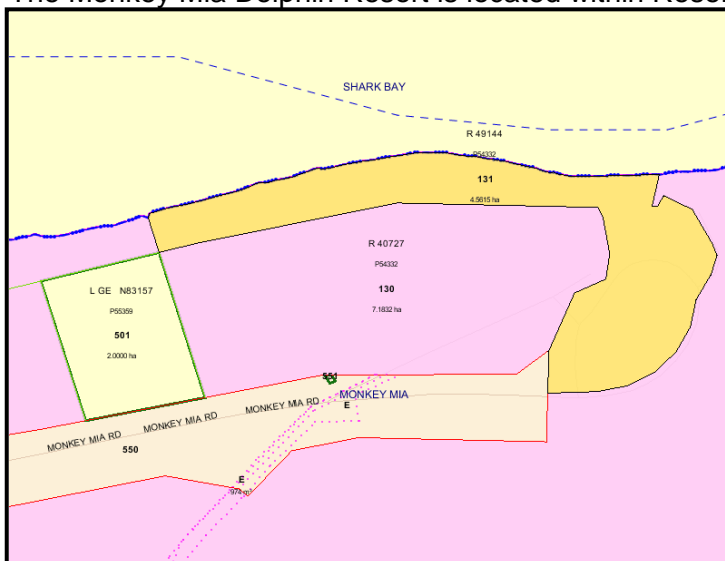
- 1. A planning application has been lodged for guest accommodation, guest facilities, commercial and administration buildings and staff /Department of Parks and Wildlife Research accommodation on Lots 130 and 501 Monkey Mia Road, Monkey Mia.**
- 2. Advertising and consultation procedures have been commenced by Town Planning Innovations and the Shire Administration.**
- 3. The application form has been signed by the Shire Chief Executive Officer and Department of Lands.**
- 4. A report will be referred to a future Council meeting for determination.**

5/0 CARRIED

BACKGROUND

- **Location**

The Monkey Mia Dolphin Resort is located within Reserve 40727.



28 JUNE 2017

- **Ownership**

Reserve 40727 (Lot 130) is crown land vested to the Shire of Shark Bay under a Management Order. There is a 99 year lease agreement with RAC Tourism Assets Pty Ltd, expiring in April 2114.

This application includes Lot 130 and 501. The application form has been signed by the Shire Chief Executive Officer and the Department of Lands (as Lot 501 is crown land).

Council has two roles being both the landowner and the determining authority.

- **Existing Development**

Existing development has occurred over an extended time period and includes backpacker accommodation, a lodge, camping, caravan park, short stay accommodation, a shop, pool, restaurant, amenities and recreation facilities.

- **Zoning**

The majority of Reserve 40727 is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). There are specific landuse controls and conditions applicable to Monkey Mia listed in Schedule 4 of the Scheme.

Permissible landuses include motel, short term accommodation, special facility, park home park, caravan park, reception centre, residential building, office, shop, restaurant, carpark, staff accommodation, power generation plant and desalination plant.

The Scheme also lists special conditions including that development be generally in accordance with an Outline Development Plan. The term Outline Development Plan has been superseded by the term 'Structure Plan'.

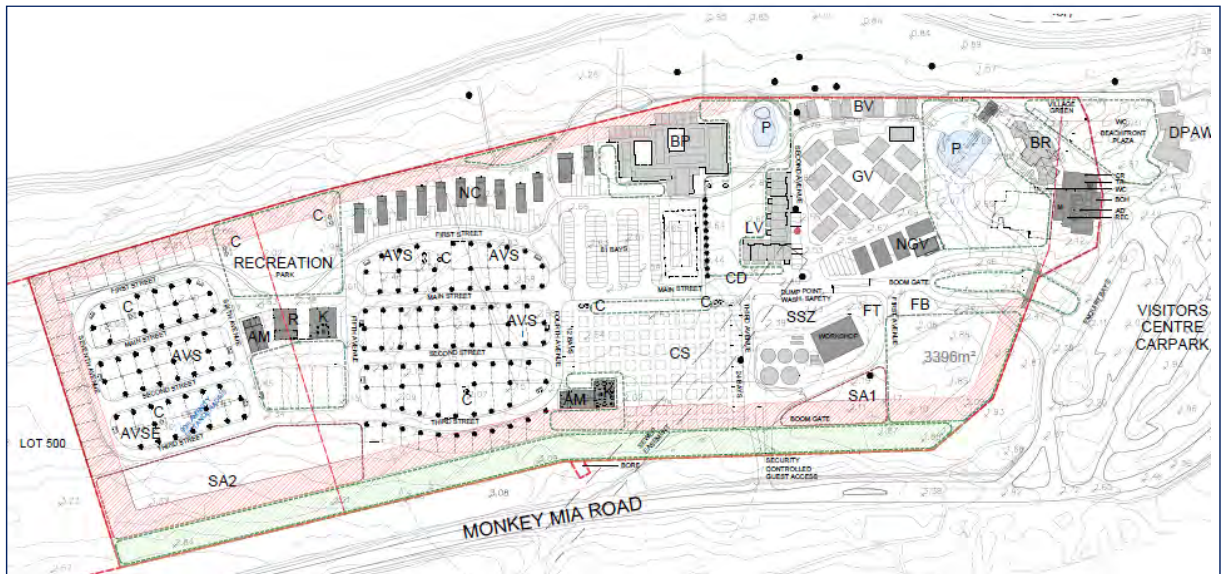
An eastern portion is also reserved as 'Highway' and 'Parks and Recreation'. This is an anomaly on the existing Scheme map which is proposed to be corrected as part of the Scheme Review, as the Special Use zone boundary should align with the boundary of Reserve 40727.

- **Draft Structure Plan**

There is a Draft Structure Plan developed for Monkey Mia which was supported by Council on the 22 February 2017.

The Draft Structure Plan included an explanatory report with a Concept Masterplan.

28 JUNE 2017



Source: Structure Plan Explanatory report by TPG

On 12 June 2017 the Western Australian Planning Commission granted approval to the Monkey Mia Structure Plan subject to document being modified in accordance with a schedule of modifications.

Some of the main modifications included:

- An updated Bushfire Management Plan (BMP) to be endorsed by the Shire prior to development approval;
- The Structure Plan design be altered to ensure assets are located entirely within Bushfire Attack Level-12.5 areas, thus being located outside of Bushfire Attack Level FZ and Bushfire Attack Level 40 areas.
- The monitoring and review of coastal hazard risk management and adaptation planning is required by the Shire of Shark Bay to ensure that management and adaptation strategies identified in the Coastal Hazard Risk Management and Adaptation and Management Plan remain relevant to future development proposals. The Coastal Hazard Risk Management and Adaptation and Management Plan is required to be adopted by the Shire of Shark Bay.
- The legal vehicle access and egress between Lot 130 and Lot 131 (reserve 49144) is required to be formalised under the Land Administration Act 1997.

COMMENT

• ***Description of Proposed Development***

An application was lodged on the 23 June 2017. The proposed development is summarised below:

- A. New Guest Accommodation**
- 129 Accommodation Vehicle Sites;
 - 86 Unpowered Camping Sites; and
 - 12 Beachfront Cabins (2 bed and 3 bed).

28 JUNE 2017

The applicant advises that redevelopment is estimated to increase the number of guest accommodation sites from 204 to 339 sites.

- B. New Guest Facilities
- Camp Kitchens;
 - Recreation Building;
 - Recreation Park and associated BBQ and Seating Cabana;
 - Amenity Areas; and
 - Swimming Pool Amenity Area.
- C. New Commercial and Administration Buildings
- Extensions to the existing Boughshed Restaurant;
 - Arrivals Building (Reception, Tourist and Convenience Retail, Malgana Cultural Centre and associated office administration areas);
 - Staff Office.
- D. New Staff and Department of Parks and Wildlife Research Accommodation
- 22 Staff Accommodation Buildings; and
 - Office.

The redevelopment is estimated to provide for approximately 102 resort staff and Department of Parks and Wildlife research staff. In total, the number of guest accommodation sites and staff accommodation sites shall increase from 204 to 417.

- **World Heritage**

The lot is within the Special Control Area under the Scheme applicable to the Shark Bay World Heritage Property.

The application will be referred to the Shark Bay World Heritage Advisory Committee and the Department of Parks and Wildlife.

- **Advertising**

The application includes supporting documents such as a revised Bushfire Management Plan; Coastal Hazard Risk Management and Adaptation Plan and Traffic Impact Assessment which will be referred to the relevant authorities for comment.

At this stage advertising will include referral to:

- Department of Parks and Wildlife;
- Shark Bay World Heritage Advisory Committee;
- Main Roads Western Australia;
- Department of Fire and Emergency Services;
- Department of Aboriginal Affairs;
- Water Corporation;
- Horizon Power;
- Department of Transport (Coastal Planning);
- Department of Planning (Coastal Branch);
- Tourism WA; and
- Department of Lands.

28 JUNE 2017

It is also recommended that the Environmental Protection Authority be advised of the application for information (as they are processing a request to modify an existing Minister of Environment Statement).

- **Conclusion**

As the application has only just been received, no planning assessment has been undertaken. The purpose of this report is to keep Councillors informed about the application.

It is anticipated that advertising and assessment of the application can be progressed while the structure plan modifications are being finalised, and then a more detailed report on the application will be referred to a future Council meeting.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 – explained in the body of this report.

The *Planning and Development (Development Assessment Panels) Regulations* came into operation in Western Australia on 1 July 2011. A Mandatory Development Application Plan application is type of development application for the approval of a development with an estimated value of \$10 million or more (outside the City of Perth).

The estimated cost of development for this application is 9.5 million so it can be determined by the Shire.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

STRATEGIC IMPLICATIONS

The Shire of Shark Bay Local Planning Strategy recognises potential for expansion of Monkey Mia and states:

'To the immediate west of the Monkey Mia resort is undeveloped land also within the same 'Special Use' zone consisting of Lot 501 which is unallocated crown land and Reserve 49107. There is potential for more tourist uses subject to meeting

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

environmental requirements. The land could also cater for any future expansion of Monkey Mia.’’

RISK MANAGEMENT

There are no identified risk implications associated with this matter.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

23 June 2017

28 JUNE 2017

20.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

5/0 CARRIED

All visitors in the Gallery left Council Chambers at 4:26pm

Cr Cowell left Council Chambers at 4:26pm

Cr Cowell returned to Council Chambers at 4:28pm

20.1 TENDER 2016/2017-01 – PROVISION OF CLEANING SERVICES
CM00058

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That the recommendation submitted by the Chief Executive Officer in the confidential evaluation report for Tender TE 2016-2017-1 Cleaning Services contract be considered.

5/0 CARRIED

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That Shark Bay Cleaning Services be awarded the Tender for its pricing submitted for the Provision of Cleaning Services on the basis of demonstrating relevant experience, suitable resources and experience, understanding of Shire's requirements and value for money.

The contract price is in accordance with the fixed lump sums prices as shown in the evaluation report attached to the confidential report.

All prices are fixed for the first twelve months of the contract, after which they shall be subject to annual adjustments.

The contract will be for a period of three (3) years and a further two (2) years option at the sole discretion of the Principal.

5/0 CARRIED

28 JUNE 2017

20.2 TENDER 2016/2017-02 – PROVISION OF ROAD SWEEPING CONTRACT
CM00058

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That The recommendation submitted by the Chief Executive Officer in the confidential evaluation report for Tender TE 2016-2017-02 Road Sweeping Services contract be considered.

5/0 CARRIED

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That McKell Family Trust T/A Shark Bay Earthmoving & Services be awarded the Tender for its pricing submitted for the provision of Road Sweeping Services on the basis of demonstrating relevant experience, sufficient resources and experience, understanding of Shire's requirements and value for money.

The contract price is in accordance with the fixed lump sums prices as shown in the evaluation report attached to the confidential report.

All prices are fixed for the first twelve months of the contract, after which they shall be subject to annual adjustments.

The contract will be for a period of three (3) years and a further two (2) years option at the sole discretion of the Principal.

5/0 CARRIED

28 JUNE 2017

20.3 TENDER 2016/2017-03 – PROVISION OF WASTE COLLECTION SERVICES
CM00058

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

That the recommendation submitted by the Chief Executive Officer in the confidential evaluation report for Tender TE 2016/2017-03 Waste Collection Services contract be considered.

5/0 CARRIED

Moved Cr Capewell
Seconded Cr Bellottie

Council Resolution

- 1. That McKell Family Trust T/A Shark Bay Earthmoving & Services be awarded the Tender on the basis of demonstrating relevant experience, suitable resources and experience, understanding of Shire's requirements and value for money.**
 - a. The contract price is in accordance with the fixed lump sums prices as shown in the evaluation report attached to the confidential report.**
 - b. All prices are fixed for the first twelve months of the contract, after which they shall be subject to annual adjustments.**
 - c. The contract will be for a period of three (3) years and a further two (2) years option at the sole discretion of the Principal.**
- 2. That an amount of \$15,000 be included in the 2017/2018 Draft Budget for an independent review into the operations and continued provision of the current Kerbside Waste Collection Service for the Denham Townsite and any future impacts upon the service.**

5/0 CARRIED

Moved Cr Fenny
Seconded Cr Bellottie

Officer Recommendation

That the meeting be reopened to the members of the public.

5/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

28 JUNE 2017

21.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 26 July 2017, commencing at 3.00 pm.

22.0 CLOSURE OF MEETING

As there is no further business the President closed the Ordinary Council meeting at 5:17pm.