

SHIRE OF SHARK BAY MINUTES

30 APRIL 2019

ORDINARY COUNCIL MEETING



GALLA CURCI – SHARK BAY



30 APRIL 2019



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The Shire of Shark Bay advises that no action should be taken on any application or item discussed at a Council meeting and should only rely on **WRITTEN ADVICE** of the outcome and any conditions attaching to the decision made by the Shire of Shark Bay.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

The minutes of the Ordinary meeting of the Shark Bay Shire Council held in the Council Chamber at the Shark Bay Recreation Centre, Francis Street, Denham on Tuesday 30 April 2019 commencing at 3.00 pm.

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1.0 DECLARATION OF OPENING

The President declared the meeting open at 3.08pm.

2.0 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE GRANTED

ATTENDANCES

Cr C Cowell	President
Cr K Laundry	Deputy President
Cr L Bellottie	
Cr J Burton	
Cr E Fenny	
Cr G Ridgley	

Mr P Anderson	Chief Executive Officer
Mr B Galvin	Works Manager
Mrs R Mettam	Executive Assistant

APOLOGIES

Cr K Capewell	Leave of Absence Approved Item 5.1
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VISITORS

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS ON NOTICE

There were no previous public questions on notice.

4.0 PUBLIC QUESTION TIME

The President opened public question time at 3.08 pm and as there was no visitors in the gallery closed public question time at 3.08pm

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

**5.1 APPLICATION FOR LEAVE OF ABSENCE – COUNCILLOR CAPEWELL
GV00005**

Author
Executive Assistant

Disclosure of Any Interest
Nil

30 APRIL 2019

Moved Cr Fenny
Seconded Cr Bellottie

Council Resolution

Councillor Capewell is granted leave of absence in accordance with Section 2.25 of the *Local Government Act 1995* for the Ordinary meeting of Council scheduled to be held on the 30 April 2019.

6/0 CARRIED

Background

Councillor Capewell has applied for leave of absence from the ordinary meeting of Council scheduled for the 30 April 2019. The Council in accordance with Section 2.25 of the ***Local Government Act 1995*** as amended may by resolution grant leave of absence to a member.

Comment

Councillor Capewell has advised the Chief Executive Officer due to personal commitments will be unable to attend the Ordinary meeting of Council scheduled to be held on the 30 April 2019 and has requested leave of absence be granted by Council for this meeting.

I advised it would be prudent to seek Council's approval for the leave to ensure that obligations have been met in accordance with the Local Government Act.

The Council may consider not granting Councillor Capewell leave of absence but must include the reasons for the refusal for not granting the leave in the resolution.

Legal Implications

Local Government Act 1995 Section 2.25 Disqualification for Failure to Attend Meetings

- (1) A council may, by resolution grant leave of absence to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the minister.
- (3) The granting of leave, or refusal to grant leave and reasons for that refusal, is to be recorded in the minutes for the meeting.

- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.
- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council –
 - a) If no meeting of the council at which a quorum is present is actually held on that day; or
 - b) If the non attendance occurs while –
 - i. the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5)
 - ii. while proceedings in connection with the disqualification of the member have been commenced or are pending; or
 - iii. while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending

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Policy Implications

There are no policy implications relative to this report.

Financial Implications

There are no financial implications relative to this report.

Strategic Implications

There are no strategic implications relative to this report.

Voting Requirements

Simple Majority Required

Signatures

Chief Executive Officer *P Anderson*

Date of Report 11 April 2019

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

6.0 PETITIONS

There were no petitions presented to the April 2019 Ordinary Council meeting.

7.0 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 MARCH 2019

Moved Cr Ridgely
Seconded Cr Burton

Council Resolution

That the minutes of the Ordinary Council meeting held on 27 March 2019, as circulated to all Councillors, be confirmed as a true and accurate record.

6/0 CARRIED

8.0 ANNOUNCEMENTS BY THE CHAIR

The President spoke about the discussions with the Gascoyne Development Commission board that was held before the Ordinary Council meeting.

9.0 PRESIDENT'S REPORT

GV00002

Council Committee Membership

Member	Audit Committee
Member	Western Australian Local Government Association Country Zone – Gascoyne Region
Member	Development Assessment Panel
Member (Chair)	Local Emergency Management Advisory Committee
Deputy Delegate	Gascoyne Regional Road Group
Deputy Delegate	The Aviation Community Consultation Group

Meeting Attendance

25 April 2019	ANZAC Day Commemorations
30	Ordinary Council meeting

Signatures

Councillor	<i>Councillor Cowell</i>
Date of Report	11 April 2019

Moved Cr Ridgely
Seconded Cr Burton

Council Resolution

That the President's activity report for April 2019 be received.

6/0 CARRIED

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10.0 COUNCILLORS' REPORTS

10.1 CR BURTON
GV00018

Nil report for the April 2019 Ordinary Council meeting.

10.2 CR RIDGLEY
GV00008

Nil report for the April 2019 Ordinary Council meeting.

10.3 CR LAUNDRY
GV00013

Nil report for the April 2019 Ordinary Council meeting.

10.4 CR BELLOTTIE
GV00010

Nil report for the April 2019 Ordinary Council meeting.

10.5 CR FENNY
GV00017

Nil report for the April 2019 Ordinary Council meeting.

10.6 CR CAPEWELL
GV00005

Nil report for the April 2019 Ordinary Council meeting.

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11.0 ADMINISTRATION REPORT

11.1 ADOPTION OF STRATEGIC RESOURCE PLAN AND CORPORATE BUSINESS PLAN
CM00020, CM00001 & FM00006

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgely

Seconded Cr Cowell

Council Resolution

That Council adopt the:

- 1. Strategic Resource Plan 2019-2034 as presented in the attachment; and**
- 2. Corporate Business Plan 2019-2023 as presented in the attachment.**

6/0 CARRIED BY ABSOLUTE MAJORITY

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires Councils to plan for the future of the district. As part of this planning, Regulation 19C and 19DA of the Local Government (Administration) Regulations 1996 requires Councils to develop a Strategic Community Plan for a period of at least 10 years and a Corporate Business Plan for at least 4 years. In planning for the future, Councils are to have regard for the capacity of its current resources and the anticipated capacity of its future resources.

The Draft Corporate Business Plan 2019-2023 and the Draft Strategic Resource Plan 2018-2033 have been circulated under separate cover.

COMMENT

Strategic Resource Plan 2019-2034 & Corporate Business Plan 2019-2023

Council adopted its Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan in December 2016. At the Budget adoption in July, it adopted its Asset Management Plan.

The Strategic Community Plan was adopted in December 2017 following the elections with a minor review being undertaken annually until the 2019 Council election, after which a more detailed review will be undertaken.

The Strategic Resource Plan marries the recognition of the need to maintain and renew the Shire's assets, which have predominantly been constructed with the assistance of external contributions, and the long term financial capacity to maintain these assets.

Critical assets have been identified in the Plan – these being the Shire Depot, Shark Bay Recreation Centre and heavy plant and equipment.

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These assets have been prioritised to help minimise the risk of sudden unexpected failure of these assets.

Road maintenance and renewal has been recognised as a high priority for the Shire due to strategic economic benefit that it provides, however this maintenance and renewal is highly dependent on the receipt of external grants.

Financially, the Shire will never achieve independent financial status without the assistance of external grants however, with the current level of operating grants, it can maintain long term financial sustainability and the Plan has been structured on this basis.

Operational revenues and expenditure need to ensure adequate provision for asset renewal and, to achieve this, the Plan uses rates increases marginally higher than CPI.

Borrowings are forecast to remain at low levels in the Plan in order to protect future borrowing capacity to allow Council to respond to unexpected expenditure requirements or the loss of planned external grants.

This also allows Council to leverage against future grant funding opportunities as they become available. The Plan also includes use of cash backed reserves to save for future asset renewal requirements.

The Strategic Resource Plan has been developed to achieve improvement in the target ratios levels set out by the Department of Local Government and Communities. The Strategic Resource Plan shows improvements in these ratios over the period.

As a result of the updated Strategic Resource Plan, the Corporate Business Plan has been updated to ensure alignment of actions and years.

LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires Councils to plan for the future of the district. Regulation 19DA and the Department of Local Government Integrated Planning and Reporting Advisory Standard govern the requirements for these documents.

POLICY IMPLICATIONS

There are no policy implications with this item.

FINANCIAL IMPLICATIONS

The Corporate Business Plan sets out the actions for the next 4 years in order to achieve the objectives in the Community Strategic Plan. The major projects over this time are expected to be funded by grant or reserve funds and the balance of actions will be funded from operations.

The Strategic Resource Plan shows that Council is financially sound over the next 15 years.

STRATEGIC IMPLICATIONS

Outcome 4.1 Shark Bay Council is efficient and effective in its operations, actively listens to the community and anticipates and responds to the community's needs.

4.1.2 Review, update and maintain operational plans.

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RISK MANAGEMENT

This is a low risk item for Council. Council needs to review these documents annually and, should it not adopt this recommendation, it will be operating with out of date documents which will not assist in good planning for the future.

VOTING REQUIREMENTS

Absolute Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

13 April 2019

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12.0 FINANCE REPORT

12.1 SCHEDULE OF ACCOUNTS PAID TO BE RECEIVED
CM00017

Author

Finance Officer / Accounts Payable

Disclosure of any Interest

Nil

Moved Cr Laundry

Seconded Cr Burton

Council Resolution

That the cheques and electronic payments as per the attached schedules of accounts for payment totalling \$507,563.47 be accepted.

6/0 CARRIED

Comment

The schedules of accounts for payment covering -
Municipal fund credit card direct debits for the month of March 2019 totalling \$3,685.07

Municipal fund account cheque number 26899 totalling \$64.41

Municipal fund direct debits to Council for the month of March 2019 totalling \$31,134.79

Municipal fund account electronic payment numbers MUNI 24698 to 24766 and 24769 to 24806 totalling \$258,049.55

Municipal fund account for March 2019 payroll totalling \$170,725.00

No Trust fund account cheque numbers were issued for March 2019

Trust fund Police Licensing for March 2019 transaction number 181909 totalling \$16,533.05 and

Trust fund account electronic payment numbers 24767 to 24768 and 24807 to 24834 totalling \$27,371.60

The schedule of accounts submitted to each member of Council on 24 April 2019 has been checked and are fully supported by vouchers and invoices. All vouchers and invoices have been duly certified as to the receipt of goods and services and the cost of goods and services received.

LEGAL IMPLICATIONS

Section 13.3 of the Local Government (Financial Management) Regulations 1996, requires that a list of payments be presented to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

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FINANCIAL IMPLICATIONS

The payments listed have been disbursed throughout the month.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

These payments have been paid and are subject to internal checks and appraisals and therefore are considered a low risk to council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	11 April 2019

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**SHIRE OF SHARK BAY – CREDIT CARD
PERIOD - MARCH 2019**

CREDIT CARD TOTAL \$3,685.07

CEO

DATE	NAME	DESCRIPTION	AMOUNT
23/02/2019	Mantra on Murray – Perth	Accommodation J.Yorke – Planning and Records Training	973.59
24/02/2019	The Gerald	Accommodation P.Anderson – Geraldton	186.94
25/02/2019	The Gerald	Meals P.Anderson – Geraldton	99.00
1/03/2019	Shark Bay Bakery	Morning Tea – R.Mettam 30 years Service with the Shire of Shark Bay	85.00
8/03/2019	Shark Bay Café	Morning Tea – International Women’s Day	48.15
12/03/2019	Stills Sports	Replacement Tennis nets	500.00
			\$1,892.68

EMFA

DATE	NAME	DESCRIPTION	AMOUNT
18/02/2019	Burswood Car Rentals	Bond refunded for car hire – Training course J.Yorke	-100.00
19/02/2019	REX	Return airfare for auditors – I.Astuti and E.Buckley PO 8163 – Interim Audit and FMR	1537.72
27/02/2019	Paypal *Cable Chick	Shire office computer cables PO 8194	99.40
28/02/2019	Blue Lagoon Pearls	Gift for R.Mettam – 30 years service with the Shire of Shark Bay	150.00
28/02/2019	Exetel	Credit card processing fee	1.55
2/03/2019	Windmill Roadhouse	Fuel EMFA vehicle P170	66.02
13/03/2019	Shire of Shark Bay	Vehicle plate change for P171	17.70
			\$1,772.39

EMCD

DATE	NAME	DESCRIPTION	AMOUNT
6/03/2019	Shire of Shark Bay	Gift for Minister – Book – Through Four Centuries	20.00
			\$20.00

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**SHIRE OF SHARK BAY – MUNI CHQ
MARCH 2019**

CHEQUE # 26899

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
26899	18/03/2019	WATER CORPORATION - OSBORNE PARK	WATER USAGE FORESHORE TOILETS	-64.41
			TOTAL	\$64.41

**SHIRE OF SHARK BAY – DIRECT DEBITS
MARCH 2019**

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD14824.3	01/03/2019	EXETEL PTY LTD	INTERNET SHARK BAY RECREATION CENTRE – PRO RATA FEB AND MARCH 2019	-106.50
DD14826.1	07/03/2019	EXETEL PTY LTD	INTERNET 51 DURLACHER STREET – PRO RATA FEB AND MARCH 2019	-118.92
DD14842.1	03/03/2019	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-3359.30
DD14842.2	03/03/2019	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-422.65
DD14842.3	03/03/2019	REST	SUPERANNUATION CONTRIBUTIONS	-197.10
DD14842.4	03/03/2019	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-248.68
DD14842.5	03/03/2019	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-415.01
DD14842.6	03/03/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-208.09
DD14842.7	03/03/2019	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-413.53
DD14842.8	03/03/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-380.38
DD14842.9	03/03/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1426.39
DD14856.1	17/03/2019	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-3577.45

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD14856.2	17/03/2019	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-208.09
DD14856.3	17/03/2019	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-422.66
DD14856.4	17/03/2019	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-248.68
DD14856.5	17/03/2019	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-505.01
DD14856.6	17/03/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-208.08
DD14856.7	17/03/2019	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-427.97
DD14856.8	17/03/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-520.04
DD14856.9	17/03/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1418.66
DD14863.1	21/03/2019	VIVA ENERGY AUSTRALIA	VIVA FUEL ACCOUNT FEBRUARY 2019	-114.63
DD14864.1	28/03/2019	EXETEL PTY LTD	SHIRE PROPERTIES INTERNET CHARGES APRIL 2019	-444.77
DD14881.1	31/03/2019	WA LOCAL GOV SUPERANNUATION PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-3540.56
DD14881.2	31/03/2019	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-208.08
DD14881.3	31/03/2019	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	-422.65
DD14881.4	31/03/2019	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-248.68
DD14881.5	31/03/2019	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-415.01
DD14881.6	31/03/2019	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	-208.08
DD14881.7	31/03/2019	SUN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-408.71
DD14881.8	31/03/2019	MTAA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-514.06
DD14881.9	31/03/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-1348.17
DD14842.10	03/03/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-1040.08
DD14842.11	03/03/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	-415.65
DD14842.12	03/03/2019	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-617.07
DD14842.13	03/03/2019	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-88.35
DD14842.14	03/03/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-355.63
DD14842.15	03/03/2019	WESTPAC SECURITIES ADMINISTRATION LTD	SUPERANNUATION CONTRIBUTIONS	-208.08
DD14856.10	17/03/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-1244.50
DD14856.11	17/03/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	-415.65

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DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD14856.12	17/03/2019	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-602.37
DD14856.13	17/03/2019	REST	SUPERANNUATION CONTRIBUTIONS	-257.78
DD14856.14	17/03/2019	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-88.35
DD14856.15	17/03/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-365.83
DD14881.10	31/03/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	-1159.12
DD14881.11	31/03/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	-415.65
DD14881.12	31/03/2019	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	-645.33
DD14881.13	31/03/2019	REST	SUPERANNUATION CONTRIBUTIONS	-233.83
DD14881.14	31/03/2019	AMP SUPERLEADER	SUPERANNUATION CONTRIBUTIONS	-88.35
DD14881.15	31/03/2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	-186.58
			TOTAL	\$31,134.79

**SHIRE OF SHARK BAY – MUNI EFT
MARCH 2019
EFT 24698-24766, 24769-24806**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24698	01/03/2019	M & B SALES	SHARK BAY RECREATION CENTRE – SUPPLY TWO METAL CLAD DOORS	-1182.94
EFT24699	01/03/2019	AUSCOINSWEST	SBDC MERCHANDISE	-730.40
EFT24700	01/03/2019	BOC LIMITED	CYLINDER CONTAINER RENTAL	-29.26
EFT24701	01/03/2019	BURTON TILING MAINTENANCE & RENOVATIONS	REPAIRS AND PAINTING OF 80 DURLACHER STREET	-3157.00
EFT24702	01/03/2019	BT EQUIPMENT PTY LTD	P134 HANDLE	-156.12
EFT24703	01/03/2019	COVS AUTOMOTIVE, MINING & INDUSTRIAL SUPPLIES	P173 FILTERS	-110.44
EFT24704	01/03/2019	CDH ELECTRICAL	INSTALLATION OF 3 CCTV CAMERAS - DENHAM FORESHORE, MONKEY MIA AND RECREATION CENTRE	-20212.50
EFT24705	01/03/2019	EMMA ELAINE CRAIG	SALARY SACRIFICE UTILITIES - WATER	-134.57

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24706	01/03/2019	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	SBDC PURCHASES - ANNUAL ALL PARK PASSES	-1655.94
EFT24707	01/03/2019	ATOM-GERALDTON INDUSTRIAL SUPPLIES	DEPOT BUILDING MATERIALS	-53.49
EFT24708	01/03/2019	GREAT NORTHERN RURAL SERVICES	ROUNDUP AND SIMAZINE FOR PARKS AND GARDENS	-327.25
EFT24709	01/03/2019	TOLL IPEC PTY LTD	FREIGHT FOR SHIRE SIGNS	-74.64
EFT24710	01/03/2019	ITVISION	UPGRADE OF SOFTWARE TO LATEST VERSION - SYNERGY	-1331.00
EFT24711	01/03/2019	JOMAC SANDALWOOD	SBDC MERCHANDISE	-169.10
EFT24712	01/03/2019	OUTBACK COAST AUTOMOTIVES AND RADIATORS	P171 TYRE REPAIR	-44.00
EFT24713	01/03/2019	OAKLEY EARTHWORKS PTY LTD	DEPOT CONCRETE FOOTINGS FOR NEW ABLUTION	-3300.00
EFT24714	01/03/2019	SHARK BAY HOTEL MOTEL	ACCOMMODATION J LEATH FOR SHARK BAY CRAFTERS - COMMEMORATIVE QUILT WORKSHOP	-210.00
EFT24715	01/03/2019	SHARK BAY CAFE	LUNCHEON FOR SES - STATE RISK PROJECT WORKSHOP	-355.00
EFT24716	01/03/2019	SHARK BAY NEWSAGENCY	PRINTING PAPER FOR SHIRE OFFICE	-399.50
EFT24717	01/03/2019	SHARK BAY CLEANING SERVICE	SHIRE PROPERTIES CLEANING FOR FEBRUARY 2019	-20587.04
EFT24718	01/03/2019	MCKELL FAMILY TRUST	MONTHLY - STREET SWEEPING AND SHIRE RUBBISH COLLECTION FEBRUARY 2019	-10680.24
EFT24719	01/03/2019	SHARK BAY SKIPPER SERVICES	PRESSURE CLEAN RAMP SURFACE - RECREATION BOAT RAMP	-250.00
EFT24720	01/03/2019	TELSTRA CORPORATION LTD	SHIRE PHONE GROUP PLAN CHARGES FEBRUARY 2019	-947.36
EFT24721	01/03/2019	TRUCKLINE PARTS CENTRE	P146 AIRBRAKE VALVE	-22.15
EFT24722	01/03/2019	WESTLINE CONTRACTING	REPAIRS TO KNIGHT TERRACE DRAIN – R2R PROJECT	-3696.00
EFT24723	01/03/2019	WEST COAST FASTENERS PTY LTD	BOLTS AND WASHERS FOR NEW ABLUTION AND P151	-52.76
EFT24724	01/03/2019	WAJON PUBLISHING COMPANY	SBDC MERCHANDISE	-145.00
EFT24725	08/03/2019	ABROLHOS STEEL PTY LTD	NEW ABLUTION INSTALLATION MATERIALS	-181.16
EFT24726	08/03/2019	BOC LIMITED	MONTHLY GAS CONTAINER HIRE	-42.68
EFT24727	08/03/2019	CL & JE COXHEAD PLUMBING	NEW ABLUTION PLUMBING	-2088.90
EFT24728	08/03/2019	SHARK BAY SUPERMARKET	SHIRE MONTHLY ACCOUNT	-907.48
EFT24729	08/03/2019	FIRE & SAFETY WA	KIT BAGS FOR BUSH FIRE BRIGADE	-918.61
EFT24730	08/03/2019	FAR WEST ELECTRICAL	NEW ABLUTION ELECTRICAL WORK	-825.52
EFT24731	08/03/2019	TOLL IPEC PTY LTD	FREIGHT - P134 BT EQUIPMENT	-11.89

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24732	08/03/2019	LIFTRITE HIRE & SALES	PP127 SERVICING	-570.72
EFT24733	08/03/2019	TRUE VALUE HARDWARE	SHIRE MONTHLY ACCOUNT HARDWARE	-172.30
EFT24734	08/03/2019	R & L COURIERS	SHIRE MONTHLY FREIGHT CHARGES – BATTERY MART, LIBERTY ONESTEEL, M&B SALES, GREAT NORTHERN RURAL, WINC, ABROLHOS STEEL AND ATOM	-478.50
EFT24735	08/03/2019	WA FIRE PROTECTION	REPLACEMENT FIRE HYDRANT BOOSTER CABINET SBDC AND SHARK BAY RECREATION CENTRE	-5387.80
EFT24736	08/03/2019	YADGALAH ABORIGINAL CORPORATION	DIGGER HIRE FOR NEW ABLUTION INSTALLATION	-330.00
EFT24737	13/03/2019	URL NETWORKS PTY LTD	SHIRE PHONE CHARGES - 1300, LANDLINES AND MOBILES FEBRUARY 2019	-381.56
EFT24738	18/03/2019	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	-32961.00
EFT24739	18/03/2019	GERALDTON TOYOTA	NEW VEHICLE COSTS LESS TRADE IN OF OLD VEHICLES REPLACEMENT OF P173 – COUNTRY SUPERVISOR VEHICLE REPLACEMENT OF P171 – TOWN UTE	-41631.30
EFT24740	18/03/2019	BUNNINGS BUILDING SUPPLIES PTY LTD	PRIVATE WORKS - BROADSPECTRUM AND REC CENTRE SUPPLIES	-121.81
EFT24741	18/03/2019	BOOKEASY AUSTRALIA PTY LTD	FEBRUARY BOOKEASY COMMISSION	-411.60
EFT24742	18/03/2019	BRIDGESTONE SERVICE CENTRE	P172 TYRES	-378.00
EFT24743	18/03/2019	BLACKWOODS ATKINS	RESPIRATORS FOR BUSHFIRE BRIGADE	-585.45
EFT24744	18/03/2019	CL & JE COXHEAD PLUMBING	REINSTALL DRINK FOUNTAIN AND URN TO NEW DEPOT OFFICE	-643.50
EFT24745	18/03/2019	CANDICE USZKO	REIMBURSEMENT POLICE CLEARANCE – NEW EMPLOYEE	-52.00
EFT24746	18/03/2019	FAR WEST ELECTRICAL	DISCONNECT AND RECONNECT FIRE BOOSTERS FOR REPLACEMENTS	-148.50
EFT24747	18/03/2019	GERALDTON MOWER & REPAIRS SPECIALISTS	PARTS FOR PP076	-146.80
EFT24748	18/03/2019	GREAT NORTHERN RURAL SERVICES	FENCE DROPPER FOR LITTLE LAGOON	-144.82
EFT24749	18/03/2019	HORIZON POWER	SHIRE STREET LIGHTS	-3073.72
EFT24750	18/03/2019	JOCELYNE LEATH	SHARK BAY COMMUNITY PROJECT - WORKSHOPS	-703.65
EFT24751	18/03/2019	JOANNA YORKE	REIMBURSEMENT FOR MEALS AND TRAVEL FOR PERTH TRAINING COURSE	-156.67

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24752	18/03/2019	KOMATSU AUSTRALIA	VALVE KIT FOR P147	-154.58
EFT24753	18/03/2019	LANDGATE (WA LAND INFORMATION AUTHORITY)	GROSS RENTAL VALUATIONS G 2019/1	-109.47
EFT24754	18/03/2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL COSTS FOR MONKEY MIA JETTY LOCAL LAWS	-1773.20
EFT24755	18/03/2019	MARKETFORCE PTY LTD	ADVERTISEMENT FOR BORE TENDER TE 2018/2019-02	-791.77
EFT24756	18/03/2019	MONKEYMIA WILDSIGHTS	ACCOMMODATION J. SPARK - MOORE STEPHENS 28 MARCH 19	-134.10
EFT24757	18/03/2019	PROFESSIONAL PC SUPPORT	TECHNICIAN REMOTE PC SUPPORT	-346.50
EFT24758	18/03/2019	REPCO	P172 CLEANING PRODUCTS	-13.49
EFT24759	18/03/2019	LYONS ENTERPRISES-SHARK BAY CAR HIRE	FEBRUARY CAR HIRE FOR MEDICAL STAFF	-733.98
EFT24760	18/03/2019	SHARK BAY CAFE	COUNCIL MEETING LUNCHEON - MEET THE MINISTER	-400.00
EFT24761	18/03/2019	SHARK BAY COMMUNITY RESOURCE CENTRE	FEBRUARY MANAGEMENT OF RECREATION CENTRE, INSCRIPTION POST AND PRINTING	-3600.80
EFT24762	18/03/2019	SHARK BAY CLEANING SERVICE	CLEANING 80 DURLACHER STREET PRIOR TO NEW EMPLOYEE, VACATE CLEANS UNIT 6 HUGHES STREET AND TOILET ROLLS FOR COUNTRY CAMP	-2266.00
EFT24763	18/03/2019	SHARK BAY SKIPS	SKIP BINS FEB ACCOUNT - USELESS LOOP TURN OFF - DBCA / MAIN ROADS	-2607.00
EFT24764	18/03/2019	TELSTRA CORPORATION LTD	SMS MESSAGES TO COMMUNITY	-196.56
EFT24765	18/03/2019	TOWN PLANNING INNOVATIONS	FEBRUARY GENERAL PLANNING SERVICES	-5445.00
EFT24766	18/03/2019	TPG TELECOM PTY LTD	SBDC INTERNET CHARGES	-66.75
EFT24769	25/03/2019	J & K HOPKINS	NEW FURNITURE DEPOT OFFICE	-3044.00
EFT24770	25/03/2019	ANDREW ROBERT HARDING	REIMBURSEMENT FOR WORK BOOTS	-99.00
EFT24771	25/03/2019	AUSTRALIA POST	POSTAGE AND YEARLY POST OFFICE BOX HIRE	-158.21
EFT24772	25/03/2019	BUNNINGS BUILDING SUPPLIES PTY LTD	HINGE FOR FORESHORE TOILETS	-11.22
EFT24773	25/03/2019	BURTON TILING MAINTENANCE & RENOVATIONS	MATERIALS FOR REPAIRS TO UNIT 9 PENSIONER UNIT	-573.14
EFT24774	25/03/2019	SHUI MAN (VIVIAN) CHEUNG	REIMBURSEMENT FOR POLICE CLEARANCE – NEW EMPLOYEE	-54.30
EFT24775	25/03/2019	DENHAM IGA X-PRESS	MONTHLY SUPERMARKET ACCOUNT FEBRUARY 2019	-988.29

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24776	25/03/2019	REFUEL AUSTRALIA (FORMERLY GERALDTON FUEL COMPANY)	BULK FUEL AND OIL FOR DEPOT	-14973.33
EFT24777	25/03/2019	HORIZON POWER	SHIRE PROPERTIES ELECTRICITY CHARGES MARCH 2019	-10777.22
EFT24778	25/03/2019	TOLL IPEC PTY LTD	FREIGHT LIBRARY, FREIGHT FIRE BRIGADE BAGS, FREIGHT VEHICLE PARTS	-177.21
EFT24779	25/03/2019	LADYBIRD ENTERTAINMENT	50% DEPOSIT FOR WINTER MARKETS FACE PAINTING	-1168.75
EFT24780	25/03/2019	MIDWEST FIRE PROTECTION SERVICE	QUARTERLY SERVICE AND INSPECTION OF SHARK BAY RECREATION CENTRE ALARM	-1809.28
EFT24781	25/03/2019	PROFESSIONAL PC SUPPORT	APRIL MONTHLY BILLING FOR AGREEMENT PPS AND ANTIVIRUS	-671.00
EFT24782	25/03/2019	PAULS TYRES	FITTING OF 2 TYRES FOR P172	-50.00
EFT24783	25/03/2019	ST JOHN AMBULANCE ASSOC. - SHARK BAY SUB CENTRE	SNAKE BANDAGES FOR VEHICLE KITS	-33.00
EFT24784	25/03/2019	SUNNY SIGN COMPANY	DENHAM LOOK OUT SIGNS	-253.00
EFT24785	25/03/2019	TELSTRA CORPORATION LTD	SHIRE MARCH MOBILE ACCOUNT, SHIRE GROUP PLAN AND SIGN TRAILER	-560.33
EFT24786	25/03/2019	TRUCKLINE PARTS CENTRE	SERVICING CONSUMABLES FOR P156	-97.90
EFT24787	25/03/2019	WELLARD CONTRACTING & PLANT HIRE SERVICE	WATER TANKER HIRE USELESS LOOP ROAD LABOUR HIRE FOR SHOULDER WORKS – PRIVATE WORKS SHARK BAY ROAD	-15741.00
EFT24788	28/03/2019	STATE LIBRARY OF WA	YEARLY FREIGHT OF LIBRARY BOOKS	-161.70
EFT24789	28/03/2019	ASM ECLIPSE PTY LTD	SBDC MERCHANDISE	-430.76
EFT24790	28/03/2019	SHARK BAY AVIATION	CHARTER FLIGHT TO CARNARVON - P.ANDERSON, C.COWELL, B.GALVIN - WALGA ZONE & REGIONAL ROAD GROUP MEETINGS	-700.00
EFT24791	28/03/2019	CANDICE USZKO	SALARY SACRIFICE COMMUNICATIONS	-79.00
EFT24792	28/03/2019	DAVRIC AUSTRALIA PTY LTD	SBDC MERCHANDISE	-258.72
EFT24793	28/03/2019	GEORGE LIVESEY	NEW SIGN FOR SHIRE OFFICE FRONT DOOR	-150.00
EFT24794	28/03/2019	MARKET FORCE ADVERTISING LTD	DESIGN AND PRODUCE ARTWORK FOR ADVERT IN HOLIDAY PLANNER SBDC	-555.50
EFT24795	28/03/2019	MOORE STEPHENS	GREG GODWIN AUDITOR - PREPARATION AND ATTENDANCE AT AUDIT COMMITTEE MEETING	-550.00
EFT24796	28/03/2019	TRISHA SUSAN MORONEY	REIMBURSEMENT FOR TRAVEL AND MEALS – SYNERGYSOFT PAYROLL AND LEAVE ESSENTIALS TRAINING COURSE	-618.25

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24797	28/03/2019	PAUL JAMES NORMAN	GYM CARD DEPOSIT REFUND – CARD PREVIOUSLY FORFEITED AND TRANSFERRED FROM TRUST TO MUNICIPAL	-20.00
EFT24798	28/03/2019	WINC AUSTRALIA PTY LIMITED	TONERS AND WASTE TONER CARTRIDGES FOR OFFICE PRINTER	-2159.56
EFT24799	28/03/2019	TELSTRA CORPORATION LTD	SMS MESSAGES TO COMMUNITY	-98.29
EFT24800	28/03/2019	LAURENCE JAMES MICHAEL BELLOTTIE	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-1954.00
EFT24801	28/03/2019	CHERYL LORRAINE COWELL	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-6446.00
EFT24802	28/03/2019	EDMUND GEORGE FENNY	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-1954.00
EFT24803	28/03/2019	JAMIE BURTON	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-1954.00
EFT24804	28/03/2019	KEITH MICHAEL CAPEWELL	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-1954.00
EFT24805	28/03/2019	KEVIN LAUNDRY	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-2702.75
EFT24806	28/03/2019	GREGORY LEON RIDGLEY	APRIL - JUNE 2019 QUARTERLY COUNCILLOR PAYMENTS	-1954.00
			TOTAL	\$258,049.55

**SHIRE OF SHARK BAY – TRUST TRANSACTION
MARCH 2019
TRUST POLICE LICENSING TRANSACTION # 181909**

CHQ	DATE	NAME	DESCRIPTION	AMOUNT
181909	31/03/2019	COMMISSIONER OF POLICE	POLICE LICENSING MARCH 2019	-16533.05
			TOTAL	\$16,533.05

MINUTES OF THE ORDINARY COUNCIL MEETING

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**SHIRE OF SHARK BAY – TRUST EFT
MARCH 2019**

EFT 24767-24768, 24807-24834

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24767	22/03/2019	JULI-ANN BROZEK	CASUAL LIBRARY BOND REFUND	-50.00
EFT24768	22/03/2019	JOEL GARINGAN	GYM CARD DEPOSIT REFUND	-20.00
EFT24807	31/03/2019	JAMES SNR POLAND	BOOKEASY MARCH 2019	-32.00
EFT24808	31/03/2019	SHARK BAY AVIATION	BOOKEASY MARCH 2019	-4008.40
EFT24809	31/03/2019	BLUE DOLPHIN CARAVAN PARK	BOOKEASY MARCH 2019	-382.50
EFT24810	31/03/2019	CORAL BAY ECO TOURS	BOOKEASY MARCH 2019	-697.00
EFT24811	31/03/2019	HOWARD COCK	BOOKEASY MARCH 2019	-87.88
EFT24812	31/03/2019	SHARK BAY COASTAL TOURS	BOOKEASY MARCH 2019	-1619.20
EFT24813	31/03/2019	DENHAM SEASIDE CARAVAN PARK	BOOKEASY MARCH 2019	-798.24
EFT24814	31/03/2019	EXMOUTH DIVE CENTRE	BOOKEASY MARCH 2019	-697.00
EFT24815	31/03/2019	CARNARVON MOTEL	BOOKEASY MARCH 2019	-119.00
EFT24816	31/03/2019	HARTOG COTTAGES	BOOKEASY MARCH 2019	-1478.70
EFT24817	31/03/2019	HAMELIN POOL CARAVAN PARK AND TOURIST CENTRE	BOOKEASY MARCH 2019	-317.90
EFT24818	31/03/2019	HERITAGE RESORT	BOOKEASY MARCH 2019	-475.20
EFT24819	31/03/2019	INTEGRITY COACH LINES (AUST) PTY LTD	BOOKEASY MARCH 2019	-94.35
EFT24820	31/03/2019	MONKEY MIA YACHT CHARTERS (ARISTOCAT)	BOOKEASY MARCH 2019	-1865.60
EFT24821	31/03/2019	MONKEYMIA WILDSIGHTS	BOOKEASY MARCH 2019	-5389.78
EFT24822	31/03/2019	NANGA BAY RESORT	BOOKEASY MARCH 2019	-221.00
EFT24823	31/03/2019	DENHAM NATURETIME - 4WD TOURS/PHOTOGRAPHY TOURS	BOOKEASY MARCH 2019	-352.00
EFT24824	31/03/2019	WA OCEAN PARK PTY LTD	BOOKEASY MARCH 2019	-163.68
EFT24825	31/03/2019	PATRICIA ANDREW	BOOKEASY MARCH 2019	-78.40
EFT24826	31/03/2019	SHARK BAY SCENIC QUAD BIKE TOURS	BOOKEASY MARCH 2019	-252.00

MINUTES OF THE ORDINARY COUNCIL MEETING

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT24827	31/03/2019	RAC TOURISM ASSETS P/L T/A MONKEY MIA DOLPHIN RESORT	BOOKEASY MARCH 2019	-386.32
EFT24828	31/03/2019	SHARK BAY HOTEL MOTEL	BOOKEASY MARCH 2019	-518.50
EFT24829	31/03/2019	SHARK BAY 4WD TOURS	BOOKEASY MARCH 2019	-1623.60
EFT24830	31/03/2019	SHARK BAY HOLIDAY COTTAGES	BOOKEASY MARCH 2019	-272.75
EFT24831	31/03/2019	SHIRE OF SHARK BAY - MUNI ACCOUNT	TOUR COMMISSION MARCH 2019	-3541.00
EFT24832	31/03/2019	JOHN MCDONALD -SUNSET VIEW ACCOMMODATION	BOOKEASY MARCH 2019	-272.00
EFT24833	31/03/2019	SHARK BAY SEAFRONT APARTMENTS	BOOKEASY MARCH 2019	-135.52
EFT24834	31/03/2019	WULA GURA NYINDA ECO ADVENTURES	BOOKEASY MARCH 2019	-1422.08
			TOTAL	\$27,371.60

30 APRIL 2019

12.2 FINANCIAL REPORTS TO 31 MARCH 2019
CM00017

Author

Executive Manager Finance and Administration

Disclosure of Any Interest

Nil

Moved Cr Fenny
Seconded Cr Cowell

Council Resolution

**That the monthly financial report to 31 March 2019 as attached be received.
6/0 CARRIED**

Comment

As per the requirements of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government Accounting (Financial Management) Regulations 1996*, the following monthly financial reports to **31 March 2019** are attached.

LEGAL IMPLICATIONS

Section 34 of the *Local Government (Financial Management) Regulations 1996*, requires a financial report to be submitted to Council on a monthly basis.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The financial report shows that the finances of the Shire are in line with its adopted budget.

STRATEGIC IMPLICATIONS

Outcome 1.2 To improve fiscal management practices and procedures and maximise operating revenue and social capital.

RISK MANAGEMENT

The financial report reports on the current financial status and this is currently viewed as a low risk to Council.

Voting Requirements

Simple Majority Required

Signature

Author	<i>A Pears</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	17 April 2019

30 APRIL 2019

SHIRE OF SHARK BAY	
MONTHLY FINANCIAL REPORT	
For the Period Ended 31 March 2019	
LOCAL GOVERNMENT ACT 1995	
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996	
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Note 4	Cash and Investments
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
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Note 11	Grants and Contributions
Note 12	Trust
Note 13	Capital Acquisitions

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY							
STATEMENT OF FINANCIAL ACTIVITY							
(Statutory Reporting Program)							
For the Period Ended 31 March 2019							
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		69,574	60,246	60,520	274	0.46%	▲
General Purpose Funding - Rates	9	1,326,088	1,326,080	1,316,003	(10,077)	(0.76%)	▼
General Purpose Funding - Other		1,012,154	753,437	762,091	8,654	1.1%	▲
Law, Order and Public Safety		84,987	63,711	40,158	(23,553)	(37%)	▼
Health		2,500	1,863	2,039	176	9.44%	▲
Housing		108,160	81,045	84,195	3,150	3.9%	▲
Community Amenities		322,096	294,321	297,559	3,238	1.10%	▲
Recreation and Culture		292,986	219,672	214,541	(5,131)	(2.3%)	▼
Transport		580,987	498,273	485,078	(13,195)	(2.6%)	▼
Economic Services		886,723	666,660	795,682	129,022	19.4%	▲
Other Property and Services		35,000	26,244	28,997	2,753	10.5%	▲
Total Operating Revenue		4,721,255	3,991,552	4,086,862	95,310	2.39%	
Operating Expense							
Governance		(342,920)	(272,721)	(189,916)	82,805	(30.4%)	▲
General Purpose Funding		(115,441)	(86,553)	(76,986)	9,567	(11.1%)	▲
Law, Order and Public Safety		(353,889)	(266,622)	(237,400)	29,222	(11.0%)	▲
Health		(74,736)	(56,016)	(42,030)	13,986	(25.0%)	▲
Housing		(210,285)	(160,213)	(169,203)	(8,990)	5.6%	▼
Community Amenities		(779,181)	(584,612)	(497,854)	86,758	(14.8%)	▲
Recreation and Culture		(2,246,975)	(1,704,328)	(1,483,522)	220,806	(13.0%)	▲
Transport		(1,670,677)	(1,255,382)	(1,134,065)	121,317	(9.7%)	▲
Economic Services		(1,218,468)	(929,391)	(933,005)	(3,614)	0.4%	▼
Other Property and Services		(34,750)	(30,442)	(49,075)	(18,633)	61.2%	▼
Total Operating Expenditure		(7,047,322)	(5,346,280)	(4,813,055)	533,225	(10.0%)	
Funding Balance Adjustments							
Add back Depreciation		1,961,780	1,471,167	1,428,575	(42,592)		
Adjust (Profit)/Loss on Asset Disposal	8	110,032	85,048	8,260	(76,788)		
Adjust Provisions and Accruals		10,000	0	0			
Net Cash from Operations		(244,254)	201,487	710,642	509,155		
Capital Revenues							
Grants, Subsidies and Contributions	11	519,673	461,650	477,012	15,362	3.3%	▲
Proceeds from Disposal of Assets	8	290,091	147,637	147,637	0	0.0%	
Total Capital Revenues		809,764	609,287	624,649	15,362	2.5%	
Capital Expenses							
Land Held for Resale							
Land and Buildings	13	(261,355)	(245,090)	(191,486)	53,604	21.87%	▲
Infrastructure - Roads	13	(555,227)	(416,367)	(99,773)	316,594	76.0%	▲
Infrastructure - Public Facilities	13	(880,877)	(867,025)	(29,071)	837,954	96.6%	▲
Infrastructure - Streetscapes	13	0	0	0	0	0.0%	▲
Infrastructure - Footpaths	13	(46,980)	(46,980)	(46,980)	0	0.0%	▲
Infrastructure - Drainage	13	0	0	0	0	0.0%	▲
Plant and Equipment	13	(748,221)	(638,206)	(337,865)	300,342	47.1%	▲
Furniture and Equipment	13	(18,805)	(18,805)	(17,173)	1,632	0.0%	▲
Total Capital Expenditure		(2,511,375)	(2,232,473)	(722,346)	1,510,127	67.6%	
Net Cash from Capital Activities		(1,701,612)	(1,623,186)	(97,697)	1,525,489	93.98%	
Financing							
Proceeds from Loans		800,000	0	0	0		
Transfer from Reserves	7	736,503	680,744	680,744	0	0.0%	
Repayment of Debentures	10	(84,414)	(61,537)	(61,537)	0	0.0%	
Transfer to Reserves	7	(999,313)	(550,402)	(550,402)	0	0.0%	
Net Cash from Financing Activities		452,776	68,805	68,805	0	0.0%	
Net Operations, Capital and Financing		(1,493,090)	(1,352,894)	681,750	2,034,644	150.39%	▲
Opening Funding Surplus(Deficit)	3	1,493,090	1,493,090	1,493,090	0		
Closing Funding Surplus(Deficit)	3	0	140,196	2,174,840	2,034,644	1451.29%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data
Refer to Note 2 for an explanation of the reasons for the variance.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY				
STATEMENT OF FINANCIAL ACTIVITY				
(By Nature or Type)				
For the Period Ended 31 March 2019				
	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Operating Revenues				
Rates	9	1,326,088	1,326,080	1,316,003
Operating Grants, Subsidies and Contributions	11	1,459,631	1,141,613	1,119,519
Fees and Charges		1,623,598	1,270,227	1,382,438
Interest Earnings		55,405	35,891	41,735
Other Revenue		236,533	206,741	219,895
Profit on Disposal of Assets	8	20,000	11,000	7,273
Total Operating Revenue		4,721,255	3,991,552	4,086,862
Operating Expense				
Employee Costs		(2,243,191)	(1,675,853)	(1,628,557)
Materials and Contracts		(2,143,562)	(1,626,253)	(1,324,335)
Utility Charges		(178,281)	(133,542)	(107,661)
Depreciation on Non-Current Assets		(1,961,780)	(1,471,167)	(1,428,575)
Interest Expenses		(24,755)	(18,549)	(6,777)
Insurance Expenses		(150,426)	(150,426)	(147,871)
Other Expenditure		(215,295)	(170,442)	(153,744)
Loss on Disposal of Assets	8	(130,032)	(100,048)	(15,534)
Total Operating Expenditure		(7,047,322)	(5,346,280)	(4,813,055)
Funding Balance Adjustments				
Add back Depreciation		1,961,780	1,471,167	1,428,575
Adjust (Profit)/Loss on Asset Disposal	8	110,032	85,048	8,260
Adjust Provisions and Accruals		10,000	0	0
Net Cash from Operations		(244,254)	201,487	710,642
Capital Revenues				
Grants, Subsidies and Contributions	11	519,673	461,650	477,012
Proceeds from Disposal of Assets	8	290,091	147,637	147,637
Total Capital Revenues		809,764	609,287	624,649
Capital Expenses				
Land Held for Resale				
Land and Buildings	13	(261,355)	(245,090)	(191,486)
Infrastructure - Roads	13	(555,227)	(416,367)	(99,773)
Infrastructure - Public Facilities	13	(880,787)	(867,025)	(29,071)
Infrastructure - Streetscapes	13	0	0	0
Infrastructure - Footpaths	13	(46,980)	(46,980)	(46,980)
Infrastructure - Drainage	13	0	0	0
Plant and Equipment	13	(748,221)	(638,206)	(337,865)
Furniture and Equipment	13	(18,805)	(18,805)	(17,173)
Total Capital Expenditure		(2,511,375)	(2,232,473)	(722,346)
Net Cash from Capital Activities		(1,701,612)	(1,623,186)	(97,697)
Financing				
Proceeds from Loans		800,000	0	0
Transfer from Reserves	7	736,503	680,744	680,744
Repayment of Debentures	10	(84,414)	(61,537)	(61,537)
Transfer to Reserves	7	(999,313)	(550,402)	(550,402)
Net Cash from Financing Activities		452,776	68,805	68,805
Net Operations, Capital and Financing		(1,493,090)	(1,352,894)	681,750
Opening Funding Surplus(Deficit)	3	1,493,090	1,493,090	1,493,090
Closing Funding Surplus(Deficit)	3	(0)	140,196	2,174,840

MINUTES OF THE ORDINARY COUNCIL MEETING

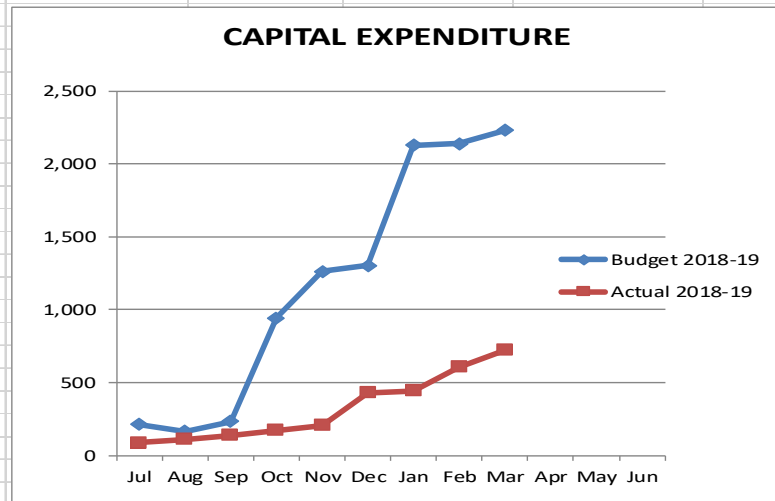
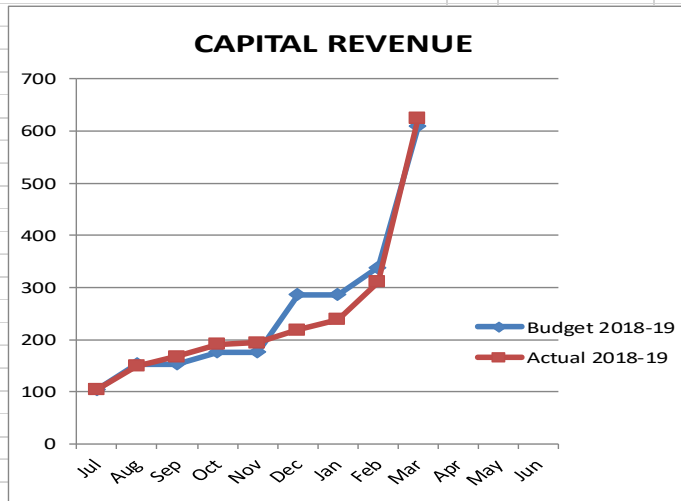
30 APRIL 2019

SHIRE OF SHARK BAY

STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING

For the Period Ended 31 March 2019

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	YTD Budget (d)	Amended Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 46,514	\$ 144,972	\$ 191,486	\$ 245,090	\$ 261,355	\$ 53,604
Infrastructure Assets - Roads	13	0	99,773	99,773	416,367	555,227	316,594
Infrastructure Assets - Public Facilities	13	28,583	487	29,071	867,025	880,787	837,954
Infrastructure Assets - Footpaths	13	46,980	0	46,980	46,980	46,980	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0
Infrastructure Assets - Streetscapes	13	0	0	0	0	0	0
Plant and Equipment	13	0	337,865	337,865	638,206	748,221	300,342
Furniture and Equipment	13	0	17,173	17,173	18,805	18,805	1,632
Capital Expenditure Totals		122,077	600,270	722,346	2,232,473	2,511,375	1,510,127



MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY	
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY	
For the Period Ended 31 March 2019	
1. SIGNIFICANT ACCOUNTING POLICIES	
(a) Basis of Preparation	
	This report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.
	Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.
	The Local Government Reporting Entity
	All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.
	In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.
	All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.
(b) Rounding Off Figures	
	All figures shown in this report, other than a rate in the dollar, are rounded to the nearest dollar.
(c) Rates, Grants, Donations and Other Contributions	
	Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.
	Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
(d) Goods and Services Tax (GST)	
	Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).
	Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
	Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.
(e) Superannuation	
	The Council contributes to a number of Superannuation Funds on behalf of employees.
	All funds to which the Council contributes are defined contribution plans.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2019				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(f) Cash and Cash Equivalents				
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.				
Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.				
(g) Trade and Other Receivables				
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.				
Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.				
Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.				
(h) Inventories				
General				
Inventories are measured at the lower of cost and net realisable value.				
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.				
Land Held for Resale				
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.				
Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.				
Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.				
(i) Fixed Assets				
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.				
Mandatory Requirement to Revalue Non-Current Assets				
Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2019					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
<i>Land Under Control</i>					
In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.					
Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.					
Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.					
<i>Initial Recognition and Measurement between Mandatory Revaluation Dates</i>					
All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.					
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.					
Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2019					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(j) Fixed Assets (Continued)					
Revaluation					
Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.					
Transitional Arrangement					
During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.					
Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.					
Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.					
Land Under Roads					
In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.					
Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.					
Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.					
Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.					
Depreciation					
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 March 2019			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(j) Fixed Assets (Continued)		
	Major depreciation periods used for each class of depreciable asset are:		
	Buildings		10 to 50 years
	Furniture and Equipment		5 to 10 years
	Plant and Equipment		5 to 10 years
	Heritage		25 to 100 years
	Sealed Roads and Streets		
	- Subgrade		Not Depreciated
	- Pavement		80 to 100 years
	- Seal	Bituminous Seals	15 to 22 years
		Asphalt Surfaces	30 years
	Formed Roads (Unsealed)		
	- Subgrade		Not Depreciated
	- Pavement		18 years
	Footpaths		40 to 80 years
	Drainage Systems		
	- Drains and Kerbs		20 to 60 years
	- Culverts		60 years
	- Pipes		80 years
	- Pits		60 years
	The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.		
	An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.		
	Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.		
	When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.		
	Capitalisation Threshold		
	Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.		
	(k) Fair Value of Assets and Liabilities		
	When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:		
	Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.		

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2019				
	1. SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(k) Fair Value of Assets and Liabilities (Continued)			
	As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.			
	To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).			
	For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.			
	Fair Value Hierarchy			
	AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:			
	Level 1			
	Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.			
	Level 2			
	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.			
	Level 3			
	Measurements based on unobservable inputs for the asset or liability.			
	The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.			
	Valuation techniques			
	The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:			
	Market approach			
	Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.			

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2019				
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)				
(k) Fair Value of Assets and Liabilities (Continued)				
Income approach				
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.				
Cost approach				
Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.				
Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.				
As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.				
(l) Financial Instruments				
Initial Recognition and Measurement				
Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).				
Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.				
Classification and Subsequent Measurement				
Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.				
Amortised cost is calculated as:				
(a) the amount in which the financial asset or financial liability is measured at initial recognition;				
(b) less principal repayments and any reduction for impairment; and				
(c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 March 2019			
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)		
	(I) Financial Instruments (Continued)		
	<p>The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.</p>		
	<i>(i) Financial assets at fair value through profit and loss</i>		
	<p>Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.</p>		
	<i>(ii) Loans and receivables</i>		
	<p>Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>		
	<p>Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.</p>		
	<i>(iii) Held-to-maturity investments</i>		
	<p>Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.</p>		
	<p>Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.</p>		
	<i>(iv) Available-for-sale financial assets</i>		
	<p>Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.</p>		
	<p>They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.</p>		
	<p>Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.</p>		
	<i>(v) Financial liabilities</i>		
	<p>Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.</p>		

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2019				
1.	SIGNIFICANT ACCOUNTING POLICIES (Continued)			
	(l) Financial Instruments (Continued)			
	<i>Impairment</i>			
	A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).			
	In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.			
	In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.			
	For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.			
	<i>Derecognition</i>			
	Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.			
	Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.			
	(m) Impairment of Assets			
	In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.			
	Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.			
	Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.			

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2019					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(m) Impairment of Assets (Continued)					
	For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.				
(n) Trade and Other Payables					
	Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.				
(o) Employee Benefits					
	Short-Term Employee Benefits				
	Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.				
	The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.				
	Other Long-Term Employee Benefits				
	Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.				
	The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.				

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

SHIRE OF SHARK BAY					
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY					
For the Period Ended 31 March 2019					
1. SIGNIFICANT ACCOUNTING POLICIES (Continued)					
(p) Borrowing Costs					
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.					
(q) Provisions					
Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.					
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.					
(r) Current and Non-Current Classification					
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.					

MINUTES OF THE ORDINARY COUNCIL MEETING

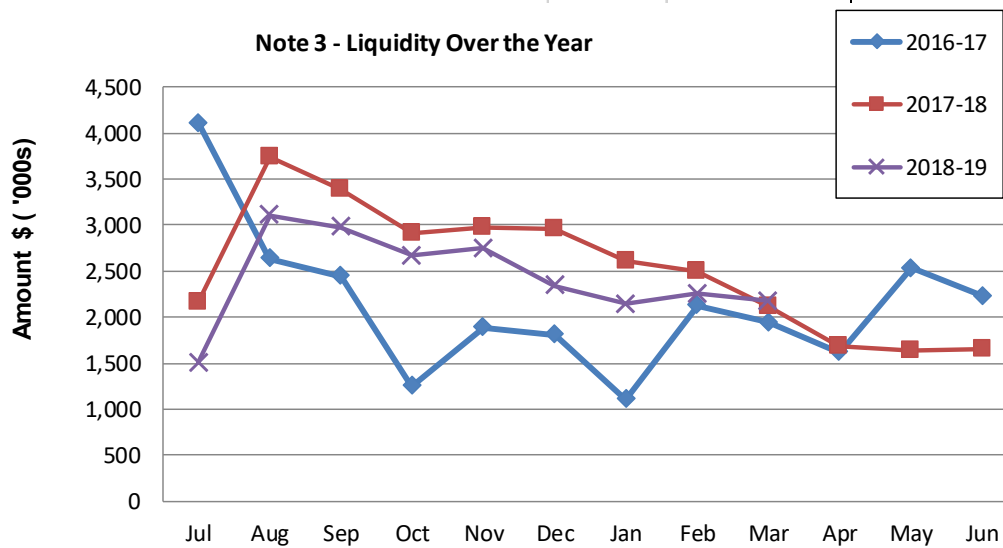
30 APRIL 2019

Shire of Shark Bay					
EXPLANATION OF MATERIAL VARIANCES					
For the Period Ended 31 March 2019					
Note 2: EXPLANATION OF MATERIAL VARIANCES					
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	274	0.5%	▲	Timing	No Reportable Variance
General Purpose Funding - Rates	(10,077)	(0.8%)	▼	Timing	Excess Rates Impact \$10K to occur in June 2019
General Purpose Funding - Other	8,654	1.1%	▲	Timing	Interest Earned, Commission and Rate Instalment Service Fee in excess of Budget YTD
Law, Order and Public Safety	(23,553)	(37.0%)	▼	Timing	CHRMAP Grant Funding budgeted to be received earlier
Health	176	9.4%	▲	Timing	No Reportable Variance
Housing	3,150	3.9%	▲	Timing	No Reportable Variance
Community Amenities	3,238	1.1%	▲	Timing	No Reportable Variance
Recreation and Culture	(5,131)	(2.3%)	▼	Permanent	No Reportable Variance
Transport	(13,195)	(2.6%)	▼	Timing	Denham Marina Slipway Haulage Fees and DOT Marina Facility Agreement less than Budget YTD
Economic Services	129,022	19.4%	▲	Timing	Variance due to MRWA Private Works budget timing and increase in Caravan Park Leases
Other Property and Services	2,753	10.5%	▲	Timing	No Reportable Variance
Operating Expense					
Governance	82,805	(30.4%)	▲	Timing	Overall underspend in expenses compared to budget
General Purpose Funding	9,567	(11.1%)	▲	Timing	Overall underspend in governance expenses compared to budget
Law, Order and Public Safety	29,222	(11.0%)	▲	Timing	Overall underspend in expenses compared to budget
Health	13,986	(25.0%)	▲	Timing	Overall underspend in expenses compared to budget
Housing	(8,990)	5.6%	▼	Timing	Pensioner Unit Maintenance and 80 Durlacher Street over budgeted YTD offset by overall
Community Amenities	86,758	(14.8%)	▲	Timing	Overall underspend in expenses compared to budget
Recreation and Culture	220,806	(13.0%)	▲	Timing	Overall underspend in expenses compared to budget
Transport	121,317	(9.7%)	▲	Timing	Overall underspend in expenses compared to budget
Economic Services	(3,614)	0.4%	▼	Timing	No Reportable Variance
Other Property and Services	(18,633)	61.2%	▼	Timing	Under allocation of Plant recoveries
Capital Revenues					
Grants, Subsidies and Contributions	15,362	3.3%	▲	Timing	RRG Grant funding in advance of YTD Budget
Proceeds from Disposal of Assets	0	0.0%	▲	Timing	No Reportable Variance
Capital Expenses					
Land and Buildings	53,604	21.9%	▲	Timing	Pensioner and Staff housing is expenditure is down compared to YTD Budget as well as commencement of Depot Administration Building Project
Infrastructure - Roads	316,594	76.0%	▲	Timing	R2R Road Projects and RRG Useless Loop Road projects have commenced and are behind compared to YTD budget
Infrastructure - Public Facilities	837,954	96.6%	▲	Timing	New Town Bore and Little Lagoon signage and barriers budgeted earlier than actual install
Infrastructure - Footpaths	0	0.0%	▲	Timing	No Reportable Variance
Plant and Equipment	300,342	47.1%	▲	Timing	Major Capital Plant purchases have not commenced
Financing					
Loan Principal	0	0.0%	▼	Timing	No reportable variance.
Note: YTD budgets are an estimation at the time of preparing the annual budget.					

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay			
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY			
For the Period Ended 31 March 2019			
Note 3: NET CURRENT FUNDING POSITION			
		Positive=Surplus (Negative=Deficit)	
	Note	31 March 2019	31 March 2018
		\$	\$
Current Assets			
Cash Unrestricted	4	2,198,961	2,036,198
Cash Restricted	4	1,570,193	1,203,879
Receivables - Rates	6	170,263	111,313
Receivables -Other	6	51,675	130,339
Interest / ATO Receivable		29,731	27,792
Inventories		113,037	218,244
		4,133,860	3,727,765
Less: Current Liabilities			
Payables		(136,395)	(205,225)
Provisions		(252,431)	(203,734)
		(388,826)	(408,959)
Less: Cash Reserves	7	(1,570,193)	(1,203,879)
Net Current Funding Position		2,174,840	2,114,927



Comments - Net Current Funding Position

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2019

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.10%	104,561			104,561	Bankwest	At Call
Reserve Bank Account	0.00%		193		193	Bankwest	At Call
Telenet Saver	1.10%	1,193,600			1,193,600	Bankwest	At Call
Trust Bank Account	0.00%			10,135	10,135	Bankwest	At Call
Cash On Hand		800			800		On Hand
(b) Term Deposits							
Municipal Investment	2.35%	400,000			400,000	Bankwest	28/05/2019
Municipal Investment	2.35%	500,000			500,000	Bankwest	17/04/2019
Reserve Investment	2.35%		1,570,000		1,570,000	Bankwest	17/04/2019
Total		2,198,961	1,570,193	10,135	3,779,289		
Comments/Notes - Investments							
Surplus funds invested for terms conducive to cashflow requirements.							

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

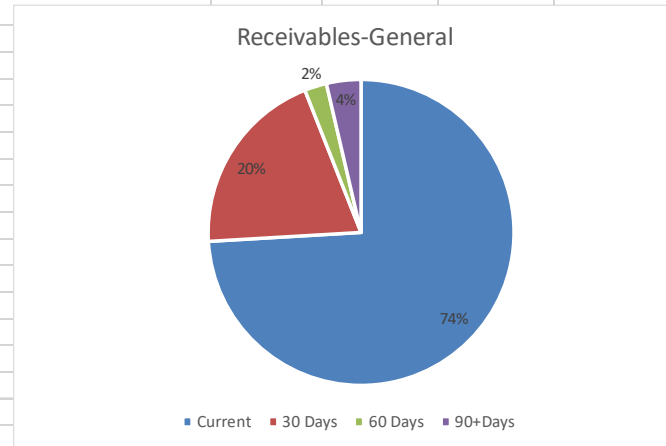
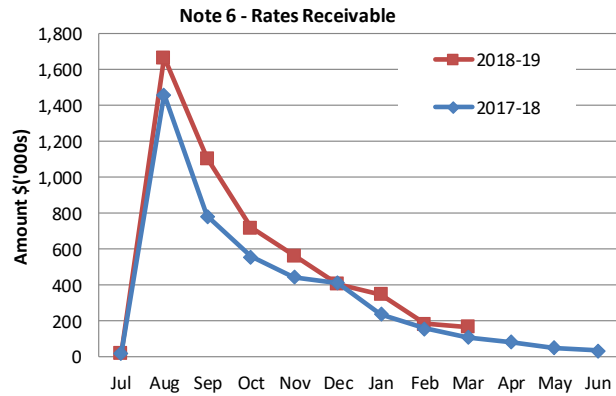
For the Period Ended 31 March 2019

Note 6: RECEIVABLES

Receivables - Rates Receivable	31 March 2019	30 June 2018
	\$	\$
Opening Arrears Previous Years	36,578	25,814
Levied this year	1,729,324	1,288,212
Less Collections to date	(1,595,639)	(1,277,448)
Equals Current Outstanding	170,263	36,578
Net Rates Collectable	170,263	36,578
% Collected	90.36%	97.22%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	35,978	9,684	1,140	1,767
Total Receivables General Outstanding				48,569

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

No major issues at this time

MINUTES OF THE ORDINARY COUNCIL MEETING

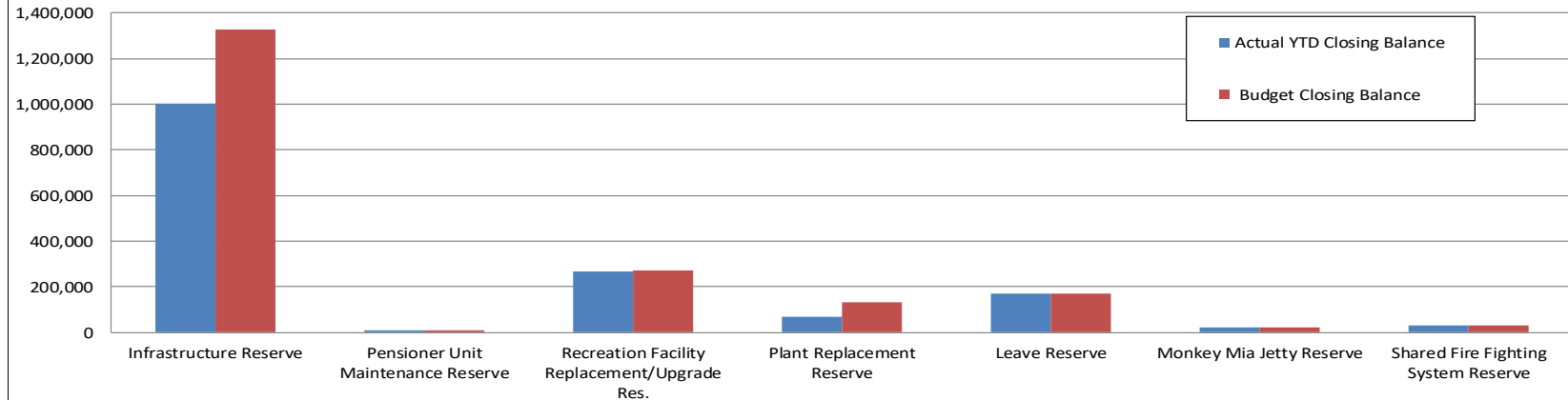
30 APRIL 2019

Shire of Shark Bay
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2019

Note 7: Cash Backed Reserve

2018-19 Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure Reserve	1,035,753	13,500	7,613	449,596	74,606	(170,365)	(114,606)	1,328,484	1,003,366
Pensioner Unit Maintenance Reserve	10,748	15	65	25,000	25,000	(25,000)	(25,000)	10,763	10,813
Recreation Facility Replacement/Upgrade Res.	264,546	5,000	2,376	0	0	0	0	269,546	266,922
Plant Replacement Reserve	205,609	1,100	576	468,227	404,591	(541,138)	(541,138)	133,798	69,638
Leave Reserve	133,402	2,000	1,247	33,900	33,900	0	0	169,302	168,549
Monkey Mia Jetty Reserve	21,587	400	183	0	0	0	0	21,987	21,770
Shared Fire Fighting System Reserve	28,891	575	245	0	0	0	0	29,466	29,136
	1,700,536	22,590	12,305	976,723	538,097	(736,503)	(680,744)	1,963,346	1,570,193

Note 7 - Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2019

Note 8 CAPITAL DISPOSALS							
Actual YTD Profit/(Loss) of Asset Disposal					Annual Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 03 2019		
\$	\$	\$	\$		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
				Plant and Equipment	\$	\$	\$
				Governance			
60,081	(3,646)	48,182	(8,254)	CEO Vehicle	(10,111)	(8,254)	1,857
				EMFA Vehicle	9,000	0	(9,000)
37,866	(17,866)	22,274	2,274	EMCD Vehicle	6,000	2,274	(3,726)
97,947	(21,512)	70,456	(5,980)		4,889	(5,980)	(10,869)
				Transport			
5,300	(2,657)	0	(2,643)	Depot Office Building	(2,643)	(2,643)	0
				Dual Cab Ute Works Manager	(8,262)		8,262
43,253	(15,184)	23,364	(4,705)	Dual Cab Ute Town	(10,568)	(4,705)	5,863
41,763	(13,013)	28,818	67	Dual Cab Ute Country	(11,046)	67	11,114
				Ride on Lawn Mower	1,025		(1,025)
				Town Loader	(65,885)		65,885
72,000	(52,000)	25,000	5,000	Multi Tyred Rubber Roller	5,000	5,000	0
				Vibration Roller	(22,542)		22,542
157,016	(80,197)	77,182	(2,281)		(114,921)	(2,281)	112,641
254,963	(101,708)	147,637	(8,260)		(110,032)	(8,260)	101,772
Comments - Capital Disposal/Replacements							

MINUTES OF THE ORDINARY COUNCIL MEETING

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Shire of Shark Bay											
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY											
For the Period Ended 31 March 2019											
Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	2018/19 Budget Rate Revenue \$	2018/19 Budget Interim Rate \$	2018/19 Budget Back Rate \$	2018/19 Budget Total Revenue \$
RATE TYPE											
Differential General Rate											
GRV Residential	0.098885	309	3,681,102	365,446	136		365,582	365,446	136		365,582
GRV Commercial	0.101620	43	2,123,918	214,353	528	126	215,007	214,353	528	126	215,007
GRV Vacant	0.098885	17	331,334	32,764	1,848		34,612	32,764	1,848		34,612
GRV Rural Commercial	0.102773	5	304,200	31,264	214	51	31,528	31,264	214	51	31,528
GRV Industrial/Residential	0.109426	45	619,128	67,749	334	4	68,086	67,749	334	4	68,086
GRV Industrial/Residential Vacant	0.098885	2	17,100	1,691			1,691	1,691			1,691
GRV Rural Resort	0.108482	2	1,112,800	120,719	1,866		122,585	120,719	1,866		122,585
UV General	0.200085	7	1,150,738	238,613	-68,851		169,762	238,613	-68,851		169,762
UV Pastoral	0.137028	11	617,360	84,596			84,596	84,596			84,596
UV Mining	0.272901	1	6,990	1,969			1,969	1,969			1,969
UV Exploration	0.262395	8	601,023	162,797	15,471	1,034	179,302	162,797	15,471	1,034	179,302
Sub-Totals		450	10,565,693	1,321,960	(48,454)	1,215	1,274,721	1,321,960	-48,454	1,215	1,274,721
Minimum Payment											
GRV Residential	850.00	59	443,150	51,000			51,000	51,000			51,000
GRV Commercial	850.00	17	93,832	14,450			14,450	14,450			14,450
GRV Vacant	850.00	84	274,870	70,550			70,550	70,550			70,550
GRV Rural Commercial	850.00	0	0	0			0	0			0
GRV Industrial/Residential	850.00	3	19,760	2,550			2,550	2,550			2,550
GRV Industrial/Residential Vacant	530.00	0	0	0			0	0			0
GRV Rural Resort	850.00	0	0	0			0	0			0
UV General	890.00	7	23,060	6,230			6,230	6,230			6,230
UV Pastoral	890.00	0	0	0			0	0			0
UV Mining	890.00	1	596	890			890	890			890
UV Exploration	890.00	1	1,941	890			890	890			890
Sub-Totals		172	857,209	146,560	0	0	146,560	146,560	0	0	146,560
Excess Rates 17/18 and 18/19 Impact							(20,084)				(10,000)
Concessions							(121,118)				(121,117)
Amount from General Rates							1,280,079				1,290,164
Specified Area Rates							35,924				35,924
Totals							1,316,003				1,326,088
Comments - Rating Information											

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 March 2019								
10. INFORMATION ON BORROWINGS								
(a) Debenture Repayments								
Particulars	Principal 1-Jul-18	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2018/19 Actual	2018/19 Budget	2018/19 Actual	2018/19 Budget	2018/19 Actual	2018/19 Budget
			\$	\$	\$	\$	\$	\$
Loan 57 Monkey Mia Bore	165,022	0	30,406	30,406	134,616	134,616	5,095	7,114
Loan 53 - Staff Housing	22,333	0	22,333	22,333	0	0	438	440
Loan 56 - Staff Housing	46,707	0	8,798	17,860	37,909	28,847	1,243	2,758
Loan - Town Oval Bore	0	800,000	0	13,815	0	786,185	0	14,440
	234,062	800,000	61,537	84,414	172,525	949,648	6,777	24,752

All debenture repayments are financed by general purpose revenue except Loan 57 which is funded through a Specified Area Rate.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Note 11: GRANTS AND CONTRIBUTIONS								
Program/Details	Grant Provider	Approval	2018-19 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received/Invoiced	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	719,551	0	719,551	0	539,663	179,888
Grants Commission - Roads	WALGGC	Y	215,001	0	215,001	0	161,251	53,750
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	6,248	0	6,248	0	7,547	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	34,740	0	34,740	0	23,734	11,006
Coastal Hazard Risk Management & Adaption Plan	WA Planning Commission	Y	32,500	0	32,500	0	0	32,500
RECREATION AND CULTURE								
Upgrade Town Hall Stage	Shark Bay Entertainers Contribution	Y	3,500	0	0	3,500	3,500	0
Upgrade Town Hall Stage	Lotteries Commission	Y	45,855	0	0	45,855	45,855	0
CCTV - Recreation Centre	Department of Industry, Innovation and Science	Y	6,125	0	0	6,125	6,125	0
Contributions - HMAS Sydney Exhibit	Visitors to Discovery Centre	Y	0	0	0	0	198	0
Little Lagoon Trail Signage and Barriers	Department of Industry, Innovation and Science	Y	20,000	0	0	20,000	20,000	0
TRANSPORT								
Road Preservation Grant	State Initiative - Main Roads WA	Y	106,056	0	106,056	0	106,056	0
Useless Loop Road - Mtce	Main Roads WA	Y	330,000	0	330,000	0	264,000	66,000
Contributions - Road Projects	Pipeline	Y	8,900	0	8,900	0	8,900	0
Roads To Recovery Grant - Cap	Roads to Recovery	Y	199,878	0	0	199,878	199,878	0
RRG Grants - Capital Projects	Regional Road Group	Y	232,065	0	0	232,065	189,404	42,661
CCTV - Monkey Mia	Dept. of Industry, Innovation & Science	Y	6,125	0	0	6,125	6,125	0
ECONOMIC SERVICES								
Support for Local Road Safety Activities	WALGA	Y	1,500	0	1,500	0	1,500	0
CCTV Foreshore	Dept. of Industry, Innovation & Science	Y	6,125	0	0	6,125	6,125	0
Destination Shark Bay Brand Development	Shark Bay Tourism Association	Y	3,000	0	3,000	0	3,000	0
Reusable Rubbish Bags	Keep Australia Beautiful Western Australia	Y	2,136	0	2,136	0	2,670	0
WA Youth Week 18/19	Department of Communities	Y				0	1,000	0
TOTALS			1,979,305	0	1,459,632	519,673	1,596,531	385,805
			Operating		1,459,632		1,119,519	
			Non-operating		519,673		477,012	
					1,979,305		1,596,531	
Comments - Operating and Non Operating Grants								

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay				
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY				
For the Period Ended 31 March 2019				
Note 12: TRUST FUND				
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:				
Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31-Mar-19
	\$	\$	\$	\$
CITF Levy	0	2,548	(2,548)	0
Library Card Bond	50	150	(200)	0
Bookeasy- Sales	0	351,558	(351,558)	0
Kerb/Footpath Deposit	4,300	0	(500)	3,800
Bond Key	2,300	1,500	(700)	3,100
Hall Bond	0	950	(675)	275
Police Licensing	2,063	187,423	(189,033)	452
Election Deposit	0	0	0	0
Marquee Deposit	0			0
Building Licence Levy	0	2,003	(2,003)	0
Road Reserve - Hughes Street	2,298	0		2,298
Tour Sales	0			0
Property Rental Bonds	1,820		(1,820)	0
Rates Unidentified Deposit	210			210
	13,041	546,132	(549,038)	10,135

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

CAPITAL WORKS PROGRAM 2018/19								
Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Land and Buildings								
Housing								
Staff housing Capital Works								
Staff Housing - 5 Spaven Way	1.1.2	CEO	(10,000)	(7,497)	0	7,497	0	
Staff Housing - 65 Brockman St	1.1.2	EMCD	(10,000)	(7,497)	0	7,497	0	
Staff Housing - 51 Durlacher St	1.1.2	EMFA	(10,000)	(7,497)	0	7,497	0	
Staff Housing - 80 Durlacher St	1.1.2	EMCD	(10,000)	(7,497)	0	7,497	0	
Pensioner Units Capital	1.1.3	EMCD	(25,000)	(18,747)	(3,857)	14,890	3,857	Ongoing
Housing Total			(65,000)	(48,735)	(3,857)	44,878	3,857	
Recreation and Culture								
Denham Town Hall Stage Upgrade	2.2.1	EMCD	(56,355)	(56,355)	(46,514)	9,841	0	Complete
Recreation and Culture Total			(56,355)	(56,355)	(46,514)	9,841	0	
Transport								
Depot- New Building	2.2.1	WKM	(140,000)	(140,000)	(141,115)	(1,115)	141,115	New Building under construction
Transport Total			(140,000)	(140,000)	(141,115)	(1,115)	141,115	
Land and Buildings Total			(261,355)	(245,090)	(191,486)	53,604	144,972	
Footpaths								
Transport								
Footpath Construction-Denham Footpath Plan	1.1.2	WKM	(46,980)	(46,980)	(46,980)	0	0	Complete
Transport Total			(46,980)	(46,980)	(46,980)	0	0	
Footpaths Total			(46,980)	(46,980)	(46,980)	0	0	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Furniture & Office Equip.								
Governance								
New IP Phone System	1.1.2	EMFA	(15,000)	(15,000)	(13,335)	1,665	13,335	In progress
Governance Total			(15,000)	(15,000)	(13,335)	1,665	13,335	
Transport								
Ricoh Photocopier	1.1.2	EMFA	(3,805)	(3,805)	(3,838)	33	3,838	Complete
Transport Total			(3,805)	(3,805)	(3,838)	33	3,838	
Furniture & Office Equip. Total			(18,805)	(18,805)	(17,173)	1,699	17,173	
Plant , Equipment and Vehicles								
Governance								
CEO Vehicle	1.1.2	CEO	(63,802)	(63,802)	(63,388)	414	63,388	Complete
EMFA Vehicle	1.1.2	EMFA	(35,000)	(26,244)	0	26,244		To occur in June 19
EMCD Vehicle	1.1.2	EMCD	(23,282)	(23,282)	(23,282)	(0)	23,282	Complete
Total Governance			(122,084)	(113,328)	(86,670)	26,658	86,670	
Transport								
Major Plant Items	1.1.2	WKM	(20,000)	(14,994)	0	14,994	0	
Dual Cab Ute - Works Manager	1.1.2	WKM	(55,000)	(41,247)	0	41,247	0	To occur in May 2019
Dual Cab Ute - Town	1.1.2	WKM	(45,000)	(33,750)	(44,741)	(10,991)	44,741	Complete
Excavator	1.1.2	WKM	(16,000)	(16,000)	(2,206)	13,794	2,206	Complete
Multi Tyred Rubber Roller	1.1.2	WKM	(163,630)	(163,630)	(138,000)	25,630	138,000	Complete
Town Loader	1.1.2	WKM	(195,000)	(146,250)	0	146,250	0	To occur in April 2019
Ride on Lawn Mower	1.1.2	WKM	(45,000)	(33,750)	0	33,750	0	To occur in May 2019
Dual Cab Ute - Country	1.1.2	WKM	(45,000)	(33,750)	(44,741)	(10,991)	44,741	Complete
Transport Total			(584,630)	(483,371)	(229,687)	253,684	229,687	
Denham Marine Facilities								
Boat Jinker Brake System Upgrade	1.1.2	WKM	(20,000)	(20,000)	0	20,000	0	
Boat Jinker Hydraulics Upgrade	1.1.2	WKM	(21,507)	(21,507)	(21,507)	(0)	21,507	Complete
Denham Marine Facilities Total			(41,507)	(41,507)	(21,507)	20,000	21,507	
Plant , Equipment and Vehicles Total			(748,221)	(638,206)	(337,865)	300,342	337,865	

MINUTES OF THE ORDINARY COUNCIL MEETING

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Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Public Facilities								
Community Amenities								
Refuse Tip and Recycling	2.1.1	WKM	(7,412)	(7,412)	(7,188)	224		Complete
Community Amenities Total			(7,412)	(7,412)	(7,188)	224	0	
Other Recreation And Sport								
CCTV Installation	2.2.1	WKM	(6,125)	(6,125)	(6,125)	0		Complete
Little Lagoon Signage and Barriers	2.2.1	WKM	(55,000)	(41,238)	(3,020)	38,218		Project has commenced
Town Oval Bore	2.2.1	WKM	(800,000)	(800,000)	(487)	799,513	487	Project has not commenced/Tender Advertising
Other Recreation And Sport Total			(861,125)	(847,363)	(9,632)	837,731	487	
Monkey Mia Boating Facilities								
CCTV Installation	2.2.1	WKM	(6,125)	(6,125)	(6,125)	0		Complete
Monkey Mia Boating Facilities Total			(6,125)	(6,125)	(6,125)	0	0	
Economic Services								
CCTV Installation	2.2.1	WKM	(6,125)	(6,125)	(6,125)	0		Complete
Economic Services Total			(6,125)	(6,125)	(6,125)	0	0	
Public Facilities Total			(880,787)	(867,025)	(29,071)	837,954	487	

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Infrastructure Assets	Strategic Plan Reference	Responsible Officer	Annual Budget	YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Comment
Roads (Non Town)								
Transport								
R2R Projects 18/19	1.1.1	WKM	(199,878)	(149,904)	(5,094)	144,810	5,094	Project has commenced
Useless Loop Road - RRG 18-19	1.1.1	WKM	(229,958)	(172,449)	(14,514)	157,935	14,514	Project has commenced
Eagle Bluff Road - RRG 17-18 C/F	1.1.1	WKM	(35,391)	(26,532)	(36,389)	(9,857)	36,389	Complete
Eagle Bluff Road - RRG 18-19	1.1.1	WKM	(90,000)	(67,482)	(43,776)	23,706	43,776	Project is in progress
Transport Total			(555,227)	(416,367)	(99,773)	316,594	99,773	
Roads (Non Town) Total			(555,227)	(416,367)	(99,773)	316,594	99,773	
Capital Expenditure Total			(2,511,375)	(2,232,473)	(722,346)	1,510,193	600,270	

30 APRIL 2019

12.3 COUNCILLOR FEES, ALLOWANCES AND EXPENSES
FM 00005

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;
2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2019/2020 budget, the following entitlements for the 2019/2020 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of \$..... in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members' of \$..... in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$..... in accordance with section 5.98(5) of the *Local Government Act 1995*;
 - d. An annual allowance for the Deputy Shire President of \$..... in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members' of \$..... in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and
7. Include the proposed increases and expenses in the 2019/2020 Draft budget.

Moved Cr Laundry
Seconder Lapsed for want of a seconder

Councillor Recommendation

That Council:

1. Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

2. Approve such fees and allowances to be paid at 3 monthly intervals in advance;
3. Approve for inclusion in the 2019/2020 budget, the following entitlements for the 2019/2020 financial year payable quarterly in advance:
 - a. An annual attendance fee for the Shire President of \$12,130.00 in accordance with section 5.99 of the *Local Government Act 1995*;
 - b. An annual attendance fee for council members' of \$5,900.00 in accordance with section 5.99 of the *Local Government Act 1995*;
 - c. An annual allowance for the Shire President of \$12,457.00 in accordance with section 5.98(5) of the *Local Government Act 1995*;
 - d. An annual allowance for the Deputy Shire President of \$3,115.00 in accordance with section 5.98A of the *Local Government Act 1995*;
 - e. An annual Information, Communication and Technology allowance for all council members' of \$2,229.00 in accordance with section 5.99A of the *Local Government Act 1995*;
4. Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the Local Government (Administration) Regulations 1996;
5. Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the Local Government (Administration) Regulations 1996;
6. Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the Local Government (Administration) Regulations 1996; and
7. Include the proposed increases and expenses in the 2019/2020 Draft budget.

Moved Cr Bellottie
Seconded Cr Ridgley

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 3.43pm for open discussion on Councillor Fees, Allowances and Expenses.

6/0 CARRIED

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

That Council reinstate Standing Orders at 3.49pm.

6/0 CARRIED

30 APRIL 2019

Moved Cr Ridgely
Seconded Cr Fenny

Council Resolution

That Council:

1. **Adopt, in accordance with section 5.98, 5.99 and 5.99A of the *Local Government Act 1995*, annual attendance fees be paid to all Councillors in lieu of meeting fees and annual allowances in lieu of reimbursement of expenses;**
2. **Approve such fees and allowances to be paid at 3 monthly intervals in advance;**
3. **Approve for inclusion in the 2019/2020 budget, the following entitlements for the 2019/2020 financial year payable quarterly in advance:**
 - a. **An annual attendance fee for the Shire President of \$11,663.00 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - b. **An annual attendance fee for council members' of \$5,673.00 in accordance with section 5.99 of the *Local Government Act 1995*;**
 - c. **An annual allowance for the Shire President of \$11,978.00 in accordance with section 5.98(5) of the *Local Government Act 1995*;**
 - d. **An annual allowance for the Deputy Shire President of \$2,995.00 in accordance with section 5.98A of the *Local Government Act 1995*;**
 - e. **An annual Information, Communication and Technology allowance for all council members' of \$2,143.00 in accordance with section 5.99A of the *Local Government Act 1995*;**
4. **Approve the reimbursement of expenses incurred by a council member in accordance with section 5.98(2)(b) and (3) of the Act and regulation 32 of the *Local Government (Administration) Regulations 1996*;**
5. **Approve the reimbursement of travel costs incurred by a council member in accordance with regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996*;**
6. **Approve the reimbursement of childcare costs incurred by a council member in accordance with regulation 31(1)(b) and regulation 32(1) of the *Local Government (Administration) Regulations 1996*; and**
7. **Include the proposed increases and expenses in the 2019/2020 Draft budget.**
5/1 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

BACKGROUND

Section 7A of the *Salaries and Allowances Act 1975* require the Salaries and Allowances Tribunal to undertake a review of the fees and allowances for local government elected council members on an annual basis.

The Tribunal determination finalised on the 9 April 2019 that there will be a 1 percent increase in the remuneration, fees, expenses or allowances ranges provided to Chief Executive Officer's and elected members.

However they also mention that each council retains the capacity to provide an increase within the current band parameters as long as they satisfy itself and provide public justification for any increase within their allotted bank in the current economic climate.

Council has determined the fees to be paid in past years was as follows:

	2014/2015	2015/2016	2016/2017	2017/18	2018/19
Annual Attendance Fees					
President	\$9,536	\$11,433	\$11,605	\$11,663	\$11,663
Councillors	\$4,640	\$5,562	\$5,645	\$5,673	\$5,673
Annual Allowances					
President	\$9,795	\$11,742	\$11,918	\$11,978	\$11,978
Deputy President (25% of President)	\$2,448	\$2,936	\$2,980	\$2,995	\$2,995
Other Allowances					
Information Technology	\$1,804	\$2,100	\$2,132	\$2,143	\$2,143

COMMENT

The Tribunal Determination sets a range of fees and allowances for the Shire as a Band 4 Local Government and this allows the Council the flexibility to amend the fees and allowances annually in order to maintain some relativity with the actual costs of being a council member.

The Council has previously set its Councillor fees and allowances at a mid-range of band 4 of the Tribunals Determination.

The chart below indicates the minimum Fees and allowance applicable to a Band 4 Local Government and what Council determined the payment would be in 2018/2019.

Councillor Fees and Allowances 2018/2019			
Band 4 Local Government	Shark Bay		
	Min	Max	2018/2019 Payment
Annual Attendance Fees			

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

President	\$3,553	\$19,341	\$11,663
Councillors	\$3,553	\$9,410	\$5,673
Annual Allowances			
President	\$508	\$19,864	\$11,978
Deputy President (25% of President)	\$127	\$4,966	\$2,995
Other Allowances			
Information Technology	\$500	\$3,500	\$2,143

To assist Council in its considerations a percentage increase has been applied to the 2018/2019 payment

	2018/2019 Payment	1% increase	2% increase	3% Increase	4% Increase
Annual Attendance Fees					
President	\$11,663	\$11,780	\$11,896	\$12,013	\$12,130
Councillors	\$5,673	\$5,730	\$5,786	\$5,843	\$5,900
Annual Allowances					
President	\$11,978	\$12,098	\$12,218	\$12,337	\$12,457
Deputy President (25% of President)	\$2,995	\$3,025	\$3,055	\$3,085	\$3,115
Other Allowances					
Information Technology	\$2,143	\$2,164	\$2,186	\$2,207	\$2,229

The impact of the percentage increase indicated above on the draft 2018/2019 Budget is as follows

	2018/2019 Totals	1% Increase	2% Increase	3% Increase	4% Increase
Total Councillor Fees and Allowances	\$75,675	\$76,432	\$77,189	\$77,945	\$78,702
Annual Increase		\$757	\$1,514	\$2,270	\$3,027

Further to determining the level of fees and allowances, Council is required to approve the reimbursement of expenses, the payment of travel costs and the reimbursement of childcare costs incurred by a council member.

This allows the payment on expenses to council members while on Council business such as meal and accommodation costs or taxi costs; the payment of travel costs such as mileage for the attendance at Council meetings; and the reimbursement of childcare costs to a maximum of \$30 per hour.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

LEGAL IMPLICATIONS

Section 5.99 refers to the payment of an annual meeting attendance fee in lieu of meeting attendance fees for Council members.

Section 5.98(2)(b) and (3) refers to the payment of expenses used in the course of Council business.

Section 5.98(5) refers to the payment of an annual allowance for the President.

Section 5.98A(1) refers to the payment of an annual allowance for the Deputy President being no greater than 25% of the annual allowance for the President.

Section 5.99A refers to the payment of an Information Communication and Technology allowance to council members.

Local Government (Administration) Regulations 1996.

Regulation 31(1)(b) and 32(1) refers to the reimbursement of travel costs and childcare costs.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

Any increase in Councillor Fees would need to be included in the 2019/2020 draft budget considerations.

STRATEGIC IMPLICATIONS

Outcome 4.3 A long term strategically focused Council that functions efficiently and is unified.

RISK MANAGEMENT

Adoption of this increase in fees may result in a low political risk to Council on the basis that it will not be supported by the community.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

Chief Executive Officer

Date of Report

A Pears

P Anderson

10 April 2019

30 APRIL 2019

12.4 DISCRETIONARY FEES AND CHARGES 2019/2020
FM00005

AUTHOR

Executive Manager Finance and Administration

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Fenny
Seconded Cr Burton

Council Resolution

That Council:

- 1. Endorse the attached Schedule of Discretionary Fees and Charges as amended effective from 1 July 2019; and**
- 2. Incorporate these fees and charges into the 2019/2020 budget document.**

6/0 CARRIED

BACKGROUND

In accordance with Section 6.16 of the *Local Government Act 1995*, a Local Government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed. Fees and charges are to be imposed (generally) when adopting the annual budget and must be resolved by an absolute majority.

In determining the amount of a fee or charge for a service or goods a Local Government is required to take into account the following factors (s 6.17) -

- (a) the cost to the Local Government of providing the goods or service;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

COMMENT

The attached fees and charges document reflects the proposed fees to be charged in 2019/2020. This document discusses the discretionary fees and charges only as the Council does not have any control over legislative fees and charges. If any changes do occur after this date then it will be incorporated into fees and charges and will be presented to Council for adoption with the budget.

Most fees have been increased by 2% in line with the estimated Annual Consumer Price Index (CPI) for March 2019. An extra column has been added which shows the revenue to date. This will give Council some indication of the revenue raised by each fee or group of fees.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

The major changes to these fees and charges are to the following:

1. Housing - The rental for Pensioner Unit single and double rental rates per week have been increased from \$115 to \$125 and \$170 to \$196.20 respectively in line with Centrelink Rental Assistance Eligibility Requirements.
2. Burial Fees – Burial Fees for Weekday and Weekend/Public Holiday have been increased from \$684 to \$1050 and \$1367 to \$ 1850 on the basis that on average one burial on a weekday cost \$941 exclusive of GST. Our fees are inclusive of GST.
3. Waste Disposal – Refuse Removal for Domestic, Commercial & Industrial and Non Rateable Properties have each been increased by \$50 per year which is less than a \$1 per week for a two weekly rubbish removal service
4. Waste Disposal – the minimum fee for Domestic General Waste, excluding clean green waste, has been increased \$5.50 per cubic metre or part thereof. It is proposed that the same levy of \$5.50 be applied to each Domestic 240L Wheelie Bin.
5. Waste Disposal – the minimum fee for Commercial General Waste, excluding clean green waste and cardboard, has been increased to \$15 per cubic metre or part thereof. It is proposed that the same levy of \$15 be applied to each Commercial 240L Wheelie Bin.
6. Waste Disposal Gassed Refrigeration Unit has been included at a rate of \$50 per unit as the cost of de-gassing of refrigeration units are regulated and is a specialised service.
7. Equipment Hire – Hire of a Portable Sound System has been included at \$50 per day.
8. Shark Bay Discovery Centre – The Group and Coach Entries have been increased from \$5.50 to \$6.00 per entry.
9. Visitor Centre Fees and Commission – Business Advertising Display only (Outside Shire) has increased from \$50 to \$60 per annum.
10. Marine Facility Charges - Jinker Haulage Fee costs have been amended as follows:
 - a. Haulage Fees – Monday to Friday (Ex. Public Holidays)
 - i. Slipway Lift Out in and In – no change to rate
 - ii. Slipway Lift Out and In with bow beam rate has been increased from \$467.50 to \$742.50 per lift
 - iii. Use of Trailer for Survey of Vessel Only or emergency (No Work) – no change in rate
 - b. Haulage Fees – Outside of Normal Working Hours
 - i. Slipway Lift Out in and In – no change to rate
 - ii. Slipway Lift Out and In with bow beam rate has been increased from \$550 to \$825 per lift
 - iii. Use of Trailer for Survey of Vessel Only or emergency (No Work) – no change in rate
 - c. Jinker Travel – Mount and Dismount Vessel onto Stands have been removed.

LEGAL IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* enables a Local Government to impose and recover a fee or charge for any goods or service it provides or proposes to provide.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

MINUTES OF THE ORDINARY COUNCIL MEETING

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FINANCIAL IMPLICATIONS

Fees and charges revenue made up approximately 28 percent of the Shires operating revenue in 2017/2018 and provides a means for the Shire to recover the costs of providing services on a user pay basis.

STRATEGIC IMPLICATIONS

Outcome 4.1.1, 4.2.1 and 4.2.2

Shark Bay Council is a strategically focused, unified Council, functioning efficiently whilst encouraging and supporting community engagement and providing appropriate services to the community.

RISK MANAGEMENT

This is a low risk item for Council. Council needs to set fees and charges in order to reduce the reliance on grant income and rates. Should Council not impose any fees and charges then there will be a need to increase rates to cover the shortfall. The community expect to pay fees and charges for the use of facilities and services.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Executive Manager

Finance and Administration

A Pears

Chief Executive Officer

P Anderson

Date of Report

16 April 2019

30 APRIL 2019

13.0 TOWN PLANNING REPORT

13.1 PROPOSED RETAINING WALL – LOT 140 (6) TALBOT STREET, DENHAM P1270

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Bellottie

Nature of Interest: Proximity Interest as lives at Lot 140 (6) Talbot Street Denham

Cr Bellottie left the Council Chamber at 4.16pm

Moved Cr Burton
Seconded Cr Ridgely

Council Resolution

That Council:

- 1. Note that the development application for a retaining wall on Lot 140 (6) Talbot Street, Denham is being advertised for public comment.**
- 2. Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application for a retaining wall on Lot 140 Talbot Street, Denham.**

5/0 CARRIED BY ABSOLUTE MAJORITY

Cr Bellottie returned to the Council Chamber at 4.18pm

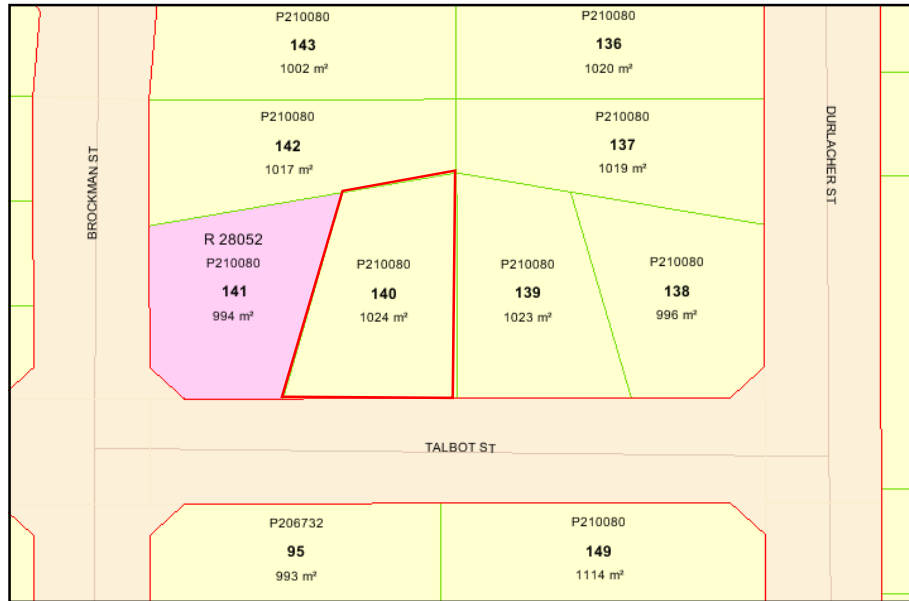
BACKGROUND

• **Zoning**

Lot 140 is zoned 'Residential' with a density code of R10/20 under the Shire of Shark Bay Local Planning Scheme No 4 ('the Scheme') – refer location plan overpage.

MINUTES OF THE ORDINARY COUNCIL MEETING

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Lot 140 has a downward slope to the west, and is adjacent to Reserve 28052 which is vacant land.



30 APRIL 2019

COMMENT

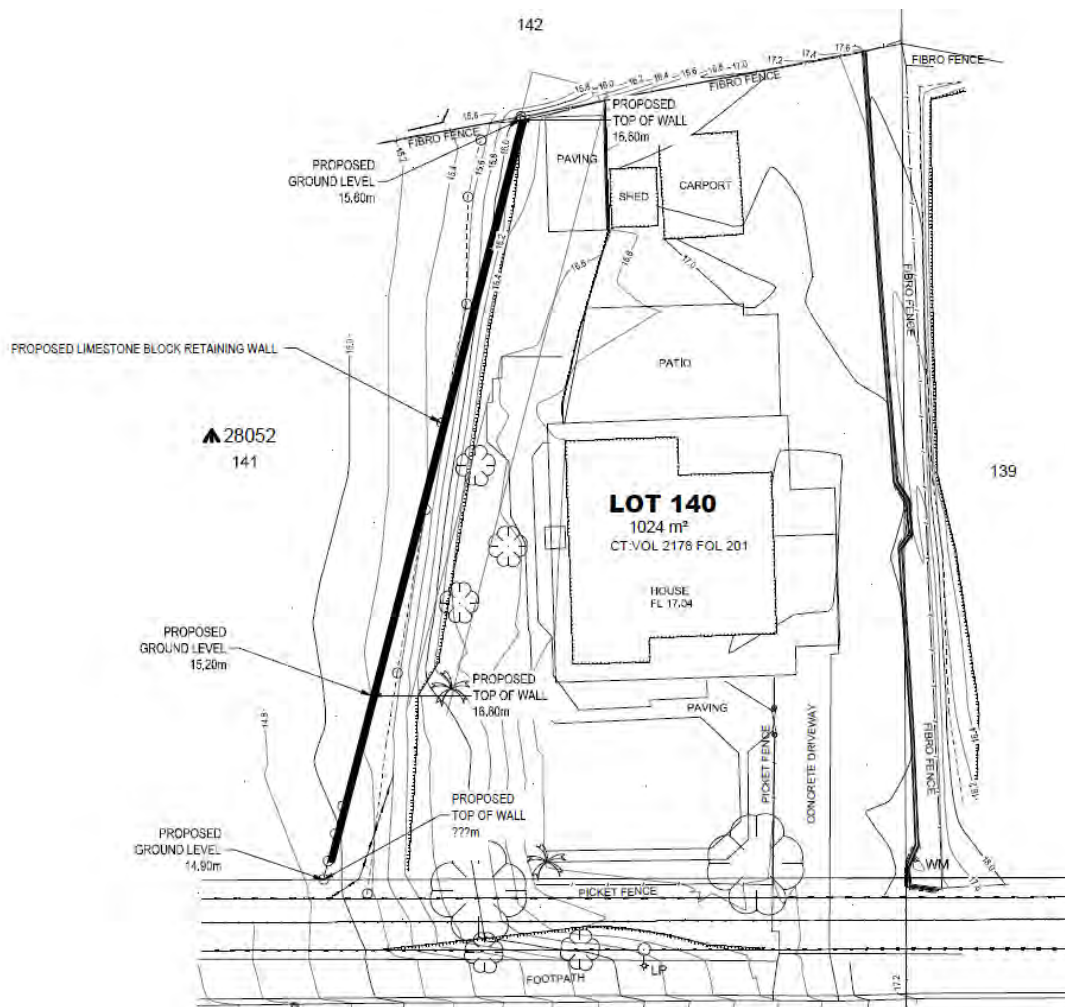
A limestone retaining wall is proposed adjacent to the western boundary with excavation that will lower the natural ground level and allow for footings.

A site plan is included below.

The wall height ranges from approximately 1.27 to 1.83 metres and tapers down to tie into the existing surface level at the Talbot Street boundary (which at the boundary corner is 14.90 metres).

Under the Residential Design Codes retaining walls are required to be setback from lot boundaries and are treated similar to the walls of a dwelling.

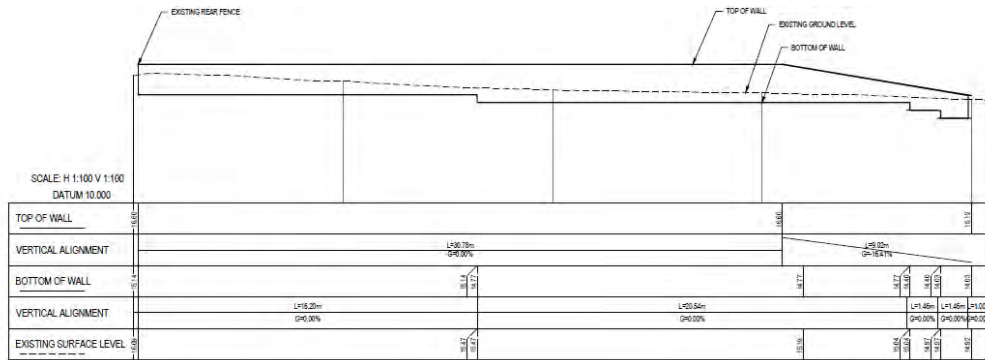
The retaining wall requires planning approval due to the minimal setback to the west boundary and a small portion having a minimal setback to the north boundary (shared with adjacent Lot 142 Brockman Street).



Site Plan

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The retaining wall is generally supported at an officer level in accordance with Design Principle 5.3.8 P8 of the Codes which allows for retaining walls to benefit residents where they do not detrimentally affect adjoining properties and are designed, engineered and landscaped.

The main impact is to reserve land to the west. Despite this, the application has been referred to the owner of Lot 142 Brockman Street as an affected neighbour.

As the advertising period has not closed, Town Planning Innovations recommends Council consider granting delegated authority to the Chief Executive Officer to expedite processing of the application.

LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015 -

Regulation 61(1) only exempts boundary walls from requiring planning approval where they comply with the 'deemed to comply' requirements of the Residential Design Codes.

Regulation 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Clause 82(1) and 82(2) give Council the ability to delegated authority to the Chief Executive Officer to determine the application however it must be an Absolute Majority.

Shire of Shark Bay Local Planning Scheme No 4 -

Clause 16(2) outlines the following objectives for the Residential zone:

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- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.
- To provide for tourist development which is compatible with and complementary to residential development.

POLICY IMPLICATIONS

There are no policy implications associated with this application.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for planning advice.

STRATEGIC IMPLICATIONS

There are no policy implications associated with this application.

RISK MANAGEMENT

This is a low risk item to Council.

VOTING REQUIREMENTS

Absolute Majority Required (for delegated authority)

SIGNATURES

Author

L Bushby

Chief Executive Officer

P Anderson

Date of Report

16 April 2019

30 APRIL 2019

14.0 WORKS REPORT

14.1 FIVE (5) YEAR ROAD CAPITAL PLAN 2019/2020 – 2023/2024
FM00005

Author
Works Manager

Disclosure of Any Interest
Nil

Officer Recommendation

Option 1

That the 2019/2020 review of the 5 year Road Capital Plan as attached for the years 2019/2020 through to 2023/2024, within the Shire of Shark Bay, be endorsed.

That an amount of \$237,796.00, funded solely from Roads to Recovery allocations, be apportioned to Brockman Street in the Draft 2019/2020 budget to facilitate a reseal program.

That an amount of \$229,958.00 funded two thirds one third from the Regional Road Group allocations, be apportioned to the Useless Loop Road in the Draft 2019/2020 budget to facilitate a base stabilisation program.

That an amount of \$90,000.00 funded two thirds one third from the Regional Road Group allocations, be apportioned to Eagle Bluff Road in the Draft 2019/2020 budget to facilitate a new seal program.

Or

Option 2

The Five Year Capital Roads Report lay on the table pending a workshop to consider all possible options.

That an amount of \$237,796.00, funded solely from Roads to Recovery allocations be allocated in the Draft 2019/2020 budget with projects to be determined.

That an amount of \$229,958.00 funded two thirds one third from the Regional Road Group allocations, be apportioned to the Useless Loop Road in the Draft 2019/2020 budget to facilitate a base stabilisation program.

That an amount of \$90,000.00 funded two thirds one third from the Regional Road Group allocations, be allocated in the Draft 2019/2020 budget with projects to be determined.

Moved Cr Burton
Seconded Cr Ridgely

Council Resolution

That Council suspend Standing Orders, clause 9.5 Limitation on number speeches to be suspended at 4.19pm for open discussion on the Five (5) Year Road Capital Plan 2019/2020 – 2023/2024 report.

6/0 CARRIED

30 APRIL 2019

Moved Cr Burton
Seconded Cr Ridgely

Council Resolution

That Council reinstate Standing Order at 4.33 pm.

6/0 CARRIED

Moved Cr Fenny
Seconded Cr Ridgely

Council Resolution

That the 2019/2020 review of the 5 year Road Capital Plan as attached for the years 2019/2020 through to 2023/2024, within the Shire of Shark Bay, be endorsed.

That an amount of \$237,796.00, funded solely from Roads to Recovery allocations, be apportioned to Brockman Street in the Draft 2019/2020 budget to facilitate a reseal program.

That an amount of \$229,958.00 funded two thirds one third from the Regional Road Group allocations, be apportioned to the Useless Loop Road in the Draft 2019/2020 budget to facilitate a base stabilisation program.

That an amount of \$90,000.00 funded two thirds one third from the Regional Road Group allocations, be apportioned to Eagle Bluff Road in the Draft 2019/2020 budget to facilitate a new seal program.

6/0 CARRIED

Background

There is an established 5 Year Road Capital Plan for capital works on rural and urban roads within the Shire of Shark Bay.

The 5 year Road Capital Plan proposed road works schedule contains an estimated capital expenditure on roads within the Shire of Shark Bay for the next 5 years.

This plan has been put into place to show the projected years that works will be completed and also the sections of those roads that, at this point in time, have been deemed to be in most need for capital works.

As road use changes and given the fact that certain events will occur out of our control, the projected years shown in the inserted spread sheet are estimates of the proposed works and time frames involved.

This Road Capital Plan is a living document and needs to be reviewed annually. This will ensure that capital expenditure will be spent in a most productive manner.

The Roads to Recovery program has been extended out for a further five years from 2019/2020 to 2023/2024. The Shire of Shark Bay will receive \$ 1,188,980.00 over the life of the program. Total yearly expenditure is \$237,796.00.

Comment

Regional Road Group

Included in the 2019/2020 Regional Road Group program is seal prep and the start of a sealing program for the Eagle Bluff Road.

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This inclusion has come about by analysing traffic numbers and the amount of road damage caused by vehicle use.

The Eagle Bluff Road leads to an important tourist destination and is a highly traversed gravel road. It would be prudent to seal this road to enhance the tourist experience and minimise the maintenance required.

The unknown in this scenario is the possible inclusion of southern Peron into the Department of Biodiversity and Attractions, however the road has been properly gazetted to the boardwalk.

The five year capital road program has been modified to reflect an Eagle Bluff sealing program utilising predominantly Regional Road Group funding. ***It should be noted that council has not endorsed this sealing program.***

Regional Road Group projects for 2019/2020 also includes the Useless Loop Road. The Useless Loop Road requires base stabilisation with polymers and vertical realignments between SLK 18.5 and SLK 23 to facilitate the continuation of the new seal program.

Roads to Recovery

The previous Roads to Recovery program will finish on 30 June 2019.

The Government has announced that a new Roads to Recovery program will continue on from 2019/2020 with an added amount of 50 million dollars per annum being added to the pool bringing the total amount per annum to 400 million dollars.

The Shire of Shark Bay will receive \$1,188,980.00 over the life of the program. Total yearly expenditure is \$237,796.00.

In lieu of a workshop it is suggested to continue our urban reseal program. As works identified along Knight Terrace has been completed, Brockman and Durlacher would be the next logical streets to look at.

Looking at indicative pricing it is believed that Brockman Street could be resealed from Knight Terrace to Francis Street staged over two years. According to the Roads to Recovery guidelines both kerbs and footpaths can be included in the road submissions.

Administration is recommending that Brockman Street from Knight Terrace to Francis Street be submitted for the Roads to Recovery project in 2019/2020 and 2020/2021

Legal Implications

There are no legal implications associated with this report

Policy Implications

There are no policy implications associated with this report

Financial Implications

The Regional Road Group funding is based on a two thirds one third contribution from the Shire.

MINUTES OF THE ORDINARY COUNCIL MEETING

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In the 2019/2020 financial year the indicative total Regional Road Group budget will be \$319,958.00. The required contribution from the Shire is one third, this equates to \$106,653.00.

Roads to Recovery funding does not require any contributions from the Shire. The total spend from Roads to Recovery allocations will be \$237,796.00

Strategic Implications

Outcome 1.1

1.1.7 Develop and maintain sustainable transport infrastructure.

Outcome 1.2

1.2.5 Allocate resources to deliver economic development and population growth.

RISK MANAGEMENT

There are no risks associated with this report.

Voting Requirements

Simple Majority Required

Signatures

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

11 April 2019

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay

Roads Capital Program 2019/20 to 2023/24

Regional Road Group

Road	Year	Place		Amount	2019/20				2020/21				2021/22				2022/23				2023/24			
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost
Useless Loop	19/20	18.00	23.00	5.00	Seal Work	March/20	Shire	\$ 229,000.00																
	20/21	23.00	28.00	5.00					Resheet	July/20	Shire	\$ 229,000.00												
	21/22	23.00	28.00	5.00									Seal Work	Mar/21	Shire	\$ 229,000.00								
	22/23	61.00	66.00	5.00													Resheet	July/22	Shire	\$ 229,000.00				
	23/24	28.00	33.00	5.00													Sealwork	March/24	Shire	\$ 229,000.00				
Stella Rowley Drive	19/20	0.00	4.30	4.30																Shoulders	Nov/23	Shire	\$ 90,000.00	
Goulet Bluff																	Resheet	June/23	Shire	\$ 90,000.00				
Airport Road	21/22	0.00	0.60	0.60																				
Eagle Bluff road	19/20	0.00	1.00	1.00	Seal Prep	March/20	Shire/Contractors	\$ 90,000.00	Sealing	March/21	Contractors	\$ 90,000.00	Sealing	March/22	Contractors	\$ 90,000.00								
Total RRG								\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00				\$ 319,000.00
RRG								\$ 212,666.67				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67				\$ 212,666.67
Balance								-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33				-\$ 106,333.33
Roads to Recovery																								
Road	Year	Place		Amount	2019/20				2020/21				2021/22				2022/23				2023/24			
		From	To		Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost	Type	Time	By	Cost
Useless Loop Road				0.00																				
Knight Terrace				0.00																				
Eagle Bluff Road				0.00																				
Brockman Street	19/20	0.00	0.35	0.35	reseal	March 20	Contractors	\$ 237,796.00																
Brockman Street	20/21	0.35	0.75	0.40					Reseal	March 21	Contractors	\$ 237,796.00												
Durlacher Street	21/22	0.00	0.33	0.33									Reseal	March 22	Contractors	\$ 237,796.00								
Durlacher Street	22/23	0.33	0.66	0.33													Reseal	March 23	Contractors	\$ 237,796.00				
Durlacher Street	23/24	0.66	0.99	0.33																Reseal	March 24	Contractors	\$ 237,796.00	
Total R2R								\$ 237,796.00				\$ 237,796.00				\$ 237,796.00				\$ 237,796.00				\$ 237,796.00
R2R																								
Grand Total								\$ 556,796.00				\$ 556,796.00				\$ 556,796.00				\$ 556,796.00				\$ 556,796.00

30 APRIL 2019

14.2 FIVE YEAR PLANT REPLACEMENT PROGRAM

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Laundry

Seconded Cr Burton

Council Resolution

**That the 2019/2020 review of the Five (5) Year Plant Replacement program be endorsed and that required funding be allocated in the draft 2019/2020 Budget.
6/0 CARRIED**

BACKGROUND

The Five Year Plant Replacement Plan is a living document and as such is subject to review every year during budget consideration.

COMMENT

The 5 Year Plant Replacement program forecasts the plant replacement requirements for the Shire of Shark Bay for the next 5 years.

As this is a living document it is presented to Council annually for review. The Plant replacement program ensures that Shire plant has been assessed by Administration and that anticipated time frames for replacement are appropriate for conditions experienced within the Shire of Shark Bay.

As per the Shire of Shark Bay's Five Year Plant Replacement Plan, attached to the end of this report, a Prime Mover is the only major plant due for replacement and inclusion in 2018/2019 budget.

LEGAL IMPLICATIONS

If the Vibrating Roller is sold as a surplus plant item there will have to be a tender process as the expected price is above the \$20,000.00 limit set for Local Government.

POLICY IMPLICATIONS

There are no policy implications with this report

FINANCIAL IMPLICATIONS

The 5 year Plant Replacement programme currently has the inclusion for the purchase of a Prime Mover with an estimated cost of \$210,000.00

There is also an inclusion for small vehicles and major plant of \$90,000.00.

Total net cost for the 2019/2020 plant replacement program is \$300,000.00.

These items will need to be included in the 2019/2020 draft budget.

MINUTES OF THE ORDINARY COUNCIL MEETING

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STRATEGIC IMPLICATIONS

Outcome 1.2: Conduct a review of operations to ensure the Shire is operating efficiently and effectively, and work towards full cost recovery.

RISK MANAGEMENT

There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author

B Galvin

Chief Executive Officer

P Anderson

Date of Report

11 April 2019

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Shire of Shark Bay																
5 Year Plant Replacement Program 2019/20 - 2023/24																
Type	2019/20			2020/21			2021/22			2022/23			2023/24			
	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	Gross \$	Trade \$	Net	
Major Plant																
Water Tanker x2																
Semi Side Tipper				110,000	10,000	100,000										
5 Ton Town Truck							80,000	30,000	50,000							
3 Ton Town Truck							65,000	18,000	47,000							
Dual Cab Truck 5t										105,000	20,000	85,000				
Camp upgrades																
Prime Mover	240,000	30,000	210,000										250,000	40,000	210,000	
Country Loader				280,000	60,000	220,000										
Multi Tyred Rubber Roller													160,000	20,000	140,000	
Community Bus																
30 KVA Generator Set																
Bob Cat, Attachments and Trailer																
Grader										400,000	85,000	315,000				
Low Loader																
Refuse Site Loader							220,000	40,000	180,000							
Excavator																
Town Loader																
Ride On Lawn Mower																
Major Plant Items	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000	20,000		20,000	
Vehicles																
CEO Vehicle	65,000	55,000	10,000				68,000	55,000	13,000				71,000	55,000	16,000	
EMFA Vehicle	35,000	25,000	10,000				38,000	25,000	13,000				40,000	25,000	15,000	
EMTCED Vehicle	35,000	25,000	10,000				38,000	25,000	13,000				40,000	25,000	15,000	
Dual Cab Ute - Works Manager				57,000	34,000	23,000				60,000	32,000	28,000				
Dual Cab Ute - Town				46,000	25,000	21,000				48,000	27,000	21,000				
Dual Cab Ute- Ranger	45,000	25,000	20,000				46,000	25,000	21,000				50,000	27,000	23,000	
Dual Cab Ute- Gardner	45,000	25,000	20,000				46,000	25,000	21,000				50,000	27,000	23,000	
Space Cab Ute - Country				46,000	25,000	21,000				48,000	27,000	21,000				
TOTAL	485,000	185,000	300,000	559,000	154,000	405,000	621,000	243,000	378,000	681,000	191,000	490,000	681,000	219,000	462,000	
Major Plant	260,000	30,000	230,000	410,000	70,000	340,000	385,000	88,000	297,000	525,000	105,000	420,000	430,000	60,000	370,000	
Vehicles	225,000	155,000	70,000	149,000	84,000	65,000	236,000	155,000	81,000	156,000	86,000	70,000	251,000	159,000	92,000	
Total	485,000	185,000	300,000	559,000	154,000	405,000	621,000	243,000	378,000	681,000	191,000	490,000	681,000	219,000	462,000	

30 APRIL 2019

14.3 FIVE (5) YEAR FOOTPATH CAPITAL PROGRAM

AUTHOR

Works Manager

DISCLOSURE OF ANY INTEREST

Nil

Officer Recommendation

That Council endorse, (Council to Nominate A or B)

- A) The Five (5) Year Capital Footpath Plan 2019/2020 to 2023/2024 for new footpaths within the township of Denham be reinstated and,
1. That funding of \$51,520 be included in the draft 2019/2020 budget to undertake programmed 2019/2020 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and along Durlacher Street from Hoult Street to Dampier Road.
 2. That a new footpath be added to the 5 year footpath construction plan for installation in the 2023/2024 financial year at the following location: (Council to nominate A,B or C)
 - A) Capewell Drive from Poland Road to Edwards Street
 - B) Capewell Drive from Sunter Place to Wear Place
 - C) Wear Place and Fletcher Court from Capewell Drive to Edwards Street,

OR

- B) That Council incorporate a replacement component into the current five year Footpath plan and a Five (5) Year Footpath Plan 2019/2020 to 2023/2024 for new and replacement footpaths within the township of Denham be established.
1. That funding of \$51,520 be included in the draft 2019/2020 budget to undertake programmed 2019/2020 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and along Durlacher Street from Hoult Street to Dampier Road.
 2. That a new footpath be added to the 5 year footpath construction plan for installation in the 2023/2024 financial year at the following location: (Council to nominate A,B or C)
 - A. Capewell Drive from Poland Road to Edwards Street
 - B. Capewell Drive from Sunter Place to Wear Place
 - C. Wear Place and Fletcher Court from Capewell Drive to Edwards Street

OR

Council nominate to lay the item on the table pending draft budget outcomes.

30 APRIL 2019

Moved Cr Laundry
Seconded Cr Fenny

Council Resolution

Council lay the item on the table to enable further investigation by Council of the footpath network and bring the matter back to the May 2019 Ordinary Council meeting.

6/0 CARRIED

BACKGROUND

Council established a program for the installation of new footpaths in the Denham town site in 2011. The program is scheduled over a 5 year period and is reviewed annually by Council to enable any variations or inclusions to be addressed.

Administration also includes in the draft budget an allocation of \$50,000 for the footpath programme inclusions.

A town map has been included to help Councillors determine the best additional footpath to include in the five year plan.

At the ordinary Council meeting held on the 30 May 2018 the following recommendation was made to Council:

Officer Recommendation

1. *That funding of \$51,520 be included in the draft 2018/2019 budget to undertake the programmed 2018/2019 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and along Durlacher Street from Hoult Street to Dampier Road.*
2. *That a new footpath be added to the Five (5) Year new footpath construction plan for installation in the 2022/2023 financial year at the following location: (council to nominate)*

D) Capewell Drive from Poland Road to Edwards Street

E) Capewell Drive from Sunter Place to Wear Place

F) Wear Place and Fletcher Court from Capewell Drive to Edwards Street

G) Council to Nominate

AND / OR

3. *That Council incorporate a replacement component into the current Five (5) Year Footpath Plan.*
4. *That funding of \$51,520 be included in the draft 2018/2019 budget to undertake the programmed 2018/2019 footpath programmes along Hartog Crescent from Dirk Place to Hughes Street and the staged replacement of the Brockman Street footpath from Hughes Street to Francis Street.*
5. *The Five (5) Year Capital Footpath Plan 2019/2020 to 2023/2024 for new/replacement footpaths within the Townsite of Denham be amended to include the replacement of existing footpaths and presented back to Council for consideration.*

At the ordinary Council meeting held on the 30 May 2018 Council made the following resolution:

Council Resolution

That the item lay on the table and be presented to the 2018/2019 budget review in February 2019.

6/0 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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The 5 year footpath plan was not presented to the 2018/2019 budget review in February 2019.

Administration is now presenting the report again inquiring if Council wishes to re-establish the footpath program in its previous capital form, change to a capital and replacement program or place the program on hold with a decision to be made dependent on budget outcomes.

COMMENT

The footpath programme and associated funding needs to be reviewed on an annual basis to enable the Council to address the needs of the community in regard to footpath access within Denham.

This allows Council to establish priorities and to amend budgets accordingly.

All footpaths constructed will be done so as to conform to dual use standards.

This capital program is a living document and will be reviewed annually to ensure that any changes in priorities or budgets are taken into account and accommodated within the program.

The location and alignment of the footpaths on the suggested roads can be modified, although any modification may affect associated costs.

The plan endorsed by Council in 2017/2018 for the period 2018/2019 to 2022/2023 was as the table below

Year	Street	Section	Estimated Cost
2018/2019	Durlacher	Hoult to Dampier	\$34,040
2018/2019	Hartog	Dirk to Hughes	\$17,480
2019/2020	Mead	Millar to Durlacher	\$38,950
2020/2021	Hartog	Hughes Street +245 metres	\$48,020
2021/2022	Silver Chain	Carpark in front of Silver Chain	\$49,500
2022/2023	TBA		

The above endorsed plan has laid on the table due to budget constraints.

Administration is now presenting the report again and inquiring as to Council wishes.

If Council decide to continue with a footpath program the previous program could be reinstated with the dates adjusted as below.

Year	Street	Section	Estimated Cost
2019/2020	Durlacher	Hoult to Dampier	\$34,040
2019/2020	Hartog	Dirk to Hughes	\$17,480
2020/2021	Mead	Millar to Durlacher	\$38,950
2020/2021	Hughes	Town Hall	\$7,410
2021/2022	Hartog	Hughes Street +245 metres	\$48,020
2022/2023	Silver Chain	Carpark in front of Silver Chain	\$49,500
2023/2024	TBA		

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

The footpaths listed below have been considered the most likely choice to continue the connectivity of the footpath network in an organised manner.

- | | | |
|----|---|-------------|
| A) | Capewell Drive from Poland Road to Edwards Street | \$52,600.00 |
| B) | Capewell Drive from Sunter Place to Wear Place | \$40,000.00 |
| C) | Wear Place and Fletcher Court from Capewell Drive to Edwards Street | \$52,000.00 |

The footpaths mentioned above are put forward for consideration for the installation of a new footpath in 2023/2024. Other options can be seen on the attached town map.

Existing Footpaths currently in place are designated by blue lines. Footpaths that have endorsed by Council for construction are designated by pink lines. Red lines designate footpaths that will at some stage in the future need to be constructed.

A letter from Mrs Tacy Kelly requesting the completion of the pedestrian footpath in Hartog Crescent was received on the 9 January 2019.

In the letter Mrs Kelly has mentioned the Hughes Street footpath. Conversations with Mrs Kelly has revealed that the footpath in question is the Hartog Footpath. This footpath terminates at 20 Hartog Crescent and Mrs Kelly is requesting that the footpath be continued through to Hughes Street.

The total length of this extension is approximately 400 metres. At the current costs expected in 2019/2020 this would be about \$74,000.00.

A letter of response from administration was sent to Tacy on the 5 February 2019 stating that the pedestrian footpath in Hartog Crescent will be considered by Council in line with their 5 Year Footpath Installation and Replacement Plan.

A copy of the letters are attached to the end of this report.

Current Footpaths

On investigation of the older footpath network around Denham, Administration has noted that there are a number of footpaths that require ongoing maintenance

To address this issue Council could consider modifying the existing New Footpath Capital plan to include a replacement footpath component. This would enable Council to continue with its new footpath plan and be able to address issues associated with the ageing network. This approach would have the added benefit of not impacting on the current budget.

If Council elected to include replacement footpaths into the current footpath program administration would assess the existing network and present its findings to Council.

With the information presented, Council would be able to make informed decisions as to where best spend its allocated footpath budget.

The replacement of the existing footpaths would be to conform to current disability access standards and greatly assist the use of mobility vehicles in the townsite. Any increase in the width of footpaths would also reduce the incidence of wind-blown dust and sand and as these paths are being replaced provide the opportunity for residents to take advantage of Councils new crossover installation subsidy and install crossover where they are currently not in place.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

POLICY IMPLICATIONS

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There are no policy implications associated with this report.

FINANCIAL IMPLICATIONS

Hartog Crescent from Dirk Place to Hughes Street Estimated Cost \$17,480.00

Durlacher Street from Hoult Street to Dampier Road Estimated cost \$34,040.00

Footpaths proposed to be constructed in 2019/2020 will be \$1,150.00 over the anticipated budget allowance and will need to be considered in the 2019/2020 budget.

If Council implements a replacement component into the current footpath plan there would be no impact on the budget.

All pricing and estimates contained within this report are based on an envisaged 3.5% CPI over the next 5 years. If real CPI is higher than estimated CPI then the estimated costs per square meter of constructed footpath will likewise be higher and this increase will need to be reflected in future budgets.

STRATEGIC IMPLICATIONS

Outcome 1.1 - Develop Infrastructure and Investment that is sustainable and an ongoing legacy to the Shire

RISK MANAGEMENT

There are no risks associated with this report

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author *B Galvin*

Chief Executive Officer *P Anderson*

Date of Report 12 April 2018

MINUTES OF THE ORDINARY COUNCIL MEETING

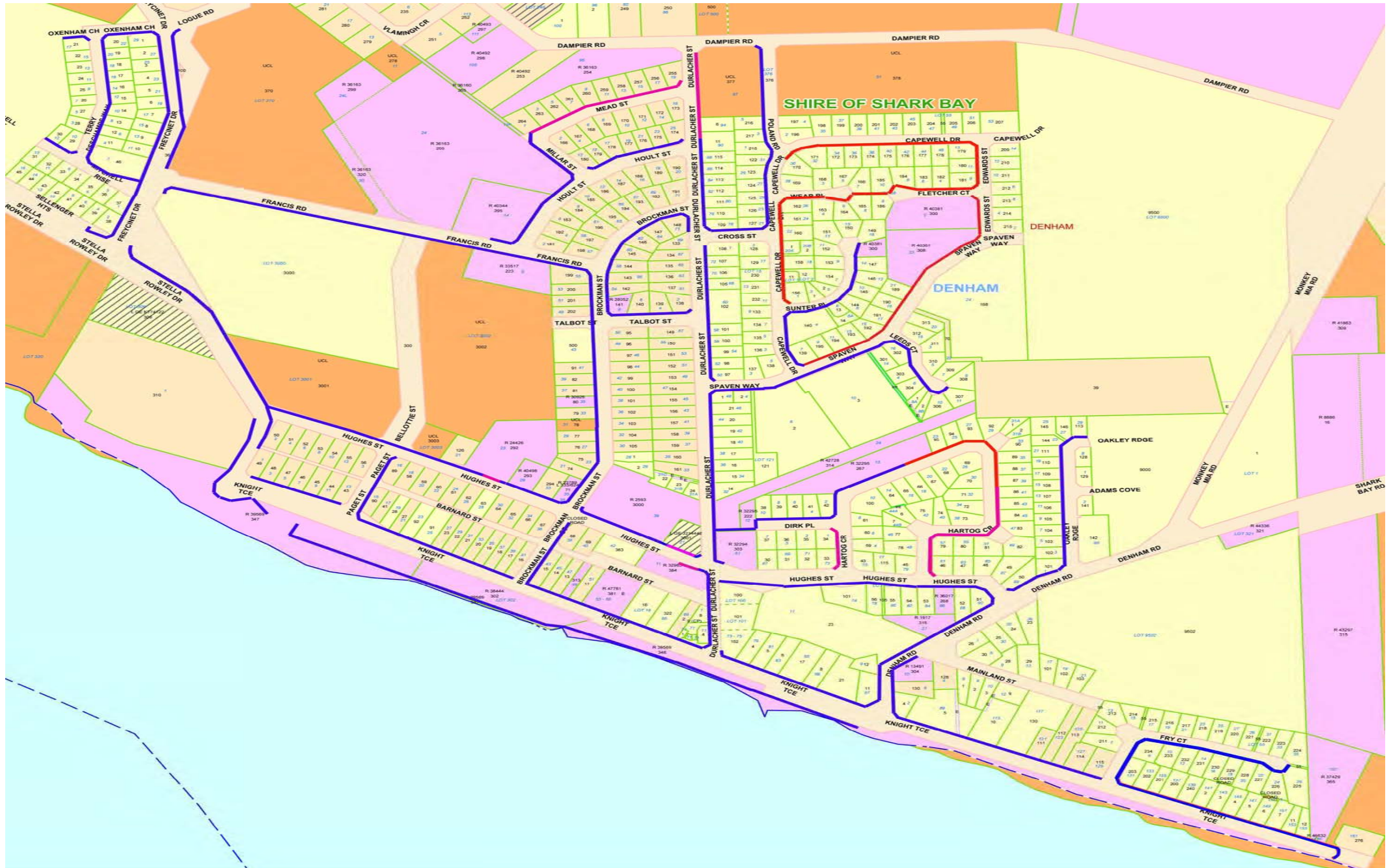
30 APRIL 2019




Shire of Shark Bay 5 Year Capital Footpath Plan 2019/20 to 2023/24

Type	length	Type	2019/20		2020/21		2021/22		2022/23		2023/24		2024/25				
			length	\$ per m2	length	Cost \$	length	\$ per m2	length	Cost \$	length	\$ per m2	length	Cost \$	length	\$ per m2	Cost \$
New																	
Town Hall	39	Grey			39	\$ 95.00	\$ 7,410.00										
Fletcher (Edwards/Cul-de-sac)	110	Grey									110	\$ 102.00	\$ 22,440.00	110	\$ 104.00	\$ 22,880.00	
Wear (Capewell/Cul-de-sac)	95	Grey									95	\$ 102.00	\$ 19,380.00	95	\$ 104.00	\$ 19,760.00	
Lane way (Wear/Fletcher)	55	Grey									55	\$ 102.00	\$ 11,220.00	55	\$ 104.00	\$ 11,440.00	
Capewell (Poland/Edwards)	263	Grey									263	\$ 102.00	\$ 53,652.00	263	\$ 104.00	\$ 54,704.00	
Capewell (Sunter/Wear)	200	Grey									200	\$ 102.00	\$ 40,800.00	200	\$ 104.00	\$ 41,600.00	
Hartog (Hughes + 245)	245	Grey						245	\$ 96.00	\$ 48,020.00							
Hartog (connect the footpaths)	154	Grey															
Hartog (Dirk/Hughes)	95	Grey	95	\$ 92.00	\$ 17,480.00												
Edwards (Capewell/Fletcher)	80	Grey															
Edwards (Fletcher/Spaven)	93	Grey															
Spaven (Capewell/Edwards)	334	Grey															
Spaven (Capewell/Resene)	210	Grey															
Mead (Millar/Durlacher)	205	Grey			205	\$ 95.00	\$ 38,950.00										
School (Stella Francis "Along Fence")	75	Grey															
Freyinet (Stella/Carpark)	148	Grey															
Silver Chain + retaining wall	55	Grey									55	\$ 450.00	\$ 49,500.00				
Durlacher (Houli/Damper)	185	Grey	185	\$ 92.00	\$ 34,040.00												
TOTAL	2,641		280		\$ 51,520.00	244	\$ 46,360.00	245	\$ 48,020.00	55	\$ 49,500.00	723	\$ 147,492.00	723		\$ 150,384.00	
Proposed																	
Planned																	

MINUTES OF THE ORDINARY COUNCIL MEETING

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-  Existing Footpaths
-  Programed Footpaths
-  Programing Required

30 APRIL 2019

RECEIVED

09 JAN 2019

SHIRE OF SHARK BAY

9th January 2019

SHIRE OF SHARK BAY
65 KNIGHT TERRACE
DENHAM WA 6537

To whom it may concern

EXTENTION OF PEDESTRIAN FOOTPATH

I would like to make a request to the Shire of Shark Bay Council to extend and complete the pedestrian footpath in Hughes Street. My reasons being that I believe that it to be a danger to pedestrians and the elderly on mobile scooters making use of the current path, since it stops close to the street corner forcing you to enter onto the road. I would also like to note that there are several pensioners/elderly that no longer carry drivers licences that make use of this path on a regular basis.

If you require any further information relative to the above, please contact myself, Tacy Avena Kelly via phone.

Yours faithfully



Tacy Avena Kelly
0487 312 234
4 Dirk Place
DENHAM WA 6537

30 APRIL 2019

RD00015 / O-CR-17536
Paul Anderson

5 February 2019

T KELLY
3 DIRK PLACE
DENHAM WA 6537

Dear Mrs Kelly

Request for Extension of Pedestrian Footpath - Hartog Crescent

Please be advised that your request for the extension to the pedestrian footpath in Hartog Crescent will be considered by Council in line with their 5 Year Footpath Installation and Replacement Plan.

The plan will be presented to Council for budget considerations for the 2019/2020 financial year.

Thank you for assisting Council in identifying improvements required to the town streets and paths that assist the residents to safely navigate the townsite.

If you require any further information relative to the above, please contact Paul Anderson, Chief Executive Officer on (08) 99 481 218 or email ceo@sharkbay.wa.gov.au .

Yours sincerely

Paul Anderson
Chief Executive Officer

30 APRIL 2019

15.0 TOURISM, RECREATION AND CULTURE REPORT

15.1 SHELL COLLECTION
RC00022

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Cr Bellottie

Nature of Interest: Impartiality Interest as board member of Malgana Aboriginal Corporation

Officer Recommendation

Option 1

That Council rescind the February 2019 decision of donating the Shell Collection to the Malgana Aboriginal Corporation and invite Mr Moore to arrange to have the collection picked up and taken away from Shark Bay,

OR

Option 2

Seek legal advice on the Shire's position of ownership of the Shell Collection on the basis that it has been in the Shire's possession for seventeen years.

Moved Cr Fenny
Seconded Cr Laundry

Council Resolution

Seek legal advice on the Shire's position of ownership of the Shell Collection on the basis that it has been in the Shire's possession for seventeen years.

6/0 CARRIED

BACKGROUND

Council is aware that the Ivy Mallard shell collection has been in the possession of the Shire since the date of the donation in 2002 and at the time, the Shire paid to have the entire collection catalogue by Australian Seashells Pty Ltd. According to the catalogue there are:

- 165 shell species from Shark Bay
- 138 from North West
- 29 from South West
- 48 from Australia
- 104 from overseas

It is understood there is also a number of shells from the McCleary collection (not specifically identified) and at the time there was a range of ornamental shell pieces and spare shells which Council decided to offer for sale by tender with proceeds to go towards the displaying the main shell collection in the Shark Bay World Heritage Discovery and Visitor Centre.

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Throughout the seventeen years, the challenges associated with the ownership of the shell collection has prohibited the Shire administration in placing the shells on display as originally agreed. In addition, the cost of museum quality display cabinets and appropriate space in the Shark Bay World Heritage Discovery and Visitor Centre has never occurred.

At the 2019 February Ordinary Council Meeting, Council resolved to donate the Ivy Mallard shell collection to the Malgana Aboriginal Corporation with the view to displaying the collection in the new Malgana Cultural Heritage Centre at Monkey Mia Dolphin Resort.

COMMENT

Following the February 2019 Council resolution, a letter was sent to Mr Martin Moore outlining Council's decision on the shell collection. Since then, Mr Moore has spoken with the Chief Executive Officer and Executive Manager Community Development outlining his concerns regarding ownership of the collection.

A letter has been received from Mr Martin Moore (1 April 2019 –see attached copy) whereby "...as the real owners of the shell collection, we would like you to return them to us"

LEGAL IMPLICATIONS

Decision on ownership of the shell collection.

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

Dependent on Council's decision to seek legal advice on ownership of the shell collection.

STRATEGIC IMPLICATIONS

OUTCOME 3.1.2 Encourage inclusion, involvement and wellbeing.

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Butterly</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	8 April 2019

30 APRIL 2019

IRENE + MARTIN MOORE
15 BROADHURST CRES.
BATEMAN. 6150.

I-CL-25896
RECEIVED
R000022

- 1 APR 2019

SHIRE OF SHANK BAY

Dear Linda,

The shell collection we donated to the Shire of Shank Bay in 2002 was in good faith and on the understanding with LES MOOS, Shire Bay Council president at that time, that they were to be displayed in the newly built Interpretive Centre. All was agreed to that until "someone put a price on them". Suddenly, the "traditional owners" claimed them as theirs. But, as the real owners of the shell collection, we would like you to return them to us, as you do not intend to display them in the Interpretive Centre at all. We are prepared to collect them ourselves in due course. We would endeavor to place them in another museum of our choice, that would appreciate this collection, with no price on them.

Somewhere that many more people would have the chance to see and enjoy the

30 APRIL 2019

shells of Shark Bay and Australia.
Please find enclosed, copies of the
history of the shells that has led us
to have a right to claim them.
Please let us know when we can
come and collect the shells.

Yours sincerely
Inene Moore (NEE MALLARD)
Martin Moore.

30 APRIL 2019

Shelling out for Shark Bay

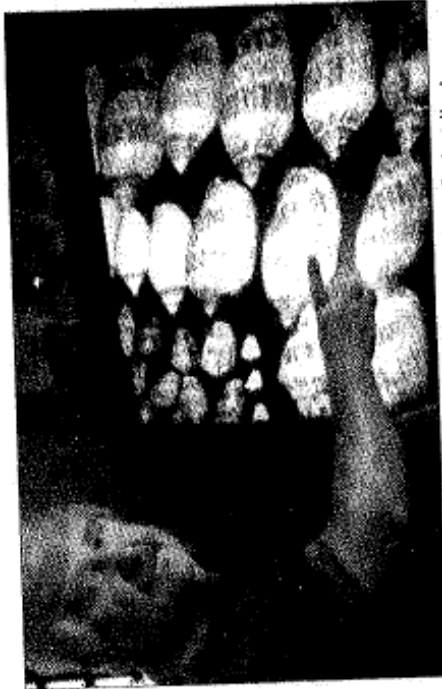
by MATT CHAMBERS

WHEN Bateman local Martin Moore was given a whole lot of shells wrapped in 60s newspapers after an old family friend died, he didn't think much of it.

However a bit of digging revealed he was sitting on a collection of over 1000 shells from Shark Bay's pearly days many of them rare.

And despite another slightly more extensive collection from the area being sold for \$250,000 a few years ago, Mr Moore's given the whole lot to the Shark Bay shire council.

"They belonged up there really," he told the Herald. "I



• Martin Moore with a video of shells he donated to Shark Bay. Photo by Jenny D'Anger

Many would have been dragged up by pearlers' dredging nets, Shark Bay shire president Les Moss told the Herald.

Forty of the shells in the collection are so rare the WA museum only has two in its collection, he says.

"It's great that people like Martin are prepared to do this," says Mr Moss.

Mr Moss says Mrs Mallard had visited the shire in 1996 and mentioned she'd had the collection.

The shells will be displaying in a world heritage centre.

"William Dampier made a shell collection when he called in to the same area, so it will be interesting to compare the two," Mr Moss said.

Mr Moss said williamdampiermoore@gmail.com

couldn't have sold them."

Mr Moore says just one of the shell was valued at over \$1000.

They were collected around 150 years ago Mr Moore says.

A relative of his wife's, Ivy Mallard brought them down with her from Shark Bay when she moved to Perth.

30 APRIL 2019

*Response to letter "Injustice over shell collection" Printed Wednesday 9/10/02
Responses from Martin Moore and Irene Moore (nee Mallard)*

We received the shell collection from Ivy Mallard (nee Poland) eight years before her passing. At the time of Ivy Mallard's death we were caring for her and therefore had power of attorney and have always kept her best interests at heart. After she died we had a conversation with Ada regarding the shells, of which she knew little about. We had heard through a friend about the Shire's plans to build a Heritage Center and after careful consideration of how Ivy Mallard felt about Shark Bay, we decided the best place for such a collection was in Shark Bay.

After consulting with Ada she agreed that this would be a thoughtful gesture. Les Moss became involved when we contacted him in regards to the donation. The handover occurred incidentally on Australia Day 2002 which seemed very appropriate considering her previous donation of an engraved Emu egg some years before, thus proving she was proud of her heritage and her link with the Shark Bay area.

Ada rang us approximately seven months later requesting that we consider donating the shell collection to her and then she would re-donate them to the shire. Her reasons being that she had further shells to add to the collection. Ada where are those shells? Perhaps we can include them as well, and then it certainly would be quite a collection.

It could have been possible for us to sell the shell collection privately but in the end we considered Ivy's interests first. We decided that the display of the collection in a place such as the heritage center was for the good of all Australians. Les Moss gave Ivy Mallard and us the opportunity to do this. Thank You Les.

The fact is the boxes were given to us to do as we wished and we believe that our actions were the correct ones. There are certain things that no individual should own. Instead they should belong to everybody to share and these shells are such things regardless of who owned the shells originally

Martin and Irene Moore.
Perth.

30 APRIL 2019

994/2222

Northern Garden Wednesday 13 March, 2002

Shark Bay shells donated to shire

A collection of almost 1000 shells has been donated to the Shire Council.

The former resident of Shark Bay, accumulated an impressive collection of shells which he had in the collection.

Mr. Moss, who was part of an expedition to Antarctica, said they discovered a shell near the bay, which could only be identified as a shark bay shell.

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The shells are rare and may have important historical implications for the region, Shire Council president Les Deakin said.

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The shells are rare and may have important historical implications for the region, Shire Council president Les Deakin said.

[Handwritten signature]
2/3/02

30 APRIL 2019

NORTHERN GUARDIAN, Wednesday, October 23, 2002 — P1

Shells to the editor

Shells belong to everyone

RESPONSE to letter, Injustice over shell collection, printed Wednesday, October 10.

We received the shell collection from Ivy Mallard (nee Poland) eight years before her passing.

At the time of Ivy Mallard's death, we were caring for her and therefore had power of attorney and have always kept her best interests at heart.

After she died we had a conversation with Ada regarding the shells, of which she knew little about.

We had heard through a friend about the shire's plans to build a Heritage Centre and after careful consideration of how Ivy Mallard felt about Shark Bay, we decided the best place for such a collection was in Shark Bay.

and her link with the Shark Bay area.

Ada rang us about seven months later requesting that we consider donating the shell collection to her and then she would re-donate them to the shire. Her reasons being that she had further shells to add to the collection.

Ada where are those shells? Perhaps we can include them as well, and then it certainly would be quite a collection.

It could have been possible for us to sell the shell collection privately but in the end we considered Ivy's interests first.

We decided that the destination of the collection in a place so good for all Australians.

Less Moss gave Ivy a letter and us the opportunity to do this. Thank you Les.

The fact is the shells given to us to do as we wish and we believe that our shells were the correct ones.

There are certain things individual should own. Instead they should belong to everyone to share and the shire are such things.

**Martin and Irene Moore
Perth**



30 APRIL 2019

15.2 TOURIST WATER FACILITY (STANDPIPE) DENHAM
P4017

AUTHOR
CHIEF EXECUTIVE OFFICER

DISCLOSURE OF ANY INTEREST
Nil

Officer Recommendation

Option 1

That Council note the correspondence from the Water Corporation regarding the proposed closure of the coin operated water dispensing unit in Denham.

OR

Option 2

That Council instruct the Chief Executive Officer to negotiate with the Water Corporation as to the conditions that Council will consider taking over the provision of the coin operated water dispensing and report back to Council.

Moved Cr Ridgely
Seconded Cr Burton

Council Resolution

That Council instruct the Chief Executive Officer to negotiate with the Water Corporation as to the conditions that Council will consider taking over the provision of the coin operated water dispensing and report back to Council.

6/0 CARRIED

BACKGROUND

The Water Corporation are reviewing their coin operated water dispensing facilities and the review has recommended that the cease providing and maintaining coin operated water dispensing facilities. (correspondence attached)

Further advice is that the coin operated standpipe facilities do not fit in the organisations policy of each meter having one customer responsible for the account.

The provision of the coin operated water dispensing facility in Denham services the tourist market and is situated at the Denham water authority facility on the Monkey Mia road.

COMMENT

The Water Authority is inquiring if the Council would be interested in taking over this facility on the following conditions:

The service is predominately utilised by tourists to the area due to a lack of potable drinking water. The decision would appear based on the review appears not to have taken into consideration the unique circumstances associated with the water provision and cost in the Denham Townsite.

After further inquiries the following correspondence email correspondence was received is a follows

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Hi Paul

As promised, below is the additional information I advised I would send through to assist with your discussion on the proposal we sent through to take over the Tourist Drinking Facility in Denham.

- Our operator provided some additional information on the facility which was not available at the time of writing to you:
- the facility has only broken down once since 2014 and that was due to an electrical issue – not plumbing related
- price of water has not changed since our operator started to manage it in 2004 – has remained at \$1 for 20 litres ever since
- Policy of the Water Corporation is to provide a reliable and quality service to customers connected to the scheme - one customer on one account. Current facility at Denham does not fit this criteria.
- The review has recommended that we cease providing and maintaining coin operated water dispensing facilities which includes the facility in Denham.
- WC coin operated assets have been discussed with relevant local governments across the State to potentially take them over.
- Water Corporation would gift the Tourist Drinking Water Facility (standpipe) in Denham, free of charge to the Shire of Shark Bay
- When current coin facility totally fails and needs to be removed, the Water Corporation will remove free of charge and connect a push button tap which would dispense water to users. This would not generate any revenue and the Shire would be responsible for water and water service charges. Based on 2018/19 water rates and charges the total charges to the Shire would have been \$446.56
- Department of Water provides advice to people who are not a customer on the Water Corporation scheme.
- Non-scheme users usually access water services that local governments provide e.g. Most Regional fixed standpipes across the State are local government owned so they can provide a water service for everyone who comes through their Shire. In this case, it is logical for the Shire of Shark Bay to take over the Tourist Drinking Facility in Denham.
- The table below provides details of the volume of water dispensed over the past years, the dispensing charge and the revenue obtained.

Year	Dispensing Charge per 20 litres	Dispensing Charge per Kilotitre (kL)	Water Used annually (kL)	Revenue
2015	\$1	\$50	63	\$3,150
2016	\$1	\$50	82	\$4,100
2017	\$1	\$50	76	\$3,800
2018	\$1	\$50	102	\$5,100
2019	\$1	\$50	31 (YTD)	\$1,550

- Unfortunately we do not record annually the operational costs for this facility, so are unable to provide as part of this proposal.
- If the Shire does not take this facility over, it will be decommissioned sometime in 2019.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

The current water dispensing unit was replaced approximately 4 years ago at an estimated purchase cost of \$10,000, installation costs would have been undertaken by the Water Authority.

If the Council does take over the facility the location of the unit could be moved to the information bay once the existing unit fails. This would provide for a far better turnaround facility for vehicles and with increased promotion may lead to an increased usage and income.

The use of the facility would have to be monitored as the cost of water once the quota allocation is exceeded would negate any increased usage.

The current quota and cost of water to a residence in Denham is as follows:

Two monthly consumption	Price per kilolitre
Up to 18kl	66.4 cents
Next 3kl (18-21kl)	\$4.884
Over quota (21+kl)	\$15.218

The closure of the facility could lead to increased water being taken in bulk from Councils drinking fountains and public facilities and possibly impact the caravan parks.

The Water authority has indicated through discussions subsequent to the correspondence indicated that they would consider proposals that the Council put forward to maintain the facility.

The Council if it considered that the facility was a required facility and agreed to take on the responsibility and provision of this service could consider putting forward an option that the water is provided at a reduced rate or increased quota and that the provision of power the provision of power to the facility while it remains in its current position is the responsibility of the Water Corporation.

The Council could also consider the following options:

Option 1

Make representation to Water Corporation for the retention of the service by Water Corporation.

This option may be difficult due the stance of the Water Authority on the closure of Standpipes on a State Wide Basis

Option 2

Accept the decision of Water Corporation to close the standpipe and not take over the provision of the service following the closure.

This option would put additional pressure on other mostly Council owned water fountains and public facilities throughout the Denham Townsite.

Option 3

Council take on the provision of the standpipe service with concessions as negotiated.

This option would continue the service and see some return on investment, but may not be a full cost recovery service.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

LEGAL IMPLICATIONS

There are no policy implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The Council would be responsible for the purchase of the water from the Water Corporation and as indicated this cost was \$446.56 and was offset by income of \$5,100. As indicated the Water Corporation do not include the operational costs of the facility.

It is unknown what the life of the current asset at the water authority is and what the estimated costs would be to replace the unit at this point. As indicate the current unit cost \$10,000 5 years ago.

Any replacement unit in the future may require different technology due to the use of cards rather than coin.

Based on the figures presented by Water Corporation the facility would not at the current charges and taking into consideration power, operation and asset replacement costs the facility would not produce an income and more than likely be a loss making service provision.

STRATEGIC IMPLICATIONS

There are no strategic implications relative to this report.

RISK MANAGEMENT

There is a financial risk associated with this proposal both if the Council takes over and continue to provide the service and if the service is discontinued.

The unknowns in the financial cost may be offset if a lower rate for the provision of water can be negotiated with Water Corporation and a possible increase in charges is considered.

The discontinuation of the service will likely result increased water being taken from the Council and public facilities, which is difficult to control which will result in increased charges to the Council.

The taking of water from Council and other public facilities will continue regardless if Council takes on the provision of the public pay for water standpipe.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

8 April 2019

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

629 Newcastle Street PO Box 100 T (08) 9420 2420
Leederville WA 6007 Leederville WA 6002 F (08) 9420 3026



Our Ref : **21096094**
Enquiries: Wendy Mathews
Telephone: 6330 6694

RECEIVED

22 MAR 2019

13 March 2019

Mr Paul Anderson
Chief Executive Officer
PO Box 126
Denham WA 6537

SHIRE OF SHARK BAY

Dear Paul,

TOURIST WATER FACILITY (STANDPIPE) - DENHAM

The Water Corporation has undertaken a review of its standpipes and coin operated water dispensing facilities across the state. The review has recommended that we cease providing and maintaining coin operated water dispensing facilities which includes the facility in Denham.

Given the facility is primarily used by tourists, would the shire be interested in taking over the facility as outlined below.

- Water Corporation would gift the Tourist Drinking Water Facility (standpipe) in Denham, free of charge to the Shire of Shark Bay
- When current coin facility totally fails and needs to be removed, the Water Corporation will remove free of charge and connect a push button tap which would dispense water to users. This would not generate any revenue.
- The shire would be responsible for water and water service charges. Based on 2018/19 water rates and charges the total charges to the Shire would have been \$446.56

The table below provides details of the volume of water dispensed over the past years, the dispensing charge and the revenue obtained.

Year	Dispensing Charge per 20 litres	Dispensing Charge per Kilolitre (kL)	Water Used annually (kL)	Revenue
2015	\$1	\$50	63	\$3,150
2016	\$1	\$50	82	\$4,100
2017	\$1	\$50	76	\$3,800
2018	\$1	\$50	102	\$5,100
2019	\$1	\$50	31 (YTD)	\$1,550

Unfortunately we do not record annually the operational costs for this facility, so are unable to provide as part of this proposal.

I would be grateful if you would consider the above proposal and advise of the Shire's decision by 30 April 2019.

Yours sincerely

John D'Arcy
Regional and Metro Stakeholder Manager

30 APRIL 2019

15.3 SPORT AND ACTIVE RECREATION SURVEY – REPORT 2019
RC00027

AUTHOR

Executive Manager Community Development

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Ridgely
Seconded Cr Laundry

Council Resolution

That Council note the results of the Shark Bay Sport and Active Recreation Survey 2019 and that the outcomes show a strong indication that Council is on track in achieving its Strategic Community Plan outcomes.

6/0 CARRIED

BACKGROUND

At the September 2018 Ordinary Council meeting it was resolved that the Shire administration conduct a review into the sporting and recreation activity needs of the Shark Bay community as to better inform Council of future planning and costs associated with this element of the social, health and community development needs.

COMMENT

The Shark Bay Sport and Active Recreation survey was open to the public from 1 - 10 April 2019 and available to residents through various options:

- Social media - Facebook
- Shire website
- Shire reception
- Community SMS to remind residents to complete the survey
- Hard copies available at the Recreation Centre
- Pensioner Unit tenants
- Survey information on Notice Boards around town

The purpose of the survey was to establish what community member's view as being important to their future sport and active recreation needs and the information they provide through the survey will help inform the Shire's future planning and to help facilitate a healthy and happy community.

A combined total of thirty eight (38) online and hard-copy responses were received by the close of business Wednesday 10 April, 2019. This represents less than .05% of the Shark Bay population 12 years – 75 years of age. *See attached survey response data.*

SURVEY SUMMARY

The following represents a summary of the highlights coming from the survey, such as:

- 42.11% came from the 25-34 year old age group, who predominately participate in non-organised exercise and recreational activities.

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

- Walking, Yoga and Gym workouts are indicated as the top three self-organised activities with the highest proportion (21.05%) using the Gym only once a week.
- The foreshore and footpaths are used up to 80% of outdoor activities which is mainly for walking.
- 57.89% of responses said they never use the Recreation Centre and 44.74% never use the Gym; contrary to this indicator, the annual statistics reported by the Community Resource Centre for the Recreation Centre participation show a higher use for those community member under 15 years of age.

See attached annual Recreation Centre statistics.

While the number of survey responses is low, the standout message is that many community members are making greater use of outdoor areas and in particular the foreshore and the footpaths. This indicates that Council's work across all elements of the Strategic Community Plan are being achieved.

LEGAL IMPLICATIONS

There are no legal implications relating to this report

POLICY IMPLICATIONS

There are no policy implication relating to this report

FINANCIAL IMPLICATIONS

There are no financial implications relating to this report

STRATEGIC IMPLICATIONS

All elements of the Strategic Community Plan

RISK MANAGEMENT

There are no risks associated with this item.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Author	<i>L Butterly</i>
Chief Executive Officer	<i>P Anderson</i>
Date of Report	11 April 2019

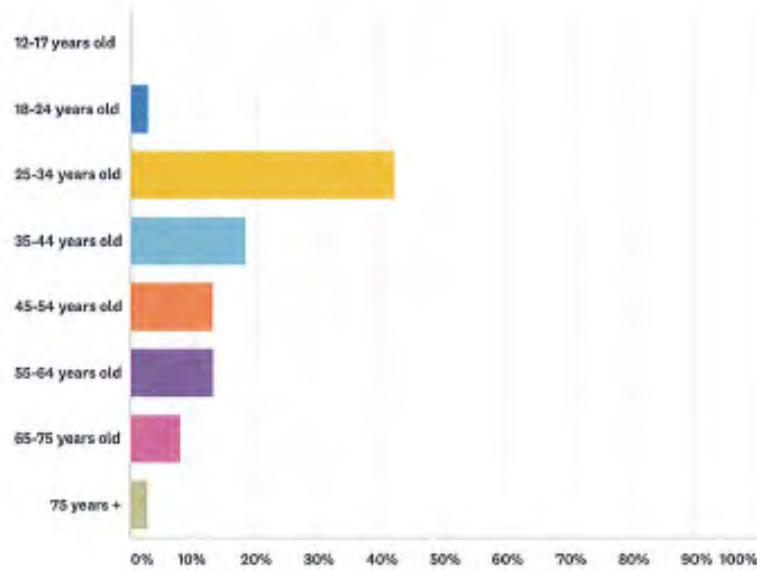
30 APRIL 2019

Sports and Active Recreation Survey 2019

SurveyMonkey

Q1 About you - age group?

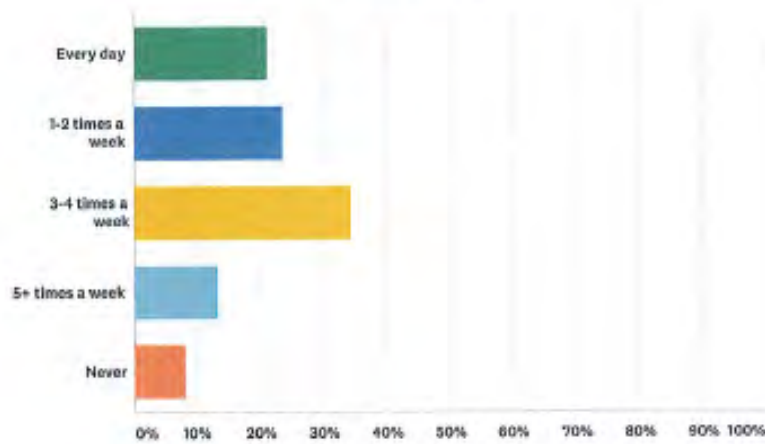
Answered: 38 Skipped: 0



ANSWER CHOICES	RESPONSES	
12-17 years old	0.00%	0
18-24 years old	2.63%	1
25-34 years old	42.11%	16
35-44 years old	18.42%	7
45-54 years old	13.16%	5
55-64 years old	13.16%	5
65-75 years old	7.89%	3
75 years +	2.63%	1
Total Respondents: 38		

Q2 On average, how often do you exercise?

Answered: 38 Skipped: 0



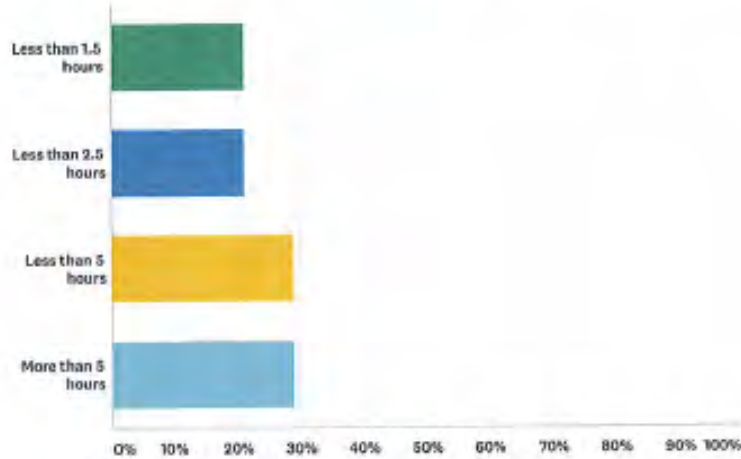
ANSWER CHOICES	RESPONSES	
Every day	21.05%	8
1-2 times a week	23.68%	9
3-4 times a week	34.21%	13
5+ times a week	13.16%	5
Never	7.89%	3
Total Respondents: 38		

Sports and Active Recreation Survey 2019

SurveyMonkey

Q3 How many hours have you spent exercising in the last week?

Answered: 38 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than 1.5 hours	21.05%	8
Less than 2.5 hours	21.05%	8
Less than 5 hours	28.95%	11
More than 5 hours	28.95%	11
Total Respondents: 38		

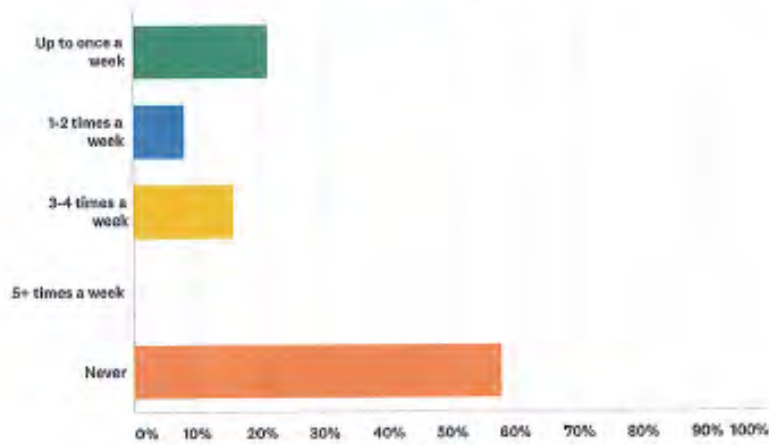
30 APRIL 2019

Sports and Active Recreation Survey 2019

SurveyMonkey

Q4 On average, how often do you use the indoor Sport and Recreation Centre?

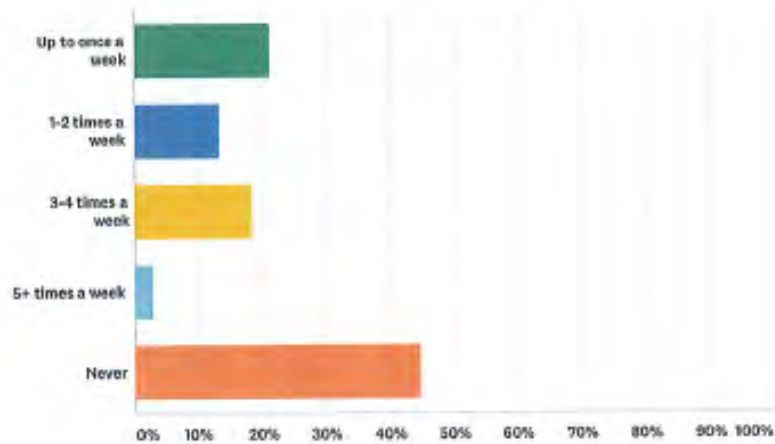
Answered: 38 Skipped: 0



ANSWER CHOICES	RESPONSES	
Up to once a week	21.05%	8
1-2 times a week	7.89%	3
3-4 times a week	15.79%	6
5+ times a week	0.00%	0
Never	57.89%	22
Total Respondents: 38		

Q5 On average, how often do you use the Gymnasium?

Answered: 38 Skipped: 0



ANSWER CHOICES	RESPONSES	
Up to once a week	21.05%	8
1-2 times a week	13.16%	5
3-4 times a week	18.42%	7
5+ times a week	2.63%	1
Never	44.74%	17
Total Respondents: 38		

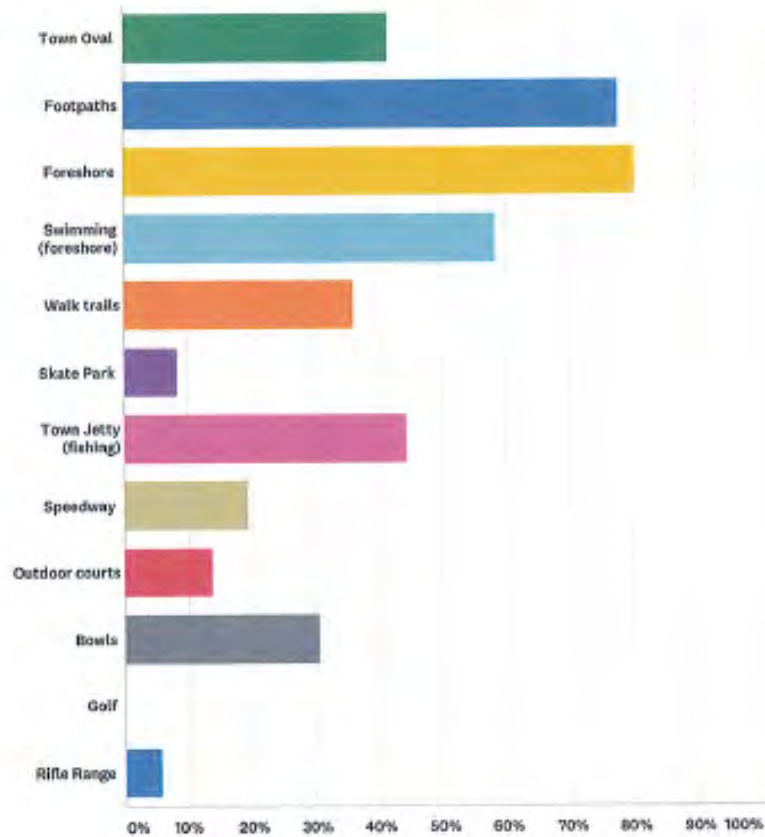
30 APRIL 2019

Sports and Active Recreation Survey 2019

SurveyMonkey

Q6 List those outdoor areas where you actively recreate?

Answered: 36 Skipped: 2



ANSWER CHOICES	RESPONSES	
Town Oval	41.67%	15
Footpaths	77.78%	28
Foreshore	80.56%	29
Swimming (foreshore)	58.33%	21
Walk trails	36.11%	13
Skate Park	8.33%	3
Town Jetty (fishing)	44.44%	16
Speedway	19.44%	7
Outdoor courts	13.89%	5
Bowls	30.56%	11

MINUTES OF THE ORDINARY COUNCIL MEETING

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Sports and Active Recreation Survey 2019 SurveyMonkey

Golf	0.00%	0
Rifle Range	5.56%	2

Total Respondents: 38

#	OTHER (PLEASE SPECIFY)	DATE
1	Not active	4/5/2019 1:12 PM
2	Little Lagoon and Inlet area	4/5/2019 10:34 AM
3	Little Lagoon	4/2/2019 11:02 AM
4	Kayak, boating	4/2/2019 10:17 AM
5	Roads	4/1/2019 7:43 PM
6	Little Lagoon (walking)	4/1/2019 3:05 PM
7	In the ocean around the Islands	4/1/2019 1:15 PM
8	None of the above	4/1/2019 11:29 AM
9	Home	4/1/2019 10:35 AM

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Sports and Active Recreation Survey 2019

SurveyMonkey

Q7 List up to four sport or active recreation that you undertook frequently in the last 12 months?

Answered: 35 Skipped: 3

ANSWER CHOICES	RESPONSES	
1. Activity	100.00%	35
2. Activity	88.57%	31
3. Activity	71.43%	25
4. Activity	48.57%	17

#	1. ACTIVITY	DATE
1	Walking (o)	4/9/2019 10:18 PM
2	Yoga	4/9/2019 9:32 PM
3	Yoga organised	4/8/2019 9:18 PM
4	Walking	4/8/2019 7:51 AM
5	Waling	4/7/2019 2:30 PM
6	Riding around oval and skatepark	4/6/2019 6:52 PM
7	Kindy gym	4/6/2019 10:01 AM
8	Walking	4/5/2019 5:39 PM
9	Walking	4/5/2019 2:30 PM
10	Walking	4/5/2019 1:57 PM
11	Lawn Bowls	4/5/2019 1:23 PM
12	Yoga	4/5/2019 1:12 PM
13	Bowls	4/5/2019 1:10 PM
14	Water aerobics in deep water near pontoon	4/5/2019 10:34 AM
15	Bowls	4/5/2019 6:57 AM
16	Speedway	4/5/2019 6:46 AM
17	Fishing	4/3/2019 12:52 PM
18	Walking	4/3/2019 11:57 AM
19	Soccer	4/2/2019 8:49 PM
20	SUP	4/2/2019 11:02 AM
21	Weights	4/2/2019 10:17 AM
22	-	4/2/2019 7:25 AM
23	Bowls	4/1/2019 10:48 PM
24	Soccer	4/1/2019 7:45 PM
25	Yoga 2-3 times weekly (organised)	4/1/2019 3:05 PM
26	Yoga	4/1/2019 1:15 PM
27	Sprints on oval	4/1/2019 12:53 PM
28	Running	4/1/2019 12:01 PM
29	Kindy gym	4/1/2019 11:46 AM
30	Weight lifting	4/1/2019 11:29 AM
31	Speedway - When scheduled	4/1/2019 11:13 AM

MINUTES OF THE ORDINARY COUNCIL MEETING

30 APRIL 2019

Sports and Active Recreation Survey 2019		SurveyMonkey
32	Swimming	4/1/2019 10:35 AM
33	Yoga	4/1/2019 9:52 AM
34	Bootcamp	4/1/2019 9:14 AM
35	Gymnasium	4/1/2019 9:04 AM
#	2. ACTIVITY	DATE
1	Bowls (o)	4/9/2019 10:19 PM
2	Gym	4/9/2019 9:32 PM
3	Tennis organised	4/8/2019 9:16 PM
4	Bike riding	4/8/2019 7:51 AM
5	Boating fishing	4/7/2019 2:30 PM
6	Kindy gym	4/6/2019 6:52 PM
7	Playgroup	4/6/2019 10:01 AM
8	Youth group	4/5/2019 5:39 PM
9	Snorkelling	4/5/2019 2:30 PM
10	Softball	4/5/2019 1:23 PM
11	Dancing	4/5/2019 1:12 PM
12	Yoga	4/5/2019 1:10 PM
13	Personal cross fit using playground at the oval	4/5/2019 10:34 AM
14	Gym	4/5/2019 6:57 AM
15	Fishing	4/5/2019 6:46 AM
16	Lawn Bowls	4/5/2019 12:52 PM
17	fishing	4/2/2019 8:49 PM
18	walking	4/2/2019 11:02 AM
19	Kayak	4/2/2019 10:17 AM
20	.	4/2/2019 7:25 AM
21	Tennis	4/1/2019 10:48 PM
22	Walking daily (non-organised)	4/1/2019 3:05 PM
23	Swimming	4/1/2019 1:15 PM
24	Soccer	4/1/2019 12:53 PM
25	Swimming	4/1/2019 12:01 PM
26	Open courts on sat	4/1/2019 11:46 AM
27	Soccer	4/1/2019 11:29 AM
28	Walking - every weekend on Forshore or footpaths in town	4/1/2019 11:13 AM
29	Yoga	4/1/2019 10:35 AM
30	Walking	4/1/2019 9:14 AM
31	Dog Walking	4/1/2019 9:04 AM
#	3. ACTIVITY	DATE
1	Yoga (o)	4/9/2019 10:19 PM
2	Bowls	4/9/2019 9:32 PM
3	Beach non organised	4/8/2019 9:16 PM
4	Sup	4/8/2019 7:51 AM
5	Mens shof	4/7/2019 2:30 PM
6	Playground foreshore	4/6/2019 6:52 PM
7	Walking oval	4/6/2019 10:01 AM

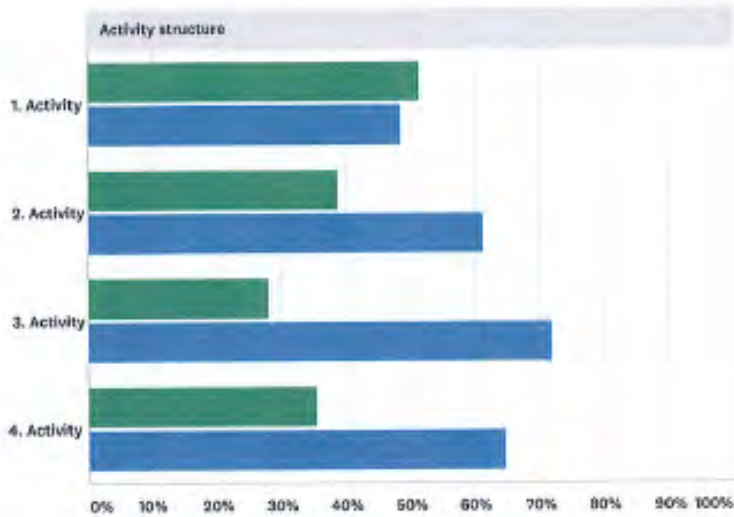
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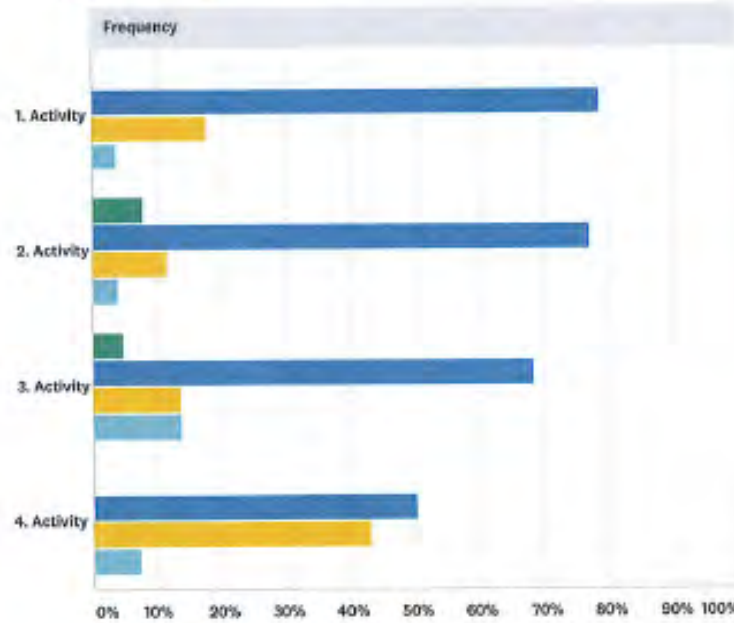
Sports and Active Recreation Survey 2019		SurveyMonkey
8	Community get together	4/5/2019 5:39 PM
9	Bowling	4/5/2019 2:30 PM
10	Gym	4/5/2019 1:10 PM
11	Bike riding circuit, Stella Rowley, Monkey Rd, Denham Rd, Knight Tee	4/5/2019 10:34 AM
12	Walking	4/5/2019 6:57 AM
13	Swimming	4/5/2019 6:46 AM
14	Open Courts	4/3/2019 12:52 PM
15	gym	4/2/2019 8:49 PM
16	riding	4/2/2019 11:02 AM
17	Boat	4/2/2019 10:17 AM
18	Gym	4/1/2019 10:48 PM
19	HIIT at the oval twice weekly (non organised)	4/1/2019 3:05 PM
20	Diving	4/1/2019 1:15 PM
21	Gymnasium work	4/1/2019 12:53 PM
22	Walking	4/1/2019 12:01 PM
23	Swimming at foreshore and walking	4/1/2019 11:46 AM
24	Yoga	4/1/2019 9:14 AM
25	Trail/Path walking	4/1/2019 9:04 AM
#	4. ACTIVITY	DATE
1	gymnasium (n-o)	4/9/2019 10:19 PM
2	Netball	4/8/2019 7:51 AM
3	School holiday rec centre	4/8/2019 6:52 PM
4	Walking jettys	4/8/2019 10:01 AM
5	Yoga	4/5/2019 5:39 PM
6	Bush walking	4/5/2019 2:30 PM
7	Walking around Little Lagoon	4/5/2019 10:34 AM
8	Walking foreshore	4/5/2019 6:46 AM
9	Gym	4/3/2019 12:52 PM
10	walking	4/2/2019 8:49 PM
11	.	4/2/2019 7:25 AM
12	Softball	4/1/2019 10:48 PM
13	Running	4/1/2019 1:15 PM
14	GYM	4/1/2019 12:01 PM
15	Bike riding on paths and skatepark	4/1/2019 11:46 AM
16	Kindy Gym	4/1/2019 10:35 AM
17	Swimming	4/1/2019 9:04 AM

Q8 Following from the question above, were these activities organised or non-organised?

Answered: 35 Skipped: 3



Organised Non-organised



Everyday 1-2 times a week 3-4 times a week 5+ times a week

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Sports and Active Recreation Survey 2019

SurveyMonkey

Activity structure	ORGANISED	NON-ORGANISED	TOTAL	
1. Activity	51.43% 18		48.57% 17	35
2. Activity	38.71% 12		61.29% 19	31
3. Activity	28.00% 7		72.00% 18	25
4. Activity	35.29% 6		64.71% 11	17

Frequency	EVERYDAY	1-2 TIMES A WEEK	3-4 TIMES A WEEK	5+ TIMES A WEEK	TOTAL
1. Activity	0.00% 0	76.57% 22	17.86% 5	3.57% 1	28
2. Activity	7.69% 2	76.82% 20	11.54% 3	3.85% 1	26
3. Activity	4.55% 1	68.18% 15	13.64% 3	13.64% 3	22
4. Activity	0.00% 0	50.00% 7	42.86% 6	7.14% 1	14

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Sports and Active Recreation Survey 2019

SurveyMonkey

Q9 Are there any sport or active recreation activities you would like to do (or do more often)?

Answered: 33 Skipped: 5

ANSWER CHOICES	RESPONSES	
1. Activity	96.97%	32
2. Activity	57.58%	19
3. Activity	33.33%	11

#	1. ACTIVITY	DATE
1	Yoga	4/9/2019 10:19 PM
2	Kite surfing	4/9/2019 9:32 PM
3	Tennis	4/8/2019 9:16 PM
4	Netball	4/8/2019 7:51 AM
5	Heated pool therapy	4/7/2019 2:30 PM
6	Table tennis	4/7/2019 1:40 PM
7	Indoor floorball	4/6/2019 6:52 PM
8	Yoga	4/6/2019 10:01 AM
9	Net ball	4/5/2019 5:39 PM
10	Squash	4/5/2019 2:30 PM
11	Netball	4/5/2019 1:23 PM
12	Yoga	4/5/2019 1:12 PM
13	Gym class	4/5/2019 1:10 PM
14	Group fitness	4/5/2019 10:34 AM
15	Tennis	4/5/2019 6:57 AM
16	Beach Volleyball	4/3/2019 12:52 PM
17	Exercise	4/3/2019 11:57 AM
18	Football (AFL)	4/2/2019 8:49 PM
19	walking - walk trails to be updated	4/2/2019 11:02 AM
20	.	4/2/2019 7:25 AM
21	Netball	4/1/2019 10:48 PM
22	Tennice	4/1/2019 7:45 PM
23	Acro/aerial	4/1/2019 3:05 PM
24	Yoga	4/1/2019 1:15 PM
25	Outdoor Soccer	4/1/2019 12:53 PM
26	Swimming	4/1/2019 12:01 PM
27	Organised team sports	4/1/2019 11:48 AM
28	Yoga	4/1/2019 11:28 AM
29	Swimming Before 7am and after 5pm	4/1/2019 10:35 AM
30	Yoga	4/1/2019 9:52 AM
31	Netball	4/1/2019 9:14 AM
32	Team Sports of any kind (Tennis, Softball, Netball)	4/1/2019 9:04 AM

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Sports and Active Recreation Survey 2019 SurveyMonkey

#	2. ACTIVITY	DATE
1	Qi Gong	4/9/2019 10:19 PM
2	Netball	4/9/2019 9:32 PM
3	Yoga	4/8/2019 9:16 PM
4	Tennis	4/8/2019 7:51 AM
5	Yoga	4/6/2019 6:52 PM
6	Arts and crafts	4/6/2019 10:01 AM
7	Tennis	4/5/2019 2:30 PM
8	Pilates	4/5/2019 1:12 PM
9	Cricket	4/2/2019 8:49 PM
10	Pilates	4/1/2019 10:48 PM
11	Pilates	4/1/2019 3:05 PM
12	Riding	4/1/2019 1:15 PM
13	Cross fit / circuit training	4/1/2019 12:53 PM
14	Surf life saving	4/1/2019 11:46 AM
15	Boot camp	4/1/2019 11:29 AM
16	Yoga	4/1/2019 10:35 AM
17	Exercise classes - step, aerobics, boxercise - anything like this.	4/1/2019 9:52 AM
18	Swimming in pool	4/1/2019 9:14 AM
19	Fitness Classes (Body Pump, Boxing)	4/1/2019 9:04 AM
#	3. ACTIVITY	DATE
1	Tai Chi	4/9/2019 10:19 PM
2	Bike riding	4/8/2019 7:51 AM
3	BMX track	4/6/2019 6:52 PM
4	Sport for kids	4/6/2019 10:01 AM
5	Beach Cricket	4/5/2019 2:30 PM
6	Dance	4/5/2019 1:12 PM
7	Fitness classes	4/2/2019 8:49 PM
8	Boot camp	4/1/2019 10:48 PM
9	Running	4/1/2019 1:15 PM
10	no	4/1/2019 11:13 AM
11	Self defence/martial arts	4/1/2019 10:35 AM

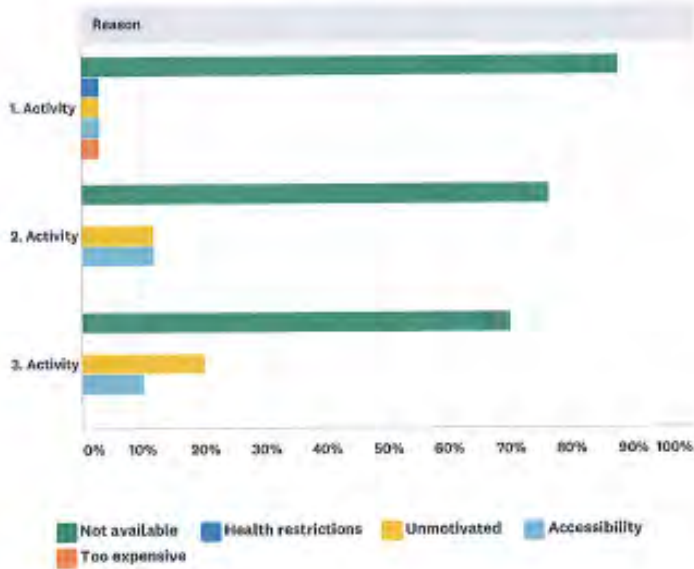
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Sports and Active Recreation Survey 2019

SurveyMonkey

Q10 Following from the question above, please state a reason why you cannot participate in the activity?

Answered: 33 Skipped: 5



Reason	NOT AVAILABLE	HEALTH RESTRICTIONS	UNMOTIVATED	ACCESSIBILITY	TOO EXPENSIVE	TOTAL
1. Activity	87.88% 29	3.03% 1	3.03% 1	3.03% 1	3.03% 1	33
2. Activity	76.47% 13	0.00% 0	11.76% 2	11.76% 2	0.00% 0	17
3. Activity	70.00% 7	0.00% 0	20.00% 2	10.00% 1	0.00% 0	10

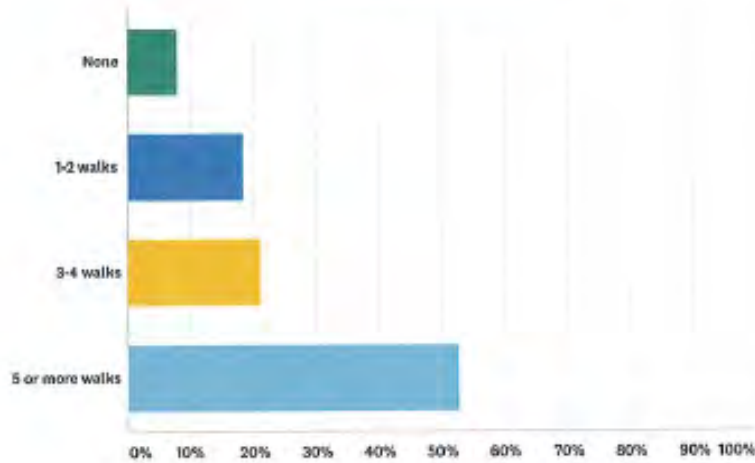
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Sports and Active Recreation Survey 2019

SurveyMonkey

Q11 How many times in the last week did you walk for at least 10 minutes continuously?

Answered: 38 Skipped: 0



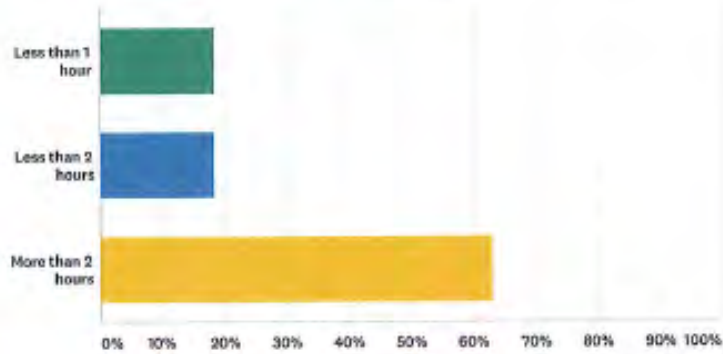
ANSWER CHOICES	RESPONSES	
None	7.89%	3
1-2 walks	16.42%	7
3-4 walks	21.05%	8
5 or more walks	52.63%	20
TOTAL		38

Sports and Active Recreation Survey 2019

SurveyMonkey

Q12 What was the total amount of time you spent walking last week?

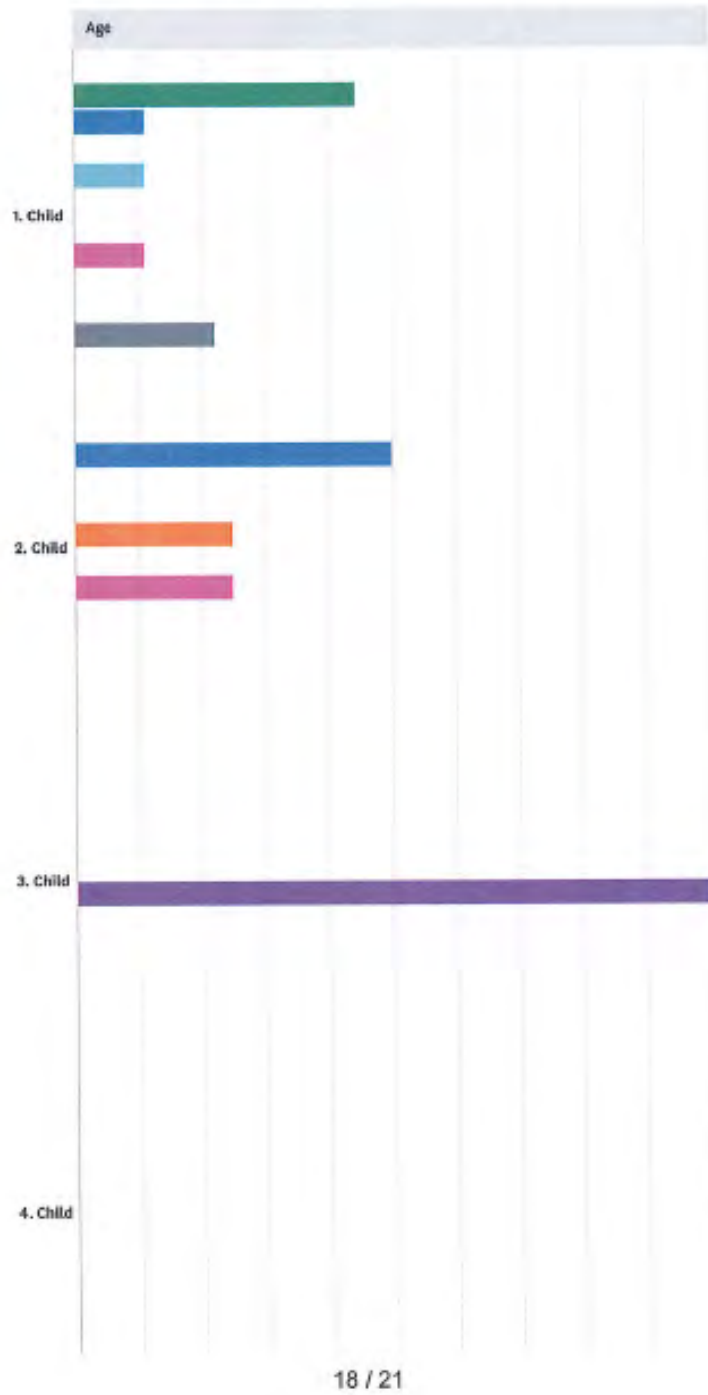
Answered: 38 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than 1 hour	18.42%	7
Less than 2 hours	18.42%	7
More than 2 hours	63.16%	24
TOTAL		38

Q13 What is the age and gender of your child?

Answered: 9 Skipped: 29

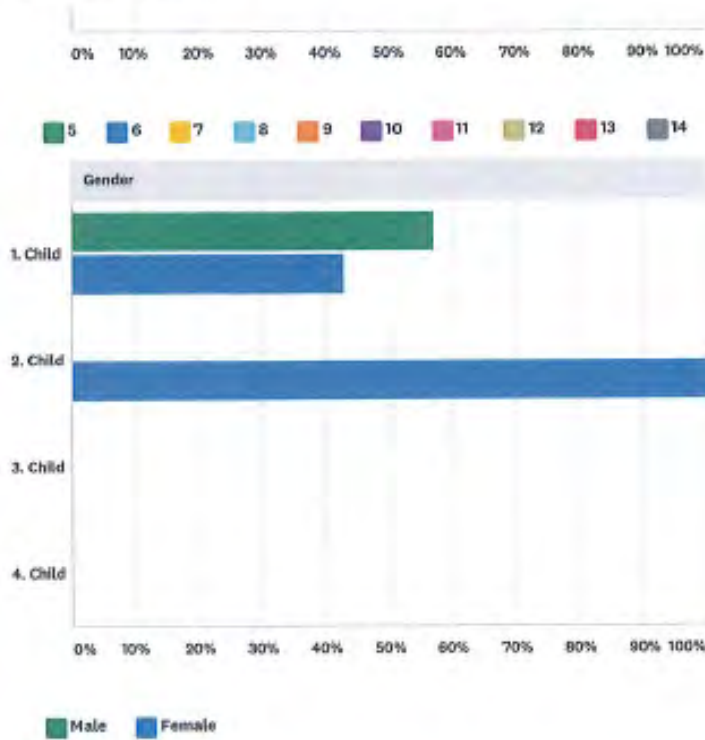


MINUTES OF THE ORDINARY COUNCIL MEETING

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Sports and Active Recreation Survey 2019

SurveyMonkey



Age	5	6	7	8	9	10	11	12	13	14	TOTAL
1. Child	44.44% 4	11.11% 1	0.00% 0	11.11% 1	0.00% 0	0.00% 0	11.11% 1	0.00% 0	0.00% 0	22.22% 2	9
2. Child	0.00% 0	50.00% 2	0.00% 0	0.00% 0	25.00% 1	0.00% 0	25.00% 1	0.00% 0	0.00% 0	0.00% 0	4
3. Child	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	1
4. Child	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0
Gender											
	MALE				FEMALE				TOTAL		
1. Child	57.14% 4				42.86% 3				7		
2. Child	0.00% 0				100.00% 3				3		
3. Child	0.00% 0				0.00% 0				0		
4. Child	0.00% 0				0.00% 0				0		

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Sports and Active Recreation Survey 2019

SurveyMonkey

Q14 Tell us, up to four organised sport and active recreation activities that your child has participated in outside of school hours, in the last 12 months

Answered: 8 Skipped: 30

ANSWER CHOICES	RESPONSES	
Activity	100.00%	8
Activity	62.50%	5
Activity	50.00%	4
Activity	37.50%	3

#	ACTIVITY	DATE
1	Dance class/acro	4/6/2019 6:52 PM
2	Youth group	4/5/2019 5:39 PM
3	Dodgeball	4/5/2019 1:23 PM
4	Dodgeball	4/5/2019 6:46 AM
5	.	4/2/2019 7:25 AM
6	Dance	4/1/2019 10:48 PM
7	Acrobatics	4/1/2019 12:01 PM
8	Open courts on sat and after school	4/1/2019 11:46 AM

#	ACTIVITY	DATE
1	School disco	4/6/2019 6:52 PM
2	Dodgeball	4/5/2019 5:39 PM
3	Fishing	4/5/2019 6:46 AM
4	Acro	4/1/2019 10:48 PM
5	Swimming	4/1/2019 11:46 AM

#	ACTIVITY	DATE
1	Holiday activities	4/6/2019 6:52 PM
2	Rec centre activitys	4/5/2019 5:39 PM
3	Swimming	4/5/2019 6:46 AM
4	Fishing	4/1/2019 11:46 AM

#	ACTIVITY	DATE
1	Dance	4/5/2019 5:39 PM
2	Walking	4/5/2019 6:46 AM
3	Tennis	4/1/2019 11:46 AM

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Sports and Active Recreation Survey 2019

SurveyMonkey

Q15 If you have any other comments you wish to add about sport and active recreation in Shark Bay, please list in the space below.

Answered: 15 Skipped: 23

#	RESPONSES	DATE
1	It would be great to have Kite making & flying days, sand castle making days, SUP, water activities, cycling, ... horse riding...?	4/9/2019 10:19 PM
2	More bike and walking tracks - longer and scenic. More organised team sports	4/8/2019 7:51 AM
3	I would love to see a BMX track at the back side of oval playpark between playground and rec centre. Also perhaps some more sports orientated workshops for little ones	4/6/2019 6:52 PM
4	I worry when my child (0) is older about not having enough sport or after school activities to keep him busy through primary school AND high school.	4/6/2019 10:01 AM
5	Given the size of our town, the range of sports and activities is amazing and encompasses all ages.	4/5/2019 2:30 PM
6	Looking forward to work shops and weekend retreats	4/5/2019 1:12 PM
7	need a foreshore walk trail to go further - walk trail to little lagoon to be upgraded Bike track would be great as well as I do not like riding on the roads - they are not wide enough with the amount of traffic going to Monkey Mia - unsafe	4/2/2019 11:02 AM
8	-	4/2/2019 7:25 AM
9	Sport workshops for the kids - out of town providers Certain sport mornings at rec centre Auskick	4/1/2019 10:48 PM
10	Whilst I am not currently using the gym it is an excellent facility and we are blessed to have it here in Shark Bay.	4/1/2019 7:43 PM
11	Cycle paths to Eagle Bluff and Monkey Mia would be amazing. Like to one from Jurien to Cervantes	4/1/2019 1:15 PM
12	Community Soccer tournaments for indoor soccer 3, 4, or 5 aside would be good.	4/1/2019 12:53 PM
13	Would love to see a public swimming pool for lap swimming.	4/1/2019 12:01 PM
14	I love walking around lnr	4/1/2019 11:46 AM
15	Swimming in winter and at dawn and dusk or when it is too windy (half the year!) is a real issue. We have an ageing population and for a good amount of the year grey nomads visit. A heated pool would create a "safe" area, that is independent of the elements would help disabled and ageing residents with rehabilitation and daily activity regardless of weather and to a lesser degree sharks.	4/1/2019 10:35 AM

MINUTES OF THE ORDINARY COUNCIL MEETING

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Monthly report for Recreation Centre
March 2018 – March 2019

March 2018	
	Pax
4th March	8
11th March	57
18th March	78
25th March	72
31st March	148
TOTAL	359

April 2018	
	Pax
8th April	88
15th April	129
22nd April	233
29th April	261
30th April	
TOTAL	689

May 2018	
	Pax
6th May	38
13th May	34
20th May	58
27th May	59
31st May	46
TOTAL	235

June 2018	
	Pax
3rd June	104
10th June	78
17th June	42
24th June	49
30th June	87
TOTAL	360

July 2018	
	Pax
1st July	0
8th July	264
15th July	240
22nd July	42
29th July	42
31st July	31
TOTAL	619

August 2018	
	Pax
5th August	13
12th August	42
19th August	43
26th August	39
31st August	42
TOTAL	179

September 2018	
	Pax
1st Sept	29
9th Sept	78
16th Sept	171
22nd September	122
30th September	259
TOTAL	659

October 2018	
	Pax
7th Oct	212
14th Oct	59
21st Oct	47
28th Oct	99
31st Oct	23
TOTAL	440

November 2018	
	Pax
7th Nov	8
11th Nov	53
18th Nov	61
25th Nov	70
30th Nov	55
TOTAL	247

December 2018	
	Pax
2nd Dec	10
9th Dec	75
16th Dec	74
23rd Dec	115
TOTAL	274

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Monthly report for Recreation Centre
March 2018 – March 2019

January 2019 Breakdown

	Local Adults	Tourist Adults	Local Children	Tourist Children
6th Jan	36	3	32	7
13th Jan	20	1	45	1
20th Jan	15	0	27	0
27th Jan	25	1	34	2
31st Jan	15	3	8	3
TOTAL 278	111	8	146	13

February 2019 Breakdown

	Local Adults	Tourist Adults	Local Children	Tourist Children
3rd Feb	9		17	
10th Feb	25	1	24	1
17th Feb	20	1	18	
24th Feb	35	1	32	
28th Feb	37		19	
TOTAL 240	126	3	110	1

March 2019 Breakdown

	Local Adults	Tourist Adults	Local Children	Tourist Children
3rd March	9	4		
10th March	20		14	
17th March	34	2	21	
24th March	49	2	27	
31st March	49	1	24	1
TOTAL	161	9	86	1

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16.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There are no motions of which previous notice haven been given.

17.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Moved Cr Burton
Seconded Cr Fenny

Council Resolution

That Council accept the tabling of urgent business items as follows:

17.1 Health Services Provision

18.2 Performance Appraisal and Salary Review

6/0 CARRIED

17.1 HEALTH SERVICES PROVISION

PH00001

AUTHOR

Chief Executive Officer

DISCLOSURE OF ANY INTEREST

Nil

Moved Cr Burton
Seconded Cr Ridgely

Council Resolution

1. That Council note that Silver Chain are prepared to provide the following services at the Denham from 8 June - 14 October 2019

- **2 fulltime nursing staff for the whole of the period**
- **Administration fulltime for the whole of the period**
- **An additional RAN rostered for the 2 weeks of the July school holidays**
- **An additional RAN rostered for the 2 weeks of the September school holidays**

2. That Council in consideration of the additional services provided by Silver Chain at the Denham facility from 8 June - 14 October 2019 fund the accommodation expenses only for the following 2019 school holiday periods Saturday 6 July – Sunday 21 July 2019 and Saturday 28 September – Sunday 13 October 2019.

5/1 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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BACKGROUND

The Shire Council previously requested Rural Health West to assist the Council in identifying options in regard to addressing the impact the influx of tourists during the winter months had on the provision of medical services to the community.

Rural Health West presented their findings and a costing proposal for engaging the services of a locum doctor, which was presented to the Ordinary Council meeting held on the 30 May 2018.

One of the options in the report presented to council by the Chief Executive Officer included Silver Chain requesting funding for a 3 silver chain nurse for a 12 week period from June to September 2019, and for the council to provide accommodation for this period.

The Council resolved the following:

That Council authorise the Chief Executive Officer to advised Silver Chain that Council is prepared to provide accommodation for a third remote area nurse for a 12 week period.

This proposal and councils resolution did not proceed as Silver Chain were not willing to fund the expense of employing a nurse for this period.

COMMENT

Silver Chain have now advised that they will supply the following from the 8 June thru to the 14 October 2019:

- 2 fulltime nursing staff for the whole of the period
- Admin fulltime for the whole of the period
- An additional RAN rostered for the 2 weeks of the July school holidays
- An additional RAN rostered for the 2 weeks of the Sept school holidays

Silver Chain are asking Council to assist with accommodation for the 4 weeks that the additional Nurse will be in Shark Bay. These are the 2 weeks of the July and October school holidays.

Accommodation costs for a self-contained unit vary from \$175.00 per night to \$185.00 per night.

With the July school holidays only weeks away there is not much available in the lower price range. With the October school holidays a cheaper rate of accommodation will be available to Council.

The rental of this accommodation can be considered in the formation of the 2019/2020 draft budget.

The report and resolution of council in May 2018 was based upon the costs associated with the council maintaining the rental on unit 6/34 Hughes street. This rental was discontinued in early 2019.

MINUTES OF THE ORDINARY COUNCIL MEETING

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LEGAL IMPLICATIONS

There are no Legal implications relative to this report.

POLICY IMPLICATIONS

There are no policy implications relative to this report.

FINANCIAL IMPLICATIONS

The estimated cost of providing the accommodation for a 4 week period would be a maximum of \$5,180.00 without any additional cleaning or utility costs.

This cost would be fully contained within the 2019/2020 budget.

The Shire also pays the cost of the rental vehicle for the current Doctor which is \$450 per month (\$5,400 per annum) which would be additional to the provision of a locum service.

STRATEGIC IMPLICATIONS

Address Council social objective as follows:

Outcome 3.1 strong sense of spirit and pride in an exclusive community encourage inclusion involvement and wellbeing.

3.1.2.3 advocate and lobby to maintain current ancillary health services and to increase continuity and consultation times during peak periods

RISK MANAGEMENT

This is a medium risk item to Council.

VOTING REQUIREMENTS

Simple Majority Required

SIGNATURES

Chief Executive Officer

P Anderson

Date of Report

15 April 2019

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18.0 MATTERS BEHIND CLOSED DOORS

Moved Cr Burton
Seconded Cr Ridgely

Council Resolution

That the meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

6/0 CARRIED

Mr Galvin left the Council Chamber at 5.18pm

- 18.1 APPLICATION TO STATE ADMINISTRATIVE TRIBUNAL FOR REVIEW OF SHIRE DECISION ON PERGOLA AND NEW DEVELOPMENT APPLICATION FOR A SINGLE HOUSE – LOT 2 (8B) LEEDS COURT, DENHAM P4235

AUTHOR

Liz Bushby, Town Planning Innovations

DISCLOSURE OF ANY INTEREST

Declaration of Interest: Liz Bushby, Town Planning Innovations

Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*

Declaration of Interest: Cr Ridgley

Nature of Interest: Proximity Interest as lives across the road from the property under discussion

Cr Ridgley left the Council Chamber at 5.18pm

This matter was laid on the table from the Ordinary Council meeting held on the 27 March 2019.

Moved Cr Laundry
Seconded Cr Bellottie

Council Resolution

That Council:

- 1. Note that a general report on the application lodged to the State Administrative Tribunal seeking a review of the Shire decision to refuse an application for retrospective planning approval for a pergola on Lot 2 (8) Leeds Court, Denham was referred to Council on the 31 October 2018.**
- 2. Note that the Shire Chief Executive Officer has been participating in mediation sessions (by teleconference) with the applicant which are organised and chaired by a State Administration Tribunal mediator.**

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3. **Note that an application for a single house on Lot 2 (8) Leeds Court, Denham has been lodged and is being advertised for public comment as it entails variations to the Residential Design Codes.**

If a dwelling is built on the lot the existing pergola will become ancillary development that does not require planning approval.

4. **Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application for a single house on Lot 2 (8) Leeds Court, Denham once advertising is complete.**

5. **Authorise the Chief Executive Officer to agree to any suitable and acceptable mediation outcome through the State Administrative Tribunal without referral back to any future Council meeting.**

5/0 CARRIED BY ABSOLUTE MAJORITY

Cr Ridgely returned to the Council Chamber at 5.22PM

18.2 PERFORMANCE APPRAISAL AND SALARY REVIEW
PE00007

Author
Shire President

Disclosure of Any Interest
Disclosure of Interest: Mr Paul Anderson Chief Executive Officer
Nature of Interest: Financial Interest as item relates to his remuneration

Mr Anderson and Mrs Mettam left the Council Chamber at 5.23 PM

Moved Cr Bellottie
Seconded Cr Fenny

Council Resolution

1. **The Chief Executive Officer's Self-Assessment comments be noted.**
2. **The negotiated Key Result Areas for 2018/2019 be endorsed.**
3. **It be noted that the aggregated performance rating obtained from the Elected Members' survey for the review period September 2017 to 2018 equates to a level of Highly Satisfactory.**
4. **That an increase of 2% in the Chief Executive Officer's total reward package and benefits be endorsed, as a component of the contract of employment, within the parameters of Band 4 of the Salaries and Allowances tribunal determination, with the increase paid retrospectively from 28 September 2018.**

5/1 CARRIED

MINUTES OF THE ORDINARY COUNCIL MEETING

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Mr Anderson and Mrs Mettam returned to Council Chamber at 5.35pm

Moved Cr Fenny
Seconded Cr Ridgley

Council Resolution

That the meeting be reopened to the members of the public.

6/0 CARRIED

At 5.35pm the President read aloud the Council decision that had been taken during the time the meeting was closed to the public in accordance with Council's Local Laws relating to Standing Orders clause 12.7(3)(a)(b)(c)(d)(e).

19.0 DATE AND TIME OF NEXT MEETING

The next Ordinary meeting of the Shark Bay Shire Council will be held on the 29 May 2019, commencing at 3.00 pm.

20.0 CLOSURE OF MEETING

As there was no further business the President closed the Ordinary Council meeting at 5.37 pm.