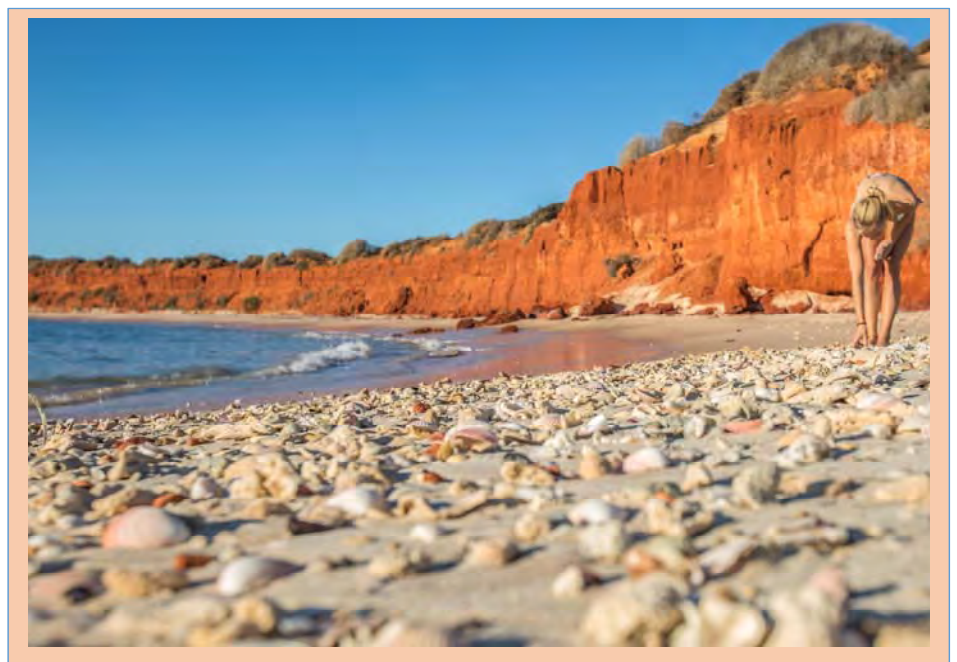


SHIRE OF SHARK BAY MINUTES

26 April 2018

ORDINARY COUNCIL MEETING



THURSDAY 26 APRIL 2018



DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Shark Bay during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Shark Bay.

The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

The unconfirmed minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on Thursday 26 April 2018 commencing at 3.02 pm.

TABLE OF CONTENTS

1.0	Declaration of Opening	4
2.0	Record of Attendances / Apologies / Leave of Absence Granted	4
3.0	Response To Previous Public Questions On Notice	4
4.0	Public Question Time	4
5.0	Applications For Leave Of Absence	4
6.0	Petitions	4
7.0	Confirmation Of Minutes	5
7.1	Confirmation of the Minutes of the Ordinary Council meeting held on 28 March 2018	5
8.0	Announcements By The Chair	5
9.0	President’s Report	5
10.0	Councillors’ Reports	6
11.0	Administration Report	7
11.1	Adoption of Strategic Resource Plan and Corporate Business Plan.....	7
11.2	Hoult – License 01/2015 Usage of Reserve 49809	10
11.3	RAC Request for Jetty Timber	27
12.0	Finance Report	35
12.1	Schedule of Accounts Paid to be Received	35
12.2	Financial Reports To 31 March 2018	47
12.3	Write Off Of Outstanding Debtor – Shark Bay Gardening & Handyman Services	78
13.0	Town Planning Report	80
13.1	Preliminary Report: Proposed Unmanned Service Station – Lot 1 Monkey Mia Road, Denham (Corner Shark Bay Road)	80
13.2	Proposed Signs – Useless Loop Road, Denham	95
14.0	Works Report	100
14.1	Town Oval Bore Replacement	100
15.0	Tourism, Recreation and Culture Report	110
15.1	Shark Bay Speedway Donation Request – Wood Chop	110
16.0	Motions of Which Previous Notice Has Been Given	112
17.0	Urgent Business Approved By The Person Presiding Or By Decision	112
18	Matters Behind Closed Doors	112
18.1	Update On Draft Local Planning Scheme No. 4.....	112
18.2	Lease of Council Housing	113
18.3	Silver Chain Funding	113
19	Date And Time Of Next Meeting	114
20	Closure of Meeting	114

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.02pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Laundry	Deputy President
Cr L Bellottie	
Cr J Burton	
Cr K Capewell	
Cr E Fenny	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Ms A Pears	Executive Manager Finance and Administration
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Ms L Butterly	Executive Manager Community Development
---------------	---

VISITORS

There were no visitors in the gallery.

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There are no public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.03pm and as there were no questions put forward, the President closed public question time at 3.03pm

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for leave for the April Ordinary Council meeting.

6.0 PETITIONS

Nil

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 MARCH 2018

Moved Cr Ridgely
Seconded Cr Fenny

Council Resolution

That the minutes of the Ordinary Council meeting held on 28 March 2018, as circulated to all Councillors, be confirmed as a true and accurate record.

7/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

Meeting with Minister for Planning who is visiting on Tuesday 1 May 2018 to discuss the Town Planning Scheme.

Honourable Ken Baston and Mr V Catania were in Denham for the launch of the HMAS Sydney (II) – HSK Kormoran exhibit.

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	The Aviation Community Consultation Group

Meeting Attendance

25 March 2018	Met with Friends of Shark Bay group
27	Emergency Services Welcome – Police Sargent
28	March Council meeting
29	Aviation Community Consultation teleconference
25 April	Fire on the Water – launch ANZAC Day service
26	April Ordinary Council Meeting Meeting with Hon Ken Baston
27	Western Australian Local Government Association Gascoyne Zone Meeting teleconference

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	22 April 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Moved Cr Burton
Seconded Cr Laundry

Council Resolution

That the President's activity report for April 2018 be received.

7/0 CARRIED

10.0 COUNCILLORS' REPORTS

10.1 CR BURTON
GV00018

A Nil report for the April 2018 Ordinary Council meeting.

10.2 CR RIDGLEY
GV00008

A Nil report for the April 2018 Ordinary Council meeting.

10.3 CR LAUNDRY
GV00013

Committee Membership

Member	Audit Committee
Member	Shark Bay Community Resource Centre Committee
Member	Shark Bay Bowling Club Inc Committee
Proxy Member	For Cr Cowell on the Development Assessment Panel

Meeting Attendance

4 April 2018	Shark Bay Community Resource Centre meeting
17 April	Shark Bay Bowling Club Committee meeting

Signatures

Councillor	<i>Councillor Laundry</i>
Date of Report	12 April 2018

Moved Cr Bellottie
Seconded Cr Burton

Council Resolution

That Councillor Laundry's April 2018 report on activities as Council representative be received.

7/0 CARRIED

10.4 CR BELLOTTIE
GV00010

A Nil report for the April 2018 Ordinary Council meeting.

10.5 CR FENNY
GV00017

A Nil report for the April 2018 Ordinary Council meeting.

10.6 CR CAPEWELL
GV00005

A Nil report for the April 2018 Ordinary Council meeting.

THURSDAY 26 APRIL 2018

11.0 ADMINISTRATION REPORT

**11.1 ADOPTION OF STRATEGIC RESOURCE PLAN AND CORPORATE BUSINESS PLAN
CM00020, CM00001 & FM00006**

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Capewell
Seconded Cr Ridgely

Council Resolution

That Council adopt the:

- 1. Strategic Resource Plan 2018-2033 as presented in the attachment; and**
- 2. Corporate Business Plan 2018-2022 as presented in the attachment.**

7/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires Councils to plan for the future of the district. As part of this planning, Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 requires Councils to develop a Strategic Community Plan for a period of at least 10 years and a Corporate Business Plan for at least 4 years. In planning for the future, Councils are to have regard for the capacity of its current resources and the anticipated capacity of its future resources.

The Draft Corporate Business Plan 2018-2022 and the Draft Strategic resource plan 2018-2033 have been circulated under separate cover

COMMENT

Strategic Resource Plan 2018-2033

Council adopted its Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan in December 2016. At the Budget adoption in July, it adopted its Asset Management Plan.

At the time of adopting the Asset Management it was explained that a review of this plan would be undertaken in 2017/2018. This has now been completed and, to ensure that there is a correlation between the Asset Management requirements and the ability to fund these requirements, the Long Term Financial Plan has been incorporated into this document to form a Strategic Resource Plan. This integrated Plan is for a period of 15 years and aligns with the Strategic Community Plan.

The Strategic Resource Plan marries the recognition of the need to maintain and renew the Shire's assets, which have predominantly been constructed with the assistance of external contributions, and the long term financial capacity to maintain these assets.

THURSDAY 26 APRIL 2018

Critical assets have been identified in the Plan – these being the Shire Depot, Shark Bay Recreation Centre and heavy plant and equipment.

These assets have been prioritised to help minimise the risk of sudden unexpected failure of these assets.

Road maintenance and renewal has been recognised as a high priority for the Shire due to strategic economic benefit that it provides, however this maintenance and renewal is highly dependent on the receipt of external grants.

Financially, the Shire will never achieve independent financial status without the assistance of external grants however, with the current level of operating grants, it can maintain long term financial sustainability and the Plan has been structured on this basis.

Operational revenues and expenditure need to ensure adequate provision for asset renewal and, to achieve this, the Plan uses rates increases marginally higher than CPI.

Borrowings are forecast to remain at low levels in the Plan in order to protect future borrowing capacity to allow Council to respond to unexpected expenditure requirements or the loss of planned external grants. This also allows Council to leverage against future grant funding opportunities as they become available. The Plan also includes use of cash backed reserves to save for future asset renewal requirements.

The Strategic Resource Plan has been developed to achieve improvement in the target ratios levels set out by the Department of Local Government and Communities. The Strategic Resource Plan shows improvements in these ratios over the period.

Corporate Business Plan

As a result of the updated Strategic Resource Plan, the Corporate Business Plan has been updated to ensure alignment of actions and years.

LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires Councils to plan for the future of the district. Regulation 19DA and the Department of Local Government Integrated Planning and Reporting Advisory Standard govern the requirements for these documents.

POLICY IMPLICATIONS

There are no policy implications with this item.

FINANCIAL IMPLICATIONS

The Corporate Business Plan sets out the actions for the next 4 years in order to achieve the objectives in the Community Strategic Plan. The major projects over this time are expected to be funded by grant or reserve funds and the balance of actions will be funded from operations.

The Strategic Resource Plan shows that Council is financially sound over the next 15 years.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

STRATEGIC IMPLICATIONS

Outcome 4.1 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

4.1.2 Review, update and maintain operational plans.

RISK MANAGEMENT

This is a low risk item for Council. Council needs to review these documents annually and, should it not adopt this recommendation, it will be operating with out of date documents which will not assist in good planning for the future.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

13 April 2018

THURSDAY 26 APRIL 2018

11.2 HOULT – LICENSE 01/2015 USAGE OF RESERVE 49809
RES49809 – LS00012

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That Mr Hoult's application to amend the usage rights of license 01/2015 with an expiry date of 30 April 2020 to occupy Reserve 49809 to include provision with the current license area for a fenced area of 50m x50m (2,500m²) for the short term storage of goats be approved / refused.

That Council in the Draft 2018/2019 budget deliberations consider a license fee to occupy areas of Reserve 49809 that takes into consideration the proposed use and area of land subject to the application.

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

That following confirmation from Mr G Desmond on the joint license number 01/2015, Mr Hoult's application to amend the usage rights of license 01/2015 with an expiry date of 30 April 2020 to occupy Reserve 49809 to include provision with the current license area for a fenced area of 50m x50m (2,500m²) for the short term storage of goats up to 300 goats be approved.

That Council in the Draft 2018/2019 budget deliberations consider a license fee to occupy areas of Reserve 49809 that takes into consideration the proposed use and area of land subject to the application.

It be included on the condition of license that, any damage beyond normal wear and tear to the access road into Reserve 49809 as assessed by the Shire's Works Manager will be the responsibility of the license holder to undertake repairs or reimburse the Shire for the costs to undertake the works.

7/0 CARRIED

BACKGROUND

The Council has a Management Order for Reserve 49809 in accordance with the *Land Administration Act 1997*.

The conditions of the Management Order

- (i) To be used for its designated purpose of "Common "only

THURSDAY 26 APRIL 2018

- (ii) Power to license for the designated purpose is granted for the whole or any portion thereof for any term not exceeding five (5) years from the date of license subject to the approval in writing of the Minister of lands being first obtained to each and every licence pursuant also to the provisions of section 19 of the *Land administration Act 1997*.

The Management Order enables the Council to grant individual licences and impose conditions in regard to the licence, which are then reviewed and ratified or amended by the Minister or their delegated officer.

License 01/2015 was granted to Mr Harold Hoult and Mr Gary Desmond for a five year period of 8 horses. The license refers to an area of 18 hectares on lot 3005 on Reserve 49809.

Mr Hoult is now requesting a variation to the license to enable the short term, humane storage of feral goats.

COMMENT

The proposal from Mr Hoult is requesting Council to consider an amendment of the current license 01/2015 to include a provision for the short term humane storage of feral goats.

Mr Hoult advises that he is seeking approval to fence of an area within the current license area of 50 metres x 50 metres (2,500 square metres) to accommodate the animals.

The feral goats are proposed to be trapped in areas under that care and control of the Department of Biodiversity, Conservation and Attractions and any operations must adhere to their conditions.

There is limited information on the numbers of animals that will be kept at the site and the proposal to The Department indicates the animals will be kept for periods of up to one week, prior to collection, however the size of the area will limit the number of animals that could be kept on site at one time.

The fenced area where the feral goats are proposed to be kept will become degraded due to the animals being stored in a confined location, however the longer term benefits due to the removal of the feral animals from the environment will have a longer term beneficial effect.

The road that is used to access Reserve 49809 must also be considered as it is only a formed road and any significant large vehicle use will have a detrimental effect on the road.

While access to Reserve 49809 is open to the general public, the licensed area must be fenced and access to Mr Hoult's licensed area is through a locked gate.

The Council if approves any amendment to the license could also consider the following condition to the license:

THURSDAY 26 APRIL 2018

Any damage beyond normal wear and tear to the access road into Reserve 49809 as assessed by the Shire's Works Manager will be the responsibility of the license holder to undertake repairs or reimburse the Shire for the costs to undertake the works.

The proposal from Mr Hoult is the development of small business that has a number of benefits to the economy and the environment of the Shire.

The previous practise of shooting the feral animals on nature reserves effectively wasted a viable product that had a saleable value and could have contributed to the local economy to a greater degree.

The feral goats also have a significant detrimental effect on the environment and despite many previous attempts at eradication are throughout the nature reserve and unallocated crown land in Shark Bay.

The proposal has the potential to generate additional employment in the community, while assisting the department in its objectives

LEGAL IMPLICATION

The Council has a Management Order for Reserve 49809 in accordance with the *Land Administration Act 1997*.

The conditions of the Management Order

- (iii) To be used for its designated purpose of "Common "only
- (iv) Power to license for the designated purpose is granted for the whole or any portion thereof for any term not exceeding five (5) years from the date of license subject to the approval in writing of the Minister of lands being first obtained to each and every licence pursuant also to the provisions of section 19 of the *Land administration Act 1997*.

The Management Order enables the Council to grant individual licences and impose conditions in regard to the licence, which are then reviewed and ratified or amended by the Minister or their delegated officer.

The Shire of Shark Bay Local Government Property Local Law in part states:

2.1 Determinations as to Use of Local Government Property

- (1) The Local Government may make a determination in accordance with Clause 2.2 -
 - (a) setting aside specified Local Government property for the pursuit of all or any of the activities referred to in Clause 2.7,

The Council has made the following determination

Animals on local government property

- a. Unless authorised by a written law, or by a permit or a determination, a person must not tether any animal to a tree, shrub, tree guard, wall or fence or permit any animal to enter on or into any local government property.
- b. This clause does not apply to a guide dog used for the assistance of visually impaired persons.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

- c. Pursuant to clause 3.13(1)(o) of the local law, subject to the person in charge of the animals concerned obtaining a permit beforehand and compliance with any conditions listed in the permit or this determination, the following areas of local government property may be used to depasture, take on to, or allow to enter or remain upon, any animal as permitted:
- i. Reserve 49809, known as the Denham Town Common.

3.1 Application of Part

This Part does not apply to a person who uses or occupies Local Government property under a written agreement with the Local Government to do so.

3.2 Application for Permit

- (1) Where a person is required to obtain a permit under this Local Law, that person shall apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this Local Law shall -
- (a) be in the form determined by the Local Government,
- (b) be signed by the applicant,
- (c) provide the information required by the form, and
- (d) be forwarded to the Chief Executive Officer together with any fee imposed and determined by the Local Government under and in accordance with Sections 6.16 to 6.19 of the Act.
- (3) The Local Government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The Local Government may require an applicant to give local public notice of the application for a permit.
- (5) The Local Government may refuse to consider an application for a permit which is not in accordance with subclause (2).

3.3 Decision on Application for Permit

- (1) The Local Government may -
- (a) approve an application for a permit unconditionally or subject to any conditions, or
- (b) refuse to approve an application for a permit.
- (2) If the Local Government approves an application for a permit, it is to issue to the applicant, a permit in the form determined by the Local Government.
- (3) If the Local Government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.

3.4 Conditions which may be Imposed on a Permit

- (1) Without limiting the generality of Clause 3.3(1) (a), the Local Government may approve an application for a permit subject to conditions relating to -
- (a) the payment of a fee,
- (b) compliance with a standard or a Policy of the Local Government adopted by the Local Government,
- (c) the duration and commencement of the permit,

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

- (d) the commencement of the permit being contingent on the happening of an event,
 - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application,
 - (f) the approval of another application for a permit which may be required by the Local Government under any written law,
 - (g) the area of the district to which the permit applies,
 - (h) where a permit is issued for an activity which will or may cause damage to Local Government property, the payment of a deposit or bond against such damage, and
 - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the Local Government.
- (2) Without limiting Clause 3.3(a) and subclause (1), the following paragraphs indicate the type and content of the conditions on which a permit to hire Local Government property may be issued -
- (a) when fees and charges are to be paid,
 - (b) payment of a bond against possible damage or cleaning expenses or both,
 - (c) restrictions on the erection of material or external decorations,
 - (d) rules about the use of furniture, plant and effects,
 - (e) limitations on the number of persons who may attend any function in or on Local Government property,
 - (f) the duration of the hire,
 - (g) the right of the Local Government to cancel a booking during the course of an annual or seasonal booking, if the Local Government sees fit,
 - (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the *Liquor Licensing Act 1988*,
 - (i) whether or not the hire is for the exclusive use of the Local Government property,
 - (j) the obtaining of a policy of insurance in the names of both the Local Government and the hirer, indemnifying the Local Government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the Local Government property by the hirer, and
 - (k) the provision of an indemnity from the hirer, indemnifying the Local Government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the Local Government property by the hirer.

3.13 Activities Needing a Permit

- (1) A person shall not without a permit -
 - (m) make any excavation on or erect or remove any fence on Local Government property,
 - (o) depasture, take on to, or allow to enter or remain upon Local Government property, any horse, sheep, cattle, goat, camel, ass or mule, unless the Local Government has made a determination under Clause 2.1(1) of this Local Law, in which event the provisions of the determination shall prevail

The penalty for not complying with clause 3.13(i) (o) of the local law is currently \$100.00.

In the event that an individual does not comply with the local law and continues the offence part 10 enforcement section of the local law can be applied

THURSDAY 26 APRIL 2018

10.1 Offence to Fail to Comply with Notice

Whenever the Local Government gives a notice under this Local Law requiring a person to do anything, if a person fails to comply with the notice, that person commits an offence.

10.2 Local Government May Undertake Requirements of Notice

Where a person fails to comply with a notice referred to in Clause 10.1, the Local Government may do the thing specified in the notice and recover from the person to whom the notice was given, as a debt, the costs incurred in so doing.

10.3 Offences and General Penalty

- (1) Any person who fails to do anything required or directed to be done under this Local Law, or who does anything which under this Local Law that person is prohibited from doing, commits an offence.
- (2) Any person who commits an offence under this Local Law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Council through the Management Order has the right to set fees for a licence Council currently charges \$100 per annum for a License to Occupy.

The license fee does not discriminate between hobby or commercial operations or the area of land that is being occupied.

The Council could consider an increased fee for commercial operations to cover administration costs and possible rates equivalents, possible include in future license fees a charge based on the area of land that the license applies to.

The Council could also consider a charge per animal that is stored, this would require the proponent to supply transportation documentation indicating how many animals were loaded. This may create some issues setting a price as different animals command different prices, the Council may or may not consider this relevant and set a flat fee per animal.

This method has the effect of sharing in the profits of the business to some degree but may be difficult to administer.

Another is to set flat per annum fee in accordance with the area and or usage of area of the land that the license applies to.

STRATEGIC IMPLICATIONS

This proposal address the following components of the Council strategic community plan:

objective 1 sustainable growth and progress

Outcome 1.5 to grow and diversify industries and increase jobs.

The establishment of this proposal utilises an existing feral resource that is detrimental to the environment to create a possible industry.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

RISK MANAGEMENT

This is a medium risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

19 April 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Bobby Hault
Bruzer Nominees
32 Capewell Drive
Denham
Shark Bay
Western Australia
T 0427 481 312
E bobbyhault@westnet.com.au

Paul Anderson
Chief Executive Officer
Shire of Shark Bay
Knight Terrace, Denham, WA 6357
08 9948 1013

Application For Amended Use Entitlement To Reserve 49809 – Common.

Dear Mr. Anderson,

I write to formally request consideration of amendments to my usage rights associated with Licence To Occupy Reserve 49809 – Common, Licence Number 01/2015, to include provision for the short-term, humane storage of feral goats which will be trapped as part of my operations in the area.

Eradication of feral goats from the area has long been a commonly shared goal in the interests of conserving the delicate local environment.

It is the shared view that a collaborative, overarching approach to this goal will provide its best chance of success. This will include collaboration between various Departments including Parks and Wildlife, Lands, and Primary Industries and Regional Development, as well as the Shire, station owners, Indigenous land users, pastoralists and trappers.

My intent is to comply with certain conditions which would include ongoing compliance with the guidelines of the Shire's Management Statement for Reserve 49809 – Common, the use area being adequately and appropriately maintained to ensure captured goats are contained within the Approved Area, appropriate site repatriation measures are taken and appropriate animal welfare considerations are undertaken, and trust my responsible historical use of the Reserve is considered as part of this variation of use application.

Details of Lic No. 01/2015 as follows on subsequent pages;

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY

65 Knight Terrace
Denham WA 6537
PO Box 126 Denham WA 6537

Our Ref: Res49809



Telephone (08) 9948 1218
Facsimile (08) 9948 1237
Email admin@sharkbay.wa.gov.au

All correspondence to the
Chief Executive Officer

**LICENCE No.
01/2015**

**RESERVE 49809
LICENCE TO OCCUPY**

The relationship created by this agreement is between the applicant as the licensee and the Shire of Shark Bay as the licensor and the Minister for Lands as the property owner.

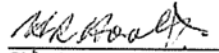
Licence No. 01/2015 is granted to:

Gary Desmond
Address: 113 Dampier Road
DENHAM WA 6537

and

Harold Hoult
Address: 26 Capewell Drive
DENHAM WA 6537


Signature


Signature

The licence is to occupy an 18 ha portion of Lot 3005 on deposited plan 54344 "Common" Reserve 49809 and as identified on the attached plans.

Reserve 49809 is located on a portion of Unallocated Crown Land and is not a contaminated site under the Contaminated Site Act 2003 (the act).

The Minister for Lands is indemnified from any Public Liability suffered by any persons approved under this licence to occupy the common.

This Licence to Occupy applies for a maximum stay of:-

- One to Six months
- Seven to Twelve months
- Maximum Two Years
- Maximum Three Years
- Maximum Four Years
- Maximum Five Years

Ⓞ Please note the expiry date of the licence as set put on the last page of this agreement.

Activity permitted at the Town Common	Amount of stock permitted at the Common
1. STOCK TENURE	1. EIGHT (8) HORSES

1

Shire of Shark Bay
Reserve 49809 Licence to Occupy

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Special circumstances approved for licensee:
STOCK TO BE TETHERED WITHIN SUITABLE AND APPROPRIATE ENCLOSURES AT ALL TIMES

Stock control devices relevant to the licence approval:
FENCED AREA TO BE CONSISTANT WITH APPLICATION AND NOT TO BE ALTERED WITHOUT APPROVAL

Licence is subject to General Policy Statement upon and for the duration of occupation-

- *All occupiers of the Common will observe basic requirements for its occupation.*
- *All occupiers of the Common will ensure that all of their activities conform to any relevant legislation or other statutory requirement.*
- *Illegal activities of any nature are not to take place at the Common.*
- *The Shire of Shark Bay, its officials, employees and agents shall not be held responsible for personal injuries or damages sustained or property or stock lost or stolen on the Common.*
- *Activities are to be controlled and maintained to ensure long term environmental sustainability and ultimate re-instatement of its land use.*
- *Occupiers are to be responsible for any damages caused to the Common other than general deterioration of the site.*
- *The Common will be left clean and tidy; all rubbish etc is to be removed.*
- *Due respect is to be observed to other occupiers of the Common with regard to mutual required services and infrastructure.*
- *Occupiers are asked to contribute to a positive relationship with other Common users.*
- *The area utilized must have a stock control measure in place to secure their stock.*
- *Stock numbers must be maintained within the license approval. Any additional stock must be approved by Council.*
- *Activity infrastructure will be required to be set back a specified distance from the access road as determined by the Shire.*
- *Speed limits will be observed on the access and external road within the Common.*
- *Occupiers of the Common are required to address issues of concern directly to the Shire and not to other occupiers.*
- *Proof of current Public Liability Insurance to \$10,000,000.*

Failure to comply with these provisions may result in the cancellation of the licence to occupy.

2
Shire of Shark Bay
Reserve 49809 Licence to Occupy

MINUTES OF THE ORDINARY COUNCIL MEETING

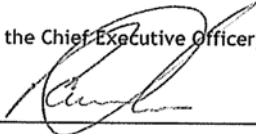
THURSDAY 26 APRIL 2018

Maximum Length of This Licence to Occupy:

Commencement of licence: _____ 1 JULY 2015 _____

Period of licence approval: _____ 30 APRIL 2020 _____

Signed by the Chief Executive Officer, Shire of Shark Bay

 _____ Date: 4 JUNE 2015

Signed by the Minister of Lands, Western Australia

_____ Date: _____

APPROVED FOR THE PURPOSES OF SECTION 18
OF THE LAND ADMINISTRATION ACT 1997



by order of the Minister for Lands

This document is still subject to the registration
requirements of the Transfer of Land Act 1893.

NAME: EMMA EATON

A | SENIOR STATE LAND OFFICER

TEAM: MIDWEST

3
Shire of Shark Bay
Reserve 49809 Licence to Occupy



MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

I seek formal approval for the usage of an area measuring 50m x 50m (2,500 square metres) for the short-term storage of the goats, and for a minimum term of five years

My intended general operations are best outlined in an application sent to Ms. Kim Branch, Operations Officer, Shark Bay District, Parks and Wildlife Service, Department of Biodiversity, Conservation and Attractions, and this is included below. I trust it provides adequate information pertaining to my operations, qualifications and attention to animal welfare expectations.

Should you require further information please feel free to make contact.

Kind Regards,

Bobby Hoult.

Kim Branch
Operations Officer

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shark Bay District
Parks and Wildlife Service
Department of Biodiversity, Conservation and Attractions
Denham

24 February 2018

Feral Goat Management – Shark Bay

Dear Ms. Branch.

I write to request formal permission to access areas managed by your department, with the view to engaging in the humane trapping, mustering and subsequent removal of feral goats.

In addition to the commercial nature of my intended work – and as your department is acutely aware - feral/pest goats as descended from introduced animals cause significant environmental damage due to destructive grazing habits which disturb the natural balance of native plant species. Genetically important species are then replaced with annuals, with impacted perennial species populations often taking many years to return. This has an obvious impact on fauna as well as flora, with native animal populations negatively impacted. This is a particular problem for Shark Bay, with the Department of Primary Industries and Resource Development (DPIRD) listing the Shark Bay area as having some of the most significant – and damaging – feral goat populations in Western Australia.

The area of Shark Bay and surrounds has exceptional cultural importance, being the country of three distinct Indigenous language groups – those being the Nhandu, Yingkarta and my people, the Malgana. I am eager to work together to apply cross-cultural, effective resource management principles for the benefit of all.

It is my view that a collaborative approach to feral goat management presents as the best tool to manage, control and – ultimately – eradicate feral goats, and as such I am grateful for your stated willingness to work together on this issue.

I am currently contracted with Bush Heritage <https://www.bushheritage.org.au/places-we-protect/western-australia/hamelin> Western Australia to engage in the trapping, mustering and removal of feral goats contained within Hamelin Pool Station. This engagement is ongoing and successful, with significant numbers of feral goats having been humanely removed from this delicate environment. It is of course important feral goat control measures be managed holistically to include all affected areas given the transitory nature of the goats.

With regard to this particular proposal, I seek a formal Agreement with your Department to utilise existing traps/yards/water sources attached to the Old Peron Homestead and the Mini Mia Bore. In addition to these two areas, I also request permission to undertake preliminary work at Cape Lesueur in order to establish the most suitable location for trapping.

My experience as a pastoralist, stock handler, commercial fisher and long-term manager of feral goat populations places me in a unique position to undertake this type of work in a way which ensures that animal welfare protocols are adopted and implemented. In addition to this important aspect, I am able to undertake my work in an industrious manner which ensures I can make best use of available water, bores, pumps and yards, as well as maintaining these and other internal plant and infrastructure as required. I also possess a significant amount of suitable equipment which is already in use for this purpose.

In this instance, my goat trapping and mustering process will involve the goats being enticed into existing permanent yards as attached to water sources, with daily removal of the animals via the use of my light truck for transport back to the town common land which I currently, and cooperatively, utilise. The goats would then be held, watered and fed until such time as there are sufficient numbers for on-forwarding to market.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

On the important issue of animal welfare, I commit to undertake activities aligned with available standard operating procedures for this type of activity, including those available via the Pest Smart website <https://www.pestsmart.org.au/trapping-of-feral-goats/> to include SOP GOA004 https://www.pestsmart.org.au/wp-content/uploads/2018/02/180221_SOP_GOA004_web.pdf.

In addition to goats, there may be inevitable wildlife interactions with a small number of other species. I will take all practical steps to minimise these interactions and their impacts, including ongoing monitoring and reportage to your department as to the numbers and nature of these interactions. I am aware that in addition to a formal agreement between your department and myself, there is also a less tangible – but equally important – social license to engage in this type of activity, and it is my intent to work with your department to ensure such interactions are kept to a minimum.

Importantly, it is my intent to work collaboratively to achieve the common goal of total eradication of feral goats from the area, and as such I am aware of the importance of continued work which extends beyond the point where it may be commercially viable to trap goats in the outlined manner, including via the offer of the possible use of my services for targeted control measures both during and after the time where it may be commercially viable and/or practically effective to trap remaining goats.

In addition to the creation of possible employment opportunities for members of the local community (including Indigenous members), my work also helps to ensure that a holistic approach is taken – including via collaborative work and information sharing with your department.

I hold all appropriate insurances for this type of activity.

Principle Areas For Consideration

Cape Lesueur.

Mini Mia Bore.

Old Peron Homestead.

Further, consideration should be given to include all appropriate areas north and south of the vermin proof fence, from the perspective that a holistic and overarching approach must be enacted if we are to achieve the common goal of eradication.

Access Requirements

Unrestricted access to existing designated tracks, with access request being limited to four-wheel drive and light truck only.

Trapping Timeline Program

Dependent on weather conditions/rainfall/respective area goat populations, but will likely trap for one week (with daily collection), cease for two weeks (with ongoing monitoring), then resume in the same manner.

Trapping Infrastructure

Initially, the intention will be to utilise existing, established departmental traps.

Mustering

Mustering will be a consideration if goat numbers and/or weather conditions warrant it, particularly if it ensures the most effective and efficient eradication results. This will most likely be undertaken using

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

horses and – subject to approval – motorcycle. The use of aircraft may also be considered, if appropriate.

Holding, Removal From Trap Site

Trapped goats will be humanely and appropriately removed from trap sites via light truck on a daily basis, and wherever appropriate in accordance with guidelines set out in the Australian Animal Welfare Standards And Guidelines, LAND TRANSPORT OF LIVESTOCK, Edition One, Version 1.1, 21 September 2012, specific to section B7
<http://www.animalwelfarestandards.net.au/files/2015/12/Land-transport-of-livestock-Standards-and-Guidelines-Version-1.-1-21-September-2012.pdf>.

The goats will then be yarded, fed and watered at the Town Common Land for periods up to one week, prior to collection.

I am a Registered Stock Holder with a PIT number.

Reportage

Goat numbers, respective trap areas, wildlife interactions and other required information may be reported via directly to Kim Branch via telephone or email, and at nominated practical intervals of, say, one month.

Necessary Euthanasia Of Goats

Certain events may precipitate the need to humanely euthanise injured and/or non-commercially viable goats. This would be undertaken via the use of a registered firearm, and in accordance with the procedure outlined below, and as taken from the https://www.pestsmart.org.au/wp-content/uploads/2018/02/180220_SOP_GEN001_web.pdf Page 11.

Goats

Shooting

Shot to the brain Points of aim:

Frontal position (front view): The firearm is aimed at a point midway between the level of the eyes and the base of the ears, but slightly off to one side so as to miss the bony ridge that runs down the middle of the skull. The aim should be slightly across the centreline of the skull and towards the spine.

Temporal position (side view): The firearm is aimed at the side of the head at a point midway between the eye and the base of the ear.

Shot to the brain

The horn structures on adult goats make the temporal (side-on) or rear head shots the preferred points of aim. Shots to the front of the head can be used on kids, however this method is not recommended for mature goats as the brain is located well back in the skull.

Points of aim:

Temporal position (side view): The firearm is aimed from the side of the head so that the bullet enters the skull at a point midway between the eye and the base of the ear on the same side of the head. The bullet should be directed horizontally into the skull.

Rear of the head: The firearm should be aimed at the back of the head at a point between the base of the horns and directed towards the mouth.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Planned Trap Setting Routines/Times

This will be subject to prevailing weather conditions and animal numbers, and – importantly – in cooperation with departmental parameters which best mitigate the risk of interactions with non-targeted wildlife, whilst also ensuring practicalities, efficiencies and efficacies are considered given the importance of total feral goat eradication to the overall ecological environment.

Euthanasia Method Of Injured Wildlife

As detailed in the opening address, I am aware of the importance of minimising interaction with wildlife in the first instance, and also of dealing with such interactions in an appropriate fashion if certain situations call for it. This may include instances of required euthanasia of injured wildlife via the use of a licensed, registered firearm.

This will be done with due consideration to appropriate disposal away from public use areas.

All such interactions and outcomes will be directly reported to Kim Branch.

Water Supply Management

The intention is to utilise existing water points for the Mini Mia and Homestead sites, with other sites to be discussed on an as needed basis.

Relevant information can be found by opening the following links;

- DPIRD WA information on feral goats <https://www.agric.wa.gov.au/pest-mammals/feral-goat>
- Pestsmart information on feral goats, including capture methodology, best practice information, animal welfare information and other <https://www.pestsmart.org.au/pest-animal-species/feral-goat/>
- Bush Heritage Australia <https://www.bushheritage.org.au>
- Shark Bay Indigenous Heritage information <https://www.sharkbay.org/culture-history/aboriginal-heritage/>

I trust this formal application is well received, and look forward to working collaboratively with your department on the critical issue of feral goat management.

Should you wish to obtain further information please do not hesitate to make contact.

Kind Regards,

Bobby Hoult.
Denham.

THURSDAY 26 APRIL 2018

11.3 RAC REQUEST FOR JETTY TIMBER
CM00025

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Declaration of Interest:

Nature of Interest:

Officer Recommendation

That Council reaffirm the resolution of 24 September 2014 as follows:

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

That the Administration retain select timbers from the Monkey Mia Jetty to be utilised for the construction of Art works in the Shire.

OR

The resolution of 24 September 2014 as follows be rescinded:

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

That the Administration retain select timbers from the Monkey Mia Jetty to be utilised for the construction of Art works in the Shire.

Requires 1/3 of the number of offices to support

AND

That the request from RAC to purchase timber from the Monkey Mia and Denham jetty structures suitable for use in areas the public can access at the Monkey Mia Resort be approved/refuse.

The remainder of the timber from the Monkey Mia and Denham jetties be retained for Council purposes and uses the council deems suitable and appropriate.

THURSDAY 26 APRIL 2018

Moved Cr Capewell
Seconded Cr Ridgley

Council Resolution

The resolution of 24 September 2014 as follows be rescinded:

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

That the Administration retain select timbers from the Monkey Mia Jetty to be utilised for the construction of Art works in the Shire.

AND

That the request from RAC to purchase timber from the Monkey Mia and Denham jetty structures suitable for use in areas the public can access at the Monkey Mia Resort be approved.

The remainder of the timber not utilised by RAC from the Monkey Mia and Denham jetties be retained for Council purposes.

7/0 CARRIED

BACKGROUND

RAC are progressing with the redevelopment of the Resort at Monkey Mia and have requested timber from the old Monkey Mia jetty for incorporation into public access structures and signage in the development.

The Council at the ordinary Council meeting held on 24 September 2014 resolved the following:

Council Resolution

That the Sale of the Timber from the Monkey Mia Jetty by Public Auction/Tender be endorsed.

That the Administration further develop the proposal to dispose of the timber from the Monkey Mia Jetty by Public Auction/Tender and report back to Council.

That the Administration retain select timbers from the Monkey Mia Jetty to be utilised for the construction of Art works in the Shire.

5/0 CARRIED

As Council would now be aware the majority of timber from both the Denham jetty and the Monkey Mia jetty was utilised in redevelopment of the foreshore, including shelters, seating and the adventure park.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

The sale of the timber from the Monkey Mia jetty in accordance with the Council resolution has not been progressed at this stage.

There are some useable portions of jetty timbers remaining which were deemed unstable for construction purposes in 2016.

There are some pieces that could be utilised for future artworks, seating and repairs to the existing structures if required.

COMMENT

The proposal from RAC is as follows

As discussed, the intent for the jetty timber is to use it as follows;

- 1. Seating in public access areas. (Front of shop & Boughshed, main recreation area, playground)*
- 2. Possibly a pylon sign as a "local" content version of what was done at Cervantes.*
- 3. Timbers around children's play area.*

All areas are available for the public/day visitors who will be encouraged to use the facilities.

We understand the Shire has multiple stakeholders with an interest in the timber and will work with whatever outcome shire determines. We can of course use other timber. We felt it would however be nice to have some "local content and context". We can pay a small amount for the timber. Basically whatever the reasonable cost of using new timber or alternate salvage timber would be. I understand about \$2,500 - \$3,500 for all subject to agreement of type and number of timbers.

We would be happy to attribute the supply to Council when we signage it to tell jetty story.

The utilisation of some of the remaining timber in the manner proposed by RAC in the redevelopment of the resort maintains the ability of the general public visiting the site to utilise and appreciate the timber structures.

The use of the timber in this manner ensure it remains in the public domain and interpretive material would provide greater history of the area.

The sale by public auction or tender would predominately remove the timber from the public domain.

Further investigation would be required as to what timbers would be required by RAC and that were suitable for their intended use.

LEGAL IMPLICATIONS

There are no Legal implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

MINUTES OF THE ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

FINANCIAL IMPLICATIONS

The Council with the possible sale of timber to RAC receive additional income, and the timber would remain accessible to the public visiting or residing at the resort.

The sale of timber by public auction to private buyers would generate and unknown income and possibly remove the timber from the public domain.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a medium risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

19 April 2018

Monkey Mia Playground Layout

PRELIMINARY PLAYGROUND DESIGN

2x SHADE SAILS (8x8m) TO COVER PLAY EQUIPMENT WHERE POSSIBLE

LYPA BOAT

JETTY PYLON STEPPING BLOCKS

POOL FENCING

LYPA ROPE WALK

LYPA CROWS NEST

JETTY TIMBER SLEEPER WALL (Max Height 1800mm - Min Height 1200mm)

POOL FENCING

PLANTING T.B.C.

EXISTING ENTRY SIGN/COLUMN

PROJECT:
MONKEY MIA DOLPHIN RESORT,
MONKEY MIA, WA
STAGE OR PHASE:
SWIMMING POOL
DRAWING TITLE:
PLAYGROUND LAYOUT REVISION

DATE: 11th April 2018
SCALE: 1:100 @ A1

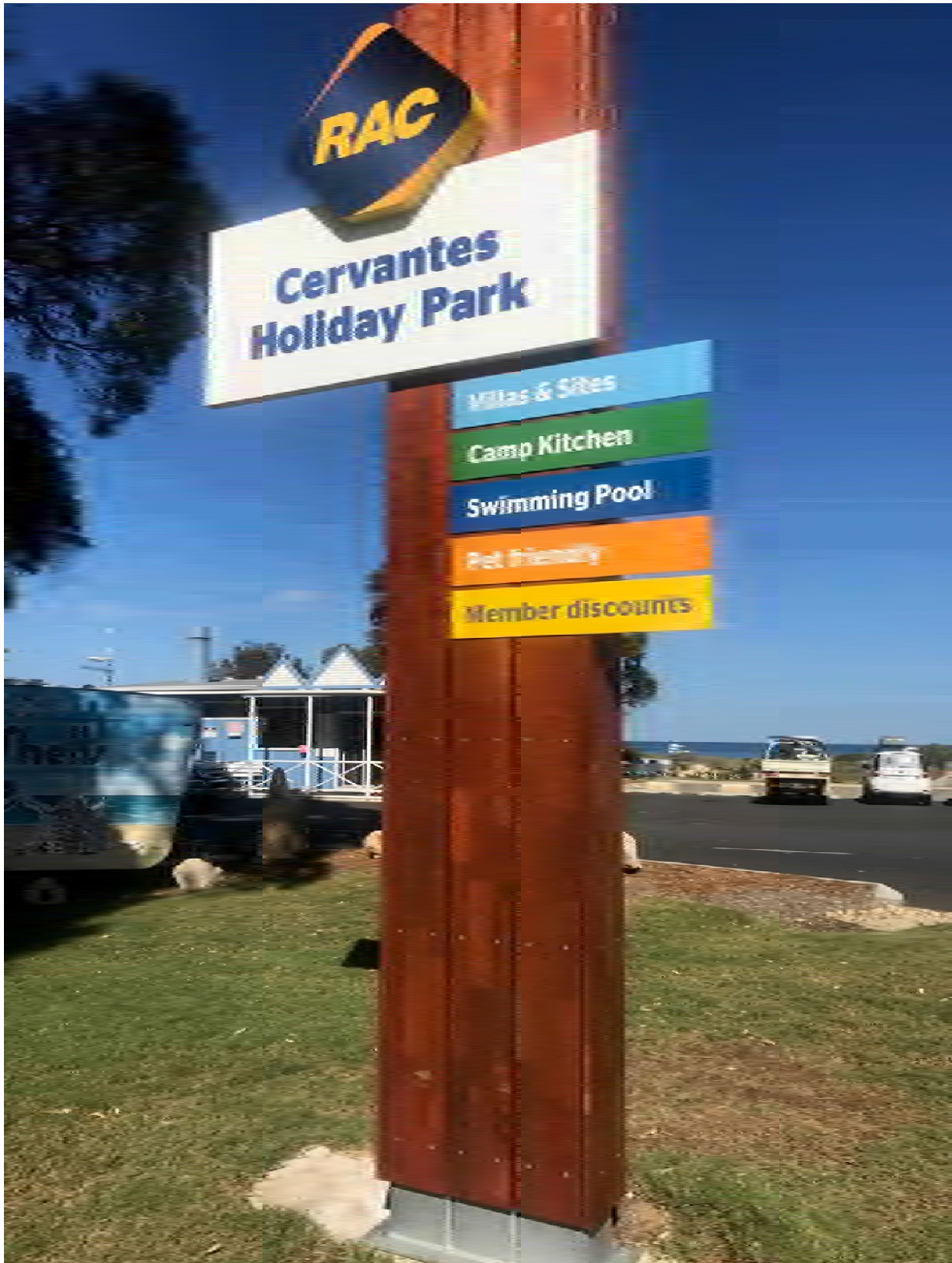
TOTAL EDEN
Sustainable Water Solutions

Total Eden Pty Ltd A.B.N 470 1011 8895
1 Altona Street, Ribbles Lake, WA 6163
Telephone (08) 9434 7520 Facsimile (08) 9434 7501
daniel.zabjohn@totaleden.com.au

D.R

REVISION
A
Date: 11/04/2018
Ref No PL-01-A1

NORTH



ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018



12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Laundry

Seconded Cr Ridgely

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$564,128.38 be accepted.

7/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of March 2018 totalling \$1,997.71

Municipal fund account cheque numbers 26878 totalling \$64.50

Municipal fund direct debits to Council for the month of March 2018 totalling \$23,224.22

Municipal fund account electronic payment numbers MUNI 22940 to 22982, 2984 to 2985 and 2988 to 23043 totalling \$311,601.84

Municipal fund account for March 2018 payroll totalling \$182,420.64

No Trust fund account cheque numbers were issued for March 2018

Trust fund Police Licensing for March 2018 transaction number 171809 totalling \$11,526.15 and

Trust fund account electronic payment numbers 22983, 22986 to 22987 and 23052 to 23078 totalling \$33,293.32

The schedule of accounts submitted to each member of Council on 20 April 2018 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

THURSDAY 26 APRIL 2018

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	13 April 2018

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

**SHIRE OF SHARK BAY – CREDIT CARD PERIOD
MARCH 2018**

CREDIT CARD TOTAL \$1,997.71

CEO

DATE	NAME	DESCRIPTION	AMOUNT
24/01/2018	DEPT OF TRANSPORT	REPLACEMENT OF LOST PLATE KUBOTA MOWER	25.70
			\$25.70

EMCD

21/1/2018	SWAN TAXIS	REIMBURSED BY L BUTTERLY	51.24
23/01/2018	NATIONAL FILM AND SOUND	SBDC MERCHANDISE	119.70
			\$170.94

EMFA

31/01/2018	JB HI FI	4 PHONES AND PROTECTIVE CASES FOR STAFF	1642.96
1/02/2018	DEPT OF TRANSPORT	JINKER PERMIT RENEWAL	45.10
10/02/2018	CALTEX CARNARVON	EMFA VEHICLE - FUEL	45.01
			\$1,733.07

**SHIRE OF SHARK BAY – MUNI CHQ
MARCH 2018
CHEQUE # 26878**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
26878	07/03/2018	SHIRE OF SHARK BAY	REGISTRATION UNTIL 30/06/2018	-64.50
			TOTAL	\$64.50

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

**SHIRE OF SHARK BAY – DIRECT DEBITS
MARCH 2018**

DD	DATE	NAME	DESCRIPTION	AMOUNT
DD14236.1	04/03/2018	WALGA SUPERANNUATION PLAN P/ L	PAYROLL DEDUCTIONS	-3442.22
DD14236.2	04/03/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.12
DD14236.3	04/03/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14236.4	04/03/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-241.44
DD14236.5	04/03/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-594.54
DD14236.6	04/03/2018	AUSTRALIAN ETHICAL SUPERANNUATION	PAYROLL DEDUCTIONS	-382.97
DD14236.7	04/03/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14236.8	04/03/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-381.45
DD14236.9	04/03/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14259.1	18/03/2018	WALGA SUPERANNUATION PLAN P/L	PAYROLL DEDUCTIONS	-3379.61
DD14259.2	18/03/2018	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-202.13
DD14259.3	18/03/2018	MACQUARIE SUPER ACCUMULATOR	PAYROLL DEDUCTIONS	-410.59
DD14259.4	18/03/2018	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-269.29
DD14259.5	18/03/2018	AMP SUPERANNUATION	PAYROLL DEDUCTIONS	-684.54
DD14259.6	18/03/2018	AUSTRALIAN ETHICAL SUPER	PAYROLL DEDUCTIONS	-382.97
DD14259.7	18/03/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-195.03
DD14259.8	18/03/2018	SUN SUPERANNUATION	PAYROLL DEDUCTIONS	-390.79
DD14259.9	18/03/2018	REST	SUPERANNUATION CONTRIBUTIONS	-220.13
DD14268.1	22/03/2018	SHERIFF'S OFFICE, PERTH	LODGEMENT FEE FOR REGISTERING UNPAID INFRINGEMENT	-59.00
DD14236.10	04/03/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14236.11	04/03/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-362.81
DD14236.12	04/03/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-3307.53
DD14236.13	04/03/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-1167.04
DD14236.14	04/03/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1295.92
DD14236.15	04/03/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-137.64
DD14236.16	04/03/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-132.40

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

DD14236.17	04/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-90.32
DD14259.10	18/03/2018	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	-237.16
DD14259.11	18/03/2018	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-410.08
DD14259.12	18/03/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-898.43
DD14259.13	18/03/2018	HOSPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-955.93
DD14259.14	18/03/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1278.00
DD14259.15	18/03/2018	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-125.42
DD14259.16	18/03/2018	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-154.18
DD14259.17	18/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-169.63
			TOTAL	\$23,224.22

**SHIRE OF SHARK BAY – MUNI EFT
MARCH 2018**

EFT 22940 to 22982, 22984 to 22985 and 22988 to 23043

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT22940	07/03/2018	ALLELECTRIX PTY LTD	PENSIONER UNIT 8 CHECK OVEN SEALS AND ELEMENT	-803.00
EFT22941	07/03/2018	ASM ECLIPSE PTY LTD	SBDC MERCHANDISE VARIETY OF MAGNETS- BOTH 2D AND 3D	-909.17
EFT22942	07/03/2018	AIR LIQUIDE	RENTAL OF CYLINDERS	-70.69
EFT22943	07/03/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	TRAINEE PAY	-109.38
EFT22944	07/03/2018	SHARK BAY AVIATION	COUNCILLOR & STAFF TRAVEL 2 MARCH 2018 FOR REGIONAL ROAD GROUP AND WALGA ZONE MEETINGS	-700.00
EFT22945	07/03/2018	ALLWEST PLANT HIRE AUSTRALIA PTY LTD	DRY HIRE VOLVO L110F @ \$450+GST PER DAY (5 DAY WEEK) FOR USELESS LOOP ROAD UPGRADES	-8910.00
EFT22946	07/03/2018	BUNNINGS BUILDING SUPPLIES PTY LTD	3 X 270 X 240CM STONE OUTDOOR SHADE SCREEN BISTRO BLIND FOR STAFF	-1129.69

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT22947	07/03/2018	BOOEASY AUSTRALIA PTY LTD	HOUSING, RUBBISH PICKUP TOOLS, RETICULATION PARTS & SOLVENTS	-378.05
EFT22948	07/03/2018	BRIAN JOHN GALVIN	BOOEASY COMMISSION - SBDC	-324.07
EFT22949	07/03/2018	COUNTRYWIDE PUBLICATIONS	ELECTRICITY FEBRUARY 2018	-750.00
EFT22950	07/03/2018	CHAMPION SHEDS & STEEL	PROMO ADVERT FOR 'YOUR GUIDE TO WESTERN AUSTRALIA' – SBDC	-9653.16
EFT22951	07/03/2018	DR R.L. COCKERILL	SHED KIT - COLORBOND FOR REFUSE SITE RECYCLING INITIATIVE	-936.00
EFT22952	07/03/2018	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT	STAFF SKIN CANCER CHECK – REIMBURSED BY LGIS	-200.00
EFT22953	07/03/2018	FELICITY BETTESWORTH	INCORRECT PAYMENT RECEIVED IN BANK 27/2/2018	-497.66
EFT22954	07/03/2018	S.D. FLETCHER CONSTRUCTION	SKIN CANCER TREATMENT – REIMBURSED BY LGIS	-5195.00
EFT22955	07/03/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	THE BATTLE OFF SHARK BAY PROJECT - ROOM CONSTRUCTION	-1178.38
EFT22956	07/03/2018	HOSE MANIA	NOZZLE FUEL AUTO CUT OFF & FUEL ASSOCIATED PARTS FOR USELESS LOOP ROAD MAINTENANCE, DEPOT TOOLS, CLOTHING AND SAFETY EQUIPMENT	-233.90
EFT22957	07/03/2018	J & T FREIGHT	MALE HOSE TAIL & OIL SUCTION TAIPANS & CLAMP BOLT FOR USELESS LOOP MAINTENANCE	-119.40
EFT22958	07/03/2018	KWIK KOPY-OSBORNE PARK	FREIGHT FOR SBDC EQUIPMENT	-130.70
EFT22959	07/03/2018	LANDGATE (WA LAND INFORMATION AUTHORITY)	BUSINESS CARDS - SBDC	-404.79
EFT22960	07/03/2018	MCLEODS BARRISTERS AND SOLICITORS	GRV VALUATION	-1423.99
EFT22961	07/03/2018	TRUE VALUE HARDWARE	LEGAL COSTS GENERAL REVIEW OF EMPLOYMENT CONTRACT & ENFORCEMENT MATTERS	-326.15
			BOLTS, NUTS & WASHERS	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT22962	07/03/2018	MAX MARINE	SHACKLES & CHAIN FOR SWIMMING HOLE MAINTENANCE	-773.02
EFT22963	07/03/2018	SHARK BAY CLEANING SERVICE	MONTHLY CLEANING SERVICE	-20587.04
EFT22964	07/03/2018	SHARK BAY FREIGHTLINES	FREIGHT HMAS SYDNEY PROJECT - SBDC	-429.50
EFT22965	07/03/2018	SHARK BAY SKIPS	DOT & MAIN ROADS PICK UP SKIP BINS	-3652.00
EFT22966	07/03/2018	TELSTRA CORPORATION LTD	TELEPHONE SERVICE FOR SMS TO PUBLIC WITH COMMUNITY MESSAGES	-100.29
EFT22967	07/03/2018	TOWN PLANNING INNOVATIONS	GENERAL PLANNING, SCHEME & HAMELIN POOL STRUCTURE PLAN FOR FEBRUARY 2018	-11941.88
EFT22968	07/03/2018	WA HINO	NEW HINO 300 SERIES 817 CREW MODEL	-118258.01
EFT22969	12/03/2018	BOC LIMITED	CONTACT TIP 10 PACK, FILLER ROD, BOC SMOOTHARC & ELECTRODE	-370.79
EFT22970	12/03/2018	DENHAM PAPER & CHEMICAL	1 X CARTON TISSUES	-94.04
EFT22971	12/03/2018	FLEET HYDRAULICS	COUPLINGS, PLUG DUST ALUMINIUM & AIRBAG FREIGHT FOR KOBELCO EXCAVATOR	-2158.64
EFT22972	12/03/2018	REFUEL AUSTRALIA (formerly GERALDTON FUEL COMPANY)	BULK FUEL PURCHASE	-14097.57
EFT22973	12/03/2018	GERALDTON MOWER & REPAIRS SPECIALISTS	1 X DRIVE SHAFT ASSEMBLY - HT	-178.60
EFT22974	12/03/2018	HORIZON POWER	STREET LIGHTING	-2943.37
EFT22975	12/03/2018	TOLL IPEC PTY LTD	FREIGHT- BOOKS, VERMEER & HOSE MANIA	-94.78
EFT22976	12/03/2018	J & T FREIGHT	FREIGHT - JASON SIGNS, BUNNINGS, ATOM & MAX MARINE	-1013.90
EFT22977	12/03/2018	MARKET FORCE ADVERTISING LTD	MIDWEST TIMES ADVERT RIGHTS IN WATER IRRIGATION - APPLICATION FOR MONKEY MIA BORE LICENCE	-132.77
EFT22978	12/03/2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS TO THE 30 JUNE 2018 – LOCAL LAW TO UNALLOCATED CROWN LAND	-609.07

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT22979	12/03/2018	THE MURRAY HOTEL	2 NIGHTS - MRS CHERYL COWELL – WALGA REIMBURSABLE	-278.00
EFT22980	12/03/2018	MARKETFORCE PTY LTD	WA NEWSPAPER ADVERT RIGHTS IN WATER IRRIGATION - APPLICATION FOR MONKEY MIA BORE LICENCE	-305.40
EFT22981	12/03/2018	SHARK BAY CLEANING SERVICE	240 LITRE HEAVY DUTY GARBAGE BAGS	-264.86
EFT22982	12/03/2018	SHERIDANS FOR BADGES	COUNCILLOR NAME BADGE CR BURTON	-44.77
EFT22984	13/03/2018	SHIRE OF SHARK BAY	TRANSFER GYM CARD FORFEIT FEE	-20.00
EFT22985	13/03/2018	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-13646.00
EFT22988	20/03/2018	ETCHED GLASS DESIGN	WINE GLASSES – VARIETY – SBDC MERCHANDISE	-340.20
EFT22989	20/03/2018	ELGAS LIMITED	GAS BOTTLE	-171.00
EFT22990	20/03/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	PARTS FOR TWO SEMI TRAILERS	-732.60
EFT22991	20/03/2018	GERALDTON TYREPOWER	M TYRES & TUBES FOR KUBOTA RIDE ON MOWER	-280.00
EFT22992	20/03/2018	HARE & FORBES PTY LTD	1 X LATHE THREADING TOOL KIT WITH BLADES – DEPOT TOOLS	-503.00
EFT22993	20/03/2018	TOLL IPEC PTY LTD	FREIGHT- ETCHED GLASS	-43.75
EFT22994	20/03/2018	OUTBACK COAST AUTOMOTIVES	FIT 2 NEW TYRES FOR KUBOTA MOWER & TYRE REPAIR FOR P177	-85.80
EFT22995	20/03/2018	PRESTIGE INSTALLATIONS (WA) PTY LTD	REPLACEMENT OF AIRCONDITIONER FOR PENSIONER UNIT 11	-3596.00
EFT22996	20/03/2018	PAULS TYRES	REPLACE TYRE WITH SAME BRAND, SIZE AND TYRE TREAD FOR HINO 5 TON TRUCK P168	-532.50
EFT22997	20/03/2018	SHARK BAY COTTAGES	ACCOMMODATION FOR PAINTING CONTRACTOR (15/03/2018 TO 31/03/2018)	-1920.00
EFT22998	20/03/2018	SHARK BAY SKIPS	DOT & MAIN ROADS PICK UP SKIP BINS	-3971.00
EFT22999	20/03/2018	ST JOHN AMBULANCE ASSOC. - SHARK BAY SUB CENTRE	STOCK FOR FIRST AID KITS	-72.34
EFT23000	20/03/2018	SUNPRINTS CLOTHING COMPANY	T SHIRTS SBDC	-2201.65

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT23001	20/03/2018	SIAMESE PTY LTD	FINAL PAYMENT - POST PRODUCTION OF 'FIRE ON THE WATER' 3D FILM - HMAS SYDNEY-KORMORAN PROJECT	-9900.00
EFT23002	20/03/2018	TOTAL UNIFORMS	8 X SHIRTS, EMMA & AIYANA + EMBROIDERY SHIRE OF SHARK BAY, NAME AND INFORMATION EMBLEM	-411.90
EFT23003	20/03/2018	WA VERMEER EQUIP OF WA & NT	BAR SHEAR, SCREW & WASHER FOR P185	-251.54
EFT23004	20/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA 2017/18 SALARY AND WORKFORCE SURVEY	-517.00
EFT23005	20/03/2018	WELLARD CONTRACTING & PLANT HIRE SERVICE	PRIME MOVER & SEMI SIDETIPPER HIRE FOR USELESS LOOP ROAD UPGRADES	-36220.25
EFT23006	20/03/2018	WESTRAC EQUIPMENT PTY LTD	CUTTING EDGE PART FOR SB46	-633.36
EFT23007	20/03/2018	WA HINO	LUBE KIT, ELEMENT SUB ASSEMBLY, A/C FILTER ELEMENT AIR FILTER FOR P168, P167 & P178	-803.15
EFT23008	20/03/2018	WREN OIL	OIL WASTE DISPOSAL ADMIN & COMPLIANCE FEES	-33.00
EFT23009	22/03/2018	BRIAN JOHN GALVIN	INTERNET & PHONE	-319.60
EFT23010	22/03/2018	BATAVIA MARINE & INDUSTRIAL	SIKKEN CETOL MARINE 4L – FORESHORE MAINTENANCE	-220.00
EFT23011	22/03/2018	CARNARVON MOTOR GROUP	DIESEL OIL FOR P171	-148.50
EFT23012	22/03/2018	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	4WD FILTER FOR P172 & P173	-200.99
EFT23013	22/03/2018	GERALDTON INDEPENDENT BUILDING SUPPLIES	ANKASCREWS FOR CONCRETE - FORESHORE MAINTENANCE	-210.38
EFT23014	22/03/2018	ATOM-GERALDTON INDUSTRIAL SUPPLIES	4 X 10KG FLANNEL RAGS	-190.81
EFT23015	22/03/2018	HOSE MANIA	CAMLOCKS	-1115.32
EFT23016	22/03/2018	LINDA BUTTERLY	REIMBURSEMENT FOR LUNCHES - SOCIAL MEDIA WORKSHOP	-32.20
EFT23017	22/03/2018	ALLELECTRIX PTY LTD	TOILET EXHAUST FAN SBDC	-1474.00
EFT23018	22/03/2018	CHUBB FIRE & SECURITY LTD	SECURITY MONITORING	-139.67

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT23019	22/03/2018	DENHAM IGA X-PRESS	MONTHLY ACCOUNT - STAFF AMENITIES, FUEL & COUNTRY CREW SUPPLIES	-1273.14
EFT23020	22/03/2018	SHARK BAY FUEL FISHING AND CAMPING CENTRE	MONTHLY ACCOUNT – VARIOUS PARTS FOR VEHICLE REPAIRS	-459.10
EFT23021	22/03/2018	SHARK BAY SUPERMARKET	MONTHLY ACCOUNT – COUNTRY CREW SUPPLIES & STAFF AMENITIES	-916.19
EFT23022	22/03/2018	HORIZON POWER	ELECTRICITY SHIRE PROPERTIES	-8985.60
EFT23023	22/03/2018	J & T FREIGHT	FREIGHT- MATERIALS FOR USELESS LOOP ROAD UPGRADE	-3702.60
EFT23024	22/03/2018	MURRAY VIEWS	KEYRINGS SBDC MERCHANDISE	-786.06
EFT23025	22/03/2018	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-638.50
EFT23026	22/03/2018	RAY WHITE REAL ESTATE SHARK BAY	RENT ON 34 HUGHES	-1191.66
EFT23027	22/03/2018	SKIPPERS AVIATION	FLIGHTS PERTH TO MONKEY MIA RETURN - HMAS SYDNEY PROJECT - TECHNICIANS	-2154.00
EFT23028	22/03/2018	SHARK BAY COMMUNITY RESOURCE CENTRE	SPORTS AND REC CENTRE MANAGEMENT	-4619.50
EFT23029	22/03/2018	VISIT MERCHANDISE	DENHAM STICKER SBDC MERCHANDISE	-512.93
EFT23030	22/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	UNDERSTANDING FINANCIAL REPORTS AND BUDGETS FOR ALL 7 COUNCILLORS AND MR ANDERSON	-800.00
EFT23031	26/03/2018	ALLELECTRIX PTY LTD	UNIT 12, HUGHES STREET FAN REPLACED	-189.20
EFT23032	26/03/2018	ATC MIDWEST APPRENTICE & TRAINEESHIP	WAGES TO TRAINEE	-218.76
EFT23033	26/03/2018	GERALDTON TROPHY CENTRE	COUNCILLOR DESK PLAQUE: CR BURTON NAMES & DATES FOR HONOUR BOARD	-90.01
EFT23034	26/03/2018	HERITAGE RESORT	REFRESHMENTS COUNCILLOR TRAINING REIMBURSABLE FROM WALGA	-595.00
EFT23035	26/03/2018	PROFESSIONAL PC SUPPORT	REMOTE SERVER MAINTENANCE	-35.00
EFT23036	26/03/2018	WINC AUSTRALIA PTY LIMITED	OFFICE - PRINTER INK AND VARIOUS STATIONERY - PENS, BLUE TAC ETC	-1835.63
EFT23037	26/03/2018	YAMATJI MARLPA ABORIGINAL CORPORATION	HALL CLEANING DEPOSIT REFUND	-475.00

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

EFT23038	28/03/2018	ALLELECTRIX PTY LTD	TO ASSESS AND REPAIR ELECTRICAL FAULT IN HAIRDRESSERS SALON	-99.00
EFT23039	28/03/2018	ABSOLUTE PAINTING WA	EXTERIOR PAINTING 51 DURLACHER ST	-5379.00
EFT23040	28/03/2018	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	AIR FILTER, FILTER CARTRIDGE - FUEL & OIL FILTER	-85.22
EFT23041	28/03/2018	SHARK BAY MARINE REPAIR AND SERVICES	REMOVE BEACH SAND FROM LOADING RAMP	-198.00
EFT23042	28/03/2018	TELSTRA CORPORATION LTD	MONTHLY SHIRE LAND LINE & INTERNET EXPENSE	-1578.31
EFT23043	29/03/2018	SHIRE OF SHARK BAY	GYM CARD DEPOSIT TRANSFER TO TRUST	-20.00
TOTAL				\$311,601.84

**SHIRE OF SHARK BAY – TRUST CHEQUE
MARCH 2018**

TRANSACTION # 171809

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
171809	31/03/2018	COMMISSIONER OF POLICE	POLICE LICENSING MARCH 2018	-11526.15
TOTAL				\$11,526.15

**SHIRE OF SHARK BAY – TRUST EFT
MARCH 2018**

EFT 22983, 2986 to 22987 and 23052 to 23078

Chq/EFT	Date	Name	Description	Amount
EFT22983	13/03/2018	DAVINDER SINGH	GYM CARD DEPOSIT REFUND	-20.00
EFT22986	16/03/2018	ROSE ROUND	GYM CAR DEPOSIT REFUND	-20.00
EFT22987	19/03/2018	AMY GOLBY	GYM CARD DEPOSIT REFUND	-20.00
EFT23052	31/03/2018	CONSTRUCTION TRAINING FUND	BCITF MARCH 2018	-2639.00
EFT23053	31/03/2018	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING LEVY LOT 130 MONKEY MIA RD MONKEY MIA-PERMIT 3283	-1708.22

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Chq/EFT	Date	Name	Description	Amount
EFT23054	31/03/2018	SHIRE OF SHARK BAY	BCITF COLLECTION FEE COMMISSION	-66.25
EFT23055	31/03/2018	SHARK BAY AVIATION	BOOKEASY SALES MARCH 2018	-1538.50
EFT23056	31/03/2018	SHARK BAY B&B	BOOKEASY SALES MARCH 2018	-572.50
EFT23057	31/03/2018	BLUE DOLPHIN CARAVAN PARK	BOOKEASY SALES MARCH 2018	-170.00
EFT23058	31/03/2018	BAY LODGE MIDWEST OASIS	BOOKEASY SALES MARCH 2018	-2593.20
EFT23059	31/03/2018	BLUE LAGOON PEARLS	BOOKEASY SALES MARCH 2018	-1400.00
EFT23060	31/03/2018	CORAL COAST HELICOPTER SERVICES	BOOKEASY SALES MARCH 2018	-935.00
EFT23061	31/03/2018	SHARK BAY COASTAL TOURS	BOOKEASY SALES MARCH 2018	-2465.00
EFT23062	31/03/2018	DENHAM SEASIDE CARAVAN PARK	BOOKEASY SALES MARCH 2018	-571.13
EFT23063	31/03/2018	HARTOG COTTAGES	BOOKEASY SALES MARCH 2018	-1050.90
EFT23064	31/03/2018	INTEGRITY COACH LINES PTY LTD	BOOKEASY SALES MARCH 2018	-261.80
EFT23065	31/03/2018	MONKEY MIA YACHT CHARTERS	BOOKEASY SALES MARCH 2018	-4006.64
EFT23066	31/03/2018	MONKEY MIA WILDSIGHTS	BOOKEASY SALES MARCH 2018	-2221.12
EFT23067	31/03/2018	WA OCEAN PARK PTY LTD	BOOKEASY SALES MARCH 2018	-192.95
EFT23068	31/03/2018	OCEANSIDE VILLAGE	BOOKEASY SALES MARCH 2018	-1122.00
EFT23069	31/03/2018	S/BAY SCENIC QUAD BIKE TOURS	BOOKEASY SALES MARCH 2018	-204.00
EFT23070	31/03/2018	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY SALES MARCH 2018	-1968.78
EFT23071	31/03/2018	SHARK BAY HOTEL MOTEL	BOOKEASY SALES MARCH 2018	-425.00
EFT23072	31/03/2018	SHARK BAY CARAVAN PARK	BOOKEASY SALES MARCH 2018	-144.50
EFT23073	31/03/2018	SHARK BAY COTTAGES	BOOKEASY SALES MARCH 2018	-780.00
EFT23074	31/03/2018	SHIRE OF SHARK BAY	BOOKEASY AND WILDSIGHTS COMMISSION MARCH 2018	-3808.08
EFT23075	31/03/2018	JOHN MCDONALD -SUNSET VIEW ACCOMMODATION	BOOKEASY SALES MARCH 2018	-357.00
EFT23076	31/03/2018	TRADEWINDS SEAFRONT APARTMENTS	BOOKEASY SALES MARCH 2018	-132.00
EFT23077	31/03/2018	WICKED CAMPERS	BOOKEASY SALES MARCH 2018	-254.15
EFT23078	31/03/2018	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY SALES MARCH 2018	-1645.60
TOTAL				\$33,293.32

12.2 FINANCIAL REPORTS TO 31 MARCH 2018
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Declaration of Interest:

Nature of Interest:

Moved Cr Capewell
Seconded Cr Burton

Council Resolution

That the monthly financial report to 31 March 2018 as attached be received.
7/0 CARRIED

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 March 2018** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author
Chief Executive Officer
Date of Report

A Pears
P Anderson
20 April 2018

SHIRE OF SHARK BAY	
MONTHLY FINANCIAL REPORT	
For the Period Ended 31 March 2018	
LOCAL GOVERNMENT ACT 1995	
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996	
<u>TABLE OF CONTENTS</u>	
Compilation Report	
Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Note 1	Significant Accounting Policies
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Note 13	Capital Acquisitions

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 March 2018							
		Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note						
Operating Revenues		\$	\$	\$	\$	%	
Governance		26,092	22,089	3,052	(19,037)	(86.18%)	▼
General Purpose Funding - Rates	9	1,261,908	1,269,889	1,265,665	(4,224)	(0.33%)	▼
General Purpose Funding - Other		951,069	698,875	735,829	36,954	5.3%	▲
Law, Order and Public Safety		74,560	59,667	61,121	1,454	2%	▲
Health		2,450	2,296	1,502	(794)	(34.58%)	▼
Housing		86,210	64,545	71,702	7,157	11.1%	▲
Community Amenities		277,400	257,553	284,905	27,352	10.62%	▲
Recreation and Culture		264,077	193,574	257,862	64,288	33.2%	▲
Transport		424,858	361,586	415,469	53,883	14.9%	▲
Economic Services		857,420	687,129	760,750	73,621	10.7%	▲
Other Property and Services		48,000	36,720	27,770	(8,950)	(24.4%)	▼
Total Operating Revenue		4,274,044	3,653,923	3,885,627	231,704	6.34%	
Operating Expense							
Governance		(316,123)	(261,635)	(197,028)	64,607	(24.7%)	▲
General Purpose Funding		(120,131)	(90,096)	(79,706)	10,390	(11.5%)	▲
Law, Order and Public Safety		(369,108)	(303,724)	(205,469)	98,255	(32.4%)	▲
Health		(64,505)	(49,275)	(41,327)	7,948	(16.1%)	▲
Housing		(174,554)	(133,628)	(130,465)	3,163	(2.4%)	▲
Community Amenities		(646,090)	(499,762)	(475,558)	24,204	(4.8%)	▲
Recreation and Culture		(2,320,535)	(1,796,621)	(1,644,411)	152,210	(8.5%)	▲
Transport		(1,513,695)	(1,175,287)	(1,132,581)	42,706	(3.6%)	▲
Economic Services		(1,161,813)	(889,549)	(837,729)	51,820	(5.8%)	▲
Other Property and Services		(47,500)	(28,054)	(33,931)	(5,877)	20.9%	▼
Total Operating Expenditure		(6,734,054)	(5,227,631)	(4,778,205)	449,426	(8.6%)	
Funding Balance Adjustments							
Add back Depreciation		1,689,050	1,266,777	1,496,549	229,772		
Adjust (Profit)/Loss on Asset Disposal	8	53,802	8,000	7,501	(499)		
Adjust Provisions and Accruals		0	0	0			
Net Cash from Operations		(717,158)	(298,931)	611,473	910,403		
Capital Revenues							
Grants, Subsidies and Contributions	11	902,247	902,247	245,288	(656,959)	(72.8%)	▼
Proceeds from Disposal of Assets	8	245,000	91,000	120,681	29,681	(32.6%)	
Total Capital Revenues		1,147,247	993,247	365,969	(627,278)	(63.2%)	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(140,000)	(129,056)	(27,987)	101,069	78.31%	▲
Infrastructure - Roads	13	(1,092,536)	(915,306)	(496,245)	419,061	45.8%	▲
Infrastructure - Public Facilities	13	(624,121)	(603,613)	(367,373)	236,240	39.1%	▲
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0	7,500	100.0%	▲
Infrastructure - Footpaths	13	(50,000)	(50,000)	0	50,000	0.00%	▲
Infrastructure - Drainage	13	(44,715)	(36,037)	(13,441)	22,596	0.00%	▲
Heritage Assets	13	(20,000)	0	0	0		▲
Plant and Equipment	13	(758,000)	(753,003)	(248,898)	504,105	66.9%	▲
Furniture and Equipment	13	(21,000)	(18,497)	(11,491)	7,006	0.00%	▲
Total Capital Expenditure		(2,757,872)	(2,513,012)	(1,165,435)	1,347,577	53.6%	
Net Cash from Capital Activities		(1,610,625)	(1,519,765)	(799,465)	720,300	47.40%	
Financing							
Proceeds from Self Supporting Loans		5,342	2,671	2,407	(264)	0.00%	
Transfer from Reserves	7	640,581	384,692	384,692	0	0.00%	
Repayment of Debentures	10	(67,020)	(58,455)	(58,455)	0	0.0%	
Transfer to Reserves	7	(479,050)	(350,322)	(350,322)	0	0.0%	
Net Cash from Financing Activities		99,853	(21,414)	(21,678)	(264)	(1.23%)	
Net Operations, Capital and Financing		(2,227,930)	(1,840,110)	(209,670)	1,630,440		▲
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597	96,667		
Closing Funding Surplus(Deficit)	3	(0)	387,820	2,114,927	1,727,107		▲

NOTE: The Amended Budget adopted at the March 2018 Ordinary Council Meeting has not be input as part of this months report due to computer software issues. Next months report will incorporate the amended budget.

ORDINARY COUNCIL MEETING

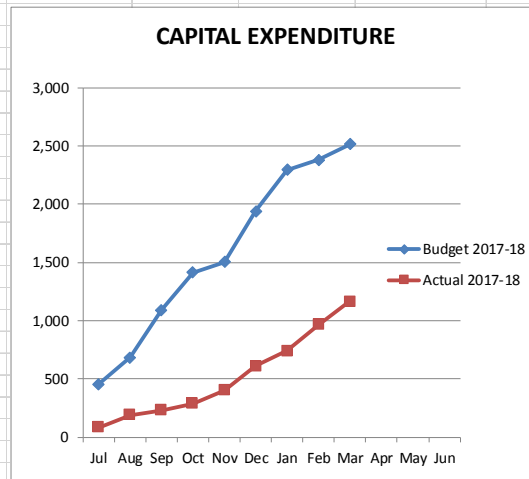
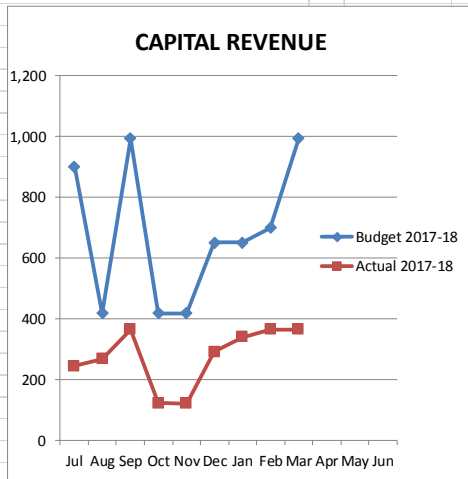
THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 March 2018				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
Operating Revenues				
Rates	9	\$ 1,261,908	\$ 1,261,908	\$ 1,265,665
Operating Grants, Subsidies and Contributions	11	1,400,524	1,105,058	1,172,069
Fees and Charges		1,395,260	1,126,906	1,307,073
Interest Earnings		47,060	28,773	41,950
Other Revenue		159,200	121,186	98,871
Profit on Disposal of Assets	8	10,092	10,092	0
Total Operating Revenue		4,274,044	3,653,923	3,885,628
Operating Expense				
Employee Costs		(2,224,126)	(1,630,539)	(1,551,024)
Materials and Contracts		(2,227,667)	(1,813,406)	(1,317,338)
Utility Charges		(172,022)	(129,621)	(127,392)
Depreciation on Non-Current Assets		(1,689,050)	(1,266,777)	(1,496,549)
Interest Expenses		(14,360)	(9,102)	(8,910)
Insurance Expenses		(162,150)	(162,150)	(151,241)
Other Expenditure		(180,785)	(152,142)	(114,529)
Loss on Disposal of Assets	8	(63,894)	(63,894)	(11,222)
Total Operating Expenditure		(6,734,054)	(5,227,631)	(4,778,205)
Funding Balance Adjustments				
Add back Depreciation		1,689,050	1,266,777	1,496,549
Adjust (Profit)/Loss on Asset Disposal	8	53,802	8,000	7,501
Adjust Provisions and Accruals		0	0	0
Net Cash from Operations		(717,158)	(298,931)	611,474
Capital Revenues				
Grants, Subsidies and Contributions	11	902,247	902,247	245,288
Proceeds from Disposal of Assets	8	245,000	91,000	120,681
Total Capital Revenues		1,147,247	993,247	365,969
Capital Expenses				
Land Held for Resale			0	0
Land and Buildings	13	(140,000)	(129,056)	(27,987)
Infrastructure - Roads	13	(1,092,536)	(915,306)	(496,245)
Infrastructure - Public Facilities	13	(624,121)	(603,613)	(367,373)
Infrastructure - Streetscapes	13	(7,500)	(7,500)	0
Infrastructure - Footpaths	13	(50,000)	(50,000)	0
Infrastructure - Drainage	13	(44,715)	(36,037)	(13,441)
Heritage Assets	13	(20,000)	0	0
Plant and Equipment	13	(758,000)	(753,003)	(248,898)
Furniture and Equipment	13	(21,000)	(18,497)	(11,491)
Total Capital Expenditure		(2,757,872)	(2,513,012)	(1,165,435)
Net Cash from Capital Activities		(1,610,625)	(1,519,765)	(799,465)
Financing				
Proceeds from Self Supporting Loans		5,342	2,671	2,407
Transfer from Reserves	7	640,581	384,692	384,692
Repayment of Debentures	10	(67,020)	(58,455)	(58,455)
Transfer to Reserves	7	(479,050)	(350,322)	(350,322)
Loans to Community Groups				
Net Cash from Financing Activities		99,853	(21,414)	(21,678)
Net Operations, Capital and Financing		(2,227,930)	(1,840,110)	(209,670)
Opening Funding Surplus(Deficit)	3	2,227,930	2,227,930	2,324,597
Closing Funding Surplus(Deficit)	3	(0)	387,820	2,114,927

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY								
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING								
For the Period Ended 31 March 2018								
Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Annual Budget	Variance (d) - (c)	
Land and Buildings	13	\$ 0	\$ 27,987	\$ 27,987	\$ 129,056	\$ 140,000	\$ 101,069	
Infrastructure Assets - Roads	13	0	496,245	496,245	915,306	1,092,536	419,061	
Infrastructure Assets - Public Facilities	13	47,552	319,821	367,373	603,613	624,121	236,240	
Infrastructure Assets - Footpaths	13	0	0	0	50,000	50,000	50,000	
Infrastructure Assets - Drainage	13	3,441	10,000	13,441	36,037	44,715	22,596	
Infrastructure Assets - Streetscapes	13	0	0	0	7,500	7,500	7,500	
Heritage Assets	13	0	0	0	20,000	20,000	20,000	
Plant and Equipment	13	248,898	0	248,898	753,003	758,000	504,105	
Furniture and Equipment	13	10,271	1,220	11,491	18,497	21,000	7,006	
Capital Expenditure Totals		310,162	855,273	1,165,435	2,533,012	2,757,872	1,367,577	



ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2018	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(f) Cash and Cash Equivalents			
	Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.			
	Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.			
	(g) Trade and Other Receivables			
	Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.			
	Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.			
	Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.			
	(h) Inventories			
	General			
	Inventories are measured at the lower of cost and net realisable value.			
	Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.			
	Land Held for Resale			
	Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.			
	Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.			
	Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.			
	(i) Fixed Assets			
	Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.			
	Mandatory Requirement to Revalue Non-Current Assets			
	Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.			

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY						
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY						
For the Period Ended 31 March 2018						
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)						
(j) Fixed Assets (Continued)						
<i>Land Under Control</i>						
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.						
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.						
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.						
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>						
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.						
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.						
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.						

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Revaluation				
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.				
Transitional Arrangement				
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.				
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.				
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.				
Land Under Roads				
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.				
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.				
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.				
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.				
Depreciation				
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.				

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(j) Fixed Assets (Continued)				
Major depreciation periods used for each class of depreciable asset are:				
Buildings				10 to 50 years
Furniture and Equipment				5 to 10 years
Plant and Equipment				5 to 10 years
Heritage				25 to 100 years
Sealed Roads and Streets				
- Subgrade				Not Depreciated
- Pavement				80 to 100 years
- Seal	Bituminous Seals			15 to 22 years
	Asphalt Surfaces			30 years
Formed Roads (Unsealed)				
- Subgrade				Not Depreciated
- Pavement				18 years
Footpaths				40 to 80 years
Drainage Systems				
- Drains and Kerbs				20 to 60 years
- Culverts				60 years
- Pipes				80 years
- Pits				60 years
The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.				
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.				
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.				
When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.				
Capitalisation Threshold				
Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.				
(k) Fair Value of Assets and Liabilities				
When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:				
Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.				

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
(k)	Fair Value of Assets and Liabilities (Continued)			
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.			
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).			
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.			
	<i>Fair Value Hierarchy</i>			
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:			
	Level 1			
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.			
	Level 2			
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.			
	Level 3			
	Measurements based on unobservable inputs for the asset or liability.			
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.			
	<i>Valuation techniques</i>			
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:			
	Market approach			
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.			

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(k) Fair Value of Assets and Liabilities (Continued)					
Income approach					
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.					
Cost approach					
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.					
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.					
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.					
(l) Financial Instruments					
Initial Recognition and Measurement					
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).					
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.					
Classification and Subsequent Measurement					
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.					
Amortised cost is calculated as:					
(a) the amount in which the financial asset or financial liability is measured at initial recognition;					
(b) less principal repayments and any reduction for impairment; and					
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.					

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(l) Financial Instruments (Continued)				
<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>				
<i>(i) Financial assets at fair value through profit and loss</i>				
<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>				
<i>(ii) Loans and receivables</i>				
<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>				
<i>(iii) Held-to-maturity investments</i>				
<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>				
<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>				
<i>(iv) Available-for-sale financial assets</i>				
<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>				
<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>				
<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>				
<i>(v) Financial liabilities</i>				
<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>				

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(l) Financial Instruments (Continued)					
<i>Impairment</i>					
A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).					
In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.					
In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.					
For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.					
<i>Derecognition</i>					
Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.					
Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.					
(m) Impairment of Assets					
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.					
Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.					
Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.					

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.					
(n) Trade and Other Payables					
Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.					
(o) Employee Benefits					
Short-Term Employee Benefits					
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.					
The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.					
Other Long-Term Employee Benefits					
Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.					
The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.					

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

ORDINARY COUNCIL MEETING

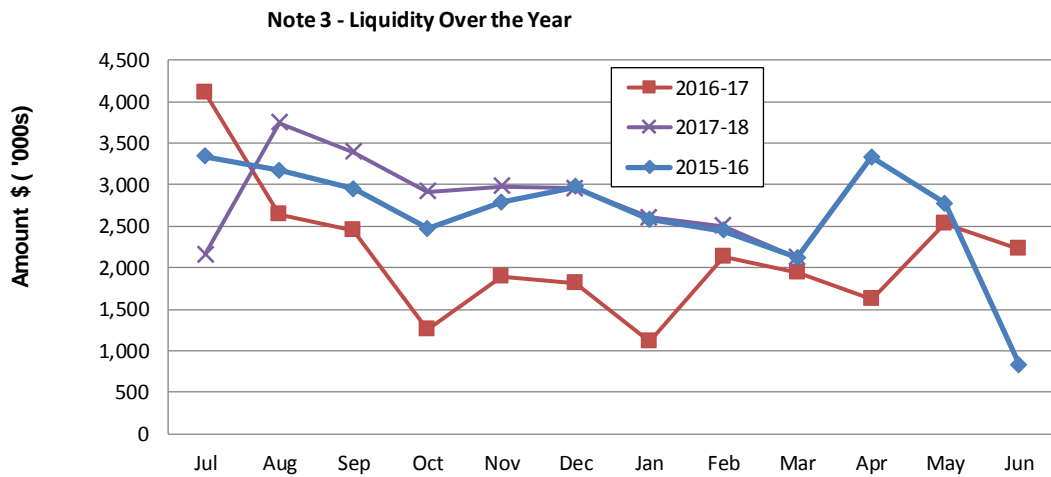
THURSDAY 26 APRIL 2018

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 March 2018					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(19,037)	(86.2%)	▼	Timing	Variance due to no insurance claims YTD and nominal reimbursements as budget estimated.
General Purpose Funding - Rates	(4,224)	(0.3%)	▼	Timing	No Reportable Variance
General Purpose Funding - Other	36,954	5.3%	▲	Timing	Variance due to Reserve investment interest , Police Department commission and FAG 2 QTR grant received in advance of YTD budget .
Law, Order and Public Safety	1,454	2.4%	▲	Timing	No Reportable Variance
Health	(794)	(34.6%)	▼	Timing	Reduction in Licence Fees due to removal of septic tank application fees and timing of offensive trade licence renewals
Housing	7,157	11.1%	▲	Timing	Variance due to Pensioner Units Rent Received in Advance .
Community Amenities	27,352	10.6%	▲	Timing	Variance due to Sale of Scrap Metal and increase in collection of refuse site fees received in advance of YTD budget.
Recreation and Culture	64,288	33.2%	▲	Timing	Increase in collection of SBDC entrance fees and merchandise sales and Park Passes. Recognition of Tourism WA RVCSGP Grant received.
Transport	53,883	14.9%	▲	Timing	Useless Loop Road Maintenance Grant received in advance of 4th Quarter - \$63K
Economic Services	73,621	10.7%	▲	Timing	Variance due to MRWA Private Works timing not inline with YTD Budget and \$50K Contribution - Monkey Mia not received
Other Property and Services	(8,950)	(24.4%)	▼	Timing	Decrease in refunds income.
Operating Expense					
Governance	64,607	(24.7%)	▲	Timing	Due to Year to Date Budget timing and underspend in overall costs.
General Purpose Funding	10,390	(11.5%)	▲	Timing	Variance due to reduction in governance overheads
Law, Order and Public Safety	98,255	(32.4%)	▲	Timing	Due to Coastal Hazards Identification program \$60K not commenced, cancellation of Cat Program \$10K due to lack of funding, general underspend in Ranger Services \$9K and Emergency Management consultant 12K not commenced. Overall reduction in Governance Overheads.
Health	7,948	(16.1%)	▲	Timing	Overall reduction in Governance Overheads and Mosquito Fogging Expenses
Housing	3,163	(2.4%)	▲	Timing	No Reportable Variance.
Community Amenities	24,204	(4.8%)	▲	Timing	Due to Kerbside Waste Collection Review 15K under review and overall reduction in governance overheads.
Recreation and Culture	152,210	(8.5%)	▲	Timing	Variance due to the Battle off Shark Bay \$103K not yet commenced, Cape Inscription maintenance not commenced 28K, website development not commenced 10k and underspend in overall costs.
Transport	42,706	(3.6%)	▲	Timing	Mainly due to Useless Loop Road and Country Roads Maintenance timing difference compared to YTD budget.
Economic Services	51,820	(5.8%)	▲	Timing	Due to MRWA Shark Bay Road progress not in line with YTD Budget, \$10K Skate Park Consultation project not commenced, \$23K Destination Shark Bay Branding project not commenced, \$25K Festival 2018 Grant Funding Assistance Project not commenced and underspend in overall costs.
Other Property and Services	(5,877)	20.9%	▼	Timing	Due to under recovery of Public Works Overheads costs .
Capital Revenues					
Grants, Subsidies and Contributions	(656,959)	(72.8%)	▼	Timing	Community Bus Grant \$150K has not been received plus \$79K The Battle off Shark Bay Grant was included in the 16/17 year. In addition RRG 40% claim for Nanga and Ocean Park Roads have been deferred until works are completed via Main Roads Contractor.
Proceeds from Disposal of Assets	29,681	(32.6%)	▲	Timing	Timing differences between YTD budget and trade in occurring.
Capital Expenses					
Land and Buildings	101,069	78.3%	▲	Timing	Town Oval Toilets, Recreation Signage, Denham Town Hall and Staff Housing Projects not commenced.
Infrastructure - Roads	419,061	45.8%	▲	Timing	Road Projects recently commenced.
Infrastructure - Public Facilities	236,240	39.1%	▲	Timing	Refuse and Recycling project recently commenced and Park and Recreation Improvements yet to commence.
Infrastructure - Footpaths	50,000	0.0%	▲	Timing	No Reportable Variance.
Infrastructure - Drainage	22,596	0.0%	▲	Timing	Drain Kestrals and Sump Upgrade projects completed, drainage upgrades not yet commenced.
Infrastructure - Streetscapes	7,500	0.0%	▼	Timing	No Reportable Variance
Heritage Assets	0		▼	Timing	Stables refurbishment yet to commence
Plant and Equipment	504,105	66.9%	▲	Timing	No Plant and Equipment has been purchased.
Furniture and Equipment	7,006	0.0%	▲	Timing	No Reportable Variance

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
Note 3: NET CURRENT FUNDING POSITION				
		Positive=Surplus (Negative=Deficit)		
	Note	31 Mar 2018	30th June 2017	31 March 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,036,198	2,096,415	1,572,959
Cash Restricted	4	1,203,879	1,909,228	913,476
Receivables - Rates	6	111,313	21,187	104,261
Receivables -Other	6	130,339	123,224	369,072
Interest / ATO Receivable		27,792	6,948	34,164
Inventories		218,244	187,603	162,028
		3,727,765	4,344,605	3,155,960
Less: Current Liabilities				
Payables		(205,225)	(534,870)	(101,162)
Royalties for Regions Funding				(197,101)
Accruals			(43,154)	
Provisions		(203,734)	(203,734)	0
		(408,959)	(781,758)	(298,263)
Less: Cash Reserves	7	(1,203,879)	(1,238,250)	(913,476)
Net Current Funding Position		2,114,927	2,324,597	1,944,221



Comments - Net Current Funding Position

ORDINARY COUNCIL MEETING

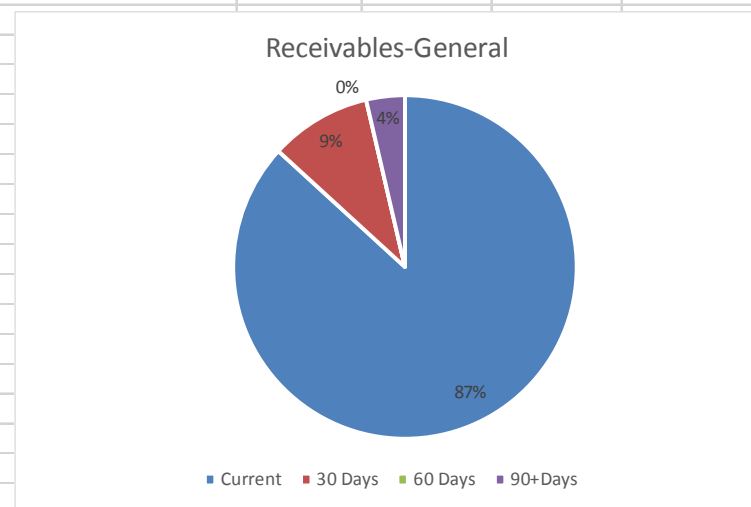
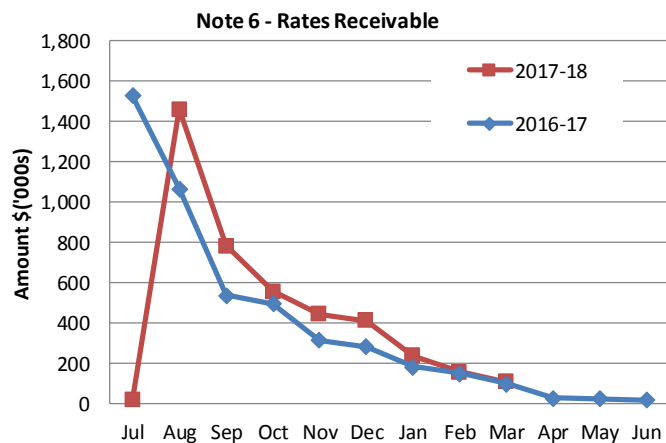
THURSDAY 26 APRIL 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 March 2018							
Note 4: CASH AND INVESTMENTS							
	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	116,291			116,291	Bankwest	At Call
Reserve Bank Account	0.00%		3,879		3,879	Bankwest	At Call
Telenet Saver	1.10%	619,107			619,107	Bankwest	At Call
Trust Bank Account	0.00%			8,947	8,947	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	1,300,000			1,300,000	Bankwest	16/04/2018
Reserve Investment	2.35%		1,200,000		1,200,000	Bankwest	30/04/2018
Total		2,036,198	1,203,879	8,947	3,249,024		
Comments/Notes - Investments							

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2018				
Note 6: RECEIVABLES				
Receivables - Rates Receivable	31 Mar 2018	30 June 2017	Receivables - General	Current 30 Days 60 Days 90+Days
	\$	\$		\$ \$ \$ \$
Opening Arrears Previous Years	21,187	25,814	Receivables - General	112,521 12,400 0 4,720
Levied this year	1,566,223	1,520,406	Total Receivables General Outstanding	129,641
Less Collections to date	(1,476,097)	(1,525,033)	Amounts shown above include GST (where applicable)	
Equals Current Outstanding	111,313	21,187		
Net Rates Collectable	111,313	21,187		
% Collected	92.99%	98.63%		



Comments/Notes - Receivables Rates

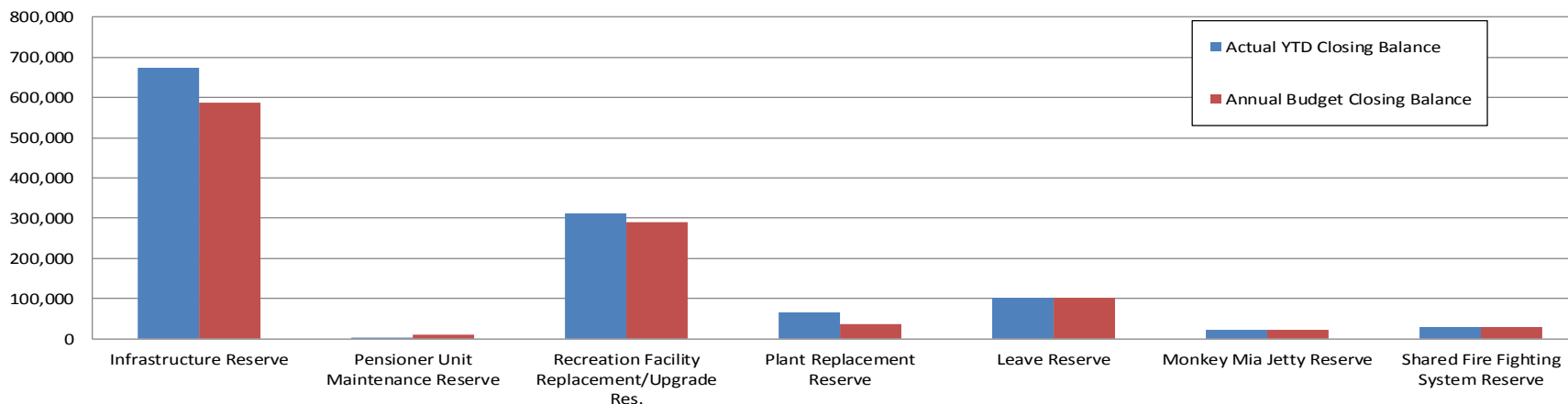
No major issues at this time .

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 31 March 2018									
<u>Note 7: Cash Backed Reserve</u>									
2017-18									
Name	Opening Balance	Annual Budget Interest Earned	Actual Interest Earned	Annual Budget Transfers In (+)	Actual Transfers In (+)	Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Annual Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	725,034	15,000	8,688	107,240	0	(260,628)	(58,692)	586,646	675,030
Pensioner Unit Maintenance Reserve	732	70	10	10,000		0	0	10,802	742
Recreation Facility Replacement/Upgrade Res.	307,765	6,500	3,952	0		(23,750)	0	290,515	311,717
Plant Replacement Reserve	55,128	2,500	758	335,000	335,000	(356,203)	(326,000)	36,425	64,886
Leave Reserve	100,199	1,800	1,282	0		0	0	101,999	101,481
Monkey Mia Jetty Reserve	21,122	400	270	0		0	0	21,522	21,392
Shared Fire Fighting System Reserve	28,269	540	362	0		0	0	28,810	28,631
	1,238,249	26,810	15,322	452,240	335,000	(640,581)	(384,692)	1,076,719	1,203,879

Note 7 - Year To Date Reserve Balance to End of Year Estimate



ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
Note 7a: Cash Backed Reserve Detail - Amended Budget					
2017-18					
Name	Opening Balance	Source of Funds	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$		\$	\$	\$
Infrastructure Reserve	725,034				
Interest		Investment	15,000		
Transfer of funds		General Revenue	107,240		
Staff Housing				3,977	
Abultion Depot				10,000	
Drain Kestrals				4,715	
Hughes Street Sump				10,000	
Footpath Upgrades				50,000	
Old Jail and Stables 16-17				1,936	
Netta's Beach Toilet				150,000	
Westend Carpark to DOT Carpark Limestone Wall/Beach Upgrade				30,000	
	725,034		122,240	260,628	586,646
Pensioner Unit Maintenance Reserve	732				
Interest		Investment	70		
Transfer of Funds		General Revenue	10,000		
Upgrade to Units					
	732		10,070	0	10,802
Recreation Facility Replacement/Upgrade Res.	307,765				
Interest		Investment	6,500		
Charlie Sappie Park				13,750	
Pioneer Park Improvements				10,000	
	307,765		6,500	23,750	290,515
Plant Replacement Reserve	55,128				
Interest		Investment	2,500		
Depreciation		General Funds	335,000		
CEO Vehicle				28,000	
EMFA Vehicle				7,000	
EMCD Vehicle				7,000	
Vehicle Ranger				25,000	
Dual Cab Truck 5T				90,000	
Excavator				155,000	
Country Supervisor- Dual Cab Ute				28,000	
Major Plant Items				16,203	
	55,128		337,500	356,203	36,425
Leave Reserve	100,199				
Interest		Investment	1,800		
Transfer of Funds		General Funds	0		
LSL Taken					
	100,199		1,800	0	101,999
Monkey Mia Jetty Reserve	21,122				
Interest		Investment	400		
	21,122		400	0	21,522
Shared Fire Fighting System Reserve	28,270				
Interest		Investment	540	0	
	28,270		540	0	28,810
Total	\$1,238,250		\$479,050	\$640,581	\$1,076,719

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the Period Ended 31 March 2018							
Note 8 CAPITAL DISPOSALS							
Budget Profit/(Loss) of Asset Disposal					Original Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
				Governance			
55,000	(3,750)	46,000	(5,250)	CEO Vehicle	(5,250)	(2,846)	2,404
34,765	(13,323)	28,000	6,559	EMFA Vehicle	6,559		(6,559)
37,866	(13,400)	28,000	3,534	EMCD Vehicle	3,534		(3,534)
				Law, Order, Public Safety			
32,000	(5,250)	20,000	(6,750)	Rangers Vehicle	(6,750)	(2,714)	4,036
				Transport			
51,000	(13,500)	30,000	(7,500)	Dual Cab Truck 5T	(7,500)		7,500
123,500	(10,356)	70,000	(43,144)	Excavator	(43,144)		43,144
32,000	(7,750)	23,000	(1,250)	Town Ute Single Cab	(1,250)	(1,941)	(691)
0	0	0	0	Denham Recreational Boat Ramp (DOT Asset) Retention Cost Transfer) (Actual Cash Based)	0	(3,721)	(3,721)
366,131	(67,329)	245,000	(53,802)		(53,802)	(11,222)	42,580
Comments - Capital Disposal/Replacements							

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 March 2018											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2017/18 Budget Rate Revenue \$	2017/18 Budget Interim Rate \$	2017/18 Budget Back Rate \$	2017/18 Budget Total Revenue \$	
Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
GRV Rateable Property	0.094627	301	3,606,327	341,256	475	2	341,733	341,260		341,260	
GRV Vacant	0.094627	17	337,194	31,908			31,908	31,910		31,910	
GRV - Commercial	0.097244	43	2,041,030	198,478	(1,069)		197,409	198,500		198,500	
GRV - Industrial/Residential	0.104714	45	619,128	64,831			64,831	64,800		64,800	
GRV Industrial /Residential Vacant	0.094627	2	17,099	1,618			1,618	1,619		1,619	
GRV Rural Commercial	0.098348	5	304,201	29,917			29,917	29,918		29,918	
GRV Resort	0.103811	2	1,112,800	115,521			115,521	115,520		115,520	
UV General	0.194257	6	1,150,738	223,539	2,040	9,806	235,385	223,540		223,540	
UV Mining	0.264952	1	6,990	1,852			1,852	1,852		1,852	
UV Pastoral	0.133037	11	617,362	82,132			82,132	82,130		82,130	
UV Exploration	0.254752	9	615,590	153,112		-118	152,994	156,823		156,823	
Sub-Totals		442	10,428,459	1,244,164	1,446	9,690	1,255,300	1,247,872	0	0	1,247,872
Minimum Payment											
GRV Rateable Property	825.00	67	511,894	70,125			70,125	55,275		55,275	
GRV Vacant	825.00	85	283,570	55,275			55,275	70,125		70,125	
GRV - Commercial	825.00	25	154,340	20,625	1,650	7,528	29,803	20,625		20,625	
GRV - Industrial/Residential	825.00	3	19,760	2,475			2,475	2,475		2,475	
GRV Industrial /Residential Vacant	515.00	0	0	0			0	0		0	
Rural Commercial	825.00	0	0	0			0	0		0	
GRV Resort	825.00	0	0	0			0	0		0	
UV General	860.00	5	8,160	4,300	1,720	7,598	13,618	4,300		4,300	
UV Mining	860.00	1	596	860			860	860		860	
UV Pastoral	860.00	0	0	0			0	0		0	
UV Exploration	860.00	0	0	860			860	0		0	
Sub-Totals		186	978,320	6,020	1,720	7,598	173,016	153,660		153,660	
Excess Rates 16/17 Impact							(22,549)				
Concessions							(177,763)			(177,285)	
Amount from General Rates							1,228,004			1,224,247	
Specified Area Rates							37,661			37,661	
Totals							1,265,665			1,261,908	
Comments - Rating Information											

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2018								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$
Loan 57 Monkey Mia Bore	194,230	0	29,208	29,210	165,022	165,020	6,032	8,460
Loan 53 - Staff Housing	43,286	0	20,953	20,960		22,326	1,215	2,000
Loan 56 - Staff Housing	63,544	0	8,294	16,850		46,694	1,662	3,900
	301,060	0	58,455	67,020	165,022	234,040	8,909	14,360

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2018								
Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2017-18 Annual Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	694,911	0	694,911	0	504,302	190,609
Grants Commission - Roads	WALGGC	Y	183,748	0	183,748	0	169,558	14,190
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	7,510	0	7,510	0	3,755	3,755
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	40,000	0	40,000	0	13,585	26,415
Coastal Hazards Identification	Department of Planning	Y	15,000	0	15,000	0	0	15,000
Coastal Hazard Risk Management	WA Planning Commission	Y	0	0	0	0	32,500	(32,500)
RECREATION AND CULTURE								
Tourism WA WIFI Contribution	Tourism WA	Y	7,097	0	7,097	0		7,097
Community Bus	Lotterywest	N	150,000	0	0	150,000	0	150,000
The Battle off Shark Bay	Department of Environment & Energy	Y	79,760	0	0	79,760	0	79,760
Tourism WA RVCSGP Grant	Tourism WA	Y	0	0	0	0	24,879	(24,879)
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	57,908	0	57,908	0	57,908	0
Useless Loop Road - Mtce	Main Roads WA	Y	315,000	0	315,000	0	315,000	0
Contributions - Road Projects	Pipeline	Y	8,350	0	8,350	0	8,600	(250)
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,877	0	0	199,877	0	199,877
RRG Grants - Capital Projects	Regional Road Group	Y	472,610	0	0	472,610	245,288	227,322
ECONOMIC SERVICES								
Contribution - Monkey Mia	Dept. of Parks and Wildlife	N	50,000	0	50,000	0	0	50,000
Destination Shark Bay Brand Dev.	Gascoyne Development Commission	Y	20,000	0	20,000	0	20,000	0
Community Engagement Team Building	Dept. of Local Sport and Cultural Communities	Y	0	0	0	0	19,282	(19,282)
Thank A Volunteer Day	Dept. Of Local Government and Communities	Y	1,000	0	1,000	0	2,700	(1,700)
TOTALS			2,302,771	0	1,400,524	902,247	1,417,357	885,414
			Operating		1,400,524		1,172,069	
			Non-operating		902,247		245,288	
					2,302,771		1,417,357	
Comments - Operating and Non Operating Grants								

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Shire of Shark Bay					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2018					
Note 12: TRUST FUND					
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:					
Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-Mar-18	
	\$	\$	\$	\$	
CITF Levy	0	4764	(4,764)	0	
Library Card Bond	50	200	(250)	0	
Bookeasy- Sales	0	320,855	(320,855)	0	
Kerb/Footpath Deposit	4,300	999	(1,000)	4,299	
Bond Key	2,080	1,580	(1,780)	1,880	
Hall Bond	0			0	
Police Licensing	1,393	219,897	(220,733)	557	
Election Deposit	0	560	(560)	0	
Marquee Deposit	0			0	
Building Licence Levy	0	3,866	(3,866)	0	
Road Reserve - Hughes Street	2,000	0	0	2,000	
Tour Sales	0	2,821	(2,821)	0	
Rates Unidentified Deposit	210	0	0	210	
	10,033	555,542	(556,629)	8,946	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

CAPITAL WORKS PROGRAM 2017/18								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.2.4	CEO	(10,000)	(10,002)	(480)	(9,522)	480	Progressing
Staff Housing - 65 Brockman St	1.2.4	EMCD	(10,000)	(10,002)	(15,809)	5,807	15,809	Complete
Staff Housing - 51 Durlacher St	1.2.4	EMFA	(10,000)	(10,002)	(11,218)	1,216	11,218	Progressing
Staff Housing - 80 Durlacher St	1.2.4	EMCD	(10,000)	(10,002)	(480)	(9,522)	480	Progressing
Pensioner Units Capital	3.7.1	EMCD	(20,000)	(19,998)	0	(19,998)	0	Progressing with Kitchen and Floor Fitouts
Housing Total			(60,000)	(60,006)	(27,987)	(32,019)	27,987	
Recreation and Culture								
Denham Town Hall	3.7.1	EMCD	(20,000)	(15,303)	0	(15,303)	0	Project to be reviewed at later date
Recreation Centre Signage	3.7.1	EMCD	(15,000)	(15,000)	0	(15,000)	0	Project to be reviewed at later date
Town Oval Toilets	3.7.1	EMCD	(25,000)	(18,747)	0	(18,747)	0	Project to be reviewed at later date
Recreation and Culture Total			(60,000)	(49,050)	0	(49,050)	0	
Transport								
Depot- New Ablution	3.7.1	WKM	(20,000)	(20,000)	0	(20,000)	0	Project to commence shortly
Transport Total			(20,000)	(20,000)	0	(20,000)	0	
Land and Buildings Total			(140,000)	(129,056)	(27,987)	(101,069)	27,987	
Drainage/Culverts								
Transport								
Drainage upgrades	1.1.2	WKM	(30,000)	(22,500)	0	(22,500)	0	Project to be reviewed at later date
Drain Kestrals - Foreshore	1.1.2	WKM	(4,715)	(3,537)	(3,441)	(96)	0	Complete
Hughes Street Sump Upgrade	1.1.2	WKM	(10,000)	(10,000)	(10,000)	0	10,000	Complete
Drainage/Culverts Total			(44,715)	(36,037)	(13,441)	(22,596)	10,000	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	1.1.2	WKM	(50,000)	(50,000)	0	(50,000)		Project yet to commence
Footpaths Total			(50,000)	(50,000)	0	(50,000)	0	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New Photocopier	1.1.2	EMFA	(11,000)	(11,000)	(10,271)	(729)		Complete
Governance Total			(11,000)	(11,000)	(10,271)	(729)	0	
Recreation And Culture								
Discovery Centre - Furniture & Equipment	2.4.1	EMCD	(10,000)	(7,497)	(1,220)	(6,277)	1,220	Progressing as required
Recreation And Culture Total			(10,000)	(7,497)	(1,220)	(6,277)	1,220	
Furniture & Office Equip. Total			(21,000)	(18,497)	(11,491)	(7,006)	1,220	
Heritage Assets								
Recreation And Culture								
Refurbishment of Old Stables - c/fwd	2.2.2	WKM	(20,000)	(20,000)	0	(20,000)	0	Project to be reviewed at later date
Recreation And Culture Total			(20,000)	(20,000)	0	(20,000)	0	
Heritage Assets Total			(20,000)	(20,000)	0	(20,000)	0	
Plant , Equipment and Vehicles								
Governance								
CEO Vehicle	1.1.2	CEO	(74,000)	(74,000)	(60,081)	(13,919)		Complete
EMFA Vehicle	1.1.2	EMFA	(35,000)	(35,000)	0	(35,000)		To be reviewed in June 2018
EMCD Vehicle	1.1.2	EMCD	(35,000)	(35,000)	0	(35,000)		To be reviewed in June 2018
Total Governance			(144,000)	(144,000)	(60,081)	(83,919)	0	
Law, Order and Public Safety								
Ranger Vehicle	1.1.2	WKM	(45,000)	(45,000)	(39,252)			Complete
Total Law, Order and Public Safety			(45,000)	(45,000)	(39,252)	0	0	
Recreation and Culture								
Community Bus	1.1.6	WKM	(150,000)	(150,000)	0	(150,000)	0	Project to be reviewed at later date
Recreation and Culture			(150,000)	(150,000)	0	(150,000)	0	
Transport								
Dual Cab Truck 5T	1.1.6	WKM	(120,000)	(120,000)	(107,511)	(12,489)		Complete
Excavator	1.1.6	WKM	(225,000)	(225,000)	0	(225,000)		Excavator is being repaired not replaced
Dual Cab Ute - Country	1.1.6	WKM	(51,000)	(51,000)	(39,933)	(11,067)		Complete
Camp Upgrades 16-17	1.1.6	WKM	(3,000)	(3,000)	(354)	(2,646)		Complete
Major Plant Items	1.1.6	WKM	(20,000)	(15,003)	(1,767)	(13,236)		Progressing as required
Transport Total			(419,000)	(414,003)	(149,565)	(264,438)	0	
Plant , Equipment and Vehicles Total			(758,000)	(753,003)	(248,898)	(498,357)	0	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	2016/17 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.4.2	WKM	(388,341)	(378,338)	(319,821)	(58,517)	319,821	Project underway
Community Amenities Total			(388,341)	(378,338)	(319,821)	(58,517)	319,821	
Recreation And Culture								
Recreation Grounds	3.2.2	WKM	(25,000)	(17,931)	0	(17,931)		Project to be reviewed at later date
Charlie Sappie Park	2.2.1	WKM	(13,750)	(10,314)	0	(10,314)		Project to be reviewed at later date
Pioneer Park Improvements	3.2.2	WKM	(10,000)	(10,000)	(7,515)	(2,485)		Project recently commenced
Westend Carpark to DOT Carpark Limestone Wall and Netta's Beach Toilet	3.2.3	WKM	(30,000)	(30,000)	(29,646)	(354)		Complete
Town Oval Bore C/F 16-17	3.7.1	WKM	(7,030)	(7,030)	(10,391)	3,361		Project currently under review due to bore issues
Recreation And Culture Total			(235,780)	(225,275)	(47,552)	(177,723)	0	
Public Facilities Total			(624,121)	(603,613)	(367,373)	(236,240)	319,821	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Knight Terrace 16-17	1.1.6	WKM	(148,283)	(148,283)	(148,283)		148,283	Complete
R2R Old Knight Terrace 16-7	1.1.6	WKM	(35,462)	(35,462)	(37,067)		37,067	Complete
R2R Projects 17/18	1.1.6	WKM	(199,876)	(199,877)	0			
Useless Loop Road - RRG 17-18	1.1.6	WKM	(459,915)	(344,934)	(310,895)		310,895	Project progressing.
Nanga Road - RRG 17-18	1.1.6	WKM	(159,000)	(119,250)	0		0	Main Roads are currently outsourcing to contractors
Ocean Park Road - RRG 17-18	1.1.6	WKM	(90,000)	(67,500)	0		0	Main Roads are currently outsourcing to contractors
Transport Total			(1,092,536)	(915,306)	(496,245)	0	496,245	
Roads (Non Town) Total			(1,092,536)	(915,306)	(496,245)	0	496,245	
Streetscapes								
Economic Services								
Overlander - Solar Light Improvements	2.1.3	EMCD	(7,500)	(7,500)	0	(7,500)	0	Project yet to commence
Economic Services Total			(7,500)	(7,500)	0	(7,500)	0	
Capital Expenditure Total			(2,737,872)	(2,513,012)	(1,165,435)	(922,768)	855,273	

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

12.3 WRITE OFF OF OUTSTANDING DEBTOR – SHARK BAY GARDENING & HANDYMAN SERVICES FM00004

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Bellottie
Seconded Cr Capewell

Council Resolution

That Council write-off the outstanding amount of \$559.50 for waste fees to Shark Bay Gardening and Handyman Services.

7/0 CARRIED

Background

Shark Bay Gardening and Handyman Services have outstanding Debtors fees for the disposal of general waste totalling \$599.50 since November 2014.

Comment

Shark Bay Gardening and Handyman Services (Mr Robbie Van Esch) have outstanding waste fees as listed below:

Inv No	Inv Date	Amount	Description	Balance	Running Total	Post Yr
14425	29/02/2016	37.00	24/2/16 3xWHITE GOODS 24/2/16 6xBIKES 24/2/16 CLOSED FEE GST	37.00	559.50	15/16
13522	04/06/2015	40.00	REFUSE SITE FEES MAY 2015 GST	40.00	522.50	14/15
13479	08/05/2015	34.00	GENERAL WASTE GST	34.00	482.50	14/15
13438	16/04/2015	77.50	GREEN WASTE CLOSED DAYS GST	77.50	448.50	14/15
13308	04/03/2015	87.50	GENERAL WASTE GST	87.50	371.00	14/15
13207	28/01/2015	25.00	GENERAL WASTE GST	25.00	283.50	14/15
13155	08/01/2015	55.00	GENERAL WASTE GST	55.00	258.50	14/15
13104	04/12/2014	181.50	GENERAL WASTE GST	181.50	203.50	14/15
13081	10/11/2014	11.00	GENERAL WASTE GST	11.00	22.00	14/15
12984	03/11/2014	11.00	GENERAL WASTE GST	11.00	11.00	14/15

Council's administration staff have made numerous attempts to have the above fees paid and have also referred these to a Debt Collector.

The Debt Collector was unsuccessful in attaining payment for the outstanding fees and now advise that it would be prudent to write-off the debt as a means inquiry and a Property (Seizure and Sale) Order will be costly to implement and likely not prove fruitful.

Mr Van Esch has been added to the list of people not able to drop off waste to the waste facility without payment in full at the time of dumping of waste.

Legal Implications

There are no legal implications relative to this report.

Policy Implications

There are no policy implications relative to this report.

Financial Implications

The amounts outstanding relate to prior years charges; therefore it is proposed that the total amount outstanding of \$559.50 will be written off as bad debts. Allocating the amount to the bad debts account will avoid distorting the refuse site charges.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	16 April 2018

13.0 TOWN PLANNING REPORT

13.1 PRELIMINARY REPORT: PROPOSED UNMANNED SERVICE STATION – LOT 1 MONKEY MIA ROAD, DENHAM (CORNER SHARK BAY ROAD)
P1347

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Bellottie
Seconded Cr Laundry

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 4.05pm for open discussion on item 13.1 proposed unmanned service station on Lot 1 Monkey Mia Road.

7/0 CARRIED

Moved Cr Ridgley
Seconded Cr Fenny

Council Resolution

That Council reinstate Standing Orders at 4.17 pm.

7/0 CARRIED

Moved Cr Capewell
Seconded Cr Fenny

Council Resolution

That Council:

- 1. Note that a planning application has been lodged for an unmanned service station on Lot 1 Monkey Mia Road, Denham and is being advertised for public comment. Formal advertising closes on the 23 April 2018 (excluding government referral agencies).**
- 2. Note that a Traffic Impact Assessment has been lodged and Main Roads Western Australia are liaising directly with the applicant on this issue.**
- 3. Note that the applicant lodged a complete Bushfire Management Plan on the 11 April 2018 which has been referred to the Department of Fire and Emergency Services.**

THURSDAY 26 APRIL 2018

4. **Pursue Option 1, that Council formally write to the Western Australian Planning Commission seeking advice on whether they agree that a Local Development Plan is beneficial to allow for co-ordinated development and integrated traffic circulation consistent with the objectives / conditions for the Special Use zone applicable to Lot 1, as outlined in this report in regards to a Local Development Plan.**
5. **Pursue Option 1, that Council request that the applicant provide an acoustic report by a suitably qualified noise consultant to ensure no land use conflict occurs in the future, as the 50 metre buffer is the minimum required for service stations that operate from 7.00am to 7.00pm, as outlined in this report in regards to noise and buffers.**
6. **Note that a further report on the application will be referred to a future Council meeting.**

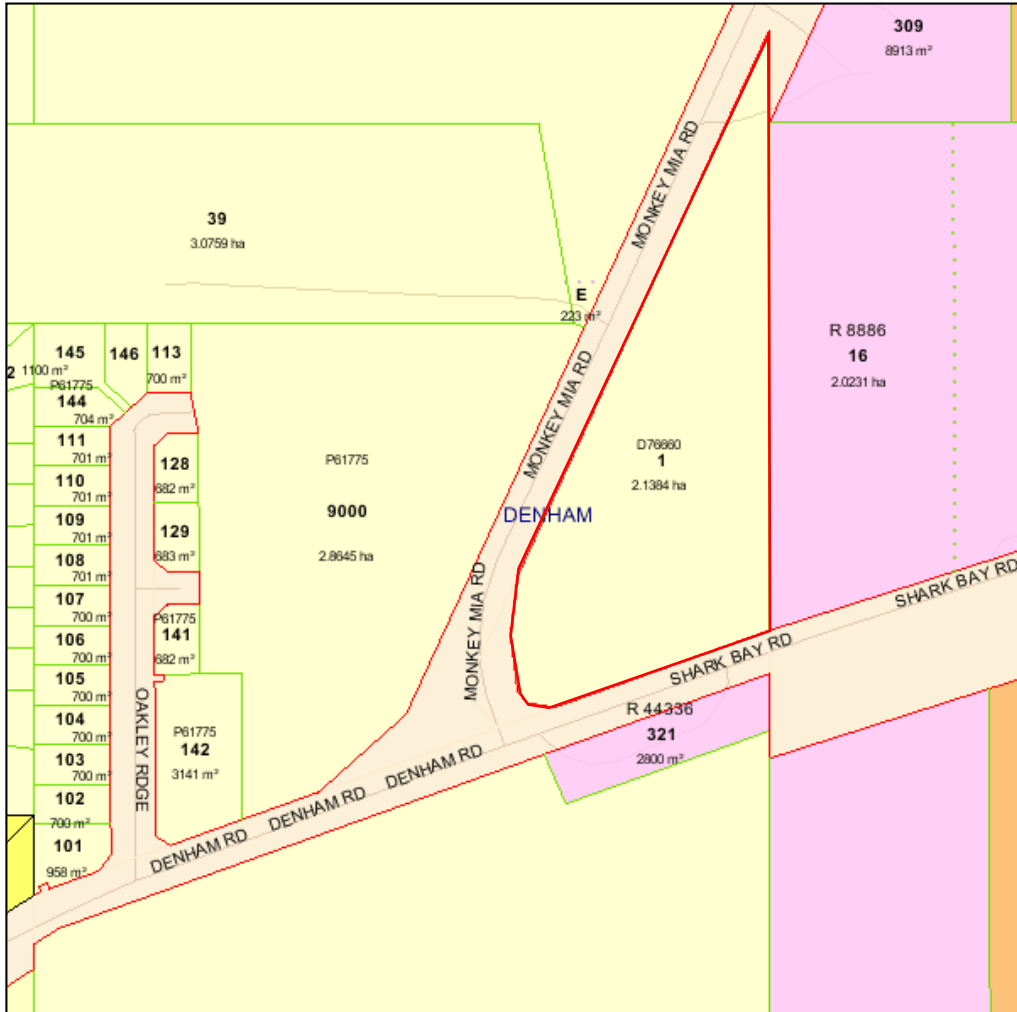
7/0 CARRIED

BACKGROUND

Lot 1 is located on the corner of Shark Bay Road and Monkey Mia Road in Denham. It has an approximate area of 2.13 hectares and is vacant.

A cemetery is located on adjacent Reserve 886 to the immediate east.

There is potential for future residential lots and a road extension of Oakley Ridge to the west, in accordance with an existing Outline Development Plan (now referred to as Structure Plan).



Location Plan

COMMENT

- ***Application details***

An application has been lodged for an unmanned service station on the northern portion of Lot 1.

The proposal involves installation of four (4) dual sided fuel pumps which will operate 24 hours a day, 7 days a week. The applicant has advised the siting of the service station still allows for the possibility of future development of the landmark corner portion of the site.

The applicant has lodged a planning report explaining the proposal, a traffic impact report and a bushfire management plan. The report is available to Councillors separately.

A full assessment has not been conducted however this preliminary report gives Council opportunity to provide advice to the applicant and / or request additional information.

Council can also consider whether a Local Development Plan should be requested to co-ordinate the service station development with any future development on Lot 1.

- **Zoning**

Lot 1 is is zoned 'Special Use' under the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme'). It is listed as Special Use No 4 in Schedule 4 of the Scheme.

The objectives for Special Use No 4 are:

- To ensure that any development is compatible with the Town Centre and surrounding zoning.
- To provide for a wide range of compatible landuses and encourage opportunities for mixed use development.
- To encourage development of attractive place to work and conduct business.
- To promote a high standard of development including buildings, landscaping and carparking.
- To ensure that all development presents a visually attractive appearance to Monkey Mia Road as a main gateway into the Denham Townsite.

A condition for the special use zone states that '*in determining any application, Council shall have regard for the objectives listed for this site*'.

Specific conditions apply to the special use lot as included in Attachment 1 at the end of this report.

- **Landuse Classification**

The application only entails the sale of petroleum. The service station will be unmanned so customers pump their own fuel and pay at the bowser. No separate retail sales are proposed.

A 'service station' is defined in the Scheme as 'means premises used for:

- a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental/ convenience retail nature; and
- b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles, but does not include premises used for a transport depot, panel beating, spray painting, major repairs or wrecking.'

The applicant has advised they received independent legal advice confirming that the development falls under the 'service station' land use classification. TPI has requested a copy of the legal advice.

Town Planning Innovations agrees that the development is a 'service station' for the following reasons:

- (i) A service station includes '*the retail sale of petroleum products*'. The expression 'petroleum products' includes the motor vehicle fuels.

The development proposes the sale of petroleum products.

- (ii) Whilst the development does not include mechanical repairs, that in itself does not preclude it from being classified as a 'service station'.

The Service station definition allows for the 'sale of petroleum products' and the 'the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles'. That does not translate to mean that a service station has to include both elements of the definition.

Council has discretion to consider an application for a service station on Lot 1, subject to being satisfied that it meets the Special Use zone objectives and addresses the specific conditions listed in Schedule 2 of the Scheme.

• **Local Development Plan – for Councillor discussion**

The service station is only proposed on a north portion of the lot. The applicant has advised that a landmark development can still be developed on the southern portion of the lot.

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* the local government and the Western Australian Planning Commission can require a Local Development Plan to be prepared.

TPI has consulted informally with the Department of Planning, Lands and Heritage however had not received advice at the time of writing this report.

A Local Development Plan (LDP) has a number of benefits as it can include development requirements and standards to guide future development and achieve a quality co-ordinated development on the entire lot in the longer term.

There are advantages and disadvantages as follows:

Advantage	Disadvantage
<p>1. Consistency with Draft Scheme No 4</p> <p>Preparation of a Local Development Plan would be generally consistent with Draft Scheme No 4 which has been advertised and can be considered as a 'seriously entertained' planning document.</p> <p>For Lot 1, Draft Scheme No 4 states that 'the Local Government may require a local development plan as a means to guide future development as provided for under Part 6 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>'.</p> <p>The Local Development Plan is discretionary for Lot 1 under the Draft Scheme.</p>	<p>Requirement for a Local Development Plan will result in a longer planning process.</p> <p>This may be more of a disadvantage for the applicant than the Shire.</p> <p>If the Shire does not determine the planning application within 90 days the applicant has a right of appeal to the State Administrative Tribunal.</p> <p>If the Western Australian Planning Commission does agree that an Local Development Plan is appropriate then Town Planning Innovations is of the view that the Shire would be in a strong position.</p>
<p>2. Co-ordinated and integrated access as required by the existing special use condition</p> <p>Currently the development proposes completely separate access for the service</p>	<p>Town Planning Innovations cannot identify any disadvantage to more co-ordinated integrated access and it is a requirement of the conditions applicable to Lot 1 under the existing Scheme.</p>

<p>station with no provision for shared internal access to any future adjacent development on the southern portion of Lot 1. An Local Development Plan could provide for co-ordinated access between developments on the same lot consistent with the applicable special use provision for Lot 1:</p> <p><i>‘The layout of carparking areas shall be designed with high regard for traffic circulation between developments on the same lot, and shall be integrated to allow for good on site traffic management and flow’.</i></p>	<p>The Traffic Impact Assessment may be able to include some nominal traffic projections for future development.</p>
<p>3. Improved future development outcome</p> <p>A Local Development Plan can include site requirements for any future development on the southern portion of Lot 1 to achieve co-ordinated development.</p> <p>This special use zone encouraged a high quality mixed use development which will not be achieved by itself through the unmanned service station development, however can be achieved in the longer term with the guidance of a Local Development Plan.</p> <p>Town Planning Innovations is of the view that it would not be difficult to achieve a quality Local Development Plan for the site.</p>	<p>The alternative is to allow the north and southern portions of Lot 1 to be developed completely independently without any co-ordination.</p>

Recommendation 4.

In regards to the Local Development Plan Council has two options:

Option 1 – Formally write to the Western Australian Planning Commission seeking advice on whether they agree that a Local Development Plan is beneficial to allow for co-ordinated development and integrated traffic circulation consistent with the objectives / conditions for the Special Use zone applicable to Lot 1.

Option 2 – Determine that a Local Development Plan is not required. In making that decision it is recommended that Council be satisfied that;

- (a) The proposed development does not conflict with the principles of proper and orderly planning; and
- (b) The proposed development will not prejudice the overall development potential of the area.

Town Planning Innovations recommends Council pursue Option 1 as a Local Development Plan is an ideal planning mechanism to ensure a high quality development outcome and co-ordinated access consistent with the objectives and conditions of the existing Special Use zone (No 4) in the longer term.

A Local Development Plan can be a relatively simple plan and is not as onerous as a Structure Plan. A Local Development Plan has to be advertised but only requires adoption by the Shire.

• **Traffic Impact Assessment**

Both Shark Bay Road and Monkey Mia Road fall under the jurisdiction of Main Roads Western Australia. Main Roads approval is required for crossovers and for any future signage.

The proponent has lodged a Traffic Impact Assessment report and it is understood that Main Roads Western Australia is discussing the Traffic Impact Assessment directly with the applicant.

Town Planning Innovations has liaised informally with Main Roads Western Australia and there is concern over a number of matters such as:

- The Traffic Impact Assessment examines the service station development in isolation and does not take into account existing approved plans and road connections for residential development at Oakley Ridge and Lot 9502 to the south.

Future stages of Oakley Ridge will necessitate a road connection to Shark Bay Road for emergency egress as it is in a bushfire prone area. The Traffic Impact Assessment needs to ensure the crossover locations have adequate separation from future road connections to the west. The approved Outline Development Plan for Oakley Ridge is included below.



- The special use provisions applicable to Lot 1 specifically require that *'the layout of carparking areas shall be designed with high regard for traffic circulation*

THURSDAY 26 APRIL 2018

between developments on the same lot, and shall be integrated to allow for good on site traffic management and flow’.

The current Traffic Impact Assessment does not allow for any integration or traffic circulation between the service station and the southern part of Lot 1. It also does not address any opportunity to minimise crossovers to Monkey Mia Road.

As this is currently one land parcel, there is opportunity for some shared access between this development and any future development on the balance land. This can be further explored in the Traffic Impact Assessment.

Main Roads Western Australia is interested in the Shires and Commissions view on a Local Development Plan. Main Roads Western Australia has indicated (at an officer level) that a Local Development Plan would normally include a Traffic Impact Assessment that includes some traffic projections for future development.

- ***Traffic circulation areas and car parking***

The site plan shows the majority of traffic circulation areas as gravel hardstand, and concrete is only proposed at the bower areas.

In the event that Council contemplates a future approval, Town Planning Innovations would recommend a condition be imposed to require all parking and traffic circulation areas be constructed and sealed (bitumen or concrete) as:

- (a) The Scheme promotes a ‘*high standard of development including buildings, landscaping and car parking*’. It is not unreasonable to require traffic circulation areas to be constructed and sealed.
- (b) Sealed traffic areas minimise potential for dust, water pooling, oil spillage from cars / trucks, and allows for adequate drainage installation.

Allowing unsealed areas will set an undesirable precedent for lower standards on other sites or future service stations in the locality.

The applicant has made provision for 2 car parking bays for any person attending the site to carry out maintenance. This is supported by Town Planning Innovations as customers will park at the bowsers to load fuel and pay, before driving off site.

- ***Bushfire Management Plan***

The Western Australian Planning Commission released State Planning Policy 3.7 and associated Guidelines for Planning in Bushfire Prone Areas (‘the Guidelines’) in December 2015. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

Lot 1 is within the declared bush fire prone area. Because a ‘service station’ is identified as a ‘high risk’ landuse under the Western Australian Planning Commissions’ ‘*Guidelines for Planning in Bushfire Prone Areas*’ it requires a Bushfire Management Plan jointly endorsed by the Shire and Department of Fire and Emergency Services.

The applicant lodged a complete Bushfire Management Plan on the 11 April 2018 which has been referred to the Department of Fire and Emergency Services for advice.

The current bushfire guidelines also require a risk management plan which has not been provided. Town Planning Innovations has advised the applicant that Department of Fires and Emergency Services may request a risk management plan.

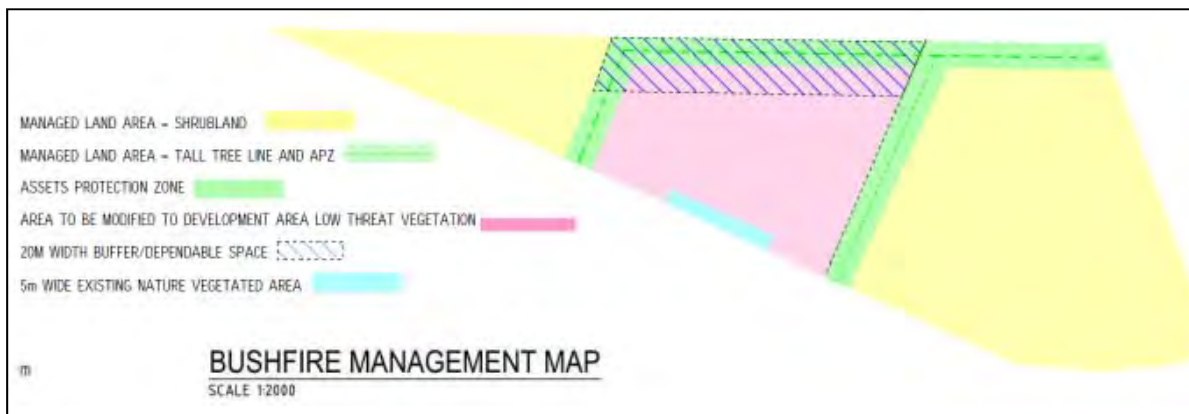
- **Landscaping**

A condition in the Scheme applicable to this Special Use zone requires *'the boundary of the site abutting the Cemetery Reserve No 8886 shall be landscaped to the satisfaction of the local government'*.

The applicant has advised landscaping has to be designed to meet the Asset Protection Zone requirements due to bushfire management issues, but can consist of tall trees.

The applicant has also indicated that a local person will be employed to carry out landscaping maintenance.

An indicative landscaping plan is included below:



- **Environmental Protection Authority Guidelines, buffers and noise – for Councillor discussion**

The Environmental Protection Authority recommends buffers between a range of industrial / commercial land uses and any sensitive premises (dwellings). Generally the greater the buffer the less likely that emissions such as noise, dust and odour will have detrimental impact.

The Environmental Protection Authority 'Guidance for the Assessment of Environmental Factors' recommends that service stations be a minimum of 50 metres from any sensitive land use. The 50 metre buffer is for *'premises operating during normal hours, i.e. Monday - Saturday from 0700-1900 hours'*.

Town Planning Innovations is concerned that although the proposed development is small scale, noise by cars and trucks before 7.00am and after 7.00pm may impact on known planned future residential development to the immediate west.

Typical noise associated with this type of land use may include car doors slamming, truck brakes, truck reversing beepers, and people talking. During off peak hours this type of noise can carry, especially late at night.

Town Planning Innovations requested the applicant to comment and they advised as follows:

'In relation to the proximity of the development to the planned residential development, the bowsers will sit approximately 50 metres from the boundary of the nearest residential property. Given the low amounts of traffic expected to be generated by the development (see the traffic impact statement) it is also expected that noise will be at a minimum.

As the site does not offer a retail convenience store or parking for extended stops, there will not be any reason for people to stay in the area any longer than it takes to refuel. It is also unlikely that people will exit the vehicle except to refuel, further reducing any noise impacts which would generally be associated with a standard service station.

This is an individual situation in that it is not a standard fuel station and will not attract a large amount of traffic, especially outside of normal business hours. We do ask that this be considered. '

Noise can only be addressed at design stage and is difficult to address retrospectively or as part of future expansion. Town Planning Innovations has referred the matter to the Shires Environmental Health Officer for comment, however none had been received at the time of writing this report.

Recommendation 5.

In regards to noise and Buffers, Council has two options as follows:

Option 1 – Request that the applicant provide an acoustic report by a suitably qualified noise consultant to ensure no land use conflict occurs in the future, as the 50 metre buffer is the minimum required for service stations that operate from 7.00am to 7.00pm.

Option 2 – Accept the 50 metre buffer as being suitable based on the applicants advice that the proposal is small scale, and does not include any retail / restaurant component.

Town Planning Innovations takes a conservative view that the onus is on the applicant to address potential noise and buffers. Option 1 is recommended as Council has an obligation to consider the amenity of the locality, and the current application does not address buffers or noise.

A noise report may confirm the buffer is suitable, or recommend increased setbacks.

- ***Advertising and consultation***

The application is being advertised for public comment through letters to nearby landowners, and a newspaper notice that was published in the West Australian on the 7 April 2018. Public advertising closes on the 23 April 2018 however it is unlikely that responses from Department of Fire and Emergency Services and Main Roads Western Australia will be received in this time.

Town Planning Innovations has formally referred the application to Main Roads Western Australia. A Bushfire Management Plan has been referred to the Department of Fire and Emergency Services on the 11 April 2018.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Shark Bay Local Planning Scheme No 3.

Regulation 66 allows 42 days consultation for any statutory or public authority.

Regulation 67 outlines '*matters to be considered by Council*' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Council cannot take into account potential loss that may result from economic competition between new and existing businesses.

POLICY IMPLICATIONS

There are no known policy implications associated with this matter.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Town Planning Innovations for advice.

STRATEGIC IMPLICATIONS

- ***Local Development Plan***

A Local Development Plan offers opportunity to plan strategically for co-ordinated development of Lot 1. The option for a Local Development Plan is explained in the body of this report.

- ***Shire of Shark Bay Local Planning Strategy***

No zoning changes for Lot 1 were identified under the Local Planning Strategy.

The Strategy recognises that the Scheme allows for a wide range of land uses on Lot 1 and states that '*it is not anticipated that all of the permissible uses will locate on the site however it does provide opportunities for businesses which are not suited to the town centre, require commercial exposure, visibility and passing trade, have larger land requirements, and are not appropriately catered for in the more isolated industrial area*'.

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

RISK MANAGEMENT

Matters such as bushfire, amenity (noise/buffers) and traffic have to be addressed. These issues have been highlighted in the body of this report.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

11 April 2018

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

No.	Description of Land	Special Use	Conditions
		<ul style="list-style-type: none"> • Convenience Store • Motor Vehicle Wash (car and boat wash) • Laundrobar 	<ul style="list-style-type: none"> - To promote a high standard of development including buildings, landscaping and carparking. - To ensure that all development presents a visually attractive appearance to Monkey Mia Road as a main gateway into the Denham Townsite. <p><u>Conditions</u></p> <ul style="list-style-type: none"> • Any development is to have quality building facades fronting Shark Bay Road and Monkey Mia Road. • The layout of carparking areas shall be designed with high regard for traffic circulation between developments on the same lot, and shall be integrated to allow for good on site traffic management and flow. • Development shall be setback from Shark Bay Road and Monkey Mia Road intersection to the satisfaction of the local government. • The boundary of the site abutting the Cemetery Reserve No. 8886 shall be landscaped to the satisfaction of the local government. • Council may require lodgement of a landscaping plan as a condition of any development. • Council shall only consider 'motor vehicle repair' as a stand-alone development where: <ul style="list-style-type: none"> (i) The building is of a high quality with adequate on site carparking and landscaping to the satisfaction of Council; (ii) The use is confined to those activities as defined in the 'motor vehicle repair' landuse definition in Schedule 1 servicing as a predominant activity; and (iii) The use shall not include any motor vehicle

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

No.	Description of Land	Special Use	Conditions
			<p>wrecking (which is defined separately in the Scheme) dismantling of vehicles, or storage of any car bodies on site; and</p> <p>(iv) Any external storage shall be confined to the side or rear of a building and must be adequately screened from public view to the satisfaction of Council; and</p> <p>(v) The workshop floorspace within Special Use 4 shall be limited to a maximum area of 300m² (excluding office and amenities) to the satisfaction of Council.</p> <ul style="list-style-type: none"> • In determining any application, Council will have regard for the objectives listed for this site.

THURSDAY 26 APRIL 2018

13.2 PROPOSED SIGNS – USELESS LOOP ROAD, DENHAM
P3001

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Burton

Council Resolution

That Council:

1. **Approve the Planning Application No 9/2018 lodged by Shark Bay Resources for three signs in the Useless Loop Road Reserve subject to the following conditions:**
 - (i) **All development is to be generally in accordance with the plans lodged as part of the application, unless otherwise agreed to in writing by the Chief Executive Officer.**
 - (ii) **All signage is to be maintained to the satisfaction of the Chief Executive officer.**
 - (iii) **If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.**
2. **Advise the proponent to supply the signs to the Shire. Shire Administration will organise placement and erection of the signs on site. Shark Bay Resources are to be responsible for any enforcement in respect to access to the closed mine site.**

7/0 CARRIED

BACKGROUND

The Shark Bay salt field at Useless Loop encompasses approximately 130 square metres, of which 70 square metres are operational ponds.

Useless Loop is a closed mining town where workers, employees and their families live.

It is understood that members of the public have been accessing the area for fishing and recreational activities.

COMMENT

• **Proposed Development**

Shark Bay Resources seek to install three signs at various points along the Useless Loop Road Reserve to inform the general public of the local mining operations, and that access is only by appointment.

The first sign is proposed near the Useless Loop / Shark Bay Road intersection. The sign face will measure 1600mm x 900mm.



Two additional sign are proposed along the Useless Loop road reserve as per the plans below and over page.



SIGN 3 – Enlargement of sign face

The proposed signs are not of a significant size and the content is informative. The information on the signs is the interest of public safety.

Town Planning Innovations is of the view that the signs will not have any detrimental visual impact.

- **Consultation**

The application was lodged on the 10 April 2018 so there was not sufficient time to refer the proposal to the Shark Bay World Heritage Advisory Committee or Department of Biodiversity, Conservation and Attractions. The agenda deadline for officers' reports was the 13 April 2018.

Notwithstanding the above, the signs are a relatively minor development and will not adversely impact on world heritage values. The signs are a practical response to public safety issues associated with the general public accessing the Useless Loop mine site, and are supported.

If Council prefers to carry out consultation prior to determination then options include (i) deferral of the application or (ii) delegating authority to the Chief Executive Officer, until after consultation occurs.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 -

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Shire of Shark Bay Local Planning Scheme No 3 -

The most applicable provisions of the Shire of Shark Bay Local Planning Scheme No 3 ('the Scheme') are summarised below:

- Useless Loop road is a local scheme reserve for 'local road'.
- Council has broad discretion to consider the sign application having due regard the matters set out under Clause 10.2 and the ultimate purpose intended for the reserve.
- Clause 10.2 of the Scheme outlines matters to be considered by the local government including things such as the compatibility of a use or development with its setting, preservation of amenity, relationship to development on adjacent land etc. Importantly Clause 10.2 (c) requires Council to consider any approved statement of planning policy of the Commission (such as the Residential Design Codes).
- The land is within a Special Control Area for World Heritage under the Scheme. Referral of applications to the Shark Bay World Heritage Advisory Committee or Department of Biodiversity, Conservation and Attractions are to the discretion of Council.

Shire of Shark Bay Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law –

The signs will be funded by Shark Bay Resources however will be erected by the Shire in order to ensure they are installed in a safe and suitable position on site. Under the Local Law the local government may erect any sign on a public place.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Author	<i>L Bushby</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	12 April 2018

14.0 WORKS REPORT

14.1 TOWN OVAL BORE REPLACEMENT
RES36163, P4027, WM00004, FM00017

Author
Works Manager

Disclosure of Any Interest
Nil

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 4.19pm for open discussion on Item 14.1 Town Oval Bore Replacement.

7/0 CARRIED

Moved Cr Capewell
Seconded Cr Ridgely

Council Resolution

That Council reinstate Standing Orders at 4.29pm.

7/0 CARRIED

Moved Cr Ridgely
Seconded Cr Capewell

Council Resolution

- 1. That Council approve unbudgeted funding of up to \$50,000 from the Infrastructure Reserve to facilitate a suitably qualified consultant to write tender documentation including Scope of Works and Specifications for inclusion in a tender document.**
- 2. Following the development of tender documentation including a Scope of Works and Specifications the administration be requested to initiate a tender process for the purpose of constructing a new Town Bore and decommission (pressure cement) the old Town Bore.**

7/0 CARRIED

Background

The Town Bore situated at Lot 266 (24) Francis Road (Town Oval) was constructed in 1985.

The Town Bore was inspected with CCTV in 2014. At the time of inspection there was no evidence of any issues nor reason for any concern.

There are a number of amenities, services and stakeholders reliant upon the artesian water supplied by the Town Bore.

On the 17 December 2017, administration received information regarding the Town Oval Bore leaking.

On investigation it was found that the reported leak was coming from the ground approximately 500mm from the bore casing and headwork's.

At this time it was assumed that the join in the bore casing between the PVC and the FRP could be leaking. This join is 2.9 metres below the headwork's.

Comment

It was decided to have the bore inspected and if the suspected join was found to be leaking, repair the join and replace the existing PVC casing and headworks with Stainless Steel.

Drilling Contractors of Australia were contacted to instigate the appraisal. Due to other commitments and the close proximity to Christmas there was no chance to inspect the bore until early 2018.

Age Developments were engaged by Drilling Contractors of Australia to inspect the bore with a CCTV camera designed for bore inspections.

Age Developments performed a CCTV inspection then proceeded to test the bore to determine where the bore was leaking.

A full report from Age Developments has been attached.

The following is an excerpt taken from the report supplied by Age Developments.

A 64mm OD inflatable sealing packer was subsequently installed to 18m, 17m and 16.75m depths with no change in the annular leak rate before further attempts were halted.

As no damage or visible signs of leakage were observed in the FRP casing between the top at 2.9m and the perforated section at 433m depth, the only possible leak path is believed to be up the outside of the FRP casing from 433m depth due to a poor cement to casing bond due to the suspected tremie grout job.

Recommendations:

We do not believe there to be any possible remediation to this artesian bore due to:

- the original construction and cementing method*
- existing surface PVC repairs*
- small unknown internal diameter of the existing FRP casing*
- artesian nature of the bore.*

THURSDAY 26 APRIL 2018

It is our recommendation that the bore be perforated, pressure cemented at regular intervals and abandoned as per the requirements of the "Minimum Construction Requirements for Water Bores in Australia" before a replacement is drilled.

Age Developments would not give an estimated life expectancy of the existing bore and would only say that if the bore had a catastrophic failure before it had been pressure cemented then the works required to close the bore and the associated costs would escalate.

There are a number of stakeholders and dependent amenities/services reliant on the Town Oval Bore, these are listed below:

- Town Oval reticulation,
- Shark Bay Recreational Centre reticulation,
- Foreshore grassed area reticulation,
- Shark Bay Bowling Club Greens reticulation,
- Yadgalah Club reticulation
- Shark Bay Speedway Club,
- Boolbardi Country Club,
- Town Common users,
- Monkey Mia Airport
- Firefighting solutions on both the Recreational and Service Jetties

None of these organisations pay for the shire to provide water or pay for the infrastructure costs and the majority could not either afford to connect to the scheme or pay for the ongoing water costs.

These additional services are not individually monitored and the shire alone draws 54,600 kilolitres per annum from the current bore which is estimated would cost \$166,341.00 to purchase from the Town scheme.

Looking at previous combined water usage for all users, the bore supplies on average 89,489 kilolitres per annum. It is estimated to cost \$231,176.46 if purchased from the Town scheme

The Council could consider a charge for a contribution to the additional users to offset the cost of any new infrastructure and include this provision in the 2018/2019 budget.

This Bore is also the only source of water for civil construction earthworks within Denham, the usage for this purpose is predominately by the shire. The costs associated with raising invoices given the minimal charge that council applied was considered to be not cost effective. The recording of water utilised by private individuals was also on a honesty book basis which may have led to discrepancies.

The installation of a new bore and associated head works may include the facility for a new method of recording and/or payment for water on a card system.

In discussions with Drilling Contractors of Australia it was assured that a new bore could be drilled without closing down the old bore. This would ensure a water supply to all relevant stakeholders whilst a new bore is being constructed.

THURSDAY 26 APRIL 2018

The shire appointed a suitably qualified consultant to assist with the tender documentation with the Monkey Mia Bore replacement and as it is a specialised field it would be prudent to again appoint a suitably qualified consultant to write the required tender documentation including scope of works and specifications.

It would also, as was done with the monkey mia bore, be prudent to engage a qualified project manager to ensure the works were undertaken in accordance with the specifications and that council has some surety that the project is being undertaken competently.

Administration believe it would be prudent to replace the Town Oval Bore as soon as practicably possible.

Legal Implications

There are no legal implications to this report

Policy Implications

A public tender will need to be undertaken as per the Shire of Shark Bays purchasing policy.

Financial Implications

Drilling Contractors of Australia where on site in Denham when the Town Oval Bore concerns were investigated. They were asked to supply an informal quote to ascertain the expected cost involved to drill a new bore and pressure cement the old bore.

Drilling Contractors of Australia submitted a quote to the value of \$727,047.00.

There is no mention of pressure cementing of the old bore in the quote although when questioned, Drilling Contractors of Australia confirmed the quote submitted would cover pressure cementing the old bore.

There are a number of options to fund the construction of a new bore, including

- 1 fully loan funded
- 2 loan funded and funded from infrastructure reserve
- 3 fully funded from infrastructure reserve (if sufficient funds are available)

With loan funding being at a historically low level it may be prudent to use loan funds with an extended i.e. 20 year repayment period to fund the full construction cost.

The issue with this option is that the shire will limit its future ability to borrow funds as there is a threshold amount limited on the Shire by the State Treasury.

This will restrict any future projects to be predominately funded by grants and council reserve funds.

It would be prudent to appoint a consultant with experience in the field of artesian water bores to write tender documentation including scope of works and specifications and to oversee the project. This cost should not be too onerous and funding could be allocated form the infrastructure reserve in the first instance to progress the project.

THURSDAY 26 APRIL 2018

A sum of up to \$50,000 can be allocated in the first instance for the tender process and possible for the appointment of a project manager. Any additional amounts required can be included in the 2018/19 budget

Strategic Implications

Objective 1 - Economic - Sustainable Growth and Progress

Outcome 1.1 - Develop Infrastructure and investment that is sustainable and an on-going legacy to the Shire

Action 1.1.2 - Develop Infrastructure in accordance with long Term Financial plan

Action 1.1.6 - Develop and maintain sustainable infrastructure

Risk Management Implications

There are significant risks associated with this report.

There is a financial risk. If the bore collapses before remedial works can be implemented this would increase the cost of decommissioning the old bore.

This extra cost cannot be determined although when asked, Age Developments commented “exponentially”.

There is also a social risk if the above mentioned happens as the old bore would need to be cemented before the new bore could be constructed. This would leave all the stakeholders reliant on the current water supply without water. On inspecting the construction time of the Monkey Mia bore the required time to complete all works could run over six months.

There is no way to ascertain how long the Town Oval Bore will remain serviceable. The extra cost involved if the bore collapses, along with the services reliant upon a working bore, there is a significant risk in not addressing this problem expediently.

Voting Requirements

Simple Majority Required

Signatures

Author *B Galvin*

Chief Executive Officer *P Anderson*

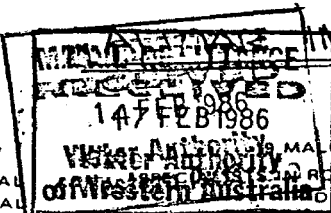
Date of Report 17 April 2018

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018



A. E. WESTPHAL
R. A. WESTPHAL



INVESTMENTS PTY LTD

DRILLING CONTRACTORS

COLM ROAD, MADDINGTON, W.A. 6109
ROTARY, ROTARY PERCUSSION AND CABLE TOOL
DRILLING FROM 0 2000 METRES

TELEPHONES
459 6011
459 6288

DRILLER: A. WESTPHAL

DRILLING REPORT

COMMENCED: 20-11-85

ASSISTANT: N. WESTPHAL

BORE No. Shark Bay bore #1

COMPLETED: 3-12-85

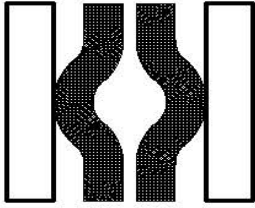
PLANT No. 1

PROPERTY OWNER: Shore of Shark Bay

ADDRESS: Lea Home

DEPTHS OF STRATA	DESCRIPTION OF STRATA	
Surface to 2.5' M	Red Sand	DIA. OF BORE <u>114.3</u>
2.5 - 9'	Limestone	STATIC WATER LEVEL <u>Subsided</u>
9 - 24'	Layers Red & Yellow clay	PUMPING LEVEL
24 - 59'	Yellow Sand	SUPPLY <u>15000</u> G.P.H.
59 - 127'	Limestone	WATER ANALYSIS <u>Basic Fresh</u>
127 - 151'	Calcareous with hard layers	<u>4000 ppm</u>
151 - 367'	Grey shale	FITTINGS, ETC.
367 - 374'	Sandstone	<u>9.3M of 203 x 3 MM</u>
374 - 1147'	Green shale	<u>Start casing</u>
1147 - 1151'	Black shale & chert bars	<u>114.3 OD of 114.3 ID</u>
1151 - 1155'	Black shale & sandstone	<u>casing</u>
1155 - 1173'	Chert	<u>311 of 911.3</u>
1173 - 509'	Hard chert & sandstone	<u>& cement basket</u>
509 - 525'	Brown & grey shale	<u>1 1/2" Flange</u>
525 - 526'	Sandstone & sandstone	<u>1 1/2" Flange</u>
		<u>1 Black flange</u>
		<u>1 55 x 61 Ball valve</u>
		<u>control valve</u>
		<u>55 bolts & nuts</u>

REMARKS: 9.3M of 203 MM casing pressure cemented in 311 MM drilled hole.
200 MM hole then drilled to 526 M.
114.3 OD FRP casing with cement basket run to 1151 M
contracted & pressure cemented shoe to surface.
Drilled thru cement plug & cleaned to LTD
Strong flow of artesian flow estimated 19000 GPH



AGE DEVELOPMENTS PTY LTD

A.C.N. 009 188 989
38 HARRIS ROAD, MALAGA
WESTERN AUSTRALIA 6090
TELEPHONE (08) 9209 2844
FACSIMILE (08) 9209 2820

CCTV Camera Inspection and Investigation Notes

Inspection Date: 7th March 2018

Inspected By: Brett Sutton / Luke Woodham

AGE Job #: 21468

Client: Drilling Contractors

Bore Name: Shark Bay Town Oval Bore

CCTV Inspection Notes:

The bore was inspected on 7th March 2018 using 40mm OD forward looking CCTV camera head with the depth display zeroed out at the 4" table E PVC bore flange.

At 800mm below ground level a cemented up 'T' piece was found before the top of the FRP casing was located at 2.9m below ground level with a female thread facing upwards. There is no evidence to indicate how the larger PVC casing is sealed over the smaller FRP casing. The PVC casing from surface to 2.9m depth is in poor condition and showing signs of degradation possibly due to the elevated water temperature.

The FRP casing was inspected from 2.9m to the top of the drilled perforation holed found at 433m depth. The FRP casing between these depths appears to be in varying states with degradation of the internal gel coat and evidence of localised scale build-up.

The FRP casing from 433m to the open ended FRP casing found at 464.6m depth is in reasonable condition.

There was no visible signs above the 433m mark of grouting ports or alike whereby the FRP casing may have been pressure grouted. We are thus of the opinion that the FRP casing was tremi grouted in situ resulting in poor grout placement subject to channelling.

Investigation:

Due to reports of the FRP casing being 4" in diameter, an 89mm OD inflatable sealing packer was prepared and taken to Shark Bay as part of the investigation. Initial attempts to install the 89mm OD inflatable packer were unsuccessful with the base of the packer hanging up at 2.9m depth. Further investigation was conducted indicating that the ID at the top of the FRP casing thread was 86mm in diameter however the internal diameter of the FRP pipe remained unknown.



AGE DEVELOPMENTS design, manufacture and operate inflatable packers and associated equipment for:
* GEOTECHNICAL INVESTIGATIONS * PERMEABILITY TESTING * BRIDGE PLUGS
* FRACTURE TESTING * GROUTING WORK * CUSTOM APPLICATIONS * PRESSURE TESTING

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

FROM: AGE Developments Pty Ltd – Robert Peters	Page 2 of 2
TO: Drilling Contractors Australia	Date : 3 April, 2018

A subsequent 64mm OD inflatable sealing packer was dispatched from Perth overnight and successfully installed and inflated at 9m depth. No change in the annular leak rate was observed whilst the packer was installed and inflated at 9m depth.

The 64mm OD inflatable sealing packer was subsequently installed to 18m, 17m and 16.75m depths with no change in the annular leak rate before further attempts were halted.

The testing conducted with the inflatable sealing packer confirmed that the artesian leakage was not a result of leakage around the top of the FRP casing at 2.9m as previously suspected. As no damage or visible signs of leakage were observed in the FRP casing between the top at 2.9m and the perforated section at 433m depth, the only possible leak path is believed to be up the outside of the FRP casing from 433m depth due to a poor cement to casing bond due to the suspected tremi grout job.

Recommendations:

We do not believe there to be any possible remediation to this artesian bore due to:

- the original construction and cementing method
- existing surface PVC repairs
- small unknown internal diameter of the existing FRP casing
- artesian nature of the bore.

It is our recommendation that the bore be perforated, pressure cemented at regular intervals and abandoned as per the requirements of the “Minimum Construction Requirements for Water Bores in Australia” before a replacement is drilled.

THURSDAY 26 APRIL 2018

DCA**DRILLING CONTRACTORS OF AUSTRALIA**

Allpine Nominees Pty Ltd ACN 073 605 197 ABN 68 073 605 197

P O Box 98, Kalamunda
Western Australia 6926
Phone: 08 9293 4570

28th March 2018

QUOTATIONMr Brian Galvin
Works Manager
Shire of Shark Bay

Email: works@sharkbay.wa.gov.au

REPLACEMENT BORE DENHAM

Item	Description	Unit	Qty	Rate \$	Amount \$
1	Mobilisation and set up	Ls	1	36,250.00	36,250.00
2	Supply food and accommodation for the crew	day	51	638.00	32,538.00
3	Set up rig and equipment. Mix drilling muds	each	1	9,750.00	9,750.00
4	Install cellar	each	1	2,500.00	2,500.00
5	Drill to accommodate conductor casing 610mm	m	18	610.00	10,980.00
6	Install 560mm casing to 18m and cement in	m	18	265.00	4,770.00
7	Drill to accommodate conductor casing 533mm	m	32	533.00	17,056.00
8	Install 444mm casing to 50m and cement in	m	50	255.00	12,750.00
9	Drill to accommodate conductor casing 438mm	m	30	438.00	13,140.00
10	Install 394mm casing to 80m and cement in	m	80	150.00	12,000.00
11	Drill to accommodate conductor casing 370mm	m	43	370.00	15,910.00
12	Install 311mm casing to 123m and cement in	m	123	95.00	11,685.00
13	Run in and drill pilot hole from 123m to 476m	m	353	248.00	87,544.00
14	Condition hole ready for logging	each	1	3,750.00	3,750.00
15	Run wireline logging	Ls	1	5,500.00	5,000.00
16	Stand by time waiting on logging	hr	6	550.00	3,300.00
17	Ream pilot hole out to 254mm from 123m to 444m	m	321	98.00	31,458.00
18	Condition hole ready for installing casing. Pooh	hr	8	650.00	5,200.00
19	Install stainless steel casing	m	440	45.00	19,800.00
20	Set up for and cement in 150mm casing	m	440	41.00	18,040.00
21	Stand by time waiting on cement to cure	hr	24	250.00	6,000.00
22	Top up annulus	m	20	60.00	1,200.00
23	Run in and drill out cement, condition hole. Pooh	Ls	1	6,500.00	6,500.00
24	Install screen assembly 435m to 474m with packer	Ls	1	15,500.00	15,500.00
25	De-mud and develop the bore	hr	50	750.00	37,500.00
				Sub total	420,121.00

ORDINARY COUNCIL MEETING

THURSDAY 26 APRIL 2018

REPLACEMENT TOWN BORE, DENHAM

QUOTATION

Item	Description	Unit	Qty	Rate \$	Amount \$
	b/forward				420,121.00
26	Disinfect the bore with sodium hypochlorite	Ls	1	6,000.00	6,000.00
27	Fit stainless steel headworks	each	1	1,800.00	1,800.00
28	Demobilisation of rig and equipment	Ls	1	22,250.00	22,250.00
MATERIALS					
1	Supply 1m cellar (well liner)	each	1	850.00	850.00
2	Surface casing 560mm 0m to 24m	m	24	300.00	7,200.00
3	Surface casing 500mm 0m to 50m	m	50	275.00	13,750.00
4	Surface casing 394mm 0m to 80m	m	80	169.00	13,520.00
5	Surface casing 340mm 0m to 123m	m	123	153.00	18,819.00
6	Supply cement float shoe	each	3	2,200.00	6,600.00
7	Casing centralisers for surface casing	each	25	175.00	4,375.00
8	Supply stainless steel casing 150mm ID	m	440	203.00	89,320.00
9	Supply casing centralisers	each	48	135.00	6,480.00
10	Supply stainless steel cement float shoe 150mm ID	each	1	2,200.00	2,200.00
11	Supply cement grout	tonnes	46	485.00	22,310.00
12	Supply screens	m	34	282.00	9,588.00
13	Supply bottom sump for screen assembly	m	7	330.00	2,310.00
14	Supply packer extension for screen assembly	m	14	333.00	4,662.00
15	Supply drilling muds and additives	m	474	158.00	74,892.00
				Sub total	727,047.00
				GST	<u>72,704.70</u>
				TOTAL	<u>\$799,751.70</u>

15.0 TOURISM, RECREATION AND CULTURE REPORT

15.1 SHARK BAY SPEEDWAY DONATION REQUEST – WOOD CHOP GS00001

AUTHOR

COMMUNITY DEVELOPMENT OFFICER

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Burton

Nature of Interest: Impartiality Interest as on the Shark Bay Speedway Committee

Declaration of Interest: Cr Cowell

Nature of Interest: Impartiality Interest as relative the author of the report

Moved Cr Capewell

Seconded Cr Bellottie

Council Resolution

The Shark Bay Shire Council refuse the donation of \$3,000 to the Shark Bay Speedway to engage the Wood Chop Club to hold an event on the Denham Foreshore on the 6 July 2018.

- **Funding not to be allocated from the 2018/2019 Shark Bay Community Grants Budget**

4/3 CARRIED

BACKGROUND

The Shark Bay Speedway Club has been operating for 31 years and has 30 active members. The purpose of the Club is to host local speedway sporting events and attract visitors to the area. The Speedway Club promotes the Far Western Championship Speedway as the largest one day speedway meet in Western Australia. In 2018 the Far Western Championship will be held on 7 July 2018.

COMMENT

The Shark Bay Speedway has requested a donation of \$3,000 from the Shire of Shark Bay to engage six of Western Australia's best Axmen to run wood chop events on the Denham Foreshore on Friday 6 July 2018. This event would be in addition to the Shark Bay Speedway street parade down Knight Terrace.

The Shark Bay Speedway Committee feel the addition of the Wood Chop event would attract a lot of interest from the local community and visitors would extend the afternoon entertainment to encourage people to stay longer in Denham, this in turn would boost the economy for the local shops and eateries on the Friday night.

The Shark Bay Speedway are contributing in-kind to the event by providing meals and accommodation to the Wood Chop club members, the \$3,000 from the Shire of Shark Bay will cover the Wood Chop Show. The Wood Chop Club have public liability insurance for the event (a copy has been provided to the Shire of Shark Bay).

THURSDAY 26 APRIL 2018

LEGAL IMPLICATIONS

There are no legal implications relating to this report

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Shark Bay Speedway has requested \$3,000 to be donated from the Shire of Shark Bay.

STRATEGIC IMPLICATIONS

Outcome 1.2.2 – Promote and support the tourism industry

Outcome 3.1.2 – Encourage inclusion, involvement and wellbeing

Outcome 4.2.1 – Encourage and support community engagement.

RISK MANAGEMENT

The Shark Bay Speedway will need to provide a risk management plan for this event.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

R Stanley

Chief Executive Officer

P Anderson

Date of Report

13 April 2018

THURSDAY 26 APRIL 2018

16.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice has been given.

17.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Fenny
Seconded Cr Capewell

Council Resolution

That Council accept the tabling of urgent business items as follows:

18.3 Silver Chain Funding

7/0 CARRIED

Council Staff, Mr Galvin and Ms Pears left Council Chamber at 4.50pm

18 MATTERS BEHIND CLOSED DOORS

Moved Cr Ridgley
Seconded Cr Laundry

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

7/0 CARRIED

**18.1 UPDATE ON DRAFT LOCAL PLANNING SCHEME NO. 4
LP00002**

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Moved Cr Capewell
Seconded Cr Cowell

Council Resolution

That Council note that:

- 1. The Draft Shire of Shark Bay Local Planning Scheme No 4 has been substantially assessed and progressed by the Department of Planning, Lands and Heritage and the Western Australian Planning Commission. It was considered by the Statutory Planning Committee on the 10 April 2018.**
- 2. The recommendation of the Western Australian Planning Commission (Statutory Planning Committee) will be referred to the Minister for**

THURSDAY 26 APRIL 2018

Planning. The recommended modifications still require Ministerial consideration and approval.

- 3. Once final approval is granted by the Minister for Planning all people who lodged a submission will be advised of the Ministers decision. Notices will be also be placed in the newspaper and the Government Gazette.**
- 4. The Department of Planning, Lands and Heritage has advised that the proposed modifications are confidential until such time as the Minister for Planning has made a decision.**

7/0 CARRIED

18.2 LEASE OF COUNCIL HOUSING
P4385

Author

Chief Executive Officer

Disclosure of Any Interest

Disclosure of Interest: Cr Cowell

Nature of Interest: Proximity Interest as owner of Private residence located next to Council housing at 16A Sunter Place, Denham

Cr Cowell left the Council Chamber at 4.59 pm and Cr Laundry Assumed the Chair

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That the Chief Executive Officer be authorised to negotiate a residential lease with the Department of Communities for Government Regional Officers Housing for the Council residential property situated at lot 16a Sunter place Denham

6/0 CARRIED

Cr Cowell returned to Council Chamber at 5.08pm as assumed the chair.

18.3 SILVER CHAIN FUNDING
P4010 / FM00005

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

THURSDAY 26 APRIL 2018

Moved Cr Ridgely
Seconded Cr Cowell

Council Resolution

That Council consider the proposal from Silver Chain to fund the provision of a third remote area nurse for a twelve week period from June to September.

7/0 CARRIED

Moved Cr Capewell
Seconded Cr Laundry

Council Resolution

That Council authorise the Chief Executive Officer to investigate further options in line with the Strategic Plan to advocate and lobby to maintain current ancillary Health Services and to increase continuity and consultation times during peak periods and bring a report back to a future Council meeting.

That Council advise Silver Chain that Council will investigate further options and is not in the position to fund the request for the 3rd nurse at this point in time.

7/0 CARRIED

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That the meeting be reopened to the members of the public.

7/0 CARRIED

19 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 30 May 2018, commencing at 3.00 pm.

20 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 5.45pm.